

Indiana Wesleyan University Athletic Training Program **Communicable Disease Policy**

Athletic training students are at risk during clinical experiences of coming in contact with patients who may be ill with infectious illnesses/ diseases. Likewise, athletic training students who are ill with infectious illnesses/ diseases present a risk to the patients and other athletic training students they interact with on a daily basis. Athletic training students must be responsible and realize that interacting with other students and patients while ill present the risk for infectious illness/ diseases to be transferred. The Indiana Wesleyan University Athletic Training Program strives to prevent illness and disease exposure to its program faculty, staff, athletic training students and patients. The following guidelines have been developed to prevent such occurrences.

1. If an athletic training student feels they are ill or the athletic training faculty, staff, and/ or clinical preceptors determines an athletic training student might be ill, they should be evaluated by the Indiana Wesleyan University Health Center or medical facility of their choice at their earliest convenience. The athletic training student should acquire documentation for the athletic training faculty, staff, and/ or clinical preceptors as to the length of time that the health care practitioner providing the evaluation determines is appropriate for the athletic training student to not interact with others (if applicable) to prevent disease transmission. Even if the visit does not result in the need for the athletic training student to be absent from their clinical experience, documentation is required.

The Center for Disease Control (CDC) provides specific reporting guidelines for communicable and infectious diseases. One section of their web site is dedicated to Healthcare associated infections. This site recommendations and guidelines are intended to provide a uniform method of reporting issues of high public health concern, as well as implement appropriate control measures to prevent the potential spread of the condition. The Indiana Wesleyan University Athletic Training Program frequently refers to this information as a valuable resource. The information regarding this statement is found on the CDC's web site at <https://www.cdc.gov/hai/>

2. If the athletic training student will be absent for a period of time due to illness/disease, the athletic training student should be re-evaluated by a health care practitioner of their choice to determine their readiness to return to clinical experiences without jeopardizing the health of those around them. The athletic training student should acquire documentation for the athletic training faculty, staff, and/ or clinical preceptors delineating the return date that the health care practitioner determines is appropriate for the athletic training student to return to clinical experiences.
3. If a patient feels they are ill or the athletic training faculty, staff, and/ or clinical preceptors determines a patient might be ill, their condition will be reported to the head coach of the respective sport with the recommendation that they should be evaluated by the Indiana Wesleyan University Health Center or medical facility of their choice at their earliest convenience.

Indiana Wesleyan University Athletic Training Clinic **EPA Policies and Procedures**

DISPOSING OF BIO-HAZARD WASTE MATERIALS

“Bio- Medical Waste” is any waste, which is generated during the diagnosis, treatment or immunization of human beings.

Waste should be collected and segregated at the site in which it is generated. Each Athletic Training Clinic contains a Biohazardous waste container as well as Biohazardous sharps container. All containers are red and marked with Biohazardous labels.

- Red containers lined with red bio-hazard bags: all contaminated solid waste (disposable items other than sharps). Examples of items to be placed in the red containers, but not limited to, are soiled dressings, gloves, towels, bandages, etc...
- Sharps containers: All disposable sharps, chemstrips supplies, etc.

All full red Bio-hazard bags and sharps containers are to be transported to the fenced in south storage/generator area of the IAC Storage Room (RWC 174A) by an athletic training clinic employee by following the disposal policy:

- Red bags/sharps containers are to be removed from the Athletic Training Clinic (s) every Friday or as needed.
- All red bags are to be double bagged and closed to be transported to the fenced in south storage/generator area of the IAC Storage Room (RWC 174A).
- The top to the sharps containers must be securely snapped into place and securely closed, then the sharps container must be taped to the bottom of the disposal container.
- Cardboard boxes and plastic bins to place the red bags and sharp containers for disposal will be supplied by Healthcare Waste Management, INC and stored in the fenced in south storage/generator area of the IAC Storage Room (RWC 174A).
- Healthcare Waste Management, INC will pick up biohazard waste on scheduled dates to be announced by the IWU's Environmental Health & Safety Officer (EHSO). A calendar of scheduled dates for pick up will be communicated from the EHSO to the IWU Health Center and ATP program director via regular email and phone correspondence.

Annual Training – FERPA, BBP, and HIPAA

The IWU ATP provides FERPA, BBP, and HIPAA training to every ATP faculty, staff, preceptor and athletic training student on an annual basis free of charge. Athletic training students must complete this training each academic year prior to beginning clinical education. In addition, clinical preceptors are required to provide orientation, which includes the BBP exposure control plan specific to their clinical site prior to the students beginning clinical education.

FERPA training is conducted through the ATP via a program meeting. The FERPA training is a PowerPoint slideshow that the ATP PD presents to the program faculty, staff and athletic training students. This slideshow is also posted to ATrack for student review. Upon completion of the PowerPoint presentation, participants are given the opportunity to ask questions and document their attendance of the training through a signature sheet. Each participant has a PDF document generated for their participation in this training. All IWU teaching faculty further have to participate in FERPA training through the online compliance training site – WeComply to meet an IWU faculty standard for teaching.

IWU utilizes Healthcare Waste Management, INC for Blood-borne Pathogen (BBP) and HIPAA training. The ATP pays for an online training course to be offered to all ATP faculty, staff, preceptors and athletic training students each academic year. This training is facilitated through the HWM website. The university Environmental Health and Safety officer purchases “credits” to be used on this company’s website for each training. The ATP reimburses the account used to purchase these “credits” for each training completed by ATP faculty, staff, preceptors and athletic training students. Upon successful review of video training, participants are required to take an online examination to demonstrate understanding of reviewed content. Once successful completion of the examination is finalized, a .pdf certificate is generated and an email option to send this document to the ATP program director is given to the participant.

The IWU ATP PD catalogs all training certificates in a file folder on the PD’s desktop PC. This allows for easy and routine electronic dissemination of formal education in BBP, HIPAA, and FERPA to any entity asking for appropriate verification of faculty, staff and student training in these areas. Examples of these trainings are attached.

BBP Exposure Control Plan

The BBP Exposure Control plan has been printed out and bound for distribution as needed. The BBP Exposure Control plan is available in each AT clinic in a document holder mounted on the wall. This plan is also located on ATrack. This plan is readily accessible and referenced during annual BBP training for each ATP faculty, staff, preceptor and athletic training student. Jeff Gordon, IWU Environmental Health & Safety Officer, coordinate the BBP Exposure Control plan in conjunction with the IWU Health Center Director, Karen Aaron, RN, the IWU ATP PD, Adam Thompson, PhD, ATC, and the IWU Human Resources department. This plan is reviewed annually and revisions are made as needed.