

## Curriculum Vitae

<b>Fayetteville State University</b> (Advanced Standing)	May 2006-May 2007	<b>Degree: Master of Social Work</b>
<b>Methodist University</b>	August 2003- December 2005	<b>Degree: Bachelor of Social Work</b>
President's List December, 2005		Phi Alpha Honor Society 2005

**Research Interest:** Inter-professional learning, simulation and study abroad. The impact of experiential learning.

**Current Research Project:** Hardship and Resilience: Experiences of International Students during COVID-19 (2021)

<https://fhi.duke.edu/story-plus-project/hardship-and-resilience-experiences-international-students-during-covid-19>

## Experience

**Indiana Wesleyan University. Marion, IN. Assistant Professor of Social Work: July 2021- Present**

**Indiana Wesleyan University National and Global. (online) Adjunct Instructor of Social Work: January 2017-Present.**  
Classes taught: Social Problems. Human Behavior. Social Welfare Policy

**Methodist University, Fayetteville, N.C. Adjunct Assistant Professor of Social Work-Present**

**Methodist University, Fayetteville, NC. 2011-July 2021**

**Field Education Director/Child Welfare Education Coordinator**

**Assistant Professor of Social Work**

- Instructor of Social Work-Field Education Coordinator/Child Welfare Collaborative Coordinator (2016 to present): Certified Screening Brief Intervention and Referral to Treatment Trainer (SBIRT)2016
- Instructor of Social Work (2014-Present) Courses taught: Human Biological Systems, Practice Methods I & II, Helping Processes, Human Behavior I & II, Introduction to Social Work, Research Methods, Human Diversity and Population at Risk, Social Welfare Policy I & II, Child Welfare, Capstone Seminar and Field Education.
- Work with Social Work department to submit for Reaffirmation, collecting and gathering data from our program, updating our curriculum as needed. I developed a standard Syllabus format for all courses. We gained reaffirmation for another eight (8) years and was approved under the 2016 Educational Policy and Accreditation Standards.
- Coordinated with current Field Education Coordinator for two academic years to gain training while teaching a full load.
- Work closely with faculty within social work department and reports to the Chair and Dean of The School of Public Affairs.
- Provide leadership in ensuring that field education policies and procedures are up to date and in compliance with all relevant standards.
- Oversees the screening, placement, supervision and monitoring of all BSW students in pre-field and practicum settings.
- Manages resources and personnel within field education; and monitors field education compliance with Council on Social Work Education (CSWE) accreditation standards.
- Recruit, coordinate, train and supervise field agencies. Maintain and establish relationships with educational and professional organizations and maintaining a strong professional presence for the department.
- Responsible for updating the Field Handbook, field agency profile information, and will collect annual data on field placement activity and student performance outcomes.
- Restructured Field Education Course and update field handbook to reflect new CSWE 2015 EPAS.
- Organize, plan and facilitate Annual Graduate School Fair for Social Work Students starting August 2016 and annually.
- Provide students with Screening Brief Referral to Intervention Screening Brief Intervention and Referral to Treatment (SBIRT) training once a semester.

**Social Work Club Advisor:**

- Coordinated with students to increase on campus activities and events as well as partnership with other clubs and organizations.
- Encouraged club members to engage in activities and events that will include non-social work students. As a result of networking and greater community engagements the club now have non-social work major as members.
- Projects taken on: Walk a Mile in her Shoes, monthly projects with Walker Spivey Elementary, and dinner for veterans at Family Endeavors, Child Advocacy Trainings for the campus, And Guardian Ad Litem Workshop for students and faculty: Every session there are at least 5 students, faculty and staff members who go on to get trained yearly.

Tracey L. Hinds, MSW. 1-910-578-8244. [traceyleslyn2007@gmail.com](mailto:traceyleslyn2007@gmail.com)

- Worked with students to develop and initiate the first Methodist University Evening Student Orientation Program; “ Be The Bridge”. This seminar was the first time evening students had campus resources in one location. Students were able to learn about resources for evening students like: Campus Security, Dining Hall, Campus Security, Tutoring Center, Disability Services, Writing Center Services, Library Services and more. To date we have

**Study Abroad St. Lucia Organizer and facilitator August 2016 to present.**

Organize, coordinate and facilitate Study Abroad trips to St. Lucia with Inter-professional focus.

Coordinate with schools, community members, businesses and locals in St. Lucia to provide a seven day study abroad trip for students.

Volunteer at Comfort Bay Nursing Home and St. Jude Hospital. Donate items for nursing home residents: hygiene kits, socks, underwear, night clothes and other essentials. Coordination is done with hospital administrators to place students in various departments to volunteer with medical staff. Engage in volunteer activities at Laborie Boys and Girls Primary Schools. We spend time in the classroom teaching a social skill lesson prepared by each student and assist the lead teacher with lessons. Donate school over 5,000.00 of school supplies over the last two years. Trained three additionally trip leaders.

**North Carolina General Assembly. Raleigh, NC. Legislative Assistant: District 21 Senator. April, 2014 to August, 2014**

- Assisted in drafting and editing legislation, including bills, rules or other items, writing speeches, generating ideas for legislation and to introduce new legislation to a committee or the General Assembly.
- Tracked legislation after they have been introduced.
- Answered questions about legislation for reporters, committee members or other legislative staff.
- Engaged in conversations with agencies and lobbyists about various bills, and reports.
- Met with constituents and assisted constituents in resolving conflicts, concerns and disputes with various community, national and government agencies.
- Referred and linked constituents to resources in the community as needed. Followed up with Constituents on the progress of previous work and drafted constituent correspondence.

**Cumberland County Schools, Fayetteville, NC. August, 2012 to April 2014**

**Testing/Discipline Clerk**

- Worked directly with and under supervision of Assistant Principal who functioned as Testing Administrator for South View High School. Prepared testing materials for entire school for state, local and federal testing.
- Knowledgeable North Carolina State and federal testing; rules, procedures and regulations for over 1,800 students.
- Responsible for training volunteer testing proctors and other duties as needed.

**Discipline Clerk**

- Responsible for inputting all discipline in PowerSchool.
- Maintained discipline records for entire school of over 1,800 students.
- Worked with principal and assistant principal’s to input long- term discipline paperwork into the PowerSchool and request long-term placement to alternative school settings for over 1,800 students.

**Brentwood Elementary. Substitute Teacher/Teacher Assistant**

- Worked directly with administration and teachers to assist with discipline problems in the classroom. Provided individual and group classes; on life skills, behavior management and character education. Assisted teachers, staff and administration in any needed areas.

**Fayetteville Technical Community College; Fayetteville, NC. 2012-2015**

Adjunct Instructor: College Student Success classes-(ACA) Online, hybrid and face to face.

**Miller-Motte; Fayetteville, NC. 2010-2011**

- Adjunct Instructor: College Success Courses

**TT&T Services, INC. Raeford, NC. March 17, 2009-January 29, 2010**

**Intensive In-Home Therapist/ Outpatient Therapist/Individual/Family Therapist/ Community Support Case manager**

**National Mentor Network. Raeford, N.C. November 17, 2007 – February 21, 2009**

**Qualified Professional/Community Support/Intensive In Home Therapist/Outpatient Therapist/Individual/Family Therapist**

- Coordinated with managers to develop the first Intensive In-Home Program at the local office.

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- Worked with children ages 5 yrs. to 18 years old and families of high-risk population, adults with mental health concerns and diagnosis, and substance abuse and use.
- Developed initial treatment plan, person centered plan; to include emergency plan, treatment goals, diagnosis, and crisis plan for service continuation and authorization.
- Developed and implemented supervisory template for agency to be in compliance with mental health service delivery in N.C. which was used monthly for clinical supervision.
- Developed Intensive In Home PowerPoint Training for Staff and new hires.
- Managed responsibilities of Intensive In Home Therapist, Outpatient Therapist and completed Comprehensive Clinical Assessments for Local Management Entities, identifying high risk behaviors and diagnosis mental illness for intake.
- Provided intensive case management to high risk families to increase likelihood to family preservation or stabilize home environment for family reunification.
- Provided individual and family therapy in the home, school, office and community. Provided ongoing assessment, support, self- help skills, living skills, symptom monitoring, Problem solving skills, and guidance. Provided ongoing assessment, evaluation, support, self- help skills, living skills, symptom monitoring and management; problem solving skills, and guidance, to assess; ongoing substance use and abuse, medication compliance and decrease mental health symptoms, and diagnosis new symptoms.
- Supervised and monitored eight plus direct service employees and two Associate Professionals. Conducted recommendations for direct service employees pay adjustments, recognition and terminations.
- Provided 24 hours crisis management and intervention to high risk families, Participated in rotational on-call system providing emergency coverage and crisis intervention support.
- Provided intense parenting skills training and education. Worked with parents to increase home based behavioral supports. Provided individual and family therapy in the home, school and community utilizing, cognitive therapy, motivational interviewing skills, family systems theory and client centered therapy.
- Assisted and coordinated with managers in planning, developing and providing pre-service and in-service education to direct service employees. Completed monthly supervision and annual performance evaluations for direct service employee. Received ongoing supervision from Certified Licensed Clinical Social Worker Supervisor.

#### **Presentations**

2019 September & October-Presenter- National Association of Social Work Fayetteville Chapter- The importance of Networking  
2017-presenter-Study Abroad St. Lucia to community forum  
2016, 2017, 2018- Presenter- SBIRT facilitated session to students at Methodist University in Social Work, PA and Nursing Departments. Currently only presenting to Social Work Students.

#### **Committee/ Professional Affiliation**

##### **Methodist University:**

Occupational Therapy Program Cultural Cooking Lap Presenter 2019-2020  
Occupational Therapy Program Interprofessional Team Presenter 2019-2020  
Faculty Concerns Committee- August 2018-2020  
Conflict Management Team- 2017-2021  
Focus group for Interfaith Center Development 2017  
Hiring committee for three positions:

- 2016 Coordinator for Occupational Department
- 2017 Nursing Simulation Director
- 2019 Study Abroad Director

Social Work Club Advisor August 2016- 2021  
Study Abroad Committee 2016- 2021  
Inter-professional Education Simulation Team Social Work Representative 2015- 2021  
Teacher Education Committee 2015- 2021

##### **Community**

National Association of Social Workers Member 2005-Present  
National Association of Social Workers Local Program Unit Chair for Fayetteville -April 2019-2021  
Board Member: Capitol Encore Academy Charter School; Fayetteville, NC August 2016- present.  
National Association of Social Workers Advocacy (PACE) Committee Member 2014-2021  
National Association of Social Workers Delegate Representative- 2017-2021

##### **Certificates**

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Self- Management And Recovery Training February 2021(SMART-Substance abuse training to become facilitator for SMART groups)

Certified Trainer Screening Brief Intervention and Referral to Treatment (SBIRT) 2016

Cumberland County Citizens Police Academy March 6<sup>th</sup>, 2018 to May 1<sup>st</sup>, 2018

Mental Health First Aid Training Certificate March, 2016

Institute for Community Leadership (ICL) May, 2016

NASW Ethics and Self Care Certificate 2016, 2017, 2018, 2018

NASW Ethics and Supervision Certificate 2014, 2015, 2016, 2017, 2018, 2019

Child Abuse Summit Certificate 2015, 2016, 2017, 2018