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Indiana Wesleyan University at a Glance

Founded: 1920

Mission Statement: Indiana Wesleyan University is a Christ-centered academic community committed to changing the world by developing students in character, scholarship and leadership.

President: David W. Wright, Ph.D.

Enrollment: With close to 15,000 students, IWU has the largest student enrollment in the Council for Christian Colleges and Universities and among private institutions in the state of Indiana.

Denominational Affiliation: The Wesleyan Church

Accreditation: Higher Learning Commission (see accreditation (p. 22) for complete listing)

Diversity of Learning: IWU serves a diverse student population through traditional and adult-centered on-site and online academic programs.

Academic Units: On July 1, 2009, Indiana Wesleyan University instituted a new structure built around the following principal academic units:

- **The College of Arts and Sciences** (CAS) serves undergraduate and graduate residential and commuter students on the main Marion campus. CAS is comprised of five schools, which offer more than 70 majors in a traditional semester format. CAS also houses the John Wesley Honors College and the Graduate Counseling Program. Approximately 2,800 students are enrolled.
  http://www.indwes.edu/Academics/CAS

- **The College of Adult and Professional Studies** (CAPS) offers convenient adult-focused undergraduate and graduate programs at regional education centers throughout Indiana, Kentucky and Ohio, and online. Courses in the chosen program are followed in sequence with the same group of students and are delivered in intensive block rather than semester format. Students augment their cohort experience with elective courses. CAPS houses the Ph.D. with a major in Organizational Leadership. CAPS enrolls over 8,000 students.
  http://www.indwes.edu/Academics/CAPS

- **The School of Nursing** (SON) includes the divisions of Pre-licensure, Post-licensure, and Graduate Nursing. The School of Nursing offers bachelor's, master's, and doctoral programs. Several delivery systems (residential/traditional, blended, and online) are utilized in The School of Nursing which currently enrolls over 2,700 students.
  http://www.indwes.edu/Academics/School-of-Nursing

- **The School of Health Sciences**: This principal academic unit at Indiana Wesleyan University offers graduate programs in public health, athletic training, occupational therapy, and is developing a program in physical therapy. The School is committed to interprofessional teaching, scholarship, research, and clinical practice, seeking to improve health and quality of life, especially in underrepresented communities, through a Christ-centered ministry of healing.
  http://www.indwes.edu/Academics/School-of-Health-Sciences/

- **Wesley Seminary at Indiana Wesleyan University**: With over 400 students enrolled in the Master of Divinity and Master of Arts in Ministry, the first seminary belonging to The Wesleyan Church serves ministers from nearly 40 denominations.
  http://seminary.indwes.edu

- **The Graduate School** provides oversight of qualifications for graduate faculty, standards for curriculum development and policies that govern all graduate programs.
  http://www.indwes.edu/Academics/The-Graduate-School

Rankings: IWU is consistently ranked in the top tier of Midwest Regional Universities in “Best Colleges” published by U.S. News and World Report. U.S. News and World Report also commonly reports IWU as an “A+ School for B Students” and a “Best Value School” and in 2011 listed IWU as an “Up-and-Comer” institution for having made “promising and innovative changes in the areas of academics, faculty, student life, campus, or facilities.” The Best Christian Workplaces Institute included IWU on its 2009 list of certified Best Christian Workplaces in America. In a similar survey conducted by The Chronicle of Higher Education, IWU was named one of America’s Great Colleges to Work For.
Education and Service Centers: IWU currently offers classes for adults at the following education centers and in other locations throughout the region. This list continues to grow as the university expands into new territories.

<table>
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<th>Indiana</th>
<th>Kentucky</th>
<th>Illinois*</th>
<th>Ohio</th>
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<td>Fort Wayne</td>
<td>Lexington</td>
<td>Naperville</td>
<td>Cleveland (Independence)</td>
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<td>Greenwood</td>
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<td>Cleveland (Mayfield Heights)</td>
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<td>Indianapolis</td>
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<td>Merrillville</td>
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*Online Enrollment Service Center

Online Courses: IWU offers a wide range of degree programs in online format. http://www.indwes.edu/Admissions/Online/Online-Delivery/

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Education and Service Centers

Service Centers

INDIANA

Columbus (Indiana) Education Center 812-376-7346, 866-709-0067
3449 Jonathan Moore Pike Fax: 812-376-7356
Columbus, Indiana 47201 http://www.indwes.edu/Columbus-IN/

Fort Wayne Education Center 260-918-1212, 866-248-2435
8211 West Jefferson Boulevard Fax: 260-918-1219
Fort Wayne, Indiana 46804 http://www.indwes.edu/Fort-Wayne/

Greenwood Education Center 317-859-3101
1500 Windhorst Way Fax: 317-859-3105
Greenwood, Indiana 46143 http://www.indwes.edu/Greenwood/
Indianapolis Education Center   317-574-3980, 800-456-5327  
3777 Priority Way South Drive  Fax: 317-818-4883 
Indianapolis, Indiana 46240  http://www.indwes.edu/Indianapolis-North/ 

Indianapolis Education Center West  317-713-6150, 800-456-5327  
6325 Digital Way, Suite 222  Fax: 317-713-1607  
Indianapolis, Indiana 46278  http://www.indwes.edu/Indianapolis-West/ 

Kokomo Education Center  765-868-7305, 866-728-0431  
1916 East Markland Avenue  Fax: 765-452-0742  
Kokomo, Indiana 46901  http://www.indwes.edu/Kokomo/ 

Marion Education Center  765-677-2652, 800-621-8667  
1900 West 50th Street  Fax: 765-677-1411  
Marion, Indiana 46953  http://www.indwes.edu/Marion/ 

Merrillville Education Center  219-769-5100  
8415 Georgia Street  Fax: 219-769-5104  
Merrillville, Indiana 46410  http://www.indwes.edu/Merrillville/ 

KENTUCKY  
Florence Education Center  859-372-8780  
600 Meijer Drive, Suite 200  Fax: 859-372-8790  
Florence, Kentucky 41042  http://www.indwes.edu/Florence/ 

Lexington Education Center  859-519-3000, 866-498-4968  
2530 Sir Barton Way, Suite 200  Fax: 859-519-3006  
Lexington, Kentucky 40509  http://www.indwes.edu/Lexington/ 

Louisville Education Center  502-261-5000  
1500 Alliant Avenue  Fax: 502-261-5009  
Louisville, Kentucky 40299  http://www.indwes.edu/Louisville/ 

OHIO  
Cincinnati Education Center  513-881-3600, 866-498-4968  
9286 Schulze Drive  Fax: 513-881-3607  
West Chester, Ohio 45069  http://www.indwes.edu/Cincinnati/
Cleveland Education Center                  216-525-6160
4100 Rockside Road                        Fax: 216-525-6169
Independence, Ohio 44131                  http://www.indwes.edu/Cleveland-Independence/

Cleveland Education Center East           216-328-1073
5885 Landerbrook Drive, Suite 215         Fax: 216-328-1190
Mayfield Heights, Ohio 44124              http://www.indwes.edu/Cleveland-Mayfield-Heights/

Columbus (Ohio) Education Center          614-529-7550
3455 Mill Run Drive, Suite 200            Fax: 614-529-7579
Hilliard, Ohio 43026                      http://www.indwes.edu/Columbus-OH/

Dayton Education Center                   937-298-4401
2912 Springboro West Road                Fax: 937-298-4406
Moraine, Ohio 45439                      http://www.indwes.edu/Dayton/

Service Centers

ILLINOIS

Naperville Service Center                 331-213-2000, 866-876-5327
1979 McDowell Road, Suite 111             Fax: 331-472-4375
Naperville, Illinois 60563                http://www.indwes.edu/

FLORIDA

Miami Service Center                      305-378-8700
13024 S.W. 120th Street                   Fax: 305-232-5832
Miami, Florida 33186                      http://www.indwes.edu/

Communication with the University

College of Adult and Professional Studies

Address:
Indiana Wesleyan University
College of Adult and Professional Studies
1900 West 50th Street
Marion, Indiana 46953-9393
http://www.indwes.edu/Academics/CAPS
http://myIWU.indwes.edu
(current students)
Administration:
Vice President for Academic Affairs, CAPS
765-677-2906

College of Arts and Sciences

Address:
Indiana Wesleyan University
4201 South Washington Street
Marion, Indiana 46953-4974
http://www.indwes.edu/Academics/CAS
https://myiwu.indwes.edu (current students)

General Information:
Switchboard
765-674-6901; 866-GO-TO-IWU
geninfo@indwes.edu

Administration:
The Academic Affairs Office
765-677-2493

School of Health Sciences

Address:
Indiana Wesleyan University
School of Health Sciences
4201 South Washington Street
Marion, Indiana 46953-4974
http://www.indwes.edu/Academics/School-of-Health-Sciences
http://myIWU.indwes.edu
(current students)

Administration:
Dean, SHS
765-677-2035

School of Nursing

Address:
Indiana Wesleyan University
School of Nursing
4201 South Washington Street
Marion, Indiana 46953-4974
http://www.indwes.edu/Academics/School-of-Nursing
http://myIWU.indwes.edu
(current students)

Administration:
VPAA, SON
765-677-1578
Wesley Seminary at Indiana Wesleyan University

**Address:**
Indiana Wesleyan University
Wesley Seminary at Indiana Wesleyan University
4201 South Washington Street
Marion, Indiana 46953-4974
http://seminary.indwes.edu
http://myIWU.indwes.edu
(current students)

**Administration:**
Dean, Seminary
765-677-1241

The Graduate School

**Address:**
Indiana Wesleyan University
4201 South Washington Street
Marion, Indiana 46953-9393
http://www.indwes.edu/Academics/The-Graduate-School
http://myIWU.indwes.edu
(current students)

**Administration:**
Dean, The Graduate School
765-677-1138

**World Changing Aims**

Mission: Indiana Wesleyan University is a Christ-centered academic community committed to changing the world by developing students in character, scholarship, and leadership.

A World Changer is a servant leader who exhibits the following:

1. **Knowledge**
   a. Basics of the Christian Faith: A knowledge of the basic themes and truths of the Old and New Testaments and the basic beliefs of Christianity, an awareness of Bible-based morality and social responsibility, and a reasoned understanding of a Christian worldview and the meaning of salvation as expressed in evangelical Christianity.
   
   b. Liberal Arts Foundation: A solid grasp of the general studies that have been associated with a liberal arts education.
   
   c. Competency in a Discipline: Competency in at least one major discipline of the university curriculum.
   
   d. Integration of Knowledge: The integration of knowledge with the Christian faith and across academic disciplines.
   
   e. Leadership Understanding: Knowledge of the key components and dynamics essential to effective servant-minded leadership in any setting that leads to positive world changing outcomes.

2. **Skills**
   a. Creativity: Making connections between various bodies of information.
   
   b. Critical Thinking: Analyzing information in order to determine the validity of competing truth claims, and to solve problems.
   
   c. Communication Skills: Reading critically, writing clearly, and communicating effectively.
d. Self-discipline: Demonstrating habits of correction or regulation of oneself for the sake of improvement.

e. Leadership: Taking action to effect change by mobilizing others to accomplish a shared vision.

3. Dispositions (Beliefs and Attitudes)
   a. Commitment to Truth: A commitment to the search for Truth as revealed in the Bible and in God’s created order.
   b. Lifelong Learning: A commitment to discovering and processing information in preparation for a life of learning.
   c. Human Worth: The belief that God created all life and therefore all people have worth.
   d. Inclusion: The willingness to interact with persons of different perspectives and cultures without surrendering a commitment to truth.
   e. Stewardship: The belief that the created order is a trust from God and a commitment to the wise use of all the resources of life.
   f. Life Calling: The confidence of an overriding purpose for one's life based on a relationship to God, an understanding of self, and a personal response to the needs of the world.
   g. Agents of Change: A commitment to change the world for Christ.
   h. Servanthood: A commitment to meet the needs of others before one's own self interests.

Strategic Profile

Core Values
The primary value for Indiana Wesleyan University is Christlikeness. The challenge to follow Christ compels us to pursue a personal and professional lifestyle of

1. Commitment.
2. Leadership.
4. Stewardship.
5. Innovation.

Mission
Indiana Wesleyan University is a Christ-centered academic community committed to changing the world by developing students in character, scholarship and leadership.

Vision for Indiana Wesleyan University
Indiana Wesleyan University will prepare each student to become a world changer. We will accomplish this by drawing students into an integrated experience of intellectual challenge, spiritual growth and leadership development. Thus we will

1. Call students to Christian character.
2. Expect academic excellence.
3. Equip them for success in their vocations.
4. Mentor them in leadership.
5. Prepare them for service.
Statement of Faith

We believe... in God the Father, the Son and the Holy Spirit.

We believe... that Jesus Christ, the Son, suffered in our place on the cross, that He died but rose again and that He now sits at the Father’s right hand until He returns to judge all men at the last day.

We believe... in the Holy Scriptures as the inspired and inerrant Word of God.

We believe... that by the grace of God, every person has the ability and responsibility to choose between right and wrong, and that those who repent of their sin and believe in the Lord Jesus Christ are justified by faith.

We believe... that God not only counts believers as righteous, but that He makes them righteous; freeing them of sin’s dominion at conversion, purifying their hearts by faith and perfecting them in love at entire sanctification, and providing for their growth in grace at every stage of their spiritual life, enabling them through the presence and power of the Holy Spirit to live a victorious life.

Accreditation

Indiana Wesleyan University is accredited by the ...

1. Higher Learning Commission (HLC); 230 South LaSalle Street, Suite 7-500, Chicago, IL 60604; phone: 312-263-0456 and 1-800-621-7440; http://www.ncahlc.org/.

In addition, specific programs are accredited by the ...


2. Commission on Collegiate Nursing Education (CCNE); One Dupont Circle NW, Suite 530, Washington, DC 20036; phone: 202-887-6791; http://www.aacn.nche.edu/ccne-accreditation. (Nursing)

3. Council for Accreditation of Counseling and Related Educational Programs (CACREP); 1001 North Fairfax Street, Suite 510, Alexandria, VA 22314; phone: 703-535-5990; http://www.cacrep.org/. (Graduate Counseling: Community Counseling; Marital, Couple and Family Counseling/Therapy; School Counseling)


5. Commission on Accreditation of Athletic Training Education (CAATE); 2201 Double Creek Drive, Suite 5006, Round Rock, TX 78664; phone: 512-733-9700; http://www.caate.net/. (Athletic Training)


7. Commission on Accreditation of Allied Health Education Programs (CAAHEP); 1361 Park Street, Clearwater, FL 33756; phone: 727-210-2350; http://www.caahep.org/. (Exercise Science)

8. Association of Theological Schools in the United States and Canada (ATS); Candidate Status; 10 Summit Park Drive, Pittsburgh, PA 15275-1110; phone: 412-788-6505; http://www.ats.edu/. (Seminary programs)

9. American Music Therapy Association (AMTA); 8455 Colesville Road, Suite 1000, Silver Spring, MD 20910; phone: 301-589-3300; http://www.musictherapy.org/. (Music Therapy)

10. Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE); 112 South Alfred Street, Alexandria, VA 22314-3016; phone: 703-838-9808 (Family Therapy)


12. Accreditation Council for Occupational Therapy Education (ACOTE); Candidate Status; 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD. 20824-1220; 301-652-6611; www.acoteonline.org. (Occupational Therapy)
The university has approvals from the Indiana Department of Education, Indiana State Board of Nursing, Kentucky Council on Postsecondary Education and Ohio Board of Regents. The university has approvals or exemptions from all states from which it enrolls online students.

**Nondiscrimination in University Programs**

Indiana Wesleyan University (IWU) is committed to equal opportunity in employment and education. Indiana Wesleyan admits students and employs individuals of any race, sex, color, disability or national or ethnic origin. These have access to all the rights, privileges, programs and activities generally made available to students or employees at the university. IWU does not discriminate on the basis of race, sex, color, national or ethnic origin, disability, age or marital status in the administration of its educational policies, scholarship and loan programs, and athletic and other administered programs. Inquiries or complaints should be addressed on the appropriate form to the Office of the Provost, Indiana Wesleyan University.

**Academic Freedom**

Students and faculty of the academic community that forms Indiana Wesleyan University are encouraged both to explore and discuss ideas freely and fully and also to be fully responsible to the university mission, seeking to integrate all aspects of a Christian worldview under the Lordship of Jesus Christ. Faith mandates and illuminates learning; learning clarifies and expands faith.

**Right Reserved to Change**

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and impose or increase fees is similarly reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

**Disability Services**

IWU is committed to providing equal access to students with disabilities. Further information related to specific processes for seeking assistance and services can be located in the student's area of study (College of Arts and Sciences, College of Adult and Professional Studies, School of Nursing, School of Health Sciences, or Wesley Seminary at Indiana Wesleyan University.) Students who believe that they have experienced discrimination on the basis of a disability can seek resolution by following the steps as outlined in the Grievance and Appeal Policy (Non-academic).

**Records, Rights and Privacy**

The university complies with the Family Educational Rights and Privacy Act of 1974 and as it appears in final form in June 1976, with subsequent amendments. This law protects the rights of students to review their own records and to challenge any of the content of the record. Students may request access to their records from the following offices:

1. Permanent grade records (transcripts) for all students are kept in the Marion Campus Registrar's Office.

2. Records are maintained by the Registrar's Office, the Office of Student Services, the Accounting Offices, and the Offices of Financial Aid.

The law also protects students from the unlawful disclosure of information about their academic performance, personal campus discipline, or financial status.

The law allows the disclosure of five classes of “directory information” as follows:

1. Name, address, telephone number, dates of attendance, and class.

2. Previous institution(s) attended, major field of study, awards, honors, degree(s) conferred, including dates.
3. Past and present participation in officially recognized sports and activities, physical factors (height and weight) of athletes, date and place of birth.
4. Schedule of classes.
5. Photograph.

A student may request in writing that one or all of the five categories of directory information be restricted from publication. In no case will grade, discipline, or financial information be disclosed except in keeping with the law. Requests are filed with either the Registrar's Office or the Office of Student Services.

Safety Policies and Campus Crime Statistics

IWU Safety Policies can be accessed at http://www.indwes.edu/safety and includes crime statistics on certain reportable crimes, as well as policies concerning alcohol and drug use, crime reporting and prevention, sexual assault and other related matters. Anyone wishing a paper copy of the policies may contact the Office of Institutional Research at 765-677-1566.

Drug Abuse Prevention

Drug abuse in the United States has become a major problem, and students at Indiana Wesleyan University are not immune. If you need assistance with a drug abuse problem, we encourage you to seek help at your local community drug abuse prevention center. To talk to someone in a strictly confidential atmosphere, please feel free to contact The Center for Student Success (800-332-6901) at our Marion campus. All conversations are private and will not affect your attendance at the university.

If you would like to talk to someone outside Indiana Wesleyan University, please feel free to call one of the following numbers, or a hospital or treatment center in your area:

1. The National Cocaine Hotline, 800-COCAINE, 800-262-2463.

Alcohol, Illegal Drugs and Firearms

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Tobacco Usage Prohibited

Students are to refrain from using tobacco products in all Indiana Wesleyan University classrooms, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Technology - Acceptable Use Policy

Indiana Wesleyan University (IWU) provides technology systems for the purposes of educating university students, promoting academic research, communicating with university constituents, and administering the daily business of IWU. It is the desire of IWU that technology systems provided by the university be used in a manner that reflects the goals and mission of Indiana Wesleyan. These policies have been established to promote an environment that is safe and secure for all constituents and encourage students to act in a professional and responsible manner.

Technology Equipment:

Technology equipment provided by the university is the property of IWU, and as such IWU retains the right to remove, reallocate, or change equipment at its discretion. No information residing on any computer hardware owned by IWU should be considered private and therefore is subject to review by university staff.

Reporting abuses of technology equipment is expected as it assists the university in providing functional equipment and services to the IWU community.
Computer and Network Access:

Students shall not access files or retrieve any digitally stored information unless authorized to do so. Students shall not attempt to gain access to any entity via electronic means without authorization. Examples of activities that are inappropriate include; attempting to gain unauthorized access to computers or networks owned and or operated by another person or group; and use of an account on a shared computer or network other than the one assigned to the user.

Internet Usage:

Inappropriate use of the Internet to access sites such as pornography, gambling, illegal downloads of content, and hate speech is outside of legitimate academic research and is therefore prohibited. IWU monitors and filters all internet activity conducted on university equipment and systems and will, at its discretion, use evidence gathered for disciplinary actions if necessary.

Email:

1. Email account creation / account termination
   - Email accounts are created when a student enrolls for classes at IWU. The accounts are maintained while the student is actively taking classes.
   - Accounts will be terminated for inappropriate use, after graduation, or termination of their enrollment.

2. Accessing email
   - Email access is achieved via a university supported Web browser. These include MS Explorer, Firefox, and Safari.
   - Only users for which an email account has been created are approved to use the Indiana Wesleyan University email system.
   - Students are required to protect their user name and password and NEVER share this confidential information.
   - Students should never allow someone else to use their email account for sending or receiving email unless under direct supervision of them. By granting access, the student assumes responsibility of any and all activities of the guest user.

3. Proper and Ethical Use of Email
   - The email system exists to enhance the communication abilities of the Indiana Wesleyan University community. It should be used for purposes that enhance communication and reflect our desire to be Christ-like.
   - Appropriate Content
     - At any time and without prior notice, Indiana Wesleyan University administration reserves the right to examine email, personal file directories and other information stored on Indiana Wesleyan University computers. This examination helps to ensure compliance with internal policies, supports the performance of internal investigations and assists with the management of Indiana Wesleyan University information systems. As such, the Vice President for Information Technology or any of his/her assigned representatives may monitor the content of email. Use of the email system constitutes acceptance of such monitoring.
     - This policy should be read and interpreted in conjunction with all other Indiana Wesleyan University policies including but not limited to policies prohibiting harassment, discrimination, offensive conduct or inappropriate behavior. Students are expressly prohibited from using email for any unethical purposes, including but not limited to pornography, violence, gambling, racism, harassment or any illegal activity. Further, transmitting any message that may be perceived as containing derogatory, obscene, profane, lewd, harassing or inflammatory images or remarks about an individual or group's race, color religion, national origin, age, disability, gender or other protected class status is strictly prohibited, and is subject to corrective action.
     - Indiana Wesleyan University reserves the right to use email filtering/spam blocking technologies in an effort to minimize unsolicited bulk email. As a result, there may be instances where legitimate email may be inadvertently blocked or quarantined. In such cases, the office of Information Technology will make every effort to correct those situations.

4. Email messages cannot be considered private and may be monitored by university personnel. Such messages may be subject to disclosure to outside third parties, including the court system and law enforcement agencies, under certain circumstances. Please be aware that email messages are not encrypted and can be viewed by anyone with the intention, ability, and equipment to do so.
Copyright:
Students are responsible to comply with copyright laws and applicable licenses that apply to software, files, documents, messages and other material they wish to download or copy. Proprietary materials belonging to entities other than the student should not be transmitted on the university's email system or via the university's Internet connection. All students obtaining access to any material prepared or created by another company or individual must respect any attached copyrights and may not copy, retrieve, modify or forward such copyrighted materials, except with written permission of the lawful owner. Students receiving electronic files via the Indiana Wesleyan University's email system or Internet connection should ensure the sender is the lawful owner or has obtained the necessary license.

Use of Indiana Wesleyan University Identity:
The Indiana Wesleyan University name, seal, logo, telephone numbers or address are reserved for official university business and may not be used for any other purpose including electronically (fax, Internet, etc.) in advertising or for non-university sponsored events without explicit written permission.

Exclusive Property:
All equipment, services and technologies provided to students as part of Indiana Wesleyan University's computer system constitute the exclusive property of Indiana Wesleyan University. Similarly, all information composed, transmitted, received or stored via the IWU computer system is also considered the property of Indiana Wesleyan University. As such, all stored information is subject to disclosure to management, law enforcement and other third parties, with or without notice to the student.

Policy Remedies:
Individuals found to be in violation of any part of the policy will be subject to disciplinary action up to and including dismissal from the university. Any known or suspected violations of this or any other university policy should be reported immediately to the office of the Vice President for Student Development and the Vice President for Information Technology.

Responsible Conduct of Research
Indiana Wesleyan University is committed to the highest level of integrity and ethical behavior in the development, implementation, collection, evaluation, and dissemination of information related to research. IWU is also committed to the avoidance of research misconduct. The University follows the codes established by the Office of Research Integrity (ORI), and the Office of Human Research Protections (OHRP), and provides education to students, personnel, and research affiliates on the codes and practices of RCR and on the consequences of misconduct as per appropriate principal academic unit polices.

Non-Academic Appeal Policy
A student may seek recourse from any university non-academic program or employment-related dispute or alleged discrimination on the basis of race, national origin, color, sex, disability, or age, including alleged violation of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Acts of 1972, Section 504 of the Rehabilitation Act of 1973, or other state or federal legislation.

A student who wishes to file such an appeal must first contact the person or department concerned to resolve the dispute informally. Such contact must occur within 30 days of the incident that generates the dispute.

All non-academic grievance and appeals will be reported to the human resource department. Since the appeal process is a private university administrative process, legal counsel or representation is not appropriate.

The complainant will be notified of results throughout the process.

Honesty, Cheating, Plagiarism and Forgery
Academic dishonesty is inconsistent with scholarship and the pursuit of knowledge and Christian character. Thus, Indiana Wesleyan University expects students to be honest in all academic work.
Coursework

Students are expected to exhibit honesty in the classroom, in homework and on quizzes and tests. Each instructor should define what constitutes honest work in a specific course. Any deviation from ordinary standards, such as the permitted use of notes for an examination or an “open book” test, should be stated clearly by the instructor.

Cheating is defined as the use or attempted use of unauthorized materials or receiving unauthorized assistance or communication during any academic exercise. Examples of cheating include:

1. Submitting work for academic evaluation that is not the student’s own.
2. Copying answers from another student during an examination.
3. Using prepared notes or materials during an examination.
4. Permitting another student to copy one's work.
5. Plagiarism.
6. Falsification.
7. Other misrepresentations of academic achievement submitted for evaluation or a grade.
8. The submission of papers or other work that one has submitted in a previous class or classes without appropriate citation and/or permission of the instructor.

The Prentice Hall Reference Guide (2006) indicates, “To plagiarize is to include someone else’s writing, information, or idea in a paper and fail to acknowledge what you took by indicating whose work it is” (p. 292). In other words, it is not giving credit where credit is due. Plagiarism is both a moral and ethical offense and sometimes a legal one.

Examples of plagiarism include:

1. Copying another person's actual words without the use of quotation marks, source citation, or footnotes.
2. Presenting another person's ideas or theories in your own words without citing the source.
3. Failing to acknowledge contribution and collaboration from others.
4. Using information that is not common knowledge without citing the source.
5. Submitting downloaded papers or parts of papers, "cutting and pasting," or paraphrasing or copying information from Internet sources without proper acknowledgment of a source.

Sanctions

It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Any undergraduate student apprehended and charged with cheating, including plagiarism, during his or her college matriculation, shall receive the following discipline:

1. First incident of cheating: no credit (i.e., no points given) in paper, assignment, or exam.
2. Second incident of cheating: failure in the course involved.
3. Third incident of cheating: dismissal from the university.

In addition to the above, a graduate student is expected to understand clearly the nature of cheating and is subject to dismissal from the university for any egregious act of academic dishonesty or cheating, without the need to follow the steps listed above. Incidents of cheating and/or plagiarism will be investigated and judged by the appropriate academic leader.

Because the matter of cheating cumulatively leads to dismissal, faculty are required to report each case to the appropriate university administrators who in turn reports the case to the academic leader of the specific college/school. Unquestionable evidence must be in hand before any action will be taken to confront and accuse a student of cheating.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

Falsification of Academic Records or University Documents: Falsification of academic records or documents includes but is not limited to altering any documents affecting academic records; forging signatures; or falsifying information of an official
document such as a grade report, ID card, financial receipt, or any other official university letter or communication. This includes information downloaded (printed) from student information available via Web (online) services.

**Unauthorized Access to Computerized Academic or Administrative Records or Systems:** Unauthorized access to computerized academic or administrative records or systems means viewing or altering the university's computer records without authorization; copying or modifying the university's computer programs or systems without authorization; releasing or dispensing information gained through unauthorized access; or interfering with the use or availability of computer systems information.

Students who are found to have falsified university documents or participated in unauthorized access to computerized academic or administrative records or systems are subject to dismissal from the university for a single incident. The university may consider legal action for any individual found to have participated in these actions.

**Transcripts**

The student’s official transcript is prepared by the Indiana Wesleyan University Registrar’s Office and will show the course, grade, credit and dates of instruction for each course. Requests for transcripts of coursework at Indiana Wesleyan University must conform to the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student’s confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student has any financial holds on their record or if he or she is delinquent on any loan received through Indiana Wesleyan University. A $3 fee is charged for each transcript and must be enclosed, along with a complete address to which the transcript is to be mailed. Please provide a current address if request is to be sent to student's home. Students requesting a transcript should write to the Indiana Wesleyan University Registrar's Office, 4201 South Washington Street, Marion, IN 46953. For more information, call 1-765-677-2966 or see http://www.indwes.edu/Academics/Registrar/Transcript.

**Enrollment Limitations**

Students may only be full-time enrolled in one IWU college due to financial and academic credit implications and may not switch back and forth between the term and non-term programs. Specific guidelines must be met prior to enrolling in courses in various colleges. Thorough review with Financial Aid and Accounting offices as well as advisors and Office of Student Services or Residential Academic Services should be made before pursuing this option. Students who plan to change from programs and degrees in one college to programs and degrees in another should carefully examine the ability to apply courses from one program to another. Please visit the Office of Student Services and Residential Academic Services for more information.
Welcome to the College of Arts and Sciences. We invite you to join us as we explore the enduring questions that people have asked across time. For us, these questions begin with “Who is God calling you to be?” As you discern the answer to this question, we encourage you to discover what you are called to do, what you need to learn to live out your call(F(ing, and how you can engage the world in a way that glorifies God and promotes justice, righteousness and mercy. To pursue answers to these questions and discover your life calling, we encourage you to investigate our academic programs (p. 80), connect with our faculty members, explore how our community can nourish your Christian commitment, and learn how opportunities for leadership and service are waiting for you at IWU.

Communication with the College of Arts and Sciences and Pre-licensure Nursing

Address: 4201 South Washington Street
Marion, Indiana 46953-4974

General Information: Switchboard: 765-674-6901; 866-GO-TO-IWU;
geninfo@indwes.edu

Administration: CAS - Academic Affairs: 765-677-2493
SON - Academic Affairs: 765-677-1578

Admissions: Undergraduate: 866-GO-TO-IWU;
765-677-2138; admissions@indwes.edu
Graduate Counseling: 866-468-6498;
natalie.halt@indwes.edu

Student Account Services, CAS: Billing: 765-677-2122
Cashier: 765-677-2411
Student Account Services, CAS: howtopay@indwes.edu

Life Calling and Integrative Learning/Career: 765-677-2520; Career Guidance: lifecallingcareer@indwes.edu

Housing 765-677-2746
housing@indwes.edu

Community Learning 765-677-1898
Student Organizations & Activities:
melissa.laraway@indwes.edu

Financial Aid: 765-677-2116; Scholarships and Financial Assistance: finaid@indwes.edu

Residential Academic Services: 765-677-2590; Registration, Course Information: ResAcadServ@indwes.edu

Registrar's Office: 765-677-2131; Transcripts and Academic Information: registrar@indwes.edu

The Center for Student Success: 765-677-2257; Counseling, Disability Services, Tutoring:
center4success@indwes.edu

School of Nursing: 765-677-2812
Pre-licensure Nursing - contact information

School of Health Sciences: 765-677-2035
School of Health Sciences - contact information (p. 461)
Instructional Facilities

Indiana Wesleyan has up-to-date classrooms, well-equipped laboratories, and studio spaces for academic use. The following buildings serve as academic resources:

**Adult and Graduate Studies Administrative Building (AGS)**

Located at the intersection of 50th Street and State Road 37, this building houses administrative offices for the College of Adult and Professional Studies and the graduate schools and programs in Nursing, Counseling and Ministry. In addition, there are four classrooms and a counseling clinic.

**APS Educational Centers**

The College of Adult and Professional Studies has educational centers in Marion, Fort Wayne, Kokomo, Columbus, Indianapolis, Merrillville, and Greenwood, Indiana; Florence, Lexington, and Louisville, Kentucky; and Cincinnati, Cleveland, Columbus, and Dayton, Ohio. See Education and Service Centers (p. 16) for detailed listing.

**Barnes Student Center**

IWU's Barnes Student Center is the central hub of the Marion campus - bringing students, employees, and guests into an innovative facility designed intentionally to foster building community. With over 199,000 square feet, this building houses Baldwin Dining, Chick-fil-a, Mario's Pizza, Wilbur's Wings, convenience store, bookstore, McConn Coffee house, art gallery, student-run business incubator space, Globe Theater, banquet rooms, Student Development, Student Accounts, Financial Aid, Academic Services, Health Center, Post Office, Center for Student Success, and Center for Life Calling.

**Beard Arts Center (BAC)**

This classroom building, named after Lee and Edna Beard, houses the Division of Art, art studios, art galleries, and four classrooms.

**Botany Glen**

This tract of land is a designated nature preserve where biology and botany classes can explore creation in a living laboratory. Botany Glen is an experiential learning classroom and training center for the IWU community and constituents.

**Burns Hall of Science and Nursing (BHSN)**

This facility includes classrooms and laboratories for science, health sciences, and nursing, the state-of-the-art Nursing Simulation Lab, and Porter Auditorium.

**Center Hall (CS)**

This building provides classroom and studio space for students and faculty who are studying in the field of art, as well as a few general purpose classrooms and a 24-7 Study Room.

**Chapel Auditorium**

Built in 2010, the Chapel Auditorium is a 3,900 seat, 75,000 square feet venue used for weekly chapel services, concerts, guest speakers, academic ceremonies, and graduation services.

**College Wesleyan Church (CWC)**

College Wesleyan Church is an independent but cooperating agency with the university. Occasionally classrooms are scheduled in this facility located on the main campus.

**Elder Hall (ELDR)**

This building houses the Division of Behavioral Sciences, the Division of Modern Language and Literature, and the Division of Communication and Theatre, including audio and video studios and WIWU-FM and WIWU-TV 51.

**Goodman Hall (GMN)**

This classroom building houses 5 classrooms and divisional offices for the Division of Education.
Indiana Wesleyan University Canadian Campus

A 100-acre outdoor classroom on St. Joseph Island is located 40 miles east of Sault St. Marie, Ontario. The grounds include a modern log lodge with dining facilities and insulated log cabins for accommodations.

Jackson Library (JLB)

This state-of-the-art, 79,000-square-foot library is named after alumnus and benefactor Dr. Lewis A. Jackson. Dr. Jackson, a 1939 Indiana Wesleyan University (then Marion College) graduate, trained the “Tuskegee Airmen” during WWII, became a university president in 1970, and was a life-long entrepreneur. This uniquely designed library contains leading-edge technology. Student Internet connections are located conveniently throughout the library. Over 20 miles of voice and data cable were laid in the floors and walls, connecting its 700 outlets to IWU’s information network.

John Wesley Administration Building

The John Wesley Administration Building, which opened in 1894, is the only building that remains from the original campus. A major renovation of the building was completed in 2003. The building houses offices for the president and the university Advancement Department, along with a meeting room for the university’s Board of Trustees.

Maxwell Center for Business and Leadership (MAX)

The Maxwell Center is a spacious, state-of-the-art facility that meets a variety of needs. The 63,000-square-foot building contains six classrooms. It houses the Admissions Office, Business Affairs, Human Resources, Print Shop, Registrar's Office, the university Information Technology Department, and offices for the Division of Social Science, as well as the Division of Business for Residential Education students.

Noggle Christian Ministries Center (NCMC)

This classroom and faculty office building is the home office for the School of Theology and Ministry.

Ott Hall of Sciences and Nursing

This 110,000-square-foot building houses the administrative and faculty offices, as well as classrooms and labs for the School of Nursing, the School of Physical and Applied Sciences, and the School of Health Sciences. It includes research space for faculty and students, a greenhouse, cadaver lab, and other specialized learning space. Collaborative spaces encourage and facilitate interprofessional development. Ott Hall and Burns Hall are connected by a three-story atrium that promotes community among faculty and students.

Outdoor Athletic Complex

The Outdoor Athletic Complex serves athletic and intramural competition. It includes an indoor sports complex, track, two baseball fields, two softball fields, and three soccer fields. The main venues are lighted. Complementing the outdoor complex is a concession/public use facility. This building also serves as an athletic training facility and officials' changing room.

Phillippe Performing Arts Center (PPAC)

This building houses the Tom and Joan Phillippe Chapel-Auditorium, the RCA Theater, the Joan Phillippe Music Building, and the Herman Baker Recital Hall. The music wing includes teaching studios, practice rooms, a piano laboratory, and three classrooms.

Recreation and Wellness Center (RWC)

The 120,000-square-foot indoor facility includes the Robert R. Luckey Gymnasium, a natatorium, racquetball courts, recreation activity center, weight room, fitness room, elevated track, locker facilities, classrooms, a lab area, office area, and a state-of-the-art athletic training facility.

Wesley Seminary at IWU

The facility's international design and furnishings reflect its theme, “The World is my Parish” (John Wesley), and the facility tells the story of the Seminary’s values. It includes four classrooms of various sizes, office areas, a prayer room and a common gathering space. Its ellipse shape embraces an outdoor amphitheater.
# Academic Calendar - CAS and Pre-licensure Nursing

## Academic Year 2015-2016

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New Student Orientation</strong></td>
<td>August 29-September 6</td>
</tr>
<tr>
<td><strong>Fall Semester Classes Begin</strong></td>
<td>September 7</td>
</tr>
<tr>
<td><strong>Last Day to Add a Class for Fall Semester</strong></td>
<td>September 11</td>
</tr>
<tr>
<td><strong>Last Day to Drop a Class for Fall Semester</strong></td>
<td>September 18</td>
</tr>
<tr>
<td><strong>Fall Break</strong></td>
<td>October 23</td>
</tr>
<tr>
<td><strong>Last Day to Withdraw from a Class for Fall Semester</strong></td>
<td>November 13</td>
</tr>
<tr>
<td><strong>Thanksgiving Recess</strong></td>
<td>November 25-27</td>
</tr>
<tr>
<td><strong>Final Examinations</strong></td>
<td>December 7-8, 14-16</td>
</tr>
<tr>
<td><strong>Commencement</strong></td>
<td>December 19</td>
</tr>
<tr>
<td><strong>New Student Registration - Spring Semester</strong></td>
<td>January 9</td>
</tr>
<tr>
<td><strong>Spring Semester Classes Begin</strong></td>
<td>January 11</td>
</tr>
<tr>
<td><strong>Last Day to Add a Class for Spring Semester</strong></td>
<td>January 15</td>
</tr>
<tr>
<td><strong>Last Day to Drop a Class for Spring Semester</strong></td>
<td>January 22</td>
</tr>
<tr>
<td><strong>Spring Break</strong></td>
<td>March 7-11</td>
</tr>
<tr>
<td><strong>New Student Registration</strong></td>
<td>March 19</td>
</tr>
<tr>
<td><strong>Last Day to Withdraw from a Class for Spring Semester</strong></td>
<td>March 25</td>
</tr>
<tr>
<td><strong>Easter Recess</strong></td>
<td>March 25-28</td>
</tr>
<tr>
<td><strong>Final Examinations</strong></td>
<td>April 19-21, 25-27</td>
</tr>
<tr>
<td><strong>Baccalaureate</strong></td>
<td>April 29</td>
</tr>
<tr>
<td><strong>Commencement</strong></td>
<td>April 30</td>
</tr>
<tr>
<td><strong>May Term</strong></td>
<td>May 4-26</td>
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<tr>
<td><strong>Summer 1 Term</strong></td>
<td>May 4-August 5</td>
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<tr>
<td><strong>Last Day to Add or Drop a Class for May Term</strong></td>
<td>May 5</td>
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<tr>
<td><strong>Last Day to Add a Class for Summer 1 Term</strong></td>
<td>May 11</td>
</tr>
<tr>
<td><strong>Last Day to Withdraw from a Class for May Term</strong></td>
<td>May 18</td>
</tr>
<tr>
<td><strong>Last Day to Drop a Class for Summer 1 Term</strong></td>
<td>May 18</td>
</tr>
<tr>
<td><strong>New Student Registration</strong></td>
<td>May 21</td>
</tr>
<tr>
<td><strong>Summer Session I</strong></td>
<td>May 31-July 1</td>
</tr>
<tr>
<td><strong>Last Day to Add or Drop a Class for Summer Session I</strong></td>
<td>June 1</td>
</tr>
<tr>
<td><strong>Last Day to Withdraw from a Class for Summer Session I</strong></td>
<td>June 21</td>
</tr>
<tr>
<td><strong>New Student Registration</strong></td>
<td>June 18</td>
</tr>
<tr>
<td><strong>Summer Session II</strong></td>
<td>July 5-August 5</td>
</tr>
<tr>
<td><strong>Last Day to Add or Drop a Class for Summer Session II</strong></td>
<td>July 6</td>
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<tr>
<td><strong>Last Day to Withdraw from a Class for Summer 1 Term</strong></td>
<td>July 13</td>
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<tr>
<td>Event</td>
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<tr>
<td>Last Day to Withdraw from a Class for Summer Session II</td>
<td>July 27</td>
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<tr>
<td>Commencement</td>
<td>August 13</td>
</tr>
<tr>
<td>Academic Year 2016-2017</td>
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</tr>
<tr>
<td>New Student Orientation</td>
<td>August 27- September 4</td>
</tr>
<tr>
<td>Fall Semester Classes Begin</td>
<td>September 5</td>
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<tr>
<td>Last Day to Add a Class for Fall Semester</td>
<td>September 9</td>
</tr>
<tr>
<td>Last Day to Drop a Class for Fall Semester</td>
<td>September 16</td>
</tr>
<tr>
<td>Fall Break</td>
<td>October 21</td>
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<tr>
<td>Last Day to Withdraw from a Class for Fall Semester</td>
<td>November 11</td>
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<tr>
<td>Thanksgiving Recess</td>
<td>November 23-25</td>
</tr>
<tr>
<td>Final Examinations*</td>
<td>December 5-6, 12-14</td>
</tr>
<tr>
<td>Commencement</td>
<td>December 17</td>
</tr>
<tr>
<td>Spring Semester Classes Begin</td>
<td>January 9</td>
</tr>
<tr>
<td>Last Day to Add a Class for Spring Semester</td>
<td>January 13</td>
</tr>
<tr>
<td>Last Day to Drop a Class for Spring Semester</td>
<td>January 20</td>
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<tr>
<td>Spring Break</td>
<td>March 6-10</td>
</tr>
<tr>
<td>New Student Registration</td>
<td>March 18</td>
</tr>
<tr>
<td>Last Day to Withdraw from a Class for Spring Semester</td>
<td>March 24</td>
</tr>
<tr>
<td>Easter Recess</td>
<td>April 14-17</td>
</tr>
<tr>
<td>Final Examinations*</td>
<td>April 18-20, 24-26</td>
</tr>
<tr>
<td>Baccalaureate</td>
<td>April 28</td>
</tr>
<tr>
<td>Commencement</td>
<td>April 29</td>
</tr>
<tr>
<td>May Term</td>
<td>May 3-25</td>
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<tr>
<td>Summer 1 Term</td>
<td>May 3-August 4</td>
</tr>
<tr>
<td>Last Day to Add or Drop a Class for May Term</td>
<td>May 4</td>
</tr>
<tr>
<td>Last Day to Add a Class for Summer 1 Term</td>
<td>May 10</td>
</tr>
<tr>
<td>Last Day to Withdraw from a Class for May Term</td>
<td>May 17</td>
</tr>
<tr>
<td>Last Day to Drop a Class for Summer 1 Term</td>
<td>May 17</td>
</tr>
<tr>
<td>New Student Registration</td>
<td>May 20</td>
</tr>
<tr>
<td>Summer Session I</td>
<td>May 30-June 30</td>
</tr>
<tr>
<td>Last Day to Add or Drop a Class for Summer Session I</td>
<td>May 31</td>
</tr>
<tr>
<td>New Student Registration (tentative)</td>
<td>June 17</td>
</tr>
<tr>
<td>Last Day to Withdraw from a Class for Summer Session I</td>
<td>June 20</td>
</tr>
<tr>
<td>Summer Session II</td>
<td>July 3-August 4</td>
</tr>
<tr>
<td>Last Day to Add or Drop a Class for Summer Session II</td>
<td>July 5</td>
</tr>
<tr>
<td>Last Day to Withdraw from a Class for Summer 1 Term</td>
<td>July 12</td>
</tr>
</tbody>
</table>
Last Day to Withdraw from a Class for Summer Session II: July 26
Commencement: August 12

Cancellation of Classes: Announcements are made over radio stations WBAT-1400 AM, WCJC-99.3 FM, WGOM-860 AM, WMRI-106.9 FM, and WWKI-100.5 FM - Kokomo.

*NOTE: Students may not miss classes or examinations to leave early for vacation.

Policies and General Information - College of Arts and Sciences and Pre-licensure Nursing

Students pursuing majors in the College of Arts and Sciences or in Pre-licensure Nursing are subject to all the policies and procedures as defined in this portion of the catalog. Additionally, students enrolled in the College of Arts and Sciences or the School of Nursing Pre-licensure Nursing program may have additional requirements and policies governed by those areas. Students should have conversations with the administration in those areas for further direction.

Admission

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university’s purposes. Admission is based on the careful review of all credentials presented by an applicant, and in no case is admission denied due to race, color, national origin, disability, religion, or sex.

Address all application information for undergraduate programs to Indiana Wesleyan University, Admissions Office, 4201 South Washington Street, Marion, Indiana 46953. Call 1-866-468-6498, ext. 6507, or 765-677-2138. Email address: admissions@indwes.edu; Internet: http://www.indwes.edu.

Undergraduate students are admitted to the university in one of the following categories:

**Distinction** – Based on high school grade-point average, SAT/ACT scores or college GPA. Students admitted in this category are eligible for academic scholarships.

**Regular** – Standard admission with no restrictions.

**Conditional** – Students whose GPA and/or national test scores are below the required levels. Students in this category may be required to take preparatory courses in reading, study skills, and writing.

**Provisional** – First-year and transfer students who have a previous college GPA below 2.0 on a 4.0 scale. Students admitted in this category will be restricted from extracurricular activities and limited to 13 credits in a semester. Some provisional students will be required to take preparatory courses in reading, study skills, and writing.

**Unclassified** – Students who are taking no more than two courses and are not admitted to a program of study. Students in this category may register for up to six hours per semester. A maximum of 18 credit hours may be taken under this status. This status does not constitute admission to a university program.

Prospective students are welcome to visit the campus. Appointments for interviews with an admissions counselor and/or a professor in a student’s field of interest are encouraged. Overnight lodging for students is available on campus and may be reserved in advance through the Admissions Office. Call toll-free 1-866-468-6498, ext. 6507, or direct to the Admissions Office at 765-677-6507; Email address: admissions@indwes.edu. Internet: http://www.indwes.edu.

Prospective students applying to School of Health Sciences programs should address all application information to Indiana Wesleyan University, Adult Enrollment Services, 1900 West 50th Street, Marion, IN 46953 or call 1-800-468-6498, ext. 2860, or 765-677-2860.

First Year Admission

Interested students are encouraged to apply for admission at the close of their junior year in high school. Applications are accepted throughout the senior year of high school, but should be submitted before March 1 for full consideration. Applications after March 1 will be considered as space is available. The completed application, high school transcript, test scores including
an essay (SAT or ACT), recommendation, community values contract and personal essay are necessary for an admission decision. A tuition deposit is required before registration and is fully refundable until May 1.

An admission decision may be made at the end of the student's high school junior year if an official high school transcript has been provided. In this event a full four-year record and certification of graduation will be required before the student begins classes at IWU.

Viable candidates for admission should have a minimum of each of the following: 8 credits in language arts (equivalent to 4 years); 6-8 credits in mathematics (equivalent to 3-4 years); 6 credits in science (equivalent to 3 years); 6 credits in social studies (equivalent to 3 years); 4 credits in foreign language (equivalent to 2 years); 2 credits in health, physical education, safety (equivalent to 1 year); and 4-6 credits from other courses offered (equivalent to 2-3 years). Regular admission requires that applicants have at least a 2.6 cumulative high school GPA on a 4.0 scale and an 880 SAT (Math and Critical Reading) or 18 ACT score. Applicants who do not meet the requirements for regular admission may request special consideration.

Applicants may make arrangements at their local high school counseling office to take the SAT or ACT in the junior year or as early as possible in the senior year. Applicants who are unable to present SAT or ACT scores can make special arrangements with The Center for Student Success at the IWU campus to be tested.

Individuals not receiving a high school diploma must take the General Education Development Exam (GED) and achieve satisfactory scores to be considered for admission.

**Transfer Student Admission**

Students who have attended other colleges or universities may be admitted at advanced levels depending on the amount of credit transferable from the other institutions. Transcripts of all college work must be submitted with other admission credentials at the time of application to the Indiana Wesleyan University Admissions Office. All transcripts must be sent directly from the office of the registrar at the college or university attended. Students are also required to have a form (Transfer Information Form) completed from the last institution attended verifying that the student left the college in good academic and social standing. *All undergraduate students must complete their last 30 credit hours before graduation at IWU.*

**International Student Admission**

Indiana Wesleyan University is authorized under federal law to enroll nonimmigrant alien students. It is recommended that interested students contact the Admissions Office as early as possible (preferably one year in advance) as there are usually delays in preparing visas, passports, and transcripts. All application forms, documents, test scores, and payments must be received by July 1 of the year of intended study.

Students who do not speak English as their first and primary language must take the Test of English as a Foreign Language (TOEFL) or The International English Language Testing System (IELTS) prior to admission to the university*.

Admission scores follow:

- TOEFL score of 57 to 67 - admission requires enrollment in two semesters of ESL
- TOEFL score of 68 to 78 - admission requires enrollment in one semester of ESL
- TOEFL score of 79 - admission without ESL requirement
- IELTS score of less than 6.5 - admission reflective of subscores requires enrollment in one or two semesters of ESL
- IELTS score of 6.5 for undergraduate and 7.0 for graduate programs - admission without ESL requirement

*Waiver Qualifications:

- Attended the last four full years at a U.S. high school
- Attended the last four full years in an international educational institution where English is the principal language of instruction; institution may be required to provide verification
- Earned an SAT critical reading score of at least 500
- Earned ACT English and reading scores of at least 20
- Earned a bachelor's degree or higher from an accredited U.S. institution

Before the immigration form I-20 can be sent, students from all countries except Canada must send the university (a) money equivalent to the first semester’s tuition, room, and board; and (b) a $1000.00 U.S. emergency deposit to be held for the
complete duration of a student’s enrollment and to be used in case of family or medical emergency. Students from all countries including Canada must send to the university (a) a letter of financial commitment with certified bank statements indicating sufficient funds for attendance; and (b) proof of health insurance coverage in the U.S. or $500 for approximately one year of insurance premium (must be renewed annually).

Contact the Admissions Office for specific admissions procedures.

Re-enrollment

CAS and SON Pre-licensure Nursing

A student who has previously been enrolled in Indiana Wesleyan University and has ended registration for any length of time, without an approved leave of absence, must reapply. Application for re-enrollment may be made at the Admissions Office. Students who are not enrolled for one academic year or longer must meet the requirements of the governing catalog for the re-enrollment date. Any student who attended other institutions of higher learning must submit a transfer information form completed by the last college attended and official transcripts of all work completed before a readmission decision can be made. All transcripts must be sent directly from the office of the registrar at the college or university attended.

Graduate Counseling

A graduate counseling student in CAS who has not been enrolled for more than 2 semesters must re-apply through the admissions office. Any student who attended other institutions of higher learning must submit a transfer information form completed by the last college attended and official transcripts of all work completed before a readmission decision can be made. All transcripts must be sent directly from the office of the registrar at the college or university attended.

Early College Enrollment (High School Students)

Qualified high school students are offered the opportunity to enroll under the Early College Enrollment program. A student must have maintained a 3.0 average on a 4.0 scale in high school classes and be recommended by a high school counselor or principal to qualify. A qualified student who has completed the first semester of their junior year may begin taking 100 level courses in the spring semester, continue each summer session, and take one course each semester of the senior year, not to exceed four courses. There is no tuition charge for credits earned under the Early College Enrollment program; however, a registration fee of $50 per course is charged at the time of registration. Students must be registered by the first day of classes. Please contact the Admissions Office for further assistance.

Special/Unclassified Admission

Students who are not pursuing a university degree and want to take individual courses for personal development may be admitted as an unclassified student. A maximum of 18 credit hours may be completed with this status. This does not constitute admission to a university program and the University does not maintain degree audits for this classification. Unclassified students who subsequently wish to pursue a degree program must apply for regular admission status and at that time will receive a degree audit of the chosen major. Information on degree programs is available in the Registrar’s Office.

Guest students from other colleges should have the approval of their home institution. By special arrangement, high school students may register with unclassified status while meeting requirements for high school graduation. By special arrangement, senior adults may register at a reduced fee.

Professional Programs (Acceptance into Majors)

Acceptance into the freshman class with a major in teacher education, nursing, social work, Christian/youth ministries, or other programs does not necessarily imply admission to these professional programs. Departments may have specific requirements that must be met at different levels of the program. A student will be assigned a status of pre-added to the major, until these specific requirements are met. For more information regarding acceptance into the chosen major, please see the appropriate School or Division section.

Orientation, Registration and Credit Options

New Student Orientation

All entering undergraduate students are required to participate in New Student Orientation. This orientation is designed to connect, prepare, and allow for a deeper understanding of IWU.
Entrance Examinations

New students may take an academic placement examination called the COMPASS if they do not have the required minimum ACT or SAT scores to waive the reading and math competencies. Some majors may require the math COMPASS for placement into the correct sequence of a math course. Students should inquire in the Residential Academic Services office for more information.

Registration Procedures for New and Returning Students

New Student Registration (NSR) occurs in the spring and summer for fall enrollment and by individual appointment for spring enrollment. Once new students are notified by the Admissions Office of their acceptance to Indiana Wesleyan University, the Admission’s Office will send information about registration procedures and the appropriate time to come to the campus for advisement in the selection of courses and registration.

Returning students may register for the fall semester and summer sessions in the spring and summer. Registration for the spring semester and May term occurs in the fall. All students are expected to complete their registration during the time set by the Director of Residential Academic Services for advanced registration or at the specific time established for this purpose in the current calendar. Detailed instructions for registration will be provided on MyIWU portal at https://myiwu.indwes.edu/RAS. Arrangements for financial payment, in accord with one of the approved plans for university charges, must be made in advance or at the time of registration. All students must be registered by the first day of classes in any term.

Academic Advising - CAS and Pre-licensure Nursing

Every student is personally responsible to meet all requirements, including but not limited to stated competencies, grade-point indexes, specified courses, total numbers of credits in each stated area of study, and total number of credits for the degree program identified in the catalog at the time of enrollment.

A faculty advisor is assigned to each student, is available at registration periods for advisement on program requirements, and is required to approve the student’s registration. Each student has access to their academic record and degree/major requirements via the Internet and portal.

Schedule Changes and Withdrawals

Drop/Add

The student’s choice of classes, once made and filed, is expected to be permanent. The last date to add a course shall be the Friday after the first day of classes for fall and spring terms. The last date to drop a course is the second Friday after the start of classes for the fall and spring terms. For students enrolled in the graduate counseling program, the last date to add or drop a course is the second Friday after the first day of the term.

For May term and Summer I (S1) and II (S2) sessions, the last date to add or drop a course is the second day of classes. For Summer Term (S1T) the last day to add a class is the end of the first week. The last day to drop a class for the Summer Term (S1T) is the end of the second week of classes. Any desired change in audit registrations follow the same deadlines as previously identified. All drop/add requests made thereafter require a General Academic Petition and approval from the course professor(s).

Withdrawing from Classes

Up until the tenth week of the semester (5/7 or 71% of semester classes), students may withdraw from a course with a grade of “W.” This should be done only after consultation with academic advisors, the Residential Academic Services office, and the Financial Aid Office, as reduction of course load below 12 credits may affect eligibility for athletics, scholarships, or financial aid. After the tenth week of the semester, students may not withdraw from classes without total withdrawal from the university.

Withdrawing from the University

A student desiring to voluntarily withdraw from all classes at the university must obtain a Total Withdrawal form available at the Residential Academic Services office and online at https://myiwu.indwes.edu/RAS/Forms. This form must be completed and filed with the Residential Academic Services office before the student leaves campus. No refunds will be made by the Student Account Services, CAS, until the Director of RAS certifies that the withdrawal procedure has been completed. A student failing to complete proper withdrawal remains a student and will be charged as such and receive a grade at the end of the semester. Students in university housing who fail to check out of their rooms properly will be subject to an administrative charge. Failing work at time of official withdrawal after the tenth week of the semester may be counted as “F” in grade-point average.
Any student who is dismissed from the College of Arts and Sciences by Student Development will be administratively withdrawn from all classes.

**Academic Administrative Withdrawal Policy - CAS**

If a student registers for a course but does not attend any class sessions of that course by the last day to drop classes, the registration may be cancelled by the CAS Academic Dean or designee and/or the Director of Residential Academic Services or designee.

If a student, due to lack of attendance, cannot achieve passing grades in their courses, with or without applicable campus support and/or reasonable accommodation(s), the CARE Team, the Center for Student Success, and/or the Academic Standing Subcommittee of the Enrollment Management Committee may recommend to the CAS Academic Dean or designee and/or the Director of Residential Academic Services that the student be administratively withdrawn from the institution during the Academic Semester and will receive a ”W” in all classes. Students should be aware that this action (administrative withdrawal) may have an impact on financial aid, enrollment issues related to verification for insurance, athletic competition, and access to some IWU facilities.

**Intent to Depart**

Students who intend to depart from the university for the subsequent semester(s) should complete the Notification of Student Intent to Depart form. Students should inform the Residential Academic Services office by completing and filing this form available at: https://myiwu.indwes.edu/RAS/Forms.

**Leave of Absence**

Full-time degree seeking students may request a Leave of Absence (LOA) in certain circumstances to preserve their current catalog rights and possibly provide positive implications for financial obligations such as loan repayment, and health and car insurance.

**Types of Leave of Absence:**

1. Medical Leave of Absence - LOA petition must be accompanied by a statement from a medical care provider verifying the need for the LOA.
2. Personal Leave of Absence - petition must include a plan for addressing personal or family issues that lead to the successful completion of the student's academic program.
3. Planned Educational Leave of Absence - petition must include plans for enriching educational goals that lead to the successful completion of the student's academic program. These plans can include participation in non IWU-supported study abroad experiences, no IWU-supported internships, or short term missions or service programs.

Leave of Absence petitions are available in the Residential Academic Services office and must be completed and approved before the "drop" deadline for the term in which the LOA is requested. Medical and certain unplanned for LOA requests may be considered retroactively or after the "drop" deadline based on the individual circumstances. LOA appeals must be filed and approved by the Dean of the school in which the student's major is under before the end of the term for which the LOA is requested.

A Leave of Absence will not be approved for students who are subject to academic dismissal or student conduct dismissal.

Students who do not return to Indiana Wesleyan University by the end of their approved LOA will be considered to have withdrawn from IWU at the end of their last term of regular enrollment.

International students should work with the international student coordinator in the Admissions Office when contemplating a planned LOA as there are Bureau of Citizenship and Immigration Services regulations regarding the status of international students.

In order to maintain catalog rights under the LOA petition, students must receive prior approval from the Residential Academic Services office for coursework taken at other institutions for transfer to IWU. Failure to do so could result in failure of the coursework to transfer, or loss of current catalog rights.

Students on LOA may not participate in or be registered for any IWU coursework during the LOA time period including incomplete courses, independent learning contracts, and online courses.

Student work positions, divisional stipends, and leadership positions are not guaranteed upon return and must be reapplied for.
It is unlikely that there will be any financial aid benefit for the student who takes LOA. All questions regarding financial aid must be discussed with the student's financial aid counselor.

Students should consult with Student Account Services, CAS and the Financial Aid Office to discuss any financial ramifications of a LOA.

**Returning from a Leave of Absence:**

A student may choose to return from a LOA earlier than planned but must return on the first day of classes for the semester. When students return from a LOA, either on time or early, they may request reinstatement through the Admissions Office by completing the re-enrollment form before the first day of new term. Students must notify the Residential Academic Services office of their intent to return before the end of the term previous to the expected date of return. Undergraduate students who are on Academic or Citizenship Probation status when they take a LOA will return with the same status.

Study Abroad students who use a LOA to attend unaffiliated programs should be aware that there is no guarantee of academic credit at IWU and must apply for such under transfer policy guidelines.

**Military Leave of Absence**

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

**Academic:**

- Students are not required to reapply and are not charged a readmission fee upon return.
- Students are reenrolled at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Students may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.
- Leave time does not count toward the total time required to earn the degree.
- Students will be promptly reenrolled in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

**Financial:** Students are required to complete a Military Leave of Absence Request. When the request is approved, students' accounts will be adjusted as necessary.

Financial Aid: Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversations with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

**Transfer of Credit Policy**

To earn a degree from IWU, undergraduate students must take the last 30 semester hours of course credit needed to fulfill degree requirements at IWU. Students pursuing transfer course options toward the end of their college career should seek assistance from Residential Academic Services to ensure they are in compliance with this policy.

Credit is granted for work with a satisfactory grade (“C” or above), in a 100 level or higher course, taken at an approved college or university that are accredited by a regional accrediting body or the Association for Biblical Higher Education (formerly the Accrediting Association of Bible Colleges). If there is no applicable course at IWU or within the student's major, the credits may be applied as elective credit.

Credit hours accepted in transfer are recorded, as part of the student's official academic record. All graded qualified coursework transferred and transcripted are used solely in the calculation of the honors GPA. Quarter credits are converted to semester credits using the two-thirds conversion ratio. The university registrar is responsible to approve the transferability of all credits.
Indiana Wesleyan University accepts official transcripts from the American Council on Education (ACE) located in Washington, D.C. ACE evaluates and provides credit recommendations for educational offerings for a significant number of corporate universities and other extra-institutional learning providers.

Credit through examination (CLEP, DSST, AP, institutional examinations) or assessed learning is not accepted in transfer from another institution's transcript. Credit through examination is awarded through Indiana Wesleyan University with official test scores from an official testing center. Credit from nontraditional learning by life experience is awarded through the IWU's assessed learning process.

Transcripts from foreign institutions - may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process. Applications for this service are available to the student through the university.

Credit Options

Classroom Study

The most common way to earn credit in the College of Arts and Sciences/School of Nursing is by registering in the semester programs of the university, attending classes under the instruction of a university professor, submitting the required work, and passing the required examinations.

Online

The College of Arts and Sciences offers online course options for undergraduate students during May and Summer Sessions. Students should talk to their advisor and check the Schedule of Classes for those terms for details.

Transfer

Students who have attended other regionally accredited colleges or universities may transfer credit toward their education at IWU. Transcripts of all other university work must be submitted directly to the Indiana Wesleyan University Residential Academic Services office from the office of the registrar at the college or university previously attended. Transcripts delivered by hand or received from another party are not official and cannot be used for purposes of transfer work.

Credit taken by correspondence from a regionally accredited institution may be applied toward a degree at Indiana Wesleyan University, for a maximum of 12 semester hours accepted.

Credits from unaccredited schools, colleges and universities and from schools/colleges/universities not accredited by recognized accredited agencies—such as proprietary business schools, vocational/technical schools, or other single purpose institutions may be assessed individually for possible credit. The number of credits transferable from such institutions will be limited to two years (62 semester hours).

Credits earned from international institutions will be evaluated by Residential Academic Services given that the official transcripts are submitted and in English. However, should it be deemed necessary, an additional external evaluation by Educational Credential Evaluators (ECE) or a National Association of Credential Evaluation Services (NACES) member agency may be required. For more information about this organization, please visit their website (https://www.ece.org/) or (http://www.naces.org).

CLEP/DSST Examinations

Credit through examination (CLEP/DANTES/Advanced Placement) may only be awarded with official test scores from an official testing center and an Indiana Wesleyan University individual assessment. The maximum number of credits awarded shall be limited to a total of 40 semester hours for the baccalaureate degrees and 18 semester hours for the associate degrees, and ordinarily will not be applied to upper-division requirements in the major (junior and senior levels). It is the responsibility of the student to obtain approval from the appropriate division for the application of credits to the majors.

Indiana Wesleyan University accepts official transcripts from the American Council on Education (ACE) located in Washington, D.C. ACE evaluates and provides credit recommendations for educational offerings for a significant number of corporate universities and other extra-institutional learning providers.

Advanced Placement, International Baccalaureate, AICE Cambridge

Many high schools offer Advanced Placement (AP) courses to students. These are evaluated as subequivalent to university freshman-level courses and appropriate credit will be given for grades of 3 or above.
Incoming freshmen who, prior to their enrollment at Indiana Wesleyan University, pass the AP Spanish Language Exam with a minimum score of 4 will receive credit for SPA-237 and SPA-238. Students who pass the AP Spanish Language Exam with a minimum score of 3 will be awarded credit for SPA-117 and SPA-118. AP credit for these courses will not meet intercultural competency.

Some high schools offer International Baccalaureate and/or AICE Cambridge courses and programs. Credit may be awarded for successful completion of some courses through the International Baccalaureate programs or AICE. Scores of 5 or higher are required for such credit to be accepted for IB and a passing score for AICE Cambridge based on a course by course evaluation. Credit may only be awarded with official scores and an IWU individual assessment.

**Achievement Examinations**

The College Level Examination Program (CLEP), the Proficiency Examination Program (PEP), and DANTES offer examinations of university-level achievement. CLEP examinations may be accepted for credit by the university upon admission and registration. Scores on selected examinations at a level of “C” or above will be acceptable for credit in appropriate areas. Examinations can be scheduled by The Center for Student Success after consulting with the director of records. A $25 per credit hour transcription fee will be assessed. Several CLEP examinations are recognized by the university for credit; however, the College of Arts and Sciences does not accept the College Composition CLEP test.

**Assessment – Prior Learning/Portfolio**

Credit from non-traditional learning by life experience may only be awarded with an Indiana Wesleyan University individual prior learning assessment. Credit will be determined through the assessment and approval process. Students with life experience education may have developed a body of information equivalent to university-level learning. This may be work experience, hours earned at non-accredited institutions, or other non-transcripted learning. After a student has been admitted into a major and has accumulated at least 12 classroom credits, assessment of such learning may be attempted. A maximum of 40 hours may be awarded through the Prior Learning/Portfolio option. Guidelines and fees information is available in the Residential Academic Services office.

**Independent Learning Contract**

The academic independent learning contract will be reserved for those special studies that a student desires to pursue that are not available through any of the courses in our catalog. Independent learning contracts are a privilege extended to degree-seeking junior and senior students. The student contracts with a faculty member, who then helps construct the syllabus and who meets with the student at least once a week to make sure they are staying on track. The student pays an extra fee ($100/credit).

Undergraduate students who have earned a 3.0 cumulative GPA, have met the university writing competency requirement, have completed all course prerequisites, and have earned a minimum of 60 credit hours may apply for independent learning. Undergraduate students on academic probation may not participate in independent learning. Students who wish to take an independent learning course should work closely with the professor of the course and Residential Academic Services to complete the specific paperwork and comply with the following:

- No more than six credit hours may be earned by independent learning during the student's academic career at IWU.
- No more than one independent learning course may be taken per semester.
- Courses with a 180 number may not be taken by independent learning.
- Students may not take an incomplete grade in an independent learning course.
- Independent learning may not be used to repeat a failing course.

All coursework is expected to be completed by the end of the semester in which the course is attempted. If medical or other extenuating circumstances arise that prevent a student from completing all coursework in that semester, a professor may, at his or her discretion, award a grade of "I" (incomplete). See full incomplete policy for additional information at https://myiwu.indwes.edu/RAS/IncompleteGradePolicyandContract.

Additionally, students may pursue completion of studies through the additional types of courses as follows:

- Alternative course offering are courses that are in the catalog, but that are not on the schedule because the course did not fill or was not planned for this semester. It might also be needed for a student who has two required courses that are both offered only at the same time. The student would need to present compelling justification for why they could not just wait and take the course at a later time. There would be no extra fee to the student.
• Special topics course is often a new course that a department is running as a trial to determine demand. A course number of 396 in a specific subject code, titled Special Topics in that subject, is available for students to pursue with appropriate approvals.

• Faculty/student research course. Every subject has a course number of 495 and a course title of Research in "specific subject". These are faculty/student cooperative research projects in which the faculty and student are working together.

Audit

A student who has been accepted into an Indiana Wesleyan University degree program or as an unclassified student may choose to audit specified courses as follows:

• Audit registration is allowed on a space available basis. Undergraduate students may not register under this category until after the first day of class and must have the approval of the class instructor.

• The current audit fee per credit hour must accompany the registration.

• Auditing a course gives one the right to attend the course. No credit or letter grade is given. The course will be indicated as an "AU" on the student's IWU transcript.

• The student auditing the course is not expected to participate in classroom or study group assignment or to complete homework, quizzes, or tests.

• The faculty for the course is under no obligation to grade any work an auditing student chooses to submit or to give feedback on progress.

• The materials required for the course are optional for auditing students.

• The student must meet course prerequisites or be approved by the appropriate administrator of the specific college/school.

• No change may be made from audit to credit, or credit to audit after registration closes.

• Forms for admission to audit classes are available in the Admissions Office.

Global Engagement Office

Founded in 2012, the Global Engagement Office was established in an effort to enhance international and intercultural education on the residential campus of IWU. Grounded on the biblical foundation of the Great Commandment and the Great Commission, the Global Engagement Office seeks to embody IWU’s mission and global vision by: (1) providing intercultural student services; (2) facilitating education abroad programs; (3) expanding the scope of our global influence through centers, institutes, and innovative initiatives; (4) enhancing intercultural academic development; and (5) supporting international student initiatives.

(1) Providing Intercultural Student Services

The Intercultural Student Services department exists to advocate for a culturally responsive and inclusive learning community on the residential campus which is reflected through our commitment to both international and domestic diversity. We do this by informing, inspiring, and inviting learning opportunities and effecting policy that promotes culturally responsive pedagogy and praxis, resulting in reconciliation (with God and with others) and transformational learning outcomes and living. Diversity, equity, justice, and inclusion are values that we embrace as we seek to become a more culturally responsive intercultural learning community. The framework for this work includes: curricular, co-curricular, advocacy, assessment, and institutional responsiveness.

(2) Facilitating Education Abroad Programs

The Education Abroad department exists to provide students with global learning opportunities that enrich their academic discipline and help prepare them to effectively engage with people in multicultural environments. Led by IWU faculty and staff, these education abroad opportunities include: travel classes; World Impact teams; summer/semester abroad programs; and international fieldtrips, internships, student teaching, and practicum experiences.

(3) Expanding the Scope of our Global Influence through Centers, Institutes, and Innovative Initiatives

Ideas need places where they can be cultivated and initiatives need places where they can grow. The Global Engagement Office seeks to be a catalyst for educational innovation on the residential campus and a space where students, faculty, staff, alumni, and friends of the institution can share ideas that are international and intercultural in scope and focus. Some of these ideas will develop and grow while others will not, but they will all be considered. Alfred Nobel once said, "If I have a
thousand ideas and only one turns out to be good, I'm satisfied." Some of the ideas that have been developed and are growing on and off IWU's residential campus include: the Center for the Study of Human Trafficking; the High School Institute (i.e., pre-college enrollment and high school completion program); and the English Language Institute (i.e., Cultural Immersion Program, Bridge Program, and Semester @ IWU Program for international students).

(4) Enhancing Intercultural Academic Development

The Global Engagement Office seeks to enhance intercultural academic development on the residential campus through curricular and co-curricular efforts, including: workshops, seminars, and conferences; faculty/staff development opportunities; the "Intercultural Experience" general education requirement; and the Intercultural Effectiveness Scale (IES) online assessment.

(5) Supporting International Student Initiatives

As an emerging global Christian university, the IWU residential campus is increasingly becoming a place where international students desire to reside in order to pursue their academic goals. In an effort to support these students and initiatives, the Global Engagement Office collaborates with divisions, schools, offices, and student organizations on the residential campus in a number of ways - this collaboration includes: international student/faculty/staff recruitment and retention initiatives; international student advising; strategic partnership development with international schools; International Scholars in Residence Program; visiting scholars program; sponsoring and advising globally focused student organizations.

For more information on these services, please visit the Global Engagement Office in the Barnes Student Center.

Study Abroad Programs

- The following are approved Semester Abroad Programs:
  - IWU Zambia - School of Nursing (Choma, Zambia) - www.indwes.edu/Academics/School-of-Nursing
  - American Studies Program (Washington, D.C.) - www.bestsemester.com/asp
  - Australia Studies Center (Brisbane, Australia and New Zealand) - www.bestsemester.com/asc
  - Au Sable Institute for Environmental Studies (Great Lakes and Pacific Rim) - www.ausable.org
  - Azusa Pacific University (Los Angeles, CA) - www.apu.edu/semester
  - BCA Barcelona (Barcelona, Spain) - www.bcanet.org
  - China Studies Program (Hong Kong, China) - www.bestsemester.com/csp
  - Contemporary Music Center (Nashville, TN) - www.bestsemester.com/cmc
  - Creation Care Study Program (Belize, Central America, New Zealand) - www.creationcsp.org
  - Ecuador Semester - Taylor University (Cuenca, Ecuador) - www.taylor.edu
  - Focus Leadership Institute (Colorado Springs, CO) - www.focusleadership.org
  - Gordon College in Aix (Aix, France) - www.gordon.edu/inaix
  - Gordon College in Orvieto (Orvieto, Italy) - www.gordon.edu/invorvieto
  - Houghton in Tanzania (Tanzania, Africa) - www.houghton.edu
  - Irish Studies Program - Taylor University (Greystones, Ireland) - www.taylor.edu
  - L.A. Film Studies Center (Hollywood, CA) - www.bestsemester.com/lafsc
  - Latin American Studies Program (San José, Costa Rica) - www.bestsemester.com/lausp
  - Middle East Studies Program (Amman, Jordan) - www.bestsemester.com/mesp
  - LCC International University (Klaipeda, Lithuania) - www.lcc.lt/study-abroad-lithuania
  - Trinity Christian College Semester in Spain (Sevilla, Spain) - www.semesterinspain.org
Cooperative Programs

Indiana Wesleyan University cooperates with various business, church, educational, and social agencies in the community and beyond to make special facilities available to enrich the programs offered to students.

Taylor University and Indiana Wesleyan University cooperate by allowing certain courses (a limit of one per fall or spring semester) to be available for full time students from both institutions. Although there is no extra charge for the courses in this exchange, the students are responsible for their own transportation between campuses and for payment of any fees beyond tuition. Students make take a total of four classes through this program. Please contact the Registrar's Office for details.

LeTourneau University and Indiana Wesleyan University participate in an articulation agreement guaranteeing that students who satisfactorily complete the stated requirements at IWU will be admitted as engineering students at LeTourneau University with academic credit for their IWU courses. For additional information see the School of Physical and Applied Sciences.

Academic Policies

Academic Terms - CAS and Pre-licensure Nursing

The regular academic year consists of a fall semester and a spring semester. Fall and spring semesters consist of 13 weeks of schedule classes and a two hour comprehensive final exam. As a general rule, a credit hour includes a minimum of 42 hours of coursework with 1/3 being classroom or equivalent instruction and 2/3 being outside course engagement. On average a three credit hour course requires a minimum of 126 hours of work. An equivalent amount of work is required for non-classroom credits. An undergraduate student is classified as full time when enrolled for 12-17 credit hours in a semester. Graduate students are classified as full time when enrolled for 9 credit hours in a semester. Students may complete the minimum of 120 semester hours required for a baccalaureate degree with eight semesters of 15 credits. Programs that require 124 semester hours for a baccalaureate degree could complete with four semesters of 15 credits and four semesters of 16 credits.

Undergraduate students who wish to register for more than 17 credit hours must meet the following criteria:

- To enroll for 18 credit hours, the student must have a 2.75 GPA.
- To enroll for 19 credit hours, the student must have a 3.0 GPA.
- To enroll for 20 hours, the student must have a 3.5 GPA.

Special sessions include:

- May Term (MA) - three weeks. May term courses are offered at discounted rates in an approximately three-week period immediately following the spring graduation. Most May courses are three credits but a maximum of four credits may be earned. Two credit hours in May is considered full time. A maximum of four credits may be earned.
- Summer Session 1 (S1) - five weeks. Three semester hours of credit is considered full time. A maximum of four credits may be earned.
- Summer Session 2 (S2) - five weeks. Three semester hours of credit is considered full time. A maximum of four credits may be earned.
- SummerTerm (S1T) - 13 weeks. Six semester hours is considered full time. A maximum of twelve credits may be earned.

Students may earn a maximum total of 17 CAS credits during the summer terms (May, S1, S2 and S1T).

Classification

Undergraduate CAS and Pre-licensure Nursing students enrolled for 12 hours or more are considered full time. All students having met regular entrance requirements are classified by the university registrar. Classification is based on the following scale:

- Freshman: 0-28 Semester Hours Completed
- Sophomore: 29-59 Semester Hours Completed
Junior 60-89 Semester Hours Completed
Senior 90 or more Semester Hours Completed
Graduate For semester-based graduate programs, full time is nine hours.

**Grading and Evaluation - CAS and Pre-licensure Nursing**

A letter grade is used to evaluate coursework. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade-point average (GPA) is the number of quality points earned divided by the number of credit hours attempted.

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<thead>
<tr>
<th>Grade</th>
<th>Quality Point</th>
<th>Definition</th>
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<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>Superior</td>
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<tr>
<td>A-</td>
<td>3.7</td>
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<tr>
<td>B+</td>
<td>3.3</td>
<td>Above average</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>Average</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
<td></td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>Average</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
<td></td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>Passing</td>
</tr>
<tr>
<td>F</td>
<td>.0</td>
<td>Failure/Also given for all unofficial withdrawals</td>
</tr>
<tr>
<td>WF</td>
<td>.0</td>
<td>Failing work at time of official withdrawal after the tenth week of the semester and is counted as “F” in grade-point average</td>
</tr>
</tbody>
</table>

The following grades are not figured into the student’s grade-point average:

- W: Passing work at time of official withdrawal
- I: Incomplete
- CR: Credit
- NC: No Credit
- AU: Audit
- NA: No Audit

**Dean's List**

At the end of fall and spring semesters, a dean’s list for undergraduate students only in CAS and SON Pre-licensure Nursing is collected that includes all students who have passed a minimum of 12 semester hours with a grade-point average of 3.5 or higher. All 12 hours must be passed with a letter grade other than “CR.” Students are notified by the Deans for this achievement.

**Incomplete Courses**

All course work is expected to be completed by the end of the semester in which the course is attempted. If medical or other extenuating circumstances arise that prevent a student from completing all course work in that semester, a professor may, at his or her discretion, award a grade of "I" (incomplete).

**Criteria for awarding an incomplete grade:**

1. Incapacitating illness which prevents a student from attending classes for a minimum period of two weeks
2. A death in the immediate family
3. Change in work schedule as required by employer
4. Judicial obligations
5. Other emergencies deemed appropriate by the instructor

Students may be asked to supply documentation of the problem.

No more than 1/3 of the course work may be left to complete and the student must be passing the class at the time the incomplete grade is awarded. Any incomplete extended beyond the end of the next term must be approved by the Dean of the governing school. Once an incomplete grade has been awarded, the student cannot withdraw from the class. Students may not register for new courses for subsequent semesters if more than 12 hours of undergraduate or 6 hours of graduate incompletes remain on a transcript. Students who have an incomplete on file are not eligible to participate in graduation ceremonies. The entire incomplete policy is available at https://myiwu.indwes.edu/RAS/Forms.

Repeating Courses

A student may repeat once any course in which a grade below “C” (‘C-,” “D+,” “D,” “F,” or “NC”) was previously earned. Some specific graduate level courses are identified as repeatable and can be repeated if a student earns a grade higher than “C” but below the level required for that specific course. Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student’s grade-point average (GPA). All entries, however, remain a part of the student’s permanent academic record. Duplicate credit hours are not given for two or more passing efforts. A course taken in a classroom format may not be repeated for a grade through independent learning, credit-by-examination, by assessment of prior learning, by transfer of credit, or online or through College of Adult & Professional Studies.

Since a course may be repeated once, failure to achieve a satisfactory grade in a required course after two attempts may result in academic suspension or ineligibility to complete the major in which the course was repeated.

Grade Reporting

At the midpoint of each semester, grades for undergraduate students below “C” are reported to the Director of Residential Academic Services. A progress report is then available on the My IWU/My Academic Profile to each student who falls into this category, and a copy of that report is mailed to parents if released request has been submitted. In addition this information is available to the advisors for counseling purposes. Mid-semester grades are not recorded in any way on the student’s permanent record. Final grade reports are available to all students at the end of each term on the MyIWU/My Academic Profile.

Grade Changes

A final grade cannot be changed after it has been verified by the Registrar's Office unless there has been an error in calculation or assignment. Faculty may submit grade changes only in the case of faculty error within 30 days of the final grade due date. In the event a non-routine change of grade becomes necessary, a written recommendation must be submitted by the faculty member to the school Dean who will determine the validity of the recommendation.

Transcripts

The student’s official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit and dates of instruction for each course in all levels of study. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform to the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student has any financial holds on their record or if he or she is delinquent on any loan received through Indiana Wesleyan University. A $3 fee is charged for each transcript and must be enclosed, along with a complete address to which the transcript is to be mailed. Please provide a current address if request is to be sent to student’s home. Students requesting a transcript should complete the form found at http://www.indwes.edu/Academics/Registrar/Transcript and submit it to registrar@indwes.edu or fax 765-677-2662. You can also mail it to Indiana Wesleyan University Registrar's Office, 4201 South Washington Street, Marion, IN 46953. For more information, call 1-765-677-2966.
GPA Requirements

The following table indicates the cumulative grade-point averages (GPA) that will result in the application of academic sanctions. The table also indicates term grade-point averages that may result in students receiving a letter of academic warning.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Academic Warning</th>
<th>Academic Probation</th>
<th>Academic Suspension*</th>
<th>Academic Dismissal*</th>
</tr>
</thead>
<tbody>
<tr>
<td>First semester Freshman</td>
<td>1.80 - 2.00</td>
<td>1.00 - 1.79</td>
<td>1.50 - 1.69</td>
<td>0.00 - 0.99</td>
</tr>
<tr>
<td>Continuing Freshman 0-28 credits</td>
<td>1.80 - 2.00</td>
<td>1.70 - 1.79</td>
<td>1.70 - 1.79</td>
<td>0.00 - 1.69</td>
</tr>
<tr>
<td>29-44 credits</td>
<td>&lt;2.00 any term</td>
<td>1.80 - 1.89</td>
<td>1.80 - 1.89</td>
<td>0.00 - 1.79</td>
</tr>
<tr>
<td>45-89 credits</td>
<td>&lt;2.00 any term</td>
<td>1.90 - 1.99</td>
<td>1.90 - 1.99</td>
<td>0.00 - 1.79</td>
</tr>
<tr>
<td>90 + credits</td>
<td>&lt;2.00 any term</td>
<td>2.00 - 2.00</td>
<td>2.00 - 2.00</td>
<td>0.00 - 1.99</td>
</tr>
</tbody>
</table>

*Students suspended or dismissed based upon their GPA may appeal this status following directions included in their suspension or dismissal letter.

The sequence of levels of achievement is allowed in order to help students accommodate the graduation requirement of 2.0 for most programs (students should be aware that some programs require more than this minimum for graduation).

Academic Warning

Academic Warning is a courtesy notification to the student. The purpose is to make students aware that their recent term GPA, if repeated in future terms, could lead to cumulative GPA that would result in Academic Suspension, Academic Dismissal and loss of Financial Aid.

Probation

Students who fall below the minimum GPA levels indicated above and are allowed to remain at the university will be placed on "academic probation". Undergraduate students will discuss appropriate number of enrolled credit hours with Director of CSS and Director of RAS, must meet all requirements made by the Academic Standing Sub-committee, and are ineligible for most extracurricular activities. No student is entitled to more than one semester on probation.

Students who fall below the minimum GPA levels indicated above and have been placed on “academic probation” status are ineligible to participate in campus leadership or represent the university unless such participation is connected with a credit bearing course required in the student's current major area of study. Ineligibility for participation includes, for example, cheer team, club teams, extramural teams, intercollegiate athletics, music performance groups, ministry teams, student organization officer, and theatre productions/performances. Students on academic probation are not eligible to enroll in courses offered through the College of Adult and Professional Studies.

Most student leadership positions have requirements in addition to the minimum above. Please reference IWU Student Handbook at https://myiwu.indwes.edu/directory/ResLife/Forms.

Certain organizations have requirements in addition to the minimum above.

Suspension

Undergraduate students suspended for academic reasons may reapply through Admissions after one semester away. Readmission is not guaranteed; however, all applications will be reviewed by the Academic Standing Sub-committee. Students must complete the following to be considered for readmission:

1. Must attend a regionally accredited college.
2. Must complete 12 semester credit hours of coursework numbered at 100 or above (not developmental courses) with a "C" or above. (Note: It is recommended that, when possible, these courses not include those previously taken at IWU so that if a student is readmitted, courses with C- or below can be repeated, if appropriate, at IWU to improve the IWU GPA.)
3. Must earn a minimum of 2.2 cumulative GPA on a 4.0 scale.
4. Fulfill all other readmission requirements.
Dismissal
Undergraduate students dismissed for academic reasons may reapply through Admissions after two semesters away. Readmission is not guaranteed; however, all applications will be reviewed by the Academic Standing Sub-committee. Students must complete the following to be considered for readmission:

1. Must attend a regionally accredited college.

2. Must complete 12 semester credit hours of coursework numbered at 100 or above (not developmental courses) with a “C” or above. (Note: It is recommended that, when possible, these courses not include those previously taken at IWU so that if a student is readmitted, courses with C- or below can be repeated, if appropriate, at IWU to improve the IWU GPA.)

3. Must earn a minimum of 2.2 cumulative GPA on a 4.0 scale.

4. Fulfill all other readmission requirements.

Attendance Policy - CAS and Pre-licensure Nursing
CAS undergraduate and SON Pre-licensure students are expected to attend all sessions of classes for which they are registered. Official excuses may be given by the Associate Dean for Student Engagement Life Calling and Integrative Learning or the Dean of School of Nursing for absences due to university-sponsored activities* (see below), for illness requiring hospitalization, death of a first degree relative, or other emergencies. University and World Impact groups taking students on off-campus trips which require those students to miss class shall notify and gain approval of the Academic Affairs Office/School of Nursing prior to final arrangements for the trip. Faculty may not give a penalty for a university approved absence. The student is responsible directly to the instructor for all classes missed and to see that all work is made up. A student failing to attend classes and not withdrawing officially may receive a grade of "F." Students may not attend classes for which they are not registered.

Students may be administratively withdrawn from any registered class that is not attended by the last day to drop a class in any term. Please see Academic Administrative Withdrawal policy.

* Policy on Excused Absences for Organizational Activities
Students participating in one or more student organizations may receive only one excused absence per semester for each course (evening courses excluded) in order to participate in an approved activity.

1. Requests for the student to be excused must come from the faculty advisor of the student organization on the prescribed form and include written justification for the absence based upon the university's World Changer outcomes.

2. Organizations without a faculty advisor must submit the same form, including justification and approval from the Associate Dean for Student Engagement Life Calling and Integrative Learning/School of Nursing, at least one week prior to the activity.

3. This form must be received by the instructor of the class prior to the missed class period.

4. A student may request to be excused from evening classes; however, the decision in these cases will be at the discretion of the course professor.

5. Faculty must be notified of the anticipated absence during the first week of classes for the term.

Graduate students should consult their relevant graduate program handbook for applicable attendance policy.

Final Examination Policy
A final examination is required in each course. It should be comprehensive in nature, requiring the student to use the accumulated knowledge and skills of the whole course. The two hours of final examination are scheduled as part of the total hours required in the semester. As a general rule students may not take final examinations early. If a student has more than two final exams scheduled on one day, arrangements can be made with the professor to change the exam that falls in the middle. Whenever possible, the rescheduled exam should be given at a time later than the originally scheduled period. Request forms may be obtained in the Residential Academic Services office.

Certain kinds of courses such as clinicals, practica, student teaching, studio instruction, and seminars may be exempted from final examinations but must plan to meet for instruction in the scheduled time.

Scheduled final examination times are expected to be adhered to unless an emergency situation arises. If a student requires a makeup examination, it must be given at a time later than the scheduled period.
Honesty, Cheating, Plagiarism, and Forgery

Academic dishonesty is inconsistent with scholarship and the pursuit of knowledge and Christian character. Thus, Indiana Wesleyan University expects students to be honest in all academic work.

Coursework

Students are expected to exhibit honesty in the classroom, in homework and on quizzes and tests. Each instructor should define what constitutes honest work in a specific course. Any deviation from ordinary standards, such as the permitted use of notes for an examination or an "open book" test, should be stated clearly by the instructor.

Cheating is defined as the use or attempted use of unauthorized materials or receiving unauthorized assistance or communication during any academic exercise. Examples of cheating include:

1. Submitting work for academic evaluation that is not the student’s own.
2. Copying answers from another student during an examination.
3. Using prepared notes or materials during an examination.
4. Permitting another student to copy one's work.
5. Plagiarism.
6. Falsification.
7. Other misrepresentations of academic achievement submitted for evaluation or a grade.
8. The submission of papers or other work that one has submitted in a previous class or classes without appropriate citation and/or permission of the instructor.

Plagiarism is defined as "the false assumption of authorship; the wrongful act of taking the product of another person's mind and presenting it as one's own" (A. Lindey, 2006, Plagiarism and Originality). The Prentice Hall Reference Guide (2006) indicates, “To plagiarize is to include someone else’s writing, information, or idea in a paper and fail to acknowledge what you took by indicating whose work it is” (p. 292). In other words, it is not giving credit where credit is due. Plagiarism is both a moral and ethical offense and sometimes a legal one.

Examples of plagiarism include:

1. Copying another person's actual words without the use of quotation marks, source citation, or footnotes.
2. Presenting another person's ideas or theories in your own words without citing the source.
3. Failing to acknowledge contribution and collaboration from others.
4. Using information that is not common knowledge without citing the source.
5. Submitting downloaded papers or parts of papers, "cutting and pasting," or paraphrasing or copying information from Internet sources without proper acknowledgment of a source.

Sanctions

It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Any undergraduate student apprehended and charged with cheating, including plagiarism, during his or her college matriculation, shall receive the following discipline:

1. First incident of cheating: no credit (i.e., no points given) in paper, assignment, or exam.
2. Second incident of cheating: failure in the course involved.
3. Third incident of cheating: dismissal from the university.

In addition to the above, a graduate student is expected to understand clearly the nature of cheating and is subject to dismissal from the university for any egregious act of academic dishonesty or cheating, without the need to follow the steps listed above. Incidents of cheating and/or plagiarism will be investigated and judged by the appropriate academic leader.
Because the matter of cheating cumulatively leads to dismissal, faculty are required to report each case to the appropriate university administrators who in turn report the case to the academic leader of the specific college/school. Unquestionable evidence must be in hand before any action will be taken to confront and accuse a student of cheating.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

**Falsification of Academic Records or University Documents:** Falsification of academic records or documents includes but is not limited to altering any documents affecting academic records; forging signatures; or falsifying information of an official document such as a grade report, ID card, financial receipt, or any other official university letter or communication. This includes information downloaded (printed) from student information available via Web (online) services.

**Unauthorized Access to Computerized Academic or Administrative Records or Systems:** Unauthorized access to computerized academic or administrative records or systems means viewing or altering the university's computer records without authorization; copying or modifying the university's computer programs or systems without authorization; releasing or dispensing information gained through unauthorized access; or interfering with the use or availability of computer systems information.

Students who are found to have falsified university documents or participated in unauthorized access to computerized academic or administrative records or systems are subject to dismissal from the university for a single incident. The university may consider legal action for any individual found to have participated in these actions.

**Petition, Appeals, and Grievances (Academic)**

During a student's academic career, there may be occasion to file a petition, an appeal or a grievance. A petition is used to request an exception to an academic policy. Academic petitions are available at the RAS Office located in the student center or at https://myiwu.indwes.edu/directory/RAS/forms. An appeal is used either to request a change in grade or to appeal the decision of a petition. The appeal will be decided by the other academic deans that did not make the decision on the initial petition. In the School of Nursing the Dean of SON will review the appeal. An academic policy and non-academic policy grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic or non-academic decision or discrimination based on race, national origin, color, sex, disability, or age including Title VI, Title IX, and Section 504.

A student who has a grievance related to a course grade or an academic policy decision, including those believed to be discriminatory based on race, national origin, color, sex, disability, or age, should follow these procedures for resolution.

Students must begin with the awareness that the university follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. These differ widely from professor to professor and from college to college. Indiana Wesleyan University allows its instructors independence in following generally accepted practices.

**Protest of Grade**

If the student feels that an instructor has not followed fair practice nor followed his or her own published grading policy, the following procedures should be followed:

**A. Protest of a Grade - Informal Procedure**

1. The student should contact the professor for a full explanation of the grade given and the basis for making the grade.
2. If there is no resolution of the problem, the student may request a review with the academic leader of the School in which the course is governed if the complaint involves the chairperson.
3. The academic leader of the college will notify the faculty member of the grievance and its nature and seek to mediate the dispute through the following steps:
   - Informal discussion of the facts of the case seeking resolution within 15 working days.
   - If the faculty member’s stated policy for calculating the grade has not been followed, the academic leader of the School in which the course is governed will insist that it be followed.
   - If the dispute is about a grade on a specific paper or an examination, the academic leader of the college will request that the professor re-evaluate the paper or the examination to examine the grade given.
   - If the student is not satisfied with this informal process, the formal procedure may be initiated.
B. Protest of Grade - Formal Procedure

1. The informal resolution may be ended at any time and the complainant may begin the formal procedure by submitting a written grievance form within 30 days of receiving the grade. Grievance forms are available in the Academic Affairs Office.

2. The School Deans within 15 working days will request a second reading of the specific paper or examination by two faculty members with knowledge in the academic discipline. They will submit their evaluations to the academic leader of the college within 15 working days. That person will make a judgment, within 15 working days, as to whether the grade has been definitely misevaluated by more than one full grade. If so, the grade may then be changed by the academic administration. The decision of the academic leader of the college will be final in all grade disputes.

The complainant will be notified of results at each step of the grievance process. All grievances, with all papers, recommendations, and decisions related to federal or state regulations, will be reported to the Academic Affairs Office in whose office all files will be kept.

Protest of Policy

If a student believes that the university has not followed published policies regarding academic decisions or has been discriminated against based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504, the student may follow the following procedures:

A. Informal Procedure

1. The student should contact the person who has made the decision for a full explanation of the university policy, or the federal or state policy, and how the policy was followed. If the university policy has been followed, that should resolve the complaint.

2. If the complaint is not satisfactorily resolved, the student may request a hearing with the division chairperson.

3. If the complaint is not satisfactorily resolved with the division chairperson, the student may request a hearing with the School’s Academic Dean, the vice president for Adult and Professional Studies, dean of the School of Nursing or the dean of the Seminary.

4. If the complaint is not satisfactorily resolved with the academic leader informally, the formal procedure may be initiated.

B. Formal Procedure

1. The informal resolution may be ended at any time and the complainant may begin the formal procedure by submitting a written grievance form within 30 days of the policy decision. Grievance forms are available in the Academic Affairs Office for CAS or the School of Nursing Pre-licensure Office.

2. The student may then make a request within 15 working days for a hearing with the School Dean or the vice president for Adult and Professional Studies to review the formal grievance.

3. If the complaint is not satisfactorily resolved with the vice president, the student may then request within 15 working days a hearing with the Academic Affairs Council of the university.

The decision of the Academic Affairs Council will be made within 15 working days of such a request and will be final in all academic policy disputes.

The complainant will be notified of results at each step of the grievance process. All grievances, with all papers, recommendations, and decisions related to federal or state regulations, will be reported to the vice president for Academic Affairs in whose office all files will be kept.

Because grievance and appeal processes are private university administrative hearings, legal counsel or representation is inappropriate.

Academic Requirements

Students pursuing majors in the College of Arts and Sciences or in Pre-licensure Nursing are expected to complete all academic requirements pertaining to their major. Additional requirements may be identified by specific divisions or programs and students should contact those areas for further information.
Degrees Offered

Indiana Wesleyan University confers the following degrees in the College of Arts and Sciences and School of Nursing:

- Associate of Arts (A.A.)
- Associate of Science (A.S.)
- Bachelor of Arts (A.B./B.A.)
- Bachelor of Science (B.S.)
- Bachelor of Science in Nursing (B.S.N.)
- Bachelor of Social Work (B.S.W.)
- Bachelor of Music (B.Mus.)
- Master of Arts (M.A.)

Degree Requirements - CAS and Pre-licensure Nursing

College of Arts and Sciences (CAS) and Pre-licensure Nursing

To earn a degree from Indiana Wesleyan University, undergraduate students must take the last 30 semester hours of course credit needed to fulfill degree requirements at IWU. A minimum of nine hours of course credit from any major or minor must also be earned at IWU. Students with incompletes are not eligible to participate in graduation ceremonies. The clinical experience required of medical technology majors, or a semester away in a university-approved program, is accepted as in residence.

**Associate Degree**

1. Completion of 60 semester hours (some majors may have additional hours to meet the requirement).
2. Cumulative GPA of 2.0 or higher
3. Completion of at least 24 semester hours in the major area with a GPA of 2.0 or higher; major requirements as prescribed by each department must be met.
4. Completion of general education requirements. If a student chooses to have multiple majors, the degree designation is based upon the first major.

**Bachelor’s Degree**

1. Completion of at least 120 semester hours (some majors may have additional hours to meet the requirement).
2. Cumulative GPA of 2.0 or higher
3. Completion of the designated semester hours in the major area with a major GPA of 2.25 or higher or as required by the major. Additional requirements as prescribed by each department must also be met.
4. Completion of general education requirements. If a student chooses to have multiple majors, the degree designation is based upon the first major.

**Master's Degree**

Please see the Graduate School for requirements for specific majors at this degree level.

Catalog Governing Graduation

Students must fulfill all university and departmental requirements for the catalog under which he or she was enrolled.

Students may meet the graduation requirements as stated in the university catalog under which they enrolled, provided they maintain continuous enrollment and make normal progress toward a degree so that the degree may be earned within a maximum of six years. **If they withdraw from Indiana Wesleyan University, the graduation requirements, as stated in the catalog under which they resume enrollment, will apply.** Students moving from one principle academic unit to another must meet requirements as stated in the catalog that is current at the time they make such changes. Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.
Undergraduate Degrees and Majors Offered

Majors — A.S. and A.A. Degrees
Most programs leading to the A.S. or A.A. degree require 24 hours in the major subject. Each department offering these degrees specifies the required courses. Each major designates the degree.

Majors — B.S., B.S.N., B.Mus., B.S.W., and A.B./B.A. Degrees
A major will consist of at least a minimum of 40-48 hours of approved courses. Some programs may require more than 48 hours when required for accreditation standards, the Guild, or Graduate School. Each major specifies the designated course requirements.

A minimum of 12 hours in the major must be in courses above the sophomore level. A grade-point average of 2.25 or higher, or as defined in each major, must be earned in courses specified in the major. More than one major may be taken.

Students should make application for admission to the major by the end of the sophomore year in most cases.

Minors
Students may also take a minor subject as noted in each department. A minor will consist of a minimum of 18-24 hours in the subject area. Each department offering the minor may specify required courses. A grade-point average of 2.0 or higher, or as defined in each minor, must be earned in courses specified in the minor. No more than three hours may be shared between a minor and a certificate. A maximum of six hours of credit may be shared between a minor and a major if permitted by the programs of study. A minor must include at least 15 unduplicated hours in any other major or minor.

Certificates
A certificate will consist of at least 12 hours with no more than three hours duplicated with a minor and no more than six hours duplicated with a major.

Second Majors
A second major may be declared with Residential Academic Services by any current student. A student must earn a minimum of 51 unique (unduplicated hours) between the two majors. No more than six hours of credit may be shared between a major and a certificate. A maximum of six hours of credit may be shared between a minor and a major if permitted by the programs of study.

After graduating with a baccalaureate degree, a student may add a major by completing the requirements of the major subject as listed in the current catalog. If no additional coursework in the proposed added major have been taken within 10 years of graduation, a minimum number of nine new credits in the major are required. New general education requirements will not need to be met to post an additional major. Students adding a second major are not eligible to participate in graduation again. The second major can only be posted at one of the conferral dates.

Second Degrees
If an Indiana Wesleyan University graduate wishes to return to the university to earn a second degree at the same degree level, he or she may do so if pursuing a different degree and major. All current requirements for the second degree must be met, including general education requirements, and at least 30 additional semester (IWU) hours must be taken.

To have this opportunity, a student must make application to Residential Academic Services at the beginning of the semester in which the second major/degree will be completed.

Late declaration of a major, double majoring, or the addition of a minor may delay the date of graduation.

Majors and Minors
Undergraduate
(Minor is indicated as MNR in the chart below.)

<table>
<thead>
<tr>
<th>Major</th>
<th>Undergraduate</th>
<th>Associate</th>
<th>Bachelor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>MNR AS BA</td>
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<td></td>
</tr>
<tr>
<td>Actuarial Science</td>
<td>MNR</td>
<td></td>
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</tr>
<tr>
<td>Addictions Counseling</td>
<td>MNR AS BS</td>
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<tr>
<td>Adolescent Ministries</td>
<td>MNR AS BS</td>
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<tr>
<td>Program</td>
<td>Degree</td>
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<td>--------------------------------</td>
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<tr>
<td>Applied Health and Fitness</td>
<td>BS</td>
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<td>Art Education</td>
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<td>Art History</td>
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<td>Athletic Training</td>
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<tr>
<td>Biblical History and Geography</td>
<td>MNR</td>
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<td>Biblical Languages</td>
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<td>Biochemistry</td>
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<td>Studio Arts</td>
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<td>TESOL (Teaching English to Speakers of Other Languages)</td>
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<td>(Accelerated 2nd degree)</td>
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</table>
Other Programs

Honors Humanities  Not a stand-alone major
Honors Humanities Minor  Partnered with a stand-alone major
Leadership Studies  Not a stand-alone major
Leadership Studies Minor  Partnered with a stand-alone major
Pre-engineering Program  Not a stand-alone major
Pre-medical Science  Not a stand-alone major
Pre-occupational Therapy  Not a stand-alone major
Pre-physical Therapy  Not a stand-alone major
ROTC Program
Worship Arts and Music Ministry

Graduate Majors

Addictions Counseling  MA
Clinical Mental Health Counseling  MA
Community Counseling  MA
Marriage and Family Counseling/Therapy  MA
School Counseling  MA
Student Development Administration  MA
Christian Ministries (Kern Education Program)  MA

Certificates

Addictions Counseling  Graduate
Child Advocacy Studies  Undergraduate
Post Master's Counseling  Graduate

General Education Requirements

General Education Requirements - Associate Degree

<table>
<thead>
<tr>
<th>Requirement</th>
<th>A.A.</th>
<th>A.S.</th>
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<tbody>
<tr>
<td>Humanities (ENG-180/HST-180/MUS-180/PHL-180 and FYE requirement)</td>
<td>12</td>
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<tr>
<td>Biblical Literature and Theology (BIL/REL and THE-101)</td>
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<td>6</td>
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<tr>
<td>English (ENG-120/Grade of &quot;C&quot;)</td>
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<td>Language and Literature (CHI/COM/ENG/FRE/GRE/HBR/SPA)</td>
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<td>Physical Education (PHE-101 and one additional PHE course numbered 102-139)</td>
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<tr>
<td>Social Science (ECO/HST/POL/PSY/SOC)</td>
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</table>
Science and Mathematics
(BIO/CHE/CIS/EAR/MAT-103 or above/PHY/SCI) 3 3

35 23

Competency and Preparatory Requirements - Bachelor's Degree

Courses taken to satisfy any of the following competencies must be passed with a grade of “C” or better. Any course identified as meeting a university competency must be passed with a minimum grade of "C."

Writing Competency Requirement (0-3 hours)

Demonstrated by one of the following: Successful completion of English Composition (ENG-120) or AP Credit. Students with Advanced Standing in English must either successfully complete one of the following courses (WRI-165, WRI-234, WRI-281, WRI-282). Requirement must be met within the first 30 hours of coursework.

Communication Competency Requirement (0-3 hours)

Demonstrated by successful completion of Principles of Communication (COM-100) or when specified by the student’s major, completing specific course/competency requirements. It is recommended that this requirement be met within the first 60 hours of any degree program.

Intercultural Competency Requirement (0-3 hours)


In addition, the Global Engagement Office oversees many experiences which may also be approved to fulfill this requirement.

Supporting Requirements (0-9 hours)

At the time students enroll at IWU, they will be informed whether it is necessary to take any of the following preparatory courses:

ENG-100 English Pre-Composition – Required based on SAT/ACT exam scores.

ENG-101 Critical Reading and Study Skills – Required based on SAT/ACT exam scores.

Math Requirement – Demonstrated by one of the following: Math SAT greater than or equal to 440, or Math ACT greater than or equal to 19 or COMPASS Algebra test score greater than or equal to 38, or earning a "C" or better in MAT-101. Students may attempt the COMPASS Algebra Test twice; both attempts must be made before the end of the student’s first semester. Students (including transfer students) must fulfill this requirement within their first 30 hours. Students who have not fulfilled this requirement within their first 30 hours will not be allowed to enroll in courses at IWU unless they are also enrolled in MAT-101.

General Education Requirements - Bachelor's Degree

Major Requirements: 40-60+

Each major has a specified list of courses and requirements. The number of required credits ranges from 40 to the maximum of 60, unless there are strong extenuating circumstances and an exemption has been made due to outside accreditation requirements or as passed by the Academic Affairs Council. Some of the major requirements overlap with general education requirements. Students should consult the requirements for their majors before registering for any courses. Students are responsible for registering for the proper courses and should heed the advice of their advisors.
Placement Testing

Before registering for French or Spanish courses, placement testing is required for all students who have previously taken French or Spanish at the high school level.

Music Large/Small Ensembles

Students will be allowed to count up to 8 credits toward graduation from courses numbered MUS-177-MUS-179, MUS-185-MUS-188, MUS-192-MUS-199, and to take no more than one per semester.

General Education Requirements

The general education requirements provide a common experience for all students; therefore, the courses ENG-180, HST-180, MUS-180, PHL-180, and New Student Orientation (NSO)/First Year Experience (FYE) requirement must be completed at Indiana Wesleyan University and are not eligible as transfer credit once the student is enrolled. These courses target specific outcomes desired of all graduates in accordance with IWU’s mission and are required of all students as a designed common experience component. However, the rest of the general education requirements, except science lab, biblical literature and health and wellness courses, can be met by demonstrating proficiency or competency in a given area. Students should check the program guidelines or the Residential Academic Services for ways to demonstrate proficiency or competency.

All students must complete the current complement of 180 courses (ENG-180, MUS-180, HST-180, PHL-180) within the first four semesters of their academic program.

Core Requirements

NSO/FYE Requirement

New Student Orientation and First Year Experience courses are designed to connect students to the IWU community, to prepare them for their experiences here, and to begin developing an understanding of IWU's mission and philosophies of General Education and Life Calling. In these ways, these two interconnected programs seek to foster student success and flourishing by aiding in a smooth transition to college and by guiding students into the pursuit of truth for lives of service as Christ’s ambassadors of reconciliation in a broken world. All students are required to participate in NSO and FYE during their first semester.

Humanities Core (12 hours)

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<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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<td>ENG-180</td>
<td>Humanities World Literature</td>
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<tr>
<td>HST-180</td>
<td>Humanities World Civilization</td>
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<tr>
<td>MUS-180</td>
<td>Humanities Fine Arts</td>
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<tr>
<td>PHL-180</td>
<td>Humanities Philosophy</td>
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</table>

These courses are built on the model of a basic focus on seven major historical periods: Great Age of the Greeks, Greco-Roman World, Medieval Era, Renaissance and Reformation, Rise of Modern Empire and Age of Enlightenment, Nineteenth Century, and Twentieth Century. John Wesley Honors College students may meet this requirement by taking four semesters of HNR-100.

Biblical Literature and Theology (9 hours)

Two courses in biblical literature (one from the New Testament and one from the Old Testament) and THE-101 Theology of Christian Life.

Advanced Writing or Literature (3 hours)

One course in writing (WRI) above 120 or literature (ENG) above 200 EXCEPT for ENG-140, ENG-141, ENG-170, ENG-201, ENG-241, ENG-352, ENG-383, ENG-455 and WRI-210, COM-223, WRI-360, WRI-356, WRI-475.

Health and Wellness (2 hours)

Students may take two PHE Activity courses in one semester. The courses must be taken sequentially (i.e., one must meet in the first half of the term; the other must meet in the second half of the term). Students may add the second class up until the day the class starts if there are openings in the class, and the drop/add slip is signed by the professor of the class.

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>PHE-101</td>
<td>Concepts of Health and Wellness</td>
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<tr>
<td>PHE-102-139</td>
<td>One PHE Activity Course</td>
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Social Science (9 hours)

Three courses - No more than one from any of the following areas:

<table>
<thead>
<tr>
<th>Course</th>
<th>Area</th>
<th>Credits</th>
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<td>ECO</td>
<td>Economics</td>
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<tr>
<td>HST</td>
<td>History</td>
<td>3</td>
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<tr>
<td>POL</td>
<td>Political Science</td>
<td>3</td>
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<tr>
<td>PSY</td>
<td>Psychology</td>
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<tr>
<td>SOC</td>
<td>Sociology</td>
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</tbody>
</table>

Science/Mathematics (7 hours)

Lab science 4

Mathematics (MAT-104, MAT-107, MAT-111, MAT-112, MAT-113, MAT-130, MAT-204, MAT-223, MAT-253, MAT-254, MAT-255 or MAT-305) or

Computer (CIS-117, CIS-121, CIS-122, CIS-125 or CIS-126) or 3

CLEP Test (College Mathematics, College Algebra, or Calculus) or

AP Exam (Calculus or Statistics)

Graduation Requirements and Procedures

Application for graduation must be made one year before the expected graduation date. Application forms are available in the Residential Academic Services office and at https://myiwu.indwes.edu/RAS/Forms. The application form must be completed and signed by all academic advisors. A student may complete his/her requirements at midyear, in the spring, or in the summer. Commencement exercises are held in December, April, and August and conferral of degrees happens on these commencement dates as well as the second Friday in October, February, and June. Students who have been conferred on a non-graduation ceremony date may walk at the following ceremony. Notification of participation in ceremonies will need to be made to the Residential Academic Services office at the time the graduation application is submitted. Only those completing all requirements by August and December are eligible to participate in the August and December commencements, respectively. Undergraduate residential students whose graduation is conditional upon May or summer school attendance may be granted the right to special participation in the spring commencement exercises before all graduation requirements have been met. In this case, the degree will be awarded after all degree requirements have been completed.

Total Credits Needed for Graduation (124 semester hours)

• Completion of 124 semester hours; however, some majors may result in the student earning greater than 124 credit hours by graduation.

• Cumulative GPA of 2.0 or higher

• Completion of the designated semester hours in the major area with a GPA of 2.25 or higher as required by the major. Additional requirements as prescribed by each department must also be met.

• Completion of all general education requirements

Attendance at graduation exercises is required. Petitions for the “in absentia” granting of degrees must be approved by the university registrar.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Academic Honors - CAS and Pre-licensure Undergraduate Candidates

Graduation Honors are a recognition given to baccalaureate students at commencement to acknowledge outstanding grade point averages earned. No Honors are awarded at the associate or the master’s degree level. Eligibility for Honors is determined as follows:

1. A minimum of 80 graded hours from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education (formerly the Accrediting Association of Bible Colleges).

2. A minimum of 40 graded hours must be from Indiana Wesleyan University.
3. All graded qualified coursework transferred and transcripted are used solely in the calculation of the Honors GPA.

4. For students with transfer work, the Indiana Wesleyan University GPA will appear on the transcript and in the shaded portion of the Grade Report; the Honors GPA, which will include grades from transferred courses, will appear below the shaded portion on the Grade Report.

Baccalaureate degree candidates will be awarded Honors as follows:
1. GPA of 3.5 or higher - “cum laude” (with honors)
2. GPA of 3.7 or higher - “magna cum laude” (with high honors)
3. GPA of 3.9 or higher - “summa cum laude” (with highest honors)

**Diplomas - CAS, SON Pre-licensure Nursing**

Diplomas are mailed after the conferral of degrees. The university confers degrees six times, once in each of the following months: February, April, June, August, October, and December. Diplomas indicate degree earned, date of degree, major, and honors. A student’s financial account must be settled to receive a diploma or transcript.

**Life Calling and Integrative Learning**

**Purpose**

The Indiana Wesleyan University mission statement emphasizes the development of students in character, scholarship, and leadership. The emphasis of the Life Calling and Integrative Learning team is to help students achieve growth in the environment outside of the formal academic setting. We desire to walk alongside students as they discover their life calling, help to guide them on their journey, and develop skills that will help them to fulfill their calling. We recognize that curricular and co-curricular learning must be integrated for transformational learning, and we work to create experiences and an environment in which every student can grow.

**Academic, Counseling, Disability and Testing Services**

The Center for Student Success offers several services to encourage and support student success. Academic services include training in study skills, organization, and time management. Support is also provided to discuss basic skills necessary for achieving success in a higher education setting. The Learning Center offers tutoring and walk-in academic support. Tutoring is available in large group and small group formats depending on the course. Walk-in support is provided in writing, content specific areas, and general academic study skills. The Learning Center is located in the lower level of the Jackson Library. Tutoring services are not guaranteed in all courses. An attempt is made to provide tutoring in all basic education and many specialized courses. Tutoring helps to strengthen a student’s basic academic skills and course content knowledge so that he/she experiences improved academic development. Tutors are IWU students recommended by faculty, trained by professional staff, and paid to assist their fellow students. The program is beneficial for the students as well as the faculty.

Testing services include the SAT, MAT, CLEP, testing accommodations (see “Disability Services”), and counseling assessment. Tests are scheduled individually.

The Center for Student Success also houses a federally funded TRIO program that offers a range of services for eligible students. The main goal of the program is to provide additional support services necessary to increase college retention and graduation. The program is open to first generation students, low-income students and students with disabilities.

Counseling services focus on assisting each student in developing skills, abilities, and potential within the academic, social, spiritual, physical, and emotional climate of the campus. Counseling is professional and confidential. Personal counseling includes support for psychological and emotional issues, as well as behavioral transitions.

For students with disabilities who are enrolled in CAS or Pre-licensure Nursing, the Center for Student Success works to make programs and facilities available in a non-arbitrary and beneficial manner. The Director of Disability Services is responsible for receiving a request for academic or physical accommodations. The director will work with the student to obtain and review the required documentation and will assign reasonable accommodations based on documentation that supports the student's request. Academic accommodations include, but are not limited to, alternative testing environments, note-taking services, recording lectures, books in alternate format, and adaptive technology.
Athletics

The Indiana Wesleyan University athletic program is an integral part of the institution’s total education program, subject to the same aims, policies, and objectives as other institutional programs. The four core values of the Department of Intercollegiate Athletics are Spiritual Growth, Academic Excellence, Leadership Development, and Athletic Excellence.

The Wildcat men compete in intercollegiate soccer, tennis, cross-country, basketball, baseball, golf, and track and field. Memberships are held in the NAIA (National Association of Intercollegiate Athletics), the NCCAA (National Christian College Athletic Association), and the Crossroads League.

The Wildcat women compete in intercollegiate soccer, tennis, golf, cross-country, volleyball, basketball, softball, and track and field. Memberships are held in the NAIA (National Association of Intercollegiate Athletics), the NCCAA (National Christian College Athletic Association), and the Crossroads League. Our co-ed competitive cheer team competes in NCA National Competitions as well as cheering at all home basketball games.

The physical education and intramural sports departments provide vital programs to the students as well. Lifetime sport participation is emphasized in the physical education instruction program, while the intramural sports program allows students to pursue leisure time needs and interests in an organized and competitive manner.

Career Development

The Office of Career Development at Indiana Wesleyan University strives to encourage students to celebrate their God-given uniqueness by holistically developing and equipping them with the resources to make informed career decisions, ultimately enabling them to live a life of purpose and stewardship.

The Career Development Team offers many innovative programs and opportunities that align developmentally where students are. The Freshman year is focused on understanding personal strengths and helping students define their unique life calling. The Sophomore year is centered on helping students cultivate appropriate experiences that align with their passion and getting them well connected to professional contacts. The Junior year is aimed at providing students with meaningful personal and professional development opportunities with potential employers. The Senior year is focused on effectively navigating professional job opportunities and preparing for life after college.

The Office of Career Development is available to serve students in the complex preparation of resumes, interviewing skills, professional dress, and job search. Indiana Wesleyan University is committed to providing experiential learning opportunities through engagement with Indiana business start-ups.

Commuter Students

Commuter students are recognized as full members of the IWU community. Such status comes with the same privileges and responsibilities expected of all students, which are described in the Student Handbook (available online at http://www.indwes.edu/Life-At-IWU/IWU-Student-Handbook/).

Additionally, commuter students receive the same services and opportunities as other students on campus. IWU also recognizes the unique needs of this student group and there are some additional things the institution has been intentional to provide in efforts to ensure the success and full participation of commuter students. Specifically, the Barnes Student Center has a lounge designed for commuter students with a kitchen, lockers, lounge furniture, and tables for group studying. Commuter students also have representatives on the Student Government Association to whom they may express concerns or work toward better services for commuter students. Finally, the university has designated a staff member as a point of contact for commuter students who have questions or concerns. Questions concerning commuter students may be directed to Life Calling & Integrative Learning Office (Commuters@indwes.edu).

Community Standards

Within the Indiana Wesleyan University community, the spiritual growth, the learning, the socializing, the recreation, and the common experiences are fully appreciated when shared with others. Furthermore, this is more attainable when there are common standards and expectations for behavior. To that end, Indiana Wesleyan University has established Community Standards, rooted in Biblical Truth, as guided principles that allow for individuals to live, learn, work, worship, and socialize together within the context of a safe and healthy environment. These standards are fully detailed in the IWU Student Handbook (http://www.indwes.edu/Life-At-IWU/IWU-Student-Handbook).
Drug Abuse Prevention

Drug abuse in the United States has become a major problem, and students at Indiana Wesleyan University are not immune. If you need assistance with a drug abuse problem, we encourage you to seek help at your local community drug abuse prevention center. To talk to someone in a strictly confidential atmosphere, please feel free to contact The Center for Student Success (800-332-6901) at our Marion campus. All conversations are private and will not affect your attendance at the university.

If you would like to talk to someone outside Indiana Wesleyan University, please feel free to call one of the following numbers, or a hospital or treatment center in your area:
1. The National Cocaine Hotline, 800-COCAINÉ, 800-262-2463.

Food

Within the Barnes Student Center there is a variety of campus dining options. The food service contractor provides well-balanced meals at reasonable cost. Those who require specialized dietary meals may contact the food service for consultation.

A standard meal plan is automatically part of a resident student’s room and board contract. Residents may dine in the Baldwin dining room for all their meals but have conversion meal options in the Wildcat Express (food court) as well. During holiday vacations, between semesters, and during spring recess food service is not available.

Commuter students are encouraged to eat their meals in the Baldwin dining room or the Wildcat Express. Commuter students may purchase points that are applied to their ID card and used on a declining balance system. Purchase of $100 or more will receive a bonus of 25% to their account. These may be purchased from the food service office Suite 160 of the Barnes Student Center.

Health Services

All students are required to provide a completed Health Form, including proof of immunity, to the IWU Health Center by August 15th of their incoming year, or December 15th if beginning the spring semester. Evidence of immunization is provided through one of the following options:

• Completed and signed Health Form by the student’s medical provider
• An immunization record forwarded from a high school, college, or university
• A copy of local health department immunization record
• An immunization record maintained by the student or parent (cannot be a baby book record)

The IWU Health Center provides a full range of care and is staffed by registered nurses, a nurse practitioner, and a part-time physician. The Health Center serves students on a walk-in basis by a registered nurse or by appointment with the nurse practitioner and the physician. There is a fee to see the nurse practitioner and the physician, which can be billed to the student’s insurance or paid by students. The Health Center has some prescription medications, including antibiotics, for a fee.

IMPORTANT: All students need to provide for their own health insurance. Health insurance is strongly encouraged for all students. The university has available a student health insurance plan for students that are not already covered through a parent, guardian, employee or health insurance exchange under the Patient Protection and Affordable Care Act (PPACA). For information regarding student health insurance contact the Health Center at healthcenter@indwes.edu or visit healthcare.gov to determine the availability of health insurance marketplace plans.

Information Desk - Marion Campus

The Information Desk, located on the first floor of the Barnes Student Center, is the best location on campus to find details regarding phone numbers, campus events, and campus offices. Phone 765-677-4636 for more information.

Life Coaching

Through personalized dialogue and assessment tools, life coaches help students discover their unique God-given design, develop a sense of life calling, and become equipped with fundamental life skills for future personal and professional development. Life Coaching appointments can be made in the Life Calling and Career Office on the second floor of Barnes Student Center.
New Student Orientation
All entering undergraduate students are required to participate in an orientation conducted at the beginning of the semester or program. This orientation is designed to acquaint students with the university programs and services available from the various offices.

Performing Arts
The Phillippe Performing Arts Center (PPAC) hosts performances by the IWU Music Division and IWU Theatre Guild. Performances are open to the campus community and the public.

This mission remains focused on a higher goal: to experience the limitless, wondrous creativity of how God is revealed to us through ministry in the arts.

Pre- Declared Student Advising
The Pre-declared classification has been established by Indiana Wesleyan University for students who enter IWU with the desire to explore academic majors and related careers before committing to a major program of study. Life Calling and Integrative Learning provides academic advising to these students.

Through individual appointments, workshops, and the Life Calling course (LFC-150), the Life Calling and Integrative Learning assists Pre-declared students with the following:
1. Developing a sense of purpose and calling as a basis for making life decisions.
2. Selecting and scheduling courses.
3. Establishing and evaluating academic goals.
4. Understanding and navigating university academic policies and procedures.
5. Exploring academic majors and related careers.
6. Declaring a major.
7. Connecting with additional university programs and resources.

Publications
Staff positions on the Sojourn (the student news media) are available for students interested in writing, photography, layout, and editing for print media. Paid positions are available for students.

The Sojourn is published online and covers many aspects of campus life through accurate and investigative reporting.

The Caesura is a literary magazine published each spring that features the creative writing and visual art of students.

Recreation
The mission of the Department of Campus Recreation is to provide a wide variety of quality recreation, sports, fitness, and leisure activities that will increase the overall wellness of the campus community and to provide dynamic programming that enhances leadership and social development in an environment that is fair, safe, and Christ-centered.

All enrolled students (resident and commuters) as well as faculty, staff, administrators, and their spouses are eligible to participate in activities sponsored by the Department of Campus Recreation.

Activities include, but are not limited to: intramural sand volleyball, flag football, softball, racquetball, tennis, wallyball, soccer, volleyball, basketball, golf, ultimate Frisbee, and bowling.

Students, faculty, staff and administrators also have access to a state-of-the-art recreation and wellness facility.

Residential Learning
The Residential Learning program at Indiana Wesleyan University is designed to provide each resident with the opportunity to grow not only academically but also socially and spiritually. The most successful students after graduation have mastered not only their course of study but have developed other areas of their lives, becoming well-rounded and balanced. With this in mind, the residence hall becomes much more than a place to sleep and study. It is a community of learning that helps students
more effectively grow into the image of Christ. Our hope is that students will find the residence halls a place where individuals will join together as a family to learn from one another.

The Residential Learning program is administered by the Dean for Residential Learning. Each residence hall or area has a trained professional resident director (RD) living in the hall. Each living unit (approximately 35 students) has a specially selected and trained undergraduate resident assistant (RA). Residents are supported through the growth process by the RA, who also coordinates weekly spiritual growth opportunities for residents. In addition, the Resident Hall Chaplain provides spiritual support and guidance for the residents. There is also an Intercultural Student Services Ambassador in each hall, who serves as an advocate and resource for cultural responsiveness. The ISS Ambassadors advocate for an inclusive community fostering equity, diversity, and justice within the residence hall community and throughout our campus. Residents are challenged to grow into the fullness of Christ through planned activities and programs.

The Residential Learning program at IWU provides a developmental approach for housing students. Resident students begin their stay on campus in the traditional residence halls with more support and accountability. As they grow developmentally and interdependently, students may transition into more independent-style living in the apartments if qualifications are met.

Traditional Halls: Housing freshman through senior students in a traditional hallway: Reed Hall (F), Martin Hall (F), Evans Hall (F), Carmin Hall (F), and Hodson Hall (M).

Mentoring Halls: House freshmen in one wing, and sophomores and above on the opposite wing. Freshmen are mentored by upperclassmen students, and offer a purposeful environment, tied closely to the university's mentoring program: Beckett Hall (F) and South Hall (M).

Upper Division Halls:
- **Suite Style:** Open to sophomores and above, students live in suites of 4 or 8 students. Suites have private lounge space: Scripture Hall (F) and Kem Hall (M).
- **Apartment Style:** Juniors and seniors may apply to live in apartment-style living areas, which have lounges and a kitchenette: Townhouses and Lodges.

Married Housing: University Court offers duplex apartments in a community for married students.

Prospective students interested in attending IWU and living on campus must submit a $100 tuition deposit prior to completing an online housing application. Room assignments will be made according to the date the tuition deposit is paid.

Returning students who wish to reserve a room must complete Returning Student Application with a $50 housing deposit (paid at the Student Account Services office, CAS). This money will be applied to their account after the drop-and-add period. All cancellations must be received prior to June 1 for a refund. Students may self-select a room online during housing selection, according to procedures outlined by the Housing Office.

The residence halls and apartments are closed during Thanksgiving, Christmas, and spring break vacations. There is no food service offered during these periods. During these times students must secure their own housing and food arrangements. Residential Learning will assist students who are having difficulty securing break housing. Students will be charged for room damage beyond normal wear and tear.

All single students enrolled in seven credit hours or more must live in university-supervised housing unless they are 23 years of age, have attained a minimum of 90 credit hours, or live with their parents. Documentation for all commuter students is required by the Housing Office. All exceptions must be granted by the Residential Learning Office.

**Safety Policies and Campus Crime Statistics**

IWU Safety Policies can be accessed at http://www.indwes.edu/safety and includes crime statistics on certain reportable crimes, as well as policies concerning alcohol and drug use, crime reporting and prevention, sexual assault and other related matters. Anyone wishing a paper copy of the policies may contact the Office of Institutional Research at 765-677-1566.

**Spiritual Life**

Providing spiritual growth opportunities for students has been a hallmark of Indiana Wesleyan University from its beginning. Students are introduced to many different growth opportunities. This includes what takes place in the classroom, where faculty integrates faith and learning and have a vital interest in the spiritual life of students.
Providing chapel for students is another spiritual growth opportunity. Chapel is held Monday, Wednesday, and Friday throughout the semester and on Tuesday during special emphasis weeks. Chapel is a time for the university community to join together for worship and growth. Being able to attend Chapel is a wonderful opportunity and privilege.

Regular attendance at chapel-convocation sessions is expected for all students and required for all resident students and full-time commuting students under the age of 23 who have classes both before and after the chapel period. Excessive absences must be made up. See the Student Handbook (http://www.indwes.edu/Life-At-IWU/IWU-Student-Handbook) for details.

Residence halls also provide spiritual growth opportunities. Halls have weekly devotional times and students are encouraged to join a small group where Scripture memorization, accountability, prayer, and Bible study occur.

Soul-search adventure discipleship trips take students into God's creation to grow from lessons learned through camping, rock-climbing, trekking, and similar experiences.

Christian service teams minister in area churches, family camps, and youth camps through music, sermons, drama, and testimonies. The University Chorale, Wind Ensemble, and music teams travel extensively, ministering through Christian music. IWU, through World Impact, also plans and promotes several short-term mission trips through the year. A student can also find opportunities to serve through local community ministry organizations, churches and on-campus student organizations.

Spiritual growth and service opportunities are offered to students to help them to grow deeper in their relationship with God and for them to have a better understanding of how they can better serve Him and humankind with their gifts and talents.

**Student Center**

The Barnes Student Center is the community center of the university for all members of the university family--students, faculty, administration, alumni, and guests. It represents a well-considered plan for the community life of the university.

The Barnes Student Center provides for the services, conveniences, and amenities that the members of the university family need in their daily life on campus and for getting to know and understand one another through informal association outside the classroom.

The Barnes Student Center is part of the university educational process. It provides a social and recreational program, aiming to make free time activity a cooperative factor with study in education. Its goal is the development of persons as well as intellects.

**Student Engagement**

The Student Engagement office works with both new and continuing students in their pursuit of a successful academic experience, especially by promoting a smooth transition to collegiate life and by coordinating support mechanisms for students. The Associate Dean for Student Engagement also coordinates the campus-wide use of MAP-Works to connect students to campus resources and services that will enable them to thrive.

**Student Life and Activities**

Student organizations and other activities provide co-curricular and extracurricular opportunities on campus in leadership and personal growth. Students are encouraged to participate in a variety of campus student organizations and activities with the intent to develop leadership skills as well as grow spiritually. The following groups and activities are designed to meet students’ needs and interests:

**Student Activities Council**

The Student Activities Council (SAC) consists of student coordinators who organize campus activities. SAC activities are designed to promote spiritual growth, develop and maintain school spirit, and provide fun and meaningful programs for students, faculty, staff, and the IWU community. Activities planned by the council range in interest, appeal, and complexity. Traditional events include Homecoming activities, Family Weekend, Kids’ Day, SAC Weekend, and Spotted Cow Music Festival. The purpose of the Student Activities Council is to provide opportunities for students to interact socially, spiritually, and intellectually outside of the classroom.

**Student Government Association**

The Indiana Wesleyan University Student Government Association (SGA) represents students in matters of self-government and problems of mutual interest to the student body and the university. Student Government is comprised of an executive board (president and cabinet), senators for academic divisions, residence halls, and representatives from student organizations. The Indiana Wesleyan University Student Government Association represents the
concerns of the students to the university administration and selects students to sit as members on university faculty committees.

**Student Organizations**

IWU proudly offers many opportunities for students to be involved in extracurricular activities. More than 30 student organizations are organized and run by students and are designed to meet a variety of interests. Student organizations represent interests in academic, social issues, recreation and student publications. Other student leadership opportunities exist in the New Student Orientation Program. For a listing of specific organizations, please contact the Student Development Office or visit the Wildcat page at https://myiwu.indwes.edu/directory/studentdevelopment/studentorgs/.

**Transfer Advising**

The transfer advisor, located in the Life Calling and Career Offices on the second floor of Barnes Student Center, will help new transfer students with transfer credits and advising, as well as negotiating their new experience at Indiana Wesleyan University.

**Upward Bound**

Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. Upward Bound serves: Grant County high school students from low-income families; students from families in which neither parent holds a bachelor's degree; and students that have a high risk of academic failure (GPA below 2.5 or hasn't passed a state exam). The goal of the program is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education. Upward Bound is a Federal TRIO program governed by the United States Department of Education.

**Financial Information - College of Arts and Sciences**

**Tuition and Fees**

It has always been the intent of Indiana Wesleyan University to keep the benefits of education within the financial possibilities of all who wish to attend. This is done by charging the student less than the actual cost and by using numerous financial assistance programs.

**Tuition**

Tuition charges include all academic services, except those that require special fees, as listed on the Student Account Services Account Information Brochure. Charges are based on the total number of credit hours per semester. The same rate applies to day and night classes. Special rates may apply to May term and Summer Sessions.

Students taking six or more credit hours may qualify for financial aid and should contact the Financial Aid Office.

The total cost of tuition depends on the total number of credit hours (either day or night classes) taken per semester, as follows (for the 2015/2016 school year):

<table>
<thead>
<tr>
<th>Number of Credit Hours</th>
<th>Cost Per Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$525</td>
</tr>
<tr>
<td>2</td>
<td>1051</td>
</tr>
<tr>
<td>3</td>
<td>1576</td>
</tr>
<tr>
<td>4</td>
<td>2101</td>
</tr>
<tr>
<td>5</td>
<td>2627</td>
</tr>
<tr>
<td>6</td>
<td>5306</td>
</tr>
<tr>
<td>7</td>
<td>6191</td>
</tr>
<tr>
<td>8</td>
<td>7075</td>
</tr>
</tbody>
</table>
Credit hours above 17 per semester will be charged at $884 per credit hour.

**Fees**

- **Art Studio Courses and Graphics**: $75 per course
- **Late/Change Registration Fee**: $25 additional charge
- **Medical Laboratory Technology**: $30 per semester
- **PSY-150 Fee**: $32 per course
- **PSY-290 Fee**: $35 per course
- **PSY-291 Fee**: $125 per course
- **SWK-343 Fee**: $125 per course
- **ADC-291 Fee**: $125 per course
- **Nursing/Clinical Fee**: $30 per credit hour
- **Nursing/Lab Fee**: $60 per course
- **Nursing testing fees...**: Vary by semester

Testing fees will be assessed to student accounts on a semester basis. Please contact the Nursing office to determine if you will have a testing fee for the current semester.

- **Private Lessons - 1/2 hour**: $175 per semester
- **Private Lessons - 1 hour**: $300 per semester
- **Senior Recital**: $200 per course
- **Student Teaching Fee**: $25 per credit hour
- **Practicum Fee**: $25 per credit hour
- **Independent Learning Fee**: $100 per credit hour
- **Transcript Fee**: $3 per request
- **Music Uniform Fee**: $30 per semester
- **Cross-cultural Student Teaching Fee**: $300
- **ATR-196**: $20 per course
- **Athletic Training Education Program Fee**: $190 total for traditional 4 year student
- **Annual TB Test**: $10
- **Physical Examination**: $10
- **Annual Criminal Background Check**: $30
- **Audit (Record is made)**: $25 per credit hour
- **Credits-in-Escrow**: $50 per course
Examination/Assessment Fees

Portfolio Fee $150
Life Experience $35 per credit hour
Other Assessment $40 per credit hour
Credit by Examination $25 per credit hour

Room Cost

Room charges for the 2015/2016 school year are $1996 per semester. This cost covers the periods of time while school is in session, per the approved university calendar.

Summer Housing Charges - There is a charge for all students living in campus housing. One may contact the Student Account Services, CAS, for the charge for summer. Arrangements for summer housing must be made in the Student Development Office.

Meal Plan Cost

Full meal charges for the 2015/1016 school year are $1998 per semester.

The above charges cover the time when school is in session, per the approved university calendar. No refunds will be given for meals missed unless approved by the associate dean of Student Development. All arrangements for meal plans must be made in the Student Development Office.

Freeze Room and Board: Room and board will be frozen at entry level through the enrollment at IWU providing:

1. Student has paid all tuition, fees, and room and board charges by the due dates listed for both the fall and spring semester for the prior academic year.
2. The student must remain full-time each semester of each subsequent year.
3. The student must abide by available payment methods. Late payment of the school bill will be cause for forfeiture of this benefit.
4. The student must elect the full meal plan each semester and live on campus consecutive semesters.

If you lose the room and board freeze

1. If the student misses the freeze one year, the student may gain it back the next year by paying each semester by the due date for both fall and spring and then it will be frozen the next year at the prior year’s rate.

The freeze discount takes effect at the beginning of the student’s third semester on campus and will be credited to the student’s account upon meeting the above requirements.

Estimated Costs

<table>
<thead>
<tr>
<th></th>
<th>2015-2016 Per Semester</th>
<th>2015-2016 Per Academic Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition (full-time student)</td>
<td>$12,364</td>
<td>$24,728</td>
</tr>
<tr>
<td>Room (would not apply to commuter students)</td>
<td>1,996</td>
<td>3,992</td>
</tr>
<tr>
<td>Board - Full Meal Plan (would not apply to commuter students)</td>
<td>1,998</td>
<td>3,996</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$16,358</strong></td>
<td><strong>$32,716</strong></td>
</tr>
</tbody>
</table>

($12,364 per semester for a full-time commuting student)

Special fees, books, supplies, travel, and personal expenses are additional.

Payment Terms

Students enrolled in Fall Semester 2015 must have an approved payment plan in place, or pay their bill in full by August 15, 2015. Likewise, students enrolled in Spring Semester 2016 must have an approved payment plan in place, or pay their bill in full by December 15, 2015. Exceptions to these deadlines are possible only if financial aid is still pending, as long as all requested information has been submitted. If all requested documents have not been submitted to the Financial Aid Office by August 15 or December 15, the remaining balance is due immediately.
Payment Options

You may choose one, all, or any combination of the following:

**PLAN ONE:** Pay net amount due by August 15 for the fall semester or by December 15 for the spring semester. Net amount due represents total charges, less any scholarships, grants, or campus-administered loans confirmed by the Financial Aid Office. IWU accepts VISA, DISCOVER, MASTERCARD and AMERICAN EXPRESS. Online payments may be paid through the secure student portal by selecting ‘Pay on My Account’ located in the student account information. Please note: Effective July 1, 2014 a 2.5% convenience fee will be assessed with all credit card payments.

**PLAN TWO:** Pay net amount using any Federal Direct Loan or Parent PLUS loan. All paperwork must be received in the Financial Aid Office by July 1 for the fall or December 15 for the spring. THIS IS VERY IMPORTANT!

**PLAN THREE:** Enroll in a tuition payment plan that spreads net amount due over each semester. IWU partners with Official Payments to offer the multiple tuition payment plans noted in the chart below. Spring tuition payment plans can be arranged at the same time as fall tuition payment plans or immediately prior to spring semester.

<table>
<thead>
<tr>
<th>Payment Plan</th>
<th>Payment Plan Enrollment Dates</th>
<th>1st Payment Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FALL</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 month plan</td>
<td>5/01/2015 to 6/30/2015</td>
<td>6/10/2015</td>
</tr>
<tr>
<td>5 month plan</td>
<td>5/01/2015 to 7/31/2015</td>
<td>7/10/2015</td>
</tr>
<tr>
<td>4 month plan</td>
<td>5/01/2015 to 8/31/2015</td>
<td>8/10/2015</td>
</tr>
<tr>
<td><strong>SPRING</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 month plan</td>
<td>5/01/2015 to 12/31/15</td>
<td>12/10/2015</td>
</tr>
<tr>
<td>5 month plan</td>
<td>5/01/2015 to 12/31/15</td>
<td>12/10/2015</td>
</tr>
<tr>
<td>4 month plan</td>
<td>5/01/2015 to 12/31/15</td>
<td>12/10/2015</td>
</tr>
</tbody>
</table>

Refund of Tuition

Registration is an agreement between the student and the university. If a student withdraws, a refund may be given, depending upon the period of time that has elapsed from the beginning of the semester. Refunds apply to those completely withdrawing from school, not to those who drop a course.

Notice about Withdrawal

Students must contact the Registrar's Office to withdraw from classes if they are unable to secure funding for their college expenses. The Registrar's Office must be notified before the first two weeks of the semester in order to receive 100% refund. If a student does not formally withdraw through the Registrar's Office, grades of “F” will be given for the semester. The following table reflects the percentage/amount of refund allowable to those who completely withdraw from school.

<table>
<thead>
<tr>
<th>Tuition and Fee</th>
<th>Tuition Refund</th>
<th>Room Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>During the first week</td>
<td>100%</td>
<td>75%</td>
</tr>
<tr>
<td>During the second week</td>
<td>100%</td>
<td>50%</td>
</tr>
<tr>
<td>During the third week</td>
<td>75%</td>
<td>25%</td>
</tr>
<tr>
<td>During the fourth week</td>
<td>50%</td>
<td>-0-</td>
</tr>
<tr>
<td>During the fifth week</td>
<td>25%</td>
<td>-0-</td>
</tr>
</tbody>
</table>

*No refunds after the fifth week.*

*Special fees, such as private lesson fees, are refundable according to the same percentages as tuition.
Refund of Meal Plan
A student will be charged or refunded $18.97 per day. No board refunds will be given after December 1 for the fall semester or April 1 for the spring semester.
Scholarships and other forms of financial aid are taken into consideration when refunds are calculated and are prorated according to program restrictions.

Financial Aid

General Information - CAS and Pre-licensure Nursing Financial Aid
The role of financial aid at Indiana Wesleyan University is to help make a quality Christian education affordable to each and every student.

Criteria for Aid: Virtually everyone receives aid! All new full-time students admitted to Indiana Wesleyan University will receive some form of institutional aid. Students are not required to file the FAFSA to receive these institutional awards, but are encouraged to file in order to be eligible for grants based upon financial need. For the purposes of student financial aid, “need” is defined as the difference between the total cost of education and the amount a family may be expected to contribute toward that education (as defined by the FAFSA). Most financial aid at Indiana Wesleyan University is awarded on the basis of demonstrated need. In addition, most forms of federal, state, and institutional financial aid are intended to assist those students who have not already earned a first baccalaureate degree.

Types of Aid: Student financial aid can be classified under four major headings: scholarships, grants, loans, and work programs.
Scholarships and grants are both forms of aid that do not have to be repaid. The term “scholarship” usually is applied to an award that recognizes academic achievement or promise. Sometimes the amount of a scholarship depends on the financial need of the recipient. Grants are usually based on financial need.

Loans and work programs are forms of self-help aid. Student loans often contain desirable features such as deferred payments during periods of schooling, low interest rates, interest subsidies, or provisions for working off the loan obligation through future service in a particular profession. Work assignments connected with the student aid program consist of part-time jobs which are typically on-campus.

Applying for Aid: All students desiring financial aid must submit the Free Application for Federal Student Aid (FAFSA). It is available on the Web at fafsa.gov. After evaluation by the Financial Aid Office, this information is used to determine the kinds and amounts of need-based aid for which the student qualifies.

Calendar for Financial Aid
January 1 – Earliest date to file Free Application for Federal Student Aid (FAFSA).
March 10 – All students applying for financial aid must have their FAFSA filed and received by the federal processor by this date to ensure consideration for all forms of financial aid.
July 1 - All students are encouraged to have all financial aid forms completed (including student loan materials) in order to meet the August 15 repayment deadline for fall.

A Complete File Consists of the Following:
1. Submission of the FAFSA to the federal processing center indicating IWU as one of the schools to which the data should be sent.
2. Notice of acceptance to students for admission to the university.
3. Additional documents (i.e., tax transcripts) as needed and requested by the Financial Aid Office.

Awarding of Aid: Once application forms begin to arrive in the Financial Aid Office, notices are sent to make applicants aware of any missing forms or to request additional information that may be required. Additional documents must be provided by the date specified in the letter. Without these documents, no financial aid can be awarded. All financial forms are thoroughly reviewed, and the Financial Aid Office communicates with the student or parents to resolve any significant questions. When the financial aid award has been made, the student is notified via the Financial Aid Award Letter or email notification.
The aid package offered to an applicant consists of a combination of scholarships, grants, loans, or work, depending upon the recipient’s aid eligibility. If an aid package includes certain kinds of federal assistance, the sum total of the individual need-based awards cannot exceed the student’s calculated financial need. Also, the total of awards that apply only to tuition/fees is limited to the amount of standard tuition/fee charges. While student aid awards are committed for the whole school year, just one-half the amount of each scholarship, grant, or loan is applied to the student’s account each semester.

Failure to register at the beginning of a semester, or enrollment for fewer than the required number of credit hours, automatically cancels all awards for the semester. A financial aid recipient who officially withdraws from the university or drops below the required number of credit hours during the refund period of a semester will have an adjustment made in the student aid package. Copies of the university’s Packaging Policy are available upon request.

Some forms of aid require students to complete 30 credit hours per year for full renewal. If you have questions please contact the Financial Aid Office.

Requirements for Receiving Aid: In order to qualify for all federal funds with the exception of a Federal Pell Grant, a student must be enrolled at least half-time. A student is classified as half-time if registration is for a minimum of six credit hours per semester or a total of six credit hours during the summer sessions. Institutional and state scholarships and grants, however, require full-time enrollment (a minimum of 12 credit hours per semester). In addition, Pell Grant, FSEOG, state aid programs, and most forms of institutional aid require that the student does not have a previous baccalaureate degree. Financial aid recipients are required to maintain satisfactory progress toward a degree in their chosen course of study. The institutional Satisfactory Academic Progress Policy outlines the specific details of this requirement. Any student receiving an institutional grant award is expected to maintain an acceptable citizenship record.

Satisfactory Academic Progress

Students must make Satisfactory Academic Progress (SAP) towards earning a degree as stipulated below to receive financial aid at IWU from all institutional, federal and state student aid grants, Work Study and loan programs as well as tuition waivers. Some additional grants and scholarships may also use part or all of the SAP standards as minimum criteria for funding eligibility.

REVISED effective July 2014

Undergraduate Programs

<table>
<thead>
<tr>
<th>Total Hours Earned and Recognized by IWU for Degree Consideration from All institutions</th>
<th>1-28</th>
<th>29-44</th>
<th>45-up</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Cumulative GPA</td>
<td>1.80</td>
<td>1.90</td>
<td>2.00</td>
</tr>
<tr>
<td>Minimum Pass Rate Percentage of Total Hours Successfully Completed (Measured as Hours Earned ÷ Hours Attempted)</td>
<td>67%</td>
<td>67%</td>
<td>67%</td>
</tr>
<tr>
<td>Maximum Total Credit Hours or Time Allowed to Complete Current Primary Degree Requirements</td>
<td>150% of the specific degree programs published length</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Satisfactory Academic Progress will be measured at the end of each semester. Students who fail to meet the minimum policy standards will be placed on SAP Suspension. Aid eligibility will resume when the student raises his or her cumulative academic measurements to the required levels or has a SAP Appeal approved. SAP suspension may be appealed if unusual and/or mitigating circumstances affected academic progress. Such circumstances may include a severe illness or injury to the student or an immediate family member, the death of a student's relative, student activation into military service or other circumstances as deemed appropriate for consideration by the SAP Appeals Committee.

To appeal, the student must submit a legible letter, a completed SAP Appeal Form and supporting documentation to the IWU Financial Aid Office. These must explain in detail why the student failed to meet the minimum academic standards, what unusual and/or mitigating circumstances contributed to the failure and how his or her situation has changed to allow the student to meet SAP requirements by the next calculation. Appeals must be received by the Financial Aid Office no later than 15 business days before the end of the term for which reinstatement is desired. Early appeal submission is strongly encouraged. A committee will review the appeal and will notify the student in writing of their decision. If an appeal is approved, the student will temporarily regain financial aid eligibility. Continuation of eligibility will be contingent upon the student demonstrating improved academic merit achievement as outlined by the SAP appeals committee through their Academic Plan.
Scholarships and Grants

National Merit Finalist/Semifinalist Scholarship

National Merit Scholarship Qualifying Test finalists and semifinalists are eligible to receive a National Excellence Scholarship award but are not eligible for other IWU academic scholarships. The National Excellence Scholarship is $15,000 and includes students who are National Merit Semi-Finalists or Finalists, National Achievement recipients or in the National Hispanic Recognition Program.

The student must be an entering freshman, submit a copy of the National Merit Certificate, have a 3.5 high school GPA, and enroll full-time each semester. National Merit Scholarships are renewable for up to eight consecutive semesters. To renew, students must be enrolled full-time (at least 12 credit hours fall and spring semesters) and must achieve a 3.2 minimum cumulative GPA. These credits must be completed by the end of May term each year. National Merit Scholarships are not available for enrollment in summer sessions, nor will credits earned or GPA achieved in summer sessions count toward eligibility requirements until the following fall or spring calculation. If lost, the scholarship may be reinstated following completion of the next fall or spring term. If a student loses his or her National Merit award due to academic performance, the semester in which the student did not receive the award is still counted toward the total 8 semesters of eligibility.

Academic Awards

Academic awards are available to new first-time freshmen based upon their excellence in their high school studies as shown by their standardized test scores and high school grade point average. These two measures of academic achievement combine to place students into eligibility for the following award levels.

Academic Awards 2014-2015

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>Scholarship</th>
</tr>
</thead>
<tbody>
<tr>
<td>$12,000/yr.*</td>
<td>President's Scholarship</td>
</tr>
<tr>
<td>$10,000/yr.*</td>
<td>Dean's Scholarship</td>
</tr>
<tr>
<td>$8,000/yr.*</td>
<td>Faculty Scholarship</td>
</tr>
<tr>
<td>$6,000/yr.*</td>
<td>Achievement Scholarship</td>
</tr>
<tr>
<td>$4,000/yr.*</td>
<td>Recognition Award</td>
</tr>
<tr>
<td>$2,000/yr.*</td>
<td>Opportunity Award</td>
</tr>
</tbody>
</table>

*Must maintain scholarship-specific GPA requirement for renewal.

Transfer Academic Scholarship

A full-time transfer student who has attended at least one full-time semester (at least 12 credit hours) at an approved college or university may qualify with a minimum transfer GPA of at least 3.0 on a 4.0 scale. A GPA on transfer work from more than one college or university will be calculated using a weighted average. A student with less than 12 credit hours must meet the requirements for the freshman Academic Scholarship. It is the student’s responsibility to submit the necessary transcripts and test scores at the time of application for admission to Indiana Wesleyan University.

Transfer Academic Scholarships are renewable for students who enroll full-time (at least 12 credit hours fall and spring semesters) and achieve a 3.0 minimum cumulative GPA. Credits must be completed by the end of May term each year to count towards the GPA minimum. Transfer Academic Scholarships are not available for enrollment in summer sessions, nor will credits earned or GPA achieved in summer sessions count toward eligibility requirements until the following fall or spring calculation. If lost, the scholarship may be reinstated following completion of the next fall or spring term, if eligibility requirements are met; however, recipient will have fewer semesters of eligibility remaining. Transfer Academic Scholarships are available for renewal for a total of six semesters.

Transfer Academic Scholarship

<table>
<thead>
<tr>
<th>GPA/GED</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.5 - 4.0</td>
<td>$8,000 Distinguished Scholars Scholarship (3.0 Renewal)</td>
</tr>
<tr>
<td>3.0 - 3.49</td>
<td>$5,000 University Scholars Scholarship (3.0 Renewal)</td>
</tr>
<tr>
<td>2.0 - 2.99</td>
<td>$2,000 Opportunity Award (Good Academic Standing)</td>
</tr>
</tbody>
</table>
Grant County Leadership Scholarship
Funds for these awards are made available through a trust given to Indiana Wesleyan University in memory of Henry M. and Anna Shugart. Awards are given annually to graduates of Grant County, Indiana, high schools who have attained at least a 3.50 cumulative GPA (on a 4.00 scale) and possess positive leadership and citizenship traits. The award amount is $2,000 per year for four years to entering freshmen, full-time students only. Students must apply through the high school guidance office by the announced filing deadline. The student must maintain a 3.50 cumulative GPA to renew the scholarship.

Athletic Service Grant
Several awards are granted each year to both men and women participating in intercollegiate athletics. Awards are made upon recommendation of coaches of the individual sports.

Music Scholarship
Scholarships are available by audition to qualified full-time students majoring in music. Contact the Division of Music for additional information.

Art Scholarship
Scholarships are available to qualified full-time students majoring in art. Contact the Division of Art for additional information.

Theatre Scholarship
Scholarships are available to qualified full-time students. Contact the Division of Communication and Theatre for additional information.

Church Matching Scholarship Program
Indiana Wesleyan University will match a local church’s contribution to its Matching Church Scholarship Fund up to a maximum of $900 per undergraduate student attending our residential campus. To qualify, the church must file an application with the Church Relations Office prior to the first day of classes each academic year.

Indiana Foundation for Home Schooling Scholarship
A $1000 award is available to a home schooled student participating in the IFHS graduation ceremony. Students must submit an application and have a minimum cumulative GPA of 3.0 with SAT score of 1000 or an ACT score of 21. Scholarship renewable by maintaining a 3.0 cumulative GPA.

IWU Triangle Scholarship
The IWU Triangle Scholarship was developed to ensure select students from Grant, Blackford, Howard, Miami, and Wabash counties have access and added incentive to attend college locally. The amount of this award will vary based on student demographic information, financial need, and funding available. Eligible students are packaged with this award based on information received from the FAFSA and the admissions application.

Frank O'Bannon State Grant Program - Indiana Residents Only
The Commission for Higher Education (CHE) administers this grant program based on financial need. Potential recipients must submit the FAFSA and have it received at the federal processor by March 10. Recipients must be full-time students. Awards vary and are dependent on the type of diploma received and state funding. Full renewal requires the student to complete at least 30 credit hours a year. An increased award is available for students who complete at least 39 credit hours per year.

Indiana 21st Century Scholars Program - Indiana Residents Only
Potential recipients applied in their 7th or 8th grade year to be part of the program and fulfilled a pledge of good citizenship. Recipients must submit their FAFSA and have it received at the federal processor by March 10 annually. The student must also enroll full-time in an approved Indiana institution. Full renewal requires the student to complete at least 30 credit hours each year.

Family Tuition Grant
The grant will be $1,000 toward tuition only for each full-time undergraduate student from the same family attending the residential campus (the Transition to Nursing Program does not qualify). The definition of family is meant in the traditional, not extended sense. This could be any combination of husband/wife/father/mother/unmarried dependent sons or daughters. It is intended to assist families where two or more “living under the same roof” are attending Indiana Wesleyan University on a full-time basis in traditional programs of study on our residential campus.
Pastor Dependent Grant
A recipient must be a dependent undergraduate child of a full-time ordained minister serving in a local church during the academic year in which the award is granted. The student must enroll full-time; the amount is $1,800 per academic year.

Federal PELL Grant
Any U.S. citizen who does not have a baccalaureate degree can apply for a Pell grant by completing the FAFSA. Awards are based on financial need and range from $595-$5,730 for the 2014-2015 academic year.

Federal Supplemental Educational Opportunity Grant (FSEOG)
These awards range from $100 to $4,000 per year, depending upon financial need and funding received by IWU. Recipients must also be eligible for the Federal Pell Grant.

Indiana Wesleyan University Grant
Funds provided by IWU available to students who file a timely FAFSA and meet eligibility criteria. Amount varies based on student’s calculated need, other financial aid received, and funding available.

Shugart Grant
Funds for this award are made available through a trust given to Indiana Wesleyan University in memory of Henry M. and Anna Shugart. Recipients must reside in Indiana and file a FAFSA that is received by the federal processor by March 10. Amount varies based on student’s calculated need, other financial aid received, and funding level.

Wesleyan Student Aid
Acknowledging its Wesleyan heritage, Indiana Wesleyan University supports our relationship to The Wesleyan Church and eagerly seeks to enroll increased numbers of Wesleyan students. The following financial aid programs have been developed to assist Wesleyan students in furthering their education at Indiana Wesleyan University.

Wesleyan Student Grant
This award of $1,000 is given to all Wesleyan students who regularly attend a Wesleyan Church in his/her home community.

Wesleyan Missionary Dependent Grant
The award amount is 50 percent of tuition for up to eight semesters. The recipient must demonstrate financial need, reside on campus, be a full-time undergraduate student, and apply for all other forms of federal and state financial aid. Parent(s) must serve full-time under direct appointment of the Global Partners or Wesleyan Native American Ministries during the academic year in which the award is received. The recipient may NOT also receive the Out-of-State Wesleyan Grant, the International Wesleyan Grant or the Wesleyan Pastor Dependent Grant.

Out-of-State Wesleyan Grant
This award is available to full-time students who regularly attended a Wesleyan Church outside the state of Indiana immediately prior to enrolling at Indiana Wesleyan University. The award of $2,000 is given only to full-time, undergraduate, U.S. resident students.

Wesleyan Pastor Dependent Grant
A recipient must be a dependent undergraduate child of a full-time ordained minister serving in a local Wesleyan church during the academic year in which the award is granted. The student must enroll full-time; the amount is 50 percent of tuition and will be provided through the combination of all scholarships and grants from federal, state and institutional programs, excluding academic honors, athletic awards, Campus Challenge and Wesleyan Bible Bowl awards.

Campus Challenge/Wesleyan Bible Bowl (WBB) Scholarship
The recipient must submit the original scholarship certificates to the Financial Aid Office prior to fall enrollment. Awards earned or certificates submitted AFTER that time may be available for use in future academic years. Full-time students may use up to $1,000 per academic year (divided one-half each semester) UNLESS the current certificates held total in excess of $4,000, in which case the student may use one-fourth of the total per academic year. Recipients must also attend full-time.

John Wesley Scholarship
Accepted Wesleyan undergraduate students must submit an application prior to the deadline to the Admissions Office to be considered for this award. This award is provided by various donors to allow funding for students who may otherwise be unable
to attend IWU. Award amounts vary based on funds available and the scholarship committee’s determination of the student’s need for the scholarship.

**Canadian Wesleyan Scholarship**

Wesleyan Canadian students who enroll full-time may be awarded a scholarship equal to approximately 25 percent of the direct cost remaining after all other forms of financial aid have been applied.

**International Wesleyan Grant**

International students attending IWU may be awarded a $3,000 grant. The grant is renewable for up to eight semesters of eligibility and student must remain enrolled full-time each semester. Eligibility for any academic merit scholarship supersedes and replaces this award. Not eligible to receive the Wesleyan Canadian Grant in addition to this award. Eligibility ends when first bachelor's degree is earned.

**Wesleyan Ministerial Loan/Grant**

The Wesleyan Church and Indiana Wesleyan University cooperate in providing Ministerial Loan Grants for full-time junior and senior Christian ministries students who are members of The Wesleyan Church. Indiana Wesleyan University cooperates with The Wesleyan Church and local districts in providing funds for graduate students as well. Juniors may receive $4,000 per year, while seniors may receive $6,000 per year from the university. In addition, The Wesleyan Church provides funds per credit hour as available to assist with educational expenses. Students, including transfer students, must complete one full year at IWU before becoming eligible for the IWU portion. The funds are subject to all policies and procedures governing university financial aid. A separate application is required each semester by the announced deadline.

Conditions of eligibility for both undergraduate and graduate ministerial aid are as follows:

1. Student must regularly attend a local Wesleyan church of the North American General Conference.
2. Examination and approval as a licensed ministerial student by the District Board of Ministerial Development prior to the beginning of the semester in which the loan/grant is to be received.
3. Cumulative grade-point average of 2.0 or higher.
4. Admission to the appropriate undergraduate or graduate Christian ministries or youth ministries major (See School of Theology and Ministry).
5. Approval by the director of financial aid.

Each award is issued as a loan with separate promissory notes to be signed for repayment of the denominational and university shares. However, recipients who later serve The Wesleyan Church under district appointment have the privilege of canceling 20 percent of the total loan obligation for each year of full-time service rendered. Those who are employed otherwise will repay their loan(s) over a period of five years with an annual interest rate of 10 percent. Further information about the operation of this program can be found online at the Wesleyan headquarters Web page http://www.wesleyan.org or secured by writing the Department of Education and the Ministry of The Wesleyan Church, P.O. Box 50434, Indianapolis, Indiana 46250-0434.

**Loans**

**Federal Perkins Loan**

Students qualify for these loans on the basis of financial need and according to the institution’s Packaging Policy. Eligible students may be assigned Perkins Loans up to $3,000 per year, with an aggregate limit of $15,000 as undergraduates.

For first-time borrowers, repayment of Perkins Loans begins nine months after termination of at least half-time enrollment at an eligible institution and continues over a period of 10 years (or less) with interest charges of 5 percent per year and a minimum monthly payment of $40.

**Typical Repayment of Loans**

<table>
<thead>
<tr>
<th>Total Loan Amount</th>
<th>Number of Payments</th>
<th>Monthly Payment</th>
<th>Total Interest Charges</th>
<th>Total Repaid</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4500</td>
<td>120</td>
<td>$47.73</td>
<td>$1227.60</td>
<td>$5727.60</td>
</tr>
<tr>
<td>$9000</td>
<td>120</td>
<td>$95.46</td>
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<tr>
<td>$15000</td>
<td>120</td>
<td>$159.10</td>
<td>$4091.73</td>
<td>$19091.73</td>
</tr>
</tbody>
</table>
IWU Student Loan

Awards in this institutional loan program range from $200 - $3,000 per academic year to students whose parent has been denied the Parent PLUS Loan and who demonstrate financial need. Repayment of principal and interest begins immediately after the first disbursement of the loan. Interest is charged at a fixed rate of 8.75% and accrues from the point of disbursement, even while the student is enrolled.

**Typical Repayment of Loans**

<table>
<thead>
<tr>
<th>Total Loan Amount</th>
<th>Number of Payments</th>
<th>Monthly Payment</th>
<th>Total Interest Charges</th>
<th>Total Repaid</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4500</td>
<td>120</td>
<td>$56.40</td>
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<tr>
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<tr>
<td>$15000</td>
<td>120</td>
<td>$187.99</td>
<td>$7558.82</td>
<td>$22558.82</td>
</tr>
</tbody>
</table>

Due to the large number of loan accounts, the inherent complexities of the federal Perkins Loan program, and the new importance of loan repayments, Indiana Wesleyan University has contracted with University Accounting Service, Milwaukee, Wisconsin, to handle the billing and collection functions for all federal Perkins Loans and IWU Student Loans administered by the university.

**Federal Direct Loan**

Direct Loans are need-based and/or non-need-based loans for which a student applies through the Direct Loan Program. Repayment begins six months after the student ceases to be at least a half-time student and is typically spread over a period of up to 10 years. Deferments are available if the student meets certain conditions. Dependent freshmen may borrow up to $5,500 per academic year, sophomores may borrow up to $6,500, and juniors and seniors may borrow up to $7,500, based on financial need. The total amount of undergraduate loans may not exceed $31,000. All students must file the Free Application for Federal Student Aid to qualify for a Direct Loan.

Students with financial need may qualify for a 4.29 percent interest rate subsidized Direct Loan, which means the government is paying or subsidizing the interest while the student is in school. Students without financial need qualify for the unsubsidized Direct Loan at 4.29 percent interest, in which their interest is not paid by the government. Students may pay the interest monthly while in school, or the lender will capitalize the accrued interest each year causing the loan to increase more rapidly.

In order to help each student meet the August 15 payment expectation, the Financial Aid Office recommends that all applicable e-paperwork (Master Promissory Note, Federal Entrance Counseling and Federal Direct Loan Request) be completed and submitted prior to July 1 each year.

**Typical Repayment of Unsubsidized Direct Loans**

<table>
<thead>
<tr>
<th>Total Loan Amount</th>
<th>Number of Payments</th>
<th>Monthly Payment</th>
<th>Total Interest Charges</th>
<th>Total Repaid</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5500</td>
<td>120</td>
<td>$57.43</td>
<td>$1391.03</td>
<td>$6891.03</td>
</tr>
<tr>
<td>$10500</td>
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<td>120</td>
<td>$240.15</td>
<td>$5817.43</td>
<td>$28817.43</td>
</tr>
</tbody>
</table>

**Federal PLUS (Parent Loan for Undergraduate Students)**

Parents may borrow funds through this program to assist with their child(ren)’s educational expenses. The limit is the cost of education per child minus other financial aid. The interest rate is a fixed 6.84 percent. Borrowers must be creditworthy and can begin repayment upon disbursement of the funds or request a deferment until the student is no longer enrolled full-time.
Work Programs

Federal Work-Study Program

Many student work assignments on the campus fall within the scope of the Federal Work-Study Program (FWS). Students average 10 hours per week during the academic year and from 15-40 hours per week during periods of non-enrollment. The pay rate is minimum wage for most positions on campus. A student is eligible for a FWS position if there is sufficient financial need and Work-Study is listed as one of the types of financial aid the student has been awarded. Please note that the award amount listed by financial aid is an estimate of earnings and not a guarantee. All students must find a job on campus and their earnings will be tied to hours worked and wage of position held. All student employees must complete the Immigration and Naturalization Service’s I-9 Form and must be issued a Work Authorization.

Indiana Wesleyan University Employment

A limited number of campus jobs are assigned to students who do not qualify for the Federal Work-Study Program. In such cases, the institution pays all of the student’s wages, and the earnings are paid directly to the student with the intent of paying the student’s account. Pay rates are also at minimum wage.

Right to Know

A student has the right to know...

1. What financial assistance is available, including information on all federal, state, and institutional financial aid programs.
2. The deadlines for submitting applications for each of the financial aid programs available.
3. The cost of attending the institution and the school’s refund policy.
4. The criteria used by the institution to select financial aid recipients.
5. How the school determines your financial need. This process includes how costs for tuition and fees, room and board, travel, books and supplies, personal and miscellaneous expenses, etc., are considered in your budget.
6. What resources (such as parental contribution, other financial aid, your assets, etc.) are considered in the calculation of your need.
7. How much of your financial need, as determined by the institution, has been met.
8. An explanation of the various programs in your student aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
9. What portion of the financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know what the interest rate is, the total amount that must be repaid, the payback procedures, the length of the time you have to repay the loan, and when repayment is to begin.

Responsibilities

It is your responsibility to...

1. Review and consider all information about the school’s program before you enroll.
2. Complete all application forms accurately and submit them on time to the right place.
3. Pay special attention to and accurately complete your application for student aid. Errors can result in long delays in your receipt of financial aid. Intentional misreporting of information on application forms for federal financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
4. Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the agency to which you submitted your application.
5. Read and understand all forms that you are asked to sign and keep copies of them.
6. Accept responsibility for all agreements you sign.
7. Notify the lender of changes in your name, address, or school status if you have a loan.
8. Perform in a satisfactory manner the work that is agreed upon in accepting a university Work Study award.
9. Know and comply with the deadlines for application or reapplication for aid.
10. Know and comply with your school’s refund procedures.
**Withdrawal and Impact on Financial Aid**

Students who receive financial aid (federal, state, or institutional aid) and withdraw from classes during the semester are potentially subject to a review of their financial aid eligibility. The impact on a student's awards will depend on:

1. When the student withdrew from a class or classes.
2. Whether the student withdrew from one or more classes, but remained enrolled or if the student completely withdrew from all classes.
3. Type of financial aid awarded.
4. Changes to the charges on the student's account.

**Students need to talk with their financial aid counselor prior to withdrawing from any course(s) so that he/she can make an informed decision regarding the financial impact of the withdraw and understand how it could impact the future eligibility of some types of aid.**

The following sections provide an overview of the impact of withdraws based on the type of aid received:

**Federal Aid (Title IV)**

Students who receive federal Title IV financial aid (Pell Grant, FSEOG, Perkins Loan, Federal Work-Study, or Direct Subsidized or Unsubsidized Loans) and who completely withdraw from all classes during the semester are subject to the Return of Title IV Funds calculation. This calculation does not apply to a student who withdraws from one or more classes but remains enrolled in one or more classes.

The calculation is based on the number of calendar days in the term compared to the number of days elapsed when the withdrawal is completed. Based on the percentage of the term completed, the student is allowed to retain a similar percentage of the federal Title IV financial aid. The remainder of the funds is to be returned to the federal programs. The school will determine how much of the federal funds are to be returned by the school and how much, if any, is to be returned by the student.

Funds will be returned in the following order if the student received money from the fund:

- Federal Unsubsidized Direct Loan
- Federal Subsidized Direct Loan
- Perkins Loan
- PLUS
- Pell Grant
- FSEOG

If the funds the student must repay need to be returned to the federal grant programs, the student will only have to repay 50 percent of the required grant. Students will be given 45 days to repay any grant monies owed. After 45 days, the student will be placed in a federal grant overpayment status and will be ineligible to receive federal funds, at any school, until the grant is repaid. Loan monies owed will become subject to the loan promissory note signed by the student.

Here is an example of how a calculation might work: If there are 100 calendar days in the term (excluding any breaks of five or more days) and the student withdraws on the 25th day, 25 percent of the term has elapsed. This means that 75 percent of the federal funds must be returned. If the student received $5,000 in federal Title IV aid, the $3,750 must be returned. If the school retained all of the funds to pay for school charged expenses, then the school will return all of the funds. If some of the funds were disbursed to the student, then the student may have to repay some of the funds also.

**Institutional Aid**

The institutional aid a student receives will follow the same guidelines as provided in the federal aid section above, except that institutional aid is limited to the amount of institutional charges after any adjustments are made based on the withdraw.

**Indiana State Aid**

The Commission for Higher Education (CHE) has a refund period that consists of the first four weeks of each academic term. If a student withdraws from one or more classes and thus is not classified as a full-time student at the end of the CHE refund period, the student is not eligible for any of their state grant funds. If a student withdraws from one or more classes after the CHE refund period, the impact on the student's state grants will depend on any adjustment of charges made on the student's account. Completing fewer than 30 credits each year can also negatively impact future eligibility of some state grants.
Additionally, withdrawal from a course may have an impact on completion rate, which can affect SAP standing. Please contact the Financial Aid Office at 765-677-2116 if you have any questions regarding the impact of a withdrawal on your student financial aid.

**Financial Information - Other**

A student may not register for the next semester, term, or session or receive a transcript unless all charges are paid in full.

The university is not responsible for the loss of personal property on campus.

Students are accountable for materials and equipment issued to them. Damage to property must be paid for by those responsible.

The university does not have health insurance for students and will not be responsible for any health-related charges.

**Financial Aid - Further Information**

For further information regarding financial aid opportunities, contact the Financial Aid Office, Indiana Wesleyan University, Marion, Indiana 46953. Phone 765-677-2116.

**Areas of Study and Subject Codes**

**Areas of Study**

Pre-declared Studies

**John Wesley Honors College**

Honors Humanities
Honors Humanities Minor

**Life Calling and Integrative Learning**

Leadership Studies
Leadership Studies Minor

**School of Arts and Humanities**

**Art**

Graphic Design
Graphic Design Minor
Illustration
Illustration Minor
Media Design
Media Design Minor
Photography
Photography Minor
Art Education
Pre-art Therapy
Studio Arts Major
Printmaking Minor
Fine Arts Minor
Painting Minor
Ceramics Minor

**Communication and Theatre**

Convergent Journalism
Convergent Journalism Minor
Human Communication Studies
Human Communication Studies Minor
Media Communication
Media Communication Minor
Strategic Communication
Strategic Communication Minor
Shakespeare in Performance Minor
Theatre
Theatre Minor

**Modern Language and Literature**

English
English Minor
English Education
Latin American and Iberian Studies Minor
Spanish
Spanish Minor
Spanish Education
TESOL (Teaching English to Speakers of Other Languages)
TESOL Minor
TESOL Education
World Languages Minor
Writing
Writing Minor

**Music**

Applied Music
Church Music
Church Music Minor
Music Composition
Music Education
Music Minor
Music Therapy
Performance
Songwriting
Worship Arts and Music Ministry

**School of Theology and Ministry**

**Practical Theology Division**

Kern Ministry Program
Adolescent Ministries
Adolescent Ministries Minor
Children's Ministry
Children's Ministry Minor
Christian Education
Christian Education Minor
Christian Ministries
Christian Ministries Minor
Christian Worship
Christian Worship Minor
Global Ministries
Global Ministries Minor
International and Community Development
International and Community Development Minor
Sports Ministries
Urban Ministries Minor
Worship Arts and Music Ministry
Youth Ministries
Youth Ministries Minor
Religious and Ministerial Studies Division

Biblical Literature
Biblical Literature Minor
Biblical History and Geography Minor
Studies in Israel
Biblical Languages Minor
Christian Studies Minor
Intercultural Studies
Intercultural Studies Minor
Philosophy and Theology
Philosophy Minor
Theology Minor

School of Social and Behavioral Sciences and Business

Behavioral Sciences

Addictions Counseling
Addictions Studies Minor
Addictions Studies
Child Advocacy Certificate
Criminal Justice
Pre-art Therapy
Psychology
Psychology Minor
Social Work
Sociology Minor

Business

Accounting
Accounting Minor
Business Administration
Business Administration Minor
Entrepreneurship
Finance
Management
Marketing

Social Sciences

Economics
Economics Minor
History
History Minor
International Relations
International Relations Minor
Political Science
Political Science Minor
Political Science Pre-law
Social Studies
Social Studies Education
Latin American and Iberian Studies Minor

Graduate Counseling

Addictions Counseling
Clinical Mental Health Counseling
Community Counseling
Marriage and Family Counseling/Therapy
School Counseling
Student Development Administration

**School of Teacher Education**
Elementary Education
Exceptional Needs Education
Secondary Education

**School of the Physical and Applied Sciences**

**Health and Human Performance**
Applied Health and Fitness
Health Promotion and Wellness Minor
Athletic Training
Exercise Science
Physical and Health Education
Recreation and Camp Administration
Sports Management
Sports Ministries
Pre-occupational/Physical Therapy
Coaching Education Minor
Military Leadership Minor

**Natural Sciences**
Biology
Biology Minor
Biology Education
Biochemistry
Chemistry
Chemistry Minor
Chemistry Education
Medical Technology
Physics
Physics Minor
Pre-medical Sciences

**Mathematics and Computer Information Sciences**
Computer Information Systems
Computer Science
Computer Science Minor
Mathematics
Mathematics - Interdisciplinary
Mathematics Minor
Actuarial Science Minor
Statistics Minor
Mathematics Education
Pre-engineering Program

**School of Nursing**

**Pre-licensure Nursing**
Nursing
Transition to Nursing (Accelerated, 2nd degree)
### Undergraduate Subject Codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Subject</th>
</tr>
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<tbody>
<tr>
<td>ACC</td>
<td>Accounting</td>
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<td>ADC</td>
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<td>ADM</td>
<td>Administration</td>
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<td>ART</td>
<td>Art</td>
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<tr>
<td>ATR</td>
<td>Athletic Training</td>
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<tr>
<td>BIL</td>
<td>Biblical Literature</td>
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<td>BIO</td>
<td>Biology</td>
</tr>
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<td>BUS</td>
<td>Business</td>
</tr>
<tr>
<td>CED</td>
<td>Christian Education</td>
</tr>
<tr>
<td>CHE</td>
<td>Chemistry</td>
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<td>CHI</td>
<td>Mandarin Chinese</td>
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<td>CIS</td>
<td>Computer and Information Sciences</td>
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<td>COM</td>
<td>Communication</td>
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<tr>
<td>CRJ</td>
<td>Criminal Justice</td>
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<tr>
<td>EAR</td>
<td>Earth Science</td>
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<td>ECO</td>
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<td>EDS</td>
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<td>Entrepreneurship</td>
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<td>English: A Second Language</td>
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<td>FIN</td>
<td>Finance</td>
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<td>FRE</td>
<td>French</td>
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<td>Honors College</td>
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<td>HST</td>
<td>History</td>
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<td>ICD</td>
<td>International and Community Development</td>
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<td>INR</td>
<td>International Relations</td>
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<td>INT</td>
<td>Intercultural Studies</td>
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<tr>
<td>LANG</td>
<td>Language</td>
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<tr>
<td>LAT</td>
<td>Latin</td>
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<td>LDR</td>
<td>Leadership</td>
</tr>
<tr>
<td>LFC</td>
<td>Life Calling</td>
</tr>
</tbody>
</table>
LIT      Literature
MAT      Mathematics
MKG      Marketing
MLT      Medical Laboratory Technology
MNG      Management
MSC      Military Science
MUS      Music
NUR      Nursing
PAT      Pre-art Therapy
PHE      Physical Education
PHL      Philosophy
PHY      Physics
PMD      Pre-medical Sciences
POL      Political Science
PSY      Psychology
REC      Recreation Management
REL      Religion
SCI      Science
SOC      Sociology
SPA      Spanish
SPM      Sports Management
SWK      Social Work
THE      Theology
TSL      TESOL
UNV      University Studies
WOR      Worship
WRI      Writing
YTH      Youth Ministries

Graduate Subject Codes
CNS      Counseling
SDC      Student Development Counseling

Numbering of Courses
The course number has significance in the following ways:
000-099 Preparatory Courses (Limited number applied toward graduation)
100-199 Courses ordinarily taken in the freshman year
200-299 Courses ordinarily taken in the sophomore year
300-399 Courses ordinarily taken in the junior year
400-499 Courses ordinarily taken in the senior year
500-999 Courses ordinarily taken for graduate/doctoral credit

**General Studies Program**

**Purpose**

The purpose of the program in general studies is to provide a general college education. The major is General Studies. There is no departmental major, although a concentration of 30 credits must be completed in one subject area. The program in general studies is open to any student who meets general admission requirements to the university.

**General Studies - B.S.**

**Requirements for B.S. degree**

- Completion of the general education requirements—B.S. degree: (48-54 credits)
- Concentration in one subject area (30 credits)
  - With GPA of 2.25 (9 credits must be taken at IWU)
  - See subject areas below
- Upper level, 300-400 courses (18 credits)
- Electives (22-28 credits)

**Total credits for graduation (124 credits)**

- **Art** courses with ART prefixes
- **Business** courses with ACC, BUS, ENT, FIN, MKG, MNG prefixes
- **Communications** courses with COM prefixes
- **Mathematics and Computer Sciences** courses with CIS and MAT prefixes
- **Modern Languages and Literature** courses with CHI, ENG, FRE, SPA, TSL, WRI prefixes
- **Music** courses with MUS prefixes
- **Behavioral Sciences** courses with ADC, CNS, CRJ, PSY, SOC, SDC, SWK prefixes
- **Social Sciences** courses with ECO, GEO, HST, INR, PBP, POL prefixes
- **Leadership Studies** courses with LDR, MSC 300 and above prefixes
- **Teacher Education** courses with EDS, EDU prefixes and discipline specific concentrations
- **Health and Human Performance** courses with ATR, PHE, REC prefixes
- **Natural Sciences** courses with BIO, CHE, EAR, PHY, PMD, SCI, SPM prefixes
- **Nursing** courses with NUR prefixes
- **Theology and Ministry** courses with BIL, CED, GRE, HBR, ICD, INT, LAT, MIN, PHL, REL, THE, WOR, YTH prefixes
General Studies - A.S.

Requirements for A.S. degree

Completion of the general education requirements--A.S. degree: (23 credits)

See general education associate degree requirements (p. 57)

Concentration in one subject area (15 credits)

With GPA of 2.00 (9 credits must be taken at IWU)

Electives (24 credits)

Total credits for graduation (62 credits)

John Wesley Honors College (JWHC)

The John Wesley Honors College (JWHC) is a community of committed learners at IWU that seeks to glorify God through the creative pursuit of academic excellence and spiritual formation.

JWHC students are a select group of bright and ambitious students who take seriously Christ’s command to love God with all one’s heart, soul and intellect. They desire, above all, to use their gifts and talents to make a difference in the world for Christ. Such students recognize that, in whatever career they choose to enter, a rigorous liberal arts education will foster the sort of intellectual skills and virtues necessary to achieve this goal. The JWHC provides a learning environment in which such students can thrive and prepare to pursue lives well-lived in service to Church and society.

Through smaller, inquiry-based, discussion-oriented classes, JWHC students engage their studies with extraordinary self-investment and creativity. The honors curriculum’s focus on depth and relevance means that JWHC students spend less time on busy work and more time engaging primary sources, learning through hands-on experiences, and grappling with the enduring significance of course material for their life and faith. JWHC students are challenged to ask tough questions, to enrich their understanding of life's complexities, and to reflect critically on the relevance of their faith to contemporary issues. The Honors College also offers numerous co-curricular opportunities, both on and off campus, that allow students to connect these learning experiences to the broader world in which they live.

Ultimately, the JWHC strives to produce graduates who can compete intellectually with the best and brightest of their peers globally. But perhaps more importantly, the JWHC aims to nurture graduates who are adept at drawing faith, learning and career into an integrated life calling.

Students participate in the JWHC either as John Wesley Scholars or as Mary C. Dodd Honors Students. John Wesley Scholars enter the Honors College as freshmen and pursue an Honors Humanities major (p. 87), which fulfills their general education requirements. Mary C. Dodd Honors Students join the Honors College as sophomores or juniors and pursue an Honors Humanities minor (p. 89), much of which overlaps with their general education requirements. Students are chosen to participate in these curricular programs through a highly selective application process.

Honors Humanities - B.A.

Honors Humanities is a rigorous interdisciplinary major that satisfies the general education requirements for John Wesley Scholars. By completing the Honors Humanities major, John Wesley Scholars fulfill IWU’s general education requirements and competency and proficiency requirements for graduation with a bachelor’s degree.

The Honors Humanities major may not be taken as a stand-alone major. Honors Humanities is offered as a complementary major that provides interdisciplinary preparation for a more holistic and meaningful engagement of a particular field of study.

Admission to the Honors Humanities major is only open to students enrolled in the John Wesley Scholars program. Successful completion of the Honors Humanities major is a requirement for graduation from IWU with honors distinction as a John Wesley Scholar. Students must maintain a 3.5 cumulative GPA and a 3.0 GPA in their coursework in the Honors Humanities major.
## Required Major Courses (43-48 credits)

### Christian Liberal Learning and Life Calling (18 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HNR-175</td>
<td>LLLC Seminar II: What Is Beauty?</td>
<td>3</td>
</tr>
<tr>
<td>HNR-275</td>
<td>LLLC Seminar IV: What is the Good Life?</td>
<td>3</td>
</tr>
<tr>
<td>HNR-375</td>
<td>LLLC Seminar V: Who is our Neighbor?</td>
<td>3</td>
</tr>
<tr>
<td>HNR-475</td>
<td>LLLC Capstone: How Then Shall We Live?</td>
<td>3</td>
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</table>

### Interdisciplinary Humanities (19 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HNR-180</td>
<td>Foundations of Christian Tradition</td>
<td>3</td>
</tr>
<tr>
<td>HNR-185</td>
<td>Rhetoric and the Sacramental Imagination</td>
<td>3</td>
</tr>
<tr>
<td>HNR-280</td>
<td>Wisdom, Culture, and Justice Through the Ages I</td>
<td>3</td>
</tr>
<tr>
<td>HNR-285</td>
<td>Great Texts in Context I</td>
<td>2</td>
</tr>
<tr>
<td>HNR-380</td>
<td>Wisdom, Culture, and Justice Through the Ages II</td>
<td>3</td>
</tr>
<tr>
<td>HNR-385</td>
<td>Great Texts in Context II</td>
<td>2</td>
</tr>
<tr>
<td>HNR-480</td>
<td>Advanced Topics in Interdisciplinary Humanities</td>
<td>3</td>
</tr>
<tr>
<td>or HNR-325</td>
<td>Honors Research Tutorial</td>
<td>3</td>
</tr>
</tbody>
</table>

While students are encouraged to take both HNR-325 and HNR-480, they are only required to enroll in one of these two courses for the major.

### Honors Practica in Christian Calling (0-5 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HNR-130</td>
<td>Honors Practicum in Christian Calling I: Practices of the Faithful Called to Love</td>
<td>0 to 1</td>
</tr>
<tr>
<td>HNR-135</td>
<td>Honors Practicum in Christian Calling II: Practices of the Faithful Called to Create</td>
<td>0 to 1</td>
</tr>
<tr>
<td>HNR-230</td>
<td>Honors Practicum in Christian Calling III: Habits of Faithfulness in One’s Life Calling</td>
<td>0 to 1</td>
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<tr>
<td>HNR-330</td>
<td>Servant Leadership for Redemptive Communities II</td>
<td>0 to 1</td>
</tr>
<tr>
<td>HNR-430</td>
<td>Servant Leadership Capstone</td>
<td>0 to 1</td>
</tr>
</tbody>
</table>

### Honors Scholarship Concentration in Major Area of Study (6 hours)

#### John Wesley Scholars in School of Arts & Humanities; School of Social, Behavioral Science, and Business; School of Theology & Ministry; School of Teacher Education; School of Nursing; Division of Mathematics

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HNR-350</td>
<td>Honors Research Seminar</td>
<td>3</td>
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<tr>
<td>HNR-497</td>
<td>Honors Scholarship Project I</td>
<td>1 to 3</td>
</tr>
<tr>
<td>HNR-498</td>
<td>Honors Scholarship Project II</td>
<td>1 to 3</td>
</tr>
<tr>
<td>HNR-499</td>
<td>Honors Scholarship Presentation</td>
<td>0 to 1</td>
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</table>

#### John Wesley Scholars in Division of Natural Sciences

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BIO-490</td>
<td>Biology Senior Seminar</td>
<td>1</td>
</tr>
<tr>
<td>or CHE-490</td>
<td>Chemistry Senior Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>
PHY-490  Physics Senior Seminar  1
BIO-495  Research in Biology  1 to 4
or
CHE-495  Research in Chemistry  1 to 4
or
PHY-495  Research in Physics  1 to 4
HNR-499  Honors Scholarship Presentation  0 to 1

The Honors Scholarship Project is completed over the course of two semesters. Students decide with their faculty mentors how the 3-hour requirement will be distributed across the two semesters. Students may petition to pursue an Honors Scholarship Project of more than 3 hours (up to 6 hours).

**Required General Education Courses (15 credits)**

**Social Science Electives (6 credits)**
- ECO/POL/INR  One Elective Course from ECO/POL/INR
- SOC/PSY  One Elective Course from SOC/PSY

**Health and Wellness (2 credits)**
- PHE-101  Concepts of Health and Wellness  1
- PHE-102-139  One PHE Activity Course  1

**Science/Mathematics (7 credits)**
- Lab Science  4
- MAT/CIS  Mathematics OR Computer Course  3

Mathematics course at or above MAT-103 excluding MAT-108 and MAT-110

Computer course at or above CIS-110 excluding CIS-450

**Writing Competency**
Demonstrated by successful completion of Rhetoric and the Sacramental Imagination (HNR-185).

**Communication Competency**
Demonstrated by successful completion of Honors Scholarship Presentation (HNR-499).

**Intercultural Competency**
Demonstrated by successful completion of LLLC Seminar: Who is our Neighbor? (HNR-375).

**Honors Humanities Minor**

The Honors Humanities minor is an interdisciplinary engagement of the fundamental questions of human existence for the purpose of contextualizing and enriching one’s studies in a particular academic discipline.

Admission to the Honors Humanities minor is limited to students who have enrolled in the Mary C. Dodd Honors program. Mary C. Dodd Honors students must complete all of the CAS general education requirements for graduation with a bachelor’s degree. Many of the courses in the Honors Humanities minor may be applied toward certain CAS general education requirements. Successful completion of the Honors Humanities minor is a requirement for graduation from IWU as a Mary C. Dodd Honors Student. Students must maintain a 3.5 cumulative GPA and a 3.0 GPA in their coursework in the Honors Humanities minor.

**Honors Humanities Minor (23-25 credits)**

**Christian Liberal Learning and Life Calling (9 credits)**
- HNR-475  LLLC Capstone: How Then Shall We Live?  3
Choose at least one of the following courses:
HNR-175 LLLC Seminar II: What Is Beauty? 3
HNR-275 LLLC Seminar IV: What is the Good Life? 3
HNR-375 LLLC Seminar V: Who is our Neighbor? 3

Interdisciplinary Humanities (8 credits)
HNR-180 Foundations of Christian Tradition 3

Choose at least five credits from the following courses:
HNR-185 Rhetoric and the Sacramental Imagination 3
HNR-280 Wisdom, Culture, and Justice Through the Ages I 3
HNR-285 Great Texts in Context I 2
HNR-380 Wisdom, Culture, and Justice Through the Ages II 3
HNR-385 Great Texts in Context II 2
HNR-325 Honors Research Tutorial 3
HNR-480 Advanced Topics in Interdisciplinary Humanities 3

Honors Practica in Christian Calling (0-2 credits)
HNR-330 Servant Leadership for Redemptive Communities II 0 to 1
HNR-430 Servant Leadership Capstone 0 to 1

Honors Scholarship Concentration in Major Area of Study (6 hours)
Mary C. Dodd Honors Students in School of Arts & Humanities; School of Social, Behavioral Science, and Business; School of Theology & Ministry; School of Teacher Education; School of Nursing; Division of Mathematics
HNR-350 Honors Research Seminar 3
HNR-497 Honors Scholarship Project I 1 to 3
HNR-498 Honors Scholarship Project II 1 to 3
HNR-499 Honors Scholarship Presentation 0 to 1

Mary C. Dodd Honors Students in Division of Natural Sciences
BIO-490 Biology Senior Seminar 1
or
CHE-490 Chemistry Senior Seminar 1
or
PHY-490 Physics Senior Seminar 1
BIO-495 Research in Biology 1 to 4
or
CHE-495 Research in Chemistry 1 to 4
or
PHY-495 Research in Physics 1 to 4
HNR-499 Honors Scholarship Presentation 0 to 1

The Honors Scholarship Project is completed over the course of two semesters. Students decide with their faculty mentors how the 3-hour requirement will be distributed across the two semesters. Students may petition to pursue an Honors Scholarship Project of more than 3 hours (up to 6 hours).
Life Calling and Integrative Learning

Life Calling and Integrative Learning provides an academic Leadership Studies Program which allows for students to expand their leadership growth with academic study of leadership principles.

Leadership Studies Program

The role of the Department of Leadership Studies, with its Leadership Studies major and minor, is to provide content and expertise to other academic disciplines in the areas of leadership and followership, while recognizing that other majors and minors provide the very context for leadership/followership to occur.

Mission

The mission of the Leadership Studies program is to enhance Christ-like leadership and followership knowledge, skills, and disposition among the students at Indiana Wesleyan University to change the world.

Admission

Students enter the Leadership Studies major as freshmen or sophomores and have the opportunity to integrate various core elements of the leadership curriculum into their general education requirements and other major. Thus, to major in Leadership Studies, students are required to double major.

Students entering the Leadership Studies minor have the opportunity to strengthen their academic, ministry and professional pursuits by applying leadership into their chosen major or minor.

This program is for you, if you are passionate about leading and following like Christ through servanthood and love. You will learn about how to become an effective servant-leader and exemplary follower in organizational and community contexts to affect positive change in the world.

Conceptual Framework

The three main components of Leadership Studies are:

1. Leader
2. Follower
3. Context/Situation

Curriculum Themes

• Leadership competencies: knowledge, skills, and disposition
• Leadership through value-based and servant-minded paradigms
• Leadership for the multicultural world
• Leadership and followership through interdisciplinary lenses
• Leadership and faith integration
• Leadership development and Christ-like

Leadership Studies - B.S.

The Leadership Studies major, as an interdisciplinary study program, must be studied in the context of another major as a way of maximizing the students' potential to either further their education or acquire the necessary leadership knowledge, experiences and basic skills for future employments. Students pursuing the Leadership Studies major must also select Interdisciplinary Leadership Electives as a context where leadership theories, models and concepts should apply toward the fulfillment of their career goals, ministry passions and professional development.

Requirements (45 credits)

Leadership Core (27 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LDR-200</td>
<td>Foundations of Leadership</td>
<td>3</td>
</tr>
<tr>
<td>LDR-300</td>
<td>Leadership and Followership</td>
<td>3</td>
</tr>
</tbody>
</table>
LDR-350 Leadership and Teams 3
LDR-360 Leadership and Theological Anthropology 3
LDR-390 Leadership and Organization 3
LDR-400 Leadership and Change 3
LDR-420 Leadership and Authenticity 3
LDR-430 Leadership and Conflict 3
LDR-475 Leadership Project (Leading for Community Improvement) 3

Integrative Courses (6 credits)
LDR-180 Leadership Seminar I 1
LDR-280 Leadership Seminar II 1
LDR-380 Leadership Seminar III 1
LDR-480 Leadership Capstone Seminar 3

Interdisciplinary Leadership Electives (12 credits)
Students will select 12 credit hours from the following:

Leadership Studies
LDR-210 Introduction to Leadership Development 0 to 1
LDR-225 Student Leadership Practicum 0 to 3
LDR-235 High Adventure Leadership Experience 1
LDR-245 Peer Leader Practicum 1
LDR-246 Mentoring Practicum 1
LDR-265 International Servant Leadership Experience 1 to 3
LDR-325 Leadership Internship 1 to 3
LDR-335 Independent Study in Leadership 1 to 3
LDR-470 Current Issues in Leadership 1 to 3

OR from the context majors:
• Arts & Music
• Behavioral Sciences
• Business
• Communication
• Nursing
• Physical and Applied Sciences
• Social Sciences
• Teacher Education
• Theology & Ministries
• Others
Leadership Studies Minor

The Leadership Studies minor is designed to help students from other majors gain leadership knowledge and basic skills to make them qualified candidates for career opportunities in the areas of their respective majors. The Leadership Studies minor must be studied in the context of another major to enable students to apply leadership theories, models and concepts in the area of that major.

Requirements (24 credits)

<table>
<thead>
<tr>
<th>Leadership Core (15 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>LDR-200 Foundations of Leadership</td>
<td>3</td>
</tr>
<tr>
<td>LDR-300 Leadership and Followership</td>
<td>3</td>
</tr>
<tr>
<td>LDR-350 Leadership and Teams</td>
<td>3</td>
</tr>
<tr>
<td>LDR-390 Leadership and Organization</td>
<td>3</td>
</tr>
<tr>
<td>LDR-475 Leadership Project (Leading for Community Improvement)</td>
<td>3</td>
</tr>
</tbody>
</table>

Interdisciplinary Leadership Electives (9 credits)

Students will select 9 credit hours from the following:

Leadership Studies

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LDR-180</td>
<td>Leadership Seminar I</td>
<td>1</td>
</tr>
<tr>
<td>LDR-210</td>
<td>Introduction to Leadership Development</td>
<td>0 to 1</td>
</tr>
<tr>
<td>LDR-225</td>
<td>Student Leadership Practicum</td>
<td>0 to 3</td>
</tr>
<tr>
<td>LDR-235</td>
<td>High Adventure Leadership Experience</td>
<td>1</td>
</tr>
<tr>
<td>LDR-245</td>
<td>Peer Leader Practicum</td>
<td>1</td>
</tr>
<tr>
<td>LDR-246</td>
<td>Mentoring Practicum</td>
<td>1</td>
</tr>
<tr>
<td>LDR-265</td>
<td>International Servant Leadership Experience</td>
<td>1 to 3</td>
</tr>
<tr>
<td>LDR-280</td>
<td>Leadership Seminar II</td>
<td>1</td>
</tr>
<tr>
<td>LDR-325</td>
<td>Leadership Internship</td>
<td>1 to 3</td>
</tr>
<tr>
<td>LDR-335</td>
<td>Independent Study in Leadership</td>
<td>1 to 3</td>
</tr>
<tr>
<td>LDR-360</td>
<td>Leadership and Theological Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>LDR-380</td>
<td>Leadership Seminar III</td>
<td>1</td>
</tr>
<tr>
<td>LDR-400</td>
<td>Leadership and Change</td>
<td>3</td>
</tr>
<tr>
<td>LDR-420</td>
<td>Leadership and Authenticity</td>
<td>3</td>
</tr>
<tr>
<td>LDR-430</td>
<td>Leadership and Conflict</td>
<td>3</td>
</tr>
<tr>
<td>LDR-470</td>
<td>Current Issues in Leadership</td>
<td>1 to 3</td>
</tr>
</tbody>
</table>

OR from the context majors:

- Arts & Music
- Behavioral Sciences
- Business
- Communication
- Nursing
- Physical and Applied Sciences
- Social Sciences
- Teacher Education
- Theology & Ministries
- Others
School of Arts and Humanities

Vision: The School of Arts and Humanities is an interdisciplinary community devoted to the incarnation of Christ’s truth through language and the arts. Our desire is to participate in the reconciliation of all creation to God.

The mission of the School is to develop students in the exploration and communication of truth and beauty in God's world through language and the arts. The central goal of the faculty of this school is to inspire students to show their love for God with their whole heart, soul, mind and strength. The faculty of this school are integral to fulfilling the liberal learning objectives of the College of Arts and Sciences, providing for students introductions to art, literature, music, theatre, and communication, as well as helping students to meet writing and public speaking competencies. The School of Arts and Humanities houses the Divisions of Art, Communication & Theatre, Modern Language & Literature, and Music. These four divisions offer 34 majors: these include 27 majors in the disciplines of art, communication, English, foreign language, music, TESOL, theatre; five majors offered in conjunction with the School of Teacher Education; and two majors (art therapy and music therapy) offered in conjunction with the Division of Behavioral Sciences.

Art Division

Purpose
We offer art students a learning environment which blends design, art making, and creativity with career development and Christ centered social engagement.

Mission
The Division of Art is a flourishing Christ centered community of artists, designers, students, and scholars dedicated to serving others. Our art professors are devoted to working alongside students, helping them successfully develop as artists, designers, and followers of Christ.

Programs
The Division of Art offers seven different majors. Each major allows the student to focus on a specific discipline within his or her area of interest:

• Graphic Design (p. 95)
• Illustration (p. 96)
• Media Design (p. 96)
• Photography (p. 97)
• Art Education in cooperation with Education Division (p. 97)
• Pre-art Therapy in cooperation with Behavioral Science Division (p. 98)
• Studio Art - with concentrations in Painting, Printmaking/Drawing, Ceramics or Sculpture (p. 97)

Also available are the following minors:

• Art History (p. 99)
• Ceramics (p. 100)
• Fine Arts (p. 100)
• Graphic Design (p. 100)
• Illustration (p. 100)
• Media Design (p. 100)
• Painting (p. 101)
• Photography (p. 101)
• Printmaking (p. 101)
Admission to an Art Major

Declaration of Art major(s) is made through the Residential Academic Services Office. Students are encouraged to declare their major when making application to the university or during their first semester registration. Students are accepted into art major(s)/minor(s) on a conditional basis until successfully completing the mid-point review.

Mid-Point Review

Permission to continue a specific major(s) in the Division of Art takes place during the second semester of the sophomore year (an exception would be transfer students from another institution or major). All Art major(s) must successfully complete the required courses (identified within the major) for their respective major(s) prior to the mid-point review. A portfolio of at least 10 studio projects from coursework completed at IWU and a completed mid-point review application form (available from the Art office) must be submitted to the Division of Art.

Requirements for transfer students will be considered on an individual basis. Transfer students must make arrangements through the coordinator of their major(s) for a portfolio review.

Failure to complete and pass the mid-point review may prevent students from registering for additional art courses, result in probation, or withdrawal from the Art major(s).

Academic Requirements

Students must maintain a minimum GPA of 2.5 in their declared major(s) or minor(s) and complete each course required by the major(s)/minor(s) with a "C" or above. Failure to do so will require repeating the course(s) or withdrawing from the major(s)/minor(s).

Senior Exhibit

A senior art exhibit is mandatory for all students majoring in Graphic Design, Illustration, Media Design, Photography, and/or Studio Art. The senior exhibit is designed to give exhibition experience to the studio artist while showcasing his/her academic and creative accomplishments. Work submitted for the senior exhibit will be reviewed by the art faculty prior to acceptance.

Exiting Senior Assessment

A formal assessment process is required and must be successfully completed by all graduating seniors. As a part of this process, each graduating student must submit a digital portfolio to be assessed and archived within the Division of Art. Major/minor exiting requirements may be obtained from the Art office.

Equipment and Supplies

Laptops, software, cameras, equipment, and supply lists are available through the Art Division website for each program.

**Graphic Design - B.S.**

**Requirements (51-53 credits)**

<table>
<thead>
<tr>
<th>Required Courses (45-47 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-121  Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ART-221  Drawing II</td>
<td>3</td>
</tr>
<tr>
<td>ART-224  Design I: Two-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-238  Digital Imagery Art</td>
<td>3</td>
</tr>
<tr>
<td>ART-260  Web Design I</td>
<td>3</td>
</tr>
<tr>
<td>ART-273  Introduction to Computer Graphics</td>
<td>3</td>
</tr>
<tr>
<td>ART-280  Visual Communications--Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-281  Commercial Layout and Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-324  Design II: Three-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-375  Typography</td>
<td>3</td>
</tr>
<tr>
<td>ART-379  Color Theory</td>
<td>3</td>
</tr>
<tr>
<td>ART-434  Digital Photography</td>
<td>3</td>
</tr>
<tr>
<td>ART-436  Computer Illustration</td>
<td>3</td>
</tr>
<tr>
<td>ART-473  Advanced Graphics</td>
<td>3</td>
</tr>
</tbody>
</table>
ART-490  Senior Exhibit - Art  0 to 2  
ART-491  Senior Portfolio  3  

ART-121, ART-221, ART-224, ART-238, ART-273, ART-280, and ART-324: courses required prior to "mid-point review"

Choose two art history courses from the following: (6 credits)  
ART-381  Art History I  3  
ART-382  Art History II  3  
ART-383  Early Renaissance  3  
ART-384  High Renaissance  3  
ART-385  Baroque Art  3  
ART-386  Nineteenth Century Art  3  
ART-387  Modern Art  3  
ART-476  Art Enrichment  3  

Illustration - B.S

Requirements (48-50 credits)

Required Courses (42-44 credits)  
ART-121  Drawing I  3  
ART-245  Composition and Storyboarding  3  
ART-224  Design I: Two-Dimensional Design  3  
ART-238  Digital Imagery Art  3  
ART-273  Introduction to Computer Graphics  3  
ART-324  Design II: Three-Dimensional Design  3  
ART-331  Representational Painting  3  
ART-380  The History of American Illustration  3  
ART-379  Color Theory  3  
ART-374  Illustration I  3  
ART-436  Computer Illustration  3  
ART-474  Illustration II  3  
ART-477  Thematic Illustration III  3  
ART-490  Senior Exhibit - Art  0 to 2  
ART-491  Senior Portfolio  3  

ART-121, ART-245, ART-224, ART-238, and ART-324: courses required prior to "mid-point review"

Choose two art history courses from the following: (6 credits)  
ART-381  Art History I  3  
ART-382  Art History II  3  
ART-383  Early Renaissance  3  
ART-384  High Renaissance  3  
ART-385  Baroque Art  3  
ART-386  Nineteenth Century Art  3  
ART-387  Modern Art  3  
ART-476  Art Enrichment  3  

Media Design - B.S

Requirements (51-53 credits)

Required Courses (48-50 credits)  
ART-121  Drawing I  3  
ART-224  Design I: Two-Dimensional Design  3  
ART-238  Digital Imagery Art  3  
ART-247  Motion Graphics I  3  
ART-260  Web Design I  3
ART-273  Introduction to Computer Graphics  3
ART-321  3D Modeling and Animation I  3
ART-324  Design II: Three-Dimensional Design  3
ART-375  Typography  3
ART-379  Color Theory  3
ART-381  Art History I  3
ART-382  Art History II  3
ART-421  3D Modeling and Animation II  3
ART-434  Digital Photography  3
ART-460  Web Design II  3
ART-465  Interactive Design  3
ART-490  Senior Exhibit - Art  0 to 2

ART-121, ART-224, ART-247, ART-273, ART-324: courses required prior to "mid-point review"

Choose one of the following: (3 credits)
CIS-122  Introduction to Web Programming  3
or
CIS-250  Internet Programming  3

Photography - B.S.

Requirements (48-50 credits)

Required Courses (39-41 credits)
ART-121  Drawing I  3
ART-224  Design I: Two-Dimensional Design  3
ART-238  Digital Imagery Art  3
ART-266  Printmaking I  3
ART-286  Critical Theory in Art  3
ART-293  History of Photography  3
ART-314  Documentary Photography  3
ART-336  Contemporary Photo Techniques  3
ART-379  Color Theory  3
ART-424  Product Photography  3
ART-434  Digital Photography  3
ART-435  Photo Illustration and Lighting Techniques  3
ART-458  Fine Art Photography  3
ART-490  Senior Exhibit - Art  0 to 2

ART-121, ART-224, ART-238, and ART-434: courses required prior to "mid-point review"

Choose any one of the following: (3 credits)
ART-241  Ceramics I  3
ART-251  Sculpture I  3
ART-324  Design II: Three-Dimensional Design  3

Choose two art history courses from the following: (6 credits)
ART-381  Art History I  3
ART-382  Art History II  3
ART-383  Early Renaissance  3
ART-384  High Renaissance  3
ART-385  Baroque Art  3
ART-386  Nineteenth Century Art  3
ART-387  Modern Art  3
ART-476  Art Enrichment  3
Art Education Major

See the education section of the catalog for a list of specific courses required for Visual Arts (p. 196).

Pre-art Therapy Major

See the behavioral sciences section of the catalog for a list of specific courses required for Pre-art Therapy (p. 134).

Studio Arts Major

Common Core (48 credit hours)

<table>
<thead>
<tr>
<th>Foundations Classes (21 Credit Hours)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-121 Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ART-224 Design I: Two-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-324 Design II: Three-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-286 Critical Theory in Art</td>
<td>3</td>
</tr>
<tr>
<td>ART-381 Art History I</td>
<td>3</td>
</tr>
<tr>
<td>ART-382 Art History II</td>
<td>3</td>
</tr>
<tr>
<td>ART-387 Modern Art</td>
<td>3</td>
</tr>
</tbody>
</table>

Concentrations (12 credits)

12 unduplicated hours within a specific art studio concentration: Ceramics, painting, printmaking/drawing, or sculpture.

Ceramics Concentration

Requirements List

| ART-241 Ceramics I                    | 3 |
| ART-343 Ceramics II                  | 3 |
| ART-441 Ceramics III                 | 3 |
| ART-490 Senior Exhibit - Art         | 0 to 2 |

Painting Concentration

Requirements List

| ART-331 Representational Painting    | 3 |
| ART-332 Abstract Painting           | 3 |
| ART-346 Painting From Life          | 3 |
| ART-431 Contemporary Painting Techniques | 3 |

Printmaking/Drawing Concentration

Requirements List

| ART-266 Printmaking I                | 3 |
| ART-366 Printmaking II               | 3 |
| ART-221 Drawing II                   | 3 |
| ART-490 Senior Exhibit - Art         | 0 to 2 |

Sculpture Concentration

Requirements List

| ART-251 Sculpture I                  | 3 |
| ART-351 Sculpture II                 | 3 |
| ART-228 Metalsmithing I              | 3 |
| ART-490 Senior Exhibit - Art         | 0 to 2 |
Studio Art Classes (15 credits)

5 unduplicated Studio Art classes from the following

Requirements List

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-241</td>
<td>Ceramics I</td>
<td>3</td>
</tr>
<tr>
<td>ART-343</td>
<td>Ceramics II</td>
<td>3</td>
</tr>
<tr>
<td>ART-441</td>
<td>Ceramics III</td>
<td>3</td>
</tr>
<tr>
<td>ART-442</td>
<td>Ceramics IV</td>
<td>3</td>
</tr>
<tr>
<td>ART-251</td>
<td>Sculpture I</td>
<td>3</td>
</tr>
<tr>
<td>ART-351</td>
<td>Sculpture II</td>
<td>3</td>
</tr>
<tr>
<td>ART-230</td>
<td>Stained Glass I</td>
<td>3</td>
</tr>
<tr>
<td>ART-228</td>
<td>Metalsmithing I</td>
<td>3</td>
</tr>
<tr>
<td>ART-324</td>
<td>Design II: Three-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-331</td>
<td>Representational Painting</td>
<td>3</td>
</tr>
<tr>
<td>ART-332</td>
<td>Abstract Painting</td>
<td>3</td>
</tr>
<tr>
<td>ART-346</td>
<td>Painting From Life</td>
<td>3</td>
</tr>
<tr>
<td>ART-431</td>
<td>Contemporary Painting Techniques</td>
<td>3</td>
</tr>
<tr>
<td>ART-266</td>
<td>Printmaking I</td>
<td>3</td>
</tr>
<tr>
<td>ART-366</td>
<td>Printmaking II</td>
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<tr>
<td>ART-466</td>
<td>Printmaking III</td>
<td>3</td>
</tr>
<tr>
<td>ART-379</td>
<td>Color Theory</td>
<td>3</td>
</tr>
</tbody>
</table>

Art History Minor

Requirements (24 hours)

Required Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-180</td>
<td>Humanities Fine Arts</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose six art history courses from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-381</td>
<td>Art History I</td>
<td>3</td>
</tr>
<tr>
<td>ART-382</td>
<td>Art History II</td>
<td>3</td>
</tr>
<tr>
<td>ART-383</td>
<td>Early Renaissance</td>
<td>3</td>
</tr>
<tr>
<td>ART-384</td>
<td>High Renaissance</td>
<td>3</td>
</tr>
<tr>
<td>ART-385</td>
<td>Baroque Art</td>
<td>3</td>
</tr>
<tr>
<td>ART-386</td>
<td>Nineteenth Century Art</td>
<td>3</td>
</tr>
<tr>
<td>ART-387</td>
<td>Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>ART-476</td>
<td>Art Enrichment</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose any one course from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HST-201</td>
<td>World Civilization to 1500</td>
<td>3</td>
</tr>
<tr>
<td>HST-202</td>
<td>World Civilization after 1500</td>
<td>3</td>
</tr>
<tr>
<td>HST-395</td>
<td>Renaissance and Reformation</td>
<td>3</td>
</tr>
</tbody>
</table>

Ceramics Minor

Requirements (18 hours)

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-224</td>
<td>Design I: Two-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-241</td>
<td>Ceramics I</td>
<td>3</td>
</tr>
<tr>
<td>ART-324</td>
<td>Design II: Three-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-343</td>
<td>Ceramics II</td>
<td>3</td>
</tr>
</tbody>
</table>

Select 2 unduplicated courses for a total of 6 hours from the following courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-228</td>
<td>Metalsmithing I</td>
<td>3</td>
</tr>
<tr>
<td>ART-230</td>
<td>Stained Glass I</td>
<td>3</td>
</tr>
<tr>
<td>Course</td>
<td>Title</td>
<td>Credits</td>
</tr>
<tr>
<td>--------------</td>
<td>--------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>ART-251</td>
<td>Sculpture I</td>
<td>3</td>
</tr>
<tr>
<td>ART-351</td>
<td>Sculpture II</td>
<td>3</td>
</tr>
<tr>
<td>ART-441</td>
<td>Ceramics III</td>
<td>3</td>
</tr>
<tr>
<td>ART-442</td>
<td>Ceramics IV</td>
<td>3</td>
</tr>
</tbody>
</table>

### Fine Arts Minor

**Requirements (18 hours)**

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-121</td>
<td>Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ART-224</td>
<td>Design I: Two-Dimensional Design</td>
<td>3</td>
</tr>
</tbody>
</table>

Select any 4 unduplicated courses with an ART prefix at the 200, 300, or 400 level for a total of 12 credits.

### Graphic Design Minor

**Requirements (18 hours)**

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-224</td>
<td>Design I: Two-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-273</td>
<td>Introduction to Computer Graphics</td>
<td>3</td>
</tr>
<tr>
<td>ART-260</td>
<td>Web Design I</td>
<td>3</td>
</tr>
<tr>
<td>ART-280</td>
<td>Visual Communications--Graphic Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-281</td>
<td>Commercial Layout and Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-375</td>
<td>Typography</td>
<td>3</td>
</tr>
</tbody>
</table>

### Illustration Minor

**Requirements (18 hours)**

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-121</td>
<td>Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ART-245</td>
<td>Composition and Storyboarding</td>
<td>3</td>
</tr>
<tr>
<td>ART-374</td>
<td>Illustration I</td>
<td>3</td>
</tr>
<tr>
<td>ART-474</td>
<td>Illustration II</td>
<td>3</td>
</tr>
</tbody>
</table>

Select two unduplicated courses for a total of 6 hours from the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-331</td>
<td>Representational Painting</td>
<td>3</td>
</tr>
<tr>
<td>ART-332</td>
<td>Abstract Painting</td>
<td>3</td>
</tr>
<tr>
<td>ART-380</td>
<td>The History of American Illustration</td>
<td>3</td>
</tr>
<tr>
<td>ART-379</td>
<td>Color Theory</td>
<td>3</td>
</tr>
<tr>
<td>ART-477</td>
<td>Thematic Illustration III</td>
<td>3</td>
</tr>
</tbody>
</table>

### Media Design Minor

**Requirements (18 hours)**

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-224</td>
<td>Design I: Two-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-247</td>
<td>Motion Graphics I</td>
<td>3</td>
</tr>
<tr>
<td>ART-260</td>
<td>Web Design I</td>
<td>3</td>
</tr>
<tr>
<td>ART-273</td>
<td>Introduction to Computer Graphics</td>
<td>3</td>
</tr>
<tr>
<td>ART-321</td>
<td>3D Modeling and Animation I</td>
<td>3</td>
</tr>
</tbody>
</table>
Select one unduplicated course for a total of 3 hours from the following courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-421</td>
<td>3D Modeling and Animation II</td>
<td>3</td>
</tr>
<tr>
<td>ART-460</td>
<td>Web Design II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Recommended**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-465</td>
<td>Interactive Design</td>
<td>3</td>
</tr>
</tbody>
</table>

**Painting Minor**

**Requirements (18 hours)**

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-121</td>
<td>Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ART-331</td>
<td>Representational Painting</td>
<td>3</td>
</tr>
<tr>
<td>ART-332</td>
<td>Abstract Painting</td>
<td>3</td>
</tr>
<tr>
<td>ART-346</td>
<td>Painting From Life</td>
<td>3</td>
</tr>
</tbody>
</table>

Select any 2 unduplicated courses with an ART prefix at the 200, 300, or 400 level for a total of 6 credits.

**Photography Minor**

**Requirements (18 hours)**

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-224</td>
<td>Design I: Two-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-238</td>
<td>Digital Imagery Art</td>
<td>3</td>
</tr>
<tr>
<td>ART-434</td>
<td>Digital Photography</td>
<td>3</td>
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</table>

Select three unduplicated courses for a total of 9 hours from the following courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-314</td>
<td>Documentary Photography</td>
<td>3</td>
</tr>
<tr>
<td>ART-336</td>
<td>Contemporary Photo Techniques</td>
<td>3</td>
</tr>
<tr>
<td>ART-424</td>
<td>Product Photography</td>
<td>3</td>
</tr>
<tr>
<td>ART-435</td>
<td>Photo Illustration and Lighting Techniques</td>
<td>3</td>
</tr>
<tr>
<td>ART-458</td>
<td>Fine Art Photography</td>
<td>3</td>
</tr>
</tbody>
</table>

**Printmaking Minor**

**Requirements (18 hours)**

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-121</td>
<td>Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ART-224</td>
<td>Design I: Two-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-266</td>
<td>Printmaking I</td>
<td>3</td>
</tr>
<tr>
<td>ART-366</td>
<td>Printmaking II</td>
<td>3</td>
</tr>
<tr>
<td>ART-331</td>
<td>Representational Painting</td>
<td>3</td>
</tr>
<tr>
<td>ART-466</td>
<td>Printmaking III</td>
<td>3</td>
</tr>
</tbody>
</table>

**Communication and Theatre Division**

The Division of Communication and Theatre equips Christ-centered communicators, grounded in theory, scholarship and professional skills, who give voice to stories that impact culture. The division offers five majors: Human Communication Studies (p. 103), Convergent Journalism (p. 104), Media Communication (p. 106), Strategic Communication (p. 108) and Theatre (p. 110). Each major provides students with a strong foundation in communication theory and practice; knowledge and skills in utilizing contemporary images, methods and media; opportunities to apply knowledge and skills in hands-on, professional settings; and an understanding of how their storytelling can impact contemporary culture – all within a Christian worldview.
Communication and Theatre Organizations and Opportunities

The Division of Communication and Theatre provides a variety of opportunities and organizations to supplement its academic offerings:

1. **WIWU-TV**: Students gain practical experience by working for this 24-hour digital television station, housed in the Division of Communication and Theatre's media facilities. Students work with staff professionals on local news magazine shows, live athletic events, community telethons, and IWU cultural and worship events.

2. **The Sojourn**: Students experience the satisfaction of applying their knowledge and skills, working as a team, and collecting published work by writing for *The Sojourn*, IWU's award-winning campus newspaper, in print and online. The student-managed *Sojourn* awards stipends for all editors, business and distribution managers, and photography staff.

3. **WIWU-FM**: Student managers operate an FCC licensed radio station with the assistance of a faculty advisor. Students serve as on-air announcers as required in various radio courses. WIWU-FM (94.3, The Fortress) broadcasts to all of Marion and Grant County with contemporary Christian music and local programming.

4. **Theatre**: The theatre program provides at least four productions each year – one faculty-directed and one student-directed production in both the fall and spring semesters. Recent productions include *The Guys*, *A Midsummer Night's Dream*, *South Pacific*, *Medieval Shorts*, and *Sunset Limited*.

5. **Indiana Wesleyan Theatre Guild**: Each fall, in conjunction with the theatrical productions, all IWU students are invited to interview for roles (actors, technicians, production managers) in the Guild. Guild members meet periodically to promote the theatre and aid in its advancement as well as participate in community service projects. Involvement in theatre productions does not require Guild membership.

6. **PRSSA**: The fully accredited IWU Chapter of the Public Relations Student Society of America allows students to gain valuable out-of-classroom experience and knowledge in public relations and to develop relationships with working professionals and students in chapters across the country.

7. **Indiana Collegiate Press Association and Associated College Press**: The division is active in both journalism organizations, and students and faculty advisors attend annual workshops and conventions. *The Sojourn* earns numerous awards from both annually.

8. **Grant Connected.net**: a digital news site focused on Grant County news and information. Student journalists report on stories of interest to the broader community and present their work through online platforms and in multimedia forms including photos, audio, and video.

**CCCU BestSemester Program Options**

Students who wish to attend a CCCU BestSemester Program must visit the Global Studies Office and their academic advisor very early in the process of their considerations. Students approved to attend must be in good standing with Student Development, may not be on disciplinary probation, must have at least a 2.75 GPA, and must have earned a minimum of 30 credits at IWU.

**American Studies Program**

Communication students interested in public policy issues, advocacy, government or politics may participate in this interdisciplinary internship/seminar program based in Washington, D.C. Students develop an appreciation for how biblical faith relates to thinking critically about public policy and marketplace issues. They also experience responsible Christ-centered service in their personal and public vocations, whatever their career paths or walks of life.

**Los Angeles Film Studies Center**

This program, based in Hollywood, California, involves a study of the film industry from a Christian perspective and provides students with hands-on experience and internships in the entertainment business. The program is an intensive one-semester immersion into film studies during which the student may earn 16 credit hours.

**Contemporary Music Center**

This interdisciplinary off-campus study program in Nashville, Tennessee, provides an opportunity for young musicians, engineers and aspiring music executives. Designed as an artists’ community, the program seeks to develop artists, technicians and music executives with a Christ-centered vision for music content, production and delivery.
Human Communication Studies - B.S.

Purpose
The Human Communication Studies major provides comprehensive preparation in communication theory and practice. Graduates are prepared for a wide variety of careers and graduate education.

Requirements (46 credits)

<table>
<thead>
<tr>
<th>Division Core (12 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-105</td>
<td>Communication in Context</td>
</tr>
<tr>
<td>COM-329</td>
<td>Media and Society</td>
</tr>
<tr>
<td>COM-340</td>
<td>Communication Theory</td>
</tr>
<tr>
<td>COM-479</td>
<td>Communication Senior Seminar I</td>
</tr>
<tr>
<td>COM-480</td>
<td>Communication Senior Seminar II</td>
</tr>
</tbody>
</table>

Choose one Communication Lab:
- COM-116J Communication Lab-Journalism | 1
- COM-116P Communication Lab-Public Relations | 1
- COM-116R Communication Lab-Radio | 1
- COM-116V Communication Lab-Television | 1
- COM-116T Communication Lab-Theatre | 1

Major Requirements (16 credits)
- COM-227 Research Methods in Communication | 3
- COM-280 Intercultural Communication | 3
- COM-352 Interpersonal Communication | 3
- COM-370 Symbols and Imaging | 3
- COM-321 Persuasion | 3
- COM-300 Communication Research Practicum | 1

Electives (12 credits)
Choose 12 units:
- COM-209 Small Group Communication | 3
- COM-233 Principles of Public Relations | 3
- COM-366 Organizational Communication | 3
- COM-326 Conflict Communication | 3
- COM-445 Communication Internship | 3

Cognate (6 credits)
Choose six units at 200 level or above from SOC, PSY or POL with Division approval.

Human Communication Studies Minor

Requirements (19 credits)

<table>
<thead>
<tr>
<th>Division Core (7 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-105</td>
<td>Communication in Context</td>
</tr>
<tr>
<td>COM-329</td>
<td>Media and Society</td>
</tr>
<tr>
<td>COM-340</td>
<td>Communication Theory</td>
</tr>
</tbody>
</table>

Minor Requirements (12 credits)
- COM-209 Small Group Communication | 3
or
- COM-352 Interpersonal Communication | 3
- COM-227 Research Methods in Communication | 3
- COM-321 Persuasion | 3
or
- COM-370 Symbols and Imaging | 3
The Convergent Journalism major is designed to provide students with broad interdisciplinary knowledge and practical skills for professional positions in media, news and information. Each student completes a sequence of courses intended to develop practical skills, focused on writing and technology, related to a potential career area. In addition, students select nine credit hours in one of three concentrations based on their area of interest:

**Broadcast**: This concentration focuses journalistic preparation on television and radio broadcast outlets and professional techniques for news production and on-air performance.

**Multi-Media**: This concentration supplements news writing background and skills with experience in multiple media outlets. Through courses in media writing and production, students gain hands-on experience in online news, blogging, podcasts, television, and radio.

**Print/Online**: This concentration incorporates traditional principles of newspaper reporting and design with additional applications for online media forms.

The program provides all students with opportunities to gain practical experience appropriate to their interest through *The Sojourn*, WIWU-TV51, WIWU-FM, *Caesura*, and *Legacy*.

### Requirements (46 credits)

<table>
<thead>
<tr>
<th>Division Core (12 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-105 Communication in Context</td>
<td>1</td>
</tr>
<tr>
<td>COM-329 Media and Society</td>
<td>3</td>
</tr>
<tr>
<td>COM-340 Communication Theory</td>
<td>3</td>
</tr>
<tr>
<td>COM-479 Communication Senior Seminar I</td>
<td>1</td>
</tr>
<tr>
<td>COM-480 Communication Senior Seminar II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Choose one Communication Lab:**

| COM-116P Communication Lab-Public Relations | 1 |
| COM-116R Communication Lab-Radio | 1 |
| COM-116V Communication Lab-Television | 1 |
| COM-116T Communication Lab-Theatre | 1 |

**Major Requirements (22 credits)**

| COM-112 Introduction to Multimedia Storytelling | 2 |
| COM-200 Convergent Journalism Practicum | 1 |
| COM-211 Introduction to Mass Communication | 3 |
| COM-224 Introduction to Newswriting | 3 |
| COM-363 Media Law and Ethics | 3 |
| COM-373 Convergent Journalism | 3 |
| COM-483 Advanced Newswriting and Reporting | 3 |
| COM-445 Communication Internship | 3 |

COM-200: Must be taken twice

### Concentrations (Choose one) (12 credits)

#### Broadcast

**Required (6 credits)**

| COM-322 Broadcast Journalism | 3 |
| COM-422 Television News | 3 |
**Electives (6 credits)**

Choose 6 units from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-113</td>
<td>Introduction to TV Production</td>
<td>2</td>
</tr>
<tr>
<td>COM-114</td>
<td>Intro to Radio Broadcasting</td>
<td>2</td>
</tr>
<tr>
<td>COM-214</td>
<td>Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-250</td>
<td>Media Scriptwriting</td>
<td>3</td>
</tr>
<tr>
<td>COM-314</td>
<td>Studio Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-364</td>
<td>Field Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-365</td>
<td>Broadcast Performance</td>
<td>3</td>
</tr>
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</table>

**Multi-Media**

Choose 12 units from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-113</td>
<td>Introduction to TV Production</td>
<td>2</td>
</tr>
<tr>
<td>COM-114</td>
<td>Intro to Radio Broadcasting</td>
<td>2</td>
</tr>
<tr>
<td>COM-214</td>
<td>Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-223</td>
<td>Communication Graphics</td>
<td>3</td>
</tr>
<tr>
<td>COM-250</td>
<td>Media Scriptwriting</td>
<td>3</td>
</tr>
<tr>
<td>COM-280</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-314</td>
<td>Studio Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-321</td>
<td>Persuasion</td>
<td>3</td>
</tr>
<tr>
<td>COM-322</td>
<td>Broadcast Journalism</td>
<td>3</td>
</tr>
<tr>
<td>COM-331</td>
<td>Public Relations Writing and Publicity</td>
<td>3</td>
</tr>
<tr>
<td>COM-332</td>
<td>Photojournalism</td>
<td>3</td>
</tr>
<tr>
<td>COM-336</td>
<td>Special Topics in Communication and Theatre</td>
<td>0 to 3</td>
</tr>
<tr>
<td>COM-364</td>
<td>Field Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-365</td>
<td>Broadcast Performance</td>
<td>3</td>
</tr>
<tr>
<td>COM-422</td>
<td>Television News</td>
<td>3</td>
</tr>
<tr>
<td>WRI-282</td>
<td>Writing for Results</td>
<td>3</td>
</tr>
<tr>
<td>WRI-353</td>
<td>Magazine Writing</td>
<td>3</td>
</tr>
<tr>
<td>WRI-457</td>
<td>Writing for a Living</td>
<td>3</td>
</tr>
</tbody>
</table>

**Print/Online**

**Required (6 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-223</td>
<td>Communication Graphics</td>
<td>3</td>
</tr>
<tr>
<td>COM-332</td>
<td>Photojournalism</td>
<td>3</td>
</tr>
</tbody>
</table>

**Electives (6 credits)**

Choose 6 units from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-280</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-321</td>
<td>Persuasion</td>
<td>3</td>
</tr>
<tr>
<td>COM-331</td>
<td>Public Relations Writing and Publicity</td>
<td>3</td>
</tr>
<tr>
<td>COM-336</td>
<td>Special Topics in Communication and Theatre</td>
<td>0 to 3</td>
</tr>
<tr>
<td>WRI-282</td>
<td>Writing for Results</td>
<td>3</td>
</tr>
<tr>
<td>WRI-353</td>
<td>Magazine Writing</td>
<td>3</td>
</tr>
<tr>
<td>WRI-457</td>
<td>Writing for a Living</td>
<td>3</td>
</tr>
</tbody>
</table>
Convergent Journalism Minor

Requirements (19 credits)

Division Core (7 credits)
- COM-105 Communication in Context 1
- COM-329 Media and Society 3
- COM-340 Communication Theory 3

Minor Requirements (9 credits)
- COM-112 Introduction to Multimedia Storytelling 2
- COM-200 Convergent Journalism Practicum 1
- COM-211 Introduction to Mass Communication 3
- COM-224 Introduction to Newswriting 3

Electives - Choose 3 units from: (3 credits)
- COM-223 Communication Graphics 3
- COM-322 Broadcast Journalism 3
- COM-332 Photojournalism 3
- COM-363 Media Law and Ethics 3
- COM-373 Convergent Journalism 3
- COM-422 Television News 3
- COM-483 Advanced Newswriting and Reporting 3

Media Communication - B.S.

The Media Communication major has the dual purpose of preparing students for career opportunities in the various areas of media (e.g., television, radio, online) and giving them the broad education necessary to achieve success in this rapidly changing industry. Among the diverse possibilities afforded by media work (online, television, film, radio, print, etc.) are content areas and skills all students should master, including history and structures, writing, and production.

Concentrations:

Production: This concentration recognizes the broader career prospects and leadership opportunities for the student working "behind-the-scenes" in media careers. Courses emphasize off-camera, non-performance aspects of media and theatrical production.

Performance: This concentration is for students wishing to appear on-mic or on-camera in the "talent" positions of media work. It offers specialized training, such as "broadcast performance," but also recognizes the commonalities in performance skills and thus allows coursework in public speaking and acting.

Film: This concentration allows the student to focus on the media skills and practices of the entertainment industry through the Los Angeles Film Studies Center of the Council for Christian Colleges and Universities. The student must be accepted into the competitive LAFSC program and complete the concentration in residence at the center.

Requirements (49 credits)

Division Core (12 credits)
- COM-105 Communication in Context 1
- COM-329 Media and Society 3
- COM-340 Communication Theory 3
- COM-479 Communication Senior Seminar I 1
- COM-480 Communication Senior Seminar II 3

Choose one Communication Lab:
- COM-116J Communication Lab-Journalism 1
- COM-116P Communication Lab-Public Relations 1
- COM-116T Communication Lab-Theatre 1
## Major Requirements (18 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-112</td>
<td>Introduction to Multimedia Storytelling</td>
<td>2</td>
</tr>
<tr>
<td>COM-113</td>
<td>Introduction to TV Production</td>
<td>2</td>
</tr>
<tr>
<td>COM-114</td>
<td>Intro to Radio Broadcasting</td>
<td>2</td>
</tr>
<tr>
<td>COM-211</td>
<td>Introduction to Mass Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-250</td>
<td>Media Scriptwriting</td>
<td>3</td>
</tr>
<tr>
<td>COM-363</td>
<td>Media Law and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>COM-445</td>
<td>Communication Internship</td>
<td>3</td>
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## Writing Electives (Choose one) (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-224</td>
<td>Introduction to Newswriting</td>
<td>3</td>
</tr>
<tr>
<td>COM-251</td>
<td>Principles of Script Analysis</td>
<td>3</td>
</tr>
<tr>
<td>COM-331</td>
<td>Public Relations Writing and Publicity</td>
<td>3</td>
</tr>
</tbody>
</table>

## Division Electives (Choose two) (6 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-227</td>
<td>Research Methods in Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-233</td>
<td>Principles of Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>COM-280</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-362</td>
<td>Scriptwriting</td>
<td>3</td>
</tr>
<tr>
<td>COM-366</td>
<td>Organizational Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-370</td>
<td>Symbols and Imaging</td>
<td>3</td>
</tr>
<tr>
<td>COM-321</td>
<td>Persuasion</td>
<td>3</td>
</tr>
<tr>
<td>COM-464</td>
<td>Media Management</td>
<td>3</td>
</tr>
</tbody>
</table>

## Concentrations (Choose one) (9 credits)

### Production

Choose 9 units from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-214</td>
<td>Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-220</td>
<td>Radio Practicum</td>
<td>1</td>
</tr>
<tr>
<td>COM-223</td>
<td>Communication Graphics</td>
<td>3</td>
</tr>
<tr>
<td>COM-240</td>
<td>Television Practicum</td>
<td>1 to 2</td>
</tr>
<tr>
<td>COM-272</td>
<td>Stagecraft</td>
<td>3</td>
</tr>
<tr>
<td>COM-314</td>
<td>Studio Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-322</td>
<td>Broadcast Journalism</td>
<td>3</td>
</tr>
<tr>
<td>COM-364</td>
<td>Field Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-422</td>
<td>Television News</td>
<td>3</td>
</tr>
</tbody>
</table>

COM-220 must be taken twice for credit

### Performance

Choose 9 units from:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-214</td>
<td>Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-220</td>
<td>Radio Practicum</td>
<td>1</td>
</tr>
<tr>
<td>COM-226</td>
<td>Voice and Movement</td>
<td>3</td>
</tr>
<tr>
<td>COM-240</td>
<td>Television Practicum</td>
<td>1 to 2</td>
</tr>
<tr>
<td>COM-252</td>
<td>Beginning Acting</td>
<td>3</td>
</tr>
<tr>
<td>COM-322</td>
<td>Broadcast Journalism</td>
<td>3</td>
</tr>
<tr>
<td>COM-364</td>
<td>Field Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-365</td>
<td>Broadcast Performance</td>
<td>3</td>
</tr>
<tr>
<td>COM-422</td>
<td>Television News</td>
<td>3</td>
</tr>
</tbody>
</table>

COM-220 must be taken twice for credit
Film* - 10 credits**

**Required**
- LAFSC Hollywood Production Workshop 4
- LAFSC Faith and Artistic Dev. in Film 3
- LAFSC Internship: Inside Hollywood** 6

**Electives**
- LAFSC Narrative Storytelling 3
- LAFSC Professional Screenwriting 3
- LAFSC Professional Acting for Cam 3
- LAFSC Independent Film Study 3

*Film concentration requires acceptance to Los Angeles Film Studies Center (LAFSC).
**Film studies concentration students complete LAFSC Internship instead of COM 445 (reduces net -3)
***LAFSC elective will count for one division elective and reduce total hours required for major (reduces net -3)

**Media Communication Minor**

**Requirements (20 credits)**

**Division Core (7 credits)**
- COM-105 Communication in Context 1
- COM-329 Media and Society 3
- COM-340 Communication Theory 3

**Minor Requirements (10 credits)**

Choose 2 (4 credits)
- COM-112 Introduction to Multimedia Storytelling 2
- COM-113 Introduction to TV Production 2
- COM-114 Intro to Radio Broadcasting 2

**Required (6 credits)**
- COM-211 Introduction to Mass Communication 3
- COM-250 Media Scriptwriting 3

**Electives (Choose one) (3 credits)**
- COM-214 Radio Production 3
- COM-223 Communication Graphics 3
- COM-314 Studio Production 3
- COM-322 Broadcast Journalism 3
- COM-365 Broadcast Performance 3
- COM-373 Convergent Journalism 3
- COM-422 Television News 3
- COM-464 Media Management 3

**Strategic Communication - B.S.**

The Strategic Communication major addresses the broad principles of communication that apply to organizational leadership and public relations engagement. It can prepare graduates for careers in public relations firms, advertising agencies, health care organizations, educational institutions, social service organizations, retail and manufacturing, financial institutions, government agencies, lobbying, and sports and entertainment industries. Grounded in the strengths of the division's core classes, the strategic communication curriculum develops students' practical skills and perspectives through coursework in theory, technique, and application of skills in partnership with nonprofit and on-campus organizations, and local media outlets.
Concentrations:

Public Relations – This concentration prepares students in the professional practices of the public relations industry. Students gain expertise in strategic planning, writing, promotion and publicity, graphic design, and media tools and techniques.

Organizational Communication – This concentration creates opportunities to evaluate and prioritize communication with internal and external constituencies of an organization. It applies traditional interpersonal and group communication skills in an organizational, structural context.

Requirements (46 credits)

<table>
<thead>
<tr>
<th>Division Core (12 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-105 Communication in Context</td>
<td>1</td>
</tr>
<tr>
<td>COM-329 Media and Society</td>
<td>3</td>
</tr>
<tr>
<td>COM-340 Communication Theory</td>
<td>3</td>
</tr>
<tr>
<td>COM-479 Communication Senior Seminar I</td>
<td>1</td>
</tr>
<tr>
<td>COM-480 Communication Senior Seminar II</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one Communication Lab:

| COM-116J Communication Lab-Journalism | 1 |
| COM-116R Communication Lab-Radio | 1 |
| COM-116V Communication Lab-Television | 1 |
| COM-116T Communication Lab-Theatre | 1 |

Strategic Communication Core Requirements (19 credits)

| COM-233 Principles of Public Relations | 3 |
| COM-227 Research Methods in Communication | 3 |
| COM-366 Organizational Communication | 3 |
| COM-370 Symbols and Imaging | 3 |
| COM-321 Persuasion | 3 |
| COM-300 Communication Research Practicum | 1 to 2 |
| or COM-201 Public Relations Practicum | 1 |
| or COM-445 Communication Internship | 3 |

Concentrations (Choose one)

Public Relations Concentration (15 credits)

| COM-112 Introduction to Multimedia | 2 |
| Storytelling |   |
| COM-201 Public Relations Practicum | 1 |
| COM-223 Communication Graphics | 3 |
| COM-224 Introduction to Newswriting | 3 |
| COM-331 Public Relations Writing and Publicity | 3 |
| COM-431 Public Relations Campaigns and Cases | 3 |

Organizational Communication Concentration (15 credits)

| LDR-200 Foundations of Leadership | 3 |
| COM-209 Small Group Communication | 3 |
| COM-280 Intercultural Communication | 3 |
| MNG-210 Management Principles | 3 |
| COM-326 Conflict Communication | 3 |
# Strategic Communication Minor

## Requirements (20 credits)

### Division Core (7 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-105</td>
<td>Communication in Context</td>
<td>1</td>
</tr>
<tr>
<td>COM-329</td>
<td>Media and Society</td>
<td>3</td>
</tr>
<tr>
<td>COM-340</td>
<td>Communication Theory</td>
<td>3</td>
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</tbody>
</table>

### Minor Requirements (13 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>COM-201</td>
<td>Public Relations Practicum</td>
<td>1</td>
</tr>
<tr>
<td>COM-326</td>
<td>Conflict Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-321</td>
<td>Persuasion</td>
<td>3</td>
</tr>
<tr>
<td>COM-233</td>
<td>Principles of Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>COM-331</td>
<td>Public Relations Writing and Publicity</td>
<td></td>
</tr>
<tr>
<td>COM-366</td>
<td>Organizational Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

# Theatre - B.S.

The Theatre major is designed for students eager to become better theatrical performers, producers and technicians who glorify God by delivering modern parables. Building on the theoretical strengths of the division's core classes, the Theatre major further develops students with practical skills and perspectives through their coursework in writing, performance and creative production, as well as a full university production schedule of plays and musicals.

## Requirements (53-55 credits)

### Division Core (12 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-105</td>
<td>Communication in Context</td>
<td>1</td>
</tr>
<tr>
<td>COM-329</td>
<td>Media and Society</td>
<td>3</td>
</tr>
<tr>
<td>COM-340</td>
<td>Communication Theory</td>
<td>3</td>
</tr>
<tr>
<td>COM-370</td>
<td>Symbols and Imaging</td>
<td>3</td>
</tr>
<tr>
<td>COM-479</td>
<td>Communication Senior Seminar I</td>
<td>1</td>
</tr>
<tr>
<td>COM-480</td>
<td>Communication Senior Seminar II</td>
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**Choose one Communication Lab:**

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>COM-116J</td>
<td>Communication Lab-Journalism</td>
<td>1</td>
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<tr>
<td>COM-116P</td>
<td>Communication Lab-Public Relations</td>
<td>1</td>
</tr>
<tr>
<td>COM-116R</td>
<td>Communication Lab-Radio</td>
<td>1</td>
</tr>
<tr>
<td>COM-116V</td>
<td>Communication Lab-Television</td>
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</table>

### Major Requirements (31-33 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>COM-251</td>
<td>Principles of Script Analysis</td>
<td>3</td>
</tr>
<tr>
<td>COM-252</td>
<td>Beginning Acting</td>
<td>3</td>
</tr>
<tr>
<td>COM-272</td>
<td>Stagecraft</td>
<td>3</td>
</tr>
<tr>
<td>COM-315</td>
<td>Principles of Stage Directing</td>
<td>3</td>
</tr>
<tr>
<td>COM-317</td>
<td>Theatre History and Dramatic Literature I</td>
<td></td>
</tr>
<tr>
<td>COM-318</td>
<td>Theatre History and Dramatic Literature II</td>
<td></td>
</tr>
<tr>
<td>COM-367</td>
<td>Stage Design for Theatre II</td>
<td>3</td>
</tr>
<tr>
<td>COM-368</td>
<td>Theatre Management</td>
<td>3</td>
</tr>
<tr>
<td>COM-301</td>
<td>Theatre Practicum</td>
<td>1 to 3</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
</tr>
<tr>
<td>-------------</td>
<td>-------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>ENG-360</td>
<td>Modern Drama</td>
<td>3</td>
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<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENG-361</td>
<td>Shakespeare</td>
<td>3</td>
</tr>
<tr>
<td>COM-445</td>
<td>Communication Internship</td>
<td>3</td>
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</tbody>
</table>

**Concentrations (Choose one) (9 credits)**

**Performance**

**Required (6 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-226</td>
<td>Voice and Movement</td>
<td>3</td>
</tr>
<tr>
<td>COM-355</td>
<td>Advanced Acting</td>
<td>3</td>
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</tbody>
</table>

**Electives (3 credits)**

Choose one:

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>MUS-100</td>
<td>Applied Study - Non-Majors</td>
<td>1</td>
</tr>
<tr>
<td>MUS-114</td>
<td>Class Voice</td>
<td>1</td>
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<tr>
<td>COM-310</td>
<td>Stage Design for Theatre I</td>
<td>3</td>
</tr>
<tr>
<td>COM-362</td>
<td>Scriptwriting</td>
<td>3</td>
</tr>
<tr>
<td>COM-365</td>
<td>Broadcast Performance</td>
<td>3</td>
</tr>
</tbody>
</table>

*MUS 100 - Complete 3 semesters

**MUS 114 - Complete 3 credits**

**Technical**

**Required (6 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>COM-310</td>
<td>Stage Design for Theatre I</td>
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<tr>
<td>ART-121</td>
<td>Drawing I</td>
<td>3</td>
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<td>or</td>
<td></td>
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<tr>
<td>ART-224</td>
<td>Design I: Two-Dimensional Design</td>
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</table>

**Electives (3 credits)**

Choose one:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-214</td>
<td>Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>COM-226</td>
<td>Voice and Movement</td>
<td>3</td>
</tr>
<tr>
<td>COM-355</td>
<td>Advanced Acting</td>
<td>3</td>
</tr>
<tr>
<td>COM-362</td>
<td>Scriptwriting</td>
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</table>

**Theatre Minor**

**Requirements (20 credits)**

**Division Core (7 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>COM-105</td>
<td>Communication in Context</td>
<td>1</td>
</tr>
<tr>
<td>COM-329</td>
<td>Media and Society</td>
<td>3</td>
</tr>
<tr>
<td>COM-370</td>
<td>Symbols and Imaging</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COM-340</td>
<td>Communication Theory</td>
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</table>

**Minor Requirements (7 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-301</td>
<td>Theatre Practicum</td>
<td>1 to 3</td>
</tr>
<tr>
<td>COM-252</td>
<td>Beginning Acting</td>
<td>3</td>
</tr>
<tr>
<td>COM-272</td>
<td>Stagecraft</td>
<td>3</td>
</tr>
</tbody>
</table>
Electives (6 credits)

Choose one

COM-226 Voice and Movement 3
COM-251 Principles of Script Analysis 3
COM-270 Stage Management 3
COM-310 Stage Design for Theatre I 3
COM-336 Special Topics in Communication and Theatre 0 to 3
COM-355 Advanced Acting 3
COM-367 Stage Design for Theatre II 3
COM-368 Theatre Management 3
COM-317 Theatre History and Dramatic Literature I 3
COM-318 Theatre History and Dramatic Literature II 3

Shakespeare in Performance Minor

Requirements (19 hours)

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-355</td>
<td>Advanced Acting</td>
<td>3</td>
</tr>
<tr>
<td>ENG-361</td>
<td>Shakespeare</td>
<td>3</td>
</tr>
<tr>
<td>HST-312</td>
<td>Medieval Civilization</td>
<td>3</td>
</tr>
<tr>
<td>or HST-341</td>
<td>History of England to 1688</td>
<td>3</td>
</tr>
<tr>
<td>COM-367</td>
<td>Stage Design for Theatre II</td>
<td>3</td>
</tr>
<tr>
<td>COM-379</td>
<td>Shakespeare in Performance</td>
<td>1 to 2</td>
</tr>
<tr>
<td>COM-301</td>
<td>Theatre Practicum</td>
<td>1 to 3</td>
</tr>
</tbody>
</table>

COM-379: Requires course fee at American Shakespeare Center Academia
COM-301: Two consecutive classes taken in May term for 3 credits each

Modern Language and Literature Division

The Division of Modern Language and Literature is devoted to the incarnation of God’s truth through language, literature, and culture. Our desire is to cultivate the study of language in all its varied forms as active participants in the reconciliation of all creation to God.

The faculty members in the division are committed to developing Christian scholars who explore all facets of the spoken and written word – strong leaders faithful to their calling to use language responsibly, creatively, effectively and joyfully, to the glory of God.

The division offers seven majors: English (p. 113), English Education (p. 114), Spanish (p. 114), Spanish Education (p. 116), TESOL (p. 117) (Teaching English to Speakers of Other Languages), TESOL Education (p. 118) and Writing (p. 118). The division also offers five minors: English (p. 113), Writing (p. 120), TESOL (p. 118), Spanish, and World Languages (p. 116) (Spanish, French, and Mandarin Chinese). Students prepare both theoretically and practically for a personal and professional life that recognizes language and literature as among God’s great gifts.

The Division of Modern Language and Literature offers general education classes for all students in reading, writing, literature, language study, Spanish, French, and Mandarin Chinese. It operates both a language lab and a writing center, featuring appropriate technology and tutoring. It sponsors trips abroad open to all students, oversees the student publication Caesura, and arranges for speakers and performers in the areas of language and literary arts. It promotes the love of language arts and the deliberate study and use of careful, powerful language in the IWU community and in God's world.
English - A.B.

The major in English is designed to provide students with a broad, liberal arts background, an in-depth study of literature and language, a developing understanding of the human condition, and proficiency in effective communication, both written and oral. The major leads to a wide variety of professional opportunities, whether the graduate looks toward higher education, business, industry, government, law, medicine, social service or editing. It is an excellent basis for graduate studies not only in English but also in other areas, particularly when combined with a second major such as Philosophy, History or Religion. The education major in English is further designed to add training and specific professional experience to the liberal arts major (see education section (p. 184) of the catalog).

Requirements (39-52 credits)

### Major Requirements - Core Courses (12 credits - all required)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>ENG-220</td>
<td>Approaches to Literary Analysis</td>
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<tr>
<td>WRI-234</td>
<td>Advanced Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-315</td>
<td>Literary Theory and Criticism</td>
<td>3</td>
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<tr>
<td>ENG-481</td>
<td>English Capstone</td>
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</table>

NOTE: ENG/WRI double majors will choose either ENG-481 or WRI-481.

### Linguistics (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENG-352</td>
<td>History of English Language</td>
<td>3</td>
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</table>

### Literature in Context Courses (9 credits - choose 3 of 4)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENG-301</td>
<td>British Literature I - Medieval to</td>
<td>3</td>
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<tr>
<td></td>
<td>1800</td>
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<tr>
<td>ENG-302</td>
<td>British Literature II - 1800 to</td>
<td>3</td>
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<tr>
<td></td>
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<tr>
<td>ENG-306</td>
<td>American Literature I - Pre-</td>
<td>3</td>
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<td></td>
<td>Columbian to 1865</td>
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<tr>
<td>ENG-307</td>
<td>American Literature II - 1865 to</td>
<td>3</td>
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### Literature Seminars (3 Credits)

<table>
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<tbody>
<tr>
<td>ENG-490</td>
<td>Literature in Cultural Diversity</td>
<td>3</td>
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or

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ENG-495</td>
<td>Literature in Gender Diversity</td>
<td>3</td>
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</tbody>
</table>

### Seminar Electives in English (6 Credits at the 310-400 level)

English, Writing, Education, TESOL electives (6-7 credits at 165 level or higher, with exception of ENG-180)

### Foreign Language Intermediate Competency (0-12 credits)

Intermediate competency in modern or ancient foreign language

### Foreign Language Requirement

All majors will achieve intermediate competency in an ancient or modern foreign language in one of the following ways: 1) completing, with a grade of "C" or above, eight high school semesters of a single foreign language, 2) earning a passing grade at the Intermediate II university level, or 3) passing an intermediate-level competency exam approved by the coordinator of the foreign language department (usually a CLEP test). The requirement may be waived if English is not the student's first language. Foreign language is not required for the minor in English.

English Minor

### Requirements (24 credits)

#### Required Courses (24 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-220</td>
<td>Approaches to Literary Analysis</td>
<td>3</td>
</tr>
<tr>
<td>Electives in ENG or WRI (above 120 except ENG-180), at least 9 hours in upper-level courses.</td>
<td>21</td>
<td></td>
</tr>
</tbody>
</table>
## English Education Major

See the education section of the catalog for a list of specific requirements for the English Education (p. 184) major.

### English Courses (39-52 credits)

#### Major Requirements - Core Courses (12 credits - all required)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-220</td>
<td>Approaches to Literary Analysis</td>
<td>3</td>
</tr>
<tr>
<td>WRI-234</td>
<td>Advanced Writing</td>
<td>3</td>
</tr>
<tr>
<td>WRI-390</td>
<td>Teaching Writing: Composition, Theory, Pedagogy, and Practice</td>
<td>3</td>
</tr>
<tr>
<td>ENG-481</td>
<td>English Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

NOTE: ENG/WRI double majors will choose either ENG-481 or WRI-481.

#### Young Adult Literature (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-265</td>
<td>Young Adult Literature</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Literature in Context Courses (9 Credits - choose 3 of 4)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-301</td>
<td>British Literature I - Medieval to 1800</td>
<td>3</td>
</tr>
<tr>
<td>ENG-302</td>
<td>British Literature II - 1800 to Present</td>
<td>3</td>
</tr>
<tr>
<td>ENG-306</td>
<td>American Literature I - Pre-Columbian to 1865</td>
<td>3</td>
</tr>
<tr>
<td>ENG-307</td>
<td>American Literature II - 1865 to Present</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Literature Seminars (9 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-490</td>
<td>Literature in Cultural Diversity or</td>
<td>3</td>
</tr>
<tr>
<td>ENG-495</td>
<td>Literature in Gender Diversity, Seminar Electives in English (6 credits at the 310-400 level)</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Linguistics (6 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-241</td>
<td>Studies in English Grammar</td>
<td>3</td>
</tr>
<tr>
<td>ENG-352</td>
<td>History of English Language</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Foreign Language (0-12 credits)

Intermediate Competency in modern or ancient foreign language

See the education section of the catalog for a list of specific requirements for the English Education major (p. 184).

## Spanish - A.B.

The Spanish major is designed to help students develop proficiency in the communication, cultures, connections and communities important to the language. Because of the large Spanish-speaking population in the United States, opportunities for multilingual professionals are increasing. The IWU Spanish major equips students to be world changers through the power of the Spanish language. The education major in Spanish is further designed to add training and specific professional experience to the liberal arts major (see education section (p. 193) of the catalog).

### Requirements (41-47 credits)

#### Language (3-9 credits)

Prerequisite: SPA-117 and SPA-118 or beginning-level competency by examination.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-237</td>
<td>Intermediate Spanish I</td>
<td>3</td>
</tr>
<tr>
<td>SPA-238</td>
<td>Intermediate Spanish II</td>
<td>3</td>
</tr>
<tr>
<td>SPA-347</td>
<td>Spanish Conversation/Composition</td>
<td>3</td>
</tr>
</tbody>
</table>
Students are required to pass SPA-347 with a minimum grade of "C" before advancing to other 300 or 400 level upper-division classes.

Advisors may, however, grant some students permission to take another upper-division class at the same time that they are taking SPA-347.

Students may not elect to take SPA-237 or SPA-238 after successfully completing upper-level courses except by permission of the division.

**History and Culture (6 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-348</td>
<td>Latin American Studies</td>
<td>3</td>
</tr>
<tr>
<td>SPA-354</td>
<td>Latin American History</td>
<td>3</td>
</tr>
<tr>
<td>SPA-365</td>
<td>Special Topics in Spanish Culture</td>
<td>3-9</td>
</tr>
<tr>
<td>SPA-371</td>
<td>Hispanic Culture in the U.S.</td>
<td>3</td>
</tr>
<tr>
<td>SPA-372</td>
<td>Culture and Civilization of Spain</td>
<td>3</td>
</tr>
</tbody>
</table>

**Literature (6 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-457</td>
<td>Survey of Spanish Literature</td>
<td>3</td>
</tr>
<tr>
<td>SPA-458</td>
<td>Survey of Spanish American Literature</td>
<td>3</td>
</tr>
<tr>
<td>SPA-461</td>
<td>Contemporary Spanish Literature</td>
<td>3</td>
</tr>
<tr>
<td>SPA-462</td>
<td>Spanish Short Stories</td>
<td>3</td>
</tr>
<tr>
<td>SPA-465</td>
<td>Special Topics in Spanish Literature</td>
<td>3-9</td>
</tr>
</tbody>
</table>

**Foreign Study Experience (3 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-370</td>
<td>Hispanic Culture and Language Studies</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>and/or</td>
<td></td>
</tr>
</tbody>
</table>

Students may transfer a 300 or 400 level course taken abroad that focuses on the history, culture or literature of a Spanish-speaking country or the theory or practical use of the Spanish language. Must be taught in Spanish and must be from an approved, accredited program.

**Senior Seminar (1 credit)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-470</td>
<td>Spanish Capstone</td>
<td>1</td>
</tr>
</tbody>
</table>

**Spanish Electives (12 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-357</td>
<td>Spanish Linguistics and Phonology</td>
<td>3</td>
</tr>
<tr>
<td>SPA-420</td>
<td>Advanced Spanish Grammar</td>
<td>3</td>
</tr>
<tr>
<td>SPA-475</td>
<td>Independent Learning-Spanish</td>
<td>1-3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Any SPA course listed above not</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>taken to meet another requirement</td>
<td></td>
</tr>
</tbody>
</table>

**Cognate (10 credits)**

Choose from one of the following fields:

- Second Foreign Language
- History
- Religion
- Intercultural Studies

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td></td>
<td>another field approved by the division</td>
<td></td>
</tr>
</tbody>
</table>
Spanish Minor

Requirements (24 credits)

Language (3-9 credits)
Prerequisite: SPA-117 and SPA-118 or beginning-level competency by examination.
SPA-237 Intermediate Spanish I 3
SPA-238 Intermediate Spanish II 3
SPA-347 Spanish Conversation/Composition 3

Students are required to pass SPA-347 with a minimum grade of "C" before advancing to other 300 or 400 level upper-division classes.

Advisors may, however, grant some students permission to take another upper-division class at the same time that they are taking SPA-347.

Students may not elect to take SPA-237 or SPA-238 after successfully completing upper-level courses except by permission of the division.

Electives in Spanish (15-21 credits)
SPA-348 Latin American Studies 3
SPA-354 Latin American History 3
SPA-357 Spanish Linguistics and Phonology 3
SPA-365 Special Topics in Spanish Culture 3 to 9
SPA-370 Hispanic Culture and Language Studies 3
SPA-371 Hispanic Culture in the U.S. 3
SPA-372 Culture and Civilization of Spain 3
SPA-420 Advanced Spanish Grammar 3
SPA-457 Survey of Spanish Literature 3
SPA-458 Survey of Spanish American Literature 3
SPA-461 Contemporary Spanish Literature 3
SPA-462 Spanish Short Stories 3
SPA-465 Special Topics in Spanish Literature 3 to 9
SPA-475 Independent Learning-Spanish 1 to 3

Spanish Education Major

See the education section of the catalog for a list of specific requirements for the Spanish Education (p. 193) major.

World Languages Minor

Requirements (18-24 credits)

Linguistics (3 credits)
ENG-170 Introduction to Linguistics 3

Language of Emphasis (9-15 credits)

0-6 credits must be at the 200 level* 0-6
9 credits must be at the 300-400 level 9

* Students can waive all or part of the 6-credit requirement by one of the following means:
1. Demonstrating intermediate-level proficiency on the MLL-designated placement exam for the language of emphasis.
2. Gaining approval of the language instructor designated by the division chair to assess proficiency in the language of emphasis.
3. Gaining exam (e.g., AP exam or CLEP exam) or transfer credit at the intermediate level.

** Students cannot take language courses at a level lower than the one they placed into by placement exam or than the one(s) they received credit for from AP, CLEP, or transfer.
Electives - Any Combination of Courses from the Following (6 credits):

Additional courses in the language of emphasis (including 100 level**)

Courses in a different foreign language (at any level)

The following courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-220</td>
<td>Intercultural Relationships</td>
<td>3</td>
</tr>
<tr>
<td>ICD-240</td>
<td>Urban Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>INT-315</td>
<td>Cross-Cultural Communication of Faith</td>
<td>3</td>
</tr>
<tr>
<td>INT-402</td>
<td>Contemporary Global Issues</td>
<td>3</td>
</tr>
</tbody>
</table>

**TESOL - A.B.**

TESOL – Teaching English to Speakers of Other Languages

The TESOL major provides specialized instruction in the theory and skills of teaching second language acquisition, equipping students to change the world in a tangible way. The TESOL curriculum includes a rigorous core that covers language/linguistics, language acquisition, TESL/TEFL theory, assessment practices, and cultural awareness and experience. Graduates with a TESOL major should be prepared to teach English to adult speakers of other languages around the world. The education major in TESOL is further designed to add training and specific experience in elementary and secondary schools (see TESOL Education (p. 194) of the catalog).

Requirements (42-54 credits)

<table>
<thead>
<tr>
<th>Intercultural (3 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-220  Intercultural Relationships</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>English/TESOL (21 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-170  Introduction to Linguistics</td>
</tr>
<tr>
<td>ENG-241  Studies in English Grammar</td>
</tr>
<tr>
<td>TSL-203  TESOL Theoretical Foundations</td>
</tr>
<tr>
<td>TSL-305  Second Language Acquisition</td>
</tr>
<tr>
<td>TSL-350  TESOL Assessment and Testing</td>
</tr>
<tr>
<td>TSL-450  English Grammar Pedagogy</td>
</tr>
<tr>
<td>TSL-471  Research Seminar</td>
</tr>
<tr>
<td>TSL-481  TESOL Capstone</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TESOL Methods and Practicum (6 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-382TE Methods of Teaching Sr High/Jr High/</td>
</tr>
<tr>
<td>Middle School Teaching English to</td>
</tr>
<tr>
<td>Speakers of Other Languages</td>
</tr>
<tr>
<td>TSL-385  Practicum in TESOL</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Foreign Language (0-12 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foreign language</td>
</tr>
<tr>
<td>or demonstration of intermediate-level</td>
</tr>
<tr>
<td>competency</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electives (12 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Choose at least one course from all three</td>
</tr>
<tr>
<td>areas.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Language Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-352  History of English Language</td>
</tr>
<tr>
<td>TSL-368  Special Topics in TESOL</td>
</tr>
<tr>
<td>WRI-165  English Language and Composition</td>
</tr>
<tr>
<td>WRI-210  Theories and Methods of Writing</td>
</tr>
<tr>
<td>Consultancy</td>
</tr>
<tr>
<td>Any foreign language course (in addition to</td>
</tr>
<tr>
<td>competency requirement)</td>
</tr>
</tbody>
</table>
Global Studies
INT-315 Cross-Cultural Communication of Faith 3
INT-350 Transformational Development Principles 3
INT-302 Contemporary Global Issues 3
ICD-240 Urban Anthropology 3
PHL-248 Religions of the World 3
SOC-225 Cultural Anthropology 3

Communication
COM-112 Introduction to Multimedia Storytelling 2
COM-226 Voice and Movement 3
COM-280 Intercultural Communication 3
COM-326 Conflict Communication 3
COM-362 Scriptwriting 3
COM-370 Symbols and Imaging 3
COM-352 Interpersonal Communication 3

TESOL Minor
Requirements (24-36 credits)

Intercultural (3 credits)
INT-220 Intercultural Relationships 3

English/TESOL (15 credits)
ENG-170 Introduction to Linguistics 3
ENG-241 Studies in English Grammar 3
TSL-203 TESOL Theoretical Foundations 3
TSL-305 Second Language Acquisition 3
TSL-350 TESOL Assessment and Testing 3

TESOL Methods and Practicum (6 credits)
EDU-382TE Methods of Teaching Sr High/Jr High/Middle School Teaching English to Speakers of Other Languages 3 to 4
TSL-385 Practicum in TESOL 3

Foreign Language (0-12 credits)
Foreign language 0-12
or demonstration of intermediate-level competency

TESOL Education Major
See the education section of the catalog for a list of specific requirements for this elementary/secondary TESOL Education (p. 194) major.

Writing - A.B.
The liberal arts major in Writing is designed to prepare students to become outstanding communicators with a high level of proficiency in the use of the written word. The major stresses both the artistic joy of composition and the practical application of writing skills to communication challenges in everyday life. Graduates may elect to pursue careers as writers, editors or communications consultants, or may wish to apply their expertise in education, business or the ministry. With its strong liberal
arts emphasis, a Writing major is recommended as an excellent professional degree program. Majors graduate with a range of writing experience in various genres, with exposure to modern composition theory, and with training in the practical application of rhetoric to life. While the program requires a comprehensive study and practice of writing, it also encourages the student to discover his or her best voice and style.

**Foreign Language Requirement**

All majors will achieve intermediate competency in an ancient or modern foreign language in one of the following ways: 1) completing, with a grade of "C" or above, eight high school semesters of a single foreign language, 2) earning a passing grade at the Intermediate II university level, or 3) passing an intermediate-level competency exam approved by the coordinator of the foreign language department (usually a CLEP test). The requirement may be waived if English is not the student's first language. Foreign language is not required for the minor in Writing.

**Requirements (42 credits)**

<table>
<thead>
<tr>
<th>Required Courses (12 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>WRI-230 Sentence Strategies 3</td>
</tr>
<tr>
<td>WRI-234 Advanced Writing 3</td>
</tr>
<tr>
<td>WRI-235 Creative Writing 3</td>
</tr>
<tr>
<td>WRI-481 Writing Capstone 3</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>ENG-481 English Capstone 3</td>
</tr>
</tbody>
</table>

ENG-481: ENG/WRI double majors only

**Literature Electives (except ENG-180) (12 credits)**

<table>
<thead>
<tr>
<th>Electives in WRI-200 (or above) or the following COM courses: (18 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-223 Communication Graphics 3</td>
</tr>
<tr>
<td>COM-224 Introduction to Newswriting 3</td>
</tr>
<tr>
<td>COM-331 Public Relations Writing and Publicity 3</td>
</tr>
<tr>
<td>COM-362 Scriptwriting 3</td>
</tr>
<tr>
<td>COM-483 Advanced Newswriting and Reporting 3</td>
</tr>
<tr>
<td>COM COM course by divisional permission 3</td>
</tr>
</tbody>
</table>

**Writing 2nd Major (Taken only as a second major) (30 credits)**

| WRI-230 Sentence Strategies 3 |
| WRI-234 Advanced Writing 3    |
| WRI-235 Creative Writing 3    |
| WRI-481 Writing Capstone 3    |
| or                            |
| ENG-481 English Capstone 3    |

ENG-481: ENG/WRI double majors only

**Literature Electives (except ENG-180) (12 credits)**

<table>
<thead>
<tr>
<th>Electives in WRI-200 (or above) or the following COM courses: (6 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-223 Communication Graphics 3</td>
</tr>
<tr>
<td>COM-224 Introduction to Newswriting 3</td>
</tr>
<tr>
<td>COM-331 Public Relations Writing and Publicity 3</td>
</tr>
<tr>
<td>COM-362 Scriptwriting 3</td>
</tr>
<tr>
<td>COM-483 Advanced Newswriting and Reporting 3</td>
</tr>
<tr>
<td>COM COM course by divisional permission 3</td>
</tr>
</tbody>
</table>
Writing Minor

Requirements (24 credits)

Required Courses (24 credits)

- Writing courses 200 or above
- COM courses listed in the Writing A.B. major

Writing Center

The Ink Well, the university writing center, seeks to assist the student body with every stage of the writing process through consultations with trained student writing consultants. It provides employment and experience in peer consultancy to many students both within and outside of our division.

The Ink Well supports IWU's mission to develop students in scholarship by providing them with tools to enhance academic excellence and by equipping them to be successful in their vocations.

Latin American and Iberian Studies Interdisciplinary Minor

The Division of Modern Language and Literature, the School of Theology and Ministry, and the Division of Social Sciences have created an interdisciplinary minor in Latin American and Iberian Studies (p. 161).

Music Division

Purpose

The Division of Music is committed to preparing men and women to be the best possible musicians who recognize that all gifts and talents are from God, to be cultivated to their highest potential for humble service to God and others. Since 1994, Indiana Wesleyan University Division of Music has been an accredited member of the National Association of Schools of Music (NASM) http://nasm.arts-accredit.org or 703-467-0700. Music scholarships are available for Music majors by audition. Contact the division for applications.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.

Admission to the Music Major

Permission to declare a music major at IWU is neither automatic nor assumed merely because a student wants to study music. Students must demonstrate a degree of aptitude and preparedness, both academically and musically. Those conditions can be met by the following means:

1. Academic readiness can be demonstrated by completing a placement exam in music theory. If students are not prepared for the exam, equivalency can be met by taking MUS-160, Introduction to Music Theory, and earning a grade of “C” or above.

2. Performance readiness can be proven by an audition before selected music faculty or by submitting an audio or video recording of pieces showing appropriate levels of accomplishment.

3. Audition for the music faculty. Two pieces in contrasting styles must be performed in the student's applied area. One additional piece may be performed in a second applied area. No taped accompaniments; an accompanist will be provided if needed.

4. All students are required to submit three letters of reference from former music teachers, from music directors, or from other musicians who can verify the student's readiness to study music at the collegiate level.

This policy applies to both transfer students and entering freshmen. Students living a considerable distance from Marion may be accepted as provisional majors pending an audition/interview following arrival on campus.
If an applicant fails in any of the above requirements but still wishes to be admitted as a major, the status of provisional music major will be granted. The student will be expected to re-audition and successfully complete MUS-160 at the end of the first semester of study. Upon satisfactory completion, the applicant will be classified as a music major.

**Admission to Upper-divisional Studies**

Admission to upper-level studies is granted by the music faculty through the Upper-divisional Hearing. This consists of a performance and written examination in which the candidate’s applied and academic progress is evaluated, and the candidate is questioned regarding content of courses completed and progress toward career goals. An overall grade-point average of 2.75 is required for admission to upper-divisional studies and no grade below a “C” in any music class.

**Other Requirements for All Music Majors**

- MUS-200 Recital Attendance (seven semesters)
- Class Piano Requirements
- Large Ensemble Participation (participation in major ensemble each semester)
- Upper Divisional Hearing
- Young Performer Series Recital

**Applied Music - A.B.**

The major in Music with an emphasis in Applied prepares the student for graduate study or private studio teaching. It may be effectively combined with other majors such as Christian Ministries, Christian Worship, or Christian Education. Emphasis may be choral (C), instrumental (I), or general (G).

**Requirements (52-60 credits)**

<table>
<thead>
<tr>
<th>Required Core Courses (40-42 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-101-401</td>
<td>Applied Music</td>
</tr>
<tr>
<td>MUS-160</td>
<td>Introduction to Music Theory (Prerequisite for Music Theory I) (0-2)</td>
</tr>
<tr>
<td>MUS-162</td>
<td>Music Theory I</td>
</tr>
<tr>
<td>MUS-261</td>
<td>Music Theory II</td>
</tr>
<tr>
<td>MUS-264</td>
<td>Music Theory III</td>
</tr>
<tr>
<td>MUS-164</td>
<td>Ear Training I</td>
</tr>
<tr>
<td>MUS-263</td>
<td>Ear Training II</td>
</tr>
<tr>
<td>MUS-266</td>
<td>Ear Training III</td>
</tr>
<tr>
<td>MUS-265</td>
<td>Form and Analysis</td>
</tr>
<tr>
<td>MUS-285</td>
<td>Beginning Conducting</td>
</tr>
<tr>
<td>MUS-371</td>
<td>Music History and Literature I</td>
</tr>
<tr>
<td>MUS-372</td>
<td>Music History and Literature II</td>
</tr>
<tr>
<td>MUS-442</td>
<td>Senior Recital - Music Majors</td>
</tr>
<tr>
<td>MUS-490</td>
<td>Senior Seminar</td>
</tr>
<tr>
<td></td>
<td>Ancient or Modern Language</td>
</tr>
</tbody>
</table>

**Additional Required Core Course for Vocal Emphasis only**

- MUS-125 Diction for Singers 1 | 2

**Additional Required Core Course for Keyboard Emphasis only**

- MUS-248 Keyboard Literature | 2
- MUS-119 Keyboard Skills | 2
Electives selected from the following (10 credits):

**Instrumental Emphasis**

- MUS-114 Class Voice 1
- MUS-275 Introduction to Computer 1
- MUS-286 Advanced Conducting 2
- MUS-290 Jazz Improvisation 1
- MUS-300 Arranging 1
- MUS-186 Chamber Music 0 to 1

MUS-114: non-vocal major

**Instrumental Emphasis MUST take all four of the following Techniques courses:**

- MUS-281 Woodwind Techniques 2
- MUS-282 String Techniques 2
- MUS-283 Percussion Techniques 2
- MUS-284 Brass Techniques 2

**Vocal Emphasis**

- MUS-225 Diction for Singers II 2
- MUS-275 Introduction to Computer 1
- MUS-280 Choral Techniques 2
- MUS-286 Advanced Conducting 2
- MUS-365 Vocal Pedagogy 2
- MUS-366 Song Literature 2

**Piano Emphasis**

- MUS-100 Applied Study - Non-Majors 1
- MUS-186 Chamber Music 0 to 1
- MUS-245 Piano Pedagogy I 2
- MUS-246 Piano Pedagogy II 2
- MUS-275 Introduction to Computer 1
- MUS-286 Advanced Conducting 2
- MUS-290 Jazz Improvisation 1

**General emphasis applied music majors must add the following:**

- Four semesters of secondary applied 4
- Large ensemble in secondary area 2
- MUS-280 Choral Techniques 2
- Instrumental Techniques 2

**Piano Proficiency (2-8 credits)**

- Competency through Level III (instrumental)
- or Level IV (vocal)

**Applied Music**

Applied music (private study) is offered in voice, piano, organ, and all brass, woodwind, percussion, and string (including guitar) instruments. All applied study requires a private lesson fee.
## Music Ministry - A.B.

### Requirements (32 credits)

#### Music Theory and Practice (20 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-101-201</td>
<td>Major Applied Studies</td>
<td></td>
</tr>
<tr>
<td>MUS-160</td>
<td>Introduction to Music Theory</td>
<td>2</td>
</tr>
<tr>
<td>MUS-162</td>
<td>Music Theory I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-164</td>
<td>Ear Training I</td>
<td>2</td>
</tr>
<tr>
<td>MUS-261</td>
<td>Music Theory II</td>
<td>3</td>
</tr>
<tr>
<td>MUS-263</td>
<td>Ear Training II</td>
<td>2</td>
</tr>
<tr>
<td>MUS-285</td>
<td>Beginning Conducting</td>
<td>2</td>
</tr>
<tr>
<td>MUS-305</td>
<td>Class Piano Level IV</td>
<td>2</td>
</tr>
</tbody>
</table>

#### Church Music (12 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>MUS-254</td>
<td>Music Ministry Leadership and Administration</td>
<td>3</td>
</tr>
<tr>
<td>MUS-354</td>
<td>Music Ministry Philosophy and Practice</td>
<td>3</td>
</tr>
<tr>
<td>MUS-450</td>
<td>Church Music Practicum</td>
<td>2</td>
</tr>
<tr>
<td>MUS-175</td>
<td>Chapel Ensemble</td>
<td>0 to 1</td>
</tr>
<tr>
<td>WOR-325</td>
<td>Centuries of Song</td>
<td>3</td>
</tr>
</tbody>
</table>

### Double Major (31 credits)

Music Ministry majors are required to double major in Worship Arts major.

Total Credit Hours: 63

## Songwriting - A.B.

### Requirements

#### Studies in Music

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-160</td>
<td>Introduction to Music Theory</td>
<td>2</td>
</tr>
<tr>
<td>MUS-162</td>
<td>Music Theory I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-164</td>
<td>Ear Training I</td>
<td>2</td>
</tr>
<tr>
<td>WRI-235</td>
<td>Creative Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-242</td>
<td>Literature and Ideas</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LIT-242</td>
<td>Literature and Ideas</td>
<td>3</td>
</tr>
<tr>
<td>MUS-261</td>
<td>Music Theory II</td>
<td>3</td>
</tr>
<tr>
<td>MUS-263</td>
<td>Ear Training II</td>
<td>2</td>
</tr>
<tr>
<td>MUS-134</td>
<td>Songwriting I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-234</td>
<td>Songwriting 2</td>
<td>3</td>
</tr>
<tr>
<td>MUS-102S</td>
<td>Songwriting Lab 1</td>
<td>2</td>
</tr>
<tr>
<td>MUS-202S</td>
<td>Songwriting Lab 2</td>
<td>2</td>
</tr>
<tr>
<td>MUS-302S</td>
<td>Songwriting Lab 3</td>
<td>2</td>
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<tr>
<td>MUS-402S</td>
<td>Songwriting Lab 4</td>
<td>2</td>
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<tr>
<td>WOR-230</td>
<td>Theology of Lyric</td>
<td>2</td>
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<tr>
<td>WRI-358</td>
<td>Poetry</td>
<td>3</td>
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<tr>
<td>ENG-374</td>
<td>American Poetry</td>
<td>3</td>
</tr>
<tr>
<td>MUS-371</td>
<td>Music History and Literature I</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MUS-372</td>
<td>Music History and Literature II</td>
<td>3</td>
</tr>
<tr>
<td>MUS-490</td>
<td>Senior Seminar</td>
<td>2</td>
</tr>
<tr>
<td>MUS-200</td>
<td>Recital Attendance</td>
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</table>
Electives Chosen From

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>MUS-265</td>
<td>Form and Analysis</td>
<td>2</td>
</tr>
<tr>
<td>MUS-285</td>
<td>Beginning Conducting</td>
<td>2</td>
</tr>
<tr>
<td>MUS-275</td>
<td>Introduction to Computer Applications in Music</td>
<td>1</td>
</tr>
<tr>
<td>MUS-300</td>
<td>Arranging</td>
<td>1</td>
</tr>
<tr>
<td>WOR-325</td>
<td>Centuries of Song</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Piano/Guitar Proficiency</td>
<td>2-8</td>
</tr>
</tbody>
</table>

**Music in Worship - A.B.**

The major in Music with an emphasis in Church Music prepares the student to be a minister of music or a worship arts director in the evangelical church. The program has a choral/vocal emphasis; therefore, most students will study voice as their applied major. There may be some other options; i.e., if the student is a keyboard major, 3 hours will be in keyboard and 1 hour in voice, and the required ensemble will be choral.

If an instrumentalist desires a church music major, 3 hours will be on the instrument and 1 hour in voice. The required ensemble will be divided between instrumental and choral. The student may elect to take additional semesters in any ensemble or applied study.

**Requirements (46-54 credits)**

<table>
<thead>
<tr>
<th>Required Core Courses (38-40 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-101-201</td>
</tr>
<tr>
<td>WOR-235</td>
</tr>
<tr>
<td>WOR-235P</td>
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<tr>
<td>MUS-160</td>
</tr>
<tr>
<td>MUS-162</td>
</tr>
<tr>
<td>MUS-175</td>
</tr>
<tr>
<td>MUS-261</td>
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<tr>
<td>MUS-164</td>
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<tr>
<td>MUS-263</td>
</tr>
<tr>
<td>WOR-325</td>
</tr>
<tr>
<td>MUS-254</td>
</tr>
<tr>
<td>MUS-354</td>
</tr>
<tr>
<td>MUS-280</td>
</tr>
<tr>
<td>MUS-285</td>
</tr>
<tr>
<td>MUS-371</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>MUS-372</td>
</tr>
<tr>
<td>MUS-450</td>
</tr>
<tr>
<td>MUS-490</td>
</tr>
</tbody>
</table>

Electives selected from the following (6 credits):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-124</td>
<td>Guitar Techniques</td>
<td>1</td>
</tr>
<tr>
<td>MUS-220</td>
<td>Organ Class</td>
<td>1</td>
</tr>
<tr>
<td>MUS-255</td>
<td>Contemporary Keyboard for the Church Accompanist</td>
<td>1</td>
</tr>
<tr>
<td>MUS-265</td>
<td>Form and Analysis</td>
<td>2</td>
</tr>
<tr>
<td>MUS-275</td>
<td>Introduction to Computer Applications in Music</td>
<td>1</td>
</tr>
<tr>
<td>MUS-286</td>
<td>Advanced Conducting</td>
<td>2</td>
</tr>
<tr>
<td>MUS-300</td>
<td>Arranging</td>
<td>1</td>
</tr>
</tbody>
</table>
MUS-442 Senior Recital - Music Majors 2
or
MUS-445 Church Music Senior Project 2
THE-233 Christian Theology I 3
REL-469 Pastoral Care and Counseling 3

**Piano Proficiency (2-8 credits)**
- Competency through Level IV (vocal/instrumental)
- Competency through Keyboard Skills (piano)

**Musical Organization and Ensemble**

Participation is by arrangement with the music faculty. Four credits in ensemble may be counted toward a degree. Music majors must participate in an ensemble of their major area each semester (excluding semester of student teaching). General majors must also spend one year (2 semesters) in a major ensemble of their second applied area.

In the event that an instrumentalist plays a non-traditional ensemble instrument, such as guitar, the ensemble will be determined by consultation with the division chair.

Students must follow the specific requirements of their ensemble director. Each student is expected to participate for the entire year.

**Church Music Minor**

The minor provides preparation for work in the music program of a local church. It may be combined with a variety of majors.

**Requirements (21-23 credits)**

**Required Courses (19 credits)**
- MUS-160 Introduction to Music Theory 2
- MUS-162 Music Theory I 3
- MUS-164 Ear Training I 2
- MUS-254 Music Ministry Leadership and Administration 3
- MUS-285 Beginning Conducting 2
- MUS-354 Music Ministry Philosophy and Practice 3
- MUS-111-211 Applied Study (3 semesters) 3
- MUS-200 Recital Attendance (4 semesters)
- MUS-300 Arranging
  - Large Ensemble Participation (2 semesters) 1
- MUS-175 Chapel Ensemble (2 semesters)
- MUS 111-211: 3 semesters
- MUS-200: 4 semesters
- Large Ensemble Participation: 2 semesters
- MUS-175: 2 semesters

**Piano Proficiency (2-4 credits)**
- Competency through Level II
Music Composition - B. Mus.

This program will prepare the student in the liberal arts tradition for graduate school, further study in composition, or as a private teacher of music theory and composition.

**Requirements (83 credits)**

### Required Core Courses (46 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MUS-102P</td>
<td>Applied Study Perfor-Level 1</td>
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<tr>
<td>MUS-160</td>
<td>Introduction to Music Theory</td>
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<tr>
<td>MUS-162</td>
<td>Music Theory I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-164</td>
<td>Ear Training I</td>
<td>2</td>
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<tr>
<td>MUS-180</td>
<td>Humanities Fine Arts</td>
<td>3</td>
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<tr>
<td>MUS-202P</td>
<td>Applied Study Perfor-Level 2</td>
<td>4</td>
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<tr>
<td>MUS-261</td>
<td>Music Theory II</td>
<td>3</td>
</tr>
<tr>
<td>MUS-263</td>
<td>Ear Training II</td>
<td>2</td>
</tr>
<tr>
<td>MUS-264</td>
<td>Music Theory III</td>
<td>3</td>
</tr>
<tr>
<td>MUS-266</td>
<td>Ear Training III</td>
<td>1</td>
</tr>
<tr>
<td>MUS-265</td>
<td>Form and Analysis</td>
<td>2</td>
</tr>
<tr>
<td>MUS-275</td>
<td>Introduction to Computer Applications in Music</td>
<td>1</td>
</tr>
<tr>
<td>MUS-302P</td>
<td>Applied Study Perfor Level 3</td>
<td>4</td>
</tr>
<tr>
<td>MUS-371</td>
<td>Music History and Literature I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-372</td>
<td>Music History and Literature II</td>
<td>3</td>
</tr>
<tr>
<td>MUS-402P</td>
<td>Applied Study Perfor-Level 4</td>
<td>2</td>
</tr>
<tr>
<td>MUS-442</td>
<td>Senior Recital - Music Majors</td>
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<tr>
<td>MUS-490</td>
<td>Senior Seminar</td>
<td>2</td>
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<tr>
<td>MUS-342P</td>
<td>Junior Recital</td>
<td>2</td>
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</tbody>
</table>

### Supportive Courses in Music (37 credits)

#### Required Courses (16 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-105</td>
<td>Class Piano Level I</td>
<td>2</td>
</tr>
<tr>
<td>MUS-165</td>
<td>Class Piano II</td>
<td>2</td>
</tr>
<tr>
<td>MUS-205</td>
<td>Class Piano Level III</td>
<td>2</td>
</tr>
<tr>
<td>MUS-305</td>
<td>Class Piano Level IV</td>
<td>2</td>
</tr>
<tr>
<td>MUS-119</td>
<td>Keyboard Skills</td>
<td>2</td>
</tr>
<tr>
<td>MUS-268</td>
<td>Counterpoint</td>
<td>2</td>
</tr>
<tr>
<td>MUS-285</td>
<td>Beginning Conducting</td>
<td>2</td>
</tr>
<tr>
<td>MUS-318</td>
<td>Orchestration</td>
<td>2</td>
</tr>
</tbody>
</table>

#### Ensembles – Choose seven from the following (7 credits):

**Major Ensembles:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Ensemble Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-182</td>
<td>Piano Ensemble</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-192</td>
<td>University Chorale</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-193</td>
<td>University Singers</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-194</td>
<td>Chamber Singers</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-196</td>
<td>Wind Ensemble</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-198</td>
<td>Orchestra</td>
<td>0 to 1</td>
</tr>
</tbody>
</table>

**Minor Ensembles:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Ensemble Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-173</td>
<td>Handbell Ensemble</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-174</td>
<td>Women's Chorus</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-175</td>
<td>Chapel Ensemble</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-177</td>
<td>Clarinet Quartet</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-178</td>
<td>Saxophone Quartet</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-179</td>
<td>Woodwind Quintet</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-181</td>
<td>Guitar Ensemble</td>
<td>0 to 1</td>
</tr>
</tbody>
</table>
MUS-183  IWU Jazz Combo  0 to 1
MUS-184  World Music Ensemble  0 to 1
MUS-185  Flute Ensemble  0 to 1
MUS-186  Chamber Music  0 to 1
MUS-189  Honors Brass Quintet  0 to 1
MUS-195  Percussion Ensemble  0 to 1
MUS-197  Jazz Ensemble  0 to 1

Secondary Instrument (4 credits)
MUS-111  Applied Study - (music Minors)  1
MUS-112  Applied Study - (music Minors)  1
MUS-211  Applied Study - (music Minors)  1
MUS-212  Applied Study - (music Minors)  1

Music Elective hours selected from the following (9 credits):
MUS-280  Choral Techniques  2
MUS-281  Woodwind Techniques  2
MUS-282  String Techniques  2
MUS-283  Percussion Techniques  2
MUS-284  Brass Techniques  2
MUS-286  Advanced Conducting  2
MUS-300  Arranging  1

Performance - B. Mus.

This program will prepare the student in the liberal arts tradition for graduate school, for further study in performance, or as a private teacher.

Requirements (79-85 credits)

Major Area (43 credits)

Applied Music Courses (required in primary instrument or voice) (18 credits)
MUS-102P  Applied Study Perfor-Level 1  4
MUS-202P  Applied Study Perfor- Level 2  4
MUS-302P  Applied Study Perfor Level 3  2
MUS-342P  Junior Recital  2
MUS-402P  Applied Study Perfor-Level 4  2
MUS-442  Senior Recital - Music Majors  2
MUS-490  Senior Seminar  2

Foreign Language (3 credits)
FRE-117  Beginning French I  3
FRE-118  Beginning French II  3
FRE-237  Intermediate French I  3
FRE-238  Intermediate French II  3
SPA-117  Beginning Spanish I  3
SPA-118  Beginning Spanish II  3
SPA-199T  College Spanish I  3
SPA-237  Intermediate Spanish I  3
SPA-238  Intermediate Spanish II  3

Pedagogy Courses (6 credits)

For Piano Majors:
MUS-186  Chamber Music  0 to 1
MUS-245  Piano Pedagogy I  2
MUS-246  Piano Pedagogy II  2
For Voice Majors:
- MUS-125 Diction for Singers I 2
- MUS-225 Diction for Singers II 2
- MUS-365 Vocal Pedagogy 2

For Instrumental Majors:
- MUS-286 Advanced Conducting 2

Small Ensembles (4 credits):
- MUS-176 Tuba/Euphonium Quartet 0 to 1
- MUS-177 Clarinet Quartet 0 to 1
- MUS-178 Saxophone Quartet 0 to 1
- MUS-179 Woodwind Quintet 0 to 1
- MUS-181 Guitar Ensemble 0 to 1
- MUS-185 Flute Ensemble 0 to 1
- MUS-186 Chamber Music 0 to 1
- MUS-187 Trombone Ensemble 0 to 1
- MUS-189 Honors Brass Quintet 0 to 1
- MUS-195 Percussion Ensemble 0 to 1

Ensemble Courses (participation required for 7 semesters in residence) (10 credits)

Major Ensembles:
- MUS-182 Piano Ensemble 0 to 1
- MUS-192 University Chorale 0 to 1
- MUS-193 University Singers 0 to 1
- MUS-194 Chamber Singers 0 to 1
- MUS-196 Wind Ensemble 0 to 1
- MUS-198 Orchestra 0 to 1

Minor Ensembles: (minimum of 4 semesters required for piano majors - may not exceed more than 40% of ensemble participation)
- MUS-167 Opera Workshop 0 to 3
- MUS-173 Handbell Ensemble 0 to 1
- MUS-174 Women's Chorus 0 to 1
- MUS-175 Chapel Ensemble 0 to 1
- MUS-176 Tuba/Euphonium Quartet 0 to 1
- MUS-177 Clarinet Quartet 0 to 1
- MUS-178 Saxophone Quartet 0 to 1
- MUS-179 Woodwind Quintet 0 to 1
- MUS-181 Guitar Ensemble 0 to 1
- MUS-183 IWU Jazz Combo 0 to 1
- MUS-184 World Music Ensemble 0 to 1
- MUS-185 Flute Ensemble 0 to 1
- MUS-186 Chamber Music 0 to 1
- MUS-187 Trombone Ensemble 0 to 1
- MUS-189 Honors Brass Quintet 0 to 1
- MUS-190 Opera Theater 0 to 3
- MUS-195 Percussion Ensemble 0 to 1
- MUS-197 Jazz Ensemble 0 to 1
- MUS-199 Brass Choir 0 to 1

Elective Music Courses (6 credits)
- MUS-114 Class Voice 1
- MUS-111 Applied Study - (music Minors) 1
- MUS-112 Applied Study - (music Minors) 1
- MUS-186 Chamber Music 0 to 1
- MUS-211 Applied Study - (music Minors) 1
MUS-212     Applied Study - (music Minors)   1
MUS-280     Choral Techniques             2
MUS-281     Woodwind Techniques           2
MUS-282     String Techniques             2
MUS-283     Percussion Techniques         2
MUS-284     Brass Techniques              2
MUS-286     Advanced Conducting           2
MUS-287     Marching Band Techniques      1
MUS-290     Jazz Improvisation            1
MUS-300     Arranging                     1

Supportive Courses in Music (36-42 credits)

Theory, Ear Training and Musicianship Courses (23 credits)
MUS-160     Introduction to Music Theory   2
MUS-162     Music Theory I                 3
MUS-164     Ear Training I                 2
MUS-261     Music Theory II                3
MUS-263     Ear Training II                2
MUS-264     Music Theory III               3
MUS-266     Ear Training III               1
MUS-265     Form and Analysis              2
MUS-268     Counterpoint                   2
MUS-275     Introduction to Computer       1
MUS-285     Beginning Conducting           2

History and Literature Courses (11 credits)
MUS-180     Humanities Fine Arts           3
MUS-371     Music History and Literature I 3
MUS-372     Music History and Literature II 3

For Piano Majors:
MUS-248     Keyboard Literature            2

For Voice Majors:
MUS-366     Song Literature                 2

For Other Instrument Majors:
MUS-375     Symphonic Literature            2

Piano Proficiency (2-8 credits)
For Piano Majors (2 credits):
MUS-119     Keyboard Skills                 2

For Vocal Majors (8 credits):
MUS-105     Class Piano Level I             2
MUS-165     Class Piano II                  2
MUS-205     Class Piano Level III           2
MUS-305     Class Piano Level IV            2

For Other Instrumental Majors (8 credits):
MUS-105     Class Piano Level I             2
MUS-165     Class Piano II                  2
MUS-205     Class Piano Level III           2
MUS-305     Class Piano Level IV            2

Music Education Major

See the education section of the catalog for a list of specific courses required for Music Education (p. 186) major.
Music Minor

The Music minor is designed for the student with a major in another discipline who has an interest in music. The curriculum strengthens and enriches the music background.

Requirements (18-20 credits)

<table>
<thead>
<tr>
<th>Required Courses (16 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MUS-160</strong> Introduction to Music Theory</td>
</tr>
<tr>
<td><strong>MUS-162</strong> Music Theory I</td>
</tr>
<tr>
<td><strong>MUS-164</strong> Ear Training I</td>
</tr>
<tr>
<td><strong>MUS-371</strong> Music History and Literature I</td>
</tr>
<tr>
<td>or <strong>MUS-372</strong> Music History and Literature II</td>
</tr>
<tr>
<td><strong>MUS-111-212</strong> Applied Studies</td>
</tr>
<tr>
<td><strong>MUS-285</strong> Beginning Conducting</td>
</tr>
<tr>
<td><strong>MUS-200</strong> Recital Attendance (4 semesters)</td>
</tr>
<tr>
<td>Large Ensemble Participation (4 semesters)</td>
</tr>
<tr>
<td>Young Performer Series Recital (during final semester of applied study)</td>
</tr>
</tbody>
</table>

Piano Proficiency (2-4 credits)

Competency through Level II

Music Therapy - A.B.

Music therapy is a health profession that uses music and musical experiences implemented by a trained music therapist to maintain or change a person's functioning level in a variety of health domains. The Music Therapy program is designed to train students to use musical, clinical and personal skills to help meet identified needs in their clients.

Requirements (97 credits)

<table>
<thead>
<tr>
<th>Studies in Music Therapy and Clinical Foundations (42 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MUS-104</strong> Foundation and Principles of Music Therapy</td>
</tr>
<tr>
<td><strong>MUS-206</strong> Music Therapy Methods and Techniques</td>
</tr>
<tr>
<td><strong>MUS-207</strong> Music Therapy With Various Populations</td>
</tr>
<tr>
<td><strong>MUS-208</strong> Psychology of Music</td>
</tr>
<tr>
<td><strong>PSY-250</strong> Developmental Psychology</td>
</tr>
<tr>
<td><strong>PSY-276</strong> Psychology of the Exceptional Learner</td>
</tr>
<tr>
<td><strong>MUS-306</strong> Assessment and Evaluation Techniques For Music Therapy</td>
</tr>
<tr>
<td><strong>MUS-307</strong> Influence of Music on Behavior</td>
</tr>
<tr>
<td><strong>PSY-366</strong> Psychology of Abnormal Behavior</td>
</tr>
<tr>
<td><strong>MUS-405</strong> Internship in Music Therapy</td>
</tr>
<tr>
<td><strong>MUS-406</strong> Research in Music Therapy</td>
</tr>
<tr>
<td><strong>PSY-485</strong> Theories of Counseling</td>
</tr>
<tr>
<td><strong>PSY-487</strong> Techniques of Counseling</td>
</tr>
</tbody>
</table>

Studies in Music (53-54 credits)

<p>| <strong>MUS-160</strong> Introduction to Music Theory | 2 |
| <strong>MUS-162</strong> Music Theory I | 3 |</p>
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-164</td>
<td>Ear Training I</td>
<td>2</td>
</tr>
<tr>
<td>MUS-184</td>
<td>World Music Ensemble</td>
<td>0 to 1</td>
</tr>
<tr>
<td>MUS-200</td>
<td>Recital Attendance</td>
<td></td>
</tr>
<tr>
<td>MUS-261</td>
<td>Music Theory II</td>
<td>3</td>
</tr>
<tr>
<td>MUS-263</td>
<td>Ear Training II</td>
<td>2</td>
</tr>
<tr>
<td>MUS-264</td>
<td>Music Theory III</td>
<td>3</td>
</tr>
<tr>
<td>MUS-265</td>
<td>Form and Analysis</td>
<td>2</td>
</tr>
<tr>
<td>MUS-266</td>
<td>Ear Training III</td>
<td>1</td>
</tr>
<tr>
<td>MUS-274</td>
<td>Computer Applications for Music Educator</td>
<td>2</td>
</tr>
<tr>
<td>MUS-285</td>
<td>Beginning Conducting</td>
<td>2</td>
</tr>
<tr>
<td>MUS-300</td>
<td>Arranging</td>
<td>1</td>
</tr>
<tr>
<td>MUS-365</td>
<td>Vocal Pedagogy</td>
<td>2</td>
</tr>
<tr>
<td>MUS-371</td>
<td>Music History and Literature I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-372</td>
<td>Music History and Literature II</td>
<td>3</td>
</tr>
<tr>
<td>MUS-383</td>
<td>Elementary Music Methods for Music Education Majors</td>
<td>2</td>
</tr>
<tr>
<td>MUS-490</td>
<td>Senior Seminar</td>
<td>2</td>
</tr>
<tr>
<td>MUS</td>
<td>An additional 6 hours of major ensemble</td>
<td>6</td>
</tr>
<tr>
<td>MUS</td>
<td>Applied studies in voice, piano, and guitar</td>
<td>12</td>
</tr>
</tbody>
</table>

* MUS 124 Guitar Techniques may be taken in place of one semester of Applied Guitar, if the student's primary instrument is not guitar.
School of Social and Behavioral Sciences and Business

The purpose of the School of Social and Behavioral Sciences and Business is to nurture students’ God-given calling to one of the disciplines represented by the divisions. This is accomplished through exploration and study in the science and practice of human relationships. The faculty are all committed Christians and highly qualified professionals who are scientist-practitioners in their areas of specialization, and excel as scholars. Faculty often collaborate with students on projects involving research or professional practice. The School is comprised of four divisions. The divisions are Social Sciences, Behavioral Sciences, Business, and Graduate Counseling. Students in this school have the opportunity to work in 18 undergraduate majors and 10 undergraduate minors, including a cross-disciplinary minor with Latin American and Iberian Studies. They can also earn two-year associate degrees in Addictions Counseling, Accounting, and Business Administration. The Division of Graduate Counseling offers six graduate majors.

Behavioral Sciences Division

The Behavioral Sciences Division offers the following majors and minors. Some majors require criminal background checks. The fees for these checks are the responsibility of the student.

Addictions Counseling - B.S.

Purpose

The addictions counseling program mission is to develop professionals who understand the bio-psycho-social-spiritual correlates of substance use disorders and are capable of facilitating appropriate interventions with affected individuals, families and communities. The courses are intended to establish a solid understanding of the dynamics of addiction as well as the evidence-based clinical practices used to treat these disorders. Students will become knowledgeable of the current scientific literature and the diverse perspectives on the nature and treatment of addictions. The program seeks to balance didactic and experiential learning opportunities. The program also partners with other majors for helping professionals. Students majoring in Psychology, Criminal Justice, Social Work, Sociology, Nursing, or Education will likely find addictions courses helpful in preparing to meet the needs of the populations that they will encounter in their professional endeavors. The program prepares students to meet the requirements for license as alcohol and drug counselors in Indiana and many other states as well as meeting nationally established standards. Students should review their specific state requirements and guidelines.

The addictions counseling program seeks to emphasize Christian commitment and compassionate service in a manner that resonates with the "heart" of the University and our world-changing focus. The addictions counseling major promotes development in the areas of Christian character, critical thinking, oral/written communication, analytical reasoning, scholarship, and the awareness of diversity issues. Successful graduates will evidence a comprehensive understanding of addictive behavior, the capacity to facilitate effective client interventions, and a commitment to ethical standards, cultural sensitivity, and a Christian worldview.

Admission to the Major

Students should apply to the major before taking any course above the ADC 200 level and must have completed or be currently enrolled in ADC-210 and ADC-212. Admission to the major requires completion of an application, and a formal interview with the Addictions Counseling Committee. The Addictions Counseling Committee reserves the right to deny any student admission to the major who fails to demonstrate adequate academic, personal, or pre-professional effectiveness.

Continuation of the Major

Students should maintain a 2.5 cumulative GPA and a 3.0 GPA in Addictions. Failure to do so may necessitate repeating courses or withdraw from the Addictions major. Students must also demonstrate appropriate pre-professional readiness before being placed in a field practicum placement.

Requirements

The addictions counseling major consists of 30 hours in addictions, 12 hours in psychology and 3 hours in sociology for a total of 45 credit hours. Students in this major meet the general education competencies by taking the approved standard courses.
## Requirements (45 credits)

### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADC-210</td>
<td>Addictions Theory</td>
<td>3</td>
</tr>
<tr>
<td>ADC-212</td>
<td>Psychopharmacology</td>
<td>3</td>
</tr>
<tr>
<td>ADC-291</td>
<td>Urban Encounter for the Helping Profession</td>
<td>1</td>
</tr>
<tr>
<td>ADC-310</td>
<td>Addictions Counseling Skills</td>
<td>3</td>
</tr>
<tr>
<td>ADC-320</td>
<td>Theory and Practice of Group Counseling</td>
<td>3</td>
</tr>
<tr>
<td>ADC-330</td>
<td>Counseling Addicted and Dysfunctional Family Systems</td>
<td>3</td>
</tr>
<tr>
<td>ADC-410</td>
<td>Addictions Seminar</td>
<td>1 to 2</td>
</tr>
<tr>
<td>ADC-458</td>
<td>Addiction Programs and Professional Development</td>
<td>3</td>
</tr>
<tr>
<td>ADC-461</td>
<td>Addictions Counseling Practicum I</td>
<td>2 to 3</td>
</tr>
<tr>
<td>ADC-462</td>
<td>Addictions Counseling Practicum II</td>
<td>2 to 3</td>
</tr>
<tr>
<td>ADC-463</td>
<td>Addictions Counseling Practicum III</td>
<td>2 to 3</td>
</tr>
<tr>
<td>PSY-250</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td>or</td>
<td>or</td>
</tr>
<tr>
<td>PSY-251</td>
<td>Child Development</td>
<td>3</td>
</tr>
<tr>
<td>PSY-252</td>
<td>Adolescent Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>PSY-322</td>
<td>Physiological Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY-366</td>
<td>Psychology of Abnormal Behavior</td>
<td>3</td>
</tr>
<tr>
<td>PSY-370</td>
<td>Theories of Personality</td>
<td>3</td>
</tr>
<tr>
<td>SOC-210</td>
<td>Minority Group Relations</td>
<td>3</td>
</tr>
</tbody>
</table>

ADC-410: Must be taken three times.

### Addictions Studies Minor

The Addictions Studies minor consists of 24 credit hours with 18 hours in addictions, 3 hours in psychology, and 3 hours in sociology.

## Requirements (24 credits)

### Addictions Required Courses (18 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADC-210</td>
<td>Addictions Theory</td>
<td>3</td>
</tr>
<tr>
<td>ADC-212</td>
<td>Psychopharmacology</td>
<td>3</td>
</tr>
<tr>
<td>ADC-310</td>
<td>Addictions Counseling Skills</td>
<td>3</td>
</tr>
<tr>
<td>ADC-320</td>
<td>Theory and Practice of Group Counseling</td>
<td>3</td>
</tr>
<tr>
<td>ADC-330</td>
<td>Counseling Addicted and Dysfunctional Family Systems</td>
<td>3</td>
</tr>
<tr>
<td>ADC-458</td>
<td>Addiction Programs and Professional Development</td>
<td>3</td>
</tr>
</tbody>
</table>

### Psychology Required Course (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-366</td>
<td>Psychology of Abnormal Behavior</td>
<td>3</td>
</tr>
</tbody>
</table>

### Sociology Required Course (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC-210</td>
<td>Minority Group Relations</td>
<td>3</td>
</tr>
</tbody>
</table>
Addictions Studies - A.S.

Associate Degree in Addiction Studies
This degree is intended for those who plan to pursue pre-professional and support positions in the addictions field. It is anticipated that these individuals will work under the supervision of physicians, nurses, psychologists, and social workers. The academic requirements of this degree are commensurate with the Addictions Studies Minor (p. 133). A bachelor’s degree is strongly recommended for those who wish to become counselors.

Criminal Justice - B.S.

Purpose
The curriculum of the Criminal Justice major is designed to give the student an opportunity to prepare for a position in law enforcement, probation and other court services, corrections, or one of the many other agencies connected with the criminal justice system.

The Criminal Justice major gives the student an understanding of the three areas that comprise the criminal justice system: law enforcement, the courts, and corrections. A major objective of the program is to provide a biblical Christian response to three basic questions: What conduct is (or should be) prohibited by law? How is it determined that a person is guilty of such conduct? What is (or should be) done with those who are found guilty?

The practicum program gives senior students on-site experience through placement with one of many agencies, including police and sheriff departments, probation departments, prosecutor's office, and other agencies.

The Criminal Justice major is an excellent preparation for pre-law students, as well as those interested in graduate studies in criminal justice. The major is often combined with another discipline, allowing a student to graduate with a double major. Sociology, political science, psychology, business, history, and addictions counseling are excellent combinations with criminal justice.

Requirements
A major consists of 41 hours.

Requirements (41 credits)

<table>
<thead>
<tr>
<th>Required Core Courses (20 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CRJ-181  Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>BIO-109  Forensic Science (with Lab)</td>
<td>4</td>
</tr>
<tr>
<td>CRJ-202  Introduction to Corrections</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-246  Criminology</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-268  Crisis Intervention</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-485  Practicum in Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-490  Criminal Justice Senior Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

Criminal Justice Electives (21 credits)
Any other courses with a CRJ prefix.

General Education Competencies
Students in this major meet the general education competencies by taking the approved standard courses.

A double major or minor is recommended. Recommended majors/minors include: Spanish, Addictions, Psychology, Social Work, Leadership.

Pre-art Therapy - B.S

Pre-art Therapy Major
This program is designed for students interested in applying art skills and counseling skills together in a therapy setting. It is a pre-graduate program with courses in two fields.
The undergraduate major in Pre-art Therapy would include 30 hours in psychology and 30 hours in art with the following designated courses:

**Requirements (60 credits)**

<table>
<thead>
<tr>
<th>Art Courses (30 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-121 Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ART-221 Drawing II</td>
<td>3</td>
</tr>
<tr>
<td>ART-224 Design I: Two-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-324 Design II: Three-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-241 Ceramics I</td>
<td>3</td>
</tr>
<tr>
<td>ART-343 Ceramics II</td>
<td>3</td>
</tr>
<tr>
<td>ART-331 Representation Painting</td>
<td>3</td>
</tr>
<tr>
<td>ART-332 Abstract Painting</td>
<td>3</td>
</tr>
<tr>
<td>ART-251 Sculpture I</td>
<td>3</td>
</tr>
</tbody>
</table>

ART-121, ART-221, ART-224, ART-324, ART-241, and ART-331: Courses required prior to "mid-point review."

**Choose one course in Art History:**

<table>
<thead>
<tr>
<th>Art Courses (6 credits)</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-381 Art History I</td>
<td>3</td>
</tr>
<tr>
<td>ART-382 Art History II</td>
<td>3</td>
</tr>
<tr>
<td>ART-383 Early Renaissance</td>
<td>3</td>
</tr>
<tr>
<td>ART-385 Baroque Art</td>
<td>3</td>
</tr>
<tr>
<td>ART-386 Nineteenth Century Art</td>
<td>3</td>
</tr>
<tr>
<td>ART-387 Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>ART-476 Art Enrichment</td>
<td>3</td>
</tr>
</tbody>
</table>

**Additional art courses recommended:**

<table>
<thead>
<tr>
<th>Art Courses (3 credits)</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-281 Commercial Layout and Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-351 Sculpture II</td>
<td>3</td>
</tr>
<tr>
<td>ART-379 Color Theory</td>
<td>3</td>
</tr>
<tr>
<td>ART-441 Ceramics III</td>
<td>3</td>
</tr>
</tbody>
</table>

**Psychology Courses (30 credits)**

<table>
<thead>
<tr>
<th>Psychology Courses (30 credits)</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-150 General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY-152 General Psychology II</td>
<td>3</td>
</tr>
<tr>
<td>PSY-250 Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSY-251 Child Development</td>
<td>3</td>
</tr>
<tr>
<td>or PSY-252 Adolescent Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>PSY-355 Research Methods for the Behavioral Sciences</td>
<td>3</td>
</tr>
<tr>
<td>PSY-366 Psychology of Abnormal Behavior</td>
<td>3</td>
</tr>
<tr>
<td>PSY-370 Theories of Personality</td>
<td>3</td>
</tr>
<tr>
<td>PSY-485 Theories of Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PSY-487 Techniques of Counseling</td>
<td>3</td>
</tr>
<tr>
<td>or PSY-385 Psychology Practicum</td>
<td>2 to 3</td>
</tr>
</tbody>
</table>

**Additional electives recommended:**

<table>
<thead>
<tr>
<th>Psychology Courses (3 credits)</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-210 Introduction to Art Therapy</td>
<td>3</td>
</tr>
<tr>
<td>PSY-225 Learning and Motivation</td>
<td>3</td>
</tr>
<tr>
<td>PSY-322 Physiological Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY-371 Family Systems Therapy</td>
<td>3</td>
</tr>
<tr>
<td>PSY-380 Cognitive-Behavioral Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PSY-390 Psychology Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>
Psychology - B.S.

Purpose
The courses in the Psychology major have been designed to give the student a broad base and solid foundation in several areas of psychology to provide the student with many career options. Students may choose to pursue careers in mental health, school guidance, clinical psychology, family counseling, teaching, or human resources, or further graduate study. A strong emphasis is made in integrating principles of Christianity and psychology with practical applications.

General Education Competencies
Students in these majors meet the general education competencies by taking the approved standard courses, including options of COM-352 and MAT-305.

Admission to the Psychology Major
Admission to the Psychology major requires a formal screening process separate from initial declaration of intent to major in Psychology. The process includes successfully passing PSY-290 with a grade of "C" or above, completion of an application and an essay, plus an interview with the Psychology Committee after completion of seven hours of lower-level psychology courses.

Continuation in the Psychology Major
Students must maintain a 2.5 cumulative GPA and a 2.5 academic GPA in their coursework in the Psychology major. Failure to do so may necessitate repeating courses or withdrawal from the Psychology major.

Personal Qualities
Students must evidence emotional stability and adherence to a lifestyle representative of the Christian principles on which Indiana Wesleyan University is established.

The Psychology Department faculty reserves the right to request the withdrawal of any student who in its judgment fails to satisfy the psychology requirements of relationship skills, mental and social fitness, physical health, and quality of academic performance.

Requirements for Single Majors (48-49 credits)

<table>
<thead>
<tr>
<th>Required Core Courses (39-40 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-150 General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY-152 General Psychology II</td>
<td>3</td>
</tr>
<tr>
<td>PSY-225 Learning and Motivation</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>PSY-327 Learning and Cognition</td>
<td>3</td>
</tr>
<tr>
<td>PSY-290 Psychology Seminar</td>
<td>1</td>
</tr>
<tr>
<td>PSY-291 Urban Encounter for the Helping Profession</td>
<td>1</td>
</tr>
<tr>
<td>PSY-250 Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>PSY-251 Child Development</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>PSY-252 Adolescent Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>PSY-322 Physiological Psychology</td>
<td>3</td>
</tr>
<tr>
<td>MAT-305 Statistics for Social Sciences</td>
<td>3</td>
</tr>
<tr>
<td>PSY-355 Research Methods for the Behavioral Sciences</td>
<td>3</td>
</tr>
<tr>
<td>PSY-360 Social Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY-366 Psychology of Abnormal Behavior</td>
<td>3</td>
</tr>
<tr>
<td>PSY-390 Psychology Seminar</td>
<td>1</td>
</tr>
<tr>
<td>PSY-370 Theories of Personality</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>PSY-485 Theories of Counseling</td>
<td>3</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
</tr>
<tr>
<td>-------------</td>
<td>----------------------------------------------</td>
</tr>
<tr>
<td>PSY-385</td>
<td>Psychology Practicum</td>
</tr>
<tr>
<td>PSY-493</td>
<td>Integration of Psychology and Christianity</td>
</tr>
</tbody>
</table>

PSY-250: Strongly recommended.
MAT-305: Counts as general education MAT requirement for Psychology majors.

**Electives (9 credits)**

- PSY Elective 3 credits
- Behavioral Science Electives 6 credits

**Elective Options Recommended**

- PSY-250 Developmental Psychology 3 credits
- PSY-251 Child Development 3 credits
- PSY-252 Adolescent Growth and Development 3 credits
- PSY-370 Theories of Personality 3 credits
- PSY-485 Theories of Counseling 3 credits
- PSY-371 Family Systems Therapy 3 credits
- ADC-320 Theory and Practice of Group Counseling 3 credits
- PSY-210 Introduction to Art Therapy 3 credits
- PSY-380 Cognitive-Behavioral Counseling 3 credits
- CRJ-268 Crisis Intervention 3 credits
- ADC-212 Psychopharmacology 3 credits
- PSY-487 Techniques of Counseling 3 credits
- PSY-490 Senior Capstone 1 credit
- PSY-475 Special Topics 1 to 3 credits
- PSY-473 Supervised Practicum 1 to 3 credits
- PSY-471 Faculty/Student Collaborative Research 1 to 3 credits
- PSY-495 History and Systems of Psychology 3 credits

**Requirements for Double Majors (42-43 credits)**

<table>
<thead>
<tr>
<th>Required Core (39-40 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Psychology Electives (3 credits)</td>
</tr>
</tbody>
</table>

**Psychology Minor**

The Psychology minor (or teaching minor public school certification) may be earned by meeting the following requirements:

**Minor Requirements (24 credits)**

<table>
<thead>
<tr>
<th>Courses recommended for a major (24 credits)</th>
</tr>
</thead>
</table>

**Social Work - B.S.W.**

**Mission Statement**

The mission of the Social Work program is to prepare social work students for generalist entry-level practice and provide opportunities for students to become world changers who have a desire to integrate personal faith and learning to maximize one's ability to be of service to one's fellow human beings.

**Core Competencies**

Upon completion of the Social Work program at Indiana Wesleyan University, students will be able to demonstrate the following core competencies within the framework of the generalist model of social work practice:

- Provide opportunities for the integration of Christian principles within the context of professional social work values and ethics.
- Demonstrate ethical and professional behavior.
- Engage in diversity and difference in social practice.
- Advance human rights and social, economic, and environmental justice.
- Engage in practice-informed research and research-informed practice.
- Engage in policy practice.
- Engage, Assess, Intervene, Evaluate with individuals, families, groups and organizations.

Students wishing to continue graduate education may be eligible for advanced standing at many graduate schools of social work. Graduates of the Social Work program are eligible to become full members of the National Association of Social Workers (NASW) and National Association of Christian Social Workers (NACSW). Indiana Wesleyan University's Social Work program is accredited by the Council on Social Work Education (CSWE); phone 703-683-8080.

Throughout the curriculum, theory and practice are integrated through a variety of classroom experiences and agency settings. Students are required to become active within the community in a variety of capacities throughout the program. Students are required to complete 90 volunteer hours prior to field placement. The senior field placement involves working 32 hours per week in a social service agency under the supervision of a professional social worker. According to CSWE the field placement is the signature pedagogy of Social Work program professional development.

**General Education Competencies**

Students in this major meet the general education competencies by taking the approved standard courses.

**Requirements (70 credits)**

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-106 Environment and Society</td>
<td>4</td>
</tr>
<tr>
<td>or BIO-111 Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>ECO-211 Introduction to Economics</td>
<td>3</td>
</tr>
<tr>
<td>POL-200 State and Local Government and Politics</td>
<td>3</td>
</tr>
<tr>
<td>PSY-150 General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SOC-150 Principles of Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SOC-152 Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>SOC-210 Minority Group Relations</td>
<td>3</td>
</tr>
<tr>
<td>SOC-482 Social Research</td>
<td>3</td>
</tr>
<tr>
<td>SWK-170 Introduction to Social Work</td>
<td>3</td>
</tr>
<tr>
<td>SWK-335 Social Welfare Organization</td>
<td>3</td>
</tr>
<tr>
<td>SWK-336 Social Policy</td>
<td>3</td>
</tr>
<tr>
<td>SWK-342 Human Behavior and the Social Environment I</td>
<td>3</td>
</tr>
<tr>
<td>SWK-343 Human Behavior and the Social Environment II</td>
<td>3</td>
</tr>
<tr>
<td>MAT-305 Statistics for Social Sciences</td>
<td>3</td>
</tr>
<tr>
<td>SWK-355 Social Work Practice I</td>
<td>3</td>
</tr>
<tr>
<td>SWK-356 Social Work Practice II</td>
<td>3</td>
</tr>
<tr>
<td>SWK-357 Social Work Practice III</td>
<td>3</td>
</tr>
<tr>
<td>SWK-366 Social Work Field Placement I</td>
<td>3 to 6</td>
</tr>
<tr>
<td>SWK-370 Social Work Field Placement Seminar I</td>
<td>3</td>
</tr>
<tr>
<td>SWK-466 Social Work Field Placement II</td>
<td>6 to 9</td>
</tr>
<tr>
<td>SWK-470 Social Work Field Placement Seminar II</td>
<td>3</td>
</tr>
</tbody>
</table>

MAT-305: Counts as general education math course for Social Work majors with a grade of “C” or above.
BIO-106, ECO-211, POL-200, PSY-150, SOC-150 and SOC-152: Counts as required general education courses for Social Work majors with a grade of "C" or above.

BIO-111: Students with a double major in Psychology should choose this option.

**Entrance Requirements**

Along with submission of an application and SAT or ACT scores to the director of admissions, the student must declare social work as his or her choice of major. High school courses which provide a good foundation for the study of social work include social studies, sociology, psychology, American government, economics, English, writing, and communications.

**Admission to the Social Work Program**

The admission of students to the Social Work program is a formal process separate from the initial declaration of Social Work as a major. The process includes successful completion of the Introduction to Social Work course and completion of 45 credit hours with a cumulative grade-point average of 2.5 at the time of application to the program. The student will then be interviewed by the Social Work Admissions Committee made up of Social Work Faculty and Community Advisory Board members. Based on the interview, letters of reference, and other application materials, the committee decides whether to grant admission into the program. Any unfavorable decision may be appealed by following the grievance procedures on file in the department and student handbook.

**Admission to Field Placement Internships**

During the second semester of the junior year, each student is required to complete a Social Work Field Practicum Application. Students will be interviewed by the Director of Field Instruction and committee. Students are required to complete 90 hours of volunteer experience prior to being accepted into the Field Placement experience. This documentation is submitted along with the Field Practicum Application. Field Placement options are discussed and a tentative plan is created for Field Placement based on the student’s interest and needs.

**Continuation in the Social Work Program**

The social work faculty reserves the right to request the withdrawal of any student whose academic performance, social fitness, and mental or physical health make it inadvisable to continue in the program. All decisions regarding continuation in the program are based on the recommendations of the Social Work Admissions Committee.

Students who receive a grade of less than a “C” in any course required for the social work major must repeat the course. Students must maintain an overall grade-point average of 2.5 and a 2.7 in the major. Most social work courses are offered only one semester a year, so a delay in graduation of one or two semesters may occur. A senior must present a grade-point average of 2.7 in the field placement experience and a cumulative grade-point average of 2.5 in order to graduate. Juniors or seniors who fall below this grade-point average will be placed on probation for the following semester. Failure to raise the grade-point average to 2.5 could then result in dismissal from the program.

In order to graduate, students must pass their final portfolio presentation given their spring semester of their senior year.

**Child Advocacy Studies Certificate**

**Program Description**

The Child Advocacy Studies certificate is designed as a supplemental certificate program sponsored within the Behavioral Sciences Division to provide students with education specifically focused on developing knowledge to respond to child maltreatment. The certificate focuses on developing students’ understanding of the numerous factors that lead to child maltreatment, and of existing responses to incidents of child maltreatment, in order that they may work more effectively within systems and institutions that respond to these incidents. The certificate will prepare students studying to become social workers, law enforcement professionals, nurses, educators, pastors, and youth leaders who work with maltreated children to understand and respond with knowledge to the issues surrounding child maltreatment. The systematic training will also support and enhance the education that is required for these various professionals. This interdisciplinary, ethical, and culturally sensitive content provides “professionals in training” working with children a common knowledge base for responding to child maltreatment. This certificate will also become a resume enhancement as students enter the helping professions.
### Requirements (12 credits)

**Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC-205</td>
<td>Child Maltreatment</td>
<td>3</td>
</tr>
<tr>
<td>SOC-340</td>
<td>Sociology of Child Poverty</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-452</td>
<td>Interpersonal Violence</td>
<td>3</td>
</tr>
<tr>
<td>SOC-250</td>
<td>Global Child Advocacy Issues</td>
<td>3</td>
</tr>
</tbody>
</table>

### Sociology Minor

**Requirements (24 credits)**

**Required Courses (12 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC-150</td>
<td>Principles of Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SOC-152</td>
<td>Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>SOC-200</td>
<td>Marriage and Family</td>
<td>3</td>
</tr>
<tr>
<td>SOC-225</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Electives from the following (12 credits):**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SWK-170</td>
<td>Introduction to Social Work</td>
<td>3</td>
</tr>
<tr>
<td>PSY-250</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSY-251</td>
<td>Child Development</td>
<td>3</td>
</tr>
<tr>
<td>or PSY-252</td>
<td>Adolescent Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>SOC-210</td>
<td>Minority Group Relations</td>
<td>3</td>
</tr>
<tr>
<td>SOC-246</td>
<td>Criminology</td>
<td>3</td>
</tr>
<tr>
<td>CED-354</td>
<td>Working With Children</td>
<td>3</td>
</tr>
<tr>
<td>COM-352</td>
<td>Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td>SOC-360</td>
<td>Social Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SOC-205</td>
<td>Child Maltreatment</td>
<td>3</td>
</tr>
<tr>
<td>SOC-250</td>
<td>Global Child Advocacy Issues</td>
<td>3</td>
</tr>
<tr>
<td>SOC-340</td>
<td>Sociology of Child Poverty</td>
<td>3</td>
</tr>
</tbody>
</table>

### DeVoe Division of Business

**Mission**

The mission of the DeVoe Division of Business is to equip business students to become world changers in their chosen profession. It is our profound desire to graduate students who are prepared and eager to impact the world for the cause of Christ.

**Curriculum**

The curriculum combines theory and practice, is built upon a Christian liberal arts foundation, and emphasizes the need to apply Christian principles to the workplace. Business students graduate with the knowledge and skills they need to succeed.

**Degrees Available**

**Bachelor of Arts**

The four-year Bachelor of Arts (B.A.) degree is available in six majors: Accounting (p. 142), Business Administration (p. 144), Entrepreneurship (p. 145), Finance (p. 145), Management (p. 146) and Marketing (p. 147).

The Bachelor of Arts degree offered by the DeVoe Division of Business includes a foreign language requirement. All students will be required to take 6 hours of a foreign language at the college level (three hours of which will satisfy the intercultural competency requirement). The following exceptions and guidelines will be used to implement the 6-hour foreign language requirement:

- Students for whom English is a second language will be exempt from the 6-hour foreign language requirement.
- Students who have completed four years of a high school foreign language with no grade below a “C” will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to four semesters of a single language (Intermediate 2) will be exempt from the 6-hour foreign language requirement.
- Students who pass a foreign language competency test at a level equivalent to three semesters of a single language (Intermediate 1) will be exempt from 3 hours of the 6-hour foreign language requirement and will satisfy the other 3 hours by completing the Intermediate 2 course.
- Students will be allowed to transfer college credit hours to satisfy the foreign language requirement.

Only students who do not have a major in the DeVoe Division of Business may select a minor in Accounting or Business Administration.

**Associate of Science**

The two-year Associate of Science (A.S.) degree is available in Accounting (p. 143) and Business Administration (p. 144). The two-year degree is not available in Entrepreneurship, Finance, Management or Marketing.

**Double Majors**

A student may double major in any two of the six majors by completing the specific requirements of each major. Students with double majors within the DeVoe Division of Business must complete a minimum of 66 unique DeVoe Division of Business credit hours (75 unique credit hours if one of the two majors is Accounting). Outside of the 36-hour core, no course can be used to satisfy a requirement in both majors.

Other double majors are possible by combining the study of one of the six divisional majors with any major, such as (but not limited to) Art, Communications, Computer Information Systems, Criminal Justice, Economics, English, History, Leadership, Mathematics, Music, Political Science, Psychology, Sociology, or Sports Management.

If the student combines the Business Administration major with a major outside the DeVoe Division of Business, the requirement to have 12 hours of 300-400 level courses within the DeVoe Division of Business will be satisfied by 12 hours of 300-400 level courses from the other major. This provision applies only if the Business Administration major is the only major the student has within the DeVoe Division of Business.

**Admission to Division Guidelines and Criteria**

Before being admitted to the division, students will be classified as pre-majors (e.g., Pre-Business Administration). After admittance, students will be classified according to their major(s) (e.g., Business Administration). Admission to the division is required before students are allowed to take 300-400 level courses within the DeVoe Division of Business. (An exception is made for Accounting majors who may take 300 level accounting courses before they have been admitted to the division.) Admission to the division is neither automatic nor assumed simply because a student wants to study in the division. To be admitted to the division, students must demonstrate a degree of knowledge and preparedness. Students must satisfy the following criteria before applying to the division:

1. Complete 40 total credit hours.
2. Complete all of the following courses:
   - BUS-100 Foundations of Business
   - ACC-201 Accounting Principles I
   - ACC-202 Accounting Principles II
   - ECO-212 Microeconomics
   - ECO-213 Macroeconomics
   - MNG-210 Management Principles
   - MKG-210 Marketing Principles
3. Have a 2.5 overall GPA and a 2.5 GPA within the DeVoe Division of Business.
4. Have a minimum grade of "C" in all courses required for a major and minor degree.
5. Satisfy the General Education Requirements for **writing competency, mathematics** and **communication**.

6. Submit a portfolio (work from the courses listed above to include a résumé and at least one showcase piece of work or project from a course listed above).

7. Submit an individual admission essay (an essay prompt is provided by the division).

8. Complete a division interview.

Students who satisfy the above criteria must complete an **Application for Admission to the Division** and submit it to the business faculty advisor. If the above requirements have been met, the application will be approved unless there is a problem that needs to be discussed with the Division Chair. The DeVoe Division of Business faculty reserves the right to deny admission to the major to any student who fails to satisfy the behavioral expectations outlined in the student handbook.

Transfer students who satisfy substantially all of the above criteria may petition the DeVoe Division of Business to be admitted to the division. The same holds true for IWU students with a major outside the DeVoe Division of Business who add or change their major to one that is offered in the division.

To continue in the DeVoe Division of Business, students must maintain an overall 2.5 GPA and a 2.5 GPA in the division. Students must also have a minimum grade of "C" in all courses required for a major and minor degree. Failure to do so may necessitate repeating courses (university policy allows a course to be repeated once) or withdrawal from the division. Note: If a student has questions regarding action taken by the DeVoe Division of Business he or she has the right to appeal the action through established procedure in the IWU Catalog.

**Transfer Credit**

Credit for all courses in the major transferred from other schools must be approved by the DeVoe Division of Business before admission to the division. Students currently enrolled as majors in the division may not transfer any courses into the division for credit without prior written approval from the division. Following are the guidelines for transfer credit:

1. The DeVoe Division of Business will accept 100-200 level courses taken at other institutions for IWU 100-200 level courses, so long as the courses have been approved by the instructor in the discipline.

2. The DeVoe Division of Business will not accept 100-200 level courses taken at other institutions to satisfy IWU DeVoe Division of Business upper level course requirements.

3. The DeVoe Division of Business will waive BUS-100 for any transfer student, who transfers in at least 12 hours of business courses, but the division will not waive the credits — the student will substitute the 3 hours of credits with a course recommended by the advisor or Division Chair.

4. Transfer students pursuing the B.A. degree in one of the six majors in the DeVoe Division of Business must complete a minimum of 18 credit hours from the IWU DeVoe Division of Business. Transfer students pursuing the A.S. degree or minor in Business Administration must complete a minimum of 9 credit hours from the IWU DeVoe Division of Business.

**General Education Competencies**

Students in the DeVoe Division of Business must meet the general education competencies by taking the approved standard courses. In regards to courses offered in the DeVoe Division of Business, the intercultural experience requirement may be met by successfully completing either ACC-390 or BUS-390.

**Accounting - B.A.**

**Requirements (60 credits)**

<table>
<thead>
<tr>
<th><strong>Common Core (36 credits)</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-100 Foundations of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS-101 Business Ethics</td>
<td>3</td>
</tr>
<tr>
<td>ACC-201 Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-202 Accounting Principles II</td>
<td>3</td>
</tr>
<tr>
<td>ECO-212 Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-213 Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>MKG-210 Marketing Principles</td>
<td>3</td>
</tr>
<tr>
<td>MNG-210 Management Principles</td>
<td>3</td>
</tr>
<tr>
<td>BUS-210 Business Law</td>
<td>3</td>
</tr>
<tr>
<td>Code</td>
<td>Course</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>FIN-210</td>
<td>Managerial Finance</td>
</tr>
<tr>
<td>BUS-320</td>
<td>Business Statistics</td>
</tr>
<tr>
<td>BUS-452</td>
<td>Strategic Management</td>
</tr>
</tbody>
</table>

**Major Requirements (15 credits)**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-311</td>
<td>Intermediate Financial Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-312</td>
<td>Intermediate Financial Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC-341</td>
<td>Managerial Cost Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-371</td>
<td>Federal Income Tax I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-423</td>
<td>Auditing</td>
<td>3</td>
</tr>
</tbody>
</table>

**Major Electives (6 credits)**

Choose two of the following:

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-342</td>
<td>Managerial Cost Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC-372</td>
<td>Federal Income Tax II</td>
<td>3</td>
</tr>
<tr>
<td>ACC-451</td>
<td>Advanced Accounting</td>
<td>3</td>
</tr>
</tbody>
</table>

**Experiential Application (3 credits)**

Choose one of the following:

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-399</td>
<td>Service Learning</td>
<td>1 to 3</td>
</tr>
<tr>
<td>ACC-381</td>
<td>Accounting Internship</td>
<td>1 to 3</td>
</tr>
<tr>
<td>ACC-390</td>
<td>International Business</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: If the student chooses ACC399 or ACC381, three credit hours must be completed for either course. The student may take ACC399 or ACC381 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed.

**Accounting Minor**

*A minor in Accounting is available by completing the same requirements as for the two-year associate degree, Accounting - A.S. (p. 143)*

Transfer students must complete a minimum of 9 credit hours from the IWU Division of Business.

Only students who do not have a major in the Division of Business may select a minor in Accounting.

**Accounting - A.S.**

**Requirements (24 credits)**

**Common Core (18 credits)**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-100</td>
<td>Foundations of Business</td>
<td>3</td>
</tr>
<tr>
<td>ACC-201</td>
<td>Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-202</td>
<td>Accounting Principles II</td>
<td>3</td>
</tr>
<tr>
<td>ECO-212</td>
<td>Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-213</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>BUS-210</td>
<td>Business Law</td>
<td>3</td>
</tr>
</tbody>
</table>

**Minor Electives (6 credits)**

Choose two of the following:

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-311</td>
<td>Intermediate Financial Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-312</td>
<td>Intermediate Financial Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC-341</td>
<td>Managerial Cost Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-342</td>
<td>Managerial Cost Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC-371</td>
<td>Federal Income Tax I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-372</td>
<td>Federal Income Tax II</td>
<td>3</td>
</tr>
</tbody>
</table>
Business Administration - B.A.

Requirements (51 credits)

Common Core (36 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-100</td>
<td>Foundations of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS-101</td>
<td>Business Ethics</td>
<td>3</td>
</tr>
<tr>
<td>ACC-201</td>
<td>Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-202</td>
<td>Accounting Principles II</td>
<td>3</td>
</tr>
<tr>
<td>ECO-212</td>
<td>Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-213</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>MKG-210</td>
<td>Marketing Principles</td>
<td>3</td>
</tr>
<tr>
<td>MNG-210</td>
<td>Management Principles</td>
<td>3</td>
</tr>
<tr>
<td>BUS-210</td>
<td>Business Law</td>
<td>3</td>
</tr>
<tr>
<td>FIN-210</td>
<td>Managerial Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUS-320</td>
<td>Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>BUS-452</td>
<td>Strategic Management</td>
<td>3</td>
</tr>
</tbody>
</table>

Major Electives (12 credits)

300-400 level courses taken within the Division of Business. (If the student has another major outside the Division of Business and Business Administration is the student's only major in the Division of Business, this requirement will be satisfied by 12 hours of 300-400 level courses from the other major.)

Experiential Application (3 credits)

Choose one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-399</td>
<td>Service Learning</td>
<td>1 to 3</td>
</tr>
<tr>
<td>BUS-382</td>
<td>Business Administration Internship</td>
<td>1 to 3</td>
</tr>
<tr>
<td>BUS-390</td>
<td>International Business</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: If the student chooses BUS399 or BUS382, three credit hours must be completed for either course. The student may take BUS399 or BUS382 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed.

Business Administration Minor

*A minor in Business Administration is available by completing the same requirements as for the two-year associate degree, Business Administration - A.S. (p. 144)

Transfer students must complete a minimum of 9 credit hours from the DeVoe Division of Business.

Only students who do not have a major in the DeVoe Division of Business may select a minor in Business Administration.

Business Administration - A.S.

Requirements (24 credits)

Common Core (15 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-100</td>
<td>Foundations of Business</td>
<td>3</td>
</tr>
<tr>
<td>ACC-201</td>
<td>Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-202</td>
<td>Accounting Principles II</td>
<td>3</td>
</tr>
<tr>
<td>ECO-212</td>
<td>Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-213</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
</tbody>
</table>

Minor Requirements (6 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MKG-210</td>
<td>Marketing Principles</td>
<td>3</td>
</tr>
<tr>
<td>MNG-210</td>
<td>Management Principles</td>
<td>3</td>
</tr>
</tbody>
</table>
### Entrepreneurship - B.A.

**Requirements (51 credits)**

<table>
<thead>
<tr>
<th>Common Core (36 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-100</td>
</tr>
<tr>
<td>BUS-101</td>
</tr>
<tr>
<td>ACC-201</td>
</tr>
<tr>
<td>ACC-202</td>
</tr>
<tr>
<td>ECO-212</td>
</tr>
<tr>
<td>ECO-213</td>
</tr>
<tr>
<td>MKG-210</td>
</tr>
<tr>
<td>MNG-210</td>
</tr>
<tr>
<td>BUS-210</td>
</tr>
<tr>
<td>FIN-210</td>
</tr>
<tr>
<td>BUS-320</td>
</tr>
<tr>
<td>BUS-452</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Major Requirements (12 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENT-340</td>
</tr>
<tr>
<td>ENT-341</td>
</tr>
<tr>
<td>ENT-455</td>
</tr>
<tr>
<td>MNG-324</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Experiential Application (3 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose one of the following:</td>
</tr>
<tr>
<td>BUS-390</td>
</tr>
<tr>
<td>ENT-399</td>
</tr>
<tr>
<td>ENT-483</td>
</tr>
</tbody>
</table>

Note: If the student chooses ENT399 or ENT483, three credit hours must be completed for either course. The student may take ENT399 or ENT483 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed.

### Finance - B.A.

**Requirements (51 credits)**

<table>
<thead>
<tr>
<th>Common Core (36 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-100</td>
</tr>
<tr>
<td>BUS-101</td>
</tr>
<tr>
<td>ACC-201</td>
</tr>
<tr>
<td>ACC-202</td>
</tr>
<tr>
<td>ECO-212</td>
</tr>
<tr>
<td>ECO-213</td>
</tr>
<tr>
<td>MKG-210</td>
</tr>
<tr>
<td>MNG-210</td>
</tr>
<tr>
<td>Course</td>
</tr>
<tr>
<td>---------</td>
</tr>
<tr>
<td>BUS-210</td>
</tr>
<tr>
<td>FIN-210</td>
</tr>
<tr>
<td>BUS-320</td>
</tr>
<tr>
<td>BUS-452</td>
</tr>
</tbody>
</table>

**Major Requirements (9 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIN-330</td>
<td>Investments</td>
<td>3</td>
</tr>
<tr>
<td>FIN-383</td>
<td>Real Estate Investment and Marketing</td>
<td>3</td>
</tr>
<tr>
<td>FIN-440</td>
<td>Financial Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Major Electives (3 credits)**

Choose one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIN-430</td>
<td>Investment Management</td>
<td>3</td>
</tr>
<tr>
<td>FIN-450</td>
<td>Investment Services: Series 7</td>
<td>3</td>
</tr>
<tr>
<td>ACC-311</td>
<td>Intermediate Financial Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-312</td>
<td>Intermediate Financial Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC-341</td>
<td>Managerial Cost Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-342</td>
<td>Managerial Cost Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC-371</td>
<td>Federal Income Tax I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-372</td>
<td>Federal Income Tax II</td>
<td>3</td>
</tr>
<tr>
<td>ECO-444</td>
<td>Money and Banking</td>
<td>3</td>
</tr>
</tbody>
</table>

**Experiential Application (3 credits)**

Choose one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIN-399</td>
<td>Service Learning</td>
<td>1 to 3</td>
</tr>
<tr>
<td>FIN-384</td>
<td>Finance Internship</td>
<td>1 to 3</td>
</tr>
<tr>
<td>BUS-390</td>
<td>International Business</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: If the student chooses FIN399 or FIN384, three credit hours must be completed for either course. The student may take FIN399 or FIN384 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed.

**Management - B.A.**

**Requirements (51 credits)**

**Common Core (36 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-100</td>
<td>Foundations of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS-101</td>
<td>Business Ethics</td>
<td>3</td>
</tr>
<tr>
<td>ACC-201</td>
<td>Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-202</td>
<td>Accounting Principles II</td>
<td>3</td>
</tr>
<tr>
<td>ECO-212</td>
<td>Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-213</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>MKG-210</td>
<td>Marketing Principles</td>
<td>3</td>
</tr>
<tr>
<td>MNG-210</td>
<td>Management Principles</td>
<td>3</td>
</tr>
<tr>
<td>BUS-210</td>
<td>Business Law</td>
<td>3</td>
</tr>
<tr>
<td>FIN-210</td>
<td>Managerial Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUS-320</td>
<td>Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>BUS-452</td>
<td>Strategic Management</td>
<td>3</td>
</tr>
</tbody>
</table>

**Major Requirements (9 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MNG-324</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>MNG-328</td>
<td>Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>MNG-443</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
</tbody>
</table>
Major Electives (3 credits)

Choose one of the following:

- BUS-310 Business Communications 3
- MNG-334 Production and Operations Management 3

Experiential Application (3 credits)

Choose one of the following:

- MNG-399 Service Learning 1 to 3
- MNG-385 Management Internship 1 to 3
- BUS-390 International Business 3

Note: If the student chooses MNG399 or MNG385, three credit hours must be completed for either course. The student may take MNG399 or MNG385 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed.

Marketing - B.A.

Requirements (51 credits)

Common Core (36 credits)

- BUS-100 Foundations of Business 3
- BUS-101 Business Ethics 3
- ACC-201 Accounting Principles I 3
- ACC-202 Accounting Principles II 3
- ECO-212 Microeconomics 3
- ECO-213 Macroeconomics 3
- MKG-210 Marketing Principles 3
- MNG-210 Management Principles 3
- BUS-210 Business Law 3
- FIN-210 Managerial Finance 3
- BUS-320 Business Statistics 3
- BUS-452 Strategic Management 3

Major Requirements (6 credits)

- MKG-348 Service Marketing 3
- MKG-424 Strategic Marketing 3

Major Electives (6 credits)

Choose two of the following:

- MKG-346 Consumer Behavior 3
- MKG-353 Selling and Relationship Management 3
- MKG-357 Advertising and Promotion 3
- MKG-370 Digital Marketing 3
- MKG-398 Marketing Research 3
- MKG-444 Branding 3
- FIN-383 Real Estate Investment and Marketing 3

Experiential Application (3 credits)

Choose one of the following:

- MKG-399 Service Learning 1 to 3
- MKG-386 Marketing Internship 1 to 3
- BUS-390 International Business 3

Note: If the student chooses MKG399 or MKG386, three credit hours must be completed for either course. The student may take MKG399 or MKG386 for 1 or 2 credit hours in a given semester, but to satisfy the Experiential Application requirement, a total of 3 credit hours must be completed.
Social Sciences Division

The Division of Social Sciences consists of two departments, which are the Department of History and Political Science and the Department of Economics, and offers seven majors: Economics (p. 149); History (p. 150); International Relations (p. 152); Political Science (p. 155); Political Science Pre-Law (p. 157); Social Studies (p. 159); and Social Studies Education (p. 191). In addition to offering minors in Economics (p. 150), History (p. 152), International Relations (p. 155), and Political Science (p. 157), the division offers a cross-disciplinary minor in Latin American and Iberian Studies (p. 161).

Majors in the Division of Social Sciences are designed to enable students to develop an integrated perspective and an analytical understanding of the world and its various institutional components. Herein division majors are intended to foster discernment of present realities and trends, and greater understanding of global contemporary patterns from the perspective of biblical presuppositions and a biblical Christian worldview.

Students majoring in Division programs are encouraged to consider double-majoring, completing a second program (outside or within the Division) within a four-year period. Frequently selected combinations are noted under each major. Careful advising and course planning is necessary, in close consultation with academic advisors. In addition to meeting all requirements for both majors, students must be able to show that they meet the university requirement for a double major: a minimum of 30 credit hours of credit in each of two specific areas with a minimum of 51 unduplicated credit hours. Regarding minors, IWU requires that a minimum of 15 credit hours counting toward each minor be "unduplicated," that is, not needed to complete the student's other major(s) or minor(s).

Note that students majoring in History, Social Studies or Social Studies Education, or minoring in History, should complete HST-185 and HST-190 instead of HST-180. All other division students generally take HST-180 to meet the general education humanities history requirement. Any student may choose this substitution.

General Education Competencies

Please note that students for whom any division major is their second major will graduate with the degree designated by their first major (B.S. or A.B.) and will meet their intercultural experience and communication requirements as specified by their first major.

All other students, for whom a major in this division is their first major, are required to complete COM-100, Principles of Communication to meet their communication competency. They are also required to fulfill their intercultural experience requirement as follows: Economics majors are required to complete any approved standard course. (Note that the list of approved standard courses includes several courses offered by the division*: GEO-202, HST-230, HST-231, POL-232, HST-355, HST-370, and POL-371). International Relations majors are required to complete POL-232. Political Science, Political Science Pre-Law, Social Studies Education and Social Studies majors are required to complete GEO-202. History majors are required to complete three credit hours of modern language study or GEO-202, HST-230, HST-231, HST-355, or HST-370.

*Course titles of the intercultural experience courses listed above are as follows: GEO-202 Political and Cultural Geography; HST-231 National Latin America; HST-355 History of Mexico; HST-230 Colonial Latin America; POL-232 Comparative Politics; HST-370 International Cultural Studies; POL-371 International Studies.

General Education Degree Requirements

Students who have selected as their first major Economics, International Relations, Political Science or Political Science Pre-Law will graduate with a B.S. To complete their B.S., students will be required to complete four credit hours of any lab science and three credit hours in math or CIS, which also count toward their general education requirements.

Students majoring in Social Studies Education or Social Studies will graduate with a B.S. They will be required to complete four credits hours of a lab science and three additional credit hours in math, which also count toward their general education requirements. In selecting these courses, students majoring in Social Studies Education need the approval of both the Education Division and the History and Political Science Department.

Students majoring in History (as their first major) will graduate with an A.B. They will need to satisfy the following language requirement: Proficiency in a non-native language at the intermediate level may be met by showing four years of high school foreign language with no grade below a "C," satisfactorily passing a language examination rated for the intermediate level of proficiency, or taking two years of college foreign language.
Economics - B.S.

Purpose
The Department of Economics has designed the Economics major to prepare students for careers in business, financial services, government or teaching, and for students planning to pursue a graduate degree in Economics or a related discipline. Career opportunities for students majoring in Economics include financial analyst, investment broker, banker, economics researcher, market forecaster, government analyst, and with further study, university teacher. (Economics majors desiring to teach economics in the secondary schools need to take a double major in Economics and Social Studies Education.)

The Economics major often serves as a companion double major with Business, Finance, Marketing, Political Science, Pre-Law, History, International Relations, Social Studies Education or Mathematics.

General Education Competencies
Please refer to the general education requirements and competencies section under the Division of Social Sciences (p. 148).

Requirements
A major in Economics includes 30 credit hours of economics and a cognate area of 10 credit hours, which may be additional courses in economics or a grouping directed in any one of the following areas: accounting, business administration, communications, computer information systems, criminal justice, economics, entrepreneurship, finance, history, management, marketing, mathematics, political science, psychology, social work, or as directed by the department.

Students whose first major is Economics must take ECO-322 Research Design and Methods and the senior capstone courses ECO-498 Economics Seminar/Research and ECO-499 Economics Seminar/Presentation.

Requirements (40 credits)

Required Courses (18 credits)
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-201</td>
<td>Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>MAT-305</td>
<td>Statistics for Social Sciences</td>
<td>3</td>
</tr>
<tr>
<td>BUS-320</td>
<td>Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-212</td>
<td>Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-213</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-306</td>
<td>Intermediate Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-307</td>
<td>Intermediate Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-309</td>
<td>Economics Electives</td>
<td>12</td>
</tr>
<tr>
<td>Cognate</td>
<td></td>
<td>10</td>
</tr>
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</table>

Electives (12 credits)
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>MAT-253</td>
<td>Calculus I</td>
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<tr>
<td>MAT-254</td>
<td>Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>ECO-270</td>
<td>Comparative Economic Systems</td>
<td>3</td>
</tr>
<tr>
<td>ECO-275</td>
<td>Economics of Poverty</td>
<td>3</td>
</tr>
<tr>
<td>ECO-305</td>
<td>Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>ECO-320</td>
<td>American Economic History</td>
<td>3</td>
</tr>
<tr>
<td>ECO-315</td>
<td>Urban Economics and Policy</td>
<td>3</td>
</tr>
<tr>
<td>ECO-322</td>
<td>Research Design and Methods in</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Political Science and Economics</td>
<td></td>
</tr>
<tr>
<td>ECO-340</td>
<td>Globalization and Economic Development</td>
<td></td>
</tr>
<tr>
<td>ECO-365</td>
<td>Public Administration and Finance</td>
<td>3</td>
</tr>
<tr>
<td>ECO-444</td>
<td>Money and Banking</td>
<td>3</td>
</tr>
<tr>
<td>ECO-454</td>
<td>International Economics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-463</td>
<td>Economic Thought</td>
<td>3</td>
</tr>
<tr>
<td>ECO-483</td>
<td>Economics Practicum</td>
<td>1 to 4</td>
</tr>
<tr>
<td>ECO-498</td>
<td>Economics Seminar - Research</td>
<td>2</td>
</tr>
<tr>
<td>ECO-499</td>
<td>Economics Seminar - Presentation</td>
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</tbody>
</table>
ECO-322, ECO-498 and ECO-499: Required for students taking Economics as their first major.

Cognate (10 credits)

**Economics Minor**

Requirements (24 credits)

<table>
<thead>
<tr>
<th>Required Courses (18 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-201 Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>MAT-305 Statistics for Social Sciences</td>
<td>3</td>
</tr>
<tr>
<td>or BUS-320 Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-212 Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-213 Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-306 Intermediate Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-307 Intermediate Macroeconomics</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electives (6 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO-270 Comparative Economic Systems</td>
<td>3</td>
</tr>
<tr>
<td>ECO-275 Economics of Poverty</td>
<td>3</td>
</tr>
<tr>
<td>MAT-253 Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT-254 Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>ECO-305 Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>ECO-320 American Economic History</td>
<td>3</td>
</tr>
<tr>
<td>ECO-315 Urban Economics and Policy</td>
<td>3</td>
</tr>
<tr>
<td>ECO-322 Research Design and Methods in Political Science and Economics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-340 Globalization and Economic Development</td>
<td>3</td>
</tr>
<tr>
<td>ECO-365 Public Administration and Finance</td>
<td>3</td>
</tr>
<tr>
<td>ECO-444 Money and Banking</td>
<td>3</td>
</tr>
<tr>
<td>ECO-454 International Economics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-463 Economic Thought</td>
<td>3</td>
</tr>
<tr>
<td>ECO-483 Economics Practicum</td>
<td>1 to 4</td>
</tr>
<tr>
<td>ECO-498 Economics Seminar - Research</td>
<td>2</td>
</tr>
<tr>
<td>ECO-499 Economics Seminar - Presentation</td>
<td>1</td>
</tr>
</tbody>
</table>

ECO-322, ECO-498 and ECO-499: Required for students taking Economics as their first major.

**History - A.B.**

[Note: **Students for whom History is their first major will graduate with an A.B. degree. However, students with History as a second major will graduate with the degree designated by their first major, whether an A.B. or B.S. For a listing of first major History A.B. degree requirements, see the Division of Social Sciences (p. 148) overview. As stated in that paragraph, A.B. degree requirements do not apply to students for whom History is a second major.**]

**Purpose**

The History major is offered by the Department of History and Political Science. The History major is chosen by students who have a variety of interests and objectives. It offers excellent preparation toward teaching, research, journalism, Christian ministries and graduate study. (History majors desiring to teach in secondary schools need to major in History and Social Studies Education. The History major combined with a major in Philosophy/Religion serves as excellent pre-seminary preparation. Also, the History major often serves as a companion double major with Accounting, Art, Biblical Literature, Biology, Business Administration, Christian Ministries, Communication Studies, Computer Information Systems, Criminal Justice, Economics, English, Intercultural Studies, International Relations, Mathematics, Music, Political Science, Political Science Pre-Law, Psychology, Philosophy and Theology, Social Studies, Social Work, Spanish or Writing. The department also offers a 24-credit hour History minor (p. 152).]
General Education Competencies

Please refer to the general education requirements and competencies section under the Division of Social Sciences (p. 148).

Requirements

A major in History includes 33 credit hours of History and a cognate area of 9 credit hours, which may be additional courses in History or a grouping directed in any one of the following suggested areas: accounting, art, biblical literature, biology, business administration, Christian ministries, communication studies, computer information systems, criminal justice, economics, English, geography, intercultural studies, international relations, mathematics, music, political science, psychology, philosophy and theology, social studies, social work, Spanish, writing, or as directed by the department.

In place of HST-180, students majoring in History, Social Studies and Social Studies Education, or minoring in History, should complete HST-185 and HST-190. Students majoring in History are required to take a minimum of 12 credit hours of upper-division courses (numbered 300 or higher) offered by the department.

The specific social studies requirements for a History/Social Studies teaching major (Social Studies Education) are detailed under the Social Studies/Social Studies Education major (p. 159).

Requirements (42 credits)

<table>
<thead>
<tr>
<th>Required Courses (12 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>HST-185 Foundations of Civilization to 1648</td>
</tr>
<tr>
<td>HST-190 The West and the World after 1648</td>
</tr>
<tr>
<td>HST-290 Making History: Historians, Historical Techniques and Historiography</td>
</tr>
<tr>
<td>HST-450 History Research Seminar</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Regional Studies: three courses from the following: (9 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>HST-211 American Civilization to 1865</td>
</tr>
<tr>
<td>HST-212 American Civilization after 1865</td>
</tr>
<tr>
<td>HST-230 Colonial Latin America</td>
</tr>
<tr>
<td>HST-231 National Latin America</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electives-as approved by the Division (12 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>HST-103 Recent History and Politics</td>
</tr>
<tr>
<td>HST-211 American Civilization to 1865</td>
</tr>
<tr>
<td>HST-212 American Civilization after 1865</td>
</tr>
<tr>
<td>HST-230 Colonial Latin America</td>
</tr>
<tr>
<td>HST-231 National Latin America</td>
</tr>
<tr>
<td>HST-250 Contemporary Affairs</td>
</tr>
<tr>
<td>CON-253 Contemporary Economic Problems: Free to Choose</td>
</tr>
<tr>
<td>HST-220 Topics in History</td>
</tr>
<tr>
<td>HST-295 American Portraits</td>
</tr>
<tr>
<td>HST-300 Western/American Intellectual and Social History</td>
</tr>
<tr>
<td>HST-301 American Foreign Relations</td>
</tr>
<tr>
<td>HST-302 American Political Parties</td>
</tr>
<tr>
<td>HST-312 Medieval Civilization</td>
</tr>
<tr>
<td>HST-320 American Economic History</td>
</tr>
<tr>
<td>HST-321 History of the Muslim-Christian Encounter</td>
</tr>
<tr>
<td>HST-341 History of England to 1688</td>
</tr>
<tr>
<td>HST-342 History of England 1688 - Present</td>
</tr>
<tr>
<td>HST-355 Modern Mexico</td>
</tr>
<tr>
<td>HST-361 History of Russia and Eastern Europe</td>
</tr>
<tr>
<td>HST-370 International Cultural Studies</td>
</tr>
<tr>
<td>HST-380 History of Middle East and Africa</td>
</tr>
</tbody>
</table>
HST-381 History of East Asia 3
HST-395 Renaissance and Reformation 3
HST-400 American Constitutional History 3
HST-442 World War II 3
HST-475 Independent Learning in History 1 to 3
HST-499 History Honors 3

Cognate (9 credits)

Language Proficiency

NOTE: Students majoring in History (as their first major) will graduate with an A.B. They will be required to satisfy the following language proficiency requirement:

Proficiency in a non-native language at the intermediate level may be met by showing four years of high school foreign language with no grade below a "C," satisfactorily passing a language examination rated for the intermediate level of proficiency, or taking two years of college foreign language.

Declaring and Maintaining a History Major

In order to pursue History as a first or second major, students need to consult with the coordinator of the Department of History and Political Science and then declare a History major in the Registrar's Office. Students majoring or minoring in History must maintain no less than a 2.25 GPA in the History major/minor.

Transfer Credit

A maximum of 15 credit hours in history may be transferred toward the major.

History Minor

Requirements (24 credits)

Required Courses (9 credits)

HST-185 Foundations of Civilization to 1648 3
HST-190 The West and the World after 1648 3
HST-290 Making History: Historians, Historical Techniques and Historiography 3

Regional Studies (9 credits)

Choose three courses from the following:
HST-211 American Civilization to 1865 3
HST-212 American Civilization after 1865 3
HST-230 Colonial Latin America 3
HST-231 National Latin America 3

Electives (6 credits)

Two courses from list of electives with at least one numbered 300 level or above

International Relations - B.S.

The International Relations major offered by the Department of History and Political Science is designed for students interested in gaining an understanding of world politics and global affairs. Students will be introduced to important areas of study within the field of international relations including foreign policy analysis, global politics and governance, international political economy, and contemporary international policy issues. The department also offers a 21-credit hour International Relations minor (p. 155).
Purpose

The International Relations major enables students to develop a theoretical and practical understanding of global politics and contemporary international affairs. International Relations majors will be equipped with the necessary knowledge and skill for professional careers in government agencies, international organizations, domestic and international non-governmental organizations, and diplomacy. Students completing the major will also be prepared to pursue teaching, research and graduate studies in international relations, and global public policy. Students majoring in International Relations should consider complementing their preparation with another major or minor in Business, Communication Studies, Economics, History, Intercultural Studies, International and Community Development, Philosophy and Theology, TESOL, or Writing.

General Education

Students majoring in International Relations will complete the following General Education requirements and competencies with the listed courses. Where no course is specified, students are free to choose courses that meet the university requirements.

Communication Competency: COM-100 (division requirement)
Intercultural Competency: POL-232 (core requirement)
Math Requirement: MAT-112 or equivalent (pre-requisite for Research Methods)
Social Sciences: POL-100 (pre-requisite for some upper division POL and HST courses), ECO-213 (core requirement)

Overview

The International Relations major requires a core program of 33 credit hours, a 12 credit hour cognate, and demonstrated proficiency in a foreign language at the intermediate level. The core of the program consists of required courses focusing on International Relations concepts and skill formation. The cognate can be a group of courses from a second major or a minor. Otherwise, the cognate credit hours must be completed from major electives, selected by students for professional preparation or personal enrichment.

Language Proficiency

Proficiency in a non-native modern language at the intermediate level may be met by showing four years of high school foreign language with no grade below a “C,” satisfactorily passing a language examination rated for the intermediate level of proficiency, or taking two years of college foreign language.

Requirements (45 credits)

Common Core (15 credits)

Courses listed at the 100 or 200 level should be taken in the freshman/sophomore years. Courses 300 and above should be taken in the junior/senior years.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-100</td>
<td>American Government</td>
<td>3</td>
</tr>
<tr>
<td>POL-215</td>
<td>Foundations of Political Science</td>
<td>3</td>
</tr>
<tr>
<td>ECO-213</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>POL-322</td>
<td>Research Design and Methods in Political Science and Economics</td>
<td>3</td>
</tr>
<tr>
<td>POL-471</td>
<td>Political Science/International Relations Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

Lower-Division Courses (6 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-230</td>
<td>World Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL-232</td>
<td>Comparative Politics</td>
<td>3</td>
</tr>
</tbody>
</table>

Upper-Division Courses (12 credits)

A minimum of 12 credit hours of upper-division courses (numbered 300 or higher) offered by the department, and selected from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO-454</td>
<td>International Economics</td>
<td>3</td>
</tr>
<tr>
<td>HST-301</td>
<td>American Foreign Relations</td>
<td>3</td>
</tr>
<tr>
<td>INR-332</td>
<td>International Peace and Security</td>
<td>3</td>
</tr>
<tr>
<td>INR-375</td>
<td>Foreign Policy Analysis</td>
<td>3</td>
</tr>
<tr>
<td>INR-432</td>
<td>Global Governance</td>
<td>3</td>
</tr>
<tr>
<td>POL-354</td>
<td>Foreign Governments</td>
<td>3</td>
</tr>
</tbody>
</table>
### Cognate or Major Electives (12 credits)

Twelve credit hour cognate (group of courses from a second major or a minor) OR any courses listed below not previously taken. If the student does not have a second area of study, the major electives must be completed from the courses below.

**Major Electives for International Relations Majors only:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRJ-322</td>
<td>Terrorism and Counter-Terrorism</td>
<td>3</td>
</tr>
<tr>
<td>HST-230</td>
<td>Colonial Latin America</td>
<td>3</td>
</tr>
<tr>
<td>HST-231</td>
<td>National Latin America</td>
<td>3</td>
</tr>
<tr>
<td>HST-355</td>
<td>Modern Mexico</td>
<td>3</td>
</tr>
<tr>
<td>HST-361</td>
<td>History of Russia and Eastern Europe</td>
<td>3</td>
</tr>
<tr>
<td>HST-380</td>
<td>History of Middle East and Africa</td>
<td>3</td>
</tr>
<tr>
<td>HST-381</td>
<td>History of East Asia</td>
<td>3</td>
</tr>
<tr>
<td>HST-442</td>
<td>World War II</td>
<td>3</td>
</tr>
</tbody>
</table>

**Major Electives for all International Relations, Political Science and Political Science Pre-Law Majors, unless already part of required courses:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO-270</td>
<td>Comparative Economic Systems</td>
<td>3</td>
</tr>
<tr>
<td>ECO-315</td>
<td>Urban Economics and Policy</td>
<td>3</td>
</tr>
<tr>
<td>ECO-340</td>
<td>Globalization and Economic Development</td>
<td>3</td>
</tr>
<tr>
<td>ECO-365</td>
<td>Public Administration and Finance</td>
<td>3</td>
</tr>
<tr>
<td>ECO-454</td>
<td>International Economics</td>
<td>3</td>
</tr>
<tr>
<td>GEO-202</td>
<td>Political and Cultural Geography</td>
<td>3</td>
</tr>
<tr>
<td>HST-300</td>
<td>Western/American Intellectual and Social History</td>
<td>3</td>
</tr>
<tr>
<td>HST-301</td>
<td>American Foreign Relations</td>
<td>3</td>
</tr>
<tr>
<td>HST-302</td>
<td>American Political Parties</td>
<td>3</td>
</tr>
<tr>
<td>HST-400</td>
<td>American Constitutional History</td>
<td>3</td>
</tr>
<tr>
<td>INR-332</td>
<td>International Peace and Security</td>
<td>3</td>
</tr>
<tr>
<td>INR-375</td>
<td>Foreign Policy Analysis</td>
<td>3</td>
</tr>
<tr>
<td>INR-432</td>
<td>Global Governance</td>
<td>3</td>
</tr>
<tr>
<td>MAT-204</td>
<td>Applied Statistics I</td>
<td>3</td>
</tr>
<tr>
<td>MAT-304</td>
<td>Applied Statistics II</td>
<td>3</td>
</tr>
<tr>
<td>MAT-305</td>
<td>Statistics for Social Sciences</td>
<td>3</td>
</tr>
<tr>
<td>POL-200</td>
<td>State and Local Government and Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL-220</td>
<td>Issues in Political Science</td>
<td>3</td>
</tr>
<tr>
<td>POL-230</td>
<td>World Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL-232</td>
<td>Comparative Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL-350</td>
<td>Political Science Practicum</td>
<td>1 to 3</td>
</tr>
<tr>
<td>POL-354</td>
<td>Foreign Governments</td>
<td>3</td>
</tr>
<tr>
<td>POL-365</td>
<td>Religion and Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL-367</td>
<td>Political Thought</td>
<td>3</td>
</tr>
<tr>
<td>POL-371</td>
<td>International Studies</td>
<td>3</td>
</tr>
<tr>
<td>POL-399H</td>
<td>Honors College Thesis-Political Science</td>
<td>3</td>
</tr>
<tr>
<td>POL-401</td>
<td>Political Science Travel Seminar</td>
<td>3</td>
</tr>
<tr>
<td>POL-475</td>
<td>Independent Learning in Political Science</td>
<td>1 to 3</td>
</tr>
</tbody>
</table>

**Declaring and Maintaining an International Relations Major**

In order to pursue International Relations as a first or second major, students need to consult with the coordinator of the Department of History and Political Science and then declare the major in the Residential Academic Services Office. Students majoring in International Relations should strive to maintain a 3.0 or higher cumulative GPA.
International Relations Minor

The International Relations minor enables students with an interest in global engagement to enhance their primary major. This companion program is designed to accommodate students who are not able to complete a full double major, but who see the relevance of global government and politics in their major course of study. Students interested in graduate study should consider a full major in the discipline.

Requirements (21 credits)

<table>
<thead>
<tr>
<th>Common Core: (6 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-100 American Government</td>
</tr>
<tr>
<td>POL-215 Foundations of Political Science</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lower-Division Courses: (6 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-230 World Politics</td>
</tr>
<tr>
<td>POL-232 Comparative Politics</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Upper-Division Courses (9 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A minimum of 9 credit hours of upper-division courses (numbered 300 or higher) offered by the department, and selected from the following:</td>
</tr>
<tr>
<td>ECO-454 International Economics</td>
</tr>
<tr>
<td>HST-301 American Foreign Relations</td>
</tr>
<tr>
<td>INR-332 International Peace and Security</td>
</tr>
<tr>
<td>INR-375 Foreign Policy Analysis</td>
</tr>
<tr>
<td>INR-432 Global Governance</td>
</tr>
<tr>
<td>POL-354 Foreign Governments</td>
</tr>
</tbody>
</table>

Political Science - B.S.

Purpose

The Political Science major, offered by the Department of History and Political Science, enables students to develop skills in both theoretical and practical analysis, understanding, and evaluation of the changing nature, form, and function of governing arrangements, political processes, and the civil-social order. The major is designed to prepare students for one of the numerous careers in domestic government service and political organizations. Additionally, the Political Science major offers preparation toward teaching, research and graduate study for advanced degrees in political science and law (see Political Science Pre-Law (p. 157) section). (Political Science majors desiring to teach in secondary schools need to take a double major in Political Science and Social Studies Education.) The Political Science major often serves as a companion double major with Business, Communication Studies, Criminal Justice, Economics, English, History, Intercultural Studies, Mathematics, Psychology, Philosophy and Theology, Social Studies, Social Work, or Writing.

General Education Competencies

Students majoring in Political Science will complete the following General Education requirements and competencies with the listed courses. Where no course is specified, students are free to choose courses that meet the university requirements.

Communication Competency: COM-100 (division requirement)

Intercultural Competency: GEO-202 (core requirement)

Math Requirement: MAT-112 or equivalent (pre-requisite for Research Methods)

Social Sciences: POL-100 (pre-requisite for some upper division POL and HST courses), ECO-213 (core requirement)

Overview

The Political Science major consists of 33 credit hours in political science and a cognate area of 12 credit hours. The core of the program consists of required courses focusing on fundamental political science concepts and skill formation. The cognate can be a group of courses from a second major or a minor. Otherwise, the cognate credit hours must be completed from major electives, selected by students for professional preparation or personal enrichment.
## Requirements (45 credits)

### Common Core (15 credits)

Courses listed at the 100 or 200 level should be taken in the freshman/sophomore years. Courses 300 and above should be taken in the junior/senior years.

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-100</td>
<td>American Government</td>
<td>3</td>
</tr>
<tr>
<td>POL-215</td>
<td>Foundations of Political Science</td>
<td>3</td>
</tr>
<tr>
<td>ECO-213</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>POL-322</td>
<td>Research Design and Methods in Political Science and Economics</td>
<td>3</td>
</tr>
<tr>
<td>POL-471</td>
<td>Political Science/International Relations Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

### Lower-Division Courses (6 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-200</td>
<td>State and Local Government and Politics</td>
<td>3</td>
</tr>
<tr>
<td>GEO-202</td>
<td>Political and Cultural Geography</td>
<td>3</td>
</tr>
</tbody>
</table>

### Upper-Division Courses (12 credits)

A minimum of 12 credit hours of upper-division courses (numbered 300 or higher) offered by the department and selected from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HST-301</td>
<td>American Foreign Relations</td>
<td>3</td>
</tr>
<tr>
<td>HST-400</td>
<td>American Constitutional History</td>
<td>3</td>
</tr>
<tr>
<td>POL-354</td>
<td>Foreign Governments</td>
<td>3</td>
</tr>
<tr>
<td>POL-355</td>
<td>American Political Processes</td>
<td>3</td>
</tr>
<tr>
<td>POL-365</td>
<td>Religion and Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL-367</td>
<td>Political Thought</td>
<td>3</td>
</tr>
</tbody>
</table>

### Cognate or Major Electives (12 credits)

Twelve credit hour cognate (group of courses from a second major or a minor) OR any courses listed below not previously taken. If the student does not have a second area of study, the major elective must be completed from the courses below:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO-270</td>
<td>Comparative Economic Systems</td>
<td>3</td>
</tr>
<tr>
<td>ECO-315</td>
<td>Urban Economics and Policy</td>
<td>3</td>
</tr>
<tr>
<td>ECO-340</td>
<td>Globalization and Economic Development</td>
<td>3</td>
</tr>
<tr>
<td>ECO-365</td>
<td>Public Administration and Finance</td>
<td>3</td>
</tr>
<tr>
<td>ECO-454</td>
<td>International Economics</td>
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<tr>
<td>GEO-202</td>
<td>Political and Cultural Geography</td>
<td>3</td>
</tr>
<tr>
<td>HST-300</td>
<td>Western/American Intellectual and Social History</td>
<td>3</td>
</tr>
<tr>
<td>HST-301</td>
<td>American Foreign Relations</td>
<td>3</td>
</tr>
<tr>
<td>HST-302</td>
<td>American Political Parties</td>
<td>3</td>
</tr>
<tr>
<td>HST-400</td>
<td>American Constitutional History</td>
<td>3</td>
</tr>
<tr>
<td>INR-332</td>
<td>International Peace and Security</td>
<td>3</td>
</tr>
<tr>
<td>INR-375</td>
<td>Foreign Policy Analysis</td>
<td>3</td>
</tr>
<tr>
<td>INR-432</td>
<td>Global Governance</td>
<td>3</td>
</tr>
<tr>
<td>MAT-204</td>
<td>Applied Statistics I</td>
<td>3</td>
</tr>
<tr>
<td>MAT-304</td>
<td>Applied Statistics II</td>
<td>3</td>
</tr>
<tr>
<td>MAT-305</td>
<td>Statistics for Social Sciences</td>
<td>3</td>
</tr>
<tr>
<td>POL-200</td>
<td>State and Local Government and Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL-220</td>
<td>Issues in Political Science</td>
<td>3</td>
</tr>
<tr>
<td>POL-230</td>
<td>World Politics</td>
<td>3</td>
</tr>
</tbody>
</table>
POL-232 Comparative Politics 3
POL-350 Political Science Practicum 1 to 3
POL-354 Foreign Governments 3
POL-365 Religion and Politics 3
POL-367 Political Thought 3
POL-371 International Studies 3
POL-399H Honors College Thesis-Political Science 3
POL-401 Political Science Travel Seminar 3
POL-475 Independent Learning in Political Science 1 to 3

Declaring and Maintaining a Political Science Major

In order to pursue Political Science as a first or second major, students need to consult with the coordinator of the Department of History and Political Science and then declare a Political Science major in the Registrar's Office. Students majoring in Political Science need to achieve no less than a 2.5 GPA in the major to graduate with a Political Science degree.

Political Science Minor

Purpose

The Political Science minor enables students with an interest in domestic politics to enhance their primary major. This companion program is designed to accommodate students who are not able to complete a full double major, but who see the relevance of government and politics to their major course of study. Students interested in graduate study should consider a full major in the discipline.

Requirements (21 credits)

<table>
<thead>
<tr>
<th>Common Core (6 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-100 American Government 3</td>
</tr>
<tr>
<td>POL-215 Foundations of Political Science 3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lower-Division Courses (6 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-200 State and Local Government and Politics 3</td>
</tr>
<tr>
<td>GEO-202 Political and Cultural Geography 3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Upper-Division Courses (9 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A minimum of 9 credit hours of upper-division courses (numbered 300 or higher) offered by the department and selected from the following:</td>
</tr>
<tr>
<td>HST-301 American Foreign Relations 3</td>
</tr>
<tr>
<td>HST-400 American Constitutional History 3</td>
</tr>
<tr>
<td>POL-354 Foreign Governments 3</td>
</tr>
<tr>
<td>POL-355 American Political Processes 3</td>
</tr>
<tr>
<td>POL-365 Religion and Politics 3</td>
</tr>
<tr>
<td>POL-367 Political Thought 3</td>
</tr>
</tbody>
</table>

Political Science Pre-Law - B.S.

The Political Science Pre-Law major, offered by the Department of History and Political Science, enables students to develop skills in both theoretical and practical analysis, understanding, and evaluation of the American federal system of jurisprudence and the constitutinal nature of the civil-social order, in preparation for the Law School Admissions Test (LSAT).

Purpose

Students majoring in Political Science Pre-Law students are trained in the fundamentals of political science while receiving additional preparation in the foundations of American legal processes and procedures. Elective courses are designed to prepare students for specializations in legal studies. Additionally, students majoring in Political Science Pre-Law are encouraged to take
a second major. The following companion majors are frequently chosen by Pre-Law students: Business, Criminal Justice, Economics, English, History, Psychology, Philosophy and Theology, Social Work, and Writing.

General Education

Students majoring in Political Science Pre-Law will complete the following General Education requirements and competencies with the listed courses. Where no course is specified, students are free to choose courses that meet the university requirements.

Communication Competency: COM-100 (division requirement)
Intercultural Competency: GEO-202 (core requirement)

Math Requirement: MAT-112 or equivalent (pre-requisite for Research Methods)

Social Sciences: POL-100 (pre-requisite for some upper division POL and HST courses), ECO-213 (core requirement)

Overview

The Political Science Pre-Law major consists of 36 credit hours in political science and related fields and a cognate of 12 credit hours. The core of the program consists of required courses focusing on fundamental political and legal concepts and skill formation. The cognate can be a group of courses from a second major or a minor. Otherwise, the cognate credit hours must be completed from major electives, selected by students for professional and LSAT preparation or personal enrichment.

Requirements (48 credits)

Common Core (15 credits)

Courses listed at the 100 or 200 level should be taken in the freshman/sophomore years. Courses 300 and above should be taken in the junior/senior years.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-100</td>
<td>American Government</td>
<td>3</td>
</tr>
<tr>
<td>POL-215</td>
<td>Foundations of Political Science</td>
<td>3</td>
</tr>
<tr>
<td>ECO-213</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>POL-322</td>
<td>Research Design and Methods in Political Science and Economics</td>
<td>3</td>
</tr>
<tr>
<td>POL-471</td>
<td>Political Science/International Relations Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

Lower-Division Courses (9 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-291</td>
<td>Introduction to Law</td>
<td>3</td>
</tr>
<tr>
<td>GEO-202</td>
<td>Political and Cultural Geography</td>
<td>3</td>
</tr>
<tr>
<td>POL-200</td>
<td>State and Local Government and Politics</td>
<td>3</td>
</tr>
</tbody>
</table>

Upper-Division Courses (12 credits)

A minimum of 12 credit hours of upper-division courses (numbered 300 or higher) offered by the department and selected from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HST-301</td>
<td>American Foreign Relations</td>
<td>3</td>
</tr>
<tr>
<td>HST-400</td>
<td>American Constitutional History</td>
<td>3</td>
</tr>
<tr>
<td>POL-354</td>
<td>Foreign Governments</td>
<td>3</td>
</tr>
<tr>
<td>POL-355</td>
<td>American Political Processes</td>
<td>3</td>
</tr>
<tr>
<td>POL-365</td>
<td>Religion and Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL-367</td>
<td>Political Thought</td>
<td>3</td>
</tr>
</tbody>
</table>

Cognate or Major Electives (12 credits)

Twelve credit hour cognate (group of courses from a second major or a minor) OR any courses listed below not previously taken. If the student does not have a second area of study, the major elective must be completed from the courses below:

Major Electives for Pre-Law Majors only:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-210</td>
<td>Business Law</td>
<td>3</td>
</tr>
<tr>
<td>BUS-311</td>
<td>Advanced Business Law</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-358</td>
<td>Criminal Law</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-472</td>
<td>Court Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>
PHL-285 Logic 3
POL-275 Pre-Law Tutorial Study 0 to 1

Students majoring in Political Science Pre-Law must sign up for POL-275 for 0 credits each semester. They may opt to take the tutorial for 1 credit in the semester the Law School Admission Test (LSAT) is completed.

Major Electives for all International Relations, Political Science and Political Science Pre-Law Majors, unless already part of required courses:
- ECO-270 Comparative Economic Systems 3
- ECO-315 Urban Economics and Policy 3
- ECO-340 Globalization and Economic Development 3
- ECO-365 Public Administration and Finance 3
- ECO-454 International Economics 3
- GEO-202 Political and Cultural Geography 3
- HST-300 Western/American Intellectual and Social History 3
- HST-301 American Foreign Relations 3
- HST-302 American Political Parties 3
- HST-400 American Constitutional History 3
- INR-332 International Peace and Security 3
- INR-375 Foreign Policy Analysis 3
- INR-432 Global Governance 3
- MAT-204 Applied Statistics I 3
- MAT-304 Applied Statistics II 3
- MAT-305 Statistics for Social Sciences 3
- POL-200 State and Local Government and Politics 3
- POL-220 Issues in Political Science 3
- POL-230 World Politics 3
- POL-232 Comparative Politics 3
- POL-350 Political Science Practicum 1 to 3
- POL-354 Foreign Governments 3
- POL-365 Religion and Politics 3
- POL-367 Political Thought 3
- POL-371 International Studies 3
- POL-399H Honors College Thesis-Political Science 3
- POL-401 Political Science Travel Seminar 3
- POL-475 Independent Learning in Political Science 1 to 3

Declaring and Maintaining a Political Science Pre-Law Major

Pre-Law students need to consult with the Department of History and Political Science coordinator/Pre-Law advisor and then declare a Political Science Pre-Law major in the Residential Academic Services Office. Pre-Law students are expected to maintain no less than a 3.0 GPA in the Political Science Pre-Law major to graduate with the degree.

Social Studies - B.S. and Social Studies Education - B.S.

Purpose

The Social Studies major is offered by the Department of History and Political Science. The Social Studies major serves primarily as preparation toward teaching social studies in the senior high/junior high/middle schools and also serves as preparation for research and graduate study. Students desiring certified teaching credentials need to declare a Social Studies Education (SSE) major. (See also the Education (p. 191) section of the catalog.) A major in Social Studies Education (SSE) with a minor in Psychology is an excellent combination for those desiring to take a master's degree in counseling and guidance
in order to become guidance counselors in the secondary schools. Social Studies Education (SSE) majors often earn a second major in Economics, History, International Relations, or Political Science.

The Social Studies (SOS) major may be taken without teaching requirements by students who desire a broad exposure to the different fields of social science. This major often serves as a companion double major with Economics, History, International Relations and Political Science.

**General Education Competencies**

Completed in consultation with the School of Teacher Education (if SSE) and in reference to the general education requirements and competencies section under the Division of Social Sciences (p. 148).

**Major Requirements**

The Social Studies Education (SSE) major is 51-57 credit hours and the non-teaching Social Studies (SOS) major is 48 credit hours. The major includes required and elective courses in six social science disciplines: History, Geography, Government, Economics, Psychology and Sociology. Students majoring in either of these programs must complete one year of world history survey (rather than HST 180), one year of regional history survey, and three credit hours of upper-level history electives; American Government, Comparative Politics or World Politics, and six credit hours of political science electives, at least three credit hours of which must be upper-level. Students majoring in SOS will take nine credit hours in one of the following areas: Economics, Sociology, or Psychology as listed below. In order to meet teacher certification requirements, students majoring in SSE will follow a three-discipline or four discipline plan as listed in the Education section of the catalog. SSE majors are required to take an upper-division scholarship quality elective under both the **Historical Perspective** requirement (or HST290 may meet this requirement) and the **Government** requirement. Both the HST and POL upper-division scholarship quality courses will be determined by the SSE content supervisor in coordination with the School of Teacher Education.

**Requirements for the Social Studies (non-education) major (48 credits)**

<table>
<thead>
<tr>
<th>Foundation Course (3 credits)</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>MAT-112 General Statistics</td>
<td>3</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Required (27 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Historical Perspectives (12 credits)</strong></td>
<td></td>
</tr>
<tr>
<td>HST-185 Foundations of Civilization to 1648</td>
<td>3</td>
</tr>
<tr>
<td>HST-190 The West and the World after 1648</td>
<td>3</td>
</tr>
<tr>
<td>HST-290 Making History: Historians, Historical Techniques and Historiography</td>
<td>3</td>
</tr>
<tr>
<td>HST Elective (300 or 400 level)</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose any two of the following four courses:

- HST-211 American Civilization to 1865
- HST-212 American Civilization after 1865
- HST-230 Colonial Latin America
- HST-231 National Latin America

<table>
<thead>
<tr>
<th>Government (12 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>POL-100 American Government</td>
<td>3</td>
</tr>
<tr>
<td>POL-232 Comparative Politics</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>POL-230 World Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL-322 Research Design and Methods in Political Science and Economics</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
</tr>
<tr>
<td>ECO-322 Research Design and Methods in Political Science and Economics</td>
<td>3</td>
</tr>
<tr>
<td>POL Elective</td>
<td>3</td>
</tr>
<tr>
<td>POL Elective (300 or 400 level)</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Geography (3 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GEO-202 Political and Cultural Geography</td>
<td>3</td>
</tr>
</tbody>
</table>
Choose ONE of the following (Economics, Sociology, or Psychology) (9 credits):

**Economics (9 credits)**
- ECO-212 Microeconomics 3
- ECO-213 Macroeconomics 3
- ECO Elective (300 or 400 level) 3

**Sociology (9 credits)**
- SOC-150 Principles of Sociology 3
- SOC-210 Minority Group Relations 3
- SOC Elective 3
- SOC Elective 3
- SOC Elective (300 or 400 level) 3

**Psychology (9 credits)**
- PSY-150 General Psychology 3
- PSY Elective 3
- PSY Elective 3
- PSY Elective (300 or 400 level) 3

**Electives**
Depending on program configuration, take 3-4 upper-division classes from chosen disciplines.
- General Education 52
- Social Studies Courses 36
- Social Studies Electives 12
- Electives 24
- TOTAL: 124

**Declaring and Maintaining a Social Studies Major**
In order to pursue a non-teaching Social Studies (SOS) major, students need to consult with the coordinator of the Department of History and Political Science and then declare a Social Studies (SOS) major in the Registrar's Office. Students majoring in Social Studies must maintain no less than a 2.25 GPA.

**Declaring and Maintaining a Social Studies Education Major**
Students desiring certification to teach social studies in the senior high/junior high/middle schools (grades 5-12) must take a Social Studies Education (SSE) major. In order to pursue a Social Studies Education (SSE) major, students need to consult with the coordinator of the Department of History and Political Science and with the director of secondary education in the School of Teacher Education and then declare a Social Studies Education (SSE) major in the Registrar's Office. Students majoring in Social Studies Education (SSE) must maintain no less than a 2.75 cumulative GPA and no less than a 3.00 major GPA in social studies education.

See the Education section of the catalog for a list of specific courses required for the Social Studies Education Major.

**Latin American and Iberian Studies Minor**
The Divisions of Social Sciences and Modern Language and Literature, along with the School of Theology and Ministry, have cooperated to create an interdisciplinary minor in Latin American and Iberian Studies. This minor is designed to complement the student's primary major and can be tailored to deepen his or her specific cultural knowledge and language skills as preparation for graduate study or for a career in an increasingly diverse workplace. Students have the opportunity to integrate traditional coursework with internships and/or study abroad experiences to apply and appreciate the relevance of course material to their career and the world around them. The flexibility of electives makes this minor useful to students from all majors.

**Minor Requirements**
The minor in Latin American and Iberian Studies consists of a total of 24 credit hours. Eighteen credit hours are core courses from the three sponsoring areas: a one-year survey of Latin America (HST-230, HST-231), an introduction to intercultural studies (INT-220), one year of Spanish to fulfill or add to intermediate-level fluency, and a social science elective from courses having the prefix ECO, HST, INR or POL.
In addition to the 18-credit hour core, students must complete six credit hours of electives from the specified courses listed below or new offerings approved by the program director, one of which must be upper level (numbered 300 or above).

**Mandatory International/Cross-cultural Experience**: Each student, in consultation with his or her advisor, is required to complete an international/cross-cultural experience that provides significant opportunity for interaction in Spanish and offers an academic focus appropriate to the student’s goals. Requires approval by both the student's primary academic advisor and the chair of the hosting division or his or her designate.

## Requirements (24 credits)

### Required Courses (18 credits)

**Intercultural Studies**
- INT-220 Intercultural Relationships 3

**Social Studies**
- HST-230 Colonial Latin America 3
- HST-231 National Latin America 3
- ECO, HST, INR, POL Social Science Elective 3

**Spanish**
- SPA (except SPA-360) Spanish courses to fulfill or add to intermediate-level fluency 6

**International/Cross-cultural Experience**

Prior approval of chair is required (see text above). If a course is taken and it qualifies, it may be included in the above 18 credit hours or the 6 elective credit hours.

### Elective Courses (6 credits)

**At least one elective must be 300 or above**
- ENG-170 Introduction to Linguistics 3
- ICD-210 Introduction to Development 3
- POL-232 Comparative Politics 3
- INT-315 Cross-Cultural Communication of Faith 3
- ECO-340 Globalization and Economic Development 3
- HST-355 Modern Mexico 3
- ICD-360 Development Internship 3 to 9
- ECO-454 International Economics 3
- SPA (except SPA-360) Any Spanish course beyond those taken to meet the core requirement Transfer Credit for Study Abroad

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**Graduate Counseling Division**

**Mission Statement**

The Division of Graduate Counseling is dedicated to training high-quality professionals who are competent to work with diverse populations within their area of specialization. The faculty is dedicated to training and mentoring students within an integrated understanding of Christian faith and professional practice with emphasis on student academic, professional and cultural competence.

**Program Descriptions**

The Master of Arts degree with majors in Counseling prepares counselors who are able to integrate their Christian faith and values with integrity in their practice of counseling. Graduates of the program will be prepared to provide professional service to public agencies, churches, educational settings, para-church organizations, and business and industry settings. To that end, the graduate counseling program offers the following objectives:
1. Students will demonstrate mastery of comprehensive counseling curriculum.
2. Students will demonstrate competence in reading, interpreting, evaluating and applying scholarly research.
3. Students will demonstrate clinical proficiency.
4. Students will demonstrate multicultural awareness in clinical practice.
5. Students will demonstrate professional integrity.
6. Students will demonstrate an ability to integrate faith with the counseling profession.
7. Students will demonstrate proficiency in communication skills.
8. Students will demonstrate proficiency in their selected area of specialization.

The Clinical Mental Health Counseling (p. 167), Marriage and Family Counseling/Therapy (p. 168), and School Counseling (p. 168) programs at Indiana Wesleyan University are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) (5999 Stevenson Ave., Alexandria, VA 22304, 703-823-9800). CACREP is an independent agency recognized by the Council for Higher Education Accreditation to accredit master's and doctoral degree programs in the counseling-related professions. The accreditation runs through October 31, 2021. (Note: The Clinical Mental Health Counseling program is currently accredited under the 2001 standards for Community Counseling as a Community Counseling program. The current curriculum is designed to meet the 2009 standards, which combined Community Counseling and Mental Health Standards into standards for Clinical Mental Health Counseling programs). The Marriage and Family Counseling/Therapy program is currently pursuing accreditation through the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE) and will receive the final determination in the spring of 2015. The School Counseling program is accredited by the National Council of Accreditation for Teacher Education (NCATE). The School Counseling program is also approved by the Indiana Professional Standards Board and the Ohio Board of Regents with plans to seek approval from other states. Starting in the fall of 2013, the School Counseling program transitioned from a traditional to a blended instructional format.

The Community Counseling (p. 166) program requires the completion of 48 semester hours, the Clinical Mental Health Counseling program requires 60 semester hours, the Marriage and Family Counseling/Therapy program requires 60 semester hours, and the School Counseling program requires 48 semester hours. Each of these majors require a supervised practicum and internships. The 60-hour programs meet the requirements for Licensed Mental Health Counselor or Licensed Marriage and Family Therapist in Indiana.

The Division of Graduate Counseling also offers majors in Addictions Counseling (p. 166) and Student Development Administration (p. 169). The purpose and goal of the Addictions Counseling major is to educate students and returning professionals in the competency and practice of addictions sciences. This major seeks to be a world-class program of "science to service" with a relevant Christian perspective of hope and healing. The program has been granted Provider Status by the National Association of Alcohol and Drug Abuse Counselors (NAADAC) and the NAADAC State affiliate, the Indiana Association for Addiction Professionals (IAAP). Upon completion of the degree, students will be eligible to take the NAADAC/IAAP exam for the national Master Addiction Counselor (MAC) and state Indiana Certified Addictions Counselor I or II (ICAC I, II) certification.

The M.A. in Student Development Administration prepares students for careers in the student development professions in the settings of higher education. The program uses a student-focused approach by applying skills and techniques in order to build and maintain life-impacting relationships with college students. The program follows the Professional Competency Areas for Student Affairs Practitioners established by the ACPA (College Student Educators International) and NASPA (Student Affairs Administrators in Higher Education) associations. This program can be completed entirely online or in combination with available onsite courses on the Marion and Indianapolis-West campuses.

Students with a master’s degree with a major in counseling who do not meet the requirements for Indiana state licensure may complete the academic requirements through Indiana Wesleyan University’s Graduate Counseling program. See Certificate Programs (p. 169). Those interested in this option should call 765-677-2970 or 866-468-6498 for more information.

**Admission to Graduate Studies in Counseling**

The admission requirements are:

1. A baccalaureate degree from an accredited college or university, or an institution accredited by the Association for Biblical Higher Education.
2. An undergraduate grade point average of at least 3.0 on a 4.0 scale from the baccalaureate degree-granting institution at which at least 30 hours was completed.

3. Six semester hours in undergraduate psychology of which three semester hours must be in Abnormal Psychology.

4. Six semester hours in Bible (Old and New Testament) or passage of the Bible exam administered by the Graduate Counseling Department.

Students may take any of the undergraduate courses at Indiana Wesleyan University and be admitted on a conditional basis. All prerequisites must be completed within the first twelve hours of coursework.

5. Graduate Record Exam (GRE) taken within five years of application to the program. A typewritten autobiography, philosophy of counseling, and supplemental application. Verbal (V) score of at least 146/400 (new/old scoring) is required. Successful graduate coursework may be substituted for the GRE.

6. An official transcript from each undergraduate and graduate institution attended.

7. A background check.

8. Three recommendations – at least one from a professor and one from a supervisor/professional.

9. Applicants whose application documents demonstrate potential for success in the Graduate Program in Counseling will be invited to participate in a personal interview.

*The graduate admissions committee retains the right to waive an admission requirement for special circumstances.

**Prerequisites for Graduate Studies in Counseling**

The following prerequisites must be completed before completing 12 semester hours of counseling courses:

1. Six semester hours in undergraduate psychology of which three semester hours must be in Abnormal Psychology.

2. Six semester hours in Bible (Old and New Testament) or passage of the Bible exam administered by the Graduate Counseling Department.

3. Students may take any of the undergraduate courses at Indiana Wesleyan University and be admitted on a conditional basis. All prerequisites must be completed within the first twelve hours of coursework.

**Programs in Graduate Studies in Counseling**

All students who obtain a Master of Arts degree with a major in Counseling from Indiana Wesleyan University must complete either 48 or 60 hours of study. Students who major in Student Development Administration are required to complete a minimum of 36 hours of study. For the majors in Addictions Counseling, Community Counseling, and School Counseling, 48 semester hours of graduate studies are required. Sixty semester hours of graduate studies are required for completion of the Clinical Mental Health Counseling and Marriage and Family Counseling/Therapy. Programs of study in the majors of Clinical Mental Health Counseling, Marriage and Family Counseling/Therapy, and School Counseling consist of the following components: core courses, clinical experiences, and specialization courses. In contrast, the programs of study in Addictions Counseling and Student Development Administration consist of a unique set of core courses as well as clinical experiences. The School Counseling Program and the Addictions Counseling Program are delivered in a blended format and require two intensives while the Student Development Administration is delivered entirely online. Each of these programs of study is described in greater detail below.

**Student Progression Policy for the Division of Graduate Counseling**

Students are evaluated by faculty upon completion of their initial nine hours of graduate study. This evaluation includes: current GPA, performance on specific courses and assignments, written and communication skills, and overall style of interactions with faculty, staff, and peers within the program. In addition, students are evaluated by a core faculty member prior to the beginning of the practicum class. This evaluation includes: ability to perform a basic listening skills sequence and establishment of therapeutic relationships, appropriate responses to supervision, and basic conceptualization of clients in their caseloads. Students are evaluated again during their final internship. This evaluation includes: evaluation of the student’s counseling skills including assessment, diagnosis, and treatment of clients, record keeping, information and referral, and familiarity with professional activities and resources. These evaluations are used to identify specific strengths and weaknesses and readiness to enter the counseling field. In addition, students must successfully complete comprehensive exams for the core curriculum, program, and multicultural proficiency.
To remain in good standing within the program, students are expected to maintain specific academic and professional standards. Students must maintain a cumulative GPA of at least 3.0. Students whose cumulative GPA falls below 3.0 will be placed on academic probation. Furthermore, students may be suspended from the program if their cumulative GPA is not 3.0 or above upon completion of the following semester.

Students may choose to not register for one semester and remain in good standing. However, if a student does not register for two or more consecutive semesters, he or she will be considered inactive. In such cases, students must seek readmission in order to resume work in the program.

Coursework, practica and internships provide both students and faculty opportunities to determine “professional goodness-of-fit.” In addition to assessing academic performance, faculty utilize these times to evaluate students’ suitability for the counseling profession. Students who do not possess characteristics deemed as essential for counselors will be asked to develop, in collaboration with faculty, remedial plans of correction. Such plans might include referrals for individual counseling to address specific identified issues. In cases where remedial plans are unsuccessful or inappropriate, the student will be asked to withdraw from the program. In such cases, career services will be made available to assist such persons in finding a more appropriate vocational direction.

Violations of University Community Lifestyle Expectations which are negatively impacting other students, classes, practica, internship, or the reputation of the university will be dealt with on an individual basis in collaboration between the student and faculty member. The Division Chair or other appropriate academic leaders may be included at the request of the student or faculty member.

Students admitted to the Graduate Studies in Counseling at Indiana Wesleyan University are expected to behave in a professional and ethical manner. Failure to conform to acceptable standards of behavior in classes, practica or internships is considered cause for disciplinary action up to and including dismissal from the program. Once admitted to the program, non-academic cause for dismissal includes, but is not limited to:

1. Behavior that is prohibited under the ethical standards and practices of the American Counseling Association (ACA), American Mental Health Counselors Association (AMHCA), NAADAC/IAAP, American Association of Marriage and Family Therapy (AAMFT), American School Counselors Association (ASCA) National Association of Student Personnel Association (NASPA), Association of College Personnel Administrators (ACPA) and/or the Counselor Licensure laws in the state of Indiana.

2. Indecent or malicious behavior and disrespect directed toward instructors, supervisors, administrators or fellow students; use of profanity or verbal/physical intimidation toward others; failure to follow reasonable instructions; or any form of sexual harassment.

3. Use of deceit or fraud, academic or otherwise, to gain admission to or in any activity within the program.

4. Conviction of a felony (e.g. offenses involving possession, sale or consumption of a controlled substance, sexual transgression).

5. Conviction for a misdemeanor offense committed during or related to the practice of any counseling procedure or activity.

Admission to Student Development Administration

The admission requirements are:

1. A baccalaureate degree from an accredited college or university, or an institution accredited by the Association for Biblical Higher Education.

2. An undergraduate grade point average of at least 3.0 on a 4.0 scale from the baccalaureate degree-granting institution at which at least 30 hours was completed.

3. Six semester hours in psychology of which three semester hours must be in Life Span Development or Developmental Psychology (preferred) or Abnormal Psychology.

4. Six semester hours in Bible (Old and New Testament). Students may take any of the undergraduate courses at Indiana Wesleyan University and be admitted on a conditional basis until all prerequisites are satisfactorily completed.

5. A completed application form for admission to the IWU Student Development Administration program.

6. An official transcript from each undergraduate and graduate institution attended.

7. Three recommendations – at least one from a professor and one from a supervisor/professional.
8. Applicants whose application documents demonstrate potential for success in Student Development Administration will be invited to participate in a personal interview.

*The graduate admissions committee retains the right to waive an admission requirement for special circumstances.

**Prerequisites for Student Development Administration**

The following prerequisites must be completed before completing 12 semester hours of student development courses:

1. Six semester hours in Psychology, which must include three hours of Developmental Psychology (preferred) or Abnormal Psychology.

2. Six semester hours in Bible (Old and New Testament), or passage of the Departmental Bible exam.

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**Addictions Counseling**

**Requirements (48 credits)**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNS-511 Issues in Addiction Recovery</td>
<td>3</td>
</tr>
<tr>
<td>CNS-535 Theories and Treatment of Addiction</td>
<td>3</td>
</tr>
<tr>
<td>CNS-502 Multicultural Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-503 Theory and Techniques in the Helping Relationship</td>
<td>3</td>
</tr>
<tr>
<td>CNS-504 Theory and Techniques in Group Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-506 Appraisal of Individuals</td>
<td>3</td>
</tr>
<tr>
<td>CNS-507 Research and Evaluation of Methods and Practice</td>
<td>3</td>
</tr>
<tr>
<td>CNS-508 Legal, Ethical and Professional Issues</td>
<td>3</td>
</tr>
<tr>
<td>CNS-509 Integration of the Theory and Practice of Christian Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-512 Psychopharmacology</td>
<td>3</td>
</tr>
<tr>
<td>CNS-533 Psychopathology</td>
<td>3</td>
</tr>
<tr>
<td>CNS-545 Counseling Addicted Families</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Clinical Experiences</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNS-550 Supervised Practicum</td>
<td>3</td>
</tr>
<tr>
<td>CNS-551 Supervised Internship and</td>
<td>3</td>
</tr>
<tr>
<td>CNS-552 Supervised Internship and Elective</td>
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</tr>
</tbody>
</table>

For fulfillment of the academic requirements for LMHC licensure in the state of Indiana, the following additional courses must be successfully completed: CNS-501, CNS-505, CNS-522, CNS-523, CNS-524, and CNS-554.

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**Community Counseling**

**Requirements (48 credits)**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNS-501 Human Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>CNS-502 Multicultural Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-503 Theory and Techniques in the Helping Relationship</td>
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</tr>
<tr>
<td>CNS-504 Theory and Techniques in Group Counseling</td>
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</tr>
<tr>
<td>CNS-505 Theory and Techniques in Career Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-506 Appraisal of Individuals</td>
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</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
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<td>-------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>CNS-507</td>
<td>Research and Evaluation of Methods and Practice</td>
</tr>
<tr>
<td>CNS-508</td>
<td>Legal, Ethical and Professional Issues</td>
</tr>
<tr>
<td>CNS-509</td>
<td>Integration of the Theory and Practice of Christian Counseling</td>
</tr>
</tbody>
</table>

**Clinical Experiences**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNS-550</td>
<td>Supervised Practicum</td>
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<td>CNS-551</td>
<td>Supervised Internship</td>
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</tr>
<tr>
<td>CNS-552</td>
<td>Supervised Internship</td>
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</table>

**Specialization Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNS-522</td>
<td>Foundations in Clinical Mental Health Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-523</td>
<td>Clinical Mental Health Assessment and Intervention</td>
<td>3</td>
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</tbody>
</table>

**Electives**

<table>
<thead>
<tr>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>Electives</td>
</tr>
</tbody>
</table>

*Please note that this degree does not prepare the student for licensure in Indiana. It is primarily for the student who desires a master’s degree in counseling but does not need to be licensed.*

**Clinical Mental Health Counseling**

**Requirements (60 credits)**

<table>
<thead>
<tr>
<th>Core Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNS-501</td>
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<tr>
<td>CNS-502</td>
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<tr>
<td>CNS-503</td>
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<td>CNS-504</td>
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<td>CNS-508</td>
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**Clinical Experiences**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CNS-550</td>
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<td>CNS-551</td>
<td>Supervised Internship</td>
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<td>CNS-552</td>
<td>Supervised Internship</td>
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</tr>
<tr>
<td>CNS-554</td>
<td>Advanced Internship</td>
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**Specialization Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNS-511</td>
<td>Issues in Addiction Recovery</td>
<td>3</td>
</tr>
<tr>
<td>CNS-512</td>
<td>Psychopharmacology</td>
<td>3</td>
</tr>
<tr>
<td>CNS-522</td>
<td>Foundations in Clinical Mental Health Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-523</td>
<td>Clinical Mental Health Assessment and Intervention</td>
<td>3</td>
</tr>
<tr>
<td>CNS-524</td>
<td>Ecological Counseling and Prevention</td>
<td>3</td>
</tr>
<tr>
<td>CNS-533</td>
<td>Psychopathology</td>
<td>3</td>
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</tbody>
</table>

**Elective**

<table>
<thead>
<tr>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>Elective</td>
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</tbody>
</table>
## Marriage and Family Counseling/Therapy

### Requirements (60 credits)

Minimum length 2 1/2 years; Maximum length 6 years

#### Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNS-501</td>
<td>Human Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>CNS-502</td>
<td>Multicultural Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-503</td>
<td>Theory and Techniques in the Helping Relationship</td>
<td>3</td>
</tr>
<tr>
<td>CNS-504</td>
<td>Theory and Techniques in Group Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-505</td>
<td>Theory and Techniques in Career Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-506</td>
<td>Appraisal of Individuals</td>
<td>3</td>
</tr>
<tr>
<td>CNS-507</td>
<td>Research and Evaluation of Methods and Practice</td>
<td>3</td>
</tr>
<tr>
<td>CNS-508</td>
<td>Legal, Ethical and Professional Issues</td>
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<tr>
<td>CNS-509</td>
<td>Integration of the Theory and Practice of Christian Counseling</td>
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</table>

#### Clinical Experiences

<table>
<thead>
<tr>
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<td>CNS-551</td>
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<td>CNS-552</td>
<td>Supervised Internship</td>
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<tr>
<td>CNS-554</td>
<td>Advanced Internship</td>
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</table>

#### Specialization Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CNS-520</td>
<td>Sexuality, Intimacy and Gender</td>
<td>3</td>
</tr>
<tr>
<td>CNS-533</td>
<td>Psychopathology</td>
<td>3</td>
</tr>
<tr>
<td>CNS-541</td>
<td>Foundations of Marriage and Family Therapy</td>
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</tr>
<tr>
<td>CNS-542</td>
<td>Major Models of MFT I: Theory Assessment, and Application</td>
<td>3</td>
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<tr>
<td>CNS-543</td>
<td>Major Models of MFT II: Theory Assessment, and Application</td>
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<tr>
<td>CNS-546</td>
<td>Major Models of MFT III: Theory Assessment, and Application Elective</td>
<td>3</td>
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</table>

### School Counseling

#### Requirements (48 credits)

#### Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNS-501</td>
<td>Human Growth and Development</td>
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<td>CNS-502</td>
<td>Multicultural Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-503</td>
<td>Theory and Techniques in the Helping Relationship</td>
<td>3</td>
</tr>
<tr>
<td>CNS-504</td>
<td>Theory and Techniques in Group Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-505</td>
<td>Theory and Techniques in Career Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CNS-506</td>
<td>Appraisal of Individuals</td>
<td>3</td>
</tr>
<tr>
<td>CNS-507</td>
<td>Research and Evaluation of Methods and Practice</td>
<td>3</td>
</tr>
</tbody>
</table>
CNS-508  Legal, Ethical and Professional Issues  3  
CNS-509  Integration of the Theory and Practice of Christian Counseling  3  

**Clinical Experiences**  
CNS-550  Supervised Practicum  3  
CNS-551  Supervised Internship  3  
CNS-552  Supervised Internship  3  

**Specialization Courses**  
CNS-519  Theories and Techniques of School Counseling I  3  
CNS-527  Child and Adolescent Development and Treatment  3  
CNS-529  Theories and Techniques of School Counseling II  3  
Elective  3  

**Student Development Administration**  

### Requirements (36 credits)

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SDC-509</td>
<td>Administration and Finance in Higher Education  3</td>
</tr>
<tr>
<td>SDC-510</td>
<td>The College Student  3</td>
</tr>
<tr>
<td>SDC-501</td>
<td>History of Higher Education  2</td>
</tr>
<tr>
<td>SDC-525</td>
<td>Special Topics in Student Life Administration  3</td>
</tr>
<tr>
<td>SDC-518</td>
<td>Legal and Ethical Issues in Student Development  2</td>
</tr>
<tr>
<td>CNS-502</td>
<td>Multicultural Counseling  3</td>
</tr>
<tr>
<td>CNS-503</td>
<td>Theory and Techniques in the Helping Relationship  3</td>
</tr>
<tr>
<td>CNS-504</td>
<td>Theory and Techniques in Group Counseling  3</td>
</tr>
<tr>
<td>SDC-515</td>
<td>Career Counseling for Student Development  2</td>
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<tr>
<td>CNS-506</td>
<td>Appraisal of Individuals  3</td>
</tr>
<tr>
<td>SDC-551</td>
<td>Supervised Internship - Student Development  3</td>
</tr>
<tr>
<td>SDC-552</td>
<td>Supervised Internship - Student Development  3</td>
</tr>
<tr>
<td>CNS-507</td>
<td>Research and Evaluation of Methods and Practice  3</td>
</tr>
</tbody>
</table>

**Certificate Programs**

The Graduate Studies in Counseling programs offer certificates to persons seeking specialized academic preparation in one of the major areas of study offered by the program, but who do not desire or require degree completion at Indiana Wesleyan University.

**Objectives of Certificate Programs:**

1. Students will demonstrate proficiency in their selected area of specialization (e.g., School Counseling, Clinical Mental Health Counseling, Addictions Counseling, Marriage and Family Counseling/Therapy).

2. Student meets learning objectives specified in his/her plan of study.
Addictions Counseling Certificate

An Addictions Counseling Certificate is available for students presently enrolled in non-IWU graduate counseling programs and whose program does not offer sufficient coursework in addictions counseling. Such students can enroll in the Addictions Certificate Program and obtain specialized training in addictions counseling to enhance their academic training to better meet their professional goals.

Admission Requirements for Addictions Counseling Certificate include:

1. A baccalaureate degree from an accredited college or university, or an institution accredited by the Association for Biblical Higher Education.
2. An undergraduate GPA of at least 3.0 on a 4.0 scale from the baccalaureate degree-granting institution at which at least 30 semester hours was completed.
3. A completed application form for admission to the IWU Graduate Studies in Counseling Certificate Program.
4. If graduate work has been attempted, all transcripts must be submitted, and a minimum GPA of 3.0 earned.
5. A letter clearly stating reason(s) for seeking admission into the certificate program.
6. In those cases where the applicant is seeking to fulfill requirements for any licensure/certification, identification of a specific plan of study for any license/certification process is the responsibility of the applicant.

Exit Requirements include:

1. Successful completion of all coursework identified on certificate plan of study.
2. All course grades at or above level of "C+.
3. Overall cumulative GPA of 3.0.

Requirements

Addictions Counseling Certificate – Required Courses:

- CNS-511 Issues in Addiction Recovery 3
- CNS-512 Psychopharmacology 3
- CNS-533 Psychopathology 3
- CNS-535 Theories and Treatment of Addiction 3
- CNS-545 Counseling Addicted Families 3

Post Master’s Certificate

This certificate is for persons who have already attained a Master of Arts degree in a counseling-related program, but whose degree program and/or post-graduate clinical experiences do not meet specific state licensure or national certification requirements. In such cases, program faculty collaborate with the student to develop a specific program of study that seeks to fulfill the identified academic requirements. It is the responsibility of the student to provide evidence identifying the specific academic content or coursework required by the particular credentialing entity. This evidence is typically discovered through the student’s consultation with the particular licensure/certification board.

Admission Requirements include:

1. A master's degree from an accredited college or university, or an institution accredited by the Association for Biblical Higher Education.
2. A graduate GPA of at least 3.0 on a 4.0 scale from the graduate degree-granting institution from which at least 30 semester hours were completed.
3. A completed application form and all required documents for admission to the IWU Graduate Studies in Counseling Certificate Program.
4. A letter of intent clearly stating reason(s) for seeking admission into the certificate program.
5. In those cases where the applicant is seeking to fulfill requirements for any licensure/certification, identification of a specific plan of study (typically 15-18 credit hours) for any license/certification process is the responsibility of the applicant.

6. Students seeking licensure for Clinical Mental Health Counseling, Marriage & Family Therapy/Counseling, and Addictions Counseling, need to submit an application for licensure to the Professional Licensing Agency or respective state licensing board, and provide the letter received from the board specifying content area deficiencies.

7. If clinical hours (practicum and/or internship) are needed, the student must demonstrate evidence of entry-level proficiency in the delivery of counseling services. This is accomplished by presenting a recorded sample of the applicant's direct service to a client and a reference from a qualified supervisor. This tape and reference will be reviewed by the Graduate Counseling Director of Clinical Training and be considered in the admission process.

Exit Requirements include:

1. Successful completion of all coursework identified on certificate plan of study.
2. All course grades at or above level of "C+.
3. Overall cumulative GPA of 3.0.
School of Teacher Education

Purpose

The School of Teacher Education (SoTE), in partnership with other departments in the University, offers professional education courses and programs designed to prepare students to become teachers of excellence for elementary and senior high/junior high/middle schools in both public and private school arenas. The faculty at Indiana Wesleyan University believes teacher education is a campus-wide responsibility. As a product of this cooperative perspective, the Teacher Education Program is a collaborative partnership between general education, subject matter, and professional education programs. The IWU Teacher Education Program is accredited by the Council for Accreditation of Educator Preparation (CAEP) and is a member of the American Association of Colleges for Teacher Education (AACTE).

Teacher Education Programs

Majors leading to teacher certification are available in three areas: elementary education, secondary education, and exceptional needs education. These majors include:

Elementary Education (K-6 Certification)
- Elementary Education (p. 174)
- Elementary Education/Exceptional Needs Education (p. 176)

Secondary Education (P-12 Certification)
- Music Education: Choral (p. 186)
- Music Education: Instrumental (p. 186)
- Music Education: Choral, General, and Instrumental (p. 186)
- Physical and Health Education (p. 188)
- Spanish Education (p. 193)
- TESOL Education (p. 194)
- Visual Arts Education (p. 196)

Secondary Education (5-12 Certification)
- Biology Education (p. 190)
- Chemistry Education (p. 190)
- English Education (p. 184)
- Mathematics Education (p. 185)
- Physical and Health Education (p. 188)
- Social Studies Education (p. 191)
- Science Education (Biology/Chemistry) (p. 190)
- Visual Arts Education (p. 196)

Exceptional Needs Education
- Exceptional Needs: P-12 (p. 197)

Severe and Profound certification may be added to each exceptional needs major upon additional coursework. (p. 197)

Teacher Education Program

The courses in the Teacher Education Program provide a social, philosophical, psychological and historical framework in which students can develop a personal philosophy of teaching. The Indiana Wesleyan University Teacher Education Program's knowledge base model, “Teacher as Decision Maker,” emphasizes decision-making within eight domains: (1) Content/subject matter expertise; (2) Personal development (morals and ethics); (3) Professional development; (4) Rights and responsibilities; (5) Methodology; (6) Management of time, classroom and behaviors; (7) Communication; and (8) Global and multicultural perspectives.

Admission to the Teacher Education Program

Students are eligible to make application for admission to the Teacher Education Program at the completion of 29 semester hours, including one course completed at IWU. Additional requirements:

1. Cumulative GPA of 2.75 and a 3.0 in each teaching major, including teacher education courses. All professional education courses completed with a grade of C- or less must be repeated.

2. Meet basic skills competencies required by the Indiana Department of Education.
3. Formal application (available in the Teacher Education Office).
4. Gateway 1 Dispositions Assessment form.
5. Teacher Education Program portfolio.
6. Formal interview.

Students who are denied admission may follow the appeals process as outlined in the Teacher Education Program Handbook.

**Admission to Student Teaching**

The student teaching experience is a 16-week semester course in which students refine their skills gained throughout the Teacher Education Program. This capstone experience is composed of two eight-week placements (or one 16-week placement in special circumstances) in which students fully engage in teaching.

_Cross-cultural Student Teaching Placements._ With the approval of the Teacher Education Committee, students may opt for an eight-week experience in a local school and eight weeks in an overseas or cross-cultural placement. These student teaching placements are available, providing the pre-service teacher the opportunity for a more diverse global perspective on teaching.

Applications for student teaching must be submitted to the Office of Teacher Education by November 1 of the year prior to the student teaching semester (12-15 months in advance of the student teaching experience). To qualify for the student teaching semester, the student must be fully accepted into the Teacher Education Program, have attained senior status, have completed the prerequisite professional courses, and have completed at least three-fourths of the hours required for the major.

Student teaching admission requirements:

1. Cumulative GPA of 2.75 and a 3.0 in each teaching major, including teacher education courses. (NOTE: College of Arts and Sciences GPA requirements apply at program completion and graduation.)
2. Formal application (available in the Office of Teacher Education). The following documents must accompany the student teaching application.
3. Revised autobiography.
4. Revised philosophy of education.
5. Current degree audit and transcript.
6. Dispositions assessment forms.
7. Lesson plan.

Once the above qualifications are met, the candidates' names are submitted to the divisions for review and to the Vice President for Student Development. The application is then voted upon for approval. Students denied admission to the student teaching semester, may appeal the decision through a process as outlined in the Teacher Education Program Handbook.

Once admitted, the student must exhibit professional demeanor both in university courses and in clinical field placements, and remain a positive role model for both the University and the Teacher Education Program.

**Teacher Certification**

Content-knowledge tests are required for teacher certification in the state of Indiana. One hundred percent of students who completed the Teacher Education Program in 2011-2012 passed their Praxis II certification tests.

Documents for Indiana Teacher Certification should be filed with the Office of Teacher Education as soon after graduation as possible. Necessary information on the certification process is available in the Teacher Certification Office.

**Integration of Faith and Learning**

The eight domains of the Teacher as Decision Maker conceptual framework are integrated in the context of faith and learning as students discover the relationship between teaching and biblical principles.

The program integrates liberal arts education, content-specific coursework, and clinical field placements to provide the student with teaching situations that allow the theory presented within the university classroom to become applied knowledge within the world of the practitioner. All professors within the Teacher Education Program have had classroom experience and continue to work closely with current practicing teachers.
Field Placements

Field experiences for all education majors begin in the freshman year, with tutoring and mentoring activities in school-like settings. Sophomore-year experiences build on this foundation in area schools and classrooms. An observation and participation field experience is required of all elementary and secondary education majors in May of the freshman or sophomore year. (This experience is not a requirement of the Exceptional Needs major, the Elementary Education/Exceptional Needs double major, and the Physical and Health Education major.) Junior-year field experiences require students to teach and spend up to 180 clock hours in classrooms in area schools.

**Elementary Education (K-6 Certification)**

**Elementary Education - B.S. with Minors and Concentrations**

<table>
<thead>
<tr>
<th>General Education (43-46 credits)</th>
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<tbody>
<tr>
<td><strong>Required Courses</strong></td>
</tr>
<tr>
<td>THE-101 Theology of Christian Life</td>
</tr>
<tr>
<td><strong>Humanities Core (12 credits)</strong></td>
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<tr>
<td>ENG-180 Humanities World Literature</td>
</tr>
<tr>
<td>HST-180 Humanities World Civilization</td>
</tr>
<tr>
<td>MUS-180 Humanities Fine Arts</td>
</tr>
<tr>
<td>PHL-180 Humanities Philosophy</td>
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<tr>
<td><strong>Biblical Literature (6 credits)</strong></td>
</tr>
<tr>
<td>BIL-101 Old Testament Survey</td>
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<tr>
<td>BIL-102 New Testament Survey</td>
</tr>
<tr>
<td><strong>Advanced Writing or Literature</strong></td>
</tr>
<tr>
<td>Advanced Writing or Literature met by EDU-365 Children's Literature.</td>
</tr>
<tr>
<td><strong>Health and Wellness (2 credits)</strong></td>
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<tr>
<td>PHE-101 Concepts of Health and Wellness</td>
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<tr>
<td>PHE Activity Elective</td>
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<tr>
<td><strong>Social Science and Psychology (9 credits)</strong></td>
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<tr>
<td>PSY-150 General Psychology</td>
</tr>
<tr>
<td>HST-103 Recent History and Politics</td>
</tr>
<tr>
<td>or HST-211 American Civilization to 1865</td>
</tr>
<tr>
<td>or HST-212 American Civilization after 1865</td>
</tr>
<tr>
<td>SOC-150 Principles of Sociology</td>
</tr>
<tr>
<td><strong>Science/Mathematics (11 credits)</strong></td>
</tr>
<tr>
<td>SCI-201 Integrated Earth/Life Science (with Lab)</td>
</tr>
<tr>
<td>MAT-111 Mathematics for Elementary Teachers</td>
</tr>
<tr>
<td><strong>Competencies and Proficiencies (0-3 credits)</strong></td>
</tr>
<tr>
<td>Writing Competency (ENG-120)</td>
</tr>
<tr>
<td>Speech Competency (EDU-290 + EDU-491)</td>
</tr>
<tr>
<td>Intercultural Competency (EDU-290 + EDU-491)</td>
</tr>
</tbody>
</table>
### Elementary Education Courses (67 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-130</td>
<td>American Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU-200</td>
<td>Educational Technology</td>
<td>1 to 2</td>
</tr>
<tr>
<td>EDU-295</td>
<td>Elementary School Observation/Participation (k-6)</td>
<td>1 to 3</td>
</tr>
<tr>
<td>EDU-245</td>
<td>Foundations of Literacy: Phonemic Awareness and Phonics</td>
<td>3</td>
</tr>
<tr>
<td>EDU-271</td>
<td>Foundations in Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>EDU-290</td>
<td>Elementary Education in a Pluralistic Society</td>
<td>3</td>
</tr>
<tr>
<td>PHE-260</td>
<td>Health, Physical Activity, and Human Movement</td>
<td>3</td>
</tr>
<tr>
<td>PSY-251</td>
<td>Child Development</td>
<td>3</td>
</tr>
<tr>
<td>PSY-276</td>
<td>Psychology of the Exceptional Learner</td>
<td>3</td>
</tr>
</tbody>
</table>

**Content Literacy Block-Gray:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-218</td>
<td>Critical Issues in Education</td>
<td>1 to 3</td>
</tr>
<tr>
<td>EDU-355</td>
<td>Social Studies Methods</td>
<td>3</td>
</tr>
<tr>
<td>EDU-365</td>
<td>Children's Literature</td>
<td>3</td>
</tr>
<tr>
<td>EDU-373</td>
<td>Elementary Field Experience - Gray</td>
<td>1 to 2</td>
</tr>
<tr>
<td>EDU-386</td>
<td>Assessment in Elementary Education</td>
<td>3</td>
</tr>
</tbody>
</table>

**Content Literacy Block-Red:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-218</td>
<td>Critical Issues in Education</td>
<td>1 to 3</td>
</tr>
<tr>
<td>EDU-292</td>
<td>Fine Arts for Elementary Teacher</td>
<td>3</td>
</tr>
<tr>
<td>EDU-306</td>
<td>Mathematics Methods and Materials</td>
<td>3</td>
</tr>
<tr>
<td>EDU-354</td>
<td>Literacy Methods</td>
<td>4</td>
</tr>
<tr>
<td>EDU-356</td>
<td>Science Methods</td>
<td>3</td>
</tr>
<tr>
<td>EDU-391</td>
<td>Elementary Field Experience - Red Clinical</td>
<td>1 to 2</td>
</tr>
</tbody>
</table>

**Student Teaching:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-491</td>
<td>Supervised Student Teaching in Elementary School (k-6)</td>
<td>15</td>
</tr>
<tr>
<td>EDU-495</td>
<td>Student Teaching Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

Elementary majors may choose one of the following minors or concentrations to fulfill Indiana teacher certification requirements:

- Language Arts Minor for Elementary Education (p. 178)
- Mathematics Minor for Elementary Education (p. 178)
- Science Minor for Elementary Education (p. 178)
- World Language and Culture Minor for Elementary Education (p. 179)
- Mathematics Concentration (p. 180)
- Science Concentration (p. 181)
- Social Studies Concentration (p. 181)
- World Language and Culture Concentration (p. 182)
- Exceptional Needs Minor for Elementary Education (p. 177)
- Exceptional Needs Concentration (p. 180)
- Language Arts Concentration (p. 180)
- TESOL Concentration (p. 183)
### General Education (43-46 credits)

#### Required Courses
- THE-101 Theology of Christian Life 3

#### Humanities Core (12 credits)
- ENG-180 Humanities World Literature 3
- HST-180 Humanities World Civilization 3
- MUS-180 Humanities Fine Arts 3
- PHL-180 Humanities Philosophy 3

#### Biblical Literature (6 credits)
- BIL-101 Old Testament Survey 3
- BIL-102 New Testament Survey 3

#### Advanced Writing or Literature
Advanced Writing or Literature met by EDU-365 Children's Literature.

#### Health and Wellness (2 credits)
- PHE-101 Concepts of Health and Wellness 1
- PHE Activity Elective 1

#### Social Science and Psychology (9 credits)
- PSY-150 General Psychology 3
- HST-103 Recent History and Politics 3
  - or
- HST-211 American Civilization to 1865 3
  - or
- HST-212 American Civilization after 1865 3
- SOC-150 Principles of Sociology 3

#### Science/Mathematics (11 credits)
- SCI-201 Integrated Earth/Life Science (with Lab) 4
  - Physical Science Elective 4
- MAT-111 Mathematics for Elementary Teachers 3

#### Competencies and Proficiencies (0-3 credits)
- Writing Competency (ENG-120) 0-3
- Speech Competency (EDU-290 + EDU-491)
- Intercultural Competency (EDU-290 + EDU-491)

#### Elementary/Exceptional Needs Courses (81-87 credits)
- EDU-130 American Education 3
- EDU-200 Educational Technology 1
- EDS-215 Teaching and Learning in Inclusive Settings 3
- EDU-245 Foundations of Literacy: Phonemic Awareness and Phonics 3
- EDU-271 Foundations in Early Childhood 3
- EDU-290 Elementary Education in a Pluralistic Society 3
- PHE-260 Health, Physical Activity, and Human Movement 3
- PSY-251 Child Development 3
<table>
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<tr>
<th>Course Code</th>
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<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>EDS-350</td>
<td>Assessment in Special Education</td>
<td>3</td>
</tr>
<tr>
<td>EDS-350P</td>
<td>Assessment in Special Education Practicum</td>
<td>0 to 1</td>
</tr>
<tr>
<td>EDS-361</td>
<td>Behavior Management in Special Education</td>
<td>3</td>
</tr>
<tr>
<td>EDS-370</td>
<td>Public Policy and Special Education</td>
<td>3</td>
</tr>
<tr>
<td>EDS-381</td>
<td>Methods for Teaching Children With Exceptional Needs</td>
<td>3</td>
</tr>
<tr>
<td>EDS-382</td>
<td>Methods for Teaching Adolescents With Exceptional Needs</td>
<td>3</td>
</tr>
<tr>
<td>EDS-385</td>
<td>Special Education Practicum I</td>
<td>2</td>
</tr>
<tr>
<td>EDS-386</td>
<td>Special Education Practicum II</td>
<td>1</td>
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</table>

Content Literacy Block-Gray:

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<td>Children's Literature</td>
<td>3</td>
</tr>
<tr>
<td>EDS-373</td>
<td>Early Childhood Practicum</td>
<td>3</td>
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</tbody>
</table>

Content Literacy Block-Red:

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<td>Mathematics Methods and Materials</td>
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<td>EDU-354</td>
<td>Literacy Methods</td>
<td>4</td>
</tr>
<tr>
<td>EDU-356</td>
<td>Science Methods</td>
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</tr>
<tr>
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<td>Elementary Field Experience - Red Clinical</td>
<td>1 to 2</td>
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</table>

Student-Teaching:

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<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
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</tr>
<tr>
<td>EDU-495</td>
<td>Student Teaching Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

**Elementary Minors**

**Exceptional Needs Minor for Elementary Education**

**Required Courses (22 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDS-215</td>
<td>Teaching and Learning in Inclusive Settings</td>
<td>3</td>
</tr>
<tr>
<td>EDS-350</td>
<td>Assessment in Special Education</td>
<td>3</td>
</tr>
<tr>
<td>EDS-350P</td>
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<td>3</td>
</tr>
<tr>
<td>EDS-385</td>
<td>Special Education Practicum I</td>
<td>2</td>
</tr>
</tbody>
</table>
### Language Arts Minor for Elementary Education (21 credits)

**Required Courses (18 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>EDU-265</td>
<td>Young Adult Literature</td>
<td>3</td>
</tr>
<tr>
<td>ENG-170</td>
<td>Introduction to Linguistics</td>
<td>3</td>
</tr>
<tr>
<td>ENG-220</td>
<td>Approaches to Literary Analysis</td>
<td>3</td>
</tr>
<tr>
<td>ENG-241</td>
<td>Studies in English Grammar</td>
<td>3</td>
</tr>
<tr>
<td>ENG-306</td>
<td>American Literature I - Pre-Columbian to 1865</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>ENG-307</td>
<td>American Literature II - 1865 to Present</td>
<td>3</td>
</tr>
<tr>
<td>WRI-234</td>
<td>Advanced Writing</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>WRI-235</td>
<td>Creative Writing</td>
<td>3</td>
</tr>
</tbody>
</table>

**Choose one additional course above ENG-200 or WRI-200 (3 credits)**

Excluding ENG-201, ENG-352, ENG-399, ENG-455, ENG-481, English Capstone, WRI-356, WRI-399, and WRI-481

### Mathematics Minor for Elementary Education (24-25 credits)

**Required Courses (10 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-211</td>
<td>Mathematics for Elementary Teachers II</td>
<td>3</td>
</tr>
<tr>
<td>MAT-120</td>
<td>College Algebra/Trigonometry</td>
<td>4</td>
</tr>
<tr>
<td>MAT-204</td>
<td>Applied Statistics I</td>
<td>3</td>
</tr>
</tbody>
</table>

**Choose one of the following: (3-4 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-130</td>
<td>Applied Calculus</td>
<td>3</td>
</tr>
<tr>
<td>MAT-223</td>
<td>Introduction to Mathematics Via Discrete Processes</td>
<td>3</td>
</tr>
<tr>
<td>MAT-253</td>
<td>Calculus I</td>
<td>4</td>
</tr>
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</table>

**Choose one of the following: (3 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS-121</td>
<td>Introduction to Programming</td>
<td>3</td>
</tr>
<tr>
<td>CIS-122</td>
<td>Introduction to Web Programming</td>
<td>3</td>
</tr>
<tr>
<td>CIS-125</td>
<td>Introduction to Computer Sciences I</td>
<td>4</td>
</tr>
</tbody>
</table>

**Math Electives (7-8 credits)**

Math electives should be selected to bring the total to at least 24 credits. Electives may be any course numbered above MAT-200.

### Science Minor for Elementary Education (19-21 credits)

**Required Courses (4 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHY-120</td>
<td>Physical Science and Physical Science Lab</td>
<td>4</td>
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</tbody>
</table>

**Choose one of the following: (4 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-100</td>
<td>Introduction to Biology and Introductory Biology Lab</td>
<td>4</td>
</tr>
<tr>
<td>BIO-100L</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>BIO-125</td>
<td>Principles of Biology</td>
<td>4</td>
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</table>

**Choose one of the following: (4-5 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHE-110</td>
<td>Introduction to Chemistry</td>
<td>4</td>
</tr>
</tbody>
</table>
and
CHE-110L Introduction to Chemistry Lab
CHE-125 General Chemistry I 5
and
CHE-125L General Chemistry I Lab

**BIO/CHE/PHY Electives: Choose two of the following: (7-8 credits)**

**BIO-102** Human Biology 4 and
**BIO-102L** Human Biology Laboratory
**BIO-105** Heredity and Disease 4 and
**BIO-105L** Heredity and Disease Lab
**BIO-106** Environment and Society 4 and
**BIO-106L** Environment and Society Lab
**BIO-107** Crops and Society 4
**BIO-108** Introductory Field Biology 4
**BIO-109** Forensic Science (with Lab) 4
**CHE-104** Chemistry and Artists' Colors 4 and
**CHE-104L** Chemistry and Artists' Colors Lab
**CHE-105** Exploring Chemistry 4 and
**CHE-105L** Exploring Chemistry Lab
**CHE-120** Introduction to Organic and Biological Chemistry 4 and
**CHE-120L** Introduction to Organic and Biological Chemistry Lab
**CHE-232** Fundamentals of Environmental Chemistry 3
**EAR-132** Earth Science (with Lab) 4
**PHY-140** Astronomy 3 and
**PHY-140L** Astronomy Lab 1

**World Language and Culture Minor for Elementary Education (18-30 credits)**

**World Language: Spanish**

**Prerequisite (Need determined by placement test) (0-6 credits)**

SPA-117 Beginning Spanish I 0-3
SPA-118 Beginning Spanish II 0-3

**Required Courses (3-9 credits)**

SPA-237 Intermediate Spanish I 0-3
SPA-238 Intermediate Spanish II 0-3
SPA-347 Spanish Conversation/Composition 3

**Choose one of the following: (3 credits)**

SPA-457 Survey of Spanish Literature 3
SPA-458 Survey of Spanish American Literature 3
SPA-462 Spanish Short Stories 3
SPA-465 Special Topics in Spanish Literature 3
SPA-461 Contemporary Spanish Literature 3
TESOL (6 credits)
- ENG-170: Introduction to Linguistics (3 credits)
- TSL-203: TESOL Theoretical Foundations (3 credits)

Intercultural (6 credits)
- SOC-225: Cultural Anthropology (3 credits)
- INT-220: Intercultural Relationships (3 credits)
- SOC-225: Counts as general education sociology requirement

Students who meet the language prerequisites and/or intermediate-level language course requirements prior to declaring the World Language and Culture minor must take additional Spanish literature courses from the elective list sufficient to increase the total number of hours to a minimum of 18.

Elementary Concentrations

Exceptional Needs Concentration

**Exceptional Needs Concentration**

**Required Courses (16 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDS-215</td>
<td>Teaching and Learning in Inclusive Settings</td>
<td>3</td>
</tr>
<tr>
<td>EDS-350</td>
<td>Assessment in Special Education</td>
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<td>EDS-350P</td>
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<td>Public Policy and Special Education</td>
<td>3</td>
</tr>
<tr>
<td>EDS-381</td>
<td>Methods for Teaching Children With Exceptional Needs</td>
<td>3</td>
</tr>
</tbody>
</table>

Mathematics Concentration (15-16 credits)

**Required Courses (6 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-211</td>
<td>Mathematics for Elementary Teachers II</td>
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**Choose one of the following: (3-4 credits)**

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</table>

**Math Electives (3 credits)**

Math electives should be selected to bring the total to at least 15 credits. Electives may include any course numbered above MAT-200.
### Science Concentration (15-17 credits)

**Choose one of the following: (4 credits)**

- BIO-100 Introduction to Biology 4
- BIO-100L Introductory Biology Lab 4
- BIO-125 Principles of Biology 4

**Choose one of the following: (4-5 credits)**

- CHE-110 Introduction to Chemistry 4
- CHE-110L Introduction to Chemistry Lab 5
- CHE-125 General Chemistry I 5
- CHE-125L General Chemistry I Lab 5

**BIO/CHE/PHY Electives: Choose two of the following: (7-8 credits)**

- BIO-102 Human Biology 4
- BIO-102L Human Biology Laboratory 4
- BIO-105 Heredity and Disease 4
- BIO-105L Heredity and Disease Lab 4
- BIO-106 Environment and Society 4
- BIO-106L Environment and Society Lab 4
- BIO-107 Crops and Society 4
- BIO-108 Introductory Field Biology 4
- BIO-109 Forensic Science (with Lab) 4
- CHE-104 Chemistry and Artists' Colors 4
- CHE-104L Chemistry and Artists' Colors Lab 4
- CHE-105 Exploring Chemistry 4
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- CHE-120 Introduction to Organic and Biological Chemistry 4
- CHE-120L Introduction to Organic and Biological Chemistry Lab 4
- CHE-232 Fundamentals of Environmental Chemistry 3
- EAR-132 Earth Science (with Lab) 4
- PHY-140 Astronomy 3
- PHY-140L Astronomy Lab 1

### Social Studies Concentration (15 credits)

**Political Science (3 credits)**

Choose one of the following:

- POL-100 American Government 3
- POL-200 State and Local Government and Politics 3
- POL-230 World Politics 3
- POL-232 Comparative Politics 3
Sociology (3 credits)
Choose one of the following:
- SOC-210 Minority Group Relations 3
- SOC-225 Cultural Anthropology 3

History (3 credits)
Choose one of the following:
- HST-103 Recent History and Politics 3
- HST-190 The West and the World after 1648 3
- HST-211 American Civilization to 1865 3
- HST-212 American Civilization after 1865 3

Economics (3 credits)
Choose one of the following:
- ECO-211 Introduction to Economics 3
- ECO-212 Microeconomics 3
- ECO-213 Macroeconomics 3

Geography (3 credits)
- GEO-202 Political and Cultural Geography 3

World Language and Culture Concentration (15-27 credits)

World Language: Spanish
Prerequisite (Need determined by placement test) (0-6 credits)
- SPA-117 Beginning Spanish I 0-3
- SPA-118 Beginning Spanish II 0-3

Required Courses (3-9 credits)
- SPA-237 Intermediate Spanish I 0-3
- SPA-238 Intermediate Spanish II 0-3
- SPA-347 Spanish Conversation/Composition 3

Choose one of the following: (3 credits)
- SPA-457 Survey of Spanish Literature 3
- SPA-458 Survey of Spanish American Literature 3
- SPA-461 Contemporary Spanish Literature 3
- SPA-462 Spanish Short Stories 3
- SPA-465 Special Topics in Spanish Literature 3

TESOL (3 credits)
- TSL-203 TESOL Theoretical Foundations 3

Intercultural (6 credits)
- SOC-225 Cultural Anthropology 3
- INT-220 Intercultural Relationships 3

SOC-225: Counts as general education sociology requirement

Language Arts Concentration (14-15 credits)

Required Courses
- ENG-220 Approaches to Literary Analysis 3
- ENG-306 American Literature I - Pre-Columbian to 1865 3
or
ENG-307 American Literature II - 1865 to Present 3
ENG-241 Studies in English Grammar 3
WRI-234 Advanced Writing 3
or
WRI-235 Creative Writing 3
EDU-265 Young Adult Literature 3

TESOL Concentration

TESOL Concentration (16 credits)

<table>
<thead>
<tr>
<th>Requirement Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-170 Introduction to Linguistics 3</td>
</tr>
<tr>
<td>TSL-203 TESOL Theoretical Foundations 3</td>
</tr>
<tr>
<td>TSL-305 Second Language Acquisition 3</td>
</tr>
<tr>
<td>TSL-350 TESOL Assessment and Testing 3</td>
</tr>
<tr>
<td>EDU-382TE Methods of Teaching Sr High/Jr High/ Middle School Teaching English to Speakers of Other Languages 3 to 4</td>
</tr>
<tr>
<td>EDU-382C Methods of Teaching Senior High/Junior High/Middle School Practicum 1</td>
</tr>
</tbody>
</table>

Secondary Education (5-12, P-12 Certification)

Secondary Education - B.S.

General Education (42-48 credits)

<table>
<thead>
<tr>
<th>Required Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE-101 Theology of Christian Life 3</td>
</tr>
</tbody>
</table>

Humanities Core (12 credits)

| ENG-180 Humanities World Literature 3 |
| HST-180 Humanities World Civilization 3 |
| MUS-180 Humanities Fine Arts 3 |
| PHL-180 Humanities Philosophy 3 |

<table>
<thead>
<tr>
<th>Biblical Literature (6 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-101 Old Testament Survey 3</td>
</tr>
<tr>
<td>BIL-102 New Testament Survey 3</td>
</tr>
</tbody>
</table>

Advanced Writing or Literature (3 credits)

Advanced Writing or Literature > 200 3

Health and Wellness (2 credits)

| PHE-101 Concepts of Health and Wellness 1 |
| PHE Activity Elective 1 |

Social Science and Psychology (9 credits)

| PSY-150 General Psychology 3 |
| SOC-150 Principles of Sociology 3 |
| or |
| SOC-210 Minority Group Relations 3 |
| Elective ECO, HST, or POL 3 |

SOC-150: does not meet intercultural competency
SOC-210: meets intercultural competency

**Science/Mathematics (7 credits)**
- Lab Science 4
- Math/CIS elective 3

**Competencies and Proficiencies (0-6 credits)**
- Writing Competency 0-3
- Speech Competency 0-3
- Intercultural Competency 0-3

### English Education (5-12 Certification)

As an alternative to the regular English education course of study, students may choose a double major of English + secondary education. Students who are considering post-baccalaureate work in English following graduation instead of entering the teaching field immediately may want to choose this alternative. Both options — English education or English + teacher education — qualify the graduate for an Indiana teaching license in English.

**Education Courses (38-39 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-130</td>
<td>American Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU-200</td>
<td>Educational Technology</td>
<td>1</td>
</tr>
<tr>
<td>EDU-296</td>
<td>Secondary School Observation/Participation</td>
<td>2</td>
</tr>
<tr>
<td>EDU-240</td>
<td>Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDU-250</td>
<td>Principles of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>PSY-276</td>
<td>Psychology of the Exceptional Learner</td>
<td>3</td>
</tr>
<tr>
<td>EDU-324</td>
<td>Literacy in Diverse Classrooms</td>
<td>3</td>
</tr>
<tr>
<td>EDU-382EN</td>
<td>Methods of Teaching Senior High/Junior High/Middle School English</td>
<td>3</td>
</tr>
<tr>
<td>EDU-382C</td>
<td>Methods of Teaching Senior High/Junior High/Middle School Practicum</td>
<td>1</td>
</tr>
<tr>
<td>EDU-383P</td>
<td>Secondary Practicum P-12/5-12</td>
<td>1</td>
</tr>
<tr>
<td>EDU-490</td>
<td>Supervised Student Teaching in Senior/Junior High/Middle School (5-12)</td>
<td>15</td>
</tr>
<tr>
<td>EDU-495</td>
<td>Student Teaching Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

**English Courses (36-48 credits)**

**Major Requirements - Core Courses (12 credits - all required)**
- ENG-220 Approaches to Literary Analysis 3
- WRI-234 Advanced Writing 3
- WRI-390 Teaching Writing: Composition Theory, Pedagogy, and Practice 3
- ENG-481 English Capstone 3

NOTE: ENG/WRI double majors will choose either ENG-481 or WRI-481.

**Young Adult Literature (3 credits)**
- EDU-265 Young Adult Literature 3

**Literature in Context Courses (9 Credits - choose 3 of 4)**
- ENG-301 British Literature I - Medieval to 1800 3
- ENG-302 British Literature II - 1800 to Present 3
ENG-306  American Literature I - Pre-Columbian to 1865  3
ENG-307  American Literature II - 1865 to Present  3

Literature Seminars (9 credits)
ENG-490  Literature in Cultural Diversity  3
or
ENG-495  Literature in Gender Diversity
Seminar Electives in English (6 credits at the 310-400 level)  6

Linguistics (6 credits)
ENG-241  Studies in English Grammar  3
ENG-352  History of English Language  3

Foreign Language (0-12 credits)
Intermediate Competency in modern or ancient foreign language

See the education section of the catalog for a list of specific requirements for the English Education major (p. 184).

Mathematics Education (5-12 Certification)

As an alternative to the regular mathematics education course of study, students may choose a double major of mathematics + secondary education. Students who are considering post-baccalaureate work in mathematics following graduation instead of entering the teaching field immediately may want to choose this alternative. Both options — mathematics education or mathematics + teacher education — qualify the graduate for an Indiana teaching license in mathematics.

Education Courses (37-38 credits)

EDU-130  American Education  3
EDU-296  Secondary School Observation/Participation  2
EDU-240  Educational Psychology  3
EDU-250  Principles of Teaching  3
PSY-276  Psychology of the Exceptional Learner  3
EDU-324  Literacy in Diverse Classrooms  3
EDU-382MA  Methods of Teaching Senior High/Junior High/Middle School Math
EDU-382C  Methods of Teaching Senior High/Junior High/Middle School Practicum  1
EDU-383P  Secondary Practicum P-12/5-12  1
EDU-490  Supervised Student Teaching in Senior/Junior High/Middle School (5-12)  15
EDU-495  Student Teaching Seminar  1

Prerequisite: two years of high school algebra and a year of high school geometry.

Mathematics and Supporting Courses (51-54 credits)

Required Courses (36 credits)
MAT-223  Introduction to Mathematics Via Discrete Processes  3
MAT-253  Calculus I  4
MAT-254  Calculus II  4
MAT-255  Calculus III  4
MAT-280  Linear Algebra  
MAT-322  Mathematical Modeling I  
MAT-333  Modern Geometry  
MAT-342  Number Theory  
MAT-344  Modern Abstract Algebra  
MAT-481  History & Foundations of Mathematics  
MAT-490  Math Senior Seminar  

**Choose one of the following: (6-7 credits)**

- MAT-204  Applied Statistics I  
- MAT-304  Applied Statistics II  
- MAT-363  Mathematical Statistics I  

**Choose one of the following: (3 credits)**

- MAT-353  Differential Equations  
- MAT-373  Numerical Analysis  
- MAT-446  Advanced Calculus  
- MAT-456  Elementary Real Analysis  
- MAT-457  Complex Variables  

**Supporting Course (3-4 credits)**

- CIS-125  Introduction to Computer Sciences I  

**Choose one of the following: (4-5 credits)**

- BIO-125  Principles of Biology  
- CHE-110  Introduction to Chemistry  
- CHE-125  General Chemistry I  
- PHY-211  General Physics I  
- PHY-221  University Physics I  

**Music Education (P-12 Certification)**

<table>
<thead>
<tr>
<th>Education Courses (36-37 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-130  American Education 3</td>
</tr>
<tr>
<td>EDU-296  Secondary School Observation/Participation 2</td>
</tr>
<tr>
<td>EDU-240  Educational Psychology 3</td>
</tr>
<tr>
<td>EDU-250  Principles of Teaching 3</td>
</tr>
<tr>
<td>PSY-276  Psychology of the Exceptional Learner 3</td>
</tr>
<tr>
<td>EDU-324  Literacy in Diverse Classrooms 3</td>
</tr>
<tr>
<td>EDU-382MU  Methods of Teaching Senior 3</td>
</tr>
<tr>
<td>EDU-382C  Methods of Teaching Senior 1</td>
</tr>
<tr>
<td>EDU-492  Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12) 15</td>
</tr>
<tr>
<td>EDU-495  Student Teaching Seminar 1</td>
</tr>
</tbody>
</table>
## Music Courses

### Music Major Core (45-52 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-101</td>
<td>Applied Music</td>
<td>7</td>
</tr>
<tr>
<td>MUS-442</td>
<td>Senior Recital - Music Majors</td>
<td>2</td>
</tr>
<tr>
<td>MUS-160</td>
<td>Introduction to Music Theory</td>
<td>2</td>
</tr>
<tr>
<td>MUS-162</td>
<td>Music Theory I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-164</td>
<td>Ear Training I</td>
<td>2</td>
</tr>
<tr>
<td>MUS-261</td>
<td>Music Theory II</td>
<td>3</td>
</tr>
<tr>
<td>MUS-263</td>
<td>Ear Training II</td>
<td>2</td>
</tr>
<tr>
<td>MUS-264</td>
<td>Music Theory III</td>
<td>3</td>
</tr>
<tr>
<td>MUS-265</td>
<td>Form and Analysis</td>
<td>2</td>
</tr>
<tr>
<td>MUS-266</td>
<td>Ear Training III</td>
<td>1</td>
</tr>
<tr>
<td>MUS-274</td>
<td>Computer Applications for Music Educator</td>
<td>2</td>
</tr>
<tr>
<td>MUS-285</td>
<td>Beginning Conducting</td>
<td>2</td>
</tr>
<tr>
<td>MUS-286</td>
<td>Advanced Conducting</td>
<td>2</td>
</tr>
<tr>
<td>MUS-300</td>
<td>Arranging</td>
<td>1</td>
</tr>
<tr>
<td>MUS-371</td>
<td>Music History and Literature I</td>
<td>3</td>
</tr>
<tr>
<td>MUS-372</td>
<td>Music History and Literature II</td>
<td>3</td>
</tr>
<tr>
<td>MUS-383</td>
<td>Elementary Music Methods for Music Education Majors</td>
<td>2</td>
</tr>
<tr>
<td>MUS-383P</td>
<td>Elementary Music Practicum</td>
<td>1</td>
</tr>
<tr>
<td>MUS-490</td>
<td>Senior Seminar</td>
<td>2</td>
</tr>
<tr>
<td>MUS</td>
<td>Music Ensemble (Participation each semester)</td>
<td>0-7</td>
</tr>
</tbody>
</table>

MUS-160 requirement may be met by competency test.

### Piano (2-8 credits)

Competency through:

| Instrumental: Class Piano Level III | 2       |
| Choral and General: Class Piano Level IV | 8       |

### Specialty Course (one of the following) (2 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-125</td>
<td>Diction for Singers I</td>
<td>2</td>
</tr>
<tr>
<td>MUS-245</td>
<td>Piano Pedagogy I</td>
<td>2</td>
</tr>
<tr>
<td>MUS-246</td>
<td>Piano Pedagogy II</td>
<td>2</td>
</tr>
<tr>
<td>MUS-365</td>
<td>Vocal Pedagogy</td>
<td>2</td>
</tr>
<tr>
<td>MUS-366</td>
<td>Song Literature</td>
<td>2</td>
</tr>
<tr>
<td>MUS-363</td>
<td>Instrumental Methods</td>
<td>2</td>
</tr>
</tbody>
</table>

### Emphasis - Choose one of the following options:

#### Option 1 - Choral Emphasis (8 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-280</td>
<td>Choral Techniques</td>
<td>2</td>
</tr>
<tr>
<td>MUS-282</td>
<td>String Techniques</td>
<td>2</td>
</tr>
<tr>
<td>MUS-283</td>
<td>Percussion Techniques</td>
<td>2</td>
</tr>
<tr>
<td>MUS-281</td>
<td>Woodwind Techniques</td>
<td>2</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MUS-284</td>
<td>Brass Techniques</td>
<td>2</td>
</tr>
</tbody>
</table>

#### Option 2 - Instrumental Emphasis (11-12 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS-114</td>
<td>Class Voice</td>
<td>1</td>
</tr>
<tr>
<td>MUS-193</td>
<td>University Singers</td>
<td>0 to 1</td>
</tr>
</tbody>
</table>
MUS-281 Woodwind Techniques 2
MUS-282 String Techniques 2
MUS-283 Percussion Techniques 2
MUS-284 Brass Techniques 2
MUS-363 Instrumental Methods 2

In addition to the above courses, choose one of the following: (0-1 credits)
MUS-177 Clarinet Quartet 0 to 1
MUS-178 Saxophone Quartet 0 to 1
MUS-181 Guitar Ensemble 0 to 1
MUS-184 World Music Ensemble 0 to 1
MUS-185 Flute Ensemble 0 to 1
MUS-186 Chamber Music 0 to 1
MUS-187 Trombone Ensemble 0 to 1
MUS-188 Woodwind Ensemble 0 to 1
MUS-189 Honors Brass Quintet 0 to 1
MUS-195 Percussion Ensemble 0 to 1
MUS-197 Jazz Ensemble 0 to 1

Option 3 - Choral, General, Instrumental Emphasis (14-18 credits)
MUS-111 Applied Study - (music Minors) 1
MUS-112 Applied Study - (music Minors) 1
MUS-211 Applied Study - (music Minors) 1
MUS-212 Applied Study - (music Minors) 1
MUS-280 Choral Techniques 2
MUS-281 Woodwind Techniques 2
MUS-282 String Techniques 2
MUS-283 Percussion Techniques 2
MUS-284 Brass Techniques 2
MUS Four semesters of secondary large ensemble 0-4

Physical and Health Education (5-12, P-12 Certification)

Education Courses (35-37 credits)

EDU-130 American Education 3
EDU-240 Educational Psychology 3
EDU-250 Principles of Teaching 3
PSY-276 Psychology of the Exceptional Learner 3
EDU-324 Literacy in Diverse Classrooms 3
EDU-382HE Methods of Teaching Senior High/Junior High/Middle School Health Education 2 to 3
EDU-382PE Methods of Teaching Sr High/Jr High/ Middle School Physical Education 2 to 3
EDU-382C Methods of Teaching Senior High/Junior High/Middle School Practicum and 1
EDU-490 Supervised Student Teaching in Senior/Junior High/Middle School (5-12) or 15
EDU-492  Supervised Student Teaching Sr  15
        High/Jr High/Middle
        School/Elementary (P-12)
        and
EDU-495  Student Teaching Seminar  1

EDU-382HE and EDU-382PE must be taken for 2 hours.

### Physical and Health Education Courses

#### Required Biology Courses and Prerequisites (8 credits)
- BIO-111  Anatomy and Physiology I  4
- BIO-111L  Anatomy and Physiology I Lab
- BIO-112  Anatomy and Physiology II  4
- BIO-112L  Anatomy and Physiology II Lab

#### Physical and Health Education Major Core (44-48 credits)

**Meets 5-12 certification requirements (28-31 credits)**
- PHE-155  Introduction to Physical Education, Sport, and Wellness  3
- PHE-157  Rhythms and Dance  2
- PHE-229  Cardiopulmonary Resuscitation  1
  or  Certification proof
- PHE-230  First Aid Basics  2
- PHE-282  Motor Development  2
- PHE-341  Team Sports  3
- PHE-345  Individual/Dual Sports  3
- PHE-371  Administration of Physical Education and Athletics  3
- PHE-255  Scientific Aspects of Phys Education and Coaching  3
- PHE-378  Tests and Measurements  3
- PHE-385  Psychology of Motor Learning  3
- PHE-423  Adapted Physical Activity  3

**The following courses meet technology requirements (1-2 credits):**
- PHE-210  Computers & Technology in Physical Education and Sport  2
  or
- EDU-200  Educational Technology  1

**The following courses meet health education certification requirements (15 credits):**
- PHE-162  Personal Health  3
- PHE-163  School Health and Safety  3
- PHE-362  Nutrition for Health  3
- PHE-365  Public and Community Health  3
- PHE-366  Alcohol and Drug Education  3

### P-12 Physical and Health Education Certification

Major Core + 4 hours
- PHE-322  Elementary Physical Education  3
- PHE-322P  Elementary Physical Education Practicum  1
## Science Education (5-12 Certification)

### Education Courses (38-39 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>EDU-130</td>
<td>American Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU-200</td>
<td>Educational Technology</td>
<td>1</td>
</tr>
<tr>
<td>EDU-296</td>
<td>Secondary School Observation/Participation</td>
<td>2</td>
</tr>
<tr>
<td>EDU-240</td>
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<td>EDU-250</td>
<td>Principles of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>PSY-276</td>
<td>Psychology of the Exceptional Learner</td>
<td>3</td>
</tr>
<tr>
<td>EDU-324</td>
<td>Literacy in Diverse Classrooms</td>
<td>3</td>
</tr>
<tr>
<td>EDU-382SC</td>
<td>Methods of Teaching Senior High/Junior High/Middle School Science</td>
<td>3</td>
</tr>
<tr>
<td>EDU-382C</td>
<td>Methods of Teaching Senior High/Junior High/Middle School Practicum</td>
<td>1</td>
</tr>
<tr>
<td>EDU-383P</td>
<td>Secondary Practicum P-12/5-12</td>
<td>1</td>
</tr>
<tr>
<td>EDU-490</td>
<td>Supervised Student Teaching in Senior/Junior High/Middle School (5-12)</td>
<td>15</td>
</tr>
<tr>
<td>EDU-495</td>
<td>Student Teaching Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

### Science Major Core (18 credits)

**All Science Education Majors:**
- BIO-125  Principles of Biology  4
- CHE-125  General Chemistry I  5
- CHE-125L General Chemistry I Lab
- CHE-126  General Chemistry II  5
- CHE-126L General Chemistry II Lab
- EAR-132  Earth Science (with Lab)  4

**Dual Field Biology/Chemistry Major**

**Required Math and Prerequisite Courses (17 credits)**
- MAT-253  Calculus I  4
- MAT-254  Calculus II  4
- PHY-221  University Physics I  4
- PHY-221L University Physics I Lab
- PHY-222  University Physics II  5
- PHY-222L University Physics II Lab

**Biology/Chemistry Major Courses (33 credits)**
- BIO-201  Animal Biology  4
- BIO-202  Plant Biology  4
- BIO-213  Microbiology  4
- BIO-213L Microbiology Lab
- BIO-301  Ecology  3
- BIO-351  Cellular Biology  3
- CHE-235  Organic Chemistry I  4
- CHE-235L Organic Chemistry I Lab
- CHE-350  Analytical Chemistry  4
- CHE-350L Analytical Chemistry Lab
- CHE-430  Biological Chemistry I  3
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CHE-440</td>
<td>Physical Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>BIO-490</td>
<td>Biology Senior Seminar</td>
<td>1</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHE-490</td>
<td>Chemistry Senior Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

**Biology Education Major**

**Biology Major Courses (33-34 credits)**

- BIO-201 Animal Biology 4
- BIO-202 Plant Biology 4
- BIO-213 Microbiology 4
- BIO-213L Microbiology Lab
- BIO-301 Ecology 3
- BIO-311 Mammalian Anatomy 4
- BIO-312 General Physiology 4
- BIO-351 Cellular Biology 3
- BIO-330 Histology 3
- or
- BIO-411 Vertebrate Development 4
- BIO-412 Genetics 3
- BIO-490 Biology Senior Seminar 1

**Chemistry Education Major**

**Required Math and Prerequisite Courses (17 credits)**

- MAT-253 Calculus I 4
- MAT-254 Calculus II 4
- PHY-221 University Physics I 4
- PHY-221L University Physics I Lab
- PHY-222 University Physics II 5
- PHY-222L University Physics II Lab

**Chemistry Major Courses (20-22 credits)**

- CHE-235 Organic Chemistry I 4
- CHE-235L Organic Chemistry I Lab
- CHE-236 Organic Chemistry II 4
- CHE-236L Organic Chemistry II Lab
- CHE-350 Analytical Chemistry 4
- CHE-350L Analytical Chemistry Lab
- CHE-440 Physical Chemistry I 3
- CHE-450 Physical Chemistry II 3
- CHE-490 Chemistry Senior Seminar 1
- CHE-495 Research in Chemistry 1 to 4

**Social Studies Education (5-12 Certification)**

**Education Courses (38-39 credits)**

- EDU-130 American Education 3
- EDU-200 Educational Technology 1
- EDU-296 Secondary School Observation/Participation 2
- EDU-240 Educational Psychology 3
- EDU-250 Principles of Teaching 3
- PSY-276 Psychology of the Exceptional Learner 3
- EDU-324 Literacy in Diverse Classrooms 3
EDU-382SS  Methods of Teaching Sr High/Jr High/ Middle School Social Studies  3
EDU-382C  Methods of Teaching Senior High/Junior High/Middle School Practicum  1
EDU-383P  Secondary Practicum P-12/5-12  1
EDU-490  Supervised Student Teaching in Senior/Junior High/Middle School (5-12)  15
EDU-495  Student Teaching Seminar  1

Social Studies Courses

Education Courses (27 credits)

Foundation Courses
MAT-112  General Statistics  3
GEO-202  Political and Cultural Geography  3

Required:

Historical Perspectives (12 credits)
HST-185  Foundations of Civilization to 1648  3
HST-190  The West and the World after 1648  3
HST-211  American Civilization to 1865  3
HST-212  American Civilization after 1865  3
HST-290  Making History: Historians, Historical Techniques and Historiography  3

Government (12 credits)
POL-100  American Government  3
POL-232  Comparative Politics  3
or
POL-230  World Politics  3
POL-322  Research Design and Methods in Political Science and Economics  3
or
ECO-322  Research Design and Methods in Political Science and Economics  3

POL  Elective  3

POL  Elective (300-400 level): see "Scholarship List" requirement below  3

Content areas

Economics (9 credits)
ECO-212  Microeconomics  3
ECO-213  Macroeconomics  3
ECO  Elective (300-400 level)  3

Sociology (9 credits)
SOC-150  Principles of Sociology  3
or
SOC-210  Minority Group Relations  3
SOC Elective  3
SOC Elective  3
SOC  Elective (300-400 level)  3
Psychology (9 credits)

- EDU-240 Educational Psychology 3
- PSY-150 General Psychology 3
- PSY-276 Psychology of the Exceptional Learner 3
- PSY Elective 3
- PSY Elective 3
- PSY Elective (300-400 level) 3

EDU-240, PSY-150, and PSY-276 are counted as part of the General Education requirements.

Scholarship List Requirement: SSE majors are required to take an upper-division scholarship quality elective under both the Historical Perspectives requirement and the Government requirement. Both the HST and POL upper-division scholarship quality courses will be determined by the SSE content advisor in coordination with the School of Teacher Education.

Spanish Education (P-12 Certification)

Definition and Purpose

The Spanish Education major requires a core program in Spanish of 39-51 hours with a minimum of three credit hours in a Spanish-speaking country. A prerequisite of six hours of beginning Spanish or demonstration of beginning-level proficiency by examinations required. Student will also be required to fulfill the general education requirements and the professional education requirements for a teaching degree. The Spanish Education major will equip students with the knowledge, skills and experience necessary for becoming highly qualified Spanish teachers. The program requires that all graduating seniors function at the ADVANCED level of proficiency in Spanish as defined by the American Council on the Teaching of Foreign Languages (ACTFL) guidelines (intermediate – high is required by the state). The Spanish Education major will do the following: equip students with a well-rounded understanding of Spanish grammar and Hispanic literature, history and culture; prepare them to teach using the best methods and technology available for second language acquisition; and require Spanish language and cultural immersion experience in the local community and overseas. Prerequisite: SPA-117 and SPA-118 or beginning-level competency by examination.

Education Courses (38-39 credits)

- EDU-130 American Education 3
- EDU-200 Educational Technology 1
- EDU-296 Secondary School Observation/Participation 2
- EDU-240 Educational Psychology 3
- EDU-250 Principles of Teaching 3
- PSY-276 Psychology of the Exceptional Learner 3
- EDU-324 Literacy in Diverse Classrooms 3
- EDU-382SP Methods of Teaching Senior High/Junior High/Middle School Spanish 3
- EDU-382C Methods of Teaching Senior High/Junior High/Middle School Practicum 1
- SPA-380P Elementary Spanish Education Practicum 1
- EDU-492 Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12) 15
- EDU-495 Student Teaching Seminar 1
Spanish Courses (39-51 credits)

**Prerequisite Courses (0-6 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-117</td>
<td>Beginning Spanish I</td>
<td>0-3</td>
</tr>
<tr>
<td>SPA-118</td>
<td>Beginning Spanish II</td>
<td>0-3</td>
</tr>
<tr>
<td></td>
<td>Or beginning-level competency examination</td>
<td></td>
</tr>
</tbody>
</table>

**Language Courses (12-18 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-170</td>
<td>Introduction to Linguistics</td>
<td>3</td>
</tr>
<tr>
<td>SPA-237</td>
<td>Intermediate Spanish I</td>
<td>0-3</td>
</tr>
<tr>
<td>SPA-238</td>
<td>Intermediate Spanish II</td>
<td>0-3</td>
</tr>
<tr>
<td>SPA-347</td>
<td>Spanish Conversation/Composition</td>
<td>3</td>
</tr>
<tr>
<td>SPA-357</td>
<td>Spanish Linguistics and Phonology</td>
<td>3</td>
</tr>
<tr>
<td>SPA-420</td>
<td>Advanced Spanish Grammar</td>
<td>3</td>
</tr>
</tbody>
</table>

Students are required to pass SPA-347 with a minimum grade of "C" before advancing to other 300 or 400 upper-division classes. Advisors may, however, grant some students permission to take another upper-division class at the same time that they are taking SPA-347.

Students may not elect to take SPA-237 or SPA-238 after successfully completing upper-level courses except by permission of the division.

**History and Culture (6 credits)**

Choose two of the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-348</td>
<td>Latin American Studies</td>
<td>3</td>
</tr>
<tr>
<td>SPA-354</td>
<td>Latin American History</td>
<td>3</td>
</tr>
<tr>
<td>SPA-365</td>
<td>Special Topics in Spanish Culture</td>
<td>3</td>
</tr>
<tr>
<td>SPA-371</td>
<td>Hispanic Culture in the U.S.</td>
<td>3</td>
</tr>
<tr>
<td>SPA-372</td>
<td>Culture and Civilization of Spain</td>
<td>3</td>
</tr>
</tbody>
</table>

**Literature (6 credits)**

Choose two of the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-457</td>
<td>Survey of Spanish Literature</td>
<td>3</td>
</tr>
<tr>
<td>SPA-458</td>
<td>Survey of Spanish American Literature</td>
<td>3</td>
</tr>
<tr>
<td>SPA-461</td>
<td>Contemporary Spanish Literature</td>
<td>3</td>
</tr>
<tr>
<td>SPA-462</td>
<td>Spanish Short Stories</td>
<td>3</td>
</tr>
<tr>
<td>SPA-465</td>
<td>Special Topics in Spanish Literature</td>
<td>3</td>
</tr>
</tbody>
</table>

**Electives (12 credits)**

Choose four additional Spanish History and Culture or Literature courses.

**Foreign Study Experience (3 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-370</td>
<td>Hispanic Culture and Language Studies</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>SPA</td>
<td>300 or 400 level course abroad</td>
<td>3</td>
</tr>
</tbody>
</table>

**TESOL Education (P-12 Certification)**

The TESOL Education major combines professional training with specialized instruction in the latest theoretical foundations for second-language acquisition, including methods and materials training and practicum experience designed specifically for the TESOL student. Students completing this program will meet all certification standards for public instruction in the state of Indiana (English as a New Language standards), and will acquire the theoretical foundations and skills necessary for effective second-language instruction for non-English speaking individuals around the world.
## Education Courses (42 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDS-215</td>
<td>Teaching and Learning in Inclusive Settings</td>
<td>3</td>
</tr>
<tr>
<td>EDU-130</td>
<td>American Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU-200</td>
<td>Educational Technology</td>
<td>1</td>
</tr>
<tr>
<td>EDU-250</td>
<td>Principles of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>EDU-354</td>
<td>Literacy Methods</td>
<td>4</td>
</tr>
<tr>
<td>EDU-382TE</td>
<td>Methods of Teaching Sr High/Jr High/ Middle School Teaching English to Speakers of Other Languages</td>
<td>3 to 4</td>
</tr>
<tr>
<td>EDU-382C</td>
<td>Methods of Teaching Senior High/Junior High/Middle School Practicum</td>
<td>1</td>
</tr>
<tr>
<td>EDU-383P</td>
<td>Secondary Practicum P-12/5-12</td>
<td>1</td>
</tr>
<tr>
<td>EDU-492</td>
<td>Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12)</td>
<td>15</td>
</tr>
<tr>
<td>EDU-495</td>
<td>Student Teaching Seminar</td>
<td>1</td>
</tr>
<tr>
<td>PSY-251</td>
<td>Child Development</td>
<td>3</td>
</tr>
<tr>
<td>PSY-276</td>
<td>Psychology of the Exceptional Learner</td>
<td>3</td>
</tr>
</tbody>
</table>

EDU-382TE must be taken for 4 credits.

## TESOL Courses (35-47 credits)

### Intercultural (3 credits)
- INT-220 Intercultural Relationships 3

### English/TESOL (20 credits)
- ENG-170 Introduction to Linguistics 3
- TSL-203 TESOL Theoretical Foundations 3
- ENG-241 Studies in English Grammar 3
- TSL-305 Second Language Acquisition 3
- TSL-350 TESOL Assessment and Testing 3
- TSL-450 English Grammar Pedagogy 2
- TSL-471 Research Seminar 2
- TSL-481 TESOL Capstone 1

### Foreign Language (0-12 credits)
- Foreign Language
  - or demonstration of intermediate-level competency

### Electives (choose from all three areas) (12 credits)

#### Linguistics
- ENG-352 History of English Language 3
- TSL-368 Special Topics in TESOL 3
- WRI-165 English Language and Composition 3
- WRI-210 Theories and Methods of Writing Consultancy 0 to 1
- Any foreign language course (in addition to competency requirement) 3-6
**Intercultural Studies**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-350</td>
<td>Transformational Development Principles</td>
<td>3</td>
</tr>
<tr>
<td>INT-402</td>
<td>Contemporary Global Issues</td>
<td>3</td>
</tr>
<tr>
<td>REL-266</td>
<td>Ministry in Urban Settings</td>
<td>3</td>
</tr>
<tr>
<td>SOC-225</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Communication**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-100</td>
<td>Principles of Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-252</td>
<td>Beginning Acting</td>
<td>3</td>
</tr>
<tr>
<td>COM-352</td>
<td>Interpersonal Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

**Visual Arts Education (5-12, P-12 Certification)**

**Education Courses (36-37 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-130</td>
<td>American Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU-296</td>
<td>Secondary School Observation/Participation</td>
<td>2</td>
</tr>
<tr>
<td>EDU-240</td>
<td>Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDU-250</td>
<td>Principles of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>PSY-276</td>
<td>Psychology of the Exceptional Learner</td>
<td>3</td>
</tr>
<tr>
<td>EDU-324</td>
<td>Literacy in Diverse Classrooms</td>
<td>3</td>
</tr>
<tr>
<td>EDU-382VA</td>
<td>Methods of Teaching Senior High/Junior High/Middle School Visual Arts</td>
<td>3</td>
</tr>
<tr>
<td>EDU-382C</td>
<td>Methods of Teaching Senior High/Junior High/Middle School Practicum</td>
<td>1</td>
</tr>
<tr>
<td>EDU-490</td>
<td>Supervised Student Teaching in Senior/Junior High/Middle School (5-12)</td>
<td>15</td>
</tr>
<tr>
<td>EDU-492</td>
<td>Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12)</td>
<td>15</td>
</tr>
<tr>
<td>EDU-495</td>
<td>Student Teaching Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

**Visual Arts Courses**

**Major Core (36 credits)**

**Two-Dimensional Design (21 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-121</td>
<td>Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ART-221</td>
<td>Drawing II</td>
<td>3</td>
</tr>
<tr>
<td>ART-224</td>
<td>Design I: Two-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART-238</td>
<td>Digital Imagery Art</td>
<td>3</td>
</tr>
<tr>
<td>ART-266</td>
<td>Printmaking I</td>
<td>3</td>
</tr>
<tr>
<td>ART-273</td>
<td>Introduction to Computer Graphics</td>
<td>3</td>
</tr>
<tr>
<td>ART-331</td>
<td>Representational Painting</td>
<td>3</td>
</tr>
</tbody>
</table>

ART-121, ART-221, ART-224, and ART-238: required prior to "mid-point review"

**Three-Dimensional Design (9 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-241</td>
<td>Ceramics I</td>
<td>3</td>
</tr>
<tr>
<td>ART-251</td>
<td>Sculpture I</td>
<td>3</td>
</tr>
<tr>
<td>ART-324</td>
<td>Design II: Three-Dimensional Design</td>
<td>3</td>
</tr>
</tbody>
</table>
ART-251 and ART-324: required prior to "mid-point review"

**Art History (6 credits)**

| Art History Electives | 6 |

Courses numbered between ART-381 and ART-387 or ART-476

**5-12 Certification (37 credits)**

| Completion of major core | 36 |
| Secondary Practicum P-12/5-12 | 1 |

**P-12 Certification (49 credits)**

Major core + 13 hours

| ART-371 | Art for Elementary Teachers | 3 |
| ART-371P | Elementary Art Practicum | 1 |
| ART | Art Electives | 9 |

**Exceptional Needs Education (P-12 Certification)**

**Exceptional Needs Education - B.S.**

The Exceptional Needs program is designed to train teachers to serve persons who require mild interventions (a Severe and Profound program is also available for students who wish to add this certification to their teaching license). It is consistent with new state standards that call for a major (rather than minor) in exceptional needs. The focus is also on a non-categorical approach. Graduates of the program have a(n):

1. Understanding of the provision of special education in the regular classroom environment.
2. Effective use of state-of-the-art methods in special education.
3. Knowledge of effective service delivery models for learners with disabilities.
4. Awareness of alternative resources for serving learners with disabilities.
5. Skill in working with families of learners with disabilities.
6. Skill in working with other professionals and agencies to assure quality programs.
7. Attitude of lifelong learning as a special education professional.

Four guiding principles are foundational to the exceptional needs program:

1. God created all persons, including persons with disabilities, and each is valuable (Psalm 139:13-16).
2. When included as part of society, persons with disabilities have something to offer (I Corinthians 12:12-26).
3. The task of the educator is to teach persons with or without disabilities to fulfill their role in society (I Thessalonians 5:14).
4. Acceptance of these individuals, as they are, is a primary and essential part of teaching (John 4:5-27).

A Severe and Profound program may be added to the Exceptional Needs major.

**General Education (45-51 credits)**

**Required Courses**

| THE-101 | Theology of Christian Life | 3 |

**Humanities Core (12 credits)**

| ENG-180 | Humanities World Literature | 3 |
| HST-180 | Humanities World Civilization | 3 |
| MUS-180 | Humanities Fine Arts | 3 |
| PHL-180 | Humanities Philosophy | 3 |
**Biblical Literature (6 credits)**
- BIL-101 Old Testament Survey 3
- BIL-102 New Testament Survey 3

**Advanced Writing or Literature (3 credits)**
- Advanced Writing or Literature > 200 3

**Health and Wellness (2 credits)**
- PHE-101 Concepts of Health and Wellness 1
- PHE Activity Elective 1

**Social Sciences and Psychology (9 credits)**
- PSY-150 General Psychology 3
- SOC-150 Principles of Sociology 3
  or
- SOC-210 Minority Group Relations 3
- Elective Taken from ECO, HST, or POL 3

SOC-150: Does not meet Intercultural Competency
SOC-210: Meets Intercultural Competency

**Science/Mathematics (7 credits)**
- Lab Science 4
- Math/CIS elective 3

**Competencies and Proficiencies (0-6 credits)**
- Writing Competency 0-3
- Speech Competency
- Intercultural Competency 0-3

**Professional Core (42 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-130</td>
<td>American Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU-200</td>
<td>Educational Technology</td>
<td>1</td>
</tr>
<tr>
<td>EDS-215</td>
<td>Teaching and Learning in Inclusive Settings</td>
<td>3</td>
</tr>
<tr>
<td>PSY-276</td>
<td>Psychology of the Exceptional Learner</td>
<td>3</td>
</tr>
<tr>
<td>EDS-350</td>
<td>Assessment in Special Education</td>
<td>3</td>
</tr>
<tr>
<td>EDS-350P</td>
<td>Assessment in Special Education Practicum</td>
<td>0 to 1</td>
</tr>
<tr>
<td>EDS-361</td>
<td>Behavior Management in Special Education</td>
<td>3</td>
</tr>
<tr>
<td>EDS-370</td>
<td>Public Policy and Special Education</td>
<td>3</td>
</tr>
<tr>
<td>EDS-385</td>
<td>Special Education Practicum I</td>
<td>2</td>
</tr>
<tr>
<td>EDS-386</td>
<td>Special Education Practicum II</td>
<td>1</td>
</tr>
<tr>
<td>EDS-496</td>
<td>Supervised Student Teaching in Special Education</td>
<td>15</td>
</tr>
<tr>
<td>EDS-494</td>
<td>Student Teaching Seminar</td>
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</tbody>
</table>
### P-12 Exceptional Needs Major (19 credits)

Add the following courses to the Professional Core:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU-240</td>
<td>Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDU-250</td>
<td>Principles of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>EDS-324</td>
<td>Literacy for the Adolescent With Exceptional Needs</td>
<td>3</td>
</tr>
<tr>
<td>EDS-354</td>
<td>Literacy Methods</td>
<td>4</td>
</tr>
<tr>
<td>EDS-381</td>
<td>Methods for Teaching Children With Exceptional Needs</td>
<td>3</td>
</tr>
<tr>
<td>EDS-382</td>
<td>Methods for Teaching Adolescents With Exceptional Needs</td>
<td>3</td>
</tr>
</tbody>
</table>

### Severe and Profound (9 credits)

Severe and Profound certification may be added to any Exceptional Needs major by taking the following courses:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDS-331</td>
<td>Critical Issues in Severe Disabilities</td>
<td>3</td>
</tr>
<tr>
<td>EDS-332</td>
<td>Community-Based Instruction, Supports, And Services</td>
<td>3</td>
</tr>
<tr>
<td>EDS-333</td>
<td>Interdisciplinary Collaboration</td>
<td>3</td>
</tr>
</tbody>
</table>
School of the Physical and Applied Sciences

The School of the Physical and Applied Sciences is a blend of disciplines producing students prepared to enter roles as teachers, researchers, administrators, health care providers, and valuable members of society in a broad variety of modalities. The titles of the three divisions demonstrate the spectrum of fields represented within SPAS:

- Health and Human Performance Division (p. 200)
- Natural Sciences Division (p. 213)
- Mathematics and Computer Information Sciences Division (p. 224)

Each of these divisions contains a number of specialized departments or majors that allow students to prepare for careers serving God by serving those He created. Our focus on equipping students for life-long learning means that the time spent within SPAS results in the laying of a solid foundation on which all future learning can be built. The outstanding success of our graduates reflects the quality of the learning that has occurred during their time here.

Health and Human Performance Division

Majors

- Applied Health and Fitness (p. 201)
- Athletic Training (p. 202)
- Exercise Science (p. 204)
- Physical and Health Education (p. 205)
- Recreation and Camp Administration (p. 206)
- Sports Management (p. 207)
- Sports Ministries (p. 208)

Minors

- Health Promotion & Wellness (p. 201)
- Coaching Education (p. 211)
- Military Leadership (p. 213)

Programs

- Pre-Occupational Therapy (p. 209)
- Pre-Physical Therapy (p. 209)
- ROTC (p. 212)

Purpose

The Health and Human Performance Division at Indiana Wesleyan University prepares students to meet the ever increasing demands of society for professionally trained people in the areas of education, sports, fitness, health, recreation, management and athletics. Areas of development such as neuromuscular skill, organic fitness, intellectual awareness, social concern, emotional release, and spiritual formations will be emphasized. God created man as an integrated whole being, and the professionals in this division are afforded a great opportunity to reach all aspects of the whole person. Each individual will be challenged to develop professionally and in turn be prepared to serve others upon completion of the degree.

Admission to Majors

Admission to majors in the Health and Human Performance Division follow the procedures established for the university. Majors seeking Physical and Health Education teaching certification must apply for admission to teacher education through the Department of Education. Also see the Athletic Training and Exercise Science department for respective application process.
General Education Requirements (45-51 credits)

Most majors within the Health and Human Performance Division follow the traditional general education requirements. Recommended courses for specific areas are below. If this differs, the courses are identified under the specific major.

Applied Health and Fitness - B.S.

There is a growing demand for qualified, certified professionals in the field of health, wellness, and fitness. The Applied Health and Fitness degree prepares students for careers in areas such as corporate fitness, personal training, strength and conditioning, and related fields. Students will also be prepared to sit for certification exams from organizations such as the National Strength and Conditioning Association (NSCA), the American College of Sports Medicine (ACSM) and the American Council on Exercise (ACE).

Transfer students and students new to the major: Students must complete at least 50% (half) of their major courses at IWU.

Requirements (47 credits)

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATR-431</td>
<td>Evaluation/Recognition of Injuries/Cond Athletic Injuries</td>
<td>2</td>
</tr>
<tr>
<td>BIO-112</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>PHE-170</td>
<td>Introduction to Exercise Science</td>
<td>3</td>
</tr>
<tr>
<td>PHE-225</td>
<td>Psychology of Sport and Exercise</td>
<td>3</td>
</tr>
<tr>
<td>PHE-235</td>
<td>Professional Experience I</td>
<td>1</td>
</tr>
<tr>
<td>PHE-264</td>
<td>Principles of Strength and Conditioning</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHE-265</td>
<td>Personal Training</td>
<td>3</td>
</tr>
<tr>
<td>PHE-286</td>
<td>Kinesiology</td>
<td>4</td>
</tr>
<tr>
<td>PHE-352</td>
<td>Sport Law and Risk Management</td>
<td>3</td>
</tr>
<tr>
<td>PHE-362</td>
<td>Nutrition for Health</td>
<td>3</td>
</tr>
<tr>
<td>PHE-365</td>
<td>Public and Community Health</td>
<td>3</td>
</tr>
<tr>
<td>PHE-366</td>
<td>Alcohol and Drug Education</td>
<td>3</td>
</tr>
<tr>
<td>PHE-374</td>
<td>Physiology of Exercise</td>
<td>3</td>
</tr>
<tr>
<td>PHE-374L</td>
<td>Physiology of Exercise Lab</td>
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</tr>
<tr>
<td>PHE-379</td>
<td>Principles of Fitness Assessment</td>
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<td>PHE-380</td>
<td>Principles of Exercise Prescription</td>
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</tr>
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<td>PHE-410</td>
<td>Wellness Internship</td>
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<tr>
<td>PHE-413</td>
<td>Health Promotion and Wellness Management</td>
<td>3</td>
</tr>
<tr>
<td>PHE-485</td>
<td>Senior Seminar I</td>
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</tr>
<tr>
<td>PHE-486</td>
<td>Senior Seminar II</td>
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</table>

Health Promotion and Wellness Minor

Requirements (25 credits)

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>BIO-111</td>
<td>Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>PHE-162</td>
<td>Personal Health</td>
<td>3</td>
</tr>
<tr>
<td>PHE-163</td>
<td>School Health and Safety</td>
<td>3</td>
</tr>
<tr>
<td>PHE-229</td>
<td>Cardiopulmonary Resuscitation</td>
<td>1</td>
</tr>
<tr>
<td>PHE-230</td>
<td>First Aid Basics</td>
<td>2</td>
</tr>
<tr>
<td>PHE-362</td>
<td>Nutrition for Health</td>
<td>3</td>
</tr>
<tr>
<td>PHE-365</td>
<td>Public and Community Health</td>
<td>3</td>
</tr>
<tr>
<td>PHE-366</td>
<td>Alcohol and Drug Education</td>
<td>3</td>
</tr>
<tr>
<td>PHE-413</td>
<td>Health Promotion and Wellness Management</td>
<td>3</td>
</tr>
</tbody>
</table>
**Athletic Training - B.S.**

This bachelor's degree is designed to prepare the student for a career in the field of athletic training/sports medicine. The major can be completed in 8 semesters of study. The current route to become a BOC certified athletic trainer is through a CAATE accredited athletic training program. IWU’s athletic training program (ATP) started in 1988 and is committed to program excellence. This is a competitive program and application alone does not guarantee admittance. Any student designating Athletic Training as their major is given a pre-athletic training major description which signifies their intent to apply to the program. The application process to this program is a two-term process. For a traditional student the application process should be started in the fall of the first year of declaring the major, with formal application being due on April 1 of the second term. Transfer students or students changing their major at spring semester are still eligible to apply to the program via the spring semester and May term application process; applications are due by May 1 of the second term. A spring to fall term applicant will have their application due December 1 of the second term. Decisions for program acceptance or denial will be made by the athletic training faculty after the application process is completed and students will be notified by mail.

**Students Changing Majors and Transfer Students**

A prospective student must declare an interest in Athletic Training as a chosen field within his or her first year of study at IWU. A student beyond his or her freshman year at IWU (e.g., changing majors) will also be considered for the program; however, an additional semester of study may be necessary to satisfy the educational and clinical requirements for CAATE as well as IWU’s Athletic Training Program. A transfer student may apply certain athletic training courses from another university/college toward our major if the course is acceptable to the ATP director (e.g., course content, credit hours, and description) and meets all transfer requirements by the Registrar's Office.

**Athletic Training Program Application Procedure**

All students applying to the IWU ATP must meet the technical standards of IWU’s ATP. Should accommodations need to be made for the student, the student must contact the athletic training program director and the Center for Student Success. The technical standards for our program are available on the athletic training website or from the athletic training faculty. Applications are available from the ATP director upon request. If a pre-athletic training student does not gain acceptance into the program on his or her initial application, he or she can repeat the application process one additional time or elect to change majors. The following criteria must be met to gain admittance into the athletic training program as an athletic training student:

1. A formal cover letter of application stating why you want to apply to the program and why you want to become a certified athletic trainer.
2. Completion of the Indiana Wesleyan University Athletic Training Program application, submission of 3 letters of recommendation, signed technical standards, interview with the athletic training faculty, and a minimum of 150 hours of clinical observation over two terms.
3. Completion of all prerequisite coursework with at least a 2.0 GPA (C) or above in each course. A student's overall GPA must be a 2.5 or higher.
4. Completion of two terms of attendance at Indiana Wesleyan University.
5. Commitment to the mission of the university as demonstrated by professional conduct. Apparent interest and motivation, as evidenced by work habits, promptness, etc. Athletic Training background through previous high school and/or college-level experience prior to application to the Athletic Training Program is desirable but not required.

**Athletic Training Program Retention Policy**

To remain in the Athletic Training program as an athletic training student, the student must achieve the standards listed below. Failure to meet these standards could result in probation or removal from the program.

1. Earn at least a 2.0 GPA (C) or above in all required courses within the major.
2. Earn at least a 2.5 cumulative GPA (C+).
3. Be in good standing with the university (e.g., no citizenship probation).
4. Participate in OSHA, HIPAA and blood-borne pathogen training each academic year.
5. Complete a criminal background check every year through IWU prior to required clinical rotations.
6. Maintain CPR-PR certification while enrolled at IWU.
7. Show progress through clinical instruction and learning over time.
8. Perform all duties assigned to the best of one’s ability.
9. Show a professional attitude and character in all areas of athletic training, both academic and clinical.

**Athletic Training Program Probation Policy**

Any athletic training student within the program may be subject to a probationary status. A probationary status will be assigned if an athletic training student does not abide by the standards of the IWU Athletic Training program as identified in the ATP Student Handbook. The athletic training program director is the only authority that can administer a probationary status or remove a probationary status within this program. The athletic training program director and athletic training faculty may also remove athletic training students from the program for infractions of divisional and university policies. Athletic training students may not accumulate clinical hours while on probation but may progress through the Athletic Training major course sequence as advised and approved by the student's athletic training academic advisor.

**Athletic Training Student Health Policy**

Athletic training students must have the appropriate health forms and records on file with the athletic training program director to be considered for admittance to the Athletic Training Program. In addition, athletic training students will be required to have the following tests and vaccinations by the start of their first semester in the major (or in the process to receive the vaccinations - HBV):

1. **Tuberculin Skin Test:** If the TB test is positive, a chest x-ray must be done. A yearly TB test is required and written results are given to the athletic training program director to be added to that student's file. The athletic training student may have this test done at the IWU Health Center.

2. **Hepatitis B Vaccination:** Athletic training students are strongly encouraged to be vaccinated with the Hepatitis B vaccine (HBV). A sum of three injections in a six-month period is required for this vaccination. Each injection will vary in cost depending on where you obtain the vaccination. A waiver must be signed and in the athletic training student's permanent file if he or she chooses not to obtain the vaccination.

3. **Physical Examination:** Athletic training students will have a physical examination conducted by the team physician. If a student athlete is applying to the ATP, their pre-participation physical is acceptable for this requirement.

**Requirements (70 credits)**

| Pre-Professional phase – PATH (Pre-Athletic Training) Prerequisites to the Athletic Training Program (12 credits) |
|---------------------------------------------------------------|----------------------------------|
| BIO-111 Anatomy and Physiology I                             | 4 credits                        |
| BIO-112 Anatomy and Physiology II                            | 4 credits                        |
| PHE-101 Concepts of Health and Wellness                      | 1 credit                         |
| PHE-229 Cardiopulmonary Resuscitation                       | 1 credit                         |
| PHE-230 First Aid Basics                                     | 2 credits                        |

<table>
<thead>
<tr>
<th>Professional phase – ATH (Athletic Training) Core Curriculum of the Athletic Training Program (58 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATR-195 Introduction to Athletic Training</td>
</tr>
<tr>
<td>ATR-196 Athletic Training Clinical Education Experience I</td>
</tr>
<tr>
<td>ATR-197 Athletic Training Clinical Education Experience II</td>
</tr>
<tr>
<td>ATR-199 Athletic Training Practicum I</td>
</tr>
<tr>
<td>ATR-220 Therapeutic Modalities</td>
</tr>
<tr>
<td>ATR-225 Lower Extremity Evaluation and Assessment</td>
</tr>
<tr>
<td>ATR-226 Upper Extremity Evaluation and Assessment</td>
</tr>
<tr>
<td>ATR-231 Advanced Athletic Training</td>
</tr>
<tr>
<td>ATR-250 Muscle Testing and Joint Measurement</td>
</tr>
<tr>
<td>ATR-296 Athletic Training Clinical Education Experience III</td>
</tr>
<tr>
<td>Course Code</td>
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<tr>
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<tr>
<td>ATR-297</td>
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<td>ATR-299</td>
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<tr>
<td>ATR-332</td>
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<td>ATR-333</td>
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<td>ATR-350</td>
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<tr>
<td>ATR-396</td>
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<tr>
<td>ATR-397</td>
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<tr>
<td>ATR-399</td>
</tr>
<tr>
<td>ATR-431</td>
</tr>
<tr>
<td>ATR-440</td>
</tr>
<tr>
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<tr>
<td>ATR-496</td>
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<tr>
<td>ATR-497</td>
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<tr>
<td>PHE-225</td>
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<tr>
<td>PHE-264</td>
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<tr>
<td>PHE-286</td>
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<td>PHE-362</td>
</tr>
<tr>
<td>PHE-370</td>
</tr>
<tr>
<td>PHE-374</td>
</tr>
</tbody>
</table>

**Athletic Training Major Requirements for Graduation**

1. Athletic training students must complete a clinical rotation for lower and upper extremity sports, a general medical rotation, and an equipment intensive rotation.

2. Athletic training students must complete the hour requirements for all clinical and practicum courses.

3. Athletic training students must gain initial CPR-PR/AED certification and maintain that certification while at IWU.

4. Athletic training students must complete the clinical education instruction plan consistent with the learning over time model.

**Exercise Science - B.S.**

This accredited program by CoAES (Committee on Accreditation for the Exercise Sciences) is designed to prepare students for post-graduate academic pursuits in exercise science and specifically exercise physiology, cardiac/pulmonary/cancer rehabilitation, biomechanics, or fitness leadership. Students interested in continuing their education in physical or occupational therapy or becoming a physician's assistant would benefit from this exercise science program as well. The final purpose of this program design is to prepare students for certifications by professional organizations relative to exercise science, specifically the Clinical Exercise Specialist and certifications by the American College of Sports Medicine (ACSM). The Exercise Science major was accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) on March 15, 2013.

Transfer students and students new to the major: Students must complete at least 50% (half) of their major courses at IWU.

Major GPA requirements: 2.75 in the major and 2.5 cumulative.
# Requirements (48 credits)

## Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATR-431</td>
<td>Evaluation/Recognition of Injuries/Cond Athletic Injuries</td>
<td>2</td>
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<tr>
<td>ATR-440</td>
<td>Pharmacology for the Athletic Trainer</td>
<td>2</td>
</tr>
<tr>
<td>BIO-112</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
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<tr>
<td>CHE-120</td>
<td>Introduction to Organic and Biological Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>PHE-170</td>
<td>Introduction to Exercise Science</td>
<td>3</td>
</tr>
<tr>
<td>PHE-225</td>
<td>Psychology of Sport and Exercise</td>
<td>3</td>
</tr>
<tr>
<td>PHE-235</td>
<td>Professional Experience I</td>
<td>1</td>
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<tr>
<td>PHE-236</td>
<td>Professional Experience II</td>
<td>1</td>
</tr>
<tr>
<td>PHE-286</td>
<td>Kinesiology</td>
<td>4</td>
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<tr>
<td>PHE-352</td>
<td>Sport Law and Risk Management</td>
<td>3</td>
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<tr>
<td>PHE-370</td>
<td>Biomechanics</td>
<td>3</td>
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<td>PHE-370L</td>
<td>Biomechanics Lab</td>
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<tr>
<td>PHE-374</td>
<td>Physiology of Exercise</td>
<td>3</td>
</tr>
<tr>
<td>PHE-374L</td>
<td>Physiology of Exercise Lab</td>
<td>1</td>
</tr>
<tr>
<td>PHE-379</td>
<td>Principles of Fitness Assessment</td>
<td>2</td>
</tr>
<tr>
<td>PHE-380</td>
<td>Principles of Exercise Prescription</td>
<td>2</td>
</tr>
<tr>
<td>PHE-413</td>
<td>Health Promotion and Wellness Management</td>
<td>3</td>
</tr>
<tr>
<td>PHE-415</td>
<td>Nutrition for Sport and Performance</td>
<td>4</td>
</tr>
<tr>
<td>PHE-485</td>
<td>Senior Seminar I</td>
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</tr>
<tr>
<td>PHE-486</td>
<td>Senior Seminar II</td>
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</table>

## Physical and Health Education (5-12, P-12 Certification)

### Education Courses (35 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>EDU-130</td>
<td>American Education</td>
<td>3</td>
</tr>
<tr>
<td>EDU-240</td>
<td>Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDU-250</td>
<td>Principles of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>PSY-276</td>
<td>Psychology of the Exceptional Learner</td>
<td>3</td>
</tr>
<tr>
<td>EDU-324</td>
<td>Literacy in Diverse Classrooms</td>
<td>3</td>
</tr>
<tr>
<td>EDU-382HE</td>
<td>Methods of Teaching Senior High/Junior High/Middle School Health Education</td>
<td>2 to 3</td>
</tr>
<tr>
<td>EDU-382PE</td>
<td>Methods of Teaching Sr High/Jr High/Middle School Physical Education</td>
<td>2 to 3</td>
</tr>
<tr>
<td>EDU-382C</td>
<td>Methods of Teaching Senior High/Junior High/Middle School Practicum</td>
<td>1</td>
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<tr>
<td>EDU-490</td>
<td>Supervised Student Teaching in Senior/Junior High/Middle School (5-12)</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>EDU-492</td>
<td>Supervised Student Teaching Sr High/Jr High/Middle School/Elementary (P-12)</td>
<td>15</td>
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<tr>
<td>EDU-495</td>
<td>Student Teaching Seminar</td>
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</table>
Physical and Health Education Courses

Required Biology Courses and Prerequisites (8 credits)

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<tr>
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<td>BIO-111L</td>
<td>Anatomy and Physiology I Lab</td>
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<td>BIO-112</td>
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<tr>
<td>BIO-112L</td>
<td>Anatomy and Physiology II Lab</td>
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</table>

Physical and Health Education Major Core (44-48 credits)

Meets 5-12 certification requirements (28-31 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PHE-155</td>
<td>Introduction to Physical Education, Sport, and Wellness</td>
<td>3</td>
</tr>
<tr>
<td>PHE-157</td>
<td>Rhythmics and Dance</td>
<td>2</td>
</tr>
<tr>
<td>PHE-229</td>
<td>Cardiopulmonary Resuscitation or Certification proof</td>
<td>1 or 1</td>
</tr>
<tr>
<td>PHE-230</td>
<td>First Aid Basics or Certification proof</td>
<td>2</td>
</tr>
<tr>
<td>PHE-282</td>
<td>Motor Development</td>
<td>2</td>
</tr>
<tr>
<td>PHE-341</td>
<td>Team Sports</td>
<td>3</td>
</tr>
<tr>
<td>PHE-345</td>
<td>Individual/Dual Sports</td>
<td>3</td>
</tr>
<tr>
<td>PHE-371</td>
<td>Administration of Physical Education and Athletics</td>
<td>3</td>
</tr>
<tr>
<td>PHE-255</td>
<td>Scientific Aspects of Phys Education and Coaching</td>
<td>3</td>
</tr>
<tr>
<td>PHE-378</td>
<td>Tests and Measurements</td>
<td>3</td>
</tr>
<tr>
<td>PHE-385</td>
<td>Psychology of Motor Learning</td>
<td>3</td>
</tr>
<tr>
<td>PHE-423</td>
<td>Adapted Physical Activity</td>
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</tbody>
</table>

The following courses meet technology requirements (1-2 credits):

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PHE-210</td>
<td>Computers &amp; Technology in Physical Education and Sport</td>
<td>2</td>
</tr>
<tr>
<td>or EDU-200</td>
<td>Educational Technology</td>
<td>1</td>
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</tbody>
</table>

The following courses meet health education certification requirements (15 credits):

<table>
<thead>
<tr>
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<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PHE-162</td>
<td>Personal Health</td>
<td>3</td>
</tr>
<tr>
<td>PHE-163</td>
<td>School Health and Safety</td>
<td>3</td>
</tr>
<tr>
<td>PHE-362</td>
<td>Nutrition for Health</td>
<td>3</td>
</tr>
<tr>
<td>PHE-365</td>
<td>Public and Community Health</td>
<td>3</td>
</tr>
<tr>
<td>PHE-366</td>
<td>Alcohol and Drug Education</td>
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</tr>
</tbody>
</table>

P-12 Physical and Health Education Certification

Major Core + 4 hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHE-322</td>
<td>Elementary Physical Education</td>
<td>3</td>
</tr>
<tr>
<td>PHE-322P</td>
<td>Elementary Physical Education Practicum</td>
<td>1</td>
</tr>
</tbody>
</table>

Recreation and Camp Administration - B.S.

Career opportunities in recreation management have expanded because of the increasing amount of recreation time discovered by Americans in recent years. Career options include work in such areas as church recreation, parks, playgrounds, recreation in business and industry, hospitals, nursing homes, camps, resorts, hotels, cruise ships, youth organizations, zoos, tourism, and environmental centers.
Students majoring in Recreation and Camp Administration are expected to complete 48 hours of credit, including two credit hours of internship and two credit hours of professional experience. Internships will consist of on-site experience with agencies that deliver leisure services. These may include public recreation park agencies, voluntary agencies (youth service agencies), correctional institutions, industries, recreation for the ill and disabled (including hospitals), and college unions.

### Requirements (48 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHE-122</td>
<td>Active Recreation Games</td>
<td>1</td>
</tr>
<tr>
<td>PHE-156</td>
<td>Outdoor Wilderness Learning (Wise Owl Project)</td>
<td>2</td>
</tr>
<tr>
<td>PHE-210</td>
<td>Computers &amp; Technology in Physical Education and Sport</td>
<td>1 to 2</td>
</tr>
<tr>
<td>PHE-229</td>
<td>Cardiopulmonary Resuscitation</td>
<td>1</td>
</tr>
<tr>
<td>PHE-230</td>
<td>First Aid Basics</td>
<td>2</td>
</tr>
<tr>
<td>PHE-235</td>
<td>Professional Experience I</td>
<td>1</td>
</tr>
<tr>
<td>PHE-236</td>
<td>Professional Experience II</td>
<td>1</td>
</tr>
<tr>
<td>PHE-282</td>
<td>Motor Development</td>
<td>2</td>
</tr>
<tr>
<td>PHE-352</td>
<td>Sport Law and Risk Management</td>
<td>3</td>
</tr>
<tr>
<td>PHE-365</td>
<td>Public and Community Health</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>PHE-162</td>
<td>Personal Health</td>
<td>3</td>
</tr>
<tr>
<td>PHE-423</td>
<td>Adapted Physical Activity</td>
<td>3</td>
</tr>
<tr>
<td>PHE-480</td>
<td>Senior Seminar in Health and Human Performance</td>
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<tr>
<td>REC-160</td>
<td>Intro to Recreation and Sports</td>
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</tr>
<tr>
<td>REC-180</td>
<td>Campus Recreation and Intramural Sports</td>
<td>2</td>
</tr>
<tr>
<td>REC-240</td>
<td>Trip Camping in the USA</td>
<td>2</td>
</tr>
<tr>
<td>REC-260</td>
<td>Recreation Leadership and Programming</td>
<td>3</td>
</tr>
<tr>
<td>REC-280</td>
<td>Commercial and Social Recreation</td>
<td>2</td>
</tr>
<tr>
<td>REC-380</td>
<td>Camp Management</td>
<td>3</td>
</tr>
<tr>
<td>REC-382</td>
<td>Camp Counseling</td>
<td>2</td>
</tr>
<tr>
<td>REC-410</td>
<td>Recreation Internship</td>
<td>2</td>
</tr>
<tr>
<td>REC-450</td>
<td>Recreation Administration</td>
<td>3</td>
</tr>
<tr>
<td>REC-460</td>
<td>Facilities: Design, Planning, Maintenance, and Scheduling</td>
<td>3</td>
</tr>
</tbody>
</table>

### Sports Management - B.S.

The opportunities for employment with a Sports Management major include a variety of related organizations in athletics, professional sports management, marketing, promotion, and fund raising. Related positions are available at the local, state, national and international levels.

### Requirements (41-42 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-100</td>
<td>Foundations of Business</td>
<td>3</td>
</tr>
<tr>
<td>PHE-155</td>
<td>Introduction to Physical Education, Sport, and Wellness</td>
<td>3</td>
</tr>
<tr>
<td>PHE-210</td>
<td>Computers &amp; Technology in Physical Education and Sport</td>
<td>1 to 2</td>
</tr>
<tr>
<td>PHE-225</td>
<td>Psychology of Sport and Exercise</td>
<td>3</td>
</tr>
<tr>
<td>PHE-229</td>
<td>Cardiopulmonary Resuscitation</td>
<td>1</td>
</tr>
<tr>
<td>PHE-230</td>
<td>First Aid Basics</td>
<td>2</td>
</tr>
</tbody>
</table>
### Sports Ministries - B.S.

#### Purpose

The Division of Health and Human Performance and the School of Theology and Ministry have created an interdisciplinary major in Sports Ministries. The purpose of this major is to prepare students professionally for service in church sports ministries, sports camps, school sports ministries, youth sports ministries, sports chaplaincy, short and long term missions, individual sport coach training, and para-church sports ministries.

#### Requirements (48 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Ministry Core (15 credits)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>THE-233</td>
<td>Christian Theology I</td>
<td>3</td>
</tr>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL-390</td>
<td>Ministerial Placement and Persistence</td>
<td>1</td>
</tr>
<tr>
<td>REL-490</td>
<td>Practical Theology Capstone</td>
<td>0 to 1</td>
</tr>
<tr>
<td></td>
<td>BIL 300/400 Advanced OT/NT</td>
<td>3</td>
</tr>
<tr>
<td><strong>Practical Theology (PRT) (13 credits)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>YTH-230</td>
<td>Programming Youth and Family Ministries</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Programming Youth and Family Ministries Practicum</td>
<td>1</td>
</tr>
<tr>
<td>REL-340</td>
<td>Models of Sports Ministry</td>
<td>3</td>
</tr>
<tr>
<td>CED-240</td>
<td>Teaching the Bible to Youth and Adults</td>
<td>3</td>
</tr>
<tr>
<td>REL-365</td>
<td>Homiletics I</td>
<td>3</td>
</tr>
<tr>
<td><strong>Religious and Ministerial Studies (RMS) (2 credits)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>REL-291</td>
<td>History of Protestantism</td>
<td>2</td>
</tr>
<tr>
<td><strong>Health and Human Performance (HHP) (18 credits)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PHE-122</td>
<td>Active Recreation Games</td>
<td>1</td>
</tr>
<tr>
<td>PHE-225</td>
<td>Psychology of Sport and Exercise</td>
<td>3</td>
</tr>
<tr>
<td>PHE-235</td>
<td>Professional Experience I</td>
<td>1</td>
</tr>
<tr>
<td>PHE-236</td>
<td>Professional Experience II</td>
<td>1</td>
</tr>
</tbody>
</table>
Pre-Occupational/Physical Therapy Programs

The Health and Human Performance (HHP) division is one entry point for those students interested in Physical or Occupational Therapy. The Pre-OT and PT programs consist of a combination of courses taken in conjunction with the course requirements for any other university major. Common major choices include Exercise Science, Applied Health and Fitness, Biology, Psychology or Athletic Training. These programs are designed to prepare students for application to a professional OT or PT program. It should be noted that these pre-programs do not meet all requirement for all PT or OT programs. Some schools may require different coursework; therefore as a student narrows their choice of graduate programs, it is imperative that the students identify the appropriate prerequisite requirements necessary. Students should work with their academic advisors to ensure they have met all of the necessary admissions requirements. The coursework for these two pre-professional programs is listed below.

Admission

Due to the high academic achievement that is required for admission to professional schools, there is an admission process for entry into the Pre-Occupational/Physical Therapy programs. Upon completion of the sophomore year, students interested in the Pre-Occupational/Physical Therapy programs must have a minimum GPA of 3.0 and interview with the Pre-Occupational/Physical Therapy advisor (this individual is usually the student's academic major advisor). It is essential that the GPA be maintained. Should a student’s GPA fall below the 3.0 requirement, the student will be put on probation from the program and be given one semester to increase his or her GPA back into the acceptable range. If the GPA is not increased to a 3.0 or above, the Pre-OT/PT designation will be dropped from the degree audit. If the student is graduating in that semester, the Pre-OT/PT designation will be dropped from the degree audit and the diploma.

Reinstatement Back into the Program

If at a later date both of the GPAs are raised to the required level, the student can request reinstatement to the program by submitting a written request to the Pre-OT/PT Committee.

Transfer Students

Transfer students wishing to enter the Pre-OT/PT program will need to demonstrate that they meet the GPA requirements in core courses and overall completed courses based on applicable classes at previous accredited institutions. All subsequent decisions as to retention in the Pre-OT/PT program will be based on IWU courses only.

Requirements Pre-Physical Therapy Core (36 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-125</td>
<td>Principles of Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIO-111</td>
<td>Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>or BIO-111L</td>
<td>Anatomy and Physiology I Lab</td>
<td></td>
</tr>
<tr>
<td>BIO-311</td>
<td>Mammalian Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>BIO-112</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>or BIO-112L</td>
<td>Anatomy and Physiology II Lab</td>
<td></td>
</tr>
<tr>
<td>BIO-312</td>
<td>General Physiology</td>
<td>4</td>
</tr>
</tbody>
</table>
MAT-204  Applied Statistics I  3
or
MAT-305  Statistics for Social Sciences  3
CHE-125  General Chemistry I  5
and
CHE-126L  General Chemistry I Lab  5
and
CHE-126  General Chemistry II  5
and
CHE-126L  General Chemistry II Lab  5
PHY-211  General Physics I  4
and
PHY-211L  General Physics Lab  4
PHY-212  General Physics II  4
and
PHY-212L  General Physics Lab II  4
PSY-150  General Psychology  3
SOC-150  Principles of Sociology  3
PSY-250  Developmental Psychology  3

BIO-311 Mammalian Anatomy and BIO-312 General Physiology are two biology courses that would also meet most professional occupational therapy schools' prerequisites for admittance and can replace BIO-111 and BIO-112 as adequate substitutes for the program requirements.

**Recommended Electives**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATR-220</td>
<td>Therapeutic Modalities</td>
<td>3</td>
</tr>
<tr>
<td>ATR-225</td>
<td>Lower Extremity Evaluation and Assessment</td>
<td>2</td>
</tr>
<tr>
<td>ATR-226</td>
<td>Upper Extremity Evaluation and Assessment</td>
<td>2</td>
</tr>
<tr>
<td>ATR-332</td>
<td>Therapeutic Exercise and Rehabilitation I</td>
<td>2</td>
</tr>
<tr>
<td>ATR-333</td>
<td>Therapeutic Exercise and Rehabilitation II</td>
<td>2</td>
</tr>
<tr>
<td>PHE-286</td>
<td>Kinesiology</td>
<td>4</td>
</tr>
<tr>
<td>MAT-113</td>
<td>College Algebra With Modeling</td>
<td>3</td>
</tr>
<tr>
<td>MAT-120</td>
<td>College Algebra/Trigonometry</td>
<td>4</td>
</tr>
</tbody>
</table>

**Requirements Pre-Occupational Therapy Core (39-40 credits)**

**Pre-Occupational Therapy Core**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-111</td>
<td>Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>BIO-111L</td>
<td>Anatomy and Physiology I Lab</td>
<td></td>
</tr>
<tr>
<td>BIO-311</td>
<td>Mammalian Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>BIO-112</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>BIO-112L</td>
<td>Anatomy and Physiology II Lab</td>
<td></td>
</tr>
<tr>
<td>PHE-190</td>
<td>Medical Terminology</td>
<td>3</td>
</tr>
<tr>
<td>MAT-204</td>
<td>Applied Statistics I</td>
<td>3</td>
</tr>
<tr>
<td>MAT-305</td>
<td>Statistics for Social Sciences</td>
<td>3</td>
</tr>
<tr>
<td>PHY-211</td>
<td>General Physics I</td>
<td>4</td>
</tr>
<tr>
<td>PHY-211L</td>
<td>General Physics Lab</td>
<td></td>
</tr>
<tr>
<td>SOC-150</td>
<td>Principles of Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>
BIO-311 Mammalian Anatomy and BIO-312 General Physiology are two biology courses that would also meet most professional physical therapy schools' prerequisites for admittance and can replace BIO-111 and BIO-112 as adequate substitutes for the program requirements.

### Recommended Electives

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHE-286</td>
<td>Kinesiology</td>
<td>4</td>
</tr>
<tr>
<td>CHE-120</td>
<td>Introduction to Organic and Biological Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>PHE-370</td>
<td>Biomechanics</td>
<td>3</td>
</tr>
<tr>
<td>PHE-370L</td>
<td>Biomechanics Lab</td>
<td>1</td>
</tr>
</tbody>
</table>

### Coaching Education Minor

#### Requirements (24 credits)

<table>
<thead>
<tr>
<th>Category</th>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Courses (20 credits)</td>
<td>PHE-165</td>
<td>Principles/Problems of Coaching</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PHE-225</td>
<td>Psychology of Sport and Exercise</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PHE-235</td>
<td>Professional Experience I</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>PHE-236</td>
<td>Professional Experience II</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>PHE-229</td>
<td>Cardiopulmonary Resuscitation</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>PHE-230</td>
<td>First Aid Basics</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>PHE-264</td>
<td>Principles of Strength and Conditioning</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PHE-255</td>
<td>Scientific Aspects of Phys Education and Coaching</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PHE-350</td>
<td>Ethics and Character Development in Sport</td>
<td>3</td>
</tr>
</tbody>
</table>

**Choose two courses from the following (4 credits):**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHE-261</td>
<td>Coaching of Baseball and Softball</td>
<td>2</td>
</tr>
<tr>
<td>PHE-263</td>
<td>Coaching of Football and Basketball</td>
<td>2</td>
</tr>
<tr>
<td>PHE-274</td>
<td>Coaching of Cross Country/Track and Field</td>
<td>2</td>
</tr>
<tr>
<td>PHE-276</td>
<td>Coaching of Soccer and Volleyball</td>
<td>2</td>
</tr>
</tbody>
</table>

### General Physical Activity Courses

Courses PHE-101 – PHE-139 fulfill general education requirements. Course PHE-101, Concepts of Health and Wellness, is required. One other course must be selected to fulfill the requirement. Individuals with severely limited physical capabilities or working adult students may arrange with the Physical Education coordinator to take the Adult Fitness course. While only two courses are required, students may take up to a total of eight one-hour activity classes that can count toward their graduation hours.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHE-101</td>
<td>Concepts of Health and Wellness</td>
<td>1</td>
</tr>
</tbody>
</table>

A study of the values, components, development, and maintenance of fitness. Required of all students.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHE-102</td>
<td>Adult Fitness</td>
<td>1</td>
</tr>
</tbody>
</table>
A physical education course for those with limited physical capabilities or working adult students. By permission of instructor.

Other Physical Education Activity electives

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHE-103</td>
<td>Aerobic Exercise</td>
<td>1</td>
</tr>
<tr>
<td>PHE-105</td>
<td>Badminton</td>
<td>1</td>
</tr>
<tr>
<td>PHE-106</td>
<td>Basketball</td>
<td>1</td>
</tr>
<tr>
<td>PHE-110</td>
<td>Cycling</td>
<td>1</td>
</tr>
<tr>
<td>PHE-113</td>
<td>Walk, Jog, Run</td>
<td>1</td>
</tr>
<tr>
<td>PHE-114</td>
<td>Golf</td>
<td>1</td>
</tr>
<tr>
<td>PHE-115</td>
<td>Aqua Exercise</td>
<td>1</td>
</tr>
<tr>
<td>PHE-116</td>
<td>Horsemanship</td>
<td>1</td>
</tr>
<tr>
<td>PHE-117</td>
<td>Varsity Athletics</td>
<td>1</td>
</tr>
<tr>
<td>PHE-120</td>
<td>Backpacking</td>
<td>1</td>
</tr>
<tr>
<td>PHE-121</td>
<td>Racquetball</td>
<td>1</td>
</tr>
<tr>
<td>PHE-122</td>
<td>Active Recreation Games</td>
<td>1</td>
</tr>
<tr>
<td>PHE-124</td>
<td>Soccer</td>
<td>1</td>
</tr>
<tr>
<td>PHE-126</td>
<td>Swimming Skills</td>
<td>1</td>
</tr>
<tr>
<td>PHE-128</td>
<td>Lifeguarding</td>
<td>2</td>
</tr>
<tr>
<td>PHE-130</td>
<td>Tennis</td>
<td>1</td>
</tr>
<tr>
<td>PHE-131</td>
<td>Cross-Country Skiing</td>
<td>1</td>
</tr>
<tr>
<td>PHE-132</td>
<td>Volleyball</td>
<td>1</td>
</tr>
<tr>
<td>PHE-134</td>
<td>Weight Training</td>
<td>1</td>
</tr>
<tr>
<td>PHE-135</td>
<td>Introduction to Climbing</td>
<td>1</td>
</tr>
</tbody>
</table>

PHE-114, PHE-116, PHE-120, and PHE-131: fee required

PHE-117: may be repeated once in a second sport

ROTC - U.S. Army Reserve Officers' Training Corps Program

Purpose

ROTC is offered on the IWU campus for those who sense a calling to serve our country in the military. The Department of Military Science offers qualified undergraduate and graduate students an opportunity to obtain a commission as a second lieutenant in the United States Army and to serve with the Active Army, Army National Guard or Army Reserves. Additionally, Military Science offers immersive learning experiences focused on preparing future leaders for the United States Army and managers for the corporate environment. Subjects offered in this program include the study of current military leadership, doctrine, rappelling, marksmanship, counseling, problem solving, managing resources, military history, and public speaking. All IWU students interested in studying military leadership may enroll in 100-level and 200-level classes without any obligation to enroll in the ROTC program.

Requirements (22 credits)

Required Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSC-101</td>
<td>Introduction to Military Science</td>
<td>1</td>
</tr>
<tr>
<td>MSC-102</td>
<td>Introduction to Leadership</td>
<td>1</td>
</tr>
<tr>
<td>MSC-201</td>
<td>Leadership/Military Tactics</td>
<td>2</td>
</tr>
<tr>
<td>MSC-202</td>
<td>Leadership/Team Development</td>
<td>2</td>
</tr>
<tr>
<td>MSC-301</td>
<td>Military Leadership and Operations 1</td>
<td>3</td>
</tr>
<tr>
<td>MSC-302</td>
<td>Military Leadership and Operations 2</td>
<td>3</td>
</tr>
<tr>
<td>MSC-401</td>
<td>Leadership Challenges and Goal Setting</td>
<td></td>
</tr>
<tr>
<td>MSC-402</td>
<td>Transition to Lieutenant</td>
<td>3</td>
</tr>
<tr>
<td>MSC-499</td>
<td>Independent Study in Military Science</td>
<td>1 to 3</td>
</tr>
</tbody>
</table>
The 100-level meet once a week for one hour. The 200-level meets twice a week for two hours. The 300-level and 400-level classes meet twice a week for three hours each session. Two days are dedicated to classroom lecture and a combined lab meets 10 times each semester. The lab and field training exercises involve all contracted cadets and apply classroom lectures into hands-on leadership training scenarios.

Military Leadership Minor

The Military Leadership minor will enhance the principles of the U.S. Army’s ROTC program by enabling students to expand their capabilities by providing them with the most effective tools for critical thinking, ethical and logical reasoning, an enhanced understanding of cross-cultural diversity, better communication skills, effective self-assessment and reflection techniques. Additionally, it will integrate specific theory and methodologies to help students understand leadership from a servant-leader paradigm that will give them a better perspective of the causes of world and national events and their implications on the military and society in general. This minor is open only to ROTC students.

Requirements (24 credits)

<table>
<thead>
<tr>
<th>Required Courses (21 credits)</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LDR-200 Foundations of Leadership</td>
<td>3</td>
</tr>
<tr>
<td>PHL-282 Ethics</td>
<td>3</td>
</tr>
<tr>
<td>SOC-225 Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>MSC-301 Military Leadership and Operations 1</td>
<td>3</td>
</tr>
<tr>
<td>MSC-302 Military Leadership and Operations 2</td>
<td>3</td>
</tr>
<tr>
<td>MSC-401 Leadership Challenges and Goal Setting</td>
<td>3</td>
</tr>
<tr>
<td>MSC-402 Transition to Lieutenant</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one of the following: (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HST-190</td>
<td>The West and the World after 1648</td>
<td>3</td>
</tr>
<tr>
<td>HST-301</td>
<td>American Foreign Relations</td>
<td>3</td>
</tr>
<tr>
<td>HST-400</td>
<td>American Constitutional History</td>
<td>3</td>
</tr>
<tr>
<td>HST-442</td>
<td>World War II</td>
<td>3</td>
</tr>
</tbody>
</table>

Natural Sciences Division

The Natural Sciences Division offers the following majors and minors.

Biology Programs

- Biology - B.S. (p. 214)
- Biology Minor (p. 216)
- Biology - A.S. (p. 216)
- Biology Education (p. 216)
- Medical Technology - B.S. (p. 216)

Chemistry Programs

- Biochemistry - B.S. (p. 218)
- Chemistry - B.S. (p. 219)
- Chemistry Minor (p. 220)
- Chemistry - A.S. (p. 220)
- Chemistry - A.B. (p. 220)
- Chemistry Education (p. 221)

Physics Programs

- Physics Major - B.S. (p. 221)
- Physics Minor (p. 222)

Pre-engineering Program

See the Mathematics section of the catalog for specific information regarding the Pre-engineering program (p. 232).
Pre-medical Science Programs
Pre-dentistry (p. 223)
Pre-medicine (p. 223)
Pre-optometry (p. 223)
Pre-pharmacy (p. 223)
Pre-physician Assistant (p. 223)
Pre-veterinary (p. 223)

Pre-Occupational Therapy (p. 209)
See the Health and Human Performance section for Pre-occupational Therapy requirements.

Pre-physical Therapy (p. 209)
See the Health and Human Performance section for Pre-physical Therapy requirements.

Biology Programs
The curricula of the Biology Department support the efforts of a wide range of career opportunities. In addition to providing general background for minors in Biology and developing scientific competence in its own majors, the Biology Department provides curricula for the pre-med program and support courses for other divisional majors with science requirements. We seek to prepare students who major in Biology for (1) graduate studies in biology; (2) entrance into related professional schools of medicine, dentistry, optometry, pharmacy, physical therapy, etc.; and (3) entry-level positions in related fields as laboratory assistants or technicians. The complete biology curricular outline is available upon request.

Related Curricula
The pre-medical program curricula and the nursing curricula may be found in the Natural Sciences and School of Nursing sections, respectively. In addition to the curriculum for majors, pre-meds, and pre-nursing students, the Biology Department provides science curriculum to prepare students in other majors like science education, careers in business, or other careers that may demand a knowledge of scientific information. The Biology Department also offers a four-year medical technology program in cooperation with affiliated hospitals.

Science Education majors will complete certain courses within the Biology major as one of the possible content areas leading toward teacher certification. Professionalization of this certification occurs in the Division of Education curricula with the choice of either the single field Biology major or the dual field Biology/Chemistry major. Other campus divisions of study will advise students into service courses that meet their needs for science training related to other career paths.

Biology - B.S.
Mission
The Biology Department at Indiana Wesleyan University is committed to the belief that all truth is God's truth. To that end, we endeavor to instill students with biological knowledge, technical skill, and a Judeo-Christian disposition, empowering them to positively impact the world around them.

Requirements for the Biology major (B.S.)
A major in Biology requires 52 hours of coursework (42 hours in biology and 10 hours in chemistry). Only courses numbered 125 and above may be applied toward the major or a minor in biology. All prerequisite courses require a grade of “C” or better. Students are not allowed to register for classes with numbers > 300 if their GPA is below 2.5.

To begin taking classes toward the Biology major, students must be eligible to take ENG-120 and have achieved the following:
Math SAT I > 480 (or MAT-120)
ACT > 21 (or MAT-120)

Standards Required to Enter the Gateway Courses:
BIO-125 and CHE-125 are the first courses taken in the major. The standards required to take each of these courses are as follows:

BIO-125 - Completion of BIO-100 with a grade of "C" or better OR Math SATI 480 or above; OR CHE-110 with a grade of "C" or better.
CHE-125 - Completion of CHE-110 with a grade of "C" or better **OR** one year of high school chemistry and one of the following acceptable scores: Math SAT (480 or above) or ACT (21 or above).

**Requirements (52-57 credits)**

### Biology Core (30 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-125</td>
<td>Principles of Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIO-201</td>
<td>Animal Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIO-202</td>
<td>Plant Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIO-301</td>
<td>Ecology</td>
<td>3</td>
</tr>
<tr>
<td>BIO-311</td>
<td>Mammalian Anatomy</td>
<td>4</td>
</tr>
<tr>
<td>BIO-312</td>
<td>General Physiology</td>
<td>4</td>
</tr>
<tr>
<td>BIO-351</td>
<td>Cellular Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIO-412</td>
<td>Genetics</td>
<td>3</td>
</tr>
<tr>
<td>BIO-490</td>
<td>Biology Senior Seminar</td>
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</table>

BIO-125: Gateway Course

### Chemistry Core (10 credits)

<table>
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<tbody>
<tr>
<td>CHE-125</td>
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</tr>
<tr>
<td>CHE-126</td>
<td>General Chemistry II</td>
<td>5</td>
</tr>
</tbody>
</table>

CHE-125: Gateway Course

### Biology Electives (Choose five totaling 12-17 credits)

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-204</td>
<td>Ornithology</td>
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</tr>
<tr>
<td>BIO-213</td>
<td>Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>BIO-220</td>
<td>Field Biology and Natural History</td>
<td>3</td>
</tr>
<tr>
<td>BIO-302</td>
<td>Entomology</td>
<td>3</td>
</tr>
<tr>
<td>BIO-303</td>
<td>Marine Ecology</td>
<td>3</td>
</tr>
<tr>
<td>BIO-317</td>
<td>Advanced Crops and Society</td>
<td>4</td>
</tr>
<tr>
<td>BIO-325</td>
<td>Sustainable Tropical Agriculture</td>
<td>4</td>
</tr>
<tr>
<td>BIO-330</td>
<td>Histology</td>
<td>3</td>
</tr>
<tr>
<td>BIO-396</td>
<td>Advanced Topics in Biology</td>
<td>1 to 3</td>
</tr>
<tr>
<td>BIO-411</td>
<td>Vertebrate Development</td>
<td>4</td>
</tr>
<tr>
<td>BIO-432</td>
<td>Molecular Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIO-440</td>
<td>Immunology</td>
<td>3</td>
</tr>
<tr>
<td>BIO-495</td>
<td>Research in Biology</td>
<td>1 to 4</td>
</tr>
<tr>
<td>CHE-430</td>
<td>Biological Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHE-432</td>
<td>Biological Chemistry II</td>
<td>4</td>
</tr>
</tbody>
</table>

Au Sable or courses above 200

CC

BIO-495: only 2 credits maximum apply toward major or minor

### Highly Recommended for those planning to apply to medical or graduate schools in sciences

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHE-235</td>
<td>Organic Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>and</td>
<td></td>
</tr>
<tr>
<td>CHE-236</td>
<td>Organic Chemistry II</td>
<td>4</td>
</tr>
<tr>
<td>PHY-211</td>
<td>General Physics I</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>and</td>
<td></td>
</tr>
<tr>
<td>PHY-212</td>
<td>General Physics II</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>PHY-221</td>
<td>University Physics I</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>and</td>
<td></td>
</tr>
<tr>
<td>PHY-222</td>
<td>University Physics II</td>
<td>5</td>
</tr>
<tr>
<td>MAT-253</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT-204</td>
<td>Applied Statistics I</td>
<td>3</td>
</tr>
</tbody>
</table>
Biology Minor

Requirements (24 credits)

Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-125</td>
<td>Principles of Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIO-201</td>
<td>Animal Biology</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Additional BIO electives at or above the 200 level</td>
<td>15</td>
</tr>
<tr>
<td>BIO-490</td>
<td>Biology Senior Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

(All prerequisite courses require a grade of "C" or better.)

Biology Courses at Au Sable Institute

Indiana Wesleyan University is a participating university affiliated with Au Sable Institute for Environmental Studies near Mancelona, Michigan. The institute is located in the north woods country of Michigan's Lower Peninsula. Its property fronts on a 215-acre oligotrophic lake and is surrounded on three sides by thousands of acres of state forests. The human and natural resources available to students through the Institute's programs in teaching and research are extensive and outstanding. Students interested in an outdoor/environmental emphasis in their major should ask their advisor about planning for this opportunity.

Indiana Wesleyan University students enrolling in these courses are eligible for fellowships and grants-in-aid when recommended by the Indiana Wesleyan/Au Sable Institute faculty representative.

Students registering at IWU for courses offered at Au Sable will use the current corresponding Au Sable course numbers. Complete, up-to-date course listings are available online. For more information: http://www.ausable.org.

Biology - A.S.

Associate of Science

The Associate of Science degree requirements are the same as the Biology minor (p. 216).

Biochemistry Major

The Indiana Wesleyan University Chemistry Department offers a Bachelor of Science degree in Biochemistry (p. 218).

Biology Education Major

See the education section of the catalog for specific requirements for the Biology Education (p. 190) major.

Medical Technology - B.S.

Purpose

The Indiana Wesleyan University Biology Department offers a four-year Bachelor of Science Medical Technology (MTE) program. The student is prepared to perform medical laboratory tests that reveal the presence or absence of abnormalities of the blood and other body fluids.

Program graduates are eligible to take the appropriate national registry examination and are qualified for employment in hospital laboratories, government medical laboratories, medical research laboratories, clinics, and health care centers.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.
Standards Required to Enter the Gateway Courses:

BIO-125 and CHE-125 are the first courses taken in the major. The standards required to take each of these courses are as follows:

BIO-125 - Completion of BIO-100 with a grade of "C" or better OR Math SATI 480 or above; OR CHE-110 with a grade of "C" or better.

CHE-125 - Completion of CHE-110 with a grade of "C" or better OR one year of high school chemistry and one of the following acceptable scores: Math SAT (480 or above) or ACT (21 or above).

Requirements

A Bachelor of Science degree with a major in Medical Technology (MTE) requires a minimum of three years of university study and a full year of clinical experience in an approved hospital. Indiana Wesleyan University will accept 12 months of clinical experience successfully completed in a hospital-based medical technology program or clinical laboratory science program that is accredited by NAACLS (National Association of Accreditation for Clinical Laboratory Sciences). This 12-month clinical experience is taken instead of the senior year at Indiana Wesleyan University and is considered equivalent to 32 semester hours of work in the major area of concentration. (It is the student's responsibility to gain admission to this hospital-based program. Said hospital may have health and program requirements that must be met at the student's own cost and expense.) When all specific requirements for the degree are met, including the 12 months of hospital experience, candidates will be awarded the Bachelor of Science degree and will be eligible to take the national registry examination of the ASCP (American Society of Clinical Pathologists) and/or the NCA (National Certification Agency).

Requirements (39-40 credits)

<table>
<thead>
<tr>
<th>Required Courses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-125</td>
<td>Principles of Biology</td>
</tr>
<tr>
<td>BIO-213</td>
<td>Microbiology</td>
</tr>
<tr>
<td>BIO-311</td>
<td>Mammalian Anatomy</td>
</tr>
<tr>
<td>BIO-312</td>
<td>General Physiology</td>
</tr>
<tr>
<td>BIO-440</td>
<td>Immunology</td>
</tr>
<tr>
<td>CHE-125</td>
<td>General Chemistry I</td>
</tr>
<tr>
<td>CHE-126</td>
<td>General Chemistry II</td>
</tr>
<tr>
<td>CHE-235</td>
<td>Organic Chemistry I</td>
</tr>
<tr>
<td>CHE-236</td>
<td>Organic Chemistry II</td>
</tr>
<tr>
<td>CHE-430</td>
<td>Biological Chemistry I</td>
</tr>
<tr>
<td>MAT-112</td>
<td>General Statistics</td>
</tr>
</tbody>
</table>

BIO-125 and CHE-125: Gateway Course

Additional recommended courses are as follows:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-351</td>
<td>Cellular Biology</td>
</tr>
<tr>
<td>BIO-412</td>
<td>Genetics</td>
</tr>
</tbody>
</table>

Affiliated Hospitals-Medical Technology Program:

- IU Health Methodist Hospital CLS Program
- Parkview Health, Inc., Fort Wayne, Indiana
- Saint Margaret Mercy Healthcare Centers, Hammond, Indiana

Chemistry Programs

Purpose

The Chemistry major is designed to provide the student with a general background in chemistry and to develop skills so that one is prepared for (1) graduate studies in chemistry; (2) entrance into professional schools such as medicine, dentistry, optometry, pharmacy, or veterinary medicine; (3) entry-level positions in chemical research laboratories or environmental control laboratories; and (4) chemistry teaching positions.
General Education Competencies

The general education speech and intercultural requirements can be met by enrolling in COM-100, Principles of Speech Communication, and any intercultural activity approved by the general education committee. For chemistry majors/minors, a grade of “C” is required in all chemistry and required cognate courses. Non-majors must obtain a grade of “C” in all prerequisite coursework. Only courses numbered 125 or higher will be counted toward the major or minor.

Biochemistry - B.S.

Purpose

Biochemistry is an exciting, cutting-edge field which directly works with the biomolecules needed for life's processes. The Biochemistry major is designed to integrate the Christian perspective into a rigorous background and training in biochemistry and to develop skills so that the student is well prepared for a wide variety of options in chemistry and the life sciences. The primary options include (1) entrance into graduate school to obtain a master’s or Ph.D. degree in biology, biochemistry, chemistry, molecular biology, pharmacology, or the biomedical sciences — an option that prepares the student for a research and/or teaching career; (2) entrance into professional schools such as medicine, dentistry, optometry, pharmacy, or veterinary medicine; (3) entry-level positions in biochemical and related discipline research laboratories in academia or the pharmaceutical industry; and (4) entrance into a combined degree program such as an M.D.-Ph.D. program — an option that prepares the student for a clinical research and/or teaching career.

For students wishing to complete the Biochemistry major as part of a Pre-med program curriculum, it is advised that they have extremely strong aptitudes in math and chemistry. Students choosing this path must successfully complete the rigorous Biochemistry core plus complete key electives from the Biology major offerings in order to prepare for the professional school admission tests. These key electives typically include BIO-311, BIO-312, BIO-412, BIO-213, and BIO-440. As a result, completing the Biochemistry major with a competitive GPA for professional school admission requires exceptional abilities. Medical and other health care professions schools do not look upon a Biochemistry degree with more favor than a Biology or Chemistry degree. Instead, nationally standardized admissions test scores (e.g., the MCAT, DAT, and GRE) and GPA are given priority in admission decisions. These factors should be considered very carefully before pursuing the Biochemistry major/Pre-med program path.

Bachelor of Science Requirements

A Bachelor of Science degree in Biochemistry requires 68 hours of coursework in the Division of Natural Sciences and the Division of Mathematics and Computer Information Systems. A grade of "C" or better is required for all courses. The following courses must be included in the major:

Requirements (68 credits)

<table>
<thead>
<tr>
<th>Required Courses (47 credits)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>CHE-125 General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>CHE-126 General Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>CHE-235 Organic Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>CHE-236 Organic Chemistry II</td>
<td>4</td>
</tr>
<tr>
<td>CHE-330 Inorganic Chemistry</td>
<td>3</td>
</tr>
<tr>
<td>CHE-350 Analytical Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>CHE-430 Biological Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHE-432 Biological Chemistry II</td>
<td>4</td>
</tr>
<tr>
<td>CHE-440 Physical Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHE-490 Chemistry Senior Seminar</td>
<td>1</td>
</tr>
<tr>
<td>BIO-495 Research in Biology</td>
<td>1 to 4</td>
</tr>
</tbody>
</table>
CHE-495: only two credits maximum apply toward major or minor

Prerequisite Courses (21 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>MAT-253</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT-254</td>
<td>Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>PHY-221</td>
<td>University Physics I</td>
<td>4</td>
</tr>
<tr>
<td>PHY-222</td>
<td>University Physics II</td>
<td>5</td>
</tr>
<tr>
<td>BIO-125</td>
<td>Principles of Biology</td>
<td>4</td>
</tr>
</tbody>
</table>

BIO-125: Gateway Course

CHE-125: Gateway Course

CHE-495: only two credits maximum apply toward major or minor

Chemistry - B.S.

The Bachelor of Science B.S. degree in Chemistry is designed for majors who plan to pursue graduate level work in chemistry, biochemistry, medicine, or related interdisciplinary areas. This degree requires 52 hours of coursework, which is met by taking a minimum of 35 hours in chemistry and 17 hours of cognate (prerequisite) courses listed below. The following courses in chemistry must be included in the major:

Requirements (52 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHE-125</td>
<td>General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>CHE-126</td>
<td>General Chemistry II</td>
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<tr>
<td>CHE-235</td>
<td>Organic Chemistry I</td>
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<td>CHE-236</td>
<td>Organic Chemistry II</td>
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<tr>
<td>CHE-330</td>
<td>Inorganic Chemistry</td>
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<tr>
<td>CHE-350</td>
<td>Analytical Chemistry</td>
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<td>CHE-440</td>
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<td>CHE-450</td>
<td>Physical Chemistry II</td>
<td>3</td>
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<td>CHE-461</td>
<td>Physical Chemistry Lab</td>
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<td>CHE-490</td>
<td>Chemistry Senior Seminar</td>
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</tr>
<tr>
<td>CHE-495</td>
<td>Research in Chemistry</td>
<td>1 to 4</td>
</tr>
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</table>

CHE-125: Gateway Course

CHE-495: only two credits maximum apply toward major (B.S.; A.B.) or minor

Cognate (17 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>MAT-253</td>
<td>Calculus I</td>
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<tr>
<td>MAT-254</td>
<td>Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>PHY-221</td>
<td>University Physics I</td>
<td>4</td>
</tr>
<tr>
<td>PHY-222</td>
<td>University Physics II</td>
<td>5</td>
</tr>
</tbody>
</table>
Students seeking a Bachelor of Science degree are strongly advised to add additional cognate coursework from the following:

- MAT-255  Calculus III  4
- MAT-353  Differential Equations  3
- BIO-125  Principles of Biology  4

**Chemistry Minor**

The Associate of Science degree or the Chemistry minor requires a minimum of 24 hours of coursework in chemistry.

**Standards Required to Enter the Gateway Courses:**

CHE-125 is the first course taken in the major. The standards required to take this course are completion of CHE-110 with a grade of "C" or better OR one year of high school chemistry and one of the following acceptable scores: Math SAT (480 or above) or ACT (21 or above).

**Requirements (24 credits)**

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHE-125 General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>CHE-126 General Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>CHE-235 Organic Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>CHE-236 Organic Chemistry II</td>
<td>4</td>
</tr>
<tr>
<td>CHE-350 Analytical Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>CHE-490 Chemistry Senior Seminar</td>
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</tr>
<tr>
<td>CHE Electives at or above the 200 level</td>
<td>1-4</td>
</tr>
</tbody>
</table>

CHE-125: Gateway Course

**Chemistry - A.S.**

The Associate of Science degree requirements are the same as the Chemistry Minor (p. 220).

**Chemistry - A.B.**

The Bachelor of Arts A.B. degree is designed for those science majors who plan to pursue science-related careers in medicine or an entry-level position in industry. This degree requires 45 hours of coursework, which is met by taking 26 hours in chemistry and 19 hours in required cognate courses.

**Standards Required to Enter the Gateway Courses:**

CHE-125 is the first course taken in the major. The standards required to take this course are completion of CHE-110 with a grade of "C" or better OR one year of high school chemistry and one of the following acceptable scores: Math SAT (480 or above) or ACT (21 or above).

**Requirements (45 credits)**

<table>
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<td>CHE-126 General Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>CHE-235 Organic Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>CHE-236 Organic Chemistry II</td>
<td>4</td>
</tr>
<tr>
<td>CHE-350 Analytical Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>CHE-440 Physical Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>or an elective approved by department</td>
<td>3</td>
</tr>
<tr>
<td>CHE-490 Chemistry Senior Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

CHE-125: Gateway Course
Cognate (19 credits)
MAT-253 Calculus I 4
PHY-221 University Physics I 4
PHY-222 University Physics II 5
Any foreign language 6

Students seeking a Bachelor of Arts degree are also strongly advised to add additional cognate coursework from the following:
MAT-254 Calculus II 4
BIO-125 Principles of Biology 4

[Note: for the A.B. major CHE-450, CHE-461, CHE-495, and MAT-254 are not required. They are replaced by 6 hours of a foreign language, which will meet the intercultural requirement if taken at IWU.]

Chemistry Education Major

See the education section of the catalog for specific requirements for a Science Education (p. 190) major.

Physics Programs

Physics Major - B.S.

The B.S. degree in physics is intended for those entering graduate or professional schools in engineering and medicine. It is also excellent preparation for entry-level careers in physics, engineering and other allied fields. The Physics Major Program will prepare students for employment in a wide variety of jobs in the field of STEM (Science, Technology, Engineering and Math). The program gives students a broad and deep level of physical insight, critical and analytical thinking, mathematical and computational facility, and experimental ability. This major may be combined with other programs such as Pre-Med or education for those students intending on a career in the medical profession or teaching.

B.S. Degree Requirements: A total of 58 credit hours of physics, mathematics, and chemistry are required. A minimum of 38 credit hours must be in physics. In addition, 20 credit hours are required in selected mathematics and chemistry courses. At the discretion of the physics department, a student's four-year plan of study may include taking upper level physics coursework in conjunction with Taylor University classes. Access to these courses will be available either through internet-based technology or personal transportation. Taylor University is approximately 20 minutes away by car. Due to differences in academic calendars between IWU and Taylor University, fall semester courses will be preferentially (but not exclusively) selected and will require physics majors to start Taylor courses approximately one week earlier than their corresponding IWU courses. Taylor U. courses will not be transcribed as transfer courses but as IWU courses at Taylor U. Therefore these courses will not represent a challenge to the policy requiring the last 30 hours must be taken at IWU. Students are responsible for any additional fees and/or transportation costs to and from Taylor U.

Plan of Study:

Physics Core Required Courses (38 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHY-221</td>
<td>University Physics I</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>and</td>
<td></td>
</tr>
<tr>
<td>PHY-221L</td>
<td>University Physics I Lab</td>
<td></td>
</tr>
<tr>
<td>PHY-222</td>
<td>University Physics II</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>and</td>
<td></td>
</tr>
<tr>
<td>PHY-222L</td>
<td>University Physics II Lab</td>
<td></td>
</tr>
<tr>
<td>PHY-230</td>
<td>Electronics</td>
<td>4</td>
</tr>
<tr>
<td>PHY-270</td>
<td>Modern Physics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-311</td>
<td>Analytical Mechanics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-321</td>
<td>Thermodynamics/Statistical Mechanics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-325</td>
<td>Mathematical Methods of Physics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-331</td>
<td>Electromagnetism I</td>
<td>3</td>
</tr>
<tr>
<td>PHY-351</td>
<td>Quantum Mechanics I</td>
<td>3</td>
</tr>
</tbody>
</table>
PHY-385  Advanced Physics Laboratory/Measurements  4
PHY-490  Physics Senior Seminar  1
PHY-495  Research in Physics  1 to 4

PHY 321 may be taught together with IWU CHE 440 Physical Chemistry I.

PHY 490 taken with CHE 490 Chemistry Senior Seminar.

Note: Only two credits of Research in Physics may count toward the B.S. degree.

**Required Courses in Chemistry and Mathematics (20 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHE-125</td>
<td>General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHE-125L</td>
<td>General Chemistry I Lab</td>
<td></td>
</tr>
<tr>
<td>MAT-253</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT-254</td>
<td>Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>MAT-255</td>
<td>Calculus III</td>
<td>4</td>
</tr>
<tr>
<td>MAT-353</td>
<td>Differential Equations</td>
<td>3</td>
</tr>
</tbody>
</table>

**Physics Electives (0-13 credits)**

The courses below are not part of the 58 hours required in the major. However, they will be offered to allow students further specialization of their degree program.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHY-361</td>
<td>Introduction to Health and Medical Physics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-341</td>
<td>Waves and Optics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-440</td>
<td>Astrophysics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-488</td>
<td>Special Topics in Physics</td>
<td>1 to 3</td>
</tr>
<tr>
<td>PHY-475</td>
<td>Independent Learning-Physics</td>
<td>0 to 1</td>
</tr>
</tbody>
</table>

**Recommended Courses (0-5 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHE-126</td>
<td>General Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHE-126L</td>
<td>General Chemistry II Lab</td>
<td></td>
</tr>
</tbody>
</table>

**Physics Minor**

A Physics minor provides an in-depth study of several major areas of physics, enabling students in different disciplines to understand and apply underlying principles. The problem-solving skills developed through the study of physics are as important as the conceptual understanding of the nature of physical quality.

A minor in Physics requires satisfactory completion ("C" or better) of at least 24 credit hours taken from the courses listed below.

**Requirements (24 credits)**

**Required Courses (22 credits)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHY-221</td>
<td>University Physics I</td>
<td>4</td>
</tr>
<tr>
<td>PHY-222</td>
<td>University Physics II</td>
<td>5</td>
</tr>
<tr>
<td>PHY-311</td>
<td>Analytical Mechanics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-321</td>
<td>Thermodynamics/Statistical Mechanics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-331</td>
<td>Electromagnetism I</td>
<td>3</td>
</tr>
<tr>
<td>PHY-385</td>
<td>Advanced Physics Laboratory/Measurements</td>
<td>4</td>
</tr>
</tbody>
</table>

**Electives (3 credits)**

Choose one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHE-440</td>
<td>Physical Chemistry I</td>
<td>3</td>
</tr>
<tr>
<td>CHE-450</td>
<td>Physical Chemistry II</td>
<td>3</td>
</tr>
</tbody>
</table>
Pre-engineering Program

See the mathematics section of the catalog for specific information regarding the Pre-engineering Program (p. 232).

Pre-medical Science Programs

- Pre-dentistry
- Pre-medicine
- Pre-optometry
- Pre-pharmacy
- Pre-physician Assistant
- Pre-veterinary

A program in pre-medical science consists of a combination of the pre-medical science core courses AND the courses required for any other official university major. The pre-medical science program leads to a Bachelor of Science degree and is designed to prepare the student for application to one of the medically related professional schools. Some professional schools may require additional coursework of which the student should be informed before registration.

Program Requirements

Because high academic achievement is required for admission to professional schools, the Division of Natural Sciences has set baseline, minimal GPA criteria for inclusion in the pre-medical science program. Upon completion of the freshman year, students interested in pre-medical sciences must achieve both a minimum Pre-Med Core course GPA of 3.2 and a cumulative GPA of 3.2, complete a prescribed essay, and interview with the Pre-med Committee. The essay and interview are administered as part of the PMD-110 course (completed by the student in the spring of his or her first year). It is essential that the GPA be maintained; students whose Pre-Med Core course or cumulative GPA drops below 3.2 will greatly jeopardize, if not negate, their ability to compete for acceptance to health professional schools; however, these students are encouraged to work with their academic advisors to make appropriate plans to restore the GPA levels and/or initiate alternative career plans which may necessitate a switch in academic major. If the student is graduating the semester of the GPA deficiency, the Pre-Med designation will be dropped from the degree audit and the diploma.

Transfer Students

Transfer students wishing to enter the Pre-Med Program will need to demonstrate that they meet the GPA requirements in core courses and overall completed courses based on applicable classes at previous accredited institutions. All subsequent decisions as to retention in the Pre-Med Program will be based on IWU courses only. These students are expected to enroll in PMD-110 at their earliest opportunity.

General Education Requirements

Students in this major meet the general education competencies by taking the approved standard courses.

Pre-med Core

Requirements Pre-med Core (45 credits)

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-125 Principles of Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIO Elective above 200 level</td>
<td>4</td>
</tr>
<tr>
<td>CHE-125 General Chemistry I</td>
<td>5</td>
</tr>
<tr>
<td>CHE-126 General Chemistry II</td>
<td>5</td>
</tr>
<tr>
<td>CHE-235 Organic Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>PHY-230 Electronics</td>
<td>4</td>
</tr>
<tr>
<td>PHY-341 Waves and Optics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-351 Quantum Mechanics I</td>
<td>3</td>
</tr>
<tr>
<td>PHY-361 Introduction to Health and Medical Physics</td>
<td>3</td>
</tr>
<tr>
<td>PHY-495 Research in Physics</td>
<td>1 to 4</td>
</tr>
</tbody>
</table>
Organic Chemistry II 4
General Physics I 4
General Physics II 4
Biological Chemistry I 3
Preparing the Christian Health Professional 1
General Psychology 3
Principles of Sociology 3
Perspectives in Scientific Reasoning 1

Check with the advisor on program-specific course requirements.

Strongly Recommended:
General Physiology 4
Applied Statistics I 3

Pre-occupational Therapy

See the Health and Human Performance section for Pre-Occupational Therapy (p. 209) requirements.

Pre-physical Therapy

See the Health and Human Performance section for Pre-Physical Therapy (p. 209) requirements.

Mathematics and Computer Information Sciences Division

The Mathematics and Computer Information Sciences Division offers the following majors and minors.

Computer and Information Sciences Programs
- Computer Information Systems - B.S. (p. 225)
- Computer Science - B.S. (p. 226)
- Computer Science - A.S. (p. 228)
- Computer Science Minor (p. 227)

Mathematics Programs
- Mathematics - B.S. (p. 229)
- Mathematics Minor (p. 230)
- Actuarial Science Minor (p. 231)
- Statistics Minor (p. 231)
- Mathematics Interdisciplinary - B.S. (p. 228)
- Mathematics Education (p. 228)

Pre-engineering Program (p. 232)

Computer and Information Sciences Programs
- Computer Information Systems – B.S.
- Computer Science – A.S., B.S.

It is an exciting time to pursue the study of computers! It is difficult today to conceive of fields of human endeavor that have not been profoundly impacted by the growing use of computers throughout society. The computer's ability to store and process information has brought about amazing change in our daily lives and this will certainly continue in the coming years. The discipline of computing sciences itself has come of age. Beginning five decades ago as a specialization within mathematics or electrical engineering, computing has grown in scope and depth, having matured as a fully independent discipline in academics, with multiple fields of study and countless areas of emphases. Today, most projections reveal a future need for more computer oriented professionals than today's colleges and universities are supplying on a nationwide basis.

Here at IWU several programs of study in the computing sciences are offered to meet the career interests and God-given natural inclinations of different students. These are offered as two majors, Computer Science (CSC) and Computer Information Systems (CIS). Information systems are more on the applied side of the discipline, and a professional career in this field evokes
an image of one whose work entails working with and around computers, but not necessarily centered in the business of computing. Computer science, by contrast, is more theoretical and lends itself to preparing for a career working directly in the computer industry. All computer majors consist of a common computing core, major specific requirements, an elective requirement within the topic of computing, and a senior year sequence. All of these majors prepare students to be problem solvers, helping to create and maintain software systems for the betterment of society.

Since Computer Information Systems (CIS) majors purpose to work in an industry or area of commerce that is not computer specific, CIS majors take a sequence of courses in an area of specialization. Students may elect to complete one of the approved course sequences in the disciplines of Business, Communications, Computer Graphics, or Internet Development, or to develop a personalized emphasis track in another discipline. Computer Science (CSC) majors complete a more demanding supporting course sequence in math and physics, and pursue computing theory to a greater depth. Several emphasis tracks are offered in the science, such as Languages, Computation, Networking and Systems, or Software Engineering. A cross-disciplinary track is also possible for Computer Science students with a second major in selected disciplines.

Upper division courses specific to each major are available as electives to students majoring in other computing fields, along with other courses offered purely on an elective basis. All the majors develop an understanding of systematic problem-solving techniques and the systems approach to the design of solutions. Intentional focus is placed upon education, the training of the mind, rather than mere repetition of previously applied techniques. To that end, all computing majors are exposed to a variety of high level computer programming languages, such as C++, and Java, Python. All required courses require a grade of "C" or better, and all prerequisite courses must be passed with a grade of "C" or better to qualify for following courses. No student may take two majors or a major and a minor within the Computer and Information Sciences Department.

The senior year experience course sequence gives students firsthand experience in creating an entire system from start to finish, and also points the way forward for further scientific inquiry and self-guided learning. IWU computing alumni have consistently rated this experience as extremely beneficial in finalizing their preparation for a professional career.

Programming for class assignments is done on a variety computer equipment as well as through software freely available for installation on personally-owned machines. All of the computer classrooms and laboratories are served by both the wired campus computer network, and wireless network service. Additionally, each dormitory room has full connectivity to the campus network.

Recognizing that so much learning takes place outside of the classroom, faculty strive to develop personal relationships with the students and create scenarios that foster student interactions among themselves. These include social events, a student chapter of the professional society Association of Computing Machinery, and other opportunities to dialog with students in other majors across campus, as well as computing majors at other institutions. Across the curricula, students are encouraged towards professionalism, a view of their future not so much as one of employment, but as a career in computing, serving Jesus Christ by changing their world through technology.

**General Education Competencies**

Students in this major meet the general education competencies by taking the approved standard courses.

---

**Computer Information Systems - B.S.**

**Requirements for CIS**

The CIS major is designed as an applied major. Each student majoring in CIS takes a core of common courses, plus approved elective courses. Additionally, each student selects and completes a companion track in a complementary discipline. At present, designated tracks include business, communications, computer graphics, and Internet development. Additionally, a student may elect an independent track in another appropriate discipline and work with an academic advisor from that department to design a set of supporting courses in support of a CIS major.

**Requirements (48-53 credits)**

<table>
<thead>
<tr>
<th>Required Courses (30-32 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS-125  Introduction to Computer Sciences I     4</td>
<td></td>
</tr>
<tr>
<td>CIS-126  Introduction to Computer Sciences II    4</td>
<td></td>
</tr>
<tr>
<td>CIS-221  Data Structures              4</td>
<td></td>
</tr>
<tr>
<td>CIS-222  Object Oriented Programming     4</td>
<td></td>
</tr>
<tr>
<td>CIS-225  Systems Analysis              3</td>
<td></td>
</tr>
<tr>
<td>CIS-342  Computer Network Fundamentals    3</td>
<td></td>
</tr>
</tbody>
</table>
CIS-382 Database Programming Development 3
CIS-482 Senior Project I 2
CIS-492 Senior Project II 2
CIS-497 Practicum in Computer Information Sciences 1 to 3
or
CIS-489 Research in Computer and Information Sciences 1 to 3

Electives (6 credits)
CIS courses one class 200 and above
CIS courses other class 300 and above

Choose one of the following tracks (12-15 credits)

<table>
<thead>
<tr>
<th>Business Track Required Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC-201 Accounting Principles I 3</td>
</tr>
<tr>
<td>BUS-100 Foundations of Business 3</td>
</tr>
<tr>
<td>MKG-210 Marketing Principles 3</td>
</tr>
<tr>
<td>MNG-210 Management Principles 3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Communications Track Required Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-115 Introduction to Human Communication 3</td>
</tr>
<tr>
<td>COM-329 Media and Society 3</td>
</tr>
<tr>
<td>COM-340 Communication Theory 3</td>
</tr>
<tr>
<td>COM course 200 or above 3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Computer Graphics Track Required Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-224 Design I: Two-Dimensional Design 3</td>
</tr>
<tr>
<td>ART-273 Introduction to Computer Graphics 3</td>
</tr>
<tr>
<td>ART-260 Web Design I 3</td>
</tr>
<tr>
<td>ART-460 Web Design II 3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CIS Internet Development Track Required Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS-122 Introduction to Web Programming 3</td>
</tr>
<tr>
<td>CIS-250 Internet Programming 3</td>
</tr>
<tr>
<td>CIS-440 Advanced Internet Concepts 3</td>
</tr>
<tr>
<td>ART-260 Web Design I 3</td>
</tr>
<tr>
<td>ART-460 Web Design II 3</td>
</tr>
</tbody>
</table>

Working with an advisor from another academic department, the student may design an appropriate set of courses from another discipline.

**Computer Science - B.S.**

**Requirements for CSC**

The CSC major is designed as an advanced major. Each student majoring in CSC takes a core of common courses, plus approved elective courses. Additionally, each student completes supporting courses in mathematics and physics. The CSC major requires a greater depth of mathematics skill for the entering student.

**Requirements (60 credits)**

<table>
<thead>
<tr>
<th>Required Core Courses (32 credits)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS-125 Introduction to Computer Sciences I 4</td>
</tr>
<tr>
<td>CIS-126 Introduction to Computer Sciences II 4</td>
</tr>
<tr>
<td>CIS-221 Data Structures 4</td>
</tr>
<tr>
<td>CIS-222 Object Oriented Programming 4</td>
</tr>
</tbody>
</table>
CIS-225 Systems Analysis 3
CIS-320 Introduction to Software Engineering 3
CIS-336 Programming Languages 3
CIS-482 Senior Project I 2
CIS-492 Senior Project II 2
CIS-497 Practicum in Computer Information Sciences 1 to 3
or
CIS-489 Research in Computer and Information Sciences 1 to 3

Electives (6 credits)
CIS courses one class 200 and above
CIS courses other class 300 and above

CSC Cognate Courses (13 credits)
MAT-223 Introduction to Mathematics Via Discrete Processes 3
MAT-253 Calculus I 4
MAT-280 Linear Algebra 3
MAT-322 Mathematical Modeling I 3

Choose from one of the following tracks: (9 credits)

CSC Networking and Systems Track
CIS-342 Computer Network Fundamentals 3
CIS-344 Computer Network Security 3
CIS-346 Computer Networks Data Communication 3

CSC Computation Track
CIS-325 Analysis of Algorithms 3
CIS-385 Theory of Computation 3
CIS-425 Operating Systems 3

CSC Languages Track
CIS-361 Assembly Programming 3
CIS-362 Compiler Programming 3
CIS-363 Concurrent Programming 3

CSC Software Engineering Track
CIS-330 Software Testing: Verification And Validation 3
CIS-421 Advanced Software Engineering 3
CIS-435 Software Process and Quality Assurance 3

CSC Cross-disciplinary Track
Double major required

Computer Science Minor

Requirements for CSC

A minor in computer science requires 24 hours of courses in the major, including the courses listed below plus approved elective courses numbered 200 and above. A student may not take a CSC minor along with another computer major.
Requirements (24 credits)

Required Courses (15 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS-125</td>
<td>Introduction to Computer Sciences I</td>
<td>4</td>
</tr>
<tr>
<td>CIS-126</td>
<td>Introduction to Computer Sciences II</td>
<td>4</td>
</tr>
<tr>
<td>CIS-221</td>
<td>Data Structures</td>
<td>4</td>
</tr>
<tr>
<td>or CIS-222</td>
<td>Object Oriented Programming</td>
<td>4</td>
</tr>
<tr>
<td>CIS-225</td>
<td>Systems Analysis</td>
<td>3</td>
</tr>
</tbody>
</table>

Approved Electives numbered 200 or above (9 credits)

Computer Science - A.S.

Two-year Associate Degree

The requirements for an associate degree in Computer Science are the same as those listed for the Computer Science Minor (p. 227).

Mathematics Programs

Mathematics Education Major

See the education section of the catalog for specific requirements for the Mathematics Education (p. 185) major.

Mathematics - Interdisciplinary - B.S.

Purpose

The math-interdisciplinary major is designed for students planning to work in a non-teaching career. This flexible major is prompted by high demand for mathematicians able to solve challenging, ill-defined, large-scale and cross-disciplinary problems.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.

Requirements

A mathematics-interdisciplinary major requires 51 hours of core math courses, electives, and supporting courses. Students are required to complete a major or minor in a related area and to do a practicum/internship (an independent learning course may be substituted if the student is unable to find a practicum placement).

Requirements (51-57 credits)

Required courses (29 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-223</td>
<td>Introduction to Mathematics Via Discrete Processes</td>
<td>3</td>
</tr>
<tr>
<td>MAT-253</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT-254</td>
<td>Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>MAT-255</td>
<td>Calculus III</td>
<td>4</td>
</tr>
<tr>
<td>MAT-280</td>
<td>Linear Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAT-322</td>
<td>Mathematical Modeling I</td>
<td>3</td>
</tr>
<tr>
<td>MAT-342</td>
<td>Number Theory</td>
<td>3</td>
</tr>
<tr>
<td>MAT-353</td>
<td>Differential Equations</td>
<td>3</td>
</tr>
<tr>
<td>MAT-490</td>
<td>Math Senior Seminar</td>
<td>2</td>
</tr>
</tbody>
</table>

Choose one of the following: (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-344</td>
<td>Modern Abstract Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAT-456</td>
<td>Elementary Real Analysis</td>
<td>3</td>
</tr>
</tbody>
</table>
Choose one of the following: (4-6 credits)
MAT-204  Applied Statistics I  3
and
MAT-304  Applied Statistics II  3
or
MAT-363  Mathematical Statistics I  4

Choose one of the following: Practicum/Internship recommended (1-3 credits)
MAT-475  Independent Learning-Mathematics  1 to 3
MAT-485  Mathematics Internship  1 to 3
MAT-495  Research in Mathematics  1 to 4
Practicum in area of minor  1-3

Choose two additional MAT electives above MAT-315 from the following: (6-8 credits)
MAT-324  Mathematical Modeling II  4
MAT-333  Modern Geometry  4
MAT-364  Mathematical Statistics II  3
MAT-373  Numerical Analysis  3
MAT-396  Advanced Studies in Mathematics  1 to 3
MAT-444  Advanced Algebra  3
MAT-446  Advanced Calculus  3
MAT-455  Point Set Topology  3
MAT-457  Complex Variables  3

Required Supporting Courses (8 credits)
CIS-125  Introduction to Computer Sciences I  4
PHY-221  University Physics I  4
PHY-221: meets lab science requirement

Additional Requirement

Students are also required to complete either a second major (in any area) or a minor in one of the following areas:
- Accounting
- Actuarial Science
- Biology
- Business Administration
- Chemistry
- Computer Science
- Economics
- Physics
- Statistics

Mathematics - B.S.

Purpose

The major in Mathematics is intended to provide students a solid foundation for pursuing further study in mathematics or equipping students for careers in education, industry, or government. It also is flexible enough to be combined with a wide variety of other majors, thus enhancing career choices, or used as preparation for fields such as engineering, medicine, or industrial mathematics.

General Education Competencies

Students in this major meet the general education competencies by taking the approved standard courses.
Requirements (55-56 credits)

Required Courses (39 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-223</td>
<td>Introduction to Mathematics Via Discrete Processes</td>
<td>3</td>
</tr>
<tr>
<td>MAT-253</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT-254</td>
<td>Calculus II</td>
<td>4</td>
</tr>
<tr>
<td>MAT-255</td>
<td>Calculus III</td>
<td>4</td>
</tr>
<tr>
<td>MAT-280</td>
<td>Linear Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAT-342</td>
<td>Number Theory</td>
<td>3</td>
</tr>
<tr>
<td>MAT-344</td>
<td>Modern Abstract Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAT-353</td>
<td>Differential Equations</td>
<td>3</td>
</tr>
<tr>
<td>MAT-363</td>
<td>Mathematical Statistics I</td>
<td>4</td>
</tr>
<tr>
<td>MAT-456</td>
<td>Elementary Real Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MAT-481</td>
<td>History &amp; Foundations of Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>MAT-490</td>
<td>Math Senior Seminar</td>
<td>2</td>
</tr>
</tbody>
</table>

Choose one of the following: (2-3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-475</td>
<td>Independent Learning-Mathematics</td>
<td>1 to 3</td>
</tr>
<tr>
<td>MAT-495</td>
<td>Research in Mathematics</td>
<td>1 to 4</td>
</tr>
</tbody>
</table>

Choose one of the following: (3 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-444</td>
<td>Advanced Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAT-455</td>
<td>Point Set Topology</td>
<td>3</td>
</tr>
<tr>
<td>MAT-457</td>
<td>Complex Variables</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one additional MAT elective from the following: (3-4 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-322</td>
<td>Mathematical Modeling I</td>
<td>3</td>
</tr>
<tr>
<td>MAT-324</td>
<td>Mathematical Modeling II</td>
<td>4</td>
</tr>
<tr>
<td>MAT-333</td>
<td>Modern Geometry</td>
<td>4</td>
</tr>
<tr>
<td>MAT-364</td>
<td>Mathematical Statistics II</td>
<td>3</td>
</tr>
<tr>
<td>MAT-373</td>
<td>Numerical Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MAT-396</td>
<td>Advanced Studies in Mathematics</td>
<td>1 to 3</td>
</tr>
<tr>
<td>MAT-444</td>
<td>Advanced Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAT-446</td>
<td>Advanced Calculus</td>
<td>3</td>
</tr>
<tr>
<td>MAT-455</td>
<td>Point Set Topology</td>
<td>3</td>
</tr>
<tr>
<td>MAT-457</td>
<td>Complex Variables</td>
<td>3</td>
</tr>
</tbody>
</table>

Required Supporting Courses (8 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIS-125</td>
<td>Introduction to Computer Sciences I</td>
<td>4</td>
</tr>
<tr>
<td>PHY-221</td>
<td>University Physics I</td>
<td>4</td>
</tr>
</tbody>
</table>

PHY-221: meets lab science requirement

Mathematics Minor

Requirements

As many professionals use mathematical concepts in their work, a minor in Mathematics combined with other majors is an excellent preparation for future careers or graduate studies in such areas as statistics, computer science, economics, or business. A minor in Mathematics requires at least 24 hours in mathematics consisting of the courses listed below.

Courses (23-25 credits)

Core Courses (17 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT-223</td>
<td>Introduction to Mathematics Via Discrete Processes</td>
<td>3</td>
</tr>
<tr>
<td>MAT-253</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT-254</td>
<td>Calculus II</td>
<td>4</td>
</tr>
</tbody>
</table>
Mat-280 Linear Algebra 3
Mat-322 Mathematical Modeling I 3

Electives (6-8 credits)
Two MAT courses numbered 253 or higher

Actuarial Science Minor

Requirements
Due to the necessary mathematics background, the minor in Actuarial Science is intended for students completing a Mathematics or Mathematics-Interdisciplinary major. Students may count only four hours of the MAT courses in the core below as electives toward their Mathematics or Mathematics-Interdisciplinary major. Students from other majors would first need to take prerequisite mathematics courses in order to complete this minor.

Courses (20-28 credits)

Core Courses (8-10 credits)
MAT-351 Financial Mathematics I 3
MAT-363 Mathematical Statistics I 4
MAT-485 Mathematics Internship 1 to 3

Electives (12-18 credits)
Choose four electives from the following:
ECO-212 Microeconomics 3
ECO-213 Macroeconomics 3
FIN-210 Managerial Finance 3
MAT-204 Applied Statistics I 3
MAT-304 Applied Statistics II 3

Prerequisites for FIN-210 are BUS-100 and ACC-201.

Statistics Minor

A statistics minor combined with other majors is excellent preparation for careers or graduate studies in a variety of fields including actuarial science; economics and business; the life, physical, and computing sciences; medicine; and the social sciences. Nearly all these fields have an increasing amount of data being collected, and a developed ability to analyze and solve problems is valued in any discipline. The number of required classes for this minor is kept low to allow students to choose electives most helpful in their own major.

Requirements
A minor in Statistics requires at least 24 hours in statistics consisting of the courses listed below.

Courses (21-24 credits)

Core Courses (6 credits)
MAT-304 Applied Statistics II 3
MAT-322 Mathematical Modeling I 3

Choose one of the following: (3 credits)
BUS-320 Business Statistics 3
MAT-204 Applied Statistics I 3
MAT-305 Statistics for Social Sciences 3
PSY-354 Statistics for Social Sciences 3
SWK-354 Statistics for Social Sciences 3
Choose one of the following: (3 credits)
ECO-322 Research Design and Methods in Political Science and Economics 3
or
POL-322 Research Design and Methods in Political Science and Economics 3
PSY-355 Research Methods for the Behavioral Sciences 3
or
SOC-355 Research Methods for the Behavioral Sciences 3
MAT-370 Statistical Research Design I 3

Choose one of the following tracks:

Mathematics Major Track: (10-11 credits)
MAT-363 Mathematical Statistics I 4
MAT-364 Mathematical Statistics II 3

Choose one of the following electives:
CIS-126 Introduction to Computer Sciences II 4
ECO-212 Microeconomics 3
ECO-213 Macroeconomics 3
FIN-210 Managerial Finance 3
MAT-324 Mathematical Modeling II 4

Non-mathematics Major Track: (9-12 credits)

Choose one of the following: (3-4 credits)
CIS-121 Introduction to Programming 3
CIS-125 Introduction to Computer Sciences I 4

Choose one of the following: (3-4 credits)
MAT-130 Applied Calculus 3
MAT-253 Calculus I 4

Choose one of the following: (3-4 credits)
CIS-126 Introduction to Computer Sciences II 4
MAT-223 Introduction to Mathematics Via Discrete Processes 3

Pre-engineering Program

The pre-engineering program is a prescribed set of coursework completed in two years at Indiana Wesleyan University with the expectation that the student will subsequently transfer to an engineering school to finish a bachelor’s degree in at most three more years.

IWU has an articulation agreement with LeTourneau University guaranteeing that students who satisfactorily complete the stated requirements at IWU will be admitted as an engineering student at LeTourneau with academic credit for their IWU courses. Located in Longview, Texas, LeTourneau is a member of the Council for Christian Colleges and Universities (CCCU) and offers an exceptionally strong, fully accredited program that prepares graduates with a solid foundation in engineering theory and extraordinary design project experiences integrated throughout the curriculum. The Engineering Laboratories have state of the art equipment for each of the six engineering concentrations offered: biomedical, civil, computer, electrical, materials joining, and mechanical. Graduates have a 95% placement rate into engineering positions, or they can complete a master’s degree in engineering, either at LeTourneau or elsewhere.

Students who complete the IWU pre-engineering program also have the option of applying for admission as a transfer student to another engineering school, or they may remain at IWU to complete a bachelor’s degree in a related area such as mathematics, chemistry, or computer science. Students should consult carefully with their pre-engineering advisor to ensure they enroll in the proper courses. The pre-engineering program includes concentrated coursework in mathematics, chemistry, physics, writing, and speaking, as well as general education courses.
School of Theology and Ministry

The School of Theology and Ministry seeks to provide an environment that allows each student to discover and begin to carry out God's calling for his or her life. Here one finds a faculty second to none. All are committed Christ-followers who live under the authority of God's Word, have a high respect for the Church, and love students. Combined, they bring over two centuries of practical church and para-church experience to the classroom. Our students, who represent over 40 denominations, can choose from any of our 13 majors and 16 minors, even combining them in very useful ways. Our classes are biblically and theological solid, and very practical. We offer many courses and many perspectives. You will love IWU's state-of-the-art facilities, and your classroom experience will be enriched by the many on- and off-campus activities offered by the School of Theology and Ministry. You will even have the opportunity to spend a summer or a semester studying abroad.

School of Theology and Ministry Programs

We provide programs of preparation for a variety of ministerial and academic careers. Ministerial programs include Adolescent Ministries (p. 234), Children's Ministries (p. 236), Christian Education (p. 237), Christian Ministries (p. 239), Christian Worship (p. 243), Worship Arts (p. 243), Global Ministries (p. 244), International and Community Development (p. 245), Sports Ministries, and Youth Ministries (p. 248). Programs in religious studies include Biblical Literature (p. 250), Intercultural Studies (p. 253), and Philosophy and Theology (p. 255). Minors are also available in Adolescent Ministries (p. 236), Biblical History and Geography (p. 252), Biblical Languages (p. 252), Biblical Literature (p. 251), Children's Ministries (p. 237), Christian Education (p. 238), Christian Ministries (p. 240), Christian Studies (p. 252), Christian Worship (p. 243), Global Ministries (p. 245), International and Community Development (p. 247), Intercultural Studies (p. 255), Philosophy (p. 256), Theology (p. 257), Urban Ministries (p. 248) and Youth Ministries Minor (p. 250). Special programs include the Kern Ministry Program (p. 234) which offers both a bachelor's and a master's degree in Christian Ministries in five years, the Summer in Israel Program (p. 252) and other off-campus programs (see academic information section for a partial listing).

General Education Requirements

Students in these majors meet the general education competencies by taking the approved standard courses or meeting competencies except as otherwise noted.

Admission to Professional Majors

Admission to the majors within the Division of Practical Theology may require a formal screening process separate from the initial declaration of intent. The process includes the successful completion of the prescribed courses designated by each major. Students need to have a GPA of 2.25 cumulative and 2.5 in the coursework required for the major. Students must also file application forms including a written essay and references. In some cases a personal interview with school faculty may also be required. Enrollment in some advanced courses in the division is restricted to those admitted to these majors. A student needs to start the application to the major process by the end of their sophomore year (60 credit hours) and after the successful completion of the designated courses in his or her respective majors. Delay on this process will prohibit students from enrolling in advanced courses in their professional major.

Continuation in Professional Majors

Students must maintain a cumulative 2.25 GPA and a 2.50 academic GPA in coursework required for the major. Failure to do so may necessitate repeating courses or withdrawal from the major. The School of Theology and Ministry faculty reserves the right to request the withdrawal of any student who in its judgment fails to satisfy the standards of Christian character, moral integrity, and social fitness required for a professional minister.

Wesleyan Students

Students anticipating future service in The Wesleyan Church should include Wesleyan Church History/Discipline (REL-431) among their major or minor courses. The Christian Ministries and Youth Ministries majors are specifically designed to meet all the academic requirements for ordination in The Wesleyan Church. Any deviation from the course requirements should be approved in writing by both the Dean and the Executive Director of Education and Clergy Development for The Wesleyan Church. Students who are members of The Wesleyan Church should be in contact with their District Board of Ministerial Development (DBMD) prior to applying for admission to the professional majors.

Graduate Credits-in-Escrow

A senior who is currently enrolled at Indiana Wesleyan University and who is within the last semester of completing course requirements for the baccalaureate degree may, with the approval of the appropriate dean register for a maximum of two graduate courses per semester. Such students who desire to take additional graduate courses after earning the baccalaureate degree must follow the regular admission procedure.
Graduate courses may not be counted at Indiana Wesleyan University for both graduate and undergraduate requirements.

**Practical Theology Division**

**Christian Ministries - M.A.**

**Degree Requirements**

<table>
<thead>
<tr>
<th>Religions and Ministerial Studies (RMS)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-520 Hermeneutics for Ministry</td>
<td>3</td>
</tr>
<tr>
<td>BIL-525 Biblical Theology</td>
<td>3</td>
</tr>
<tr>
<td>BIL Bible Elective</td>
<td>3</td>
</tr>
<tr>
<td>THE Historical Theology/Christian History Elective</td>
<td>3</td>
</tr>
<tr>
<td>THE Systematic Theology Elective</td>
<td>3</td>
</tr>
<tr>
<td>REL-590 Philosophy for Ministry</td>
<td>3</td>
</tr>
<tr>
<td>REL-531 American Christianity</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Practical Theology (PRT)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-555 Practical Theology of Ministry</td>
<td>3</td>
</tr>
<tr>
<td>REL-601 Transition from Academy to Church</td>
<td>3</td>
</tr>
<tr>
<td>REL-501 Formation in Christian Practices</td>
<td>1</td>
</tr>
<tr>
<td>REL-502 Formation through Spiritual Direction</td>
<td>1</td>
</tr>
<tr>
<td>REL-620 Mentoring, Spiritual Direction, and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL Corporate Spiritual Formation</td>
<td>3</td>
</tr>
<tr>
<td>REL Mission and Church Health</td>
<td>3</td>
</tr>
<tr>
<td>REL-669 Strategic Pastoral Counseling</td>
<td>3</td>
</tr>
<tr>
<td>REL-569 Pastoral Care</td>
<td>3</td>
</tr>
<tr>
<td>WOR-535 Leading Worship Renewal: Moving from Passive to Participatory Worship</td>
<td>3</td>
</tr>
<tr>
<td>CED Advanced Homiletics</td>
<td>3</td>
</tr>
<tr>
<td>CED Christian Education I</td>
<td>3</td>
</tr>
<tr>
<td>CED Christian Education II</td>
<td>3</td>
</tr>
<tr>
<td>REL Pastoral Leadership</td>
<td>2</td>
</tr>
<tr>
<td>REL Multi-ethnic Ministry</td>
<td>3</td>
</tr>
<tr>
<td>REL Ministry Masters Capstone</td>
<td>1</td>
</tr>
</tbody>
</table>

**Kern Ministry Program - B.S. to M.A.**

**Purpose**

The Kern Ministry Program is designed to prepare persons for pastoral ministry in the church. Upon completion of the Bachelor of Science or Bachelor of Arts degree with a major in ministry, students begin the two-year Master of Arts degree, which includes advanced studies in theology, Bible, and church history as well as a year of full-time practical experience in an approved teaching church. Scholarships are also available for those students identified and accepted as Kern students who maintain a 3.5 GPA and will complete the entire program in five years.

**Adolescent Ministries - B.S.**

**Purpose**

The Adolescent Ministries major is designed for persons who wish to minister with students in youth centers, para-church ministries, school-based ministries, and local churches in a non-ordained capacity. Many men and women desiring to minister with youth may not seek ordination or even employment in a parish setting and therefore would benefit from a degree that is focused more selectively on practical ministry theory and skills. Persons wishing to work with youth primarily in a local church setting as an ordained minister should pursue the more specialized ordination track of the youth ministries degree.
General Education Requirements
Students in this major meet the general education requirements by taking REL-240.

Requirements (47 credits)

<table>
<thead>
<tr>
<th>Ministry Core</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200 Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>REL-270 Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL-390 Ministerial Placement and Persistence</td>
<td>1</td>
</tr>
<tr>
<td>REL-490 Practical Theology Capstone</td>
<td>0 to 1</td>
</tr>
<tr>
<td>BIL-202 Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>BIL Elective</td>
<td>3</td>
</tr>
<tr>
<td>THE-233 Christian Theology I</td>
<td>3</td>
</tr>
</tbody>
</table>

For this major, REL-490 is required to be taken for 1 hour.

Practical Theology (PRT)

| YTH-230 Programming Youth and Family Ministries | 2       |
| YTH-230P Programming Youth and Family Ministries Practicum | 1       |
| CED-240 Teaching the Bible to Youth and Adults | 3       |
| REL-240 Ministry in Context | 3       |
| YTH Theological Foundations of Youth and Family Ministries | 2       |
| REL Introduction to Pastoral Care and Counseling | 2       |
| YTH Pastoral Care and Counseling I: Children to Adulthood | 2       |

Choose two youth ministry electives from the following (6 credits):

| CED-230 Teaching the Bible to Children | 3       |
| REL-340 Models of Sports Ministry | 3       |
| YTH-240 Camp and Retreat Ministries | 3       |
| YTH-320 Youth Leadership Seminar | 3       |

STM Elective Hours (3 credits)

Additional courses within the School of Theology and Ministry or other courses related to youth ministry as approved by the director of the youth ministries program | 3       |

Religious and Ministerial Studies (RMS)

| REL-290 History of the Christian Church | 2       |
| THE-333 Theology II: Salvation/Holiness/Holiness | 3       |
| BIL 300/400 Advanced OT/NT | 3       |

Adolescent Ministries - A.S.

Associate of Science

The Associate of Science degree is a two-year program that requires a 22-credit-hour concentration.
**Adolescent Ministries Minor**

A minor in Adolescent Ministries consists of the following 19 credit hours of carefully selected courses.

**Requirements (19 credits)**

<table>
<thead>
<tr>
<th>Ministry Core</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
</tbody>
</table>

**Practical Theology (PRT)**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>YTH-230</td>
<td>Programming Youth and Family Ministries</td>
<td>2</td>
</tr>
<tr>
<td>YTH-230P</td>
<td>Programming Youth and Family Ministries Practicum</td>
<td>1</td>
</tr>
<tr>
<td>YTH</td>
<td>Theological Foundations of Youth and Family Ministries</td>
<td>2</td>
</tr>
<tr>
<td>YTH</td>
<td>Pastoral Care and Counseling I: Children to Adulthood</td>
<td>2</td>
</tr>
</tbody>
</table>

**Choose one Youth Ministry elective**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>YTH-240</td>
<td>Camp and Retreat Ministries</td>
<td>3</td>
</tr>
<tr>
<td>REL-340</td>
<td>Models of Sports Ministry</td>
<td>3</td>
</tr>
<tr>
<td>YTH-320</td>
<td>Youth Leadership Seminar</td>
<td>3</td>
</tr>
<tr>
<td>CED-240</td>
<td>Teaching the Bible to Youth and Adults</td>
<td>3</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL</td>
<td>Introduction to Pastoral Care and Counseling</td>
<td>2</td>
</tr>
</tbody>
</table>

**Children’s Ministries - B.S.**

**Purpose**

The Children’s Ministries major consists of a program of 45 credit hours designed to prepare a student to serve in a church staff position such as a director of children’s ministry. The Children’s Ministries major also prepares students to serve in various para-church organizations (that serve the needs of children) as well as giving needed preparation for students who intend to seek employment in church-related pre-schools and day care centers. The completion of this major does not fulfill all of the educational requirements for ordination in The Wesleyan Church.

**General Education Requirements**

Students in this major meet the general education requirements by taking REL-240.

**Requirements (45 credits)**

<table>
<thead>
<tr>
<th>Ministry Core</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL-390</td>
<td>Ministerial Placement and Persistence</td>
<td>1</td>
</tr>
<tr>
<td>REL-490</td>
<td>Practical Theology Capstone</td>
<td>0 to 1</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>BIL 300/400 Advanced OT/NT</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>THE-233</td>
<td>Christian Theology I</td>
<td>3</td>
</tr>
</tbody>
</table>

For this major, REL-490 is required to be taken for 1 hour.

**Practical Theology (PRT)**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CED-255</td>
<td>Local Church Education</td>
<td>2</td>
</tr>
<tr>
<td>CED-255P</td>
<td>Local Church Education Practicum</td>
<td>1</td>
</tr>
</tbody>
</table>
CED-230  Teaching the Bible to Children  3
CED-354  Working With Children  3
CED-360  Curriculum Theory and Development  3
CED-361  Children's Ministry Practicum  1
CED-362  Children's Ministry Practicum  1
CED-363  Children's Ministry Practicum  1
CED-455  Christian Education in the Family  3
CED-450  Leading a Children's Ministry in a Local Church  3
REL-240  Ministry in Context  3
YTH  Theological Foundations of Youth and Family Ministries  2
REL  Introduction to Pastoral Care and Counseling  2
YTH  Pastoral Care and Counseling I: Children to Adulthood  2

Children's Ministries - A.S.

Associate of Science

The Associate of Science degree is a two-year program that requires a 24-credit-hour concentration.

Children's Ministries Minor

A minor in Children's Ministries consists of 19 credit hours of carefully selected courses.

Requirements (19 credits)

**Ministry Core**

REL-200  Introduction to Ministry  1

**Practical Theology (PRT)**

CED-255  Local Church Education  2 to 3
CED-230  Teaching the Bible to Children  3
CED-354  Working With Children  3
CED-360  Curriculum Theory and Development  3
CED-455  Christian Education in the Family  3
CED-450  Leading a Children's Ministry in a Local Church  3

Christian Education - B.S

**Purpose**

The Christian Education major consists of a program of 45 credit hours designed to prepare a student to serve in a church staff position such as a director of Christian education, director of children's ministry, or director of adult ministries. The Christian Education major also prepares students to serve in para-church organizations (such as Youth for Christ or Young Life) or in Christian camps, church-related child-care ministries, etc. The completion of this major does not fulfill all of the educational requirements for ordination in The Wesleyan Church.

**General Education Requirements**

Students in this major meet the general education requirements by taking the approved standard courses.
### Requirements (45 credits)

#### Ministry Core

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL-390</td>
<td>Ministerial Placement and Persistence</td>
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<td>REL-490</td>
<td>Practical Theology Capstone</td>
<td>0 to 1</td>
</tr>
<tr>
<td>BIL-202</td>
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</tr>
<tr>
<td></td>
<td>BIL Elective</td>
<td>3</td>
</tr>
<tr>
<td>THE-233</td>
<td>Christian Theology I</td>
<td>3</td>
</tr>
</tbody>
</table>

For this major, REL-490 is required to be taken for 1 hour.

#### Practical Theology (PRT)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CED-255</td>
<td>Local Church Education</td>
<td>2 to 3</td>
</tr>
<tr>
<td></td>
<td>and</td>
<td></td>
</tr>
<tr>
<td>CED-255P</td>
<td>Local Church Education Practicum</td>
<td>1</td>
</tr>
<tr>
<td>CED-230</td>
<td>Teaching the Bible to Children</td>
<td>3</td>
</tr>
<tr>
<td>CED-240</td>
<td>Teaching the Bible to Youth and Adults</td>
<td>3</td>
</tr>
<tr>
<td>CED-360</td>
<td>Curriculum Theory and Development</td>
<td>3</td>
</tr>
<tr>
<td>CED-357</td>
<td>Christian Education Practicum</td>
<td>1</td>
</tr>
<tr>
<td>CED-358</td>
<td>Christian Education Practicum</td>
<td>1</td>
</tr>
<tr>
<td>CED-359</td>
<td>Christian Education Practicum</td>
<td>1</td>
</tr>
<tr>
<td>CED-455</td>
<td>Christian Education in the Family</td>
<td>3</td>
</tr>
<tr>
<td>CED-490</td>
<td>Leading Christian Education</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Religious and Ministerial Studies (RMS)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BIL 300/400 Advanced OT</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BIL 300/400 Advanced NT</td>
<td>3</td>
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<tr>
<td></td>
<td>THE Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIL Elective</td>
<td>3</td>
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</table>

### Religious and Ministerial Studies (RMS)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BIL 300/400 Advanced OT</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BIL 300/400 Advanced NT</td>
<td>3</td>
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<tr>
<td></td>
<td>THE Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BIL Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

### Christian Education - A.S.

#### Associate of Science

The Associate of Science degree is a two-year program that requires a 24-credit-hour concentration.

### Christian Education Minor

A minor in Christian Education consists of 19 credit hours of carefully selected courses.

#### Requirements (19 credits)

#### Ministry Core

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>CED-255</td>
<td>Local Church Education</td>
<td>2 to 3</td>
</tr>
<tr>
<td></td>
<td>and</td>
<td></td>
</tr>
<tr>
<td>CED-255P</td>
<td>Local Church Education Practicum</td>
<td>1</td>
</tr>
<tr>
<td>CED-230</td>
<td>Teaching the Bible to Children</td>
<td>3</td>
</tr>
<tr>
<td>CED-240</td>
<td>Teaching the Bible to Youth and Adults</td>
<td>3</td>
</tr>
<tr>
<td>CED-360</td>
<td>Curriculum Theory and Development</td>
<td>3</td>
</tr>
<tr>
<td>CED-455</td>
<td>Christian Education in the Family</td>
<td>3</td>
</tr>
<tr>
<td>CED-490</td>
<td>Leading Christian Education</td>
<td>3</td>
</tr>
</tbody>
</table>
Christian Ministries - B.S.

Purpose
The major in Christian Ministries is the degree which contains the courses designed to prepare persons for pastoral ministry in the church. This is one of two degrees which meet requirements for ordination in The Wesleyan Church; moreover, it is the primary degree taken by students seeking ordination in other denominations. The major can be applied to either a Bachelor of Science or Bachelor of Arts degree. The requirements for both degrees are quite similar. Additional courses in ancient languages are required for the Bachelor of Arts degree. Students anticipating further education beyond the baccalaureate degree are encouraged to consider the Bachelor of Arts degree as the preferred option.

General Education Requirements
Students in this major meet the general education requirements by taking PSY-150, PSY-250, (REL-465, REL-466, and REL-466P) and REL-240.

Requirements (65 credits)

<table>
<thead>
<tr>
<th>General Education</th>
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<tbody>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
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<tr>
<td>or</td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>PSY-250</td>
<td>Developmental Psychology</td>
<td>3</td>
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<table>
<thead>
<tr>
<th>Ministry Core</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL-390</td>
<td>Ministerial Placement and Persistence</td>
<td>1</td>
</tr>
<tr>
<td>REL-490</td>
<td>Practical Theology Capstone</td>
<td>0 to 1</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BIL Elective</td>
<td>3</td>
</tr>
<tr>
<td>THE-233</td>
<td>Christian Theology I</td>
<td>3</td>
</tr>
</tbody>
</table>

For this major, REL-490 is required to be taken for 1 hour.

Practical Theology (PRT)

| YTH-230           | Programming Youth and Family Ministries | 2        |
|-------------------| and                                   |          |
| YTH-230P          | Programming Youth and Family Ministries Practicum | 1        |
| CED-255           | Local Church Education | 2 to 3   |
| CED-255P          | Local Church Education Practicum | 1        |
| REL-240           | Ministry in Context | 3        |
| WOR-235           | Worship | 2        |
|                   | and                                   |          |
| WOR-235P          | Worship Practicum | 1        |
| REL-365           | Homiletics I | 3        |
| REL-366           | Homiletics II | 2        |
|                   | and                                   |          |
| REL-366P          | Preaching Practicum | 1        |
| REL-468           | Church Leadership | 3        |
| YTH                | Pastoral Care and Counseling I: Children to Adulthood | 2        |
| REL                | Pastoral Care and Counseling II: Through the Aging Process | 2        |
| WOR-436           | Church Rituals | 1        |
Religious and Ministerial Studies (RMS)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-290</td>
<td>History of the Christian Church</td>
<td>2</td>
</tr>
<tr>
<td>REL-291</td>
<td>History of Protestantism</td>
<td>2</td>
</tr>
<tr>
<td>THE-333</td>
<td>Theology II: Salvation/Holiness /Holiness</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BIL 300/400 Advanced OT</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BIL 300/400 Advanced NT</td>
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<td>PHL, THE, or RMS REL Elective</td>
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</table>

Choose 1 Historical Theology Course

<table>
<thead>
<tr>
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<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>REL-431</td>
<td>Wesleyan Church History/Discipline</td>
<td>3</td>
</tr>
<tr>
<td>THE-425</td>
<td>Patristic Theology</td>
<td>3</td>
</tr>
<tr>
<td>THE-428</td>
<td>The Theology of John Wesley</td>
<td>3</td>
</tr>
<tr>
<td>THE-488</td>
<td>Special Topics in Historical Theology</td>
<td>1 to 3</td>
</tr>
<tr>
<td></td>
<td>And Church History</td>
<td></td>
</tr>
</tbody>
</table>

Christian Ministries - A.B.

Requirements (71 credits)

Required Courses (same as B.S. degree) (65 credits)

Ancient Languages (Greek, Hebrew or Latin) (6 credits)

Christian Ministries - A.S.

Associate Degrees

Associate degrees in Christian Ministries are two-year programs with a 24-credit-hour concentration identical to the Christian Ministries Minor (p. 240).

Christian Ministries Minor

A minor in Christian Ministries consists of 24 credit hours of courses specifically relating to professional preparation for pastoral or para-church ministry.

Requirements (24 credits)

<table>
<thead>
<tr>
<th>Ministry Core</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Practical Theology (PRT)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CED-255</td>
<td>Local Church Education</td>
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<td>CED-255P</td>
<td>Local Church Education Practicum</td>
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<tr>
<td>REL-240</td>
<td>Ministry in Context</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
</tr>
<tr>
<td>WOR-235</td>
<td>Worship</td>
</tr>
<tr>
<td>WOR-235P</td>
<td>Worship Practicum</td>
</tr>
<tr>
<td>REL-365</td>
<td>Homiletics I</td>
</tr>
<tr>
<td>REL</td>
<td>Introduction to Pastoral Care and Counseling</td>
</tr>
<tr>
<td>REL-468</td>
<td>Church Leadership</td>
</tr>
</tbody>
</table>

Religious and Ministerial Studies (RMS)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
</tbody>
</table>
Christian Worship - B.S.

Purpose

The Christian Worship major consists of a program of 46 credit hours. The core set of courses (30 credit hours) is taken in the School of Theology and Ministry; the remaining courses (16 credit hours) are taken within the division related to the student's area of emphasis. This program is designed to prepare a student to serve in a local church or other para-church ministry in worship leadership; it is also an excellent second major to enhance a student's training for other ministries. The completion of this major does not fulfill the educational requirements for ordination in The Wesleyan Church.

General Education Requirements

Students in the Christian Worship or Worship Arts major meet the general education requirements by taking WOR-238.

Requirements (46 credits)

Ministry Core

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL-390</td>
<td>Ministerial Placement and Persistence</td>
<td>1</td>
</tr>
<tr>
<td>REL-490</td>
<td>Practical Theology Capstone</td>
<td>0 to 1</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>BIL-333</td>
<td>Biblical Foundations of Worship</td>
<td>3</td>
</tr>
<tr>
<td>THE-233</td>
<td>Christian Theology I</td>
<td>3</td>
</tr>
</tbody>
</table>

For this major, REL-490 is required to be taken for 1 hour.

Practical Theology (PRT)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>WOR-235</td>
<td>Worship</td>
<td>2</td>
</tr>
<tr>
<td>WOR-235P</td>
<td>Worship Practicum</td>
<td>1</td>
</tr>
<tr>
<td>WOR-238</td>
<td>Ethnodoxology in Christian Ministry</td>
<td>0 to 1</td>
</tr>
<tr>
<td>WOR-322</td>
<td>Worship Throughout the Christian Year</td>
<td>3</td>
</tr>
<tr>
<td>WOR-325</td>
<td>Centuries of Song</td>
<td>3</td>
</tr>
<tr>
<td>WOR-333</td>
<td>History and Philosophy of Worship</td>
<td>3</td>
</tr>
<tr>
<td>WOR-436</td>
<td>Church Rituals</td>
<td>1</td>
</tr>
<tr>
<td>WOR-438</td>
<td>Discipling Worship</td>
<td>2</td>
</tr>
</tbody>
</table>

Supporting Courses (choose one track)

**Worship Pastor**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>CED-255</td>
<td>Local Church Education</td>
<td>2 to 3</td>
</tr>
<tr>
<td>CED-255P</td>
<td>Local Church Education Practicum</td>
<td>1</td>
</tr>
<tr>
<td>REL-290</td>
<td>History of the Christian Church</td>
<td>2</td>
</tr>
<tr>
<td>REL-365</td>
<td>Homiletics I</td>
<td>3</td>
</tr>
<tr>
<td>REL</td>
<td>Introduction to Pastoral Care and Counseling</td>
<td>2</td>
</tr>
<tr>
<td>REL-468</td>
<td>Church Leadership</td>
<td>3</td>
</tr>
<tr>
<td>THE-333</td>
<td>Theology II: Salvation/Holiness</td>
<td>3</td>
</tr>
</tbody>
</table>

Creative Arts

**Option 1: Generalist**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART-273</td>
<td>Introduction to Computer Graphics</td>
<td>3</td>
</tr>
<tr>
<td>COM-223</td>
<td>Communication Graphics</td>
<td>3</td>
</tr>
<tr>
<td>MUS-160</td>
<td>Introduction to Music Theory</td>
<td>2</td>
</tr>
</tbody>
</table>
MUS-162  Music Theory I  3
MUS-192  University Chorale  0 to 1
or
MUS-193  University Singers  0 to 1
or
MUS-194  Chamber Singers  0 to 1
WOR-237  Media for Ministry  3

Choose 1 of the following courses:
ART-224  Design I: Two-Dimensional Design  3
or
COM-252  Beginning Acting  3
or
COM-272  Stagecraft  3

Choose 3 elective hours relevant to your professional pursuits from the Division of Art, Music, or Communication and Theatre.

Option 2: Emphasis
Complete 16 hours from any one of the following disciplines.

Graphic Design
ART-224  Design I: Two-Dimensional Design  3
ART-273  Introduction to Computer Graphics  3
ART-375  Typography  3
ART-260  Web Design I  3
ART-247  Motion Graphics I  3
REL-361  Christian Ministries Practicum  1

*Recommended to take in order listed.

** REL 361 to be taken in the senior year.

Media Communications
COM-223  Communication Graphics  3
13 hours of Media Communications courses  13

Music
MUS-160  Introduction to Music Theory  2
or
MUS-162  Music Theory I  3
MUS-192  University Chorale  0 to 1
or
MUS-193  University Singers  0 to 1
or
MUS-194  Chamber Singers  0 to 1
MUS-285  Beginning Conducting  2
WOR-230  Theology of Lyric  2
WOR-237  Media for Ministry  3
5 hours of Music courses  5

Theatre
COM-252  Beginning Acting  3
COM-272  Stagecraft  3
WOR-237  Media for Ministry  3
7 hours of Theatre courses  7
Worship Arts - A.B.

Requirements (30 credits)

**Ministry Core**
- REL-200 Introduction to Ministry 1
- REL-270 Evangelism and Discipleship 3
- REL-390 Ministerial Placement and Persistence 1
- REL-490 Practical Theology Capstone 0 to 1
- BIL-202 Inductive Bible Study 3
- BIL-333 Biblical Foundations of Worship 3
- THE-233 Christian Theology I 3

For this major, REL-490 is required to be taken for 1 hour.

**Practical Theology (PRT)**
- WOR-235 Worship 2
- WOR-235P Worship Practicum 1
- WOR-328 Ethnodoxology in Christian Ministry 0 to 1
- WOR-322 Worship Throughout the Christian Year 3
- WOR-325 Centuries of Song 3
- WOR-333 History and Philosophy of Worship 3
- WOR-436 Church Rituals 1
- WOR-438 Discipling Worship 2

**Double Major (32 credits)**

Worship Arts majors are required to double major in Music Ministry.

**Music Ministry Requirements (32 credits)**

**Music Theory and Practice (20 credits)**
- MUS-101-201 Major Applied Studies 4
- MUS-160 Introduction to Music Theory 2
- MUS-162 Music Theory I 3
- MUS-164 Ear Training I 2
- MUS-261 Music Theory II 3
- MUS-263 Ear Training II 2
- MUS-285 Beginning Conducting 2
- MUS-305 Class Piano Level IV 2

**Church Music (12 credits)**
- MUS-254 Music Ministry Leadership and Administration 3
- MUS-354 Music Ministry Philosophy and Practice 3
- MUS-450 Church Music Practicum 2
- MUS-175 Chapel Ensemble 0 to 1
- WOR-325 Centuries of Song 3

**Christian Worship Minor**

A minor in Christian Worship is designed to complement other majors within the division, particularly those majors that prepare students for local church, para-church, or intercultural ministries. It is also designed to serve those pursuing majors outside of the division who see themselves as active lay leaders of worship. The minor includes 19 hours.
## Requirements (19 credits)

### Ministry Core
- REL-200 Introduction to Ministry 1

### Practical Theology (PRT)
- WOR-235 Worship 2
- WOR-235P Worship Practicum 1
- WOR-238 Ethnomethodology in Christian Ministry 0 to 1
- WOR-322 Worship Throughout the Christian Year 3
- WOR-325 Centuries of Song 3
- WOR-333 History and Philosophy of Worship 3
- WOR-436 Church Rituals 1
- WOR-438 Discipling Worship 2

### Religious and Ministerial Studies (RMS)
- BIL-333 Biblical Foundations of Worship 3

## Global Ministries - A.B.

Global Ministries is an interdisciplinary program designed to prepare students to serve in cross-cultural professional ministry. Students in the Global Ministries major meet the general education requirement by taking SOC-225 and INT-220.

### Requirements (48-60 credits)

#### Ministry Core
- REL-200 Introduction to Ministry 1
- REL-270 Evangelism and Discipleship 3
- REL-390 Ministerial Placement and Persistence 1
- REL-490 Practical Theology Capstone 0 to 1
- BIL-202 Inductive Bible Study 3
- BIL 300/400 Advanced OT/NT 3
- THE-233 Christian Theology I 3

For this major, REL-490 is required to be taken for 1 hour.

#### Practical Theology (PRT)
- REL-240 Ministry in Context 3
- REL-365 Homiletics I 3
- CED-240 Teaching the Bible to Youth and Adults 3
- REL Introduction to Pastoral Care and Counseling 2

#### Religious and Ministerial Studies (RMS)
- INT-220 Intercultural Relationships 3
- INT-302 Contemporary Global Issues 3
- INT-322 Intercultural Internship 3 to 9
- INT-222 Intercultural Leadership for Transformation 2
- REL-290 History of the Christian Church 2
- REL-380 History of Christian Missions Contextualization 2
- PHL-248 Religions of the World 3
- THE-333 Theology II: Salvation/Holiness 3
For INT-322, satisfactory completion of an approved and supervised 3 hour intercultural internship abroad is required, involving at least a three-week service assignment in a significantly different cultural setting than one’s home culture. Additional internship hours may be taken as electives.

**Supporting Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC-225</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Foreign language</td>
<td>0-12</td>
</tr>
</tbody>
</table>

**Global Ministries Minor**

A Global Ministries minor consists of the following courses designed to prepare students to serve in intentional cross-cultural ministry alongside a chosen major area of study.

**Requirements (21 credits)**

**Ministry Core**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
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</table>

**Practical Theology (PRT)**

<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-240</td>
<td>Ministry in Context</td>
<td>3</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL-365</td>
<td>Homiletics I</td>
<td>3</td>
</tr>
<tr>
<td>or CED-240</td>
<td>Teaching the Bible to Youth and Adults</td>
<td>3</td>
</tr>
</tbody>
</table>

**Religious and Ministerial Studies (RMS)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-220</td>
<td>Intercultural Relationships</td>
<td>3</td>
</tr>
<tr>
<td>PHL-248</td>
<td>Religions of the World</td>
<td>3</td>
</tr>
<tr>
<td>REL-380</td>
<td>History of Christian Missions</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Contextualization</td>
<td></td>
</tr>
</tbody>
</table>

**Supporting Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC-225</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
</tbody>
</table>

**International and Community Development - B.S.**

**Purpose**

This major seeks to prepare students spiritually and with intellectual breadth to serve God and humanity as true world changers by equipping them with professional knowledge and skills for careers and graduate studies in international and community development (ICD).

The curriculum presents ICD in alignment with the generally accepted understanding of the field and primes students for graduate studies and employments in national and international relief and development agencies as well as in local church-based and community development organizations.

The basic premise of this major is that context determines content, thus worldviews shape the manner in which God's created resources are acknowledged, tended and utilized. This principle guides the way in which development programs approach the analysis and critique of the stewardship responsibilities of God's created resources in the local, national and global communities. Our students are therefore prompted to the biblical understanding of the world as God's creation and the role of the church in fulfilling the scriptural call for justice, peace and prosperity for all humanity.

**General Education Requirements**

Students in this major meet the general education requirement in the social sciences by taking REL-240. (Optional courses: SOC-205 or SOC 250, ECO-213, BIO-107)
## Requirements (48 credits)

### Ministry Core

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL-390</td>
<td>Ministerial Placement and Persistence</td>
<td>1</td>
</tr>
<tr>
<td>REL-490</td>
<td>Practical Theology Capstone</td>
<td>0 to 1</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>BIL 300/400</td>
<td>Advanced OT/NT</td>
<td>3</td>
</tr>
<tr>
<td>THE-233</td>
<td>Christian Theology I</td>
<td>3</td>
</tr>
</tbody>
</table>

For this major, REL-490 is required to be taken for 1 hour.

### Practical Theology (PRT)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-240</td>
<td>Ministry in Context</td>
<td>3</td>
</tr>
<tr>
<td>ICD-229</td>
<td>Essentials of Non-Profit Management</td>
<td>3</td>
</tr>
<tr>
<td>ICD-260</td>
<td>Models of Urban Ministry</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td>ICD-325 Urban and Rural Development Practice</td>
<td>3</td>
</tr>
<tr>
<td>ICD-350</td>
<td>Transformational Development Principles</td>
<td>3</td>
</tr>
<tr>
<td>ICD-360</td>
<td>Development Internship</td>
<td>3 to 9</td>
</tr>
</tbody>
</table>

For this major, ICD-360 is required to be taken for 3 hours. Additional hours may be taken as electives.

### Religious and Ministerial Studies (RMS)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-302</td>
<td>Contemporary Global Issues</td>
<td>3</td>
</tr>
<tr>
<td>INT-222</td>
<td>Intercultural Leadership for Transformation</td>
<td>2</td>
</tr>
</tbody>
</table>

### Supporting Courses

Choose one 12 hour track

#### Child Advocacy

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC-205</td>
<td>Child Maltreatment</td>
<td>3</td>
</tr>
<tr>
<td>SOC-250</td>
<td>Global Child Advocacy Issues</td>
<td>3</td>
</tr>
<tr>
<td>SOC-340</td>
<td>Sociology of Child Poverty</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-452</td>
<td>Interpersonal Violence</td>
<td>3</td>
</tr>
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</table>

#### Economics

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ECO-213</td>
<td>Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-315</td>
<td>Urban Economics and Policy</td>
<td>3</td>
</tr>
<tr>
<td>ECO-340</td>
<td>Globalization and Economic Development</td>
<td>3</td>
</tr>
<tr>
<td>ECO-454</td>
<td>International Economics</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Intercultural Studies

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-220</td>
<td>Intercultural Relationships</td>
<td>3</td>
</tr>
<tr>
<td>INT-280</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
<tr>
<td>PHL-248</td>
<td>Religions of the World</td>
<td>3</td>
</tr>
<tr>
<td>SOC-225</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Public and Global Health

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-107</td>
<td>Crops and Society</td>
<td>4</td>
</tr>
<tr>
<td>BIO-125</td>
<td>Principles of Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIO-325</td>
<td>Sustainable Tropical Agriculture</td>
<td>4</td>
</tr>
</tbody>
</table>

or
### International and Community Development Minor

**Requirements (19 credits)**

<table>
<thead>
<tr>
<th>Ministry Core</th>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Practical Theology (PRT)</th>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-240</td>
<td>Ministry in Context</td>
<td>3</td>
</tr>
<tr>
<td>ICD-229</td>
<td>Essentials of Non-Profit Management</td>
<td>3</td>
</tr>
<tr>
<td>ICD-260</td>
<td>Models of Urban Ministry</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ICD-325</td>
<td>Urban and Rural Development</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Practice</td>
<td></td>
</tr>
<tr>
<td>ICD-350</td>
<td>Transformational Development</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Principles</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Religious and Ministerial Studies (RMS)</th>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-302</td>
<td>Contemporary Global Issues</td>
<td>3</td>
</tr>
<tr>
<td>INT-222</td>
<td>Intercultural Leadership for Transformation</td>
<td>2</td>
</tr>
</tbody>
</table>

### Sports Ministries - B.S.

**Purpose**

The Division of Health and Human Performance and the Division of Practical Theology have created an interdisciplinary major in Sports Ministries. The purpose of this major is to prepare students professionally for service in church sports ministries, sports camps, school sports ministries, youth sports ministries, sports chaplaincy, short and long term missions, individual sport coach training, and para-church sports ministries. Students in this major meet the general education requirements by taking REL-365 (in conjunction with YTH-366 and REL-366P).

**Requirements (48 credits)**

<table>
<thead>
<tr>
<th>Ministry Core (15 credits)</th>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>THE-233</td>
<td>Christian Theology I</td>
<td>3</td>
</tr>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL-390</td>
<td>Ministerial Placement and Persistence</td>
<td>1</td>
</tr>
<tr>
<td>REL-490</td>
<td>Practical Theology Capstone</td>
<td>0 to 1</td>
</tr>
<tr>
<td>BIL 300/400 Advanced OT/NT</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

For this major, REL-490 is required to be taken for 1 hour.

<table>
<thead>
<tr>
<th>Practical Theology (PRT) (13 credits)</th>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTH-230</td>
<td>Programming Youth and Family Ministries</td>
<td>2</td>
</tr>
<tr>
<td>and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>YTH-230P</td>
<td>Programming Youth and Family Ministries Practicum</td>
<td>1</td>
</tr>
<tr>
<td>REL-340</td>
<td>Models of Sports Ministry</td>
<td>3</td>
</tr>
<tr>
<td>REL</td>
<td>Introduction to Pastoral Care and Counseling</td>
<td>2</td>
</tr>
</tbody>
</table>
Urban Ministries Minor

Requirements (19 credits)

Ministry Core
REL-200 Introduction to Ministry 1

Practical Theology (PRT)
REL-240 Ministry in Context 3
REL-270 Evangelism and Discipleship 3
ICD-229 Essentials of Non-Profit Management 3
ICD-260 Models of Urban Ministry 3
ICD-350 Transformational Development Principles 3

Religious and Ministerial Studies (RMS)
INT-220 Intercultural Relationships 3

Youth Ministries - B.S.

Purpose
The major in Youth Ministries is designed for those who desire specialized training in the area of youth ministry. Students who complete this program will fulfill all the requirements for ordination in The Wesleyan Church. Students who desire to be ordained youth pastors in other denominations should consider this degree as well. Although this major would equip persons to work with youth in a variety of ministry settings, it is primarily designed to train persons for youth ministry in a local church setting.

General Education Requirements
Students in the major meet the general education requirements by taking PSY-150, PSY-250 or PSY-252, REL-365, YTH-366, REL-366P, REL-240.
## Requirements (65 credits)

### General Education

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSY-250</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>or PSY-252</td>
<td>Adolescent Growth and Development</td>
<td>3</td>
</tr>
</tbody>
</table>

### Ministry Core

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>REL-390</td>
<td>Ministerial Placement and Persistence</td>
<td>1</td>
</tr>
<tr>
<td>REL-490</td>
<td>Practical Theology Capstone</td>
<td>0 to 1</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BIL Elective</td>
<td>3</td>
</tr>
<tr>
<td>THE-233</td>
<td>Christian Theology I</td>
<td>3</td>
</tr>
</tbody>
</table>

For this major, REL-490 is required to be taken for 1 hour.

### Practical Theology (PRT)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTH-230</td>
<td>Programming Youth and Family Ministries</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>YTH-230P Programming Youth and Family Ministries Practicum</td>
<td>1</td>
</tr>
<tr>
<td>CED-255</td>
<td>Local Church Education</td>
<td>2 to 3</td>
</tr>
<tr>
<td>CED-255P</td>
<td>Local Church Education Practicum</td>
<td>1</td>
</tr>
<tr>
<td>REL-240</td>
<td>Ministry in Context</td>
<td>3</td>
</tr>
<tr>
<td>WOR-235</td>
<td>Worship</td>
<td>2</td>
</tr>
<tr>
<td>WOR-235P</td>
<td>Worship Practicum</td>
<td>1</td>
</tr>
<tr>
<td>YTH</td>
<td>Theological Foundations of Youth and Family Ministries</td>
<td>2</td>
</tr>
<tr>
<td>REL</td>
<td>Introduction to Pastoral Care and Counseling</td>
<td>2</td>
</tr>
<tr>
<td>REL-365</td>
<td>Homiletics I</td>
<td>3</td>
</tr>
<tr>
<td>YTH-366</td>
<td>Preaching to Youth</td>
<td>2</td>
</tr>
<tr>
<td>REL-366P</td>
<td>Preaching Practicum</td>
<td>1</td>
</tr>
<tr>
<td>REL-468</td>
<td>Church Leadership</td>
<td>3</td>
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<tr>
<td>YTH</td>
<td>Pastoral Care and Counseling I: Children to Adulthood</td>
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<tr>
<td>WOR-436</td>
<td>Church Rituals</td>
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</tbody>
</table>

### Choose 1 Youth Ministry elective

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>YTH-240</td>
<td>Camp and Retreat Ministries</td>
<td>3</td>
</tr>
<tr>
<td>REL-340</td>
<td>Models of Sports Ministry</td>
<td>3</td>
</tr>
<tr>
<td>YTH-320</td>
<td>Youth Leadership Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

### Religious and Ministerial Studies (RMS)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-290</td>
<td>History of the Christian Church</td>
<td>2</td>
</tr>
<tr>
<td>REL-291</td>
<td>History of Protestantism</td>
<td>2</td>
</tr>
<tr>
<td>THE-333</td>
<td>Theology II: Salvation/Holiness/Holiness</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BIL 300/400 Advanced OT</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BIL 300/400 Advanced NT</td>
<td>3</td>
</tr>
</tbody>
</table>
Choose 1 Historical Theology Course

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-431</td>
<td>Wesleyan Church History/Discipline</td>
<td>3</td>
</tr>
<tr>
<td>THE-425</td>
<td>Patristic Theology</td>
<td>3</td>
</tr>
<tr>
<td>THE-428</td>
<td>The Theology of John Wesley</td>
<td>3</td>
</tr>
<tr>
<td>THE-488</td>
<td>Special Topics in Historical Theology And Church History</td>
<td>1 to 3</td>
</tr>
</tbody>
</table>

Youth Ministries - A.S.

Associate of Science

The Associate of Science degree is a two-year program that requires a 24-hour concentration.

Youth Ministries Minor

A Youth Ministries minor consists of the following 19 credit hours of courses specifically relating to professional ministry in parish or para-church settings.

Requirements (19 credits)

<table>
<thead>
<tr>
<th>Core</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ministry Core</td>
<td>REL-200</td>
<td>Introduction to Ministry</td>
<td>1</td>
</tr>
<tr>
<td>Practical Theology (PRT)</td>
<td>YTH-230</td>
<td>Programming Youth and Family Ministries</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>YTH-230P</td>
<td>Programming Youth and Family Ministries Practicum</td>
<td>1</td>
</tr>
<tr>
<td>Religious and Ministerial Studies (RMS)</td>
<td>YTH</td>
<td>Theological Foundations of Youth and Family Ministries</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>YTH</td>
<td>Pastoral Care and Counseling I: Children to Adulthood</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>REL-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>REL-365</td>
<td>Homiletics I</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>REL</td>
<td>Introduction to Pastoral Care and Counseling</td>
<td>2</td>
</tr>
</tbody>
</table>

Religious and Ministerial Studies Division

Biblical Literature - A.B.

Courses in biblical literature and languages are offered to meet general education requirements and as components for majors in the Division of Practical Theology. In addition, the A.B. degree with a major in Biblical Literature is offered.

Purpose

A Biblical Literature major provides a complement to other majors at Indiana Wesleyan University. It enables a student to relate the Scriptures to aspects of life, whatever the planned profession. The Biblical Literature major also offers a good foundation for seminary studies. Some students who do not plan to be pastors desire a concentration of Bible courses in order to better serve churches in various capacities of teaching and spiritual leadership.

General Education Requirements

Students in this major meet the general education requirements by taking the approved standard courses.
# Requirements (40 credits)

## Required Courses (12 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIL-102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>GRE-201</td>
<td>Beginning Greek I</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td>HBR-201 Beginning Hebrew I</td>
<td>3</td>
</tr>
</tbody>
</table>

## Electives (18 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL</td>
<td>Advanced Bible electives (balanced program in Old and New Testaments)</td>
<td>18</td>
</tr>
</tbody>
</table>

## Cognate (10 credits)

- In a field consistent with the student's vocational goals and approved by the student's advisor

Advanced Bible electives: Including up to 9 hours of Greek or Hebrew beyond GRE-201 or HBR-201 if those 9 hours are not already counting toward a Biblical Languages minor; a balance of Old and New Testament courses should be maintained.

---

# Biblical Literature - A.A.

## Associate of Arts

The Associate of Arts degree is a two-year program that requires the following 27-hour concentration:

## Requirements (27 credits)

### Required Courses (21 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIL-102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>BIL</td>
<td>Advanced Bible Electives (including at least one course pertaining to each of the Old and New Testaments)</td>
<td>12</td>
</tr>
</tbody>
</table>

Advanced Bible Electives: Up to six hours of Greek and/or Hebrew may be counted toward degree requirements.

### Electives (6 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Elective courses offered by the School of Theology and Ministry</td>
<td>6</td>
</tr>
</tbody>
</table>

---

# Biblical Literature Minor

A minor in Biblical Literature consists of the following 24 hours of courses.

## Requirements (24 credits)

### Required Courses (9 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIL-102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
</tbody>
</table>

### Electives (15 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL</td>
<td>Advanced Bible electives (at least one course pertaining to each of the Old and New Testaments)</td>
<td>15</td>
</tr>
</tbody>
</table>

Advanced Bible electives: Up to nine hours of Greek and/or Hebrew may be included in the minor.
### Biblical History and Geography Minor

**Requirements (18 credits)**

<table>
<thead>
<tr>
<th>Required Courses (6 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-280 Lands of the Bible</td>
<td>3</td>
</tr>
<tr>
<td>BIL-380 History of the Biblical World</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electives (12 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-103 Bible Land Tour</td>
<td>3</td>
</tr>
<tr>
<td>REL-281 Jerusalem and Its People</td>
<td>1 to 3</td>
</tr>
<tr>
<td>BIL-282 Art, Architecture, Artifacts of the Biblical World</td>
<td>1</td>
</tr>
<tr>
<td>BIL-381 Cultural Settings of the Bible</td>
<td>3</td>
</tr>
<tr>
<td>BIL-382 Inter-Testament Literature</td>
<td>3</td>
</tr>
<tr>
<td>BIL-480 Archaeology of Syria-Palestine</td>
<td>3</td>
</tr>
<tr>
<td>HBR-201 Beginning Hebrew I</td>
<td>3</td>
</tr>
<tr>
<td>or GRE-201 Beginning Greek I</td>
<td>3</td>
</tr>
<tr>
<td>or LAT-201 Beginning Latin I</td>
<td>3</td>
</tr>
<tr>
<td>HBR-202 Beginning Hebrew II</td>
<td>3</td>
</tr>
<tr>
<td>or GRE-202 Beginning Greek II</td>
<td>3</td>
</tr>
<tr>
<td>or LAT-202 Beginning Latin II</td>
<td>3</td>
</tr>
</tbody>
</table>

*This minor requires at least 15 hours unduplicated in any other major or minor.

**Courses taken through Jerusalem University College may be applied toward elective hours in this minor with permission of the School of Theology and Ministry.

### Studies in Israel

IWU’s Summer in Israel program is a four- to six-week academic study in the Holy Lands (optional two-week extension). This program focuses on three areas of study: 1) the modern-day culture and politics of Israel and Palestine, 2) the geographical and historical settings of the Bible, and 3) the discipline of archaeology and its contributions to biblical studies.

### Biblical Languages Minor

**Requirements (18 credits)**

<table>
<thead>
<tr>
<th>Core Courses (12 credits)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HBR-201 Beginning Hebrew I</td>
<td>3</td>
</tr>
<tr>
<td>HBR-202 Beginning Hebrew II</td>
<td>3</td>
</tr>
<tr>
<td>GRE-201 Beginning Greek I</td>
<td>3</td>
</tr>
<tr>
<td>GRE-202 Beginning Greek II</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one of the following options: (6 credits)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HBR-422 Hebrew Bible</td>
<td>3</td>
</tr>
<tr>
<td>or GRE-422 Greek Bible</td>
<td>3</td>
</tr>
</tbody>
</table>

### Christian Studies Minor

Students who have declared a major or a minor in the School of Theology and Ministry may **NOT** also declare a minor in Christian Studies.
Degree Requirements (18-19 hours)

Requirements List

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIL-102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>THE-101</td>
<td>Theology of Christian Life</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>BIL elective 200 or higher or</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Theology I</td>
<td>3</td>
</tr>
<tr>
<td>REL-490</td>
<td>Practical Theology Capstone</td>
<td>0 to 1</td>
</tr>
<tr>
<td></td>
<td>Complete 6 elective hours in the</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>School of Theology and Ministry*</td>
<td></td>
</tr>
</tbody>
</table>

*Elective hours must be 200 level or higher, and may include any of the following prefixes: BIL, CED, GRE, HBR, ICD, INT, LAT, PHL, REL, THE, WOR, YTH.

Intercultural Studies - B.S.

Purpose

The Intercultural Studies major is designed to provide a core program of courses in intercultural issues, enabling students to pursue careers in business, church service, or government-related agencies in intercultural contexts in North America and abroad. Students may take the core courses as a related area or cognate to their primary major, or they may take the Intercultural Studies major as an academic program in itself. Graduates of the program can expect to have intercultural skills and insight that will be valuable in any cross-cultural context.

General Education Requirements

Students in this major meet the general education requirement by taking INT-220 and SOC-225.

Language Proficiency

Proficiency in a foreign language at the intermediate level is required for the major. This requirement can be satisfied by completing four (4) years of the same foreign language at high school level or two (2) years of the same foreign language at college level with all grades at or above "C," or by satisfactorily passing the language examination rated for the intermediate level of proficiency.

Major

Requirements (40 hours)

<table>
<thead>
<tr>
<th>Intercultural Studies (22)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-220</td>
<td>Intercultural Relationships</td>
</tr>
<tr>
<td>INT-280</td>
<td>Intercultural Communication</td>
</tr>
<tr>
<td>INT-302</td>
<td>Contemporary Global Issues</td>
</tr>
<tr>
<td>INT-322</td>
<td>Intercultural Internship</td>
</tr>
<tr>
<td>INT-222</td>
<td>Intercultural Leadership for Transformation</td>
</tr>
<tr>
<td>INT-480</td>
<td>Intercultural Capstone</td>
</tr>
<tr>
<td>PHL-248</td>
<td>Religions of the World</td>
</tr>
<tr>
<td>SOC-225</td>
<td>Cultural Anthropology</td>
</tr>
</tbody>
</table>

For INT-322, satisfactory completion of an approved and supervised 3 hour intercultural internship abroad is required, involving at least a three-week service assignment in a significantly different cultural setting than one’s home culture. Additional internship hours may be taken as electives.

Supporting Courses (18)

Category 1: Foreign Language Proficiency (0-12)

Proficiency in a Foreign Language at the Intermediate Level (0-12 hours).
Category 2: Foreign Language Studies (6)
Six hours of additional foreign language. Students may choose courses above the intermediate level or choose courses in a second foreign language.

Category 3: Electives (0-12)
Students may not choose courses in Category 3 unless Categories 1 and 2 have been fully satisfied.

Any course that can satisfy Intercultural Experience general education requirement.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-120</td>
<td>Introduction to Cross-Cultural Engagement</td>
<td>0 to 1</td>
</tr>
<tr>
<td>INT-124</td>
<td>Cross Cultural Exposure Trip</td>
<td>2</td>
</tr>
</tbody>
</table>

Second Major
Requirements (31-34 hours + 1st Major)

**Intercultural Studies (22)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-220</td>
<td>Intercultural Relationships</td>
<td>3</td>
</tr>
<tr>
<td>INT-280</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
<tr>
<td>INT-302</td>
<td>Contemporary Global Issues</td>
<td>3</td>
</tr>
<tr>
<td>INT-322</td>
<td>Intercultural Internship</td>
<td>3 to 9</td>
</tr>
<tr>
<td>INT-222</td>
<td>Intercultural Leadership for Transformation</td>
<td>2</td>
</tr>
<tr>
<td>INT-480</td>
<td>Intercultural Capstone</td>
<td>1</td>
</tr>
<tr>
<td>PHL-248</td>
<td>Religions of the World</td>
<td>3</td>
</tr>
<tr>
<td>SOC-225</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
</tbody>
</table>

For this major, INT-322 is required to be taken for 3 hours. Additional hours may be taken as electives. For this course, satisfactory completion of an approved and supervised intercultural internship abroad is required, involving at least a three-week service assignment in a significantly different cultural setting than one’s home culture.

**Supporting Courses (9-12)**

**Category 1: Foreign Language Proficiency (0-12)**

Proficiency in a Foreign Language at the Intermediate Level (0-12 hours).

**Category 2: Electives (0-9)**

Students may not choose courses in Category 2 unless Category 2 has been fully satisfied.

Any course that can satisfy Intercultural Experience general education requirement.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-120</td>
<td>Introduction to Cross-Cultural Engagement</td>
<td>0 to 1</td>
</tr>
<tr>
<td>INT-124</td>
<td>Cross Cultural Exposure Trip</td>
<td>2</td>
</tr>
</tbody>
</table>

Intercultural Studies - A.S.

**Associate of Science**
The Associate of Science degree in Intercultural Studies is a two-year program.

**Requirements (24 credits)**

**Required Courses (18 credits)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-120</td>
<td>Introduction to Cross-Cultural Engagement</td>
<td>0 to 1</td>
</tr>
<tr>
<td>INT-124</td>
<td>Cross Cultural Exposure Trip</td>
<td>2</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>INT-220</td>
<td>Intercultural Relationships</td>
<td>3</td>
</tr>
<tr>
<td>INT-222</td>
<td>Intercultural Leadership for Transformation</td>
<td>2</td>
</tr>
<tr>
<td>INT-402</td>
<td>Contemporary Global Issues</td>
<td>3</td>
</tr>
<tr>
<td>SOC-225</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>ENG-170</td>
<td>Introduction to Linguistics</td>
<td>3</td>
</tr>
<tr>
<td>PHL-438</td>
<td>Religions of the World</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>INT-120</td>
<td>Introduction to Cross-Cultural Engagement</td>
<td>0-1</td>
</tr>
<tr>
<td>INT-124</td>
<td>Cross Cultural Exposure Trip</td>
<td>2</td>
</tr>
<tr>
<td>INT-280</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
<tr>
<td>INT-322</td>
<td>Intercultural Internship</td>
<td>3-9</td>
</tr>
<tr>
<td>INT-222</td>
<td>Intercultural Leadership for Transformation</td>
<td>2</td>
</tr>
<tr>
<td>PHI-120</td>
<td>Philosophy and Theology</td>
<td>3</td>
</tr>
<tr>
<td>PHI-334</td>
<td>Philosophy of Religion</td>
<td>3</td>
</tr>
<tr>
<td>PHI-480</td>
<td>Philosophy and Theology Capstone Changing</td>
<td>1</td>
</tr>
</tbody>
</table>

### Intercultural Studies Minor

#### Degree Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>INT-220</td>
<td>Intercultural Relationships</td>
<td>3</td>
</tr>
<tr>
<td>INT-302</td>
<td>Contemporary Global Issues</td>
<td>3</td>
</tr>
<tr>
<td>SOC-225</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>PHL-248</td>
<td>Religions of the World</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>INT-120</td>
<td>Introduction to Cross-Cultural Engagement</td>
<td>0-1</td>
</tr>
<tr>
<td>INT-280</td>
<td>Intercultural Communication</td>
<td>3</td>
</tr>
<tr>
<td>INT-322</td>
<td>Intercultural Internship</td>
<td>3-9</td>
</tr>
<tr>
<td>INT-222</td>
<td>Intercultural Leadership for Transformation</td>
<td>2</td>
</tr>
<tr>
<td>PHI-120</td>
<td>Philosophy and Theology</td>
<td>3</td>
</tr>
<tr>
<td>PHI-334</td>
<td>Philosophy of Religion</td>
<td>3</td>
</tr>
<tr>
<td>PHI-480</td>
<td>Philosophy and Theology Capstone Changing</td>
<td>1</td>
</tr>
</tbody>
</table>

### Philosophy and Theology - A.B.

#### Purpose

Philosophy and Theology is the major to be taken by students anticipating seminary or other graduate studies. It may also serve as a second major to provide support in developing a Christian perspective and understanding.

#### General Education Requirements

Students in this major meet the general education requirements by taking the approved standard courses. (Optional: PHL 248)

#### Requirements (41 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL-280</td>
<td>Ancient and Medieval Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PHL-282</td>
<td>Ethics</td>
<td>3</td>
</tr>
<tr>
<td>PHL-285</td>
<td>Logic</td>
<td>3</td>
</tr>
<tr>
<td>PHL-334</td>
<td>Philosophy of Religion</td>
<td>3</td>
</tr>
<tr>
<td>PHL-480</td>
<td>Philosophy and Theology Capstone Changing</td>
<td>1</td>
</tr>
</tbody>
</table>
### Systematic Theology

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE-233</td>
<td>Christian Theology I</td>
<td>3</td>
</tr>
<tr>
<td>THE-333</td>
<td>Theology II: Salvation/Holiness/Holiness</td>
<td>3</td>
</tr>
</tbody>
</table>

**Choose one of the following courses:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE-310</td>
<td>Christology</td>
<td>3</td>
</tr>
<tr>
<td>THE-311</td>
<td>Ecclesiology</td>
<td>3</td>
</tr>
<tr>
<td>THE-313</td>
<td>Pneumatology</td>
<td>3</td>
</tr>
<tr>
<td>THE-425</td>
<td>Patristic Theology</td>
<td>3</td>
</tr>
<tr>
<td>THE-487</td>
<td>Special Topics in Systematic Theology</td>
<td>1 to 3</td>
</tr>
</tbody>
</table>

### Historical Theology

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-290</td>
<td>History of the Christian Church</td>
<td>2</td>
</tr>
<tr>
<td>REL-291</td>
<td>History of Protestantism</td>
<td>2</td>
</tr>
</tbody>
</table>

**Choose 1 of the following**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE-420</td>
<td>The Life and Legacy of Augustine Of Hippo</td>
<td>3</td>
</tr>
<tr>
<td>THE-428</td>
<td>The Theology of John Wesley</td>
<td>3</td>
</tr>
<tr>
<td>THE-488</td>
<td>Special Topics in Historical Theology And Church History</td>
<td>1 to 3</td>
</tr>
</tbody>
</table>

### Electives (Choose 2 additional courses)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL-248</td>
<td>Religions of the World</td>
<td>3</td>
</tr>
<tr>
<td>PHL-330</td>
<td>Philosophy and Theology in Film</td>
<td>3</td>
</tr>
<tr>
<td>PHL-488</td>
<td>Special Topics in Philosophy</td>
<td>1 to 3</td>
</tr>
<tr>
<td>THE-310</td>
<td>Christology</td>
<td>3</td>
</tr>
<tr>
<td>THE-311</td>
<td>Ecclesiology</td>
<td>3</td>
</tr>
<tr>
<td>THE-313</td>
<td>Pneumatology</td>
<td>3</td>
</tr>
<tr>
<td>THE-420</td>
<td>The Life and Legacy of Augustine Of Hippo</td>
<td>3</td>
</tr>
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<td>The Theology of John Wesley</td>
<td>3</td>
</tr>
<tr>
<td>THE-487</td>
<td>Special Topics in Systematic Theology</td>
<td>1 to 3</td>
</tr>
<tr>
<td>THE-488</td>
<td>Special Topics in Historical Theology And Church History</td>
<td>1 to 3</td>
</tr>
</tbody>
</table>

### Supporting Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
</tbody>
</table>

### Philosophy Minor

A minor in Philosophy consists of 18 credit hours.

**Requirements (18 credits)**

#### Philosophy Core (12 credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL-180</td>
<td>Humanities Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PHL-282</td>
<td>Ethics</td>
<td>3</td>
</tr>
<tr>
<td>PHL-281</td>
<td>Modern and Contemporary Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>PHL-334</td>
<td>Philosophy of Religion</td>
<td>3</td>
</tr>
</tbody>
</table>
Electives (6 credits)
PHL-248 Religions of the World 3
PHL-280 Ancient and Medieval Philosophy 3
PHL-285 Logic 3
PHL-330 Philosophy and Theology in Film 3
PHL-488 Special Topics in Philosophy 1 to 3

Theology Minor

A minor in Theology consists of 18 credit hours.

Requirements (19 credits)

Systematic Theology
THE-101 Theology of Christian Life 3
THE-233 Christian Theology I 3
THE-333 Theology II: Salvation/Holiness 3

Historical Theology
REL-290 History of the Christian Church 2
REL-291 History of Protestantism 2

Electives (Choose 2 additional courses)
THE-310 Christology 3
THE-311 Ecclesiology 3
THE-313 Pneumatology 3
THE-420 The Life and Legacy of Augustine Of Hippo 3
THE-425 Patrastic Theology 3
THE-428 The Theology of John Wesley 3
THE-487 Special Topics in Systematic Theology 1 to 3
THE-488 Special Topics in Historical Theology And Church History 1 to 3

*Christian Ministries and Youth Ministries majors must maintain 15 unique hours in order to minor in Theology.
College of Adult and Professional Studies (CAPS)

CAPS was created to serve the adult population with a variety of programs designed to meet the educational needs of specific adult audiences. It is Indiana Wesleyan University’s desire to understand the special requirements of adults who are interested in earning an Associate, Bachelor’s, Master's, Educational Specialist, or Doctor of Education degree, but who must also continue meeting their professional and personal commitments. The programs in the college are designed for working adults by combining theory with practical experience.

CAPS - Policies and General Information (p. 262)

CAPS is made up of the following:
- DeVoe School of Business (p. 286)
- School of Educational Leadership (p. 321)
- School of Service and Leadership (p. 364)
- Division of Liberal Arts (p. 356)

College of Adult and Professional Studies Programs of Study

Mission of CAPS

For wisdom will enter your heart, and knowledge will be pleasant to your soul. Proverbs 2:10.

The College of Adult and Professional Studies of Indiana Wesleyan University is a Christ-centered academic community committed to changing the world by developing adult students in character, scholarship, and leadership.

Objectives of CAPS

The College of Adult and Professional Studies will engage in its mission by:
- Providing educational opportunities in professional areas within the liberal arts tradition.
- Aiding students in extending the range and nature of careers available to them.
- Challenging students to develop leadership abilities.
- Encouraging students to develop in character.
- Providing students with a comprehensive yet practical education through an intensive curriculum that draws on resources, theories, and knowledge from various disciplines.
- Leading students in acquiring the skills required for effective critical thinking.
- Extending educational opportunities to people whose occupations, family responsibilities, or personal preferences do not permit them to spend major blocks of time “in residence” on campus.
- Helping students understand the importance of the application of Christian principles in a professional environment.
- Cultivating an appreciation for scholarship among students and faculty.

Foundations of CAPS

CAPS was created to serve the adult population with a variety of programs designed to meet the educational needs of specific adult audiences. It is Indiana Wesleyan University’s desire to understand the special requirements of adults who are interested in earning an undergraduate, graduate, or doctoral degree, but who must also continue meeting their professional and personal commitments. The programs in the college are designed for working adults by combining theory with practical experience.
CAPS - Policies and General Information (p. 262)
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The College of Adult and Professional Studies of Indiana Wesleyan University is a Christ-centered academic community committed to changing the world by developing adult students in character, scholarship and leadership.

Objectives of CAPS

CAPS programs offer a challenging educational experience for adult learners. The curricular format is often accelerated, interaction among participants is emphasized, and project teams play an important role in the learning process. Instructors bring a combination of academic training and professional experience into the classroom. As working adults, CAPS students have significant skills and experience to draw from and to share.

To make the most of these unique programs, those enrolled should be aware of the foundational beliefs concerning the education of adult learners that administrators and the faculty of CAPS believe are crucial to the learning experience. The following elements make the CAPS programs work:

**Adult students are motivated to learn.** Adults who return to school after spending time in the work force are typically ready to give the effort needed to learn. Because of this, learning proceeds much more quickly, and faculty do not have to spend time urging students to attend to their work. Indeed, accustomed to excellence at work, adults often labor to reach that same level of quality in their academic pursuits.

**Adults have learned self-discipline.** As a result of being in the work force and managing the complexities of both professional and personal responsibilities, adults have developed a sense of discipline that serves them well in the CAPS Programs. Assignments can be completed-and completed well-within narrow time frames despite busy schedules and varied work, family, church, and community responsibilities.

**Adults have broad life experiences.** Learning theory indicates that students learn by relating abstractions to memories of past experiences. For this reason, a person who has experienced a work environment is better able to absorb theoretical concepts. Drawing on a broad background of experiential knowledge allows adults to quickly grasp ideas.

**Adults desire relevance.** If students relate to a current task or contemporary problem, their ears “perk up” and brains “switch to high gear.” Because working adults encounter situations where their learning may be applied daily, they are more motivated and better able to learn.

**Adults have developed skill in independent learning.** To succeed in life, adults, by necessity, have learned to gather information on their own and process it independently. Thus, CAPS can rely on them to grasp more knowledge and skills on their own in the context of structured group and independent activities without having to rely on an instructor as a “fountain” from which all information flows.

**Adults learn best when they are personally involved.** The more active people are in their own learning, the better the learning. If students are only called upon to passively listen to instructors, little learning occurs. When students interact in small groups, engage in role play, solve problems, prepare projects, and apply techniques in the workplace, their learning is deep and retention is long. For this reason, CAPS seeks to create situations for active learning.

**Adults have many insights of their own.** As individuals go through life, they gain new perspectives and insights based on the events which have occurred around them. When a group of adults with varied backgrounds and work experiences come together, the accumulated knowledge and wisdom can be overwhelming. To rely solely on one instructor’s thoughts for the content of a course would impoverish the educational experience. For this reason, discussion is highly valued in CAPS classes.

**Adults can direct their learning to fill in gaps in their knowledge.** Reading and research outside the classroom allow students to close the gaps between their current knowledge and the knowledge necessary to meet CAPS course objectives.
Adults are able to recognize when there is still much to learn, and have the discipline and learning skills to focus on those areas where they need to concentrate most.

**Adults learn well in groups.** Group learning is widely recognized as an effective learning process. Peers tutor each other, there is emotional support, and friendships develop in groups, all of which results in a positive climate for learning. Ideas and learning that would not have occurred individually occur in groups, resulting in the creation of synergy. Weaknesses in one student are offset by the strengths of others. Teamwork, cooperation, and leadership skills are fostered within groups.

**Faculty - CAPS**

Indiana Wesleyan University is a community of Christian scholars whose mission is to integrate faith into every aspect of life. Therefore, in selecting candidates, the institution seeks academically qualified professionals who enjoy a vital personal relationship with Jesus Christ, and who are excited by the prospect of integrating faith and learning. Four primary criteria are considered in the screening of candidates: Christian mission congruence, academic qualification, professional experience, and the ability to facilitate adult learning.

CAPS recruits, trains, and schedules Christian professionals whose academic qualifications and workplace experiences equip them to provide adult learners with a stimulating classroom environment. In doing so, CAPS maintains a quality faculty for all its programs.

CAPS employs a core of full-time faculty who are responsible for instruction and curriculum development in core discipline areas. These individuals also mentor and develop adjunct faculty in their fields of study.

All adjunct faculty candidates are screened through a rigorous hiring process which includes a series of interviews and an assessment session. Once approved, faculty are assigned to a mentor and attend orientation workshops.

CAPS provides opportunities for its full-time and adjunct faculty to regularly network with one another through faculty meetings, development workshops, and focus groups.

**Communication with CAPS**

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<tr>
<th>Address</th>
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<td>College of Adult and Professional Studies</td>
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<td>1900 West 50th St</td>
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**Vice President for Academic Affairs - College of Adult and Professional Studies**

| Office of Student Services | 765-677-2359 |
| Financial Aid Office | 765-677-2516 |
| Accounting | 765-677-3265 or 765-677-2878 |
| Resources | 765-677-2854 |
| Registrar's Office | 765-677-2131 |
| DeVoe School of Business | 765-677-2345 |
| School of Educational Leadership | 765-677-1635 |
| School of Service and Leadership | 765-677-2385 |
Policies and General Information - CAPS

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and impose or increase fees similarly is reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

CAPS - Academic Information (p. 262)
CAPS - Financial Information (p. 275)
CAPS - General Information (p. 282)

Academic Information - CAPS

Academic Calendar - Courses in the College of Adult and Professional Studies are offered under the semester hour system but in a non-traditional academic calendar and through a variety of innovative modalities.

Catalog Governing Graduation - Students must meet the graduation requirements as stated in the university catalog under which they enrolled.

• Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within a maximum of six years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.

• Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment.

• Students changing majors or programs must meet requirements as stated in the catalog that is current at the time they make such changes. The same holds true for students moving between schools and colleges.

• Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Program Requirements -

• Students can only be enrolled in one program at a time.

• Students are required to complete the first course of the core program with a passing grade in order to maintain enrollment. Each school determines the passing grade required for the specific programs within that school.

• Certain programs allow transfer credits. Undergraduate programs require a minimum of 30 credit hours of core courses to be met at Indiana Wesleyan University.

Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advisor is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, or by phone.

It is important that students maintain contact with their academic advisor in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Academic Standing - CAPS

Academic Probation - Students enrolled in a CAPS program will be placed on probation if their core GPA at any time falls below:

• 2.00 for the associate programs

• 2.25-2.75 for baccalaureate programs (see specific program for required GPA)

• 3.00 for graduate programs
students will be placed on probation if their cumulative GPA at any time falls below:

- 2.00 for the associate
- 2.00-2.75 for baccalaureate programs (see specific program for required GPA)
- 3.00 for graduate programs
- 3.25 for the doctoral program

Students are given two consecutive courses to satisfactorily raise their GPA. The GPA is reviewed after the second course, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

**Academic Suspension** - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive courses.
- A student has taken a course twice and failed to achieve a satisfactory grade. When this occurs, the student is ineligible to reapply for admission into the program in which the course was repeated. (Exception: students may take ENG-140 and ENG-141 as many times as necessary to achieve a passing grade.)

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the Dean of the specific school.

See the Graduate Studies in Leadership section for additional academic standing information of the doctoral program.

**Academic Dismissal** - Upon a second academic suspension in the same program, a student is not eligible to reapply to Indiana Wesleyan University.

**Admission and Registration** - CAPS

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex. Students are admitted in one of the following categories:

- **Regular** - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.
- **Probation** - A graduate student whose entering grade point average (GPA) falls below the minimum required by the program may be accepted on probation. Probationary status will be removed after the student has completed the first three courses of the core with a satisfactory GPA (3.0). In case of extended probation, the number of courses to be completed in order to change status will be determined by the Associate Dean of the specific school. Any student failing to remove the probationary status will be academically suspended from the program.
- **Provisional** - Students whose files are incomplete may be accepted provisionally at the discretion of the Associate Vice President for Student Services if it appears from the available documentation that eligibility for the program has been met. The student is given until the end of the first course to submit the required materials. Failure to meet the required deadline will result in the student being dropped from the roster and not being allowed to continue.
- **Unclassified** - Students not pursuing a university degree who want to take certain courses for special reasons may be accepted for a maximum of 18 hours of undergraduate work or 12 hours of graduate work. Students receiving an unclassified status must reapply for regular admission if they desire later to pursue a degree program.

**International/Non-English Speaking Students** - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:

- **Test of English as a Foreign Language (TOEFL).** For undergraduate students, a score of at least 550 (paper-based), 213 (computer-based), or 79 (Internet-based) is required for regular academic admission. For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
- **International English Language Testing System (IELTS).** For undergraduate students a score of at least 6.0 is required; for graduate students a score of at least 6.5 is required; for doctoral students a score of at least 7.0 is required for regular academic admission.
Student visas (I-20's) are not issued for students wanting to enter the United States to enroll in programs offered for non-residential students.

**Registration** - Registration occurs at the beginning of the student's core program. At this point, students are registered for all courses within the major. Therefore, if a student needs to miss an individual course, official withdrawal must be made through the Office of Student Services. Staff will work with the student to make arrangements to retake this class with another core group at a time that will minimize the impact on the student's financial aid. Students need to be aware that temporary withdrawals could impact their eligibility to receive financial aid based on the standards outlined in IWU's Satisfactory Academic Progress.

Students in programs that require additional credits outside the major are responsible to meet with their advisor to facilitate registration in these courses.

A student who has failed to make arrangements for the payment of tuition for a course will have registration in that course cancelled.

**Attendance Policy - CAPS**

Because of the delivery method of adult and graduate programs, attendance is required and monitored. Students are expected to be present for on-site class sessions and participate in online activity. Absences are allowed as follows:

- Under emergency circumstances, a student may be allowed one absence in courses that are five class sessions or fewer in length. Students need to contact the faculty member regarding make up work.
- Under emergency circumstances, a student may be allowed two absences in courses that are six or more class sessions in length. Students need to contact the faculty member regarding make up work.
- Under emergency circumstances, a student may be allowed four absences in courses that are sixteen or more class sessions in length. Students need to contact the faculty member regarding make up work.

If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the last class session, the instructor is directed to issue the grade of “F.” Students who never attend a class and do not withdraw will be administratively withdrawn from the course and from all subsequent courses. Students must then go through the normal readmittance process.

Students who must miss a course due to unavoidable circumstances must arrange for a withdrawal with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student’s grade, as long as it is addressed in the syllabus.

**On-site Attendance Policy** – The nature of the adult and graduate programs requires students to attend all class sessions. Class attendance records are maintained by the faculty member and submitted to the Office of Student Services.

- **Class Attendance Policy** – Students are expected to be present when class begins, and remain the entire workshop. To be counted present, a student must attend a total of three hours or more of a class that is four hours in length or four and one-half hours or more of classes that are six hours in length.
- **Project Team Policy** – Students are expected to participate in their project team activities.

**Online Attendance Policy:** Attendance is determined by activity during a workshop, either through discussions or submission of assignments. A student is reported absent for a workshop if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during that workshop.

See the Graduate Studies in Leadership section for the specific attendance requirements of the doctoral program.

**Audit of Courses**

A student who has been accepted into an Indiana Wesleyan University degree program or as an unclassified student may choose to audit specified courses within a core program or electives as follows:

- Audit registration is allowed on a space available basis.
- The current audit fee ($25 per credit hour) and the technology fee ($85 per course) must accompany the registration.
Auditing a course gives one the right to attend the course. No credit or letter grade is given. The course will be indicated as an "AU" on the student's IWU transcript.

The student auditing the course is not expected to participate in classroom or study group assignments, or to complete homework, quizzes, or tests.

The faculty member is under no obligation to grade any work an auditing student chooses to submit or to give feedback on progress.

The materials required for the course are optional for auditing students. If one wishes to purchase materials, the fees must accompany the registration.

The student must meet course pre-requisites or be approved by the appropriate administrator of the specific college/school.

No change may be made from audit to credit, or credit to audit, after registration closes.

**Changing Programs or Majors**

Students desiring to change programs or majors may do so by completing the change of program form found on the student portal (my.iwu.indwes.edu). Change of programs will be processed under the following requirements:

- The student must be accepted into the new desired program.
- There must not be any current financial holds on the student's record.
- The requirements as stated in the current catalog will apply to the student's new program.

**Computer Requirements - CAPS**

Students are expected to possess a computer throughout the duration of their program. Student computers must be able to run a supported browser and handle additional plug-ins as identified by the Learning Management System (LMS) company. Students should be able to produce, send, and receive documents that are compatible within the two most recent offerings of Microsoft Office to complete most of the assignments. IWU will offer support to students on only these two offerings of office software. Computer and Internet connection may need to be fast enough in some courses to watch streaming videos, participate in live meetings, upload large files, install software, and listen to audio lectures. In addition to these minimum expectations, participation in a CAPS course or program may entail additional computing and/or technology requirements.

**Degree Requirements**

**Associate Degree**

- Completion of core requirements.
- Cumulative GPA of 2.0 or higher.

**Baccalaureate Degree**

- Completion of 120 - 124 semester hours.
- Cumulative GPA of 2.0 or higher (2.5 for Social Work).
- Completion of core requirements with a GPA of 2.25 or higher (2.50 for Biblical Studies, 2.50 for Addictions Counseling, 2.70 for Social Work).
- Completion of 30 hours of general education requirements as specified.

**Graduate Degree**

- Completion of core requirements.
- Cumulative graduate GPA of 3.0 or higher.
- A grade of "C" or higher in each course. Some programs require a grade higher than a "C."

**Doctorate Degree**

- Completion of core requirements.
- Successful completion of the dissertation.
• Cumulative GPA of 3.25 or higher.
• A grade of "B-" or higher in each course.

See each program listing for individual program requirements.

In addition to the above, all degree candidates must settle all financial obligations in order to receive their diploma.

General Education Requirements - In addition to the regular core curriculum (major), a 30-credit general education core (p. 266) is required of all bachelor undergraduate students. Bachelor core courses that fall into general education categories may not be used to fulfill both the core requirement and the general education requirement.

Minors - Bachelor degree students may take a minor subject as noted in each department. Most minor programs require at least 18-24 hours in the subject area. Each department offering the minor may specify required courses. A grade point average of 2.0 or higher, or as defined in each minor, must be earned in courses specified in the minor. No more than three hours of credit may be shared between a minor and a certificate. A maximum of six hours of credit may be shared between a minor and a major if permitted by the programs of study.

Second Majors - A second major may be declared with the Office of Student Services by any current student. A student must earn a minimum of 51 unique (unduplicated hours) between the two majors. No more than six hours of credit may be shared between a major and a certificate. A maximum of six hours of credit may be shared between a minor and a major if permitted by the programs of study.

After graduating with a baccalaureate degree, a student may add a major by completing the requirements of the major subject as listed in the current catalog. If no additional coursework in the proposed added major have been taken within 10 years of graduation, a minimum number of nine new credits in the major are required. New general education requirements will not need to be met to post an additional major. Students adding a second major are not eligible to participate in graduation again.

Graduate students may add a second major by completing the requirements of the major subject as listed in the current catalog and completing a minimum of 15 additional credit hours past the first major. Students adding a second major are not eligible to participate in graduation again.

Second Degrees - If an Indiana Wesleyan University graduate wishes to return to the university to earn a second degree at the same degree level, he or she may do so if pursuing a different degree and major. All current requirements for the second degree must be met, including general education requirements, and at least 30 additional semester hours must be taken.

Former Student Re-Enrollment

Students who have previously withdrawn from a program and have not attended classes for six months or more must complete an application for readmission from the Office of Student Services. Receipt of the application will initiate a review of the student's academic file to determine remaining requirements. A student who was academically suspended from an adult and graduate program may make application for readmission after six months. All students returning after six months or more will meet the graduation requirements as stated in the catalog under which they resume enrollment.

Former Indiana Wesleyan University students from the traditional programs who wish to apply to a program must go through the regular adult program admission procedure. Students who were academically suspended from the traditional campus and wish to apply to an adult program must meet the following criteria:

• All other program admission criteria met.
• At least two years have passed since the suspension OR the student has successfully completed 12 hours elsewhere.
• There are no other holds on the student's record.

General Education Requirements and Student Learning Outcomes

General Education Requirements - In addition to the regular core curriculum (major), a 30-credit general education core is required of all bachelor students enrolled in non-residential education programs. This 30-credit general education core includes:

• Three semester credits in Biblical Literature.
• Three semester credits in Philosophy/Religion/Biblical Literature.
• Nine semester credits in English/Composition/Speech/Literature.
• Six semester credits in Social Sciences.
• Three semester credits in Math.
• Three semester credits in Science.
• Three semester credits in Fine Arts/Foreign Language.

Bachelor core courses that fall into general education categories may not be used to fulfill both the core requirement and the general education requirement.

**General Education Learning Outcomes**

- Christian knowledge and integration: Students can utilize a Christ-centered, biblical worldview to inform their vision for and mission in life.
- Global Awareness: Students can relate the diversity and universality in global history, culture, and society to God’s divine design.
- Critical Thinking: Students can think creatively and effectively as part of making informed solutions.
- Quantitative skills: Students can apply theoretical frameworks to real world applications.
- Communication: Students can convey ideas and facts in ways that demonstrate their development as leaders and world changers.
- Information Literacy: Students can apply proficiencies needed by citizens of an information abundant society.

**Grade Appeal and Academic Policy Grievance**

Indiana Wesleyan University follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. The university allows its instructors independence in following generally accepted practices. A student who wishes to appeal a course grade or an academic policy decision (including one believed to be discriminatory based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504), must abide by the procedures that follow.

Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances. All grievances, with all documents, recommendations, and decisions, will be reported to the Associate Vice President for Academic Administration and Operations of the College of Adult and Professional Studies. Because the appeal process is a private university administrative process, legal counsel or representation is inappropriate.

**Grade Appeal**

A grade appeal involves only those situations in which a student believes that an instructor (a) has not followed fair grading practice or (b) has not followed his or her published grading policy. A student who wishes to appeal a grade based on one or both of these reasons must follow these procedures:

- The student must first contact the instructor for a full explanation of the grade given and the basis for making the grade.
- If there is no resolution, then the student may file a grade appeal request form, which can be obtained from the Regional Dean/Program Director or Chair. If a properly completed grade appeal request form is not received by the university within 30 days of the date the student's grade was sent, then the student will forfeit any further right to appeal.
- After the university receives the grade appeal request form, it will be forwarded to the instructor along with a faculty grade appeal response form.
- If the instructor agrees that the grade should be changed, the university will change the grade and notify the student.
- If the instructor does not agree that the grade should be changed, the university will notify the student and send a form that may be used by the student to request a review by the Academic Appeals Committee. If the university does not receive the form from the student within 15 days of the date the form was sent, then the student will forfeit any further right to appeal.
- Upon receipt of the request for committee review from the student, the matter will be brought to the next regularly scheduled Academic Appeals Committee meeting. (NOTE: The committee reserves the right to seek clarification from the student or the instructor). If the matter involves a member of the committee, then that individual will recuse himself/herself from deciding the appeal. The committee will notify the student of its decision, which will be final.
Academic Policy Grievance
An academic policy grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic decision or discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504. A student who wishes to file an academic policy grievance must follow these procedures:

- **Level 1** - The student must first contact the person who has made the decision for a full explanation of the policy and how the policy was followed. If the policy has been followed, then the student has no further recourse.

- **Level 2** - If the policy was not followed or the student disputes the way in which the policy was applied, then the student may request that the matter be reviewed by the Regional Dean/Program Director or Chair by filing a form requesting such a review. This form may be obtained from the Regional Dean/Program Director or Chair. If the complaint involves the Regional Dean/Program Director or Chair, the student may request that the Associate Dean of the relevant school review the matter. If a properly completed form is not received by the university within 30 days of the date on which the event that gave rise to the complaint occurs, then the student will forfeit any further right to appeal. The Regional Dean/Program Director or Chair (or, if applicable, the Associate Dean of the relevant school) will notify the student of the decision.

- **Level 3** - If the matter is not satisfactorily resolved, then the student may request that the Academic Appeals Committee review the matter by filing a form requesting a committee review. This form may be obtained from the Associate Vice President for Academic Administration and Operations. If the university does not receive a properly completed form within 15 days of the date on which the decision notice in level two was sent, then the student will forfeit any further right to appeal. The Academic Appeals Committee will notify the student of its decision, which will be final.

A student may seek recourse from any university nonacademic program or employment-related dispute, alleged discrimination on the basis of race, national origin, color, sex, disability, or age, including alleged violation of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Acts of 1972, Section 504 of the Rehabilitation Act of 1973, or other state or federal legislation. Further direction for this process can be found at Non-Academic Appeal Process (p. 26).

Grading and Evaluation
A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

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The following grades are not figured into the GPA:

- W
- I
- CR
- NC
- AU
Repeated Courses - A student may repeat once any undergraduate course in which a grade below "C" ("C-", "D+", "D," or "F") was previously earned. CAPS graduate students with a cumulative GPA below the minimum required by their program for graduation, may retake once, at their option, any class in which they earned below a "B-.

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student’s grade point average (GPA). All entries, however, remain a part of the student’s permanent academic record. Duplicate credit hours are not given for two or more passing efforts. Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. However, the issuance of an incomplete cannot be given if the student fails to meet the attendance requirements. In these rare situations, a grade of "I" (incomplete) may be issued but only after completing the following process:

- The student must request an "I" from the instructor.
- The instructor must obtain approval from the appropriate Regional Dean/Program Director/Program Chair/Division Chair.

Because "incompletes" are granted only for extenuating circumstances, the student’s grade will not be penalized.

A student who receives an "incomplete" has 10 weeks from the final meeting date of the course to complete course requirements and turn them in to the instructor. If, at the end of the 10-week extension, the student has failed to complete the course requirements in order to receive a passing grade, the "incomplete" will become an "F." A student with more than one incomplete on record is subject to academic suspension.

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student’s official transcript is prepared by the Indiana Wesleyan University Registrar’s Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student owes anything to the university or if he or she is delinquent on any loan received through Indiana Wesleyan University. A $3 fee is charged for each transcript and must be enclosed, along with a complete address to which the transcript is to be mailed. Please provide a current address if request is to be sent to student's home. Students requesting a transcript should write to the Indiana Wesleyan University Registrar's Office, 4201 South Washington Street, Marion, IN 46953. For more information, call 1-765-677-2966 or http://www.indwes.edu/Academics/Registrar/Transcript.

Graduation

Graduation Ceremonies - IWU graduation ceremonies are held three times a year. Degrees are conferred and posted to the student's transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student’s transcript should all requirements be completed.

Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an “Application for Graduation” provided by the Office of Student Services. This application indicates the student’s intent to graduate and initiates the final evaluation of the student’s academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

Graduation Requirements - All requirements must be met and transcripted by the date established by the Office of Student Services (eight days prior to the commencement ceremony). Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcripted by the deadline date.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.
Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the three conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

**Academic Honors (Baccalaureate Candidates)** - Graduation Honors is a recognition given to baccalaureate students at commencement to acknowledge outstanding grade point averages earned. Eligibility for Honors is determined as follows:

- A minimum of 80 graded hours from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education. (NOTE: credit from ITT, International Business College, RETS College School of Nursing, hospital schools of nursing, foreign institutions, CLEP/DANTES, military, and assessed learning does not count toward this requirement.)
- A minimum of 40 graded hours must be from Indiana Wesleyan University.
- For transfer students, all graded hours transferred and transcripted are counted.
- For students with transfer work, the Indiana Wesleyan University GPA will appear on the transcript and in the shaded portion of the online grade report; the Honors GPA, which will include grades from transferred courses, will appear below the shaded portion on the online grade report.

Baccalaureate degree candidates will be awarded Honors as follows:

- GPA of 3.5 or higher - “cum laude” (with honors).
- GPA of 3.7 or higher - “magna cum laude” (with high honors).
- GPA of 3.9 or higher - “summa cum laude” (with highest honors).

**Diplomas** - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned, date of degree, major, and honors. A student’s financial account must be settled to receive a diploma.

**Leave of Absence Policy**

Indiana Wesleyan University understands there are life events that may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students flexibility in their program enrollment to adjust to these life events. The leave of absence policy also extends to students the ability to make up any courses missed during the approved leave.

A student on an approved leave of absence will be considered enrolled at IWU and eligible for an in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied. **This impacts students who receive Title IV federal financial aid (Federal Pell Grants, Federal Supplemental Grants, Federal Stafford Subsidized or Unsubsidized Loans, Federal Parent Loans)** or who want to have a federal student loan deferred from payment while in school.

Students who will be out of attendance for a period of 29 days or more should request a leave of absence. Students out of class for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done. Students who are not on federal financial aid programs or who do not have a federal loan in deferment are not required to request a leave of absence.

Students needing to make a change in their schedule need to contact the Office of Student Services to process the registration change. At that time, the leave of absence request form will be emailed to the student. The Leave of Absence Application can be downloaded by going to the following link: https://myiwu.indwes.edu/directory/studentservices/registrationchanges/pages/default.aspx. Students must request the leave within 21 days of initiating the registration change. The request for a leave of absence should be made prior to the date the leave is to start. The start date of the leave is the first date of the class or, if the class has already started, the date the registration change is initiated.

An approved leave of absence must meet the following criteria: in the academic year the student has to be in attendance 2 weeks prior to applying for a leave, the request must be received within 21 days of the registration change; the request must be made prior to the start of the leave (first day of class); the reason for the request must be one approved by IWU’s Leave of Absence Committee (military, medical, jury duty, loss of job, family emergency, employment emergency, transfer of coursework, passing pre-requisite requirement, transfer of core groups, changing programs, administrative cancelation of core classes, or other reasons as approved by the Leave of Absence Committee).
The leave of absence together with any additional leaves of absence must not exceed a total of 180 days in any 12-month period. Time in excess of 180 days will not be approved. A student may request an extension to a leave providing the request is made before the end of the leave, there are unforeseen circumstances which prevent the return from the leave, and the total number of days of approved leave do not exceed 180 in a 12-month period. A maximum of two leaves of absence are allowed during a 12-month period. Documentation is required for an extension on a leave. Documentation for each circumstance will vary; the student is required to provide whatever paperwork from a third party will attest to the circumstance outlined on the application form. Examples would include physicians’ statements, letters from employers, letters from pastors or counselors, court documents, etc. Documentation is also required if a request is submitted after the 21 day deadline, and needs to address the reason for the delay in the submission of the request.

Failure to return from an approved leave of absence nullifies the approved leave and may have an impact on student loan repayment terms as well as the grace period. The first day of the leave will be reported as the beginning of the grace period for loan deferment. Students may return early from an approved leave of absence prior to the leave end date. The leave will be shortened according to the student’s return date.

Students will not receive disbursements of Title IV student loan financial aid funds during the leave. Students are not deferred from making regularly scheduled payments to the Accounting Office for normal fees incurred. Any change in registration can impact current financial aid regardless of approval or denial of the leave of absence request. Questions about impact on current financial aid should be directed to the Financial Aid Office at 800-621-8667 ext. 2516. Students on an approved leave of absence will be reported as such and will be eligible for in-school deferment of previous loans. Students whose request for a leave of absence is denied will be reported as withdrawn and the grace period for loan repayment will go into effect.

**Military Leave of Absence Policy**

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

**Academic:**

- Students are not required to reapply and are not charged a readmission fee upon return.
- Students are readmitted at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Student may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accreditting bodies, licensing board or other external agencies.
- Leave time does not count toward the total time required to earn the degree.
- Students will be promptly readmitted in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

**Financial:**

Students are required to complete a Military Leave of Absence Request. When the request is approved, students’ accounts will be adjusted as necessary.

**Financial Aid:**

Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversation with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

**Withdrawal/Change in Status**

A student who finds it necessary to withdraw from the program or to take a temporary leave of absence is required to contact the Registration Change Counselor in the Office of Student Services to complete this process (registration.change@indwes.edu). Students must request the withdrawal from the Registration Change Counselor before the
last class workshop. Failure to initiate an official withdrawal will result in a "No Credit" or an "F" grade for the student in those related courses.

A student who is temporarily withdrawing may request an individual leave of absence up to 180 days in a 12 month period. A student cannot request more than two leaves during a 12 month period, and the total number of days on leave may not exceed 180 days within a 12 month period. All leaves must be requested through the Office of Student Services.

If a student officially withdraws after a course has started, a grade of "W" will be assigned. A student who violates the attendance policy with the last workshop of a course will receive an "F" for the course.

Administrative withdrawals assigning a grade of "W" will also happen as follows:

• A student who does not attend the first two workshops of a course will be administratively withdrawn from the course.

• A student who violates the attendance policy prior to the last workshop of a course will be administratively withdrawn from the course.

• A student who never attends a course will be administratively withdrawn from not only that course but all subsequent courses when this notification comes at the time the grades are submitted.

Students withdrawing from the first course of a core program must withdraw from the entire program and re-enter with another core group.

If, at a later time the student wishes to re-enter the program, a re-entry form must be submitted to the Office of Student Services. Students sitting out of a core program for more than 90 days are subject to a tuition increase upon returning. Students re-entering a core program after six months or more are subject to any changes in curriculum upon returning.

Any change in registration may have an impact on the student's financial aid. Students should always check with the financial aid office before initiating a registration change.

**Project Teams**

Global competition and accelerating change have challenged traditional notions of the corporate pyramid. Organizations seeking to improve quality and agility have replaced entire levels of management with self-managing work teams. For this reason, the skills needed for teamwork are at a premium in the workplace.

A team is essentially a small number of people with complementary skills, who are committed to a common purpose, a set of performance goals, and an approach to solving problems for which they hold themselves mutually accountable. But a team is more than just a collection of individuals. A true team develops an almost organic quality. The synergy produced through interaction involving a common goal should exceed what a group of individuals might achieve working independently. Thus, there is a significant difference between the product of a well-functioning team and the product of a work group where a piece of the problem is assigned to each individual.

Indiana Wesleyan University utilizes project teams and team projects in the curriculum because team process can enhance learning, especially in adult professionals. Students working in project teams are able to take on larger projects than they would be able to individually. This enables the university to present courses in a compressed format. Not only is learning enhanced through this method, but students also have the opportunity to develop teamwork skills. We believe project teams are a vital component to the education our students receive.

Project teams are typically comprised of self-selected teams of three to five individuals who meet as needed for class assignment preparation, team projects, and team presentations.

Individuals who work effectively in teams are characterized by the following abilities:

• Able to take responsibility for the success of the entire team and not just their own success.

• Able to hold both themselves and the team accountable for mutually agreed-upon goals.

• Able to negotiate goals and ideas in a team setting.

• Skilled at listening.

• Skilled at building on the ideas of others in a creative fashion.

• Able to give constructive feedback and express emotions to others without damaging relationships.

• Able to trust others and foster trusted relationships.
Value team process.

Understand the dynamics of team process and team product in pursuit of collective goals.

Transfer of Credit Policy - CAPS

Credit is granted for work with a satisfactory grade ("C" or above) taken at an approved college or university accredited at the same level, provided the courses are applicable to the curriculum the student wishes to pursue at Indiana Wesleyan University. An "approved college or university" generally refers to those institutions that are accredited by a regional accrediting body or the Association for Biblical Higher Education. The following are exceptions to the transfer policy and credits earned are not counted toward the honors GPA:

- Credits from International Business College and ITT Technical Institute are transferable into undergraduate programs only through evaluation of each individual course. Students are responsible to supply course syllabi for this evaluation. A maximum of 62 semester hours may be accepted through this process from these two institutions.

- Indiana Wesleyan University accepts official transcripts from the American Council on Education (ACE) located in Washington, D.C. ACE evaluates and provides credit recommendations for educational offerings for a significant number of corporate universities and other extra-institutional learning providers.

- Courses from nonaccredited colleges and universities and from schools/colleges/universities not accredited at the same level, such as proprietary business schools, vocational/technical schools, or other single purpose institutions may be presented through the evaluation of assessed learning process. A maximum of 40 hours may be accepted through assessed learning and/or ACE credit.

The University Registrar is responsible for approving the transferability of all credits. Credit hours accepted in transfer are recorded, but quality points and grades are omitted and used only for the determination of graduating with honors. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.

Credit through examination (CLEP, DSST, AP, institutional examinations) or assessed learning is not accepted in transfer from another institution's transcript. Credit through examination is awarded through Indiana Wesleyan University with official test scores from an official testing center. Credit from nontraditional learning by life experience is awarded through the IWU's assessed learning process. The Associate Vice President of Student Services is responsible for the assessment of all nontraditional learning, and the University Registrar is responsible for approving the transcription of any credits that result.

Transcripts from foreign institutions - may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process. Applications for this service are available to the student through the university.

Ways to Earn University Credit toward a Degree

Students have several options for completing general education/elective requirements for a baccalaureate degree.

CLEP/DSST Examinations

Indiana Wesleyan University offers CLEP and DSST tests as an option for students needing to fulfill general education and elective credits for a baccalaureate degree. The CLEP (College Level Examination Program) examinations are offered by The College Board, a nonprofit membership organization that provides tests and other educational services for students, schools, and colleges. CLEP is the most widely accepted credit-by-examination program in the country. The DSST (DANTES Subject Standardized Tests) examinations, originally developed for military personnel, are offered by Prometric.

Students may take both CLEP and DSST examinations at Indiana Wesleyan University at all regional education centers. Upon receipt of the official test scores, Indiana Wesleyan University will award credit based on The American Council on Education recommendations.

Students desiring to take an examination will pay a registration fee to IWU and test fee to the company sponsoring the test. In addition, students who choose to take CLEP or DSST tests are assessed an IWU transcription fee of $25 per credit hour satisfactorily completed. This applies to all CLEP/DSST credits which are placed on Indiana Wesleyan University records whether taken at Indiana Wesleyan University or accepted in transfer. Credit is not placed on the academic record until payment for the credits and the official transcript are received. Before taking a CLEP/DSST test, students should check with an academic advisor to ensure the test will apply toward degree completion plans.
Undergraduate Elective Offerings

The undergraduate elective program enables students to complete the credit requirements they may need for graduation. These electives include classes that satisfy general education requirements as well as elective credit. The elective classes are offered in key locations and in an online format and are scheduled to match the credit needs of our students. Most elective classes are “enrollment driven,” which means there must be at least six students registered for the class to meet.

A complete listing of undergraduate electives is published twice yearly (normally in November and May). See the Undergraduate Electives listing for additional information or http://www.indwes.edu/Adult-Graduate/Undergraduate-Electives/

Prior Learning Assessment Portfolio

Indiana Wesleyan University assesses students’ non-credited learning for academic credit toward an undergraduate degree. Non-credited learning is that which has taken place outside the traditional college classroom. The Council for Adult and Experiential Learning (CAEL), an educational association founded in 1974 to promote the acceptance of the awarding of university credit for experiential learning, has led the way in developing and implementing assessment techniques. Indiana Wesleyan University uses the guidelines developed by CAEL.

The student-prepared Prior Learning Assessment portfolio is the most commonly accepted method used to evaluate non-credited learning. These portfolios are collections of narratives and documentation which articulate a student’s academically relevant, non-university learning. Portfolios can vary greatly in form and content, but in their preparation all students assume the responsibility for self-analysis, preparation, and presentation. The preparation itself is a learning experience.

At Indiana Wesleyan University the purpose of the portfolio is twofold:

- The portfolio enables Indiana Wesleyan University to evaluate and assign university credit for a student’s university-level learning. No grades are assigned; only credit awarded.
- The portfolio represents a learning plan which helps integrate prior learning experience with the student’s educational and professional objectives.

The student is responsible to develop the portfolio independently, following guidelines provided by the Coordinator of Prior Learning Assessment. The PLA Portfolio Instructions include all information necessary to prepare and submit material for evaluation. All assessment of items submitted is performed by faculty assessors whose knowledge and expertise qualify them to evaluate learning gained through experience.

The portfolio will be viewed only by those who have an official reason for doing so: the assessment staff, faculty evaluators, and accrediting association members. Any data from portfolios that may be made public will be generalized and will in no way be attributed to an individual unless the individual student has given a signed authorization. Students are also advised not to include any materials in the portfolio that will violate the legal and moral rights to privacy of other individuals.

In preparing the portfolio, the student must pause and recollect a history of learning and growth in order to develop a meaningful "learning autobiography." The student describes and analyzes learning experiences and then provides documentation that clarifies and validates the learning, e.g., letters, statements, products of work according to the PLA Portfolio Instructions.

The Indiana Wesleyan University Honesty, Cheating, Plagiarism, and Forgery Policy (p. 26) also applies to the Prior Learning Assessment Portfolio.

Undergraduate students accepted to or enrolled in any of the CAPS associate or baccalaureate degree programs are eligible to complete Prior Learning Assessment (PLA). Graduate students may apply for PLA credits in approved graduate programs. Credit hours awarded may be counted toward general education, elective, or select core requirements as applicable to the undergraduate degree or as specified for approved graduate programs. Baccalaureate students may earn a maximum of 40 hours of credit through PLA. Associate degree students may earn a maximum of 18 hours through PLA. Undergraduate students may use PLA credit to accrue toward the 60 hours of credit required for admission to the bachelor’s core curriculum and/or to meet degree requirements while in the core and/or after the core has been completed.

The student must be in good standing at the university, both financially and academically, when a portfolio is submitted. Applicants denied entry into a degree program or students who are suspended are not eligible to complete the portfolio process.

Credit by Transfer

Students may transfer credit from another university to fulfill general education and elective requirements for applicable degrees. Credit can only be transferred from an institution accredited by a regional accrediting body or by the Association for Biblical Higher Education and for courses in which a grade of “C” or higher was earned. All credits are accepted as semester
credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio. Students should check with an academic advisor before planning to fulfill requirements in this way. See “Transfer of Credit Policy” for limitations on transfer work.

Financial Information - CAPS

Fee Structure - Degree Programs

Students are advised of financial obligations for their degree seeking (core) program during the registration process. A schedule of payments and analysis of fee structures, along with due dates, is outlined. Students are expected to meet these obligations according to the schedule. Any questions regarding payments or problems associated with making those payments should be directed to the Accounting Office.

Students who have applied for financial aid are responsible for all tuition and fees in the event it is determined they are ineligible for financial aid, decline the financial aid, or withdraw from the program prior to completing the academic award period. Students receiving military or corporate assistance who have received prior approval from the university for direct billing are required to pay their share of tuition and fees and submit appropriate assistance documents by the assigned due date. The deferral program in no way relieves the student of the financial obligation to the university and the student retains full responsibility for ensuring that all tuition and fees are paid in full and in a timely manner.

Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations.

Indiana Wesleyan University reserves the right to change the tuition and fee schedule at any time. Students who remain registered in their initial core group making satisfactory academic progress shall have their tuition and fees guaranteed. Book fees are subject to change throughout a student's program. A $50 late fee is charged each time a payment is received after the due date. There will be a fee charged for any check returned due to non-sufficient funds. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

Refund Policy - Degree Programs

1. Any student withdrawing after attending only the first class session of the program or orientation will be assessed a $100 fee. All other tuition will be refunded. Book charges and educational resource fees are nonrefundable.

2. After a student has attended two class sessions of the program, tuition, application fees, technology fees, and educational resource fees are not refundable.

3. Tuition is refunded according to the following policy for all subsequent courses:
   • Withdrawal prior to the first class session of a course (no attendance) - full tuition refund.
   • Withdrawal prior to the second class session of a course (attendance in only the first week) - 90% tuition refund.
   • Withdrawal after second class session (attendance in the second or subsequent weeks) - no refund.

4. In compliance with federal regulations for the student who has received financial aid, the refund will be returned to the appropriate aid sources.

5. Book fees are not refundable once the student has attended one class session or if the books have been marred in any way prior to that time.

6. Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor. Tuition and fees will be charged for repeating the course.

7. Decisions regarding refunds are made by the appropriate Accounting Office, and in isolated cases, by the Financial Appeals Committee.

8. Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies
**Fee Structure - Elective Courses**

Students are advised of financial obligations during the registration process. The breakdown of fees and due dates is included in the Electives Schedule. Students are expected to meet these obligations according to the schedule. Any questions regarding payments should be directed to the Accounting Office.

All outstanding balances must be cleared before future registrations will be approved. Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations. There will be a fee charged for any check returned due to non-sufficient funds, as specified in the Electives Schedule. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

**Refund Policy - Elective Courses**

If a student withdraws before the course begins, all tuition payments may be refunded.

Students who withdraw after the first class session will be assessed 10% of the course tuition, technology, and the book fee. All outstanding balances must be cleared before future registrations will be approved.

Students who attend two or more sessions of a course will not be eligible for a refund. Withdrawal from an elective course may affect a student’s financial aid. Call the Financial Aid Office for information.

Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies.

**Student Account Appeals**

A written appeal may be submitted to the accounting office that assessed the charge. If the disputed charge cannot be reconciled with the accounting office, a written appeal can be submitted to studentaccountappeals@indwes.edu with all supporting documentation.

- All pertinent information will be obtained and compiled by the Appeals Committee.
- The disputed charge will be reviewed by the Appeals Committee.
- If necessary, an appeal may be reviewed by the Program Director.
- Appeals must be submitted within 6 months of the last date of attendance for the course in question.

All appeals will receive a response within 15 days after the written appeal has been received.

**Financial Aid - Non-Residential**

**General Eligibility Requirements**

In order to receive federal and/or state student financial aid, students must meet the following criteria:

- Must have completed the Free Application for Federal Student Aid (FAFSA) including signing the certifying statements that the student is not in default on a federal student loan and does not owe a refund on a federal grant and that the student will use federal student financial aid for educational purposes only.
- Must be a U.S. citizen or eligible noncitizen.
- Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
- Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.
- Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU’s SAP Policy.
- Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.
- Must maintain enrollment in classes.
• No longer than 180 days may elapse between classes in any 12 month period, and a leave of absence must be requested through the Office of Student Services. In the case there is an approved break between classes 180 days or less, a leave of absence will be reported to the lender, but no loan repayment will be required. For a break between classes of more than 180 days, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information). If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options.

• Any changes in registration, such as withdrawals or cancelled courses, may result in cancellation or reduction of any or all student financial aid. In such cases, the student is responsible for any remaining balance on the student account. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.

Types of Student Financial Aid Available

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid.

Federal Pell Grant – is a federal need-based grant that does not require repayment. The Pell Grant is available only to undergraduate students who have not earned a bachelor's or professional degree and who have not met their maximum lifetime eligibility, which is the equivalent of six school years. Recipients must complete the Free Application for Federal Student Aid (FAFSA) and show financial need. Students enrolled in either core or elective courses are eligible for Pell Grant consideration if all other criteria are met. The award amount is based on the Expected Family Contribution found on the Student Aid Report, a student’s enrollment status, the cost of attendance, and the number of credit hours a student will complete during the particular Pell award period. The maximum award amount for the 2015-2016 award year is $5,775.

Federal Supplemental Educational Opportunity Grant (FSEOG) – is a federal grant that does not require repayment and is available to undergraduate students who have not earned a bachelor's or professional degree. Eligibility is determined by answers provided on the FAFSA form with priority to Federal Pell Grant recipients. The maximum award amount for the 2015-2016 award year is $400. Awards are made to eligible recipients until all funds have been exhausted.

Federal TEACH (Teacher Education Assistance for College and Higher Education) Grant – is a federal grant that, when all service obligations are met, does not have to be repaid. The grant provides up to $3708 ($3,728 on/after October 1, 2015) per academic year to students in one of IWU’s Masters of Education programs who intend to teach in a high-need field at a public or private elementary or secondary school that serves students from low-income families. Grant recipients must teach for at least four academic years within eight calendar years of completing the program of study for which the grant was received. For students who fail to complete the service obligation, all amounts of TEACH grant funds received are converted to an unsubsidized Federal Direct Loan, which carries a 5.84% interest rate, that must be repaid. Interest is charged from the date the grant(s) disbursed.

Indiana State Grant Aid – consists of the Frank O’Bannon Award and the 21st Century Scholars Award. For the Frank O’Bannon Award, eligible students must be Indiana residents in an undergraduate program and attending full-time, eligible for federal student financial aid, whose FAFSA was received by the federal processor on or before the March 10 state filing deadline, and who demonstrate financial need as defined by the Indiana Commission for Higher Education, Division of Student Financial Aid. Any required corrections to the student’s FAFSA must be received by the federal processor by May 15. Students may take courses that meet at a site located within Indiana or online. The Frank O’Bannon award is a tuition only grant. Tuition reimbursement that a student receives may affect the amount of the state grant award. Please refer to the state website at http://in.gov/21stcenturyscholars for eligibility requirements for the 21st Century Scholars Award.

Students who first received an Indiana State Grant award in the 2013-2014 academic year (7/1/13 and after) and beyond are required to meet certain completion requirements to renew state awards in subsequent years. Students must complete at least 30 credit hours during their first year of college to remain eligible for the maximum award. Students who complete at least 24 credit hours during their first year will remain eligible for state aid but will receive an amount less than a student who completes 30 credit hours. Students who first received an Indiana State Grant award prior to 7/1/13 must be enrolled in 12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term) to receive an award but are not subject to completion requirements.
Kentucky State Grant Aid – consists of the Kentucky Tuition Grant (KTG) and the College Access Program (CAP) Grant. Students must be Kentucky residents in an undergraduate program and eligible for federal student financial aid. Students whose FAFSA was received by the federal processor on or before the March 15 state filing deadline are given priority consideration for the KTG. Eligible students must be enrolled in 12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). Students whose FAFSA was received by the federal processor on or before the March 15 state filing deadline and who demonstrate financial need as defined by the Commonwealth of Kentucky are given priority consideration for the CAP grant. Eligible students must be enrolled in 6-12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). Students must be enrolled in at least 6 credit hours of courses for the term take at a site located within Kentucky in order for online courses to count toward the credit hour requirement. Tuition reimbursement that a student receives may affect the amount of the state grant award.

Ohio State Grant Aid – is the Ohio College Opportunity Grant Program (OCOG). This program provides need-based tuition assistance to Ohio students from low to moderate-income families. Students must be Ohio residents in an undergraduate program, eligible for federal student financial aid, and whose FAFSA was received by the federal processor on or before the October 1 state filing deadline. Eligible students must be enrolled in 12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). Only courses taken at a site located within Ohio may count toward the credit hour requirement. Online classes are not considered when determining Ohio state grant eligibility. The OCOG is a tuition only grant. Tuition reimbursement that a student receives may affect the amount of the state grant award.

William D. Ford Federal Direct Loan – is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amounts for dependent students are $5500 for freshmen, $6500 for sophomores and $7500 for juniors and seniors. The maximum annual loan amounts for independent students are $9500 for freshmen, $10,500 for sophomores, $12,500 for juniors and seniors, and $20,500 for graduate students. Lifetime maximum borrowing limits are $57,500 for undergraduate programs and $138,500 for graduate programs (including undergraduate borrowing). For undergraduate students who demonstrate financial need and who have not met their aggregate borrowing or lifetime usage limit, the federal government subsidizes loan interest for a portion of the total annual loan amount while the student is enrolled in school. Interest rates are set on July 1 each year and are fixed rates. For July 1, 2014, through June 30, 2016, the interest rate is 4.29% for subsidized and unsubsidized Direct Loans for undergraduate students. The interest rate is 5.84% for unsubsidized Direct Loans for graduate students.

A student’s total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon graduation or termination of studies, the student is given a six-month grace period during which no interest or principal payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum monthly payment is $50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

Undergraduate PLUS Federal Direct Loan – is a federal loan with a fixed 6.84% interest rate available to parents of dependent undergraduate students who have remaining cost of attendance not met by unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

Graduate PLUS Federal Direct Loan – is a federal loan with a fixed 6.84% interest rate available to graduate students who have remaining cost of attendance not met by subsidized/unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

Active Duty Military Discount – is a tuition discount to all active duty military personnel and their spouses, including members of the Reserves and National Guard. Students must submit an Active Duty Military Discount application, available by calling Student Account Services at 800-621-8667 ext. 2878.

Pastoral Discount – is a tuition discount offered to pastors who are taking courses in one of the approved ministry programs. For undergraduate students, 50% tuition discount from all grant sources combined given to Wesleyan pastors; 30% tuition discount from all grant sources combined given to non-Wesleyan pastors. For graduate students, $200 tuition discount given to Wesleyan pastors; $100 tuition discount given to non-Wesleyan pastors. An application and appropriate supporting documentation must be submitted.

Yellow Ribbon Award – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to fully cover the tuition costs.

Ministerial Student Aid Program – is a loan program administered by The Wesleyan Church through the Department of Education & The Ministry and is available to undergraduate and graduate students in an approved ministry program. The
loan becomes a grant as the recipient serves The Wesleyan Church under a qualifying appointment. Applicants should understand that in requesting aid from this program they are applying for a loan, which must be either repaid or cancelled through service. General eligibility requirements include, but are not limited to: local church membership, district approval, and enrollment form submission. For each year (September 1 through August 31) of full-time district appointment in The Wesleyan Church following studies, 20% of the loan is cancelled once the service is rendered and reported. Cancellation cannot be given in the same church year that one receives loan-grant funds.

### Loan Repayment Chart

<table>
<thead>
<tr>
<th>Amount Borrowed</th>
<th>5% Monthly Payment Amount</th>
<th>6.5% Monthly Payment Amount</th>
<th>8% Monthly Payment Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5,500</td>
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<td>$62</td>
<td>$67</td>
</tr>
<tr>
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<td>$70,000</td>
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<td>$795</td>
<td>$850</td>
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</table>

### How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Federal Student Aid (FAFSA). Links to the application process online are provided at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid:

- When completing the FAFSA (direct link www.fafsa.gov) you must list IWU’s Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.
- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the IWU Financial Aid Request Form under the Additional Aid Source(s) section.
- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link: https://studentloans.gov/). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter "Indiana" in the School State field even if you attend classes in another state or online.
  - Entrance Counseling Session: Select Complete Counseling from the menu, and on the next page click on the Start Entrance Counseling button beneath the Entrance Counseling heading (not to be confused with Financial Awareness Counseling, PLUS Counseling, or Exit Counseling). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).
  - Master Promissory Note: Click on Complete a Master Promissory Note from the menu and select Subsidized/Unsubsidized from the next page.

Once the above steps have been completed, be certain to:

- Respond to requests for additional information from the Financial Aid Office. You may be asked to complete a verification worksheet and to provide a copy of your Federal Income Tax Return Transcript (and your spouse’s or parents’ as appropriate) as required by federal regulations.
- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could delay your student financial aid award.
How Eligibility is Determined and Student Financial Aid is Awarded

• All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student’s Expected Family Contribution found on the Student Aid Report, a student’s enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing.

• Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled for the term for financial aid to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.

• The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at https://myiwu.indwes.edu. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the student must submit a written request to the Financial Aid Office via email from the IWU student email account, fax, or US mail; otherwise, all awarded aid will disburse to the IWU student account, as appropriate. The student does not need to contact the Financial Aid Office to accept an awards package.

How and When Student Financial Aid is Disbursed

Federal Pell Grant is disbursed as a credit to the IWU student account in one payment per award period.

Federal SEOG is disbursed as a credit to the IWU student account in one payment per award period.

Federal TEACH Grant is disbursed as a credit to the IWU student account in one payment per award period.

Federal Direct Loans are originated shortly after classes have begun. The funds are applied as a credit to the IWU student account, typically in two disbursements per academic year. For new undergraduate students, or students entering a new undergraduate program, the first disbursement funds will be placed on the IWU student account 30 days after the start of the first course. For new graduate students or students entering a new graduate program, the first disbursement funds will be placed on the IWU student account one to three days after the student financial aid award package for the academic year has been calculated. Disbursements for subsequent award periods typically occur 14-21 days after the start of the new award period and successful completion of the prior award period has been confirmed.

Indiana State Grant Aid is disbursed as a credit to the IWU student account in one payment per term. Indiana state grants may be applied toward tuition costs only.

Kentucky State Grant Aid is disbursed as a credit to the IWU student account in one payment per term.

Ohio State Grant Aid is disbursed as a credit to the IWU student account in one payment per term. Ohio state grants may be applied toward tuition costs only.

Ministerial Student Aid is disbursed in the form of a check to the student four times a year (January, February, July, and October) from Wesleyan Headquarters for courses completed during the prior period.

All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

All financial aid forms and information submitted online must be received at least three weeks before a planned class start.

Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.

Satisfactory Academic Progress (SAP)

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

• Enrolling in and attending class as well as completing assignments and projects.

• Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program. Students on academic probation will be allowed to receive student financial aid on SAP Warning. Such students must improve their academic measurements to meet the required standards by the designated time frame or eligibility will be terminated.
• Earning passing grades in a minimum of 67% of all credit hours attempted.

• Completing the program within 150% of the credit hours normally required to complete the course of study (i.e. if the program requires 124 credit hours to complete, then the student may attempt no more than 186 credit hours) or by the designated time frame.

Academic progress is reviewed after the end of each payment period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources/.

Withdrawals and Refunds

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or to take leaves of absence that exceed 180 days in a twelve month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

• The student begins class on June 28 and the payment period runs until January 17.

• The student withdraws from the program on October 4.

• The payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.

• The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.

The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. A letter will be sent to the student indicating the results of the return of funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the payment period if the return of funds calculation shows the student completed 60% or more of the payment period.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

Student’s Rights and Responsibilities

A student has the right to know:

• What financial assistance is available, including information on all federal and state programs.

• The deadlines for submitting application for each of the student financial aid programs available.

• The cost of attending the school’s programs and the school’s refund policy.

• The criteria used by the institution to select financial aid recipients.

• How the school determines your financial need. This process includes how costs for tuition and fees, books, and living expenses are considered in your budget.

• What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.

• How much of your financial need, as determined by the institution, has been met.

• An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
• What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

A student’s responsibilities:
• Review and consider all information about the school’s program before you enroll.
• Complete all required forms accurately and submit them in a timely manner to the correct address.
• Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
• Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.
• Accept responsibility for all agreements you sign.
• If you have a loan, notify the lender of changes in your name, address, or school status.
• Know and comply with the deadline for application or reapplication for aid.
• Know and comply with the school’s leave of absence or withdrawal policy/procedures.
• Repay student loans in agreement with the loan promissory note.

Further Information
The Financial Aid staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, Non-Residential, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email apsfinaid@indwes.edu.

General Information - CAPS
Alcohol, Illegal Drugs and Firearms
Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Books and Materials
Indiana Wesleyan University’s Non-Residential programming has been, in part, designed to serve the needs of busy, working, adult students. With this in mind, the required resource materials for our students are included with the program and are supplied by Indiana Wesleyan University. Many of these required resources are in digital form and can be accessed directly in the learning management system upon individual student registrations. Any non-digital resources will be shipped directly to students prior to each course. For any non-customized print materials that are not part of the first course of a program, students wishing to obtain these specific materials on their own, may contact the Textbook and Resource Distribution Department for further information.

Please note: For any printed/hard copy resource materials that may be required for a course, return for credit will be accepted only if the materials are returned within 60 days from the date of withdrawal from the specific course provided the student has not attended any of the class sessions, or posted any assignments for online classes, and the materials have not been used or damaged (writing, highlighting, physical damage, CD’s/DVD’s and access codes intact in original sealed packaging, etc.) in any way. For any digital resource materials that may be required for a course, reimbursement credit will only be accepted if course sessions were not attended.

Should it become necessary for a student to withdraw from a course, any course not completed before the specified time remaining on their access to the digital materials, additional charges will be applied. Hard copy resource materials should be returned immediately, if eligible, to avoid additional charges if/when the course is taken at a later date. If materials are not returned, and/or course is not completed, and course materials change in the time between withdrawal and re-entry, the student will be charged for new materials.
More information can be obtained by contacting IWU’s Textbook and Resource Distribution Department at textbook.distribution@indwes.edu or 1-800-621-8667 extension 2854.

**Chaplaincy Program**

Spiritcare, the Chaplaincy Program, is a ministry that seeks to care for the spiritual needs of adult students by introducing them to the person, teachings, and community of Jesus Christ. This is done primarily through online and onsite classroom visits, outside contacts, multi-media presentations, and structured devotionals. The goal is to provide supportive opportunities for the growth of the complete person. On-site and online students have direct contact with a caring pastor shepherd. Spiritcare desires to change the world by changing the heart. Chaplains can provide the following:

- Confidential and caring support for student and family members as requested.
- Spiritual guidance and prayer support.
- Intervention and support during life crises and emergencies.
- Referrals to Biblical, private counsel and support groups for special needs.
- An opportunity to be referred to a local pastor and a local church congregation for students seeking to grow in their faith.

Students may obtain additional information about the Spiritcare Chaplaincy Program through the student portal at myiwu.indwes.edu/Chaplaincy or by contacting the Office of Student Services at 800-621-8667 ext. 2359.

**Expectations for Personal and Professional Conduct**

Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

**Inclement Weather Procedures**

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes when needed. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student’s geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements for make-up work. Decisions to postpone or cancel classes will be announced by the university. Regional locations will be judged by the Regional Deans. In the event it becomes necessary for a Regional Dean to recommend to the Executive Vice President/CEO a weather related or emergency closing or postponement for an onsite cohort, the appropriate Program Director will work with affected faculty and students to make up the missed class session through an online alternative class session by observing the following guidelines:

Instructors will contact students on the date class is cancelled with written requirements for making up the cancelled class session through an online alternative.

In the event an onsite class session is cancelled that is deemed significant to the cohort (e.g., program orientation, the first class session of a program, the last class session of a program, etc.), the Regional Dean will petition the appropriate academic leaders to arrange a new date to make up the cancelled class session prior to the next scheduled class session.

To satisfy attendance requirements and earn participation points (if applicable), all assignments associated with the cancelled class session must be submitted prior to the start of the next scheduled class session.
Postponement decisions for evening classes will be made by approximately 3:00 p.m. on the day of class. Decisions about Saturday classes will be made the evening before, when possible, but may be made during the early morning hours on the Saturday of class if necessary. Postponement decisions will be announced through a variety of methods. In most cases the core group has a designated class representative who will be notified by the university. The representative should then activate the telephone calling tree to disseminate the information to the class. In cases where there is no class representative or calling tree, someone from IWU and/or the instructor will call the students. No notification will be made unless classes are postponed or cancelled. Information about postponements and/or cancellations will be announced on the university’s Web site at http://www.indwes.edu. Announcements will also be posted on the student portal at http://myIWU.indwes.edu and on the class information phone line at 1-800-621-8667 ext. 2022.

**Library Services**

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has 488,400+ titles, including 306,000+ e-books; 38,440+ audiovisual titles, 30,400+ streaming media titles; 1,500+ print/e-print journal subscriptions and access to 347,900+ online journals via searchable databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Fort Wayne, Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based periodical indexes. Remote access to the catalog and computerized general and subject specific indexes are available via the library’s Web page http://www.indwes.edu/ocls for any students with Internet access and a student log in credentials. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses.

The distance student can contact OCLS via e-mail, Web page form, 800 telephone or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction to the services and databases of OCLS or APA is available by special appointment.

The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian will tell you about opportunities in your area.

**Services for Disabled Students**

**IWU Disability Services**

The goal of disability services at Indiana Wesleyan University is to work cooperatively with students to help them reach their maximum academic, social, and personal potential. This is accomplished by integrating legal expectations, Indiana Wesleyan’s standards of service, and Christ-like principles. The Director of Academic Success is a trained professional, responsible for determining accommodation eligibility and for coordinating office services for students with disabilities. The director works with the students, faculty, and staff to design and implement a plan of reasonable accommodations that allows for equal access to all areas of university life.

**Equal Access**

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

“No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance.” –Section 504 of the Rehabilitation Act of 1973.

**Admissions**

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Academic Success. However, those interested in receiving academic accommodations are encouraged to meet with, or contact, the Director of Academic Success as early as possible to allow for a review of documentation and the formulation of an accommodation plan.
Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

**IWU Student Email Accounts** - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.
DeVoe School of Business

The DeVoe School of Business supports the university mission to be a Christ-centered institution of higher education and challenges our students to develop character, strengthen their scholarship, and enhance their leadership abilities. The School offers dynamic programs that adapt to the changing nature of knowledge, such as the impact of globalization and technology on the business field. Through extensive curriculum development and program assessment processes, our intensive curriculum builds on the knowledge our students bring to the classroom and helps shape them into lifelong learners. The School provides degree-oriented education opportunities to working adults when occupation and family responsibilities make it difficult to spend major blocks of time in residence on campus. With many of our alumni choosing to continue to reside in the communities we serve, our programs and graduates are a key component in workforce development.

Undergraduate Business Programs- offers associate and bachelor degree programs in various business disciplines.

Graduate Studies in Business- offers graduate degree programs in various business disciplines.

Undergraduate Business Programs

The Undergraduate Business Programs offered are:

Associate of Science degree with majors in:

- Accounting (p. 287)
- Business (p. 288)
- Computer Information Technology (p. 291)

Bachelor of Science degree with majors in:

- Accounting (p. 292)
- Business Administration (p. 294)
- Business Information Systems (p. 297)
- Healthcare Administration (p. 299)
- Management (p. 300)
- Marketing (p. 304)

Management and Business Administration majors may also select a Specialization in Human Resource Management (HR). The HR Specialization aligns with the recommended requirements for HR degree programs as outlined in the Society of Human Resource Management curriculum guidebook and templates.

- Business Administration - HR Specialization (p. 296)
- Management - HR Specialization (p. 302)

Additionally, the following minors are available for bachelor degree students.

- Accounting (p. 305)
- Information Technology (p. 305)
- Management (p. 306)

IWU reserves the right to move students to another date, location, or online if less than eight students are registered at a particular location.
Associate Degree Programs

AS - Accounting

The Associate of Science degree with a major in Accounting program includes both accounting and general education courses. Students will gain fundamental skills needed for entry-level accounting positions and an excellent foundation for pursuing a Bachelor of Science degree with a major in Accounting or Business.

Upon completion of the program, students will be able to:

- Demonstrate an understanding of decision-making from a Christian worldview.
- Develop an academic foundation for the completion of a business-related baccalaureate degree.
- Develop a knowledge base that demonstrates exposure to liberal arts instruction.
- Integrate basic business principles, concepts, and skills.
- Demonstrate a competency in fundamental accounting and business principles.

This degree will provide students with the fundamental skills needed for entry level accounting positions. This program will provide an excellent foundation for those who anticipate pursuing a bachelor’s degree with a major in Accounting or Business.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Admission Requirements

The admission requirements for the associate degree programs offered through the College of Adult and Professional Studies are as follows:

- Proof of standard high school diploma or GED certification.
- Submission of all required items for the admissions process as outlined in the "application procedures" section of the application packet.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University

Graduation Requirements

To graduate with an associate degree with a major in Accounting from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of the core requirements.
- Cumulative GPA of 2.0 or higher.
- A minimum grade of “C” must be achieved in ENG-140, ENG-141, and MAT-109. Failure to achieve a “C” in any of these courses will require repeating the course until a “C” is achieved. (The “repeated courses” policy as found in the Academic Information section does not apply in this case.)
- Payment of all tuition and fees is required in order to receive a diploma.

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Accounting (AS) - Program of Study

Core Courses

ENG-140, ENG-141, and MAT-109 must be passed with "C" or higher.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEN-111</td>
<td>Foundations of Lifelong Learning</td>
<td>3</td>
</tr>
<tr>
<td>PSY-155</td>
<td>Personal Adjustment</td>
<td>3</td>
</tr>
<tr>
<td>BUS-150</td>
<td>Personal Finance</td>
<td>3</td>
</tr>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-141</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>BUS-105</td>
<td>Introduction to American Business</td>
<td>3</td>
</tr>
<tr>
<td>PHE-140</td>
<td>Concepts of Wellness</td>
<td>2</td>
</tr>
<tr>
<td>COM-115</td>
<td>Introduction to Human Communication</td>
<td>3</td>
</tr>
<tr>
<td>HST-160</td>
<td>Western Civilization</td>
<td>3</td>
</tr>
<tr>
<td>ACC-210</td>
<td>Using Spreadsheets in Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ECO-205</td>
<td>Basic Economics</td>
<td>3</td>
</tr>
<tr>
<td>ACC-201</td>
<td>Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-202</td>
<td>Accounting Principles II</td>
<td>3</td>
</tr>
<tr>
<td>MAT-109</td>
<td>Foundations of College Math</td>
<td>3</td>
</tr>
<tr>
<td>FINA-180</td>
<td>Humanities Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>PHL-283</td>
<td>Philosophy and Christian Thought</td>
<td>3</td>
</tr>
<tr>
<td>MAT-116</td>
<td>Contemporary College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>ACC-220</td>
<td>Payroll Accounting and Taxation</td>
<td>3</td>
</tr>
<tr>
<td>BUS-225</td>
<td>Legal Environment of Business</td>
<td>3</td>
</tr>
<tr>
<td>ACC-230</td>
<td>Business Taxation</td>
<td>3</td>
</tr>
</tbody>
</table>

AS - Business

The Associate of Science degree with a major in Business program is designed either to be a degree in general business or provide a foundation for completion of a baccalaureate degree in a business-related field. Instructional methods include lectures, seminars, workshop activities, simulations, and business case studies.

Upon completion of the program, students will be able to:

• Demonstrate an understanding of decision-making from a Christian worldview.
• Develop an academic foundation for the completion of a business-related baccalaureate degree.
• Develop a knowledge base that demonstrates exposure to liberal arts instruction.
• Integrate basic business principles, concepts, and skills.

The major in Business at Indiana Wesleyan University is designed to be a degree in general business and to provide a foundation for completion of a baccalaureate degree in a business-related field.

The courses in the program relate theory to practice. Instructional methods include lectures, seminars, workshop activities, and business case studies. Courses are primarily three credit hours, and each course is a required component of the program (core) and should be taken in sequence.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

The admission requirements for the associate degree programs offered through the College of Adult and Professional Studies are as follows:

• Proof of standard high school diploma or GED certification.
• Submission of all required items for the admissions process as outlined in the "application procedures" section of the application packet.
Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University

Graduation Requirements

To graduate with an associate degree with a major in Business from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of the core requirements.
- Cumulative GPA of 2.0 or higher.
- A minimum grade of “C” must be achieved in ENG-140, ENG-141, and MAT-109. Failure to achieve a “C” in any of these courses will require repeating the course until a “C” is achieved. (The “repeated courses” policy as found in the Academic Information section does not apply in this case.)
- Payment of all tuition and fees is required in order to receive a diploma.

Business - Program of Study

Core Courses

*ENG-140, ENG-141, and MAT-109 must be passed with "C" or higher.*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEN-111</td>
<td>Foundations of Lifelong Learning</td>
<td>3</td>
</tr>
<tr>
<td>PSY-155</td>
<td>Personal Adjustment</td>
<td>3</td>
</tr>
<tr>
<td>BUS-150</td>
<td>Personal Finance</td>
<td>3</td>
</tr>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-141</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>BUS-105</td>
<td>Introduction to American Business</td>
<td>3</td>
</tr>
<tr>
<td>PHE-140</td>
<td>Concepts of Wellness</td>
<td>2</td>
</tr>
<tr>
<td>BUS-215</td>
<td>Introduction to Human Resources</td>
<td>3</td>
</tr>
<tr>
<td>COM-115</td>
<td>Introduction to Human Communication</td>
<td>3</td>
</tr>
<tr>
<td>BUS-220</td>
<td>Accounting for Business</td>
<td>3</td>
</tr>
<tr>
<td>MAT-109</td>
<td>Foundations of College Math</td>
<td>3</td>
</tr>
<tr>
<td>FINA-180</td>
<td>Humanities Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>PHL-283</td>
<td>Philosophy and Christian Thought</td>
<td>3</td>
</tr>
<tr>
<td>MAT-116</td>
<td>Contemporary College Algebra</td>
<td>3</td>
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<tr>
<td>BIO-203</td>
<td>Environmental Conservation</td>
<td>3</td>
</tr>
<tr>
<td>BUS-230</td>
<td>Global Issues</td>
<td>3</td>
</tr>
<tr>
<td>BUS-225</td>
<td>Legal Environment of Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS-274</td>
<td>Business Case Study</td>
<td>3</td>
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</tbody>
</table>

AS - Business (Ohio)

The Associate of Science degree with a major in Business program is designed either to be a degree in general business or provide a foundation for completion of a baccalaureate degree in a business-related field. Instructional methods include lectures, seminars, workshop activities, simulations, and business case studies.
Upon completion of the program, students will be able to:

- Demonstrate an understanding of decision-making from a Christian worldview.
- Develop an academic foundation for the completion of a business-related baccalaureate degree.
- Develop a knowledge base that demonstrates exposure to liberal arts instruction.
- Integrate basic business principles, concepts, and skills.

The major in Business at Indiana Wesleyan University is designed to be a degree in general business and to provide a foundation for completion of a baccalaureate degree in a business-related field.

The courses in the program relate theory to practice. Instructional methods include lectures, seminars, workshop activities, and business case studies. Courses are primarily three credit hours, and each course is a required component of the program (core) and should be taken in sequence.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

**Admission Requirements**

The admission requirements for the associate degree programs offered through the College of Adult and Professional Studies are as follows:

- Proof of standard high school diploma or GED certification.
- Submission of all required items for the admissions process as outlined in the "application procedures" section of the application packet.

**Transfer Credit Policy**

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

**Graduation Requirements**

To graduate with an associate degree with a major in Business from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of the core requirements.
- Cumulative GPA of 2.0 or higher.
- A minimum grade of “C” must be achieved in ENG-140, ENG-141, and MAT-109. Failure to achieve a “C” in any of these courses will require repeating the course until a “C” is achieved. (The “repeated courses” policy as found in the Academic Information section does not apply in this case.)
- Payment of all tuition and fees is required in order to receive a diploma.

**Business (Ohio Onsite Students) - Program of Study**

**Core Courses**

*ENG-140 and ENG-141 must be passed with "C" or higher.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEN-111</td>
<td>Foundations of Lifelong Learning</td>
<td>3</td>
</tr>
<tr>
<td>PSY-155</td>
<td>Personal Adjustment</td>
<td>3</td>
</tr>
<tr>
<td>BUS-150</td>
<td>Personal Finance</td>
<td>3</td>
</tr>
<tr>
<td>BIS-222</td>
<td>Business Software Tools</td>
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</tr>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-141</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
</tbody>
</table>
AS - Computer Information Technology

The Associate of Science degree with a major in Computer Information Technology program is designed to provide the graduate with a foundation for success at an entry-level position in the Information Technology field or to provide the basis for completion of a Bachelor’s degree. Instructional methods include lectures, seminars, workshop activities, simulation, and physical manipulation of computer equipment.

Upon completion of the program, students will be able to:

• Demonstrate an understanding of decision-making from a Christian worldview.
• Develop an academic foundation for the completion of a business-related baccalaureate degree.
• Develop a knowledge base that demonstrates exposure to liberal arts instruction.
• Integrate basic business principles, concepts, and skills.
• Demonstrate a competency in computer technology application.

The courses in the program relate theory to practice, but practical knowledge of the computer field is the primary objective of the computer courses in the core. Instructional methods include lectures, seminars, workshop activities, simulations, and physical manipulation of computer equipment. Courses are primarily three credit hours, and each course is a required component of the program (core) and should be taken in sequence.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Admission Requirements

The admission requirements for the associate degree programs offered through the College of Adult and Professional Studies are as follows:

• Proof of standard high school diploma or GED certification.
• Submission of all required items for the admissions process as outlined in the "application procedures" section of the application packet.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

• Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
• Courses must be approved by the DeVoe School of Business.
• Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University

**Graduation Requirements**

To graduate with an associate degree with a major in Computer Information Technology from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

• Completion of the core requirements.
• Cumulative GPA of 2.0 or higher.
• A minimum grade of “C” must be achieved in ENG-140, ENG-141, and MAT-109. Failure to achieve a “C” in any of these courses will require repeating the course until a “C” is achieved. (The “repeated courses” policy as found in the Academic Information section does not apply in this case.)
• Payment of all tuition and fees is required in order to receive a diploma.

**Computer Information Technology - Program of Study**

**Core Courses**

*ENG-140, ENG-141, and MAT-109 must be passed with "C" or higher.*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEN-111</td>
<td>Foundations of Lifelong Learning</td>
<td>3</td>
</tr>
<tr>
<td>PSY-155</td>
<td>Personal Adjustment</td>
<td>3</td>
</tr>
<tr>
<td>BIS-225</td>
<td>Software Tools</td>
<td>3</td>
</tr>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
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<tr>
<td>ENG-141</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>CIT-112</td>
<td>Computer Information Technology</td>
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</tr>
<tr>
<td>PHE-140</td>
<td>Concepts of Wellness</td>
<td>2</td>
</tr>
<tr>
<td>BLI-102</td>
<td>New Testament Survey</td>
<td>3</td>
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<tr>
<td>COM-115</td>
<td>Introduction to Human Communication</td>
<td>3</td>
</tr>
<tr>
<td>HST-160</td>
<td>Western Civilization</td>
<td>3</td>
</tr>
<tr>
<td>CIT-140</td>
<td>Operating Systems Concepts</td>
<td>3</td>
</tr>
<tr>
<td>CIT-120</td>
<td>Introduction to Programming Concepts</td>
<td>3</td>
</tr>
<tr>
<td>CIT-262</td>
<td>Network Communications</td>
<td>3</td>
</tr>
<tr>
<td>MAT-109</td>
<td>Foundations of College Math</td>
<td>3</td>
</tr>
<tr>
<td>FINA-180</td>
<td>Humanities Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>PHL-283</td>
<td>Philosophy and Christian Thought</td>
<td>3</td>
</tr>
<tr>
<td>MAT-116</td>
<td>Contemporary College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>CIT-260</td>
<td>Database Concepts</td>
<td>3</td>
</tr>
<tr>
<td>CIT-270</td>
<td>Basic Web Design and Development</td>
<td>3</td>
</tr>
<tr>
<td>CIT-272</td>
<td>Hardware and Software</td>
<td>3</td>
</tr>
<tr>
<td>CIT-280</td>
<td>Project Management and Integration - Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

**Bachelor Degree Programs**

**BS - Accounting**

The Bachelor of Science degree with a major in Accounting is an academic program designed for working professionals employed in public or private organizations interested in completing a baccalaureate degree focusing on accounting theory, taxation, and auditing.
Upon completion of the program, students will be able to:

- Demonstrate an understanding of decision making from a Christian worldview.
- Demonstrate knowledge of current accounting principles, tax law, current auditing standards, and the use of accounting information by management.
- Develop critical thinking, problem solving, and communication skills.
- Apply accounting theory in a practical manner.
- Demonstrate technology skills necessary to solve accounting problems.

The first two courses, ACC-201 (Accounting Principles I) and ACC-202 (Accounting Principles II), are provided to those who wish to meet minimum credit hour entrance requirements and as optional refresher courses for those entering the program. The core program focuses on accounting theory emphasizing analytical skills, practical application, and problem solving. Accounting, taxation, and auditing issues faced by managers in a variety of business organizations are also addressed. In all, the accounting curriculum is designed to provide working business professionals with the skills and knowledge necessary to transition into or advance within the general field of accounting.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Note: This degree provides an excellent foundation for students who anticipate pursuing their CPA certification. The courses offered in this program give broad coverage of all the major areas of competency needed to sit for the CPA exam. However, students will need to check with their state licensing board of accountancy for the specific requirements needed to make application to take the CPA examination. Different states require different application credentials and specifications, and Indiana Wesleyan University makes no promises, express or implied, that this degree alone will qualify graduates to sit for the CPA examination in any state.

Additionally, students will likely need to take a CPA review course (at their own expense) once they have completed the degree at Indiana Wesleyan University. Students cannot realistically expect to complete this degree at Indiana Wesleyan and immediately pass the CPA examination without first taking a CPA review course that prepares them for the intricate and specific questions that might appear on the CPA exam. It is up to each student to make arrangements to enroll in a CPA review course in his or her state if he or she plans to sit for the CPA examination. Indiana Wesleyan does not provide a CPA review course (or any licensing or continuing education courses) as part of the Accounting BS program.

A minor in Accounting is available to a bachelor degree seeking student in the College of Adult and Professional Studies.

**Accounting Minor (p. 305)**

**Admission Requirements**

The admission requirements for Bachelor of Science degree with a major in Accounting offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program. A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.
- Evidence of knowledge equivalent to one semester of coursework in mathematics or statistics by meeting one of the following options:
  - Transferring in a mathematics or statistics course from another institution.
  - Taking a mathematics or statistics course from Indiana Wesleyan University.
Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Accounting from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements). (p. 266)
- Payment of all tuition and fees is required to receive a diploma.

Accounting (BS) - Program of Study

Prerequisite Courses

(must be completed before starting the core program)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ACC-201</td>
<td>Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-202</td>
<td>Accounting Principles II</td>
<td>3</td>
</tr>
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</table>

Core Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGT-302</td>
<td>Management and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>FIN-210</td>
<td>Managerial Finance</td>
<td>3</td>
</tr>
<tr>
<td>ECO-330</td>
<td>Applied Microeconomics for Business</td>
<td>3</td>
</tr>
<tr>
<td>ADM-447</td>
<td>Business Law</td>
<td>3</td>
</tr>
<tr>
<td>ACC-430</td>
<td>Accounting Ethics</td>
<td>3</td>
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<tr>
<td>ADM-448</td>
<td>Strategic Planning</td>
<td>3</td>
</tr>
<tr>
<td>ACC-311</td>
<td>Intermediate Financial Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-312</td>
<td>Intermediate Financial Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>ACC-341</td>
<td>Managerial Cost Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-423</td>
<td>Auditing</td>
<td>3</td>
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<td>ACC-451</td>
<td>Advanced Accounting</td>
<td>3</td>
</tr>
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<td>ACC-371</td>
<td>Federal Income Tax I</td>
<td>3</td>
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<tr>
<td>ACC-372</td>
<td>Federal Income Tax II</td>
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<tr>
<td>ACC-491</td>
<td>Accounting Information Systems</td>
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</table>

BS - Business Administration

Students in the Bachelor of Science with major in Business Administration program will evaluate strategic solutions to organizational issues within diverse business and economic situations applying critical thinking, financial and managerial knowledge. Multiple communication media and technologies will be evaluated to design appropriate business strategies for organizational and global business conditions. Students will integrate biblical principles, and generate ethical solutions to business challenges.

Upon completion of the program, students will be able to:

- Evaluate an organization’s current situation and formulate an appropriate strategy in response to organizational challenges.
• Integrate appropriate financial and quantitative methods to provide solutions within diverse global business and economic environments.

• Design appropriate strategies using multiple communication media to meet organizational goals.

• Apply appropriate technologies to meet changing business conditions.

• Develop ethical solutions for business opportunities using critical thinking.

• Integrate a biblical framework that guides interaction within the workplace.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

**Admission Requirements**

The admission requirements for Bachelor of Science degree with a major in Business Administration offered through the College of Adult and Professional Studies are as follows:

• Proof of high school graduation or GED certification.

• Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.

• Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program. A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

**Transfer Credit Policy**

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

• Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."

• Courses must be approved by the DeVoe School of Business.

• Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

**Graduation Requirements**

To graduate with a baccalaureate degree with a major in Business Administration from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

• Completion of 120 semester hours.

• Completion of the required core courses with a GPA of 2.25 or higher.

• Cumulative GPA of 2.0 or higher.

• Completion of 30 hours of general education requirements as specified (General Education Requirements) (p. 266).

• Payment of all tuition and fees is required to receive a diploma.

**Business Administration - Program of Study**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Management and Leadership</th>
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</tr>
</thead>
<tbody>
<tr>
<td>MGT-302</td>
<td>Communication in Business</td>
<td>3</td>
</tr>
<tr>
<td>COM-325</td>
<td>Applied Technology for Managers</td>
<td>3</td>
</tr>
<tr>
<td>ADM-310</td>
<td>Ethical and Legal Business Concepts</td>
<td>3</td>
</tr>
<tr>
<td>MGT-445</td>
<td>Strategies in Marketing Management</td>
<td>3</td>
</tr>
<tr>
<td>MGT-460</td>
<td>International Issues in Business</td>
<td>3</td>
</tr>
<tr>
<td>MGT-451</td>
<td>Quality and Project Decision-Making for Managers</td>
<td>3</td>
</tr>
<tr>
<td>ADM-320</td>
<td>Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>ACC-201</td>
<td>Accounting Principles I</td>
<td>3</td>
</tr>
</tbody>
</table>
Students in the Bachelor of Science with major in Business Administration program will evaluate strategic solutions to organizational issues within diverse business and economic situations applying critical thinking, financial and managerial knowledge. Multiple communication media and technologies will be evaluated to design appropriate business strategies for organizational and global business conditions. Students will integrate biblical principles, and generate ethical solutions to business challenges.

Upon completion of the program, students will be able to:

• Evaluate an organization’s current situation and formulate an appropriate strategy in response to organizational challenges.
• Integrate appropriate financial and quantitative methods to provide solutions within diverse global business and economic environments.
• Design appropriate strategies using multiple communication media to meet organizational goals.
• Apply appropriate technologies to meet changing business conditions.
• Develop ethical solutions for business opportunities using critical thinking.
• Integrate a biblical framework that guides interaction within the workplace.

Business Administration students also have the option of adding a specialization of Human Resource Management (HR) by taking 12 additional hours and pursuing an HR oriented project in ADM-495. The HR Specialization aligns with the recommended requirements for HR degree programs as outlined in the Society of Human Resource Management curriculum guidebook and templates. Upon successful completion of this specialization, students should be equipped to:

• Fill the role of an educated HR professional.
• Demonstrate an alignment of knowledge and skills with Society of Human Resource Management (SHRM) standards for Human Resources Professionals.
• Complete the SHRM certification exam (per SHRM certification qualifications, i.e., work experience).

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

**Admission Requirements**

The admission requirements for Bachelor of Science degree with a major in Business Administration offered through the College of Adult and Professional Studies are as follows:

• Proof of high school graduation or GED certification.
• Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
• Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program. A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.
Transfer Credit Policy
Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements
To graduate with a baccalaureate degree with a major in Business Administration from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements) (p. 266).
- Payment of all tuition and fees is required to receive a diploma.

Business Administration - HR Specialization - Program of Study

Core Courses

NOTE: Students must take MGT-435, MGT-490, and MGT-470 prior to taking ADM-495.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGT-302</td>
<td>Management and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>COM-325</td>
<td>Communication in Business</td>
<td>3</td>
</tr>
<tr>
<td>ADM-310</td>
<td>Applied Technology for Managers</td>
<td>3</td>
</tr>
<tr>
<td>MGT-445</td>
<td>Ethical and Legal Business Concepts</td>
<td>3</td>
</tr>
<tr>
<td>MGT-421</td>
<td>Strategies in Marketing Management</td>
<td>3</td>
</tr>
<tr>
<td>MGT-460</td>
<td>International Issues in Business</td>
<td>3</td>
</tr>
<tr>
<td>MGT-451</td>
<td>Quality and Project Decision-Making</td>
<td>3</td>
</tr>
<tr>
<td>ADM-320</td>
<td>Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>ACC-201</td>
<td>Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>ACC-202</td>
<td>Accounting Principles II</td>
<td>3</td>
</tr>
<tr>
<td>ECO-330</td>
<td>Applied Microeconomics for Business</td>
<td>3</td>
</tr>
<tr>
<td>ECO-331</td>
<td>Applied Macroeconomics for Business</td>
<td>3</td>
</tr>
<tr>
<td>FIN-210</td>
<td>Managerial Finance</td>
<td>3</td>
</tr>
<tr>
<td>MGT-435</td>
<td>Human Resources Management</td>
<td>3</td>
</tr>
<tr>
<td>MGT-490</td>
<td>Human Resources Development</td>
<td>3</td>
</tr>
<tr>
<td>MGT-470</td>
<td>Total Rewards</td>
<td>3</td>
</tr>
<tr>
<td>MGT-494</td>
<td>Comprehensive Overview of HRM</td>
<td>3</td>
</tr>
<tr>
<td>ADM-495</td>
<td>Seminar in Business</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 54

BS - Business Information Systems

The Bachelor of Science degree with a major in Business Information Systems program is designed for working professionals who are employed in businesses or public organizations. The curriculum enables graduates to assist and lead in the planning, development, and operation of information systems. Such systems are used to streamline and automate processes, solve problems, and provide communication channels. The program stresses skill development in the areas of analytical thinking, communication, object-oriented programming, database management systems, networking, security, and Web development, with an emphasis on developing the skills necessary for successfully implementing and supporting computer and information
systems. The program also helps develop the skills necessary to serve as a liaison between management and information technology departments.

Upon completion of the program, students will be able to:

- Demonstrate an understanding of decision making from a Christian worldview.
- Demonstrate knowledge of a broad set of technical skills used in business information systems.
- Develop critical thinking, problem solving, and communication skills.

Also, it is **strongly recommended** that students have a working knowledge of the Windows operating system as well as word processing and spreadsheet applications.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

A minor in Information Technology is available to a bachelor degree seeking student in the College of Adult and Professional Studies.

**Information Technology Minor** (p. 305)

**Admission Requirements**

The admission requirements for Bachelor of Science degree with a major in Business Information Systems offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program. A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

**Transfer Credit Policy**

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

**Graduation Requirements**

To graduate with a baccalaureate degree with a major in Business Information Systems from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements) (p. 266).
- Payment of all tuition and fees is required to receive a diploma.

**Business Information Systems - Program of Study**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGT-302</td>
<td>Management and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>BIS-216</td>
<td>Information Systems and Project Management</td>
<td>3</td>
</tr>
</tbody>
</table>
BS - Healthcare Administration

Students in the Bachelor of Science degree with a major in Healthcare Administration program evaluate solutions and strategies for complex problems and opportunities within the health care industry, evaluate personal management capabilities and design a plan for lifelong growth, and integrate critical analysis with healthcare administration disciplines. Students will apply ethical standards in decision making and strategy development, create appropriate communication strategies to achieve organizational goals, and integrate a biblical framework into the practice and standards that guide interactions within the healthcare industry. The assessment of technologies for implementation in healthcare organizations will be featured throughout the program.

Upon completion of the program graduates will be able to:

- Evaluate solutions and strategies for complex problems and opportunities within the health care industry.
- Evaluate personal management capabilities and design a plan for lifelong growth.
- Integrate critical analysis with health care administration disciplines to ensure organizational success.
- Apply ethical standards in decision making and strategy development.
- Create appropriate communication strategies to achieve organization goals.
- Integrate a biblical framework into the practice and standards that guide interactions within the healthcare industry.
- Assess technologies for implementation in healthcare organizations.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Healthcare Administration offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program. A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Courses must be approved by the DeVoe School of Business.
Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

**Graduation Requirements**

To graduate with a baccalaureate degree with a major in Healthcare Administration from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements) (p. 266).
- Payment of all tuition and fees is required to receive a diploma.

**Healthcare Administration - Program of Study**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th></th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HCA-310</td>
<td>Healthcare Management and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>COM-325</td>
<td>Communication in Business</td>
<td>3</td>
</tr>
<tr>
<td>HCA-320</td>
<td>Ethical Decision-Making for Healthcare Administrators</td>
<td>3</td>
</tr>
<tr>
<td>MGT-435</td>
<td>Human Resources Management</td>
<td>3</td>
</tr>
<tr>
<td>ACC-201</td>
<td>Accounting Principles I</td>
<td>3</td>
</tr>
<tr>
<td>HCA-330</td>
<td>Technology and Information Systems for Health Care</td>
<td>3</td>
</tr>
<tr>
<td>HCA-340</td>
<td>Leading and Governing High Reliability Healthcare Organizations</td>
<td>3</td>
</tr>
<tr>
<td>HCA-410</td>
<td>Healthcare Principles and Policies</td>
<td>3</td>
</tr>
<tr>
<td>HCA-420</td>
<td>Finance for Healthcare Administrators</td>
<td>3</td>
</tr>
<tr>
<td>ADM-320</td>
<td>Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-410</td>
<td>Economic Analysis for Healthcare Administrators</td>
<td>3</td>
</tr>
<tr>
<td>MKG-411</td>
<td>Healthcare Marketing</td>
<td>3</td>
</tr>
<tr>
<td>HCA-430</td>
<td>Issues for Healthcare Administrators</td>
<td>3</td>
</tr>
<tr>
<td>HCA-440</td>
<td>Quality and Project Decision-Making for Managers</td>
<td>3</td>
</tr>
<tr>
<td>HCA-450</td>
<td>Strategy Development for Healthcare Administration</td>
<td>3</td>
</tr>
<tr>
<td>HCA-490</td>
<td>Capstone Project for Healthcare Administrators</td>
<td>3</td>
</tr>
</tbody>
</table>

Subtotal: 48

**BS - Management**

The Bachelor of Science degree with a major in Management stresses skill development in business management. This includes analysis and problem solving, the application of global perspectives, the identification of appropriate methods of communication, the application of relevant technologies, and developing ethical solutions using critical thinking. All skills are examined within a biblical framework.

Upon completion of the program, students will be able to:

- Develop business analysis and problem solving skills in planning, organizing, controlling, and leading as they relate to business management.
- Apply global management perspectives to critical business decisions.
- Identify appropriate business management communication methods to reach diverse audiences in business environments.
Apply relevant technologies to manage changing business conditions.

Develop ethical solutions for business management opportunities using critical thinking.

Integrate a biblical framework that guides interaction within the workplace.

**Competency-Based Option** - Management students have the option of pursuing a degree in Management by completing the 42-hour core program requirements through a Competency-Based Education modality. The Bachelor of Science with a major in Management via Competency-Based Education (BSMC) aligns with the learning outcomes and requirements for the online and onsite degree programs as outlined in the BS-Management program information. Students will progress at their own pace to complete authentic assessments in Course Competency Modules (CCM’s) accumulating to course credit through a flat-fee, subscription-based approach.

A minor in Management is available to a bachelor degree seeking student in the College of Adult and Professional Studies.

Management Minor (p. 306)

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

**Admission Requirements**

The admission requirements for Bachelor of Science degree with a major in Management offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program. A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

**Transfer Credit Policy**

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of “C.”
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

**Graduation Requirements**

To graduate with a baccalaureate degree with a major in Management from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements) (p. 266).
- Payment of all tuition and fees is required to receive a diploma.

**Management - Program of Study**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Description</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGT-302</td>
<td>Management and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>COM-325</td>
<td>Communication in Business</td>
<td>3</td>
</tr>
<tr>
<td>ADM-310</td>
<td>Applied Technology for Managers</td>
<td>3</td>
</tr>
<tr>
<td>MGT-445</td>
<td>Ethical and Legal Business Concepts</td>
<td>3</td>
</tr>
<tr>
<td>MGT-421</td>
<td>Strategies in Marketing Management</td>
<td>3</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
</tr>
<tr>
<td>------------</td>
<td>------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>MGT-460</td>
<td>International Issues in Business</td>
<td>3</td>
</tr>
<tr>
<td>MGT-451</td>
<td>Quality and Project Decision-Making for Managers</td>
<td>3</td>
</tr>
<tr>
<td>MGT-450</td>
<td>Negotiation/Conflict Resolution</td>
<td>3</td>
</tr>
<tr>
<td>ECO-310</td>
<td>Economics Principles for Managers</td>
<td>3</td>
</tr>
<tr>
<td>ACC-310</td>
<td>Accounting Decisions for Managers</td>
<td>3</td>
</tr>
<tr>
<td>MGT-432</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>FIN-310</td>
<td>Financial Decisions for Managers</td>
<td>3</td>
</tr>
<tr>
<td>MGT-435</td>
<td>Human Resources Management</td>
<td>3</td>
</tr>
<tr>
<td>MGT-496</td>
<td>Applied Management Project</td>
<td>3</td>
</tr>
</tbody>
</table>

**BS - Management - HR Specialization**

The Bachelor of Science degree with a major in Management stresses skill development in business management. This includes analysis and problem solving, the application of global perspectives, the identification of appropriate methods of communication, the application of relevant technologies, and developing ethical solutions using critical thinking. All skills are examined within a biblical framework.

Upon completion of the program, students will be able to:

- Develop business analysis and problem solving skills in planning, organizing, controlling, and leading as they relate to business management.
- Apply global management perspectives to critical business decisions.
- Identify appropriate business management communication methods to reach diverse audiences in business environments.
- Apply relevant technologies to manage changing business conditions.
- Develop ethical solutions for business management opportunities using critical thinking.
- Integrate a biblical framework that guides interaction within the workplace.

Management students have the option of adding a specialization of Human Resource Management by completing the Management core requirements which includes three hours of a Human Resources course, MGT-435. Completing an additional nine hours of Human Resource courses (MGT-470, MGT-490, and MGT-494), and pursuing an HR oriented project in ADM-495 completes the requirements of the Human Resource Management Specialization option. The HR Specialization aligns with the recommended requirements for HR degree programs as outlined in the Society of Human Resource Management curriculum guidebook and templates. Upon successful completion of this specialization, students should be equipped to:

- Fill the role of an educated and credentialed HR professional.
- Demonstrate an alignment of knowledge and skills with Society of Human Resource Management (SHRM) standards for Human Resources Professionals.
- Complete the SHRM certification exam (per SHRM certification qualifications, i.e., work experience).

Management students wishing to complete the Human Resource Management specialization also need to complete the following foundational business course requirements in order to comply with SHRM guidelines:

- Statistics course at the 100 level or equivalent

This course may be completed at IWU or transferred in.

A minor in Management is available to a bachelor degree seeking student in the College of Adult and Professional Studies. Management Minor (p. 306)

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.
**Admission Requirements**

The admission requirements for Bachelor of Science degree with a major in Management offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program. A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

**Transfer Credit Policy**

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Courses must be approved by the DeVoe School of Business.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

**Graduation Requirements**

To graduate with a baccalaureate degree with a major in Management from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.25 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements) (p. 266).
- Payment of all tuition and fees is required to receive a diploma.

**Management - HR Specialization - Program of Study**

**Core Courses**

*Students completing the specialization must also complete a statistics course (100 level or equivalent) to satisfy the foundational business course requirements in order to comply with SHRM guidelines.*

**NOTE:** Students must take MGT-435, MGT-490, MGT-470 and MGT-494 prior to taking ADM-495.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGT-302</td>
<td>Management and Leadership</td>
<td>3</td>
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<tr>
<td>COM-325</td>
<td>Communication in Business</td>
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<tr>
<td>ADM-310</td>
<td>Applied Technology for Managers</td>
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<tr>
<td>MGT-421</td>
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<tr>
<td>MGT-460</td>
<td>International Issues in Business</td>
<td>3</td>
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<td>MGT-435</td>
<td>Human Resources Management</td>
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<tr>
<td>MGT-490</td>
<td>Human Resources Development</td>
<td>3</td>
</tr>
<tr>
<td>MGT-470</td>
<td>Total Rewards</td>
<td>3</td>
</tr>
</tbody>
</table>
BS - Marketing

Indiana Wesleyan University’s Bachelor of Science degree with a major in Marketing program is designed for working professionals who are employed in a marketing or sales department, or for those desiring to move into these areas. This major prepares students to become more effective within competitive marketing arenas. It is centered on the core marketing function and includes marketing of products and services, sales, sales management issues, marketing communications, and applied marketing research. While marketing is the core of the program, students will also be equipped with general business skills and a working understanding of fundamental economic, financial, and general management principles.

Upon completion of the program, students will be able to:

• Demonstrate an understanding of sales and applied marketing from a Christian worldview.
• Develop critical thinking, problem solving, and customer-focus communication skills.
• Demonstrate the ability to apply sales and marketing principles to business opportunities in the marketplace.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum or locations offered as necessary.

Admission Requirements

The admission requirements for Bachelor of Science degree with a major in Marketing offered through the College of Adult and Professional Studies are as follows:

• Proof of high school graduation or GED certification.
• Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
• Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program. A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the DeVoe School of Business may be granted as follows:

• Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
• Courses must be approved by the DeVoe School of Business.
• Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree with a major in Marketing from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

• Completion of 120 semester hours.
• Completion of the required core courses with a GPA of 2.25 or higher.
• Cumulative GPA of 2.0 or higher.
• Completion of 30 hours of general education requirements as specified (General Education Requirements) (p. 266).
• Payment of all tuition and fees is required to receive a diploma.
Marketing - Program of Study

Core Courses
- MGT-302 Management and Leadership 3
- COM-325 Communication in Business 3
- MGT-421 Strategies in Marketing Management 3
- MKG-346 Consumer Behavior 3
- MKG-348 Service Marketing 3
- ECO-330 Applied Microeconomics for Business 3
- ADM-448 Strategic Planning 3
- MGT-445 Ethical and Legal Business Concepts 3
- MKG-357 Advertising and Promotion 3
- ACC-310 Accounting Decisions for Managers 3
- MKG-353 Selling and Relationship Management 3
- MGT-460 International Issues in Business 3
- MKG-398 Marketing Research 3
- MKG-496 Marketing Seminar 3

Minors

Minor - Accounting
The minor in Accounting is available to a bachelor degree seeking student in the College of Adult and Professional Studies. Courses may not count toward both a minor and a major. Six of the credits for the minor may be earned through transfer of courses from an accredited institution, through credit by examination, or through an IWU Assessed Learning Portfolio.

Accounting Minor - Program of Study

Required Courses
- ACC-201 Accounting Principles I 3
- ACC-202 Accounting Principles II 3
- BUS-105 Introduction to American Business 3
- BUS-150 Personal Finance 3
- ACC-220 Payroll Accounting and Taxation 3
- ACC-230 Business Taxation 3
- ACC-311 Intermediate Financial Accounting I 3
- ACC-312 Intermediate Financial Accounting II 3

Minor - Information Technology
The minor in Information Technology is available to a bachelor degree seeking student in the College of Adult and Professional Studies. Courses may not count toward both a minor and a major. Six of the credits for the minor may be earned through transfer of courses from an accredited institution, through credit by examination, or through an IWU Assessed Learning Portfolio.

Information Technology Minor - Program of Study

Required Courses
- CIT-112 Computer Information Technology 3
- CIT-140 Operating Systems Concepts 3

Four classes from the following:
- CIT-120 Introduction to Programming Concepts 3
- BIS-225 Software Tools 3
- CIT-260 Database Concepts 3
- CIT-262 Network Communications 3
Minor - Management

The minor in Management is available to a bachelor degree seeking student in the College of Adult and Professional Studies. Courses may not count toward both a minor and a major. Six of the credits for the minor may be earned through transfer of courses from an accredited institution, through credit by examination, or through an IWU Assessed Learning Portfolio.

Management Minor - Program of Study

<table>
<thead>
<tr>
<th>Required Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS-105 Introduction to American Business</td>
<td>3</td>
</tr>
<tr>
<td>MGT-450 Negotiation/Conflict Resolution</td>
<td>3</td>
</tr>
<tr>
<td>MGT-432 Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>MGT-435 Human Resources Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS-230 Global Issues</td>
<td>3</td>
</tr>
</tbody>
</table>

One class from the following:

| ECO-205 Basic Economics                               | 3       |
| BUS-220 Accounting for Business                       | 3       |
| BUS-230 Global Issues                                 | 3       |
| MGT-496 Applied Management Project                   | 3       |

Graduate Studies in Business

The following programs are offered through Graduate Studies in Business:

- Master of Business Administration (MBA) with majors in Business Administration, Healthcare Administration, Personal Financial Planning, School Administration, Executive Management (Virtual MBA), International Business (Virtual MBA), and a dual degree and major with the School of Nursing (MSN/MBA)

- Master of Science Degree with majors in Management, Human Resource Management, and Accounting

IWU reserves the right to move students to another date, location, or online if less than eight students are registered at a particular location.

With departmental approval, credit may be transferred in from a regionally accredited institution (maximum of six hours).

The curriculum will be completed in the order established by Indiana Wesleyan University. The university reserves the right to modify the curriculum as necessary.

Students must complete the first course of their core program with a grade of "C" or higher. If a grade of "C-" or lower is earned in the first course, the course must be repeated satisfactorily before going on with a different cohort.

Master of Science Degree Programs

MS - Accounting

Students in the Master of Science degree with a major in Accounting program will learn to integrate knowledge of accounting standards and practices in performing forensic accounting and auditing services, financial reporting, and tax preparation and advisory services. Students will design appropriate communication strategies to achieve organizational goals and an ethical, legal, and biblical framework that guides interactions within the business environment and addresses the legal implications of business transactions and how they relate to accounting, auditing, and financial reporting.

It is highly recommended that students have successfully passed the following courses:

- Taxation I (300 level or better)
- Intermediate Accounting II (300 level or better)
• Auditing (400 level)
• Statistics

Upon completion of the program, students will be able to:
• Integrate knowledge of accounting standards and practices in performing forensic accounting and auditing services.
• Develop financial reports in accordance with accounting principles, ethical standards, and legal requirements.
• Synthesize knowledge of accounting theory and practice in providing tax preparation and advisory services.
• Create an ethical and legal framework that uses professional ethics to address the legal implications of business transactions, and how they relate to accounting, auditing, and financial reporting.
• Design appropriate communication strategies to achieve organization goals.
• Integrate a biblical framework that guides interactions within the business environment and workplace.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

Requirements for admission to the Master of Science programs are as follows:
• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
• An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:
• All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of "C-" or below will require the course to be repeated.
• Overall GPA of 3.0 in all IWU graduate work.
• Payment of all tuition and fees is required to receive a diploma.

Accounting (MS) - Program of Study

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCT-500  Critical Thinking and Business Communications for Accountants</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-511  Ethics and Business Law for Accountants</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-512  Financial Accounting Theory and Issues</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-520  Advanced Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-513  Accounting Information Systems and Control</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-514  Advanced Auditing</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-515  Advanced Tax Theory and Research</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-516  Forensic Accounting and Fraud Examination</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-517  Corporate Taxation</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-591  Accounting Seminar: Governmental and Non-Profit Accounting</td>
<td>3</td>
</tr>
</tbody>
</table>
MS - Human Resource Management

Students in the Master of Science with a major in Human Resource Management program utilize a biblical framework that guides interactions within the workplace to enhance the realization of human potential, analyze internal and external business environments, and formulate relevant human resource and communication strategies and solutions to ethically fulfill organizational mission, vision, values, and goals. Students will demonstrate a disposition for lifelong learning and continuous improvement.

Upon completion of the program, students will be able to:

• Enhance the realization of human potential in order to fulfill strategic organizational mission, vision, values, and goals.
• Demonstrate a disposition for lifelong learning and continuous growth.
• Analyze internal and external business environments and formulate relevant human resource strategies and solutions.
• Formulate ethical policies and procedures for use in human resource management.
• Develop appropriate communication strategies to achieve organization goals.
• Integrate a biblical framework that guides interactions within the workplace.

The Human Resource Management program aligns with the Society of Human Resource Management (SHRM) recommended guidelines for graduate level HR education. These guidelines reflect the minimum standards that constitute a broad and deep HR education.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

Requirements for admission to the Master of Science programs are as follows:

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.

• An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

• All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.

• Overall GPA of 3.0 in all IWU graduate work.

• Payment of all tuition and fees is required to receive a diploma.

Human Resource Management (MS) - Program of Study

<table>
<thead>
<tr>
<th>Core Courses</th>
<th></th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT-500</td>
<td>Applied Management Theory</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-512</td>
<td>Ethical and Legal Aspects of Management</td>
<td>3</td>
</tr>
<tr>
<td>COMM-515</td>
<td>Decision-Making and Essential Business Communication</td>
<td>3</td>
</tr>
<tr>
<td>HRMT-535</td>
<td>Human Resources Management</td>
<td>3</td>
</tr>
<tr>
<td>FINC-525</td>
<td>Accounting and Finance for Managers</td>
<td>3</td>
</tr>
<tr>
<td>HRMT-536</td>
<td>Evidence Based Tools for HR Decision- Making</td>
<td>3</td>
</tr>
<tr>
<td>HRMT-537</td>
<td>Staffing, Performance Management, and Training</td>
<td>3</td>
</tr>
</tbody>
</table>
MS - Management

Students in the Master of Science with a major in Management program synthesize organizational management knowledge and skills, analyze the internal and external environments and formulate relevant business and communication strategies and solutions needed to ethically lead, plan, organize and control organizations. Students develop their own personal management capabilities and integrate a biblical framework that guides interactions within the business environment and workplace.

Upon completion of the program, students will be able to:

- Synthesize organizational management knowledge and skills needed to lead, plan, organize, and control.
- Evaluate personal management capabilities and design a plan for continual growth.
- Analyze internal and external business environments and formulate relevant strategies and solutions.
- Apply ethical theories and concepts to business decisions and solutions.
- Implement appropriate communication strategies to achieve organization goals.
- Integrate a biblical framework that guides interactions within the business environment and workplace.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

Requirements for admission to the Master of Science programs are as follows:

- A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.

- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of “C-” or below will require the course to be repeated.

- Overall GPA of 3.0 in all IWU graduate work.

- Payment of all tuition and fees is required to receive a diploma.

Management (MS) - Program of Study

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HRMT-538</td>
<td>Total Rewards Management</td>
<td>3</td>
</tr>
<tr>
<td>HRMT-539</td>
<td>Labor Management Relations in the Global HR Environment</td>
<td>3</td>
</tr>
<tr>
<td>HRMT-541</td>
<td>Strategic Risk Assessment</td>
<td>3</td>
</tr>
<tr>
<td>HRMT-542</td>
<td>Organizational Renewal and Development</td>
<td>3</td>
</tr>
<tr>
<td>HRMT-590</td>
<td>Human Resource Management Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>
FINC-525  Accounting and Finance for Managers  3
ECON-510  Economic Analysis for Managers  3
MKTG-520  Organizational Behavior  3
MGMT-528  Global Management  3
MGMT-532  Leadership and Organizational Change  3
MGMT-522  Business Strategy and Policy  3
MGMT-590  Applied Management Capstone  3

MBA Programs

MBA - Business Administration Major

Students in the Master of Business Administration program with a major in Business Administration design solutions and strategies for complex business problems and opportunities, evaluate personal management capabilities and design a plan for economic growth, and integrate critical analysis with disciplines such as management, accounting, finance, and economics. Students will synthesize ethical standards in decision-making and strategy development, create appropriate communication strategies to achieve organizational goals, and integrate a biblical framework that guides interactions within the business environment and workplace.

Upon completion of the program, students will be able to:

• Design solutions and strategies for complex business problems and opportunities.
• Evaluate personal management capabilities and design a plan for continual growth.
• Integrate critical analysis with business administration disciplines such as management, accounting, finance, and economics to ensure mission success.
• Synthesize ethical standards in decision-making and strategy development.
• Create appropriate communication strategies to achieve organization goals.
• Integrate a biblical framework that guides interactions within the business.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.

• An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

• All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of "C-" or below will require the course to be repeated.

• Overall GPA of 3.0 in all IWU graduate work.

• Payment of all tuition and fees is required to receive a diploma.
MBA - Business Administration - Program of Study

Core Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT-500</td>
<td>Applied Management Theory</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-512</td>
<td>Ethical and Legal Aspects of Management</td>
<td>3</td>
</tr>
<tr>
<td>COMM-515</td>
<td>Decision-Making and Essential Business Communication</td>
<td>3</td>
</tr>
<tr>
<td>FINC-525</td>
<td>Accounting and Finance for Managers</td>
<td>3</td>
</tr>
<tr>
<td>STAT-535</td>
<td>Statistics for Business Decision-Making</td>
<td>3</td>
</tr>
<tr>
<td>ECON-511</td>
<td>Business Economics</td>
<td>3</td>
</tr>
<tr>
<td>MKTG-530</td>
<td>Marketing Management</td>
<td>3</td>
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<tr>
<td>MGMT-528</td>
<td>Global Management</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-510</td>
<td>Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>FINC-530</td>
<td>Applied Managerial Finance</td>
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<td>MGMT-532</td>
<td>Leadership and Organizational Change</td>
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<tr>
<td>ECON-512</td>
<td>Managerial Economics</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-522</td>
<td>Business Strategy and Policy</td>
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</tr>
<tr>
<td>BADM-590</td>
<td>Business Administration Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

MBA - MBASElect - Business Administration Major

Students in the Master of Business Administration program with a major in Business Administration design solutions and strategies for complex business problems and opportunities, evaluate personal management capabilities and design a plan for economic growth, and integrate critical analysis with disciplines such as management, accounting, finance, and economics. Students will synthesize ethical standards in decision-making and strategy development, create appropriate communication strategies to achieve organizational goals, and integrate a biblical framework that guides interactions within the business environment and workplace.

Upon completion of the program, students will be able to:

- Design solutions and strategies for complex business problems and opportunities.
- Evaluate personal management capabilities and design a plan for continual growth.
- Integrate critical analysis with business administration disciplines such as management, accounting, finance, and economics to ensure mission success.
- Synthesize ethical standards in decision-making and strategy development.
- Create appropriate communication strategies to achieve organization goals.
- Integrate a biblical framework that guides interactions within the business.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

- An associate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 3.0 or higher from the associate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 3.0, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.
- Acceptance into the pilot program. This program is being offered to a limited marketplace as a pilot program with limited enrollment.
Graduation Requirements
To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of “C-” or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

MBA Select - Business Administration - Program of Study

Undergraduate Bridge Courses
All undergraduate courses must be completed with a grade of "B" or higher.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>MGT-302</td>
<td>Management and Leadership</td>
<td>3</td>
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<tr>
<td>ADM-310</td>
<td>Applied Technology for Managers</td>
<td>3</td>
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<tr>
<td>MGT-421</td>
<td>Strategies in Marketing Management</td>
<td>3</td>
</tr>
<tr>
<td>MGT-460</td>
<td>International Issues in Business</td>
<td>3</td>
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<tr>
<td>MGT-451</td>
<td>Quality and Project Decision-Making for Managers</td>
<td>3</td>
</tr>
<tr>
<td>ADM-320</td>
<td>Business Statistics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-330</td>
<td>Applied Microeconomics for Business</td>
<td>3</td>
</tr>
<tr>
<td>ECO-331</td>
<td>Applied Macroeconomics for Business</td>
<td>3</td>
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</table>

Core Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT-500</td>
<td>Applied Management Theory</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-512</td>
<td>Ethical and Legal Aspects of Management</td>
<td>3</td>
</tr>
<tr>
<td>COMM-515</td>
<td>Decision-Making and Essential Business Communication</td>
<td>3</td>
</tr>
<tr>
<td>FINC-525</td>
<td>Accounting and Finance for Managers</td>
<td>3</td>
</tr>
<tr>
<td>STAT-535</td>
<td>Statistics for Business Decision-Making</td>
<td>3</td>
</tr>
<tr>
<td>ECON-511</td>
<td>Business Economics</td>
<td>3</td>
</tr>
<tr>
<td>MKTG-530</td>
<td>Marketing Management</td>
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<td>MGMT-528</td>
<td>Global Management</td>
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<td>ACCT-510</td>
<td>Managerial Accounting</td>
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<td>FINC-530</td>
<td>Applied Managerial Finance</td>
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<tr>
<td>MGMT-532</td>
<td>Leadership and Organizational Change</td>
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<td>ECON-512</td>
<td>Managerial Economics</td>
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</tr>
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<td>MGMT-522</td>
<td>Business Strategy and Policy</td>
<td>3</td>
</tr>
<tr>
<td>BADM-590</td>
<td>Business Administration Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

MBA - Healthcare Administration Major

Students in the Master of Business Administration with a major in Healthcare Administration program design solutions and strategies for complex business problems and opportunities within the healthcare industry, evaluate personal management capabilities and design a plan for economic growth, and integrate critical analysis with healthcare administration disciplines. Students will synthesize ethical standards in decision-making and strategy development, create appropriate communication strategies to achieve organizational goals, and integrate a biblical framework that guides interactions within the healthcare environment and workplace.
Upon completion of the program, in addition to accomplishing mission learning outcomes, graduates will be able to:

- Design solutions and strategies for complex business problems and opportunities within the healthcare industry.
- Evaluate personal management capabilities and design a plan for continual growth.
- Integrate critical analysis with healthcare administration disciplines to ensure organizational success.
- Synthesize ethical standards in decision-making and strategy development.
- Create appropriate communication strategies to achieve organization goals.
- Integrate a biblical framework that guides interactions within the healthcare industry.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

**Admission Requirements**

- A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

**Graduation Requirements**

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

**MBA - Healthcare Administration - Program of Study**

<table>
<thead>
<tr>
<th>Core Courses</th>
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</thead>
<tbody>
<tr>
<td>MGMT-500 Applied Management Theory</td>
<td>3</td>
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<tr>
<td>MGMT-512 Ethical and Legal Aspects of Management</td>
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<td>COMM-515 Decision-Making and Essential Business Communication</td>
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<td>FINC-525 Accounting and Finance for Managers</td>
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<td>STAT-535 Statistics for Business Decision-Making</td>
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<td>ECON-511 Business Economics</td>
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<tr>
<td>HRMT-535 Human Resources Management</td>
<td>3</td>
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<tr>
<td>HCAD-511 Healthcare Governance and Organizational Structure</td>
<td>3</td>
</tr>
<tr>
<td>HCAD-513 Healthcare Principles and Policies</td>
<td>3</td>
</tr>
<tr>
<td>HCAD-512 Healthcare Finance</td>
<td>3</td>
</tr>
<tr>
<td>HCAD-514 Healthcare Technology and Information Management</td>
<td>3</td>
</tr>
<tr>
<td>HCAD-510 Healthcare Issues</td>
<td>3</td>
</tr>
<tr>
<td>HCAD-515 Healthcare Strategic Development</td>
<td>3</td>
</tr>
<tr>
<td>HCAD-590 Healthcare Administration Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>
MBA - Personal Financial Planning Major

Students in the Master of Business Administration with a major in Personal Financial Planning program design solutions and strategies for complex business problems and opportunities within the financial planning industry, evaluate personal management capabilities and design a plan for continual growth, and integrate critical analysis with financial planning disciplines. Students will synthesize ethical standards in decision making and strategy development, create appropriate communication strategies to achieve financial goals, and integrate a biblical framework that guides interactions and planning within the financial planning process.

Upon completion of the program, students will be able to:

• Design solutions and strategies for complex business problems and opportunities within the personal financial planning industry.
• Evaluate personal management capabilities and design a plan for continual growth.
• Integrate critical analysis with personal financial planning disciplines to ensure organizational and client success.
• Synthesize ethical standards in decision making and strategy development.
• Create appropriate communication strategies to achieve financial goals.
• Integrate a biblical framework that guides interactions and plans within the personal financial planning process.

Students who have been admitted to the MBA in Personal Financial Planning, have successfully passed the Certified Financial Planning Exam (an independent third party nationally recognized exam with alignment to the course learning objectives), and hold both a CFP and a Kingdom Advisor designation (maintaining current professional status with continuing education requirements) may be granted credit for the following courses: FINC-520, FINC-521, FINC-522, FINC-523, FINC-524, FINC-526, and FINC-527.

Students who meet the above criteria but do not hold the Kingdom Advisor designation may be granted credit for the following courses: FINC-521, FINC-522, FINC-523, FINC-524, FINC-526 and FINC-527. However, such students shall be required to take FINC-528 as a replacement for FINC-520.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.

• An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

Graduation Requirements

To graduate, students must have completed all of the following:

• All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of “C-” or below will require the course to be repeated.

• Overall GPA of 3.0 in all IWU graduate work.

• Payment of all tuition and fees is required to receive a diploma.

MBA - Personal Financial Planning - Program of Study

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT-500 Applied Mgmt</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-512 Ethical</td>
<td>3</td>
</tr>
<tr>
<td>COMM-515 Decision</td>
<td>3</td>
</tr>
<tr>
<td>Mgmt Aspects</td>
<td></td>
</tr>
<tr>
<td>Management</td>
<td></td>
</tr>
<tr>
<td>Business Comm.</td>
<td></td>
</tr>
</tbody>
</table>
MBA - School Administration Major

Candidates in the Master of Business Administration - School Administration program develop strategies that promote a culture of achievement for all stakeholders, evaluate personal management capabilities and design a plan to drive improvements in teacher effectiveness and student achievement, and integrate critical analysis with disciplines such as management, accounting, finance, and economics for continuous organizational improvement. Candidates create activities that contribute to the academic success of all students through effective teaching and best instructional practices. Candidates synthesize ethical standards in decision making and strategy development, create appropriate strategies to improve communication and build relationships to achieve organization goals, and integrate a biblical framework that guides interactions within the educational and stakeholder environments.

Educators employed by school districts in states outside Indiana are welcome but are strongly advised to consult with their own state licensure office prior to registering. Students registering in MBA – School Administration courses bear the full responsibility for ensuring the applicability of IWU graduate courses for licensure in their state.

Upon completion of the program, students will be able to:

• Develop strategies that promote a culture of achievement for all stakeholders.

• Evaluate personal management capabilities and design a plan to drive improvements in teacher effectiveness and student achievement.

• Integrate critical analysis with business administration disciplines such as management, accounting, finance, and economics for continuous organizational improvement.

• Synthesize ethical standards in decision making and strategy development.

• Create appropriate strategies to improve communication and build relationships to achieve organization goals.

• Integrate a biblical framework that guides interactions within the educational and stakeholder environments.

• Create activities that contribute to the academic success of all students through effective teaching and best instructional practices.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum and locations offered as necessary.

Admission Requirements

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.

• An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

• A minimum of two years of full-time P-12 teaching experience.
**Graduation Requirements**

To graduate, students must have completed all of the following:

- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of “C-” or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.

**MBA - School Administration - Program of Study**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDL-ORE</td>
<td>Orientation to Educational Leadership Programs</td>
<td></td>
</tr>
<tr>
<td>MGMT-500</td>
<td>Applied Management Theory</td>
<td>3</td>
</tr>
<tr>
<td>COMM-515</td>
<td>Decision-Making and Essential Business Communication</td>
<td>3</td>
</tr>
<tr>
<td>EDL-657</td>
<td>Instructional Leadership Through Effective Management of Human Capital</td>
<td>3</td>
</tr>
<tr>
<td>EDL-618</td>
<td>Professional, Ethical, and Legal Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDL-616</td>
<td>Organizational, Operational, and Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>EDL-610</td>
<td>The Principalship: Building Relationships in a Culture of Achievement</td>
<td>3</td>
</tr>
<tr>
<td>EDL-612</td>
<td>Principal Internship: Experiential Application of Building Level School Leader Standards</td>
<td>3</td>
</tr>
<tr>
<td>EDL-625</td>
<td>Applied Principal's Portfolio Practicum</td>
<td>3</td>
</tr>
<tr>
<td>FINC-525</td>
<td>Accounting and Finance for Managers</td>
<td>3</td>
</tr>
<tr>
<td>ECON-511</td>
<td>Business Economics</td>
<td>3</td>
</tr>
<tr>
<td>MKTG-540</td>
<td>Non-Profit Development and Advancement</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-541</td>
<td>Innovation Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-528</td>
<td>Global Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-522</td>
<td>Business Strategy and Policy</td>
<td>3</td>
</tr>
</tbody>
</table>

**MBA - Executive Management Major - Virtual Learning**

The Virtual MBA degree program with major in Executive Management requires the completion of 36 credit hours. The Virtual MBA uses a virtual-reality setting to create an intense, interactive, experiential learning context to present a consistent real-world, on-the-job-training experience in which knowledge and skills can be transferred to the student. The Executive Management and International Business majors utilize a mastery-learning concept that keeps students from proceeding through a course until they demonstrate competency in each one of the multiple learning modules. See http://www.indwes.edu/Adult-Graduate/Virtual-MBA/Program-Overview-and-Delivery/ for additional information and short video introduction.

**Admission Requirements**

- A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
• An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

**Graduation Requirements**

To graduate, students must have completed all of the following:

• All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of "C-" or below will require the course to be repeated.

• Overall GPA of 3.0 in all IWU graduate work.

• Payment of all tuition and fees is required to receive a diploma.

**MBA - Executive Management (Virtual Learning) - Program of Study**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM-580 History of Management Thought</td>
<td>1</td>
</tr>
<tr>
<td>ADM-583 Management for Results</td>
<td>3</td>
</tr>
<tr>
<td>ADM-585 Management of Human Resources</td>
<td>3</td>
</tr>
<tr>
<td>ADM-584 Marketing for Results</td>
<td>3</td>
</tr>
<tr>
<td>ADM-582 Financial Accountability</td>
<td>3</td>
</tr>
<tr>
<td>ADM-586 International Business</td>
<td>3</td>
</tr>
<tr>
<td>ADM-587 International Finance</td>
<td>3</td>
</tr>
<tr>
<td>ADM-589 Leadership in Organizations</td>
<td>3</td>
</tr>
<tr>
<td>ADM-565 MIS and E-Business</td>
<td>3</td>
</tr>
<tr>
<td>ADM-555 Decision Analysis in Organizations</td>
<td>3</td>
</tr>
<tr>
<td>ADM-588 Organizational Strategy</td>
<td>3</td>
</tr>
<tr>
<td>ADM-560 Applied Management Capstone</td>
<td>3</td>
</tr>
<tr>
<td>ADM-561 Comprehensive Review &amp; Exam</td>
<td>2</td>
</tr>
</tbody>
</table>

**MBA - International Business Major - Virtual Learning**

The Virtual MBA degree program with major in International Business requires the completion of 36 credit hours. The Virtual MBA uses a virtual-reality setting to create an intense, interactive, experiential learning context to present a consistent real-world, on-the-job-training experience in which knowledge and skills can be transferred to the student. The Executive Management and International Business majors utilize a mastery-learning concept that keeps students from proceeding through a course until they demonstrate competency in each one of the multiple learning modules. See http://www.indwes.edu/Adult-Graduate/Virtual-MBA/Program-Overview-and-Delivery/ for additional information and short video introduction.

**Admission Requirements**

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.

• An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

**Graduation Requirements**

To graduate, students must have completed all of the following:

• All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of "C-" or below will require the course to be repeated.

• Overall GPA of 3.0 in all IWU graduate work.

• Payment of all tuition and fees is required to receive a diploma.
MBA - International Business (Virtual Learning) - Program of Study

Core Courses
ADM-581 History of International Trade 1
ADM-583 Management for Results 3
ADM-585 Management of Human Resources 3
ADM-584 Marketing for Results 3
ADM-582 Financial Accountability 3
ADM-586 International Business 3
ADM-587 International Finance 3
ADM-589 Leadership in Organizations 3
ADM-567 Business and Culture 3
ADM-569 Import and Export 3
ADM-588 Organizational Strategy 3
ADM-560 Applied Management Capstone 3
ADM-561 Comprehensive Review & Exam 2

MBA - Dual Degree and Major Program - MSN and MBA

The MSN/MBA is a dual degree resulting in Master of Science in Nursing (with a major in Nursing Administration) and a Master of Business Administration. The 60-credit degree will include 30 credits from Nursing and 30 credits coming from Business. The MSN/MBA is designed to meet the worldwide need for principle centered nursing leaders with strong fiscal knowledge and skill. Written problem analysis is required throughout the program, as is the development of presentation skills.

The Nursing curriculum uses American Organization of Nurse Executive Competencies as a focus. A Portfolio is developed using these competencies as a framework. The Business courses focus on economics, accounting, and organizational development as well as significant leadership and management skills.

Graduates will be prepared to assume leadership/administrative roles within a variety of healthcare settings. Graduates of the program are eligible to apply for certification by nursing administration credentialing bodies.

Admission Requirements

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.

• An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant's GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the DeVoe School of Business.

• B.S.N. or B.S. degree with a major in nursing from an accredited program. Students with a non-nursing major who have a minimum of 10 years of recent experience in nursing practice may also be considered for admission. These candidates must also submit a portfolio which includes:
  • Current CV/resume including evidence of accomplishments in nursing based on the nine baccalaureate nursing essentials
  • An expanded goal statement, reflecting how they intend to make an impact in nursing with their MSN
  • Undergraduate grade-point average of 3.0 on a 4.0 scale from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed.
  • Anyone applying to become a student at Indiana Wesleyan University must provide proof that all nursing licenses – whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.
  • Three letters of recommendation which must include references from: a former instructor, a pastor or someone with whom the applicant has worked in the past year who can attest to the applicant's service record or character, and a direct supervisor.
  • Original transcript from the degree granting institution.
• At least one year of professional practice. Students applying for admission to the Primary Care Program must have 500 hours of direct contact and/or care for patients within the year prior to admission. Students applying for admission to the Nursing Administration or Nursing Education majors must have 1000 hours of nursing practice within the three years prior to admission.

• A criminal history background check must be completed before registration for any track of the graduate nursing program. Letters of acceptance from the Division of Graduate Studies in Nursing will include instructions for completing the criminal background check. The criminal background check must be completed two weeks before the beginning of the first course. A second criminal background check and drug screen will be required for Primary Care students two weeks before the first clinical course begins. Instructions for the second criminal background check and drug screen will be sent to students by the Division of Graduate Studies in Nursing. Progression in the program may depend on the results of these checks.

• Test of English as a Foreign Language (TOEFL) if English is not first language. For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.

Admission to all graduate nursing majors begins with submission of required application forms, letters of recommendation, writing sample, and official transcripts of previous college and university studies. Applications will be received by the Division of Graduate Studies in Nursing. Applications will be kept on file for a period of 18 months. Acceptance into any graduate nursing program will remain valid for a period of 18 months.

To assist in the decision-making process, the Division of Graduate Studies in Nursing reserves the right to require the applicant to:

• Interview with the Committee; and/or
• Take the GRE

Program Requirements

• All Business courses must be completed with a grade of "C" or higher.
• GNUR-501, GNUR-510, and GNUR-530 must be completed with a grade of "C" or higher.
• NRA-513, NRA-670, NRA-671, NRA-672, NRA-673, NRA-676, NRA-678, and NRA-693 must be completed with a grade of "B" or higher.
• Failure to successfully complete any Nursing course will result in immediate withdrawal from the program until the course is repeated and a satisfactory grade is earned.
• Students must complete the MSN/MBA Program within five years of matriculation.

Graduation Requirements

To graduate, students must have completed all of the following:

• All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of “C” in each course. A grade of “C-” or below will require the course to be repeated.
• Overall GPA of 3.0 in all IWU graduate work.
• Payment of all tuition and fees is required to receive a diploma.

MSN and MBA Dual Degree - Program of Study

<table>
<thead>
<tr>
<th>Business Administration Courses</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT-500</td>
<td>Applied Management Theory</td>
<td>3</td>
</tr>
<tr>
<td>STAT-535</td>
<td>Statistics for Business Decision-Making</td>
<td>3</td>
</tr>
<tr>
<td>HCAD-513</td>
<td>Healthcare Principles and Policies</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-512</td>
<td>Ethical and Legal Aspects of Management</td>
<td>3</td>
</tr>
<tr>
<td>COMM-515</td>
<td>Decision-Making and Essential Business Communication</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-532</td>
<td>Leadership and Organizational Change</td>
<td>3</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>FINC-525</td>
<td>Accounting and Finance for Managers</td>
<td>3</td>
</tr>
<tr>
<td>ECON-511</td>
<td>Business Economics</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-510</td>
<td>Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-522</td>
<td>Business Strategy and Policy</td>
<td>3</td>
</tr>
<tr>
<td>NRA-513</td>
<td>Introduction to Professional Development for Advanced Practice in Nursing Administration</td>
<td>1</td>
</tr>
<tr>
<td>GNUR-501</td>
<td>Evidence Based Communication</td>
<td>3</td>
</tr>
<tr>
<td>NRA-670</td>
<td>Interdisciplinary Professional Development</td>
<td>3</td>
</tr>
<tr>
<td>GNUR-510</td>
<td>Theoretical Foundations for Advanced Nursing Practice</td>
<td>2</td>
</tr>
<tr>
<td>GNUR-530</td>
<td>Utilization of Research for Evidence Based Practice</td>
<td>3</td>
</tr>
<tr>
<td>NRA-671</td>
<td>Professional Role Development for the Nurse Administrator</td>
<td>3</td>
</tr>
<tr>
<td>NRA-672</td>
<td>Management of Healthcare Delivery Systems</td>
<td>3</td>
</tr>
<tr>
<td>NRA-673</td>
<td>Nursing Leadership and Human Resources</td>
<td>3</td>
</tr>
<tr>
<td>NRA-676</td>
<td>Organization and Finance of Healthcare</td>
<td>3</td>
</tr>
<tr>
<td>NRA-678</td>
<td>Advanced Nursing Management</td>
<td>5</td>
</tr>
<tr>
<td>NRA-693</td>
<td>Integration of Theory Into Nursing Administration Practice</td>
<td>1</td>
</tr>
</tbody>
</table>

Total Credit Hours: 60
School of Educational Leadership

The IWU School of Educational Leadership offers dynamic programs that serve to apply the mission of IWU by drawing teachers, administrators, and other school personnel into an integrated experience of intellectual challenge, spiritual growth, and leadership development. These programs call candidates to Christian character and academic excellence, equip them for success in their disciplines, mentor them in leadership, and prepare them for service.

Through the IWU School of Educational Leadership, a variety of programs are offered to help students meet personal and professional goals:

- **Associate Degree** - an Associate of Science degree with a major in Early Childhood Education
- **Bachelor Degrees** - a Bachelor of Science degree with a major in Early Childhood Education (Licensure and Non-Licensure Tracks)
- **Master of Education** - M.Ed. with several different majors
- **Transition to Teaching certificate** - graduate level, non-degree initial licensure program
- **Principal Licensure certificate** - a post-master's, non-degree licensure program leading to the Building Level Administrator's License
- **Education Specialist** - Ed.S. degree leading to the District Level Administrator's License
- **Credentialing Program** - leads to ASCI credentialing
- **Certificates** - 15-18 hour teaching certificates in a variety of subjects for teachers seeking additional content areas with respect to teaching licensure

Applicants to any program within the School of Educational Leadership will be required to sign a disclosure of information waiver giving any prior institutions the applicant may have attended permission to supply IWU representatives all information relevant to the applicant's fitness for teacher training or licensure recommendation, including but not limited to his/her conduct, standing, or reputation while attending said institutions. Any information obtained may be considered by IWU in its decision whether or not to admit an applicant, to permit his or her continuance in a program, or to recommend him/her for licensure.

Academic Policies - School of Educational Leadership

**Attendance Policy - CAPS**

Because of the delivery method of adult and graduate programs, attendance is required and monitored. Students are expected to be present for on-site class sessions and participate in online activity. Absences are allowed as follows:

- **Under emergency circumstances**, a student may be allowed one absence in courses that are five class sessions or fewer in length. Students need to contact the faculty member regarding make up work.
- **Under emergency circumstances**, a student may be allowed two absences in courses that are six or more class sessions in length. Students need to contact the faculty member regarding make up work.
- **Under emergency circumstances**, a student may be allowed four absences in courses that are sixteen or more class sessions in length. Students need to contact the faculty member regarding make up work.

If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the last class session, the instructor is directed to issue the grade of “F.”

Administrative withdrawals assigning a grade of “W” will also happen as follows:

- A student who does not attend the first two workshops of a course will be administratively withdrawn from the course.
- A student who violates the attendance policy prior to the last workshop of a course will be administratively withdrawn from the course.
- A student who never attends a course will be administratively withdrawn from not only that course but all subsequent courses when this notification comes at the time the grades are submitted.
Students who must miss a course due to unavoidable circumstances must arrange for a withdrawal with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student’s grade, as long as it is addressed in the syllabus.

**On-site Attendance Policy** - The nature of the adult and graduate programs requires students to attend all class sessions. Class attendance records are maintained by the faculty member and submitted to the Office of Student Services.

- **Class Attendance Policy** - Students are expected to be present when class begins, and remain the entire workshop. To be counted present, a student must attend a total of three hours or more of a class that is four hours in length or four and one-half hours or more of classes that are six hours in length.

- **Project Team Policy** - Students are expected to participate in their project team activities.

**Online Attendance Policy**: Attendance is determined by activity during a workshop, either through discussions or submission of assignments. A student is reported absent for a workshop if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during that workshop.

See the Graduate Studies in Leadership section for the specific attendance requirements of the doctoral program.

**Admission - School of Educational Leadership**

Applicants to any program within the School of Educational Leadership will be required to sign a disclosure of information waiver giving any prior institutions the applicant may have attended permission to supply IWU representatives all information relevant to the applicant's fitness for teacher training or licensure recommendation, including but not limited to his/her conduct, standing, or reputation while attending said institutions. Any information obtained may be considered by IWU in its decision whether or not to admit an applicant, to permit his or her continuance in a program, or to recommend him/her for licensure.

**Certificate/Degree Requirements - School of Educational Leadership**

**Associate Programs**

- Completion of core requirements
- Cumulative GPA of 2.0 or higher
- A minimum grade of “C” must be achieved in ENG-140 and ENG-141. Failure to achieve a “C” in any of these courses will require repeating the course until a “C” is achieved. (The “repeated courses” policy as found in the Academic Information section does not apply in this case.)
- Payment of all tuition and fees in order to receive a diploma

**Bachelor Programs**

- Completion of 120 semester hours
- Completion of the required core courses with a GPA of 2.75 or higher
- Cumulative GPA of 2.75 or higher
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 266))
- Payment of all tuition and fees in order to receive a diploma

**Graduate Programs**

- Completion of core requirements
- Cumulative GPA of 3.0 or higher
- A grade of "B-" or higher in each course
- Payment of all tuition and fees in order to receive a diploma/certificate

See each program listing for additional program requirements.
**Clinical Experience Requirements**
Several programs require clinical experiences. See each program listing for specific requirements.

**Computer Requirements - CAPS**
Students are expected to possess a computer throughout the duration of their program. Student computers must be able to run a supported browser and handle additional plug-ins as identified by the Learning Management System (LMS) company. Students should be able to produce, send, and receive documents that are compatible within the two most recent offerings of Microsoft Office to complete most of the assignments. IWU will offer support to students on only these two offerings of office software. Computer and Internet connection may need to be fast enough in some courses to watch streaming videos, participate in live meetings, upload large files, install software, and listen to audio lectures. In addition to these minimum expectations, participation in a CAPS course or program may entail additional computing and/or technology requirements.

**Grading and Evaluation - School of Educational Leadership**
A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentages - Graduate</th>
<th>Percentages - Undergraduate</th>
<th>Quality Points (per credit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>97 - 100%</td>
<td>95 - 100%</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>94 - 96.9%</td>
<td>92 - 94.9%</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>92 - 93.9%</td>
<td>89 - 91.9%</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>89 - 91.9%</td>
<td>85 - 88.9%</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>86 - 88.9%</td>
<td>82 - 84.9%</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>84 - 85.9%</td>
<td>79 - 81.9%</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>80 - 83.9%</td>
<td>75 - 78.9%</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td></td>
<td>72 - 74.9%</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td></td>
<td>69 - 71.9%</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td></td>
<td>65 - 68.9%</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>0 - 79.9%</td>
<td></td>
<td>0.0</td>
</tr>
</tbody>
</table>

The following grades are not figured into the GPA:

W
I
CR
NC
AU

**Repeated Courses** - A student may repeat once any undergraduate course in which a grade below “C” (“C-,” “D+,” “D,” or “F”) was previously earned. CAPS graduate students with a cumulative GPA below the minimum required by their program for graduation, may retake once, at their option, any class in which they earned below a “B-.”

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student’s grade point average (GPA). All entries, however, remain a part of the student’s permanent academic record. Duplicate credit hours are not given for two or more passing efforts.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.
**Incomplete Grades** - Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. However, the issuance of an incomplete cannot be given if the student fails to meet the attendance requirements. In these rare situations, a grade of “I” (incomplete) may be issued but only after completing the following process:

- The student must request an “I” from the instructor.
- The instructor must obtain approval from the appropriate Regional Dean/Program Director/Program Chair/Division Chair.

Because “incompletes” are granted only for extenuating circumstances, the student’s grade will not be penalized.

A student who receives an “incomplete” has 10 weeks from the final meeting date of the course to complete course requirements and turn them in to the instructor. If, at the end of the 10-week extension, the student has failed to complete the course requirements in order to receive a passing grade, the “incomplete” will become an “F.” A student with more than one incomplete on record is subject to academic suspension.

**Grade Reports** - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

**Transcripts** - The student’s official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student owes anything to the university or if he or she is delinquent on any loan received through Indiana Wesleyan University. A $3 fee is charged for each transcript and must be enclosed, along with a complete address to which the transcript is to be mailed. Please provide a current address if request is to be sent to student's home. Students requesting a transcript should write to the Indiana Wesleyan University Registrar's Office, 4201 South Washington Street, Marion, IN 46953. For more information, call 1-765-677-2966 or http://www.indwes.edu/Academics/Registrar/Transcript

**Graduation**

**Graduation Ceremonies** - IWU graduation ceremonies are held three times a year. Degrees are conferred and posted to the student's transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student’s transcript should all requirements be completed.

Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation. Each student must complete an “Application for Graduation” provided by the Office of Student Services. This application indicates the student’s intent to graduate and initiates the final evaluation of the student’s academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

**Graduation Requirements** - All requirements must be met and transcibted by the date established by the Office of Student Services (eight days prior to the commencement ceremony). Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcripted by the deadline date.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the three conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

**Academic Honors (Baccalaureate Candidates)** - Graduation Honors is a recognition given to baccalaureate students at commencement to acknowledge outstanding grade point averages earned. Eligibility for Honors is determined as follows:

- A minimum of 80 graded hours from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education. (NOTE: credit from ITT, International Business College, RETS College School of Nursing, hospital schools of nursing, foreign institutions, CLEP/DANTES, military, and assessed learning does not count toward this requirement.)
• A minimum of 40 graded hours must be from Indiana Wesleyan University.
• For transfer students, all graded hours transferred and transcripted are counted.
• For students with transfer work, the Indiana Wesleyan University GPA will appear on the transcript and in the shaded portion of the Grade Report Mailer; the Honors GPA, which will include grades from transferred courses, will appear below the shaded portion on the Grade Report Mailer.

Baccalaureate degree candidates will be awarded Honors as follows:
• GPA of 3.5 or higher - "cum laude" (with honors).
• GPA of 3.7 or higher - "magna cum laude" (with high honors).
• GPA of 3.9 or higher - "summa cum laude" (with highest honors).

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned, date of degree, major, and honors. A student’s financial account must be settled to receive a diploma.

Honesty, Cheating, Plagiarism, and Forgery

Academic dishonesty is inconsistent with scholarship and the pursuit of knowledge and Christian character. Thus, Indiana Wesleyan University expects students to be honest in all academic work.

Coursework

Students are expected to exhibit honesty in the classroom, in homework and on quizzes and tests. Each instructor should define what constitutes honest work in a specific course. Any deviation from ordinary standards, such as the permitted use of notes for an examination or an “open book” test, should be stated clearly by the instructor.

Cheating is defined as the use or attempted use of unauthorized materials or receiving unauthorized assistance or communication during any academic exercise. Examples of cheating include:

1. Submitting work for academic evaluation that is not the student’s own.
2. Copying answers from another student during an examination.
3. Using prepared notes or materials during an examination.
4. Permitting another student to copy one’s work.
5. Plagiarism.
6. Falsification.
7. Other misrepresentations of academic achievement submitted for evaluation or a grade.
8. The submission of papers or other work that one has submitted in a previous class or classes without appropriate citation and/or permission of the instructor.

Plagiarism is defined as "the false assumption of authorship; the wrongful act of taking the product of another person's mind and presenting it as one's own" (A. Lindey, 2006, Plagiarism and Originality). The Prentice Hall Reference Guide (2006) indicates, “To plagiarize is to include someone else’s writing, information, or idea in a paper and fail to acknowledge what you took by indicating whose work it is” (p. 292). In other words, it is not giving credit where credit is due. Plagiarism is both a moral and ethical offense and sometimes a legal one.

Examples of plagiarism include:

1. Copying another person's actual words without the use of quotation marks, source citation, or footnotes.
2. Presenting another person's ideas or theories in your own words without citing the source.
3. Failing to acknowledge contribution and collaboration from others.
4. Using information that is not common knowledge without citing the source.
5. Submitting downloaded papers or parts of papers, "cutting and pasting," or paraphrasing or copying information from Internet sources without proper acknowledgment of a source.
Sanctions

It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Any undergraduate student apprehended and charged with cheating, including plagiarism, during his or her college matriculation, shall receive the following discipline:

1. First incident of cheating: no credit (i.e., no points given) in paper, assignment, or exam.
2. Second incident of cheating: failure in the course involved.
3. Third incident of cheating: dismissal from the university.

In addition to the above, a graduate student is expected to understand clearly the nature of cheating and is subject to dismissal from the university for any egregious act of academic dishonesty or cheating, without the need to follow the steps listed above. Incidents of cheating and/or plagiarism will be investigated and judged by the appropriate academic leader.

Because the matter of cheating cumulatively leads to dismissal, faculty are required to report each case to the appropriate university administrators who in turn report the case to the academic leader of the specific college/school. Unquestionable evidence must be in hand before any action will be taken to confront and accuse a student of cheating.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

Falsification of Academic Records or University Documents:
Falsification of academic records or documents includes but is not limited to altering any documents affecting academic records; forging signatures; or falsifying information of an official document such as a grade report, ID card, financial receipt, or any other official university letter or communication. This includes information downloaded (printed) from student information available via Web (online) services.

Unauthorized Access to Computerized Academic or Administrative Records or Systems:
Unauthorized access to computerized academic or administrative records or systems means viewing or altering the university's computer records without authorization; copying or modifying the university's computer programs or systems without authorization; releasing or dispensing information gained through unauthorized access; or interfering with the use or availability of computer systems information.

Students who are found to have falsified university documents or participated in unauthorized access to computerized academic or administrative records or systems are subject to dismissal from the university for a single incident. The university may consider legal action for any individual found to have participated in these actions.

Matriculation - School of Educational Leadership

The School of Educational Leadership requires that all candidates admitted to certificate and degree programs complete prescribed course work per the program calendar provided at program orientation.

All programs in the School of Educational Leadership are designed as a lock-step curriculum, which is to be completed in the time specified by the program calendar for each graduate certificate or graduate degree program.

All candidates in graduate programs in the School of Educational Leadership are expected to complete program requirements associated with their certificate or degree in four years from the point of admission. Any exceptions to this policy must be made via a written petition presented, approved, and filed by the Dean of the School or his/her designee.

Any candidate who withdraws from the program for a period of six consecutive months must be readmitted under the most current university catalog and is subject to adhering to program requirements as listed in the catalog at the time of readmission.

Program Gateways Requirement - School of Educational Leadership

All certificate and degree programs in the School of Educational Leadership are part of a larger Professional Education Unit within the University that is accredited by the National Council for the Accreditation of Teacher Education. Subsequently, all programs must adhere to the Unit Assessment System established by the University’s Professional Education Unit.
The Unit Assessment System requires that candidate data be collected, evaluated, and reported at four program gateways. These gateways are as follows:

- Admission
- Mid-Program Review
- Program Completion
- Post-Program (non-evaluative)

Candidates are required to satisfactorily pass the admission, mid-program review, and program completion gateways based upon established criteria set forth by each certificate and/or degree program. Program gateway requirements and decision rules determining successful program gateway completion are published as a part of the candidate’s program orientation materials and are referenced throughout the program via course syllabi.

Candidates will be evaluated by School faculty and a determination of pass, pass with conditions, or fail will be issued for the admission, mid-program review, and program completion gateways. In the event a candidate fails the admission, mid-program review, or program completion gateway, the appropriate program director will petition to have the candidate administratively withdrawn from all remaining course work. Candidates will not be able to reenroll in their program until such time as a formal remediation plan is successfully completed and the appropriate program director issues a second petition to reinstate the candidate.

Program Readmission Requirement - School of Educational Leadership

Candidates who have previously withdrawn from a program of study in the School of Educational Leadership and who wish to be readmitted to the program are welcome to return. The following conditions for readmission will be applied by the School:

- Program directors reserve the right to require that candidates audit some courses that may have already been completed if the Director determines that the material is significantly different than when the candidate first took the course.
- In the event the candidate has been withdrawn for a period of six months or more, the candidate must satisfy all program and clinical experience requirements as published in the IWU catalog at the time of their readmission to the program.

Academic Programs - School of Educational Leadership

Associate Degree Program

Indiana Wesleyan University’s A.S. in Early Childhood Education program is a sixty-three (63) credit hour undergraduate program emphasizing the knowledge, skills and dispositions of an early childhood educator working with children from birth through age eight.

The mission of the A.S. in Early Childhood Education program is to prepare adults to meet the physical, social, emotional, cognitive, and affective needs of children from birth through age eight. Upon completion of the program, candidates will demonstrate the ability to:

- Promote child development and learning
- Build family and community relationships
- Observe, document, assess, and support young children
- Use development effective approaches
- Use content knowledge to build meaningful curriculum
- Demonstrate the knowledge, skills and dispositions of an early childhood professional
AS - Early Childhood Education

This program does not lead to teacher licensure.

Admission Requirements

All applicants must have:

• Proof of standard high school diploma or GED certification.
• Applicants who do not hold a valid license in the field of education will be required to submit a criminal history background check conducted at the applicant's expense. Admission to and/or progression in designated programs will be based upon criteria set in the SoEL Criminal History Background Check Admissions Policy.

Graduation Requirements

To graduate with an associate degree with a major in Early Childhood Education, the following requirements must be met:

• Completion of the core requirements.
• Cumulative GPA of 2.0 or higher.
• A minimum of “C” must be achieved in ENG-140, ENG-141, ECED-101, ECED-120, ECED-105, and ECED-210 or their equivalent courses.
• Payment of all tuition and fees in order to receive a diploma.

Early Childhood Education (AS) - Program of Study

Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECED-ORE</td>
<td>Orientation for Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>GEN-111</td>
<td>Foundations of Lifelong Learning</td>
<td>3</td>
</tr>
<tr>
<td>ECED-101</td>
<td>Foundations of Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>ECED-120</td>
<td>Early Childhood Nutrition, Health, and Safety</td>
<td>3</td>
</tr>
<tr>
<td>ECED-105</td>
<td>Growth and Development: Infant, Toddler, and Young Child</td>
<td>3</td>
</tr>
<tr>
<td>ECED-110</td>
<td>Early Childhood Education Observation and Assessment</td>
<td>3</td>
</tr>
<tr>
<td>ECED-115</td>
<td>Early Childhood Learning Environment</td>
<td>3</td>
</tr>
<tr>
<td>ECED-201</td>
<td>Core Content Curriculum and Instruction in Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>ECED-205</td>
<td>The Young Child, Family, School, and Community Relationships</td>
<td>3</td>
</tr>
<tr>
<td>ECED-210</td>
<td>Early Childhood Literacy and Assessments</td>
<td>3</td>
</tr>
<tr>
<td>ECED-215</td>
<td>Diversity and the Early Childhood Classroom</td>
<td>3</td>
</tr>
<tr>
<td>ECED-220</td>
<td>Early Childhood Program Administration</td>
<td>3</td>
</tr>
</tbody>
</table>

General Education Courses

ENG-140 and ENG-141 must be passed with "C" or higher.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>PHL-283</td>
<td>Philosophy and Christian Thought</td>
<td>3</td>
</tr>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-141</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>COM-115</td>
<td>Introduction to Human</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Communication</td>
<td></td>
</tr>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>
Bachelor Degree Program

Indiana Wesleyan University's Bachelor of Science with a major in Early Childhood Education program is a 120 credit hour undergraduate program emphasizing the knowledge, skills and dispositions of an early childhood educator work with children from birth through age eight. The program has two tracks: a non-licensure track, and one that prepares the candidate to be recommended for an early childhood, P-3, initial teaching license in the state of Indiana. This program also includes a minor in Reading.

The mission of the Early Childhood Education program is to prepare adults to meet the physical, social, emotional, cognitive, and affective needs of children from birth through age eight. Upon completion of the program, candidates will demonstrate the ability to:

• Promote child development and learning
• Build family and community relationships
• Observe, document, assess, and support young children
• Use development effective approaches
• Use content knowledge to build meaningful curriculum
• Demonstrate the knowledge, skills and dispositions of an early childhood professional

BS - Early Childhood Education (Licensure Track)

This program prepares candidates to be recommended for an early childhood, P-3, initial teaching license in the state of Indiana.

Admission Requirements

All applicants to the licensure track must have:

• Proof of high school graduation or GED certification.
• Applicants who do not hold a valid license in the field of education will be required to submit a criminal history background check conducted at the applicant's expense. Admission to and/or progression in designated programs will be based upon criteria set in the SoEL Criminal History Background Check Admissions Policy.
• Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
• Evidence of passing scores for the state basic skills proficiency exam (i.e., Pearson CASA in Indiana).
• Prior completion of at least 48 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the candidate is eligible to start a bachelor core program. A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 48.

Graduation Requirements

To graduate from Indiana Wesleyan University with a Bachelor's degree with a major in Early Childhood Education, the following requirements must be met:

• Completion of 120 credit hours.
• Completion of the required core courses with a minimum grade of "B-" and a minimum GPA of 2.75.
• Cumulative GPA of 2.75 or higher.
• Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 266)).
• Successfully pass the admission, mid-program review, and program completion gateways.

**Student Teaching**

• All candidates must complete sixteen weeks of full-time student teaching in a P-3 setting.

• All core course work prior to the required 16-week student teaching must be completed with a minimum grade of no less than "B-" in each core course to be eligible to student teach.

• All placements for student teaching will be made by the Office of Clinical Experiences. Candidates are not to contact any school or attempt to secure their own student teaching assignment at any time.

• Removal from a student teaching experience may result in the candidate being permanently withdrawn from the program. A grade of "No Credit" will be issued for the student teaching course.

**Early Childhood Education (BS) Licensure Track - Program of Study**

**Prerequisites**

*The following must be completed prior to starting the core program.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECED-101</td>
<td>Foundations of Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>ECED-105</td>
<td>Growth and Development: Infant, Toddler, and Young Child</td>
<td>3</td>
</tr>
<tr>
<td>ECED-210</td>
<td>Early Childhood Literacy and Assessments</td>
<td>3</td>
</tr>
</tbody>
</table>

**Core Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECED-120</td>
<td>Early Childhood Nutrition, Health, and Safety</td>
<td>3</td>
</tr>
<tr>
<td>ECED-310</td>
<td>Curriculum and Instruction in Early Childhood Education</td>
<td>3</td>
</tr>
<tr>
<td>ECED-315</td>
<td>Planning, Instruction, and Assessment for Exceptional Learners in Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>ECED-320</td>
<td>Observation, Assessment, and the RTI in the EC Profession</td>
<td>3</td>
</tr>
<tr>
<td>ECED-325</td>
<td>Foundations in Phonics and Language Structure for Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>ECED-330</td>
<td>Reading and Writing in Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>ECED-335</td>
<td>Visual and Performing Arts in Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>ECED-340</td>
<td>Developing Mathematical Concepts in Early Childhood</td>
<td>3</td>
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<tr>
<td>ECED-410</td>
<td>Culturally Responsive Pedagogy in Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>ECED-415</td>
<td>Social, Emotional, and Behavioral Interventions</td>
<td>3</td>
</tr>
<tr>
<td>ECED-420</td>
<td>Ethics and Administration in the EC Profession</td>
<td>3</td>
</tr>
<tr>
<td>ECED-425</td>
<td>Content Pedagogical Methods for Integrated Subject Areas</td>
<td>3</td>
</tr>
<tr>
<td>ECED-430</td>
<td>Student Teaching in the PreK/Primary Grades</td>
<td>12</td>
</tr>
</tbody>
</table>

**Minor in Reading**

*The minor in Reading is comprised of three previously completed prerequisite and core courses (ECED-210, ECED-325, and ECED-330) and the following courses:*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECED-332</td>
<td>Instructional Tools for the Teaching of Reading</td>
<td>3</td>
</tr>
</tbody>
</table>
BS - Early Childhood Education (Non-Licensure Track)

This program prepares candidates to work in Early Childhood settings, but it does not lead to recommendation for licensure.

**Admission Requirements**

All applicants to the non-licensure track must have:

- Proof of high school graduation or GED certification.
- Applicants who do not hold a valid license in the field of education will be required to submit a criminal history background check conducted at the applicant's expense. Admission to and/or progression in designated programs will be based upon criteria set in the SoEL Criminal History Background Check Admissions Policy.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 48 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the candidate is eligible to start a bachelor core program. A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 48.

**Graduation Requirements**

To graduate from Indiana Wesleyan University with a Bachelor degree in Early Childhood Education, the following requirements must be met:

- Completion of 120 credit hours.
- Completion of the required core courses with a minimum grade of “B-” and a minimum GPA of 2.75.
- Cumulative GPA of 2.75 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 266)).
- Successfully pass the admission, mid-program review, and program completion gateways.

**Student Teaching**

Field experiences are required for several courses in this program. However, a student teaching experience is not included in this non-licensure track.

**Early Childhood Education (BS) - Non-Licensure Track - Program of Study**

**Prerequisites**

*The following must be completed prior to starting the core program.*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECED-101</td>
<td>Foundations of Early Childhood</td>
<td>3</td>
</tr>
<tr>
<td>ECED-105</td>
<td>Growth and Development: Infant, Toddler, and Young Child</td>
<td>3</td>
</tr>
<tr>
<td>ECED-210</td>
<td>Early Childhood Literacy and Assessments</td>
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</table>
ECED-320  Observation, Assessment, and the RTI in the EC Profession  3
ECED-325  Foundations in Phonics and Language Structure for Early Childhood  3
ECED-330  Reading and Writing in Early Childhood  3
ECED-335  Visual and Performing Arts in Early Childhood  3
ECED-340  Developing Mathematical Concepts in Early Childhood  3
ECED-410  Culturally Responsive Pedagogy in Early Childhood  3
ECED-415  Social, Emotional, and Behavioral Interventions  3
ECED-420  Ethics and Administration in the EC Profession  3
ECED-425  Content Pedagogical Methods for Integrated Subject Areas  3

Minor in Reading

The minor in Reading is comprised of three previously completed prerequisite and core courses (ECED-210, ECED-325, and ECED-330) and the following courses:

ECED-332  Instructional Tools for the Teaching of Reading  3
ECED-334  Teaching Reading Through Literature for Children  3
ECED-412  Linking Literacy and Students  3

Master of Education Programs

The M.Ed. degree program is designed for practicing classroom teachers seeking an advanced degree.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

The mission of the Master of Education Program is to prepare teacher leaders to provide advanced knowledge that translates into effective teaching performances and dispositions, all of which are focused on improving P-12 student learning.

The purpose of the Master of Education Program is to provide advanced study beyond the baccalaureate degree to meet the professional needs of practicing teachers. Outcomes and expectations associated with developing master teachers as World Changers are:

• Leading curricular change. Candidates are proficient in curriculum development and implementation; knowledge of curriculum and subject matter is used to create positive change in classrooms, schools, and districts.

• Implementing instructional effectiveness. Candidates are proficient in the knowledge, dispositions, and skills needed for effective teaching; effective teaching results in successful student learning.

• Managing classroom learning. Candidates manage the classroom learning environment to create success for all students.

• Practicing reflective assessment. Candidates manage their continued learning and professional development through continuous reflection about their teaching knowledge, dispositions, skills, and practices.

• Building learning networks. Candidates create professional partnerships to create learning opportunities for themselves and their students.
MEd - Christian Education Major

This degree is currently offered on-site in international settings only and does not lead to licensure.

Admission Requirements

The admission requirements for the M.Ed. program with a major in Christian Education are as follows:

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Note: M.Ed. International applicants who have not graduated from a university or college accredited by a North American regional accrediting agency but have a four-year degree or diploma issued outside of North America must have a course-by-course evaluation of their transcript sent directly to IWU by World Educational Services, Educational Credentials Evaluation, or another agency approved by IWU.

• An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.

• A letter of Christian testimony.

Graduation Requirements

To graduate, from the M.Ed. program, candidates must have completed the following:

• Successful completion of the M.Ed. curriculum.

• Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.

• Successful completion of admission, mid-program review, and program completion gateways.

• Payment of all tuition and fees is required to receive a diploma.

MEd - Christian Education - Program of Study

Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>EDCE-570</td>
<td>The Nature of the Learner</td>
<td>3</td>
</tr>
<tr>
<td>EDCE-505</td>
<td>Teaching Bible</td>
<td>3</td>
</tr>
<tr>
<td>EDCE-560</td>
<td>Learning Environment and Classroom Management</td>
<td>3</td>
</tr>
<tr>
<td>EDCE-515</td>
<td>Christian Worldview</td>
<td>3</td>
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<tr>
<td>EDCE-530</td>
<td>Curriculum Development and Instruction</td>
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</tr>
<tr>
<td>EDCE-540</td>
<td>History and Philosophy of Education</td>
<td>3</td>
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<tr>
<td>EDCE-510</td>
<td>Authentic Educational Assessment</td>
<td>3</td>
</tr>
<tr>
<td>EDCE-520</td>
<td>Biblical Foundations for Curriculum</td>
<td>3</td>
</tr>
<tr>
<td>EDCE-500</td>
<td>Advanced Instructional Design</td>
<td>3</td>
</tr>
<tr>
<td>EDCE-590</td>
<td>Supervisory Issues for Education Leaders</td>
<td>3</td>
</tr>
<tr>
<td>EDCE-550</td>
<td>Introduction to Educational Research</td>
<td>3</td>
</tr>
<tr>
<td>EDCE-580</td>
<td>Supervision of Instruction</td>
<td>3</td>
</tr>
</tbody>
</table>

MEd - Education Major

This degree is only offered to teachers in international settings who have completed or are enrolled in the IPEKA organization teacher development program and does not lead to licensure.

Admission Requirements

The admission requirements for the M.Ed. program with a major in Education are as follows:

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Note: M.Ed. International applicants who have not graduated from a university or college accredited by a North American regional accrediting agency but have a four-year degree or diploma issued outside of North America must have a course-by-
course evaluation of their transcript sent directly to IWU by World Educational Services, Educational Credentials Evaluation, or another agency approved by IWU.

- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.

- Documentation from all previous degrees to be evaluated (to approve candidates as prepared for graduate level academic work).

- A valid, (but not necessarily current) teaching license or equivalent, appropriate, and/or applicable teacher credentials commensurate with the country where the student previously taught or currently teaches.

- Supporting documentation demonstrating access to a P-12 classroom.

- Affiliation with the IPEKA organization teacher development program.

- Native speakers of languages other than English who are applicants for entrance into this program must achieve required English language scores on approved assessments.

**Graduation Requirements**

To graduate, from the M.Ed. program, candidates must have completed the following:

- Successful completion of the M.Ed. curriculum.

- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.

- Successful completion of admission, mid-program review, and program completion gateways.

- Payment of all tuition and fees is required to receive a diploma.

**MEd - Education - Program of Study**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Field experience will be required in some courses.</strong></td>
<td></td>
</tr>
<tr>
<td>EDTL-525 Curriculum Leadership for Rigor and Relevance</td>
<td>3</td>
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<tr>
<td>EDTL-550 The Culturally Competent Teacher Leader</td>
<td>3</td>
</tr>
<tr>
<td>EDCS-512 Integration of Faith and Learning in P-12 Christian School Classrooms</td>
<td>3</td>
</tr>
<tr>
<td>EDHA-530 Fostering Creative and Critical Thinking Skills in High Ability Learners</td>
<td>3</td>
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<tr>
<td>EDTL-540 Leading Instructional Improvement</td>
<td>3</td>
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<td>EDTL-535 Leading for Differentiated Instruction</td>
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<td>EDL-557 Educational Leadership</td>
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<td>EDTL-545 Diagnostic Assessment for Learning</td>
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<tr>
<td>EDTL-515 Leading an Inquiry-Based and Student- Engaging Classroom</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-555 Applied Educational Research</td>
<td>3</td>
</tr>
</tbody>
</table>

**MEd - Curriculum and Instruction Major**

This program is available to candidates from all states and does not lead to licensure.

**Admission Requirements**

The admission requirements for the M.Ed. program with a major in Curriculum and Instruction are as follows:

- A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Note: M.Ed. International applicants who have not graduated from a university or college accredited by a North American regional accrediting agency but have a four-year degree or diploma issued outside of North America must have a course-by-
course evaluation of their transcript sent directly to IWU by World Educational Services, Educational Credentials Evaluation, or another agency approved by IWU.

• An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.

• Public school candidates need:
  • A valid (but not necessarily current) state teacher’s license.
  • At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
  • Supporting documentation demonstrating access to a P-12 classroom.

Graduation Requirements
To graduate, from the M.Ed. program, candidates must have completed the following:

• Successful completion of the M.Ed. curriculum.
• Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
• Successful completion of admission, mid-program review, and program completion gateways.
• Payment of all tuition and fees is required to receive a diploma.

MEd - Curriculum and Instruction - Program of Study

Core Courses

Field experiences will be required in some courses.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MED-ORE</td>
<td>Orientation to the Master of Education Program</td>
<td></td>
</tr>
<tr>
<td>EDTL-510</td>
<td>Personal Attributes and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-520</td>
<td>The Teacher Leader As a Collaborative Coach</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-540</td>
<td>Leading Instructional Improvement</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-550</td>
<td>The Culturally Competent Teacher Leader</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-560</td>
<td>The Teacher Leader As a Change Agent</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-530</td>
<td>The Teacher Leader in a Professional Learning Community</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-525</td>
<td>Curriculum Leadership for Rigor and Relevance</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-535</td>
<td>Leading for Differentiated Instruction</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-545</td>
<td>Diagnostic Assessment for Learning</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-555</td>
<td>Applied Educational Research</td>
<td>3</td>
</tr>
</tbody>
</table>

MEd - Reading Major

This program is available to candidates from all states and will lead to Reading Endorsement licensure in Ohio only.

Admission Requirements

The admission requirements for the M.Ed. program with a major in Reading are as follows:

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Note: M.Ed. International applicants who have not graduated from a university or college accredited by a North American regional accrediting agency but have a four-year degree or diploma issued outside of North America must have a course-by-
course evaluation of their transcript sent directly to IWU by World Educational Services, Educational Credentials Evaluation, or another agency approved by IWU.

- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.

- Public school candidates need:
  - A valid (but not necessarily current) state teacher’s license.
  - At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
  - Supporting documentation demonstrating access to a P-12 classroom.

- Completion of three credit hours of a reading course with phonics in the title and nine credit hours in reading at the undergraduate or graduate level.

### Graduation Requirements

To graduate, from the M.Ed. program, candidates must have completed the following:

- Successful completion of the M.Ed. curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and program completion gateways.
- Payment of all tuition and fees is required to receive a diploma.

### MEd - Reading - Program of Study

#### Prerequisites

*For admission into this program, the candidate's transcript must demonstrate completion of three credit hours of a reading course with phonics in the title and nine credit hours in reading at the undergraduate or graduate level.*

*For students needing one or more of these courses, IWU offers the following:*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUT-520</td>
<td>Foundations in Phonics and Language Structure</td>
<td>3</td>
</tr>
<tr>
<td>EDUT-521</td>
<td>Diagnostics in Reading and Language Arts in the Elementary Classroom</td>
<td>3</td>
</tr>
<tr>
<td>EDUT-542</td>
<td>Scientifically-Based Reading Research and the Sociocultural Context</td>
<td>3</td>
</tr>
<tr>
<td>EDUT-552</td>
<td>Methods and Assessment in Literacy for Early Childhood</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Core Courses

*Field experiences will be required in some courses.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MED-ORE</td>
<td>Orientation to the Master of Education Program</td>
<td></td>
</tr>
<tr>
<td>EDTL-510</td>
<td>Personal Attributes and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-530</td>
<td>The Teacher Leader in a Professional Learning Community</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-540</td>
<td>Leading Instructional Improvement</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-550</td>
<td>The Culturally Competent Teacher Leader</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-560</td>
<td>The Teacher Leader As a Change Agent</td>
<td>3</td>
</tr>
<tr>
<td>EDRE-510</td>
<td>Foundations of Reading Instruction and Literacy Development</td>
<td>3</td>
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</table>
EDRE-520 Research-Based Instructional Methods for Improving Student Reading Proficiency 3
EDRE-530 Fostering an Environment for Student Literacy Development 3
EDRE-540 Literacy Development for Diverse Learners 3
EDRE-550 The Use of Formative Assessment Data in Reading Instruction 3
EDRE-560 Teacher Leadership in Literacy Development 3

**MEd - School Administration Major**

This program is available to candidates from all states and leads to licensure in Indiana and Ohio.

**Admission Requirements**

The admission requirements for the M.Ed. program with a major in School Administration are as follows:

- A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Note: M.Ed. International applicants who have not graduated from a university or college accredited by a North American regional accrediting agency but have a four-year degree or diploma issued outside of North America must have a course-by-course evaluation of their transcript sent directly to IWU by World Educational Services, Educational Credentials Evaluation, or another agency approved by IWU.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least 30 hours was completed.
- Public school candidates need:
  - A valid (but not necessarily current) state teacher’s license.
  - At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
- Supporting documentation demonstrating access to a P-12 classroom.

**Clinical Experience Requirements**

- All candidates must complete a three credit hour Internship and a three credit hour Practicum.
- All candidates must secure a Principal-Mentor at the school in which they are currently teaching.
- The Principal-Mentor will work with the candidates throughout the course of the Internship and Practicum.

**Graduation Requirements**

To graduate, from the M.Ed. program, candidates must have completed the following:

- Successful completion of the M.Ed. curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and program completion gateways.
- Payment of all tuition and fees is required to receive a diploma.

**Indiana Candidates** -- Successful completion of the MEd – School Administration program meets the academic requirements for recommendation for licensure. Additionally, candidates must complete other requirements of the Indiana Department of Education before a principal’s license will be issued, including receiving a passing score on the related state assessment test, evidence of a proficient practitioner license, and two at least two years of experience as a teacher or school counselor.

**Ohio Candidates** -- Successful completion of the MEd – School Administration meets the academic requirements for recommendation for licensure. Additionally, candidates must complete other requirements of the state of Ohio before the
appropriate PK-6, 4-9, or 5-12 principal’s license will be issued, including receiving a passing score on the related state assessment test.

Other Candidates – Applicants who seek administrative licensure in states other than Indiana or Ohio bear the responsibility to determine whether completion of the IWU MEd – School Administration program will meet the academic and assessment requirements of the state in which licensure is sought.

**MEd - School Administration - Program of Study**

**Core Courses**

*Field experiences will be required in some courses.*

<table>
<thead>
<tr>
<th>Course Code</th>
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</tr>
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<tbody>
<tr>
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<tr>
<td>EDTL-530</td>
<td>The Teacher Leader in a Professional Learning Community</td>
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</tr>
<tr>
<td>EDTL-540</td>
<td>Leading Instructional Improvement</td>
<td>3</td>
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<tr>
<td>EDTL-550</td>
<td>The Culturally Competent Teacher Leader</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-560</td>
<td>The Teacher Leader As a Change Agent</td>
<td>3</td>
</tr>
<tr>
<td>EDL-657</td>
<td>Instructional Leadership Through Effective Management of Human Capital</td>
<td>3</td>
</tr>
<tr>
<td>EDL-618</td>
<td>Professional, Ethical, and Legal Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDL-616</td>
<td>Organizational, Operational, and Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>EDL-610</td>
<td>The Principalship: Building Relationships in a Culture of Achievement</td>
<td>3</td>
</tr>
<tr>
<td>EDL-612</td>
<td>Principal Internship: Experiential Application of Building Level School Leader Standards</td>
<td>3</td>
</tr>
<tr>
<td>EDL-625</td>
<td>Applied Principal's Portfolio Practicum</td>
<td>3</td>
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</tbody>
</table>

**MEd - Special Education Major**

This program is open to candidates in all states and leads to licensure in Indiana and Ohio.

**Admission Requirements**

The admission requirements for the M.Ed. program are as follows:

- A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Note: M.Ed. International applicants who have not graduated from a university or college accredited by a North American regional accrediting agency but have a four-year degree or diploma issued outside of North America must have a course-by-course evaluation of their transcript sent directly to IWU by World Educational Services, Educational Credentials Evaluation, or another agency approved by IWU.

- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.

- Public school candidates need:
  - A valid (but not necessarily current) state teacher’s license.
• At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
• Supporting documentation demonstrating access to a P-12 classroom.

Graduation Requirements
To graduate, from the M.Ed. program, candidates must have completed the following:
• Successful completion of the M.Ed. curriculum.
• Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
• Successful completion of admission, mid-program review, and program completion gateways.
• Payment of all tuition and fees is required to receive a diploma.

MEd - Special Education - Program of Study

Core Courses

Ohio candidates seeking special education licensure must have successfully passed a phonics course as part of their program requirements. Candidates who have not previously taken a phonics course as part of their initial preparation program must complete EDUT-520 Foundations in Phonics or Language Structure (or an equivalent) prior to being recommended for the special education license in Ohio.

Field experiences will be required in some courses.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MED-ORE</td>
<td>Orientation to the Master of Education Program</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-510</td>
<td>Personal Attributes and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-530</td>
<td>The Teacher Leader in a Professional Learning Community</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-540</td>
<td>Leading Instructional Improvement</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-550</td>
<td>The Culturally Competent Teacher Leader</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-560</td>
<td>The Teacher Leader As a Change Agent</td>
<td>3</td>
</tr>
<tr>
<td>EDSE-510</td>
<td>Classroom Responses to Individual Differences in Language and Culture</td>
<td>3</td>
</tr>
<tr>
<td>EDSE-520</td>
<td>Individualized Assessment and Data-Based Interventions</td>
<td>3</td>
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<tr>
<td>EDSE-530</td>
<td>Research-Based Behavior Interventions</td>
<td>3</td>
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<tr>
<td>EDSE-540</td>
<td>Strategies and Interventions for Students With Autism Spectrum Disorders</td>
<td>3</td>
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<td>EDSE-550</td>
<td>Collaboration With Families and Professionals</td>
<td>3</td>
</tr>
<tr>
<td>EDSE-560</td>
<td>Seminar: Professional Issues in Disability Services</td>
<td>3</td>
</tr>
</tbody>
</table>

MEd - Teacher Leadership Major (International)

The Master of Education program is designed for practicing international classroom teachers seeking an advanced degree. The International M.Ed. degree program is 30 semester hours and awards a major in Teacher Leadership. The IWU M.Ed. International program is available ONLY to teachers in countries outside North America.
Admission Requirements

The admission requirements for the M.Ed. program with a major in Teacher Leadership are as follows:

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Note: M.Ed. International applicants who have not graduated from a university or college accredited by a North American regional accrediting agency but have a four-year degree or diploma issued outside of North America must have a course-by-course evaluation of their transcript sent directly to IWU by World Educational Services, Educational Credentials Evaluation, or another agency approved by IWU.

• An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.

• A valid, (but not necessarily current) government-issued teacher’s license or a valid (but not necessarily current) state teacher’s license.

• At least one year (i.e., a minimum of one semester and one day) of teaching experience, under contract and performed in a classroom.

• Supporting documentation demonstrating access to a P-12 classroom.

• Native speakers of languages other than English who are applicants for entrance into this program must achieve required English language scores on approved assessments.

Graduation Requirements

To graduate, from the M.Ed. program, candidates must have completed the following:

• Successful completion of the M.Ed. curriculum.

• Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.

• Successful completion of admission, mid-program review, and program completion gateways.

• Payment of all tuition and fees is required to receive a diploma.

MEd - International - Program of Study

Core Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
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<tbody>
<tr>
<td>MED-ORE</td>
<td>Orientation to the Master of Education Program</td>
<td></td>
</tr>
<tr>
<td>EDTL-515</td>
<td>Leading an Inquiry-Based and Student- Engaging Classroom</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-570</td>
<td>Supporting Quality Instruction and Improved Results Through Professional Relationships</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-580</td>
<td>Leading Teachers Through Data-Analysis and Data-Driven Decision-Making for Increased Student Achievement</td>
<td>3</td>
</tr>
<tr>
<td>EDL-557</td>
<td>Educational Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-525</td>
<td>Curriculum Leadership for Rigor and Relevance</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-545</td>
<td>Diagnostic Assessment for Learning</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-535</td>
<td>Leading for Differentiated Instruction</td>
<td>3</td>
</tr>
<tr>
<td>EDUT-530</td>
<td>Culturally Responsive Teaching: Accessing and Building Competencies</td>
<td>3</td>
</tr>
</tbody>
</table>
EDTL-590  Providing Teacher Leadership Through High Quality Professional Development  3
EDTL-555  Applied Educational Research  3

**Total Credit Hours: 30**

### MEd - Teacher Leadership Major - Elementary Education Specialization

This program is available to candidates from all states and leads to licensure in Indiana only.

#### Admission Requirements

The admission requirements for the M.Ed. program with a major in Teacher Leadership are as follows:

- A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Note: M.Ed. International applicants who have not graduated from a university or college accredited by a North American regional accrediting agency but have a four-year degree or diploma issued outside of North America must have a course-by-course evaluation of their transcript sent directly to IWU by World Educational Services, Educational Credentials Evaluation, or another agency approved by IWU.

- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed.

- Public school candidates need:
  - A valid (but not necessarily current) state teacher’s license.
  - At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
  - Supporting documentation demonstrating access to a P-12 classroom.

#### Graduation Requirements

To graduate, from the M.Ed. program, candidates must have completed the following:

- Successful completion of the M.Ed. curriculum.
- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.
- Successful completion of admission, mid-program review, and program completion gateways.
- Payment of all tuition and fees is required to receive a diploma.

### MEd - Teacher Leadership - Program of Study for Elementary Specialization

#### Core Courses

*Field experiences will be required in some courses.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>MED-ORE</td>
<td>Orientation to the Master of Education Program</td>
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</tr>
<tr>
<td>EDTL-510</td>
<td>Personal Attributes and Leadership</td>
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<tr>
<td>EDTL-520</td>
<td>The Teacher Leader As a Collaborative Coach</td>
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<td>EDTL-530</td>
<td>The Teacher Leader in a Professional Learning Community</td>
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<tr>
<td>EDTL-540</td>
<td>Leading Instructional Improvement</td>
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<td>The Culturally Competent Teacher Leader</td>
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<tr>
<td>EDTL-560</td>
<td>The Teacher Leader As a Change Agent</td>
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</tr>
<tr>
<td>EDUT-540</td>
<td>Introduction to 21st Century Education For Elementary Teachers</td>
<td>3</td>
</tr>
</tbody>
</table>
MEd - Teacher Leadership Major - Secondary Education Specialization

This program is available to candidates from all states and leads to licensure in Indiana only.

Admission Requirements

The admission requirements for the M.Ed. program with a major in Teacher Leadership are as follows:

- A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University. Note: M.Ed. International applicants who have not graduated from a university or college accredited by a North American regional accrediting agency but have a four-year degree or diploma issued outside of North America must have a course-by-course evaluation of their transcript sent directly to IWU by World Educational Services, Educational Credentials Evaluation, or another agency approved by IWU.

- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.

- Public school candidates need:
  - A valid (but not necessarily current) state teacher’s license.
  - At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial P-12 school in the United States or abroad.
  - Supporting documentation demonstrating access to a P-12 classroom.

Graduation Requirements

To graduate, from the M.Ed. program, candidates must have completed the following:

- Successful completion of the M.Ed. curriculum.

- Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.

- Successful completion of admission, mid-program review, and program completion gateways.

- Payment of all tuition and fees is required to receive a diploma.

MEd - Teacher Leadership - Program of Study for Secondary Specialization

Core Courses

Field experiences will be required in some courses.

MED-ORE Orientation to the Master of Education Program
EDTL-510 Personal Attributes and Leadership 3
EDTL-520 The Teacher Leader As a Collaborative Coach 3
EDTL-530 The Teacher Leader in a Professional Learning Community 3
EDTL-540 Leading Instructional Improvement 3
EDTL-550 The Culturally Competent Teacher Leader 3
EDTL-560 The Teacher Leader As a Change Agent 3
EDUT-570 Introduction to 21st Century Education For Secondary Teachers 2
EDUT-530 Culturally Responsive Teaching: Accessing and Building Competencies 3
EDUT-575 Assessment and Learning in the Secondary Classroom 3
EDUT-560 Content Reading and Literacy for Adolescents 2
EDUT-578 Secondary Teaching Methods and Resources 3
EDUT-580 Researched-Based Behavior Interventions And Classroom Management for Adolescents 2

Transition to Teaching Certificate Program

Indiana Wesleyan University’s Transition to Teaching program is a graduate level, non-degree initial licensure program structured to help adults who are motivated to take their life and work experience into the classroom to mold the minds of Indiana’s future leaders. Candidates provide the content knowledge - Indiana Wesleyan University will provide the teaching theory and techniques to facilitate their growth in becoming a world-changing teacher.

There are three major areas of the Transition to Teaching program:

• Subject Knowledge: The basic premise behind this program is that adults with a baccalaureate degree and work experience in a particular field possess sufficient knowledge on the subject they want to teach. Therefore, the TTT program contains no courses where content knowledge on a subject will be taught. The State of Indiana will require TTT candidates to take the applicable state licensure content exams to determine if they possess the requisite content knowledge to teach their subject.

• Education Theory and Methods: The Transition to Teaching courses will cover a wide array of teaching strategies, theories, techniques, and methods to prepare the candidate for the classroom. Course instructors are university professors or currently practicing school administrators or teachers with years of experience in the classroom using real life applications of teaching principles.

• Student Teaching: Candidates will be in a P-12 classroom in their area of licensure for a full time student teaching experience. The length of the full time student teaching experience is determined by the state in which licensure is sought. The university will arrange appropriate student teaching placements based on the area of licensure and geographical preference.

Transition to Teaching - Elementary Education

This program is available to candidates from all states and leads to Elementary Generalist K-6 licensure in Indiana only.

Admission Requirements

All applicants must have:

• Passing CASA scores or Approved Alternative scores (as established by the Department of Education) for reading, writing, and math. Alternative CASA scores options include:
  • Praxis I scores taken prior to August 31, 2013
  • Total Praxis I composite score of at least 527 prior to August 31, 2013
  • ACT with a score of at least 24 based on Math, Reading, Grammar, and Science
  • SAT with a score of at least 1100 based on Critical Reading and Math
• GRE with a score of at least 1100 based on Verbal and Quantitative
• Anyone with a Master’s Degree from a regionally accredited institution is exempt
• Passing required State Licensure Content Knowledge Assessment scores
• Earned a baccalaureate degree from a regionally accredited university or college with a grade point average of:
  • at least 3.0 on a 4.0 point scale from an institution of higher education; or
  • at least 2.5 on a 4.0 point scale from an institution of higher education and has five (5) years of professional experience
• A criminal history background check that meets School of Educational Leadership guidelines.
• Minimum scores of "3" or higher on a required Candidate Disposition Assessment.

Student Teaching
• All candidates must complete nine weeks of full-time student teaching.
• All core course work prior to student teaching must be completed with a minimum grade of no less than "B-" in each core course to be eligible to student teach.
• All placements for student teaching will be made by the Office of Clinical Experiences. Candidates are not to contact any school or attempt to secure their own student teaching assignment at any time.
• Removal from a student teaching experience may result in the candidate being permanently withdrawn from the program. A grade of "No Credit" will be issued for the student teaching course

Completion Requirements
To be eligible to be recommended for licensure a candidate must:
• Complete all course requirements with a minimum GPA of 3.00 and no grade lower than a "B-.
• Complete admission, mid-program review, and program completion gateways.
• Pass all clinical experiences with a grade of "Credit."
• Provide passing scores for all required state licensure content and pedagogy examinations.

TTT - Program of Study

<table>
<thead>
<tr>
<th>Core Courses - Elementary Education</th>
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</tr>
</thead>
<tbody>
<tr>
<td>EDUT-ORE</td>
<td>Orientation to Transition to Teaching</td>
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<tr>
<td>EDUT-540</td>
<td>Introduction to 21st Century Education For Elementary Teachers</td>
</tr>
<tr>
<td>EDUT-530</td>
<td>Culturally Responsive Teaching: Accessing and Building Competencies</td>
</tr>
<tr>
<td>EDUT-545</td>
<td>Assessment and Learning in the Elementary Classroom</td>
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<tr>
<td>EDUT-520</td>
<td>Foundations in Phonics and Language Structure</td>
</tr>
<tr>
<td>EDUT-521</td>
<td>Diagnostics in Reading and Language Arts in the Elementary Classroom</td>
</tr>
<tr>
<td>EDUT-550</td>
<td>Methods of Teaching the Elementary School Curriculum</td>
</tr>
<tr>
<td>EDUT-548</td>
<td>Researched-Based Behavior Interventions And Elementary Classroom Management</td>
</tr>
<tr>
<td>EDUT-590</td>
<td>Student Teaching: Elementary Education</td>
</tr>
</tbody>
</table>
**Transition to Teaching - Secondary Education**

This program is available to candidates from all states and leads to licensure in Indiana only in the following areas:

- Grades P-12 - Physical Education, Vocal and General Music, Instrumental and General Music, and Visual Arts. (Those seeking P-12 licensure in these areas should enroll as a TTT secondary teaching candidate).

**Admission Requirements**

All applicants must have:

- Passing CASA scores or Approved Alternative scores (as established by the Department of Education) for reading, writing, and math. Alternative CASA scores options include:
  - Praxis I scores taken prior to August 31, 2013
  - Total Praxis I composite score of at least 527 prior to August 31, 2013
  - ACT with a score of at least 24 based on Math, Reading, Grammar, and Science
  - SAT with a score of at least 1100 based on Critical Reading and Math
  - GRE with a score of at least 1100 based on Verbal and Quantitative
  - Anyone with a Master’s Degree from a regionally accredited institution is exempt
- Passing required State Licensure Content Knowledge Assessment scores
- Earned a baccalaureate degree from a regionally accredited university or college with a grade point average of:
  - at least 3.0 on a 4.0 point scale from an institution of higher education; or
  - at least 2.5 on a 4.0 point scale from an institution of higher education and has five (5) years of professional experience - or -
  - Earned a graduate degree related to the content area in which an initial teaching license is sought.
- A criminal history background check that meets School of Educational Leadership guidelines.
- Minimum scores of "3" or higher on a required Candidate Disposition Assessment.

**Student Teaching**

- All candidates must complete nine weeks of full-time student teaching.
- All core course work prior to student teaching must be completed with a minimum grade of no less than "B-" in each core course to be eligible to student teach.
- All placements for student teaching will be made by the Office of Clinical Experiences. Candidates are not to contact any school or attempt to secure their own student teaching assignment at any time.
- Removal from a student teaching experience may result in the candidate being permanently withdrawn from the program. A grade of "No Credit" will be issued for the student teaching course.

**Completion Requirements**

To be eligible to be recommended for licensure a candidate must:

- Complete all course requirements with a minimum GPA of 3.00 and no grade lower than a "B-".
- Complete admission, mid-program review, and program completion gateways.
- Pass all clinical experiences with a grade of "Credit."
- Provide passing scores for all required state licensure content and pedagogy examinations.
- Applicants seeking licensure in Spanish will successfully demonstrate competence in oral Spanish communication skills via the Oral Proficiency Interview through www.actfl.org.
**** Program of Study

Core Courses - Secondary Education

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>EDUT-ORE</td>
<td>Orientation to Transition to Teaching</td>
<td>2</td>
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<tr>
<td>EDUT-570</td>
<td>Introduction to 21st Century Education For Secondary Teachers</td>
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<td>EDUT-530</td>
<td>Culturally Responsive Teaching: Accessing and Building Competencies</td>
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<td>EDUT-575</td>
<td>Assessment and Learning in the Secondary Classroom</td>
<td>3</td>
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<tr>
<td>EDUT-560</td>
<td>Content Reading and Literacy for Adolescents</td>
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</tr>
<tr>
<td>EDUT-578</td>
<td>Secondary Teaching Methods and Resources</td>
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<tr>
<td>EDUT-580</td>
<td>Researched-Based Behavior Interventions And Classroom Management for Adolescents</td>
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</tr>
<tr>
<td>EDUT-595</td>
<td>Student Teaching: Secondary Education</td>
<td>3</td>
</tr>
</tbody>
</table>

Transition to Teaching - Early Childhood Education (Ohio)

This program is open to candidates from all states and leads to P-3 Early Childhood Education licensure in Ohio only.

Admission Requirements

All applicants must have:

• Earned a baccalaureate degree from a regionally accredited university or college with a grade point average of at least 2.75 on a 4.0 point scale from an institution of higher education.

• A criminal history background check that meets School of Educational Leadership guidelines.

• Minimum scores of "3" or higher on a required Candidate Disposition Assessment.

Student Teaching

• All candidates must complete nine weeks of full-time student teaching.

• All core course work prior to student teaching must be completed with a minimum grade of no less than "B-" in each core course to be eligible to student teach.

• All placements for student teaching will be made by the Office of Clinical Experiences. Candidates are not to contact any school or attempt to secure their own student teaching assignment at any time.

• Removal from a student teaching experience may result in the candidate being permanently withdrawn from the program. A grade of "No Credit" will be issued for the student teaching course.

Completion Requirements

To be eligible to be recommended for licensure a candidate must:

• Complete all course requirements with a minimum GPA of 3.00 and no grade lower than a "B-".

• Complete admission, mid-program review, and program completion gateways.

• Pass all clinical experiences with a grade of "Credit."

• Provide passing scores for all required state licensure content and pedagogy examinations.

• Applicants seeking licensure in Spanish will successfully demonstrate competence in oral Spanish communication skills via the Oral Proficiency Interview through www.actfl.org.
TTT - Program of Study

Core Courses - Early Childhood Education (Ohio)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUT-ORE</td>
<td>Orientation to Transition to Teaching</td>
<td>3</td>
</tr>
<tr>
<td>EDUT-512</td>
<td>Observation, Assessment and RT1 in the Early Childhood Profession</td>
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</tr>
<tr>
<td>EDUT-522</td>
<td>Foundations in Phonics and Language Structure for Early Childhood</td>
<td>3</td>
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<tr>
<td>EDUT-532</td>
<td>Reading and Writing in Early Childhood</td>
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<tr>
<td>EDUT-542</td>
<td>Scientifically-Based Reading Research and the Sociocultural Context</td>
<td>3</td>
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<tr>
<td>EDUT-552</td>
<td>Methods and Assessment in Literacy for Early Childhood</td>
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<tr>
<td>EDUT-562</td>
<td>Content Pedagogical Methods for Integrated Subject Areas</td>
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<tr>
<td>EDUT-572</td>
<td>Social, Emotional, and Behavioral Interventions in Early Childhood</td>
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<td>EDUT-582</td>
<td>Student Teaching: Early Childhood</td>
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</table>

Principal Licensure Certificate Program

The Principal Licensure Program (PLP) is the pathway to a building administrator’s license for candidates who have already completed a master’s degree. It is a post-master’s, non-degree licensure program leading to a building level administrator’s license (P-12 in Indiana or PK-6, 4-9, or 5-12 in Ohio). The program identifies outcomes and expectations based on current school leadership principles and practices and enables interns to engage in inquiry, research, dialogue, team learning, reflection, problem-based learning, collaboration, and standards-based assessment from a comprehensive P-12 perspective. The program is aligned to national Educational Leadership Constituent Council (ELCC) Standards. For Indiana candidates, the program is also aligned to the Rules for Educator Preparation and Accountability (REPA) for building administrators. For Ohio candidates, the program is also aligned to Ohio Standards for Principals as well as standards for Teachers, Professional Development, Value-Added Dimension, Dyslexia Awareness, the Ohio Operating Standards, and the Ohio Improvement Process. Candidates will develop and demonstrate proficiency through a variety of field experience activities and performance assessments. The culminating Applied Principal’s Portfolio reflects a standards-based emphasis and will prepare candidates to pass Indiana’s building level administrator exam. The program curriculum is 18 credit hours.

The Principal Licensure Program provides a clinical and school-based adult learning experience for aspiring school leaders by encouraging, empowering, and equipping them as visionary servant-leaders who model Christlikeness. They must be able to facilitate a culture of optimal social, emotional, and spiritual health and well-being; continuous improvement; and successful learning for all students and adults.

Principal Licensure Program (Indiana)

This program is open to candidates from all states and leads to licensure in Indiana only.

Admission Requirements

All candidates will:

- Have completed a master’s degree from a college or university accredited by a regional accrediting body. The degree must be verified on official transcripts and sent directly to Indiana Wesleyan University.

- Be currently employed in or have access to a P-12 public or non-public school in which the principal is willing to serve as a mentor for the internship phase of the program. Submission of a completed internship agreement with a building principal will be required prior to the start of the internship phase.

- Hold a valid and current teaching license in the state in which the candidate is seeking a building administrator license.

- Obtain recommendations from two school leaders (superintendent, principal, or assistant principal) who are qualified to judge the applicant’s knowledge, skills, and dispositions in relation to pursuing the Building Level Administrator’s license.
Clinical Experience Requirements

- All PLP candidates must complete a three credit hour Internship and a three credit hour Practicum.
- All candidates must secure a Principal-Mentor at the school in which they are currently teaching.
- The Principal-Mentor will work with the candidates throughout the course of the Internship and Practicum.

Completion Requirements

To complete the Principal Licensure Program, receive the certificate, and be recommended for licensure, candidates must have completed the following:

- A minimum grade of "B-" in all courses.
- Cumulative GPA of at least 3.0.
- Successful completion of admission, mid-program review, and program completion gateways. Indiana Candidates - Successful completion of the Principal Licensure Program will result in recommendation of the candidate to the Indiana Department of Education's Office of Educational Licensing and Development (OELD) for an Indiana Building Level Administrator (P-12) License. (Candidates must also complete other requirements of the Indiana Department of Education before a principal’s license will be issued.)

Other Candidates - Applicants who seek administrative licensure in states other than Indiana or Ohio bear the responsibility to determine whether completion of the IWU Principal Licensure Program will meet the academic and assessment requirements of the state in which licensure is sought.

Principal Licensure Program - Program of Study

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>EDL-ORE</th>
<th>Orientation to Educational Leadership Programs</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>EDL-657</td>
<td>Instructional Leadership Through Effective Management of Human Capital</td>
<td>3</td>
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<tr>
<td></td>
<td>EDL-618</td>
<td>Professional, Ethical, and Legal Leadership</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>EDL-616</td>
<td>Organizational, Operational, and Resource Management</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>EDL-610</td>
<td>The Principalship: Building Relationships in a Culture of Achievement</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>EDL-612</td>
<td>Principal Internship: Experiential Application of Building Level School Leader Standards</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>EDL-625</td>
<td>Applied Principal's Portfolio Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

Principal Licensure Program (Ohio)

This program leads to licensure in the state of Ohio.

Admission Requirements

All candidates will:

- Have completed a master's degree from a college or university accredited by a regional accrediting body. The degree must be verified on official transcripts and sent directly to Indiana Wesleyan University.
- Be currently employed in or have access to a P-12 public or non-public school in which the principal is willing to serve as a mentor for the internship phase of the program. Submission of a completed internship agreement with a building principal will be required prior to the start of the internship phase.
• Hold a valid and current teaching license in the state in which the candidate is seeking a building administrator license.

• Obtain recommendations from two school leaders (superintendent, principal, or assistant principal) who are qualified to judge the applicant’s knowledge, skills, and dispositions in relation to pursuing the Building Level Administrator’s license.

• Cumulative GPA of 3.00 or better in graduate level courses

**Clinical Experience Requirements**

• All PLP candidates must complete a three credit hour Internship and a three credit hour Practicum.

• All candidates must secure a Principal-Mentor at the school in which they are currently teaching.

• The Principal-Mentor will work with the candidates throughout the course of the Internship and Practicum.

**Completion Requirements**

To complete the Principal Licensure Program, receive the certificate, and be recommended for licensure, candidates must have completed the following:

• A minimum grade of "B-" in all courses.

• Cumulative GPA of at least 3.0.

• Successful completion of admission, mid-program review, and program completion gateways.

Ohio Candidates - Successful completion of the Principal Licensure Program will result in recommendation of the candidate for the appropriate PK-6, 4-9, or 5-12 Ohio principal’s license. (Candidates must also complete other requirements of the state of Ohio before a principal’s license will be issued, including receiving a passing score on the Ohio Assessment for Educators in Educational Leadership.)

Other Candidates - Applicants who seek administrative licensure in states other than Indiana or Ohio bear the responsibility to determine whether completion of the IWU Principal Licensure Program will meet the academic and assessment requirements of the state in which licensure is sought.

**Principal Licensure Program - Program of Study**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
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<tr>
<td>EDL-625</td>
<td>Applied Principal's Portfolio Practicum</td>
<td>3</td>
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</table>

**Education Specialist Program**

The Education Specialist Degree (Ed.S.) is a degree and licensure program leading to Indiana’s P-12 district level administrator’s license. The program identifies outcomes and expectations based on current school leadership principles and practices and enables interns to engage in inquiry, research, dialogue, team learning, reflection, problem-based learning, collaboration, and standards-based assessment from a comprehensive P-12 perspective. The program is aligned to Indiana’s Rules for Educator Preparation and Accountability (REPA) for district administrators and also aligned to the national Educational Leadership Constituent Council (ELCC) Standards. Candidates will develop and demonstrate proficiency through
a variety of field experience activities and performance assessments. The culminating research-based thesis and district administrator internship reflects a standards-based emphasis and will prepare candidates to pass Indiana’s district level administrator exam. The program curriculum consists of 30 foundational hours (transferred in from a master's degree) and 30 hours taken at IWU.

The Education Specialist Degree Program provides a clinical and school-based adult learning experience for aspiring school district leaders by encouraging, empowering, and equipping them as visionary servant-leaders who model Christlikeness. They must be able to facilitate a culture of optimal social, emotional, and spiritual health and well-being; continuous improvement; and successful learning for all students and adults.

**EdS - Education Specialist**

**Admission Requirements**

Candidates will:

- Have completed a master’s degree in education from a regionally accredited body.
- Be currently employed by or have access to a P-12 public or non-public school corporation in which a superintendent (or other central office administrator who holds a superintendent’s license) is willing to serve as a mentor for the internship phase of the program. Submission of a completed internship agreement with an appropriate central office administrator will be required prior to the start of the internship phase.
- Hold a proficient or accomplished practitioner teaching license issued by the state of Indiana.
- Have a minimum of three years teaching experience.
- Present at least three letters of recommendation; at least one must be from a sitting central office administrator.
- Cumulative GPA of 3.0 or higher in graduate level courses.

**Clinical Experience**

- All Ed.S. candidates must complete a three credit hour Internship.
- All candidates must secure a Superintendent-Mentor at the school in which they are currently teaching.
- The Superintendent-Mentor will work with the candidates throughout the course of the Internship.

**Graduation Requirements**

To graduate, candidates must have completed the following:

- A minimum grade of "B-" or higher in all courses.
- Cumulative GPA of at least 3.25.
- Successful completion of admission, mid-program review, and program completion gateways.
- Successful completion and oral presentation of the portfolio and defense of the thesis.
- Payment of all tuition and fees is required to receive a diploma.

**Education Specialist - Program of Study**

<table>
<thead>
<tr>
<th>Foundation Courses</th>
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<tbody>
<tr>
<td>Foundation Graduate Education Courses</td>
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<tr>
<td>EDL-ORE</td>
<td>Orientation to Educational Leadership Programs</td>
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<tr>
<td>EDL-600</td>
<td>District Curriculum Leadership 3</td>
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<tr>
<td>EDL-602</td>
<td>Leading Schools to Be Culturally Responsive 3</td>
</tr>
<tr>
<td>EDL-605</td>
<td>District Personnel Management and Supervision 3</td>
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</table>
Certificate Programs

Educational Leadership Certificate - (International)

The Educational Leadership – International program is an institutional certificate program that examines educational leadership within a larger international context. The program is 18 credit hours. The Educational Leadership – International program is available ONLY to teachers enrolled through IWU’s formal agreement with LDI China. The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Admission Requirements

The admission requirements for Education Leadership - International certificate program are as follows:

- A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- Note: Educational Leadership - International applicants who have not graduated from a university or college accredited by a North American regional accrediting agency but have a four-year degree or diploma issued outside of North America must have a course-by-course evaluation of their transcript sent directly to IWU by World Educational Services, Educational Credentials Evaluation, or another agency approved by IWU.
- An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed.
- A valid, (but not necessarily current) government-issued teacher’s license or a valid (but not necessarily current) state teacher’s license.
- At least one year (i.e., a minimum of one semester and one day) of teaching experience, under contract and performed in a classroom.
- Supporting documentation demonstrating access to a P-12 classroom.
- Native speakers of languages other than English who are applicants for entrance into this program must achieve required English language scores on approved assessments.

Completion Requirements

To successfully complete the Educational Leadership - International certificate program, candidates must have completed the following:

- Successfully pass the admission, mid-program review, and program completion gateways.
- Successfully complete each course with at least a "B-" grade and a minimum overall GPA of 3.0.
Educational Leadership - International Certificate - Program of Study

All clinical experience requirements are embedded in specific courses within teaching certificate programs.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDTL-570</td>
<td>Supporting Quality Instruction and Improved Results Through Professional Relationships</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-580</td>
<td>Leading Teachers Through Data-Analysis and Data-Driven Decision-Making for Increased Student Achievement</td>
<td>3</td>
</tr>
<tr>
<td>EDL-557</td>
<td>Educational Leadership</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-535</td>
<td>Leading for Differentiated Instruction</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-530</td>
<td>The Teacher Leader in a Professional Learning Community</td>
<td>3</td>
</tr>
<tr>
<td>EDTL-590</td>
<td>Providing Teacher Leadership Through High Quality Professional Development</td>
<td>3</td>
</tr>
</tbody>
</table>

Teaching Certificates

The Teaching Certificate Programs provide a 15-18 credit hour post-baccalaureate program for teachers seeking additional content areas with respect to teaching licensure. Candidates completing the 18 credit hour program gain content and pedagogical content knowledge related to professional teaching standards for the content area in which they are seeking additional licensure. Prior to applying to the program, candidates are responsible for being knowledgeable of the licensure requirements of their state and whether or not IWU's Teaching Certificate Program will satisfy the requirements of the state in which they are seeking licensure.

The mission of the Teaching Certificate Program is to prepare teacher leaders to provide advanced knowledge in a specific content area leading to additional licensure that translates into effective teaching performances and dispositions, all of which are focused on improving P-12 student learning.

Admission Requirements

The admission requirements for the Teaching Certificate Programs are as follows:

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.

• An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least of minimum of 30 hours was completed or a graduate GPA of 3.0 or higher from master’s degree granting institution.

• A valid (but not necessarily current) state teacher’s license. At least one year (i.e., a minimum of one semester and one day) of teaching experience from an approved and accredited public, private, or parochial school in the United States or abroad.

• Supporting documentation demonstrating access to a P-12 classroom.

Completion Requirements

To successfully complete the Teaching Certificate Program candidates must have completed the following:

• Successfully pass the admission, mid-program review, and program completion gateways.

• Cumulative GPA of 3.0 or above in all graduate work and a minimum grade of "B-" in each course.

• Payment of all tuition and fees is required to receive a certificate.
Teaching Certificate - Program of Study

All clinical experience requirements are embedded in specific courses within teaching certificate programs.

Reading

This program leads to licensure in Ohio only. Ohio candidates must demonstrate completion of three credit hours of a reading course with phonics in the title.

TC-ORE Orientation to the Teacher Certificate Programs
EDRE-510 Foundations of Reading Instruction and Literacy Development 3
EDRE-520 Research-Based Instructional Methods for Improving Student Reading Proficiency 3
EDRE-530 Fostering an Environment for Student Literacy Development 3
EDRE-540 Literacy Development for Diverse Learners 3
EDRE-550 The Use of Formative Assessment Data in Reading Instruction 3

Exceptional Learners - Mild Intervention

This program leads to licensure in Indiana and Ohio.

TC-ORE Orientation to the Teacher Certificate Programs
EDSE-510 Classroom Responses to Individual Differences in Language and Culture 3
EDSE-520 Individualized Assessment and Data-Based Interventions 3
EDSE-530 Research-Based Behavior Interventions 3
EDSE-540 Strategies and Interventions for Students With Autism Spectrum Disorders 3
EDSE-550 Collaboration With Families and Professionals 3
EDSE-560 Seminar: Professional Issues in Disability Services 3

Credentialing Program

The ASCI Credentialing Program at Indiana Wesleyan University is a non-degree, non-certificate program that provides graduate level course work to individuals seeking to obtain an Association for Christian Schools International (ACSI) teaching credential. The program consists of seven (7) credit hours for individuals seeking to teach in a domestic ACSI member school and ten (10) credit hours for individuals seeking to teach in an international ACSI member school. Upon completion of the required coursework, it is the individual’s responsibility to make application to ACSI for their teaching credential. The required coursework satisfies all criteria established for an ACSI teaching credential. There is no field experience required for this program.

The mission of the ASCI Credentialing program is to prepare teacher leaders to provide advanced knowledge that translates into effective teaching performances and dispositions, all of which are focused on improving P-12 student learning in private Christian schools.

The purpose of the program is to provide a course of study leading to an ACSI teaching credential that meets the professional needs of practicing Christian school teachers.
ACSI Credentialing Program

Admission Requirements

• A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.

• An undergraduate GPA of 2.75 or higher from the baccalaureate degree granting institution at which at least minimum of 30 hours was completed.

Completion Requirements

• Successfully complete each course with at least a "B-" grade and a minimum overall GPA of 3.0.

ACSI - Program of Study

Required Courses - Domestic

ACSI-ORE   Orientation to the ACSI Credentialing Program
EDCS-546   Christian Philosophy of Education          1
BIB-501    Introduction to the Old Testament          3
BIB-502    Introduction to the New Testament          3

Required Courses - International

ACSI-ORE   Orientation to the ACSI Credentialing Program
EDCS-546   Christian Philosophy of Education          1
BIB-501    Introduction to the Old Testament          3
BIB-502    Introduction to the New Testament          3
EDCS-512   Integration of Faith and Learning in P-12 Christian School Classrooms 3

Minimum Computer Requirements - School of Educational Leadership

Office of Professional Development and Educational Licensing

The Office of Professional Development and Educational Licensing offers graduate level coursework designed to provide educational opportunities for school teachers and administrators.

Graduate courses offered through this office are designed to strengthen the professional competencies of P-12 practitioners. These courses address contemporary educational challenges by employing a theory-to-practice approach to adult learning. Credit for these courses may be applied toward renewal of the Indiana state teaching license.

Courses are offered throughout the year in classroom locations across the state of Indiana as well as online. At times, IWU partners with other associates to provide a broad array of courses that will fulfill the requirements of licensure renewal. The courses are offered as credit for possible license renewal and are not eligible to apply toward any degree or professional preparation program at IWU. These courses (offered by Performance Learning Systems [PLS]) are not applicable toward the completion requirements of any School of Educational Leadership degree or professional preparation program.

Educators employed by school districts in states outside Indiana are welcome but are strongly advised to consult with their own state licensure office prior to registering. Students registering in courses bear the full responsibility for ensuring the applicability of IWU graduate courses for license renewal in their state.

Those new to Indiana Wesleyan University may register in courses offered through the Office of Professional Development and Educational Licensing as a non-degree seeking student based on submission of the following:

• Course registration form.

• A copy of an official transcript from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education which indicates the recipient has earned at least a baccalaureate degree.

Registration in coursework offered through the Office of Professional Development and Educational Licensing does not constitute admission to an IWU graduate degree program. If a non-degree seeking student decides at any time to apply for admission to an IWU graduate degree program, the student must complete the full and regular admission process. With
approval of the program director immediately involved, up to six semester hours earned through the Office of Professional Development and Educational Licensing may be applied toward an IWU graduate education degree.

Applicants to any program within the School of Educational Leadership will be required to sign a disclosure of information waiver giving any prior institutions the applicant may have attended permission to supply IWU representatives all information relevant to the applicant’s fitness for teacher training or licensure recommendation, including but not limited to his/her conduct, standing, or reputation while attending said institutions. Any information obtained may be considered by IWU in its decision whether or not to admit an applicant, to permit his or her continuance in a program, or to recommend him/her for licensure.

**Educational Licensing**

The Office of Professional Development and Educational Licensing offers the following options:

**License Renewal**

Courses offered through the School of Educational Leadership are designed to further develop the skills of school teachers, administrators, and school services personnel. Theory-to-practice approaches to educational challenges are major goals of the program.

All courses have been approved by the Indiana Department of Education's Office of Educator Licensure and Development (OELD) and may be used to renew an Indiana instructional, administration, or school services license. Renewal requires the accumulation of ninety (90) Professional Growth Points and submission of Professional Growth Plan for verification. Professional Growth Points must be earned between the point when the license is issued and the point when renewal of the license takes place. These points can be earned through a variety of means, including the completion of coursework from an accredited institution with each semester hour equaling fifteen Professional Growth Points.

**Professional License**

The requirements for professionalizing an educator license vary according to academic discipline. ALL professionalization applications, regardless of academic discipline, will require completion of an advanced degree (i.e. Master’s degree or higher). Applicants seeking professionalizing of an instructional license will also be required provide proof of two years of teaching experience in accredited schools as well as having held a Proficient Practitioner/Standard/Provisional license for five years. Applicants seeking a professional administrator license will be required to provide proof of completing sixty hours of graduate coursework from accredited institutions in Administration and related areas (advanced degree work can count towards these hours), and five years of administrative experience in the content area of the license in an accredited school or public school district. Those seeking licensure in School Counseling will be required to prove two years of experience as a school counselor in an accredited school and hold a Proficient Practitioner/Standard/Provisional license for five years.

**Recertification Requirements**

- Applicants must have a valid Rules 2002, Rules 46-47, Bulletin 400, or earlier rules Proficient Practitioner/Standard/Provisional license from the State of Indiana. Applicants must have obtained ninety Professional Growth Points and received verification of completed Professional Growth Plan from School Administrator (if employed in a school system) or Department of Education (if not employed in a school system).
- Applicants are advised to complete the online application for renewal of their Indiana Instructional, Administration, or School Services License. Instructions for this process are provided in the licensing section of the IWU web site or on the Indiana Department of Education’s web site.
- The Indiana Department of Education advises license holders to NOT begin a renewal process until at least sixty days prior to the license expiration date.
Division of Liberal Arts

The following programs are offered through the Division of Liberal Studies:

- Undergraduate Certificate Programs - certificates are available in Communications and General Studies,
- Associate of Science Degree
  - General Studies
- Bachelor of Science Degree
  - General Studies
  - Human Communication Studies
- Undergraduate Electives - these course offerings enable students to complete general education and elective credit requirements.

Certificate Programs - Undergraduate

In order to provide CAPS students opportunities to take electives that will allow them to focus on specific career-oriented areas, the College of Adult and Professional Studies offers Certificates in several broad career areas. For a current listing of courses and information, please see https://www.indwes.edu/adult-graduate/electives/.

Certificates are available to students in the baccalaureate and associate programs, and to students who are registered as unclassified students.

Certificate Programs - Undergraduate

Admission Requirements

- Accepted as a regular degree seeking student or as an unclassified student
- Unclassified student requires proof of high school graduation

Completion Requirements

- 15 credit hours from the selected courses in the specified certificate area
- Nine of the credits must be earned at IWU for degree seeking students; all credits must be earned at IWU for unclassified students
- Minimum grade of "C" in each course

Undergraduate Certificate Programs - Program of Study

Communications

Choose 15 credits from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-110</td>
<td>Speech Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-115</td>
<td>Introduction to Human Communication</td>
<td>3</td>
</tr>
<tr>
<td>WRI-235</td>
<td>Creative Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-121</td>
<td>English Composition II</td>
<td>3</td>
</tr>
<tr>
<td>COM-211</td>
<td>Introduction to Mass Communication</td>
<td>3</td>
</tr>
<tr>
<td>MGT-205</td>
<td>Professional Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

General Studies

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>MAT-108</td>
<td>Modern Concepts of Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>FINA-180</td>
<td>Humanities Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>PSY-155</td>
<td>Personal Adjustment</td>
<td>3</td>
</tr>
<tr>
<td>COM-115</td>
<td>Introduction to Human Communication</td>
<td>3</td>
</tr>
</tbody>
</table>
AS - General Studies

The Associate of Science degree with a major in General Studies consists of 60 credits of coursework, which includes both general education requirements and a concentration in one academic area. The program design requires the student to complete at least 30 of the 60 hours with Indiana Wesleyan University. Therefore, transfer of credits is an option for this degree if the credits are earned at other regionally accredited institutions or those accredited by the Association for Biblical Higher Education and a grade of "C" or higher was earned.

The General Studies major may not be taken as an additional major or degree. This major is not available for students who are in or have completed other IWU programs.

The purpose for the Associate Degree with a major in General Studies encompasses the intention for students to:

• Communicate a Christian worldview as it relates to the liberal arts in education.
• Be prepared to achieve personal academic enrichment as lifelong learners who are effective world changers in daily behavior and pursuits.

AS - General Studies

Admission Requirements
The admission requirements for the associate degree programs are as follows:

• Proof of standard high school diploma or GED certification.

Concentration Requirements

• Minimum of 15 semester hours in concentration area with a GPA of 2.0.
• Nine hours of the concentration must be completed at IWU (15 hours for the Social Service concentration).
• Concentrations are listed below.
• Individualized concentrations must be approved by the General Studies Faculty Committee.
• Students planning to pursue the BSW with a major in Social Work should complete the concentration in Social Service. For those students, all courses must be completed with a grade of “C” or higher in order to meet the Social Work program requirements.

Graduation Requirements
To graduate with an associate degree the following requirements must be met:

• Completion of 60 semester hours.
• Cumulative GPA of 2.0 or higher.
• Completion of concentration requirements with a GPA of 2.0 or higher.
• Payment of all tuition and fees is required in order to receive a diploma.

General Studies (AS) - Program of Study

General Education Requirements

23 Hours Required
Humanities (9) Choose from ENG-242, HST-160, FINA-180, PHL-283
Biblical Literature (3) Any BIL course
English (3) One course in English Composition
Social Science (3) Choose from ECO, HST, POL, PSY, SOC courses
Physical Education (2) Any PHE course
Science or Math (3) Choose from BIO, EAR, SCI, or MAT courses
Required Electives
4 Hours Required
Electives GEN-111 and UNV-201

Concentration
15 Hours (Minimum) required from one of the following concentration options:
- Business Courses with ACC, ADM, BUS, ECO, or MGT prefixes, except ADM-400
- Communications Courses with ENG, WRI, and COM prefixes, as well as MGT-205
- Criminal Justice Courses with CRJ prefixes as well as SOC-246, PSY-365, and PHE-366
- Computer Info Technology Courses with CIT and BIS prefixes
- Entrepreneurship ECO-300; two or more courses in accounting; one or more courses in human resources; one or more non-human resources MGT course; courses with ADM or BUS prefixes
- Fine Arts Courses with ART, MUS, and FINA prefixes and foreign language courses
- History Courses with HST prefixes, as well as REL-225
- Human Services Courses with SOC and PSY prefixes, as well as CRJ-268
- Liberal Arts Courses with Liberal Arts prefixes beyond those required for the "general education" component
- Life Sciences Courses with BIO, CHI, EAR, and SCI prefixes, as well as PHE-140, PHE-141, PHE-362, PHE-366; coursework from at least two separate areas required
- Marketing Courses with MKG prefixes as well as MGT-421
- Mathematics Courses with MAT prefixes as well as ADM-320
- Religious Studies Courses with REL, PHL, and BIL prefixes
- Social Service BIO-111, ECO-205, MAT-112, POL-200, PSY-150, SOC-152, SOC-210
- Individualized Permits customized concentration with approval of General Studies Faculty Committee

Note: the Social Service concentration meets the prerequisite requirements for the Bachelor of Science degree Social Work Major. For that major, these prerequisites must be completed with a grade of "C" or higher.

Electives
10 - 18 Hours required depending on number of hours in concentration area

BS - General Studies

The Bachelor of Science degree with a major in General Studies provides a general college education for persons to build a strong academic platform for problem solving and from which to make future career and educational decisions. Individuality and flexibility describe this program of studies. Students will find maximum freedom of choice while building on a stable general education foundation.

This program consists of 120 credits of coursework, which includes both general education requirements and a concentration in one academic area. The program design requires the student to complete at least 30 of the 120 hours with Indiana Wesleyan University. Therefore, transfer of credits is an option for this degree if the credits are earned at other regionally accredited institutions or institutions accredited by the Association for Biblical Higher Education and a grade of "C" or higher was earned.

The General Studies major may not be taken as an additional major or degree. This major is not available for students who are in or have completed other IWU programs.
The purpose for the Bachelor of Science degree with a major in General Studies encompasses the intention for students to:

- Communicate a Christian worldview as it relates to the liberal arts in education.
- Be prepared to achieve personal academic enrichment as lifelong learners who are effective world changers in daily behavior and pursuits.

**BS - General Studies**

**Admission Requirements**
The admission requirements for bachelor degree programs offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program.
  - A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

**Concentration Requirements**

- Twenty semester hours in concentration area with a GPA of 2.25.
- Nine hours of the concentration must be completed at IWU.
- Concentrations are listed below.
- Individualized concentrations must be approved by the General Studies Faculty Committee

**Graduation Requirements**
To graduate with a baccalaureate degree the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of concentration requirements with a GPA of 2.25 or higher.
- Completion of 30 hours of general education requirements as specified (General Education Requirements (p. 266)).
- Payment of all tuition and fees is required to receive a diploma.

**General Studies (BS) - Program of Study**

**General Education Requirements**
30 Hours Required

<table>
<thead>
<tr>
<th>Subject</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Religion/Philosophy/Biblical Literature</td>
<td>6 hours; 3 must be in Biblical Literature</td>
</tr>
<tr>
<td>English/Composition/Literature/Speech</td>
<td>9 hours</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>6 hours</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3 hours</td>
</tr>
<tr>
<td>Science</td>
<td>3 hours</td>
</tr>
<tr>
<td>Fine Arts/Foreign Language</td>
<td>3 hours</td>
</tr>
</tbody>
</table>
Required Electives

4 Hours Required

Required Electives

GEN-111 and UNV-401

Concentration

20 Hours (Minimum) required from one of the following concentration options:

Business Courses with ACC, ADM, BUS, ECO, or MGT prefixes, except ADM-400

Communications Courses with ENG, WRI, and COM prefixes, as well as MGT-205

Criminal Justice Courses with CRJ prefixes as well as SOC-246, PSY-365, and PHE-366

Computer Info Courses with CIT and BIS prefixes

Entrepreneurship ECO-300; two or more courses in accounting; one or more courses in human resources; one or more non-human resources MGT course; courses with ADM or BUS prefixes

Fine Arts Courses with ART, MUS, and FINA prefixes and foreign language courses

History Courses with HST prefixes, as well as REL-225

Human Services Courses with SOC and PSY prefixes, as well as CRJ-268

Liberal Arts Courses with Liberal Arts prefixes beyond those required for the "general education" component

Life Sciences Courses with BIO, CHI, EAR, and SCI prefixes, as well as PHE-140, PHE-141, PHE-362, PHE-366; coursework from at least two separate areas required

Marketing Courses with MKG prefixes as well as MGT-421

Mathematics Courses with MAT prefixes as well as ADM-320

Religious Studies Courses with REL, PHL, and BIL prefixes

Individualized Concentration Permits customized concentration with approval of General Studies Faculty Committee

Electives

66 Hours Required

30 hours must be upper-level (300-400 level courses).

BS - Human Communication Studies

The Bachelor of Science degree with a major in Human Communication program provides an in-depth education from a Christian perspective for persons who desire to serve as communication professionals in churches, schools, organizations and businesses. The Human Communication Studies major provides comprehensive preparation in communication theory and practice. Graduates are prepared for a wide variety of careers and graduate education. The program is an online series of courses.

Graduates from this major will be able to:

• Demonstrate an understanding of major theories and practices of communication in its varied contexts.

• Demonstrate competence in applying theory to common communication situations.

• Engage and integrate the Christian faith into the study and practice of communication.

• Demonstrate ability to conduct scholarly research and use it to further the study, practice, and personal use of communication.
BS - Human Communication Studies

Admission Requirements
The admission requirements for this program are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program.
- A maximum of 40 hours of credit may be earned through the prior learning assessment process toward the required 60.

Transfer Credit Policy

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Courses must be approved by the Division of Liberal Arts.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements
To graduate with a baccalaureate degree with a major in Human Communication from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Cumulative GPA of 2.0 or higher.
- Completion of the required core courses with a GPA of 2.50 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements).
- Payment of all tuition and fees is required to receive a diploma.

Human Communication Studies (BS) - Program of Study

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM-105 Communication in Context</td>
<td>1</td>
</tr>
<tr>
<td>COM-209 Small Group Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-116 Communication Lab 0 to 1</td>
<td></td>
</tr>
<tr>
<td>COM-227 Research Methods in Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-280 Intercultural Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-300 Communication Research Practicum</td>
<td>1</td>
</tr>
<tr>
<td>COM-321 Persuasion</td>
<td>3</td>
</tr>
<tr>
<td>COM-326 Conflict Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-329 Media and Society</td>
<td>3</td>
</tr>
<tr>
<td>COM-340 Communication Theory</td>
<td>3</td>
</tr>
<tr>
<td>COM-352 Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM-370 Symbols and Imaging</td>
<td>3</td>
</tr>
<tr>
<td>COM-479 Communication Senior Seminar I</td>
<td>1</td>
</tr>
<tr>
<td>COM-480 Communication Senior Seminar II</td>
<td>3</td>
</tr>
<tr>
<td>COM-233 Principles of Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>COM-366 Organizational Communication</td>
<td>3</td>
</tr>
</tbody>
</table>

Communication Cognate
6 credits in Sociology or Psychology - 200 level or above

Subtotal: 46
CAPS Undergraduate Electives

The electives program within the Liberal Studies Department enables students to complete the credit requirements they may need for graduation. These electives include classes that satisfy general education requirements as well as elective credit. Elective classes are offered in key locations or online and are scheduled to match the credit needs of our students in the various locations. Most elective classes are “enrollment driven,” which means there must be at least six students registered for the class to meet.

A complete listing of electives and other pertinent information is distributed in November and June. The schedule is also available by accessing http://www.indwes.edu/Adult-Graduate/Electives. It is updated regularly. Elective courses can also be accessed through the IWU portal at http://myIWU.indwes.edu under the "Search for Classes" link.

Tuition and Fees - Tuition for on-site, online, and self-study elective courses is listed in the General Information section of the Electives Schedule. Book/material fees are listed in the course description section of the Electives Schedule. A late registration fee of $50 will be assessed if the registration is received after the registration deadline date. Tuition must be paid by the deadline date to ensure a seat in the class. The student will be withdrawn from the class if tuition is not received by the deadline date. **Class registration closes two weeks prior to the start date.**

Books and Materials - Textbooks and class materials will be shipped approximately one week before the class start date. A student who wishes to have materials sent to an address other than the home address should indicate the same on the electives registration form. If a student has not received the books a few days before the class start, he/she should contact Textbook Distribution.

Registration - Class size is limited. Students should register early. Registration information can be found online at http://www.indwes.edu/Adult-Graduate/Electives/. Registration closes two weeks prior to the start date. Registrations submitted for on-site overlapping classes that meet on the same day will not be accepted.

Add-On Classes - Add-on classes may be arranged at on-site locations if a class is requested by at least six students. These classes are subject to enrollment, faculty, and site availability. To request an add-on elective class, complete the request form found in the Electives Schedule, at the Electives Web site, or contact the Electives Office at 765-677-2343 or 765-677-2507.

Class Meeting Times - Monday through Thursday classes meet from 6:00 PM until 10:00 PM. Saturday classes meet from 9:00 AM until 1:00 PM. Those groups adding on a class may specify a preferred meeting time other than those listed above.

Online Classes - Because Indiana Wesleyan University is dedicated to meeting the needs of the adult learner in today's society, Indiana Wesleyan University offers courses and programs via the Internet that are accessible from virtually any computer.

These online courses from Indiana Wesleyan University provide student access to a virtual classroom at any time, allow interactivity among participants and instructors, and provide schedule flexibility and timely completion of electives.

Students will complete one workshop (class session) per week, but may do so in asynchronous time (not necessarily at the same time as others). The courses are contained within the accelerated format, with specific beginning and ending dates, thereby allowing students to complete their electives in a timely fashion. Each course contains a complete syllabus and standardized assignments/activities for each workshop.

Within IWU’s learning management system, navigation buttons provide ease of maneuvering throughout the course sections. E-mail allows students to communicate with the instructor, while electronic bulletin board capabilities allow students and instructor to post, share, and read threaded discussions, questions, and comments. Students must use Microsoft Word documents when submitting assignments.

Active links within the course material enable students to do additional research on the concepts presented. Built-in quizzes help students assess their understanding of the concepts being presented. Students are encouraged to complete an anonymous end-of-course evaluation form.

The schedule, course specifications, and other important information are available by accessing the Web page at http://www.indwes.edu/Adult-Graduate/Electives/. Answers to frequently asked questions are also provided. Registration procedures and requirements for online courses are generally the same as those for onsite courses. Information may also be obtained by calling 1-800-621-8667 extension 2343.

Withdrawal/Refund - Official withdrawal from a course must be completed in order to avoid earning a failing grade and to receive a refund. The student must contact the Office of Student Services by e-mailing registration.change@indwes.edu to withdraw before the last class workshop. Notifying the instructor or other students, or simply not attending class does not withdraw the student from the class.
If a student withdraws two weeks before the course begins, all payments may be refunded.

If a student withdraws less than two weeks before the course begins, a $50 processing fee will be assessed. All outstanding balances must be cleared before future registrations will be approved.

Students who withdraw after the first class session will be assessed a $50 processing fee, 10% of the course tuition, and the book fee.

Students who withdraw after the second class session (or after the seventh day of an online course) will not be eligible for a refund. Withdrawal from an elective course may affect a student’s financial aid. Call the Financial Aid Office for information.
School of Service and Leadership

The School of Service and Leadership offers a variety of adult education programs to help students meet their personal and professional goals.

- Behavioral and Social Sciences Department
  - Undergraduate certificate in Human Services
  - Bachelor of Science degree with a major in Addictions Counseling
  - Bachelor of Science degree with a major in Human Services
  - Bachelor of Science degree with a major in Psychology of Human Relations
  - Bachelor of Social Work
- Public Services and Applied Sciences Department
  - Undergraduate certificate in Criminal Justice
  - Associate of Science degree with a major in Criminal Justice
  - Bachelor of Science degree with a major in Criminal Justice, an undergraduate certificate
  - Master of Public Administration
- Religion Department
  - Undergraduate certificates in Religious Studies and Pastoral Care
  - Associate of Science degree with a major in Christian Ministries
  - Associate of Arts degree with a major in Theological Studies (Spanish only)
  - Bachelor of Science degree with a major in Biblical Studies
  - Bachelor of Arts degree with a major in Theological Studies (Spanish only)
  - Master of Theological Studies
- Graduate Studies in Leadership Division
  - Master of Arts with a major in Organization Leadership
  - Doctor of Philosophy degree with a major in Organizational Leadership

Department of Behavioral Sciences

The Department of Behavioral Sciences offers the following programs:

- Undergraduate Certificate in Human Services
- Bachelor of Science Degree with a major in Addictions Counseling
- Bachelor of Science Degree with a major in Human Services
- Bachelor of Science Degree with a major in Psychology of Human Relations
- Bachelor of Social Work

Programs within this department utilize project teams and team projects in the curriculum.
Certificate - Human Services

Admission Requirements

- Accepted as a regular degree seeking student or as an unclassified student
- Unclassified student requires proof of high school graduation

Completion Requirements

- 15 credit hours
- Nine of the credits must be earned at IWU for degree seeking students; all credits must be earned at IWU for unclassified students
- Minimum grade of "C" in each course

Human Services - Certificate Requirements

Choose 15 credits from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC-150</td>
<td>Principles of Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SOC-152</td>
<td>Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>SOC-200</td>
<td>Marriage and Family</td>
<td>3</td>
</tr>
<tr>
<td>SOC-225</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>PSY-365</td>
<td>Psychology of Personality</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-268</td>
<td>Crisis Intervention</td>
<td>3</td>
</tr>
</tbody>
</table>

Bachelor Degree Programs

BS - Addictions Counseling

BS - Addictions Counseling

The Bachelor of Science degree with a major in Addictions Counseling program is a 22-month course of study that provides an in-depth education from a Christian perspective for persons who desire to understand and/or serve addicted persons and their families. Most coursework is completed online with practicums offered at mutually agreed-upon sites.

Graduates from this major should be able to:

- Explain the biopsychosocial-spiritual dimension of addictions.
- Demonstrate an understanding of sin and God's transformative power and grace using helpers and helping systems across the biopsychosocial and spiritual dimensions of addiction/recovery.
- Synthesize assessment and enhancement of client motivation within a broader context of assessment, treatment planning, and client/system change.
- Differentiate among and evaluate the theories underlying addictions counseling and apply them in practice.
- Discuss the pharmacological properties of major drugs and their impact on the brain and behavior.
- Demonstrate an understanding of ethical practice with diverse populations.
- Facilitate group therapy for addicted individuals effectively.

Admission Requirements

The admission requirements for this program are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
• Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program.

• A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

**Transfer Credit Policy**

Transfer credit for core curriculum requirements for undergraduate programs within the School of Service and Leadership may be granted as follows:

• Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."

• Students may transfer in up to 15 hours of credit for the following core courses: ADC-210, SOC-210, PSY-250, ADC-310, ADC-320, PSY-370, and PSY-366.

• Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

**Practicum Requirements**

As part of the Bachelor of Science degree with a major Addictions Counseling program at IWU, each student will be required to complete a practicum experience whereby students will engage in on-site learning via an agency or center focused on addictions practice. Sites are secured through a collaborative effort between the Coordinator of Practicums and Field Experiences and each individual student. Students will be required to complete a total of 350 hours of practicum experience which is spread over the span of 20 weeks. These hours will coincide with the final four courses of the program (ADC-471, ADC-472, ADC-473 and ADC-474). This averages out to about 17.5 hours each week where students will participate in a practicum experience. This practicum is key to the student’s learning experience as it provides opportunity for students to receive constructive feedback and continual supervision while gaining experience in a professional counseling setting.

**Graduation Requirements**

To graduate with a baccalaureate degree with a major in Addictions Counseling from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

• Completion of 124 semester hours.

• Cumulative GPA of 2.0 or higher.

• Completion of the required core courses with a GPA of 2.50 or higher.

• Completion of 30 hours of general education as specified (General Education Requirements (p. 266)).

• Completion of a total of 350 supervised hours of practicum field experience.

• Payment of all tuition and fees is required to receive a diploma.

**Addictions Counseling - Program of Study**

**Prerequisite Course**

*(Must be completed prior to starting the core program)*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Core Courses**

*Before beginning any practicum class (ADC-471, ADC-472, ADC-473, ADC-474), students must complete ADC-202, ADC-210, ADC-310, ADC-320, and ADC-458.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADC-202</td>
<td>Principles of Addictions Counseling</td>
<td>4</td>
</tr>
<tr>
<td>ADC-210</td>
<td>Addictions Theory</td>
<td>3</td>
</tr>
<tr>
<td>SOC-210</td>
<td>Minority Group Relations</td>
<td>3</td>
</tr>
<tr>
<td>PSY-250</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>ADC-310</td>
<td>Addictions Counseling Skills</td>
<td>3</td>
</tr>
<tr>
<td>ADC-320</td>
<td>Theory and Practice of Group Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PSY-370</td>
<td>Theories of Personality</td>
<td>3</td>
</tr>
<tr>
<td>PSY-366</td>
<td>Psychology of Abnormal Behavior</td>
<td>3</td>
</tr>
</tbody>
</table>
BS - Human Services

The Bachelor of Science with a major in Human Services educates students from a biblical understanding of advocacy, to enhance service delivery, management, and social change through their work in human service organizations.

Upon completion of the program, students will be able to:

• Integrate biblical perspectives on providing care to oppressed or disadvantaged people.
• Assess services to identified constituencies in social service agencies.
• Advocate for positive, social change at the micro and macro levels.
• Evaluate the effectiveness and need for services rendered by social service agencies.
• Articulate a management plan for resources of the social service agency for the benefit of the community.

Admission Requirements

The admission requirements for this program are as follows:

• Proof of high school graduation or GED certification.
• Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
• Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program.
• A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the School of Service and Leadership may be granted as follows:

• Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
• Courses must be approved by the School of Service and Leadership.
• Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

• Completion of 120 credit hours.
• Cumulative GPA of 2.0 or higher.
• Completion of all required core courses with a GPA of 2.25 or higher.
• Completion of 30 hours of general education as specified (General Education Requirements (p. 266)).
• Payment of all tuition and fees is required to receive a diploma.
Human Services - Program of Study

Prerequisites
(Must be completed prior to starting the core program)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>HMSR-220</td>
<td>Interview Skills in Human Services</td>
<td>3</td>
</tr>
</tbody>
</table>

Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNV-181</td>
<td>Leading Change in the World</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-309</td>
<td>Youth and Crime</td>
<td>3</td>
</tr>
<tr>
<td>SOC-210</td>
<td>Minority Group Relations</td>
<td>3</td>
</tr>
<tr>
<td>PSY-250</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>ADC-310</td>
<td>Addictions Counseling Skills</td>
<td>3</td>
</tr>
<tr>
<td>ADC-320</td>
<td>Theory and Practice of Group Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PSY-370</td>
<td>Theories of Personality</td>
<td>3</td>
</tr>
<tr>
<td>PSY-366</td>
<td>Psychology of Abnormal Behavior</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-268</td>
<td>Crisis Intervention</td>
<td>3</td>
</tr>
<tr>
<td>MAT-112</td>
<td>General Statistics</td>
<td>3</td>
</tr>
<tr>
<td>HMSR-340</td>
<td>Advocacy in Human Services</td>
<td>3</td>
</tr>
<tr>
<td>HMSR-350</td>
<td>Systems of Social Change</td>
<td>3</td>
</tr>
<tr>
<td>HMSR-420</td>
<td>Program Planning and Evaluation in Human Services</td>
<td>3</td>
</tr>
<tr>
<td>HMSR-430</td>
<td>Administration in Human Services</td>
<td>3</td>
</tr>
<tr>
<td>HMSR-490</td>
<td>Capstone in Human Services</td>
<td>3</td>
</tr>
</tbody>
</table>

BS - Psychology of Human Relations

The Bachelor of Science degree with a major in Psychology of Human Relations program is oriented around the practice of psychology with an emphasis on the application of psychological principles in everyday life, highlighting ethics, critical thinking, creative problem solving, and personal and professional impact. Courses include relationship development, organizational psychology, theories of personality, social psychology, spiritual formation, and counseling techniques.

Upon completion of the program, students will be able to:

- Show a value for self and others as persons of worth, created in God’s image.
- Demonstrate an understanding of ethical tenets of psychology.
- Describe a foundational knowledge of psychology as a field of inquiry.
- Discuss basic social science research methods with regard to the understanding of human relationships.
- Apply core psychological principles to personal, social, and organizational issues.
- Demonstrate the skill and dispositions of creating hope in the world through human relationships.

Admission Requirements

The admission requirements for this program are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program.
- A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.
Graduation Requirements
To graduate with a baccalaureate degree with a major in Psychology of Human Relations from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

• Completion of 120 semester hours.
• Cumulative GPA of 2.0 or higher.
• Completion of the required core courses with a GPA of 2.25 or higher.
• Completion of 30 hours of general education as specified (General Education Requirements (p. 266)).
• Payment of all tuition and fees is required to receive a diploma.

Psychology of Human Relations - Program of Study

<table>
<thead>
<tr>
<th>Prerequisite Course</th>
<th>(Must be completed prior to starting the core program)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
</tr>
<tr>
<td>PSY-250</td>
<td>Developmental Psychology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Core Courses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HMSR-220</td>
<td>Interview Skills in Human Services</td>
</tr>
<tr>
<td>PSY-345</td>
<td>Relationship Development I</td>
</tr>
<tr>
<td>PSY-322</td>
<td>Physiological Psychology</td>
</tr>
<tr>
<td>PSY-370</td>
<td>Theories of Personality</td>
</tr>
<tr>
<td>MAT-305</td>
<td>Statistics for Social Sciences</td>
</tr>
<tr>
<td>PSY-357</td>
<td>Research Methods in Applied Psychology</td>
</tr>
<tr>
<td>PSY-366</td>
<td>Psychology of Abnormal Behavior</td>
</tr>
<tr>
<td>PSY-440</td>
<td>Psychology and Spiritual Formation</td>
</tr>
<tr>
<td>PSY-430</td>
<td>Techniques in Motivation and Change</td>
</tr>
<tr>
<td>PSY-420</td>
<td>Relationship Development 2</td>
</tr>
<tr>
<td>PSY-360</td>
<td>Social Psychology</td>
</tr>
<tr>
<td>PSY-415</td>
<td>Organizational Psychology</td>
</tr>
<tr>
<td>PSY-491</td>
<td>Capstone in Psychology and Human Relations</td>
</tr>
</tbody>
</table>

BSW - Social Work
The mission of the Social Work program is to prepare students for generalist entry level social work practice and provide opportunities for students to become world changers by integrating their personal faith with their academic learning in order to maximize their service to their fellow human beings.

Upon completion of the Social Work program at Indiana Wesleyan University, students will be able to demonstrate the following core competencies within the framework of the generalist model of social work practice:

• Provide opportunities for the integration of Christian principles within the context of professional social work values and ethics.
• Identify as a professional Social Worker and conduct oneself accordingly.
• Apply social work ethical principles to guide professional practice.
• Apply critical thinking to inform and communicate professional judgments
• Engage diversity and difference in practice
• Advance human rights and social and economic justice.
• Engage in research-informed practice and practice-informed research.
• Apply knowledge of human behavior and the social environment.
• Engage in policy practice to advance social and economic well-being and deliver effective social work services.
• Respond to context that shapes practice.
• Engage, assess, intervene, and evaluate with individuals, families, groups, organizations, and communities.

The IWU Social Work program is accredited by the Council on Social Work Education (CSWE); phone 703-638-8080. Students wishing to continue graduate education may be eligible for advanced standing at many graduate schools of Social Work. Graduates of the Social Work program are eligible to become full members of the National Association of Social Workers (NASW) and National Association of Christian Social Workers (NACSW).

Throughout the curriculum, theory and practice are integrated through a variety of educational experiences and agency settings. Students are required to become active within the community in a variety of capacities throughout the program. Students are required to complete approximately 15.5 hours of field work per week with a total of 400 hours over a 26 week period. According to CSWE the field placement is the signature pedagogy of Social Work program professional development.

BSW - Social Work

Admission Requirements
Requirements for admission to the BSW program are as follows:

• Proof of high school graduation or GED certification.
• Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
• Prior completion of at least 45 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program.
• A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 45.

Admission to the Social Work Program
The admission of students to the Social Work program is a formal process separate from the initial declaration of social work as a major. The process includes successful completion of the SWK-170 Introduction to Social Work course and completion of 45 credit hours with a cumulative grade point average of 2.5. Admission is granted after students successfully complete an application, compile three reference letters, and complete a department interview. Any unfavorable decision may be appealed by following the grievance procedures on file in the department and student handbook.

Transfer Credit Policy
Students may transfer in credit for the following core courses: PSY-150, SOC-150, SOC-152, SOC-210, ECO-205, POL-200, BIO-106, BIO-106L, MAT-305, SWK-170, SWK-342, SWK-343, SWK-335, SWK-336, and SOC-482.
• Only courses in which a "C" was earned will transfer.
• The student must complete at least 30 semester hours of the core courses through IWU.

Admission to Field Placement Internships
During the second year of the program, each student is required to complete a Field Placement, or Practicum in a social service agency. This placement site will be arranged by the Coordinator of Practicum and Field Experience in collaboration with each individual student, aiming to align with the student’s professional goals and development needs. As such, each student will complete a Social Work Field Practicum Application along with an updated portfolio. Students will present their portfolio and subsequently be interviewed by the Coordinator of Practicums and Field Experiences and committee. Field Placement options are discussed and a tentative plan is created for Field Placement based on the student’s interest and needs.

Continuation in the Social Work Major
The social work faculty reserves the right to request the withdrawal of any student whose academic performance, social fitness, and mental or physical health make it inadvisable to continue in the program. All decisions regarding continuation in the program are based on the recommendations of the Social Work Admissions Committee.

Students who receive a grade of less than a "C" in any course required for the social work major must repeat the course. Students must maintain an overall grade point average of 2.5 and a 2.7 in the major. To graduate, a student must present a grade point average of 2.7 in the field placement experience and a cumulative grade point average of 2.5 in order to graduate.
Students who fall below this grade-point average will be placed on probation per the CAPS catalog. Failure to raise the grade point average to 2.5 could then result in dismissal from the program.

- A minimum grade of "C" is required in all Social Work courses.
- Students must successfully complete SWK-170 (Introduction to Social Work) and SWK-342 (Human Behavior and Social Environment I) before being admitted into the Social Work Program and continuing on with taking Social Work core courses. Students who fail to earn a "C" or better in a Social Work core course may not continue in the Social Work program until that course is successfully repeated.
- All Social Work courses must be successfully completed in the sequence prescribed by the program’s requirements. Failure to successfully complete a course will result in an administrative withdrawal from the program.

**Graduation Requirements**

To graduate with the BSW from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 124 semester hours.
- Cumulative GPA of 2.5.
- Completion of all core requirements with a GPA of 2.7 or higher.
- Completion of a total of 400 supervised hours of practicum field experience.
- Completion of 30 hours of general education as specified General Education Requirements (p. 266).
- Payment of all tuition and fees is required to receive a diploma.

**Social Work - Program of Study**

**Prerequisites**

*(Must be passed before starting the core program).*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SOC-150</td>
<td>Principles of Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>

**Foundational Courses**

*All courses must be completed with a grade of "C" or higher.*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC-210</td>
<td>Minority Group Relations</td>
<td>3</td>
</tr>
<tr>
<td>BIO-106</td>
<td>Environment and Society</td>
<td>4</td>
</tr>
<tr>
<td>BIO-106L</td>
<td>Environment and Society Lab</td>
<td></td>
</tr>
<tr>
<td>POL-200</td>
<td>State and Local Government and Politics</td>
<td>3</td>
</tr>
<tr>
<td>ECO-205</td>
<td>Basic Economics</td>
<td>3</td>
</tr>
<tr>
<td>SOC-152</td>
<td>Social Problems</td>
<td>3</td>
</tr>
</tbody>
</table>

**Core Courses**

*All courses must be completed with a grade of "C" or higher.*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SWK-170</td>
<td>Introduction to Social Work</td>
<td>3</td>
</tr>
<tr>
<td>SWK-342</td>
<td>Human Behavior and the Social Environment I</td>
<td>3</td>
</tr>
<tr>
<td>SWK-343</td>
<td>Human Behavior and the Social Environment II</td>
<td>3</td>
</tr>
<tr>
<td>SWK-335</td>
<td>Social Welfare Organization</td>
<td>3</td>
</tr>
<tr>
<td>SWK-336</td>
<td>Social Policy</td>
<td>3</td>
</tr>
<tr>
<td>MAT-305</td>
<td>Statistics for Social Sciences</td>
<td></td>
</tr>
<tr>
<td>SOC-482</td>
<td>Social Research</td>
<td>3</td>
</tr>
<tr>
<td>SWK-355</td>
<td>Social Work Practice I</td>
<td>3</td>
</tr>
<tr>
<td>SWK-356</td>
<td>Social Work Practice II</td>
<td>3</td>
</tr>
<tr>
<td>SWK-357</td>
<td>Social Work Practice III</td>
<td>3</td>
</tr>
</tbody>
</table>
SWK-366  Social Work Field Placement I  6
SWK-370  Social Work Field Placement Seminar I  3
SWK-466  Social Work Field Placement II  6
SWK-470  Social Work Field Placement Seminar II  3

**Department of Public Services**

The Department of Public Services offers the following programs:

- Criminal Justice - Certificate
- Criminal Justice - Associate of Science Degree
- Criminal Justice - Bachelor of Science Degree
- Master of Public Administration (MPA)

**Certificate - Criminal Justice**

In order to provide CAPS students opportunities to take electives that will allow them to focus on specific career-oriented areas, the College of Adult and Professional Studies offers Certificates in several broad career areas. For a current listing of courses and information, please see [http://www.indwes.edu/Academics/CAPS/School-of-Liberal-Arts/](http://www.indwes.edu/Academics/CAPS/School-of-Liberal-Arts/).

**Certificate - Criminal Justice**

**Admission Requirements**

- Accepted as a regular degree seeking student or as an unclassified student
- Unclassified student requires proof of high school graduation

**Completion Requirements**

- 15 credit hours from the selected courses in the specified certificate area
- Nine of the credits must be earned at IWU for degree seeking students
- Minimum grade of "C" in each course

**Criminal Justice - Certificate Requirements**

- Choose 15 credits from the following:
  - Any Criminal Justice (CRJ) Course

*(For the purpose of fulfilling the Criminal Justice certificate requirements, the following courses are accepted as CRJ courses: ADC-210, PSY-250, and PHE-365)*

**Associate Degree Programs**

**AS - Criminal Justice**

**AS - Criminal Justice**

The Associate of Science degree with a major in Criminal Justice includes both criminal justice and liberal arts curricula.

This degree is designed specifically to prepare working adults to enter or to advance in the fields of criminal justice and homeland security.

The courses in the program relate theory to practice. Each course is a required component of the program.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

The same courses offered in the classroom setting are also offered via the Internet. Details are available at [Online-Delivery](#).
The Criminal Justice Program prepares students for an entry-level position or increased responsibility in law enforcement, court services, corrections, or private security. In addition, the program will prepare students wishing to pursue a bachelor degree in criminal justice.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Criminal Justice degree should be able to:

- Apply appropriate communication skills across settings, purposes, and audiences of the American Criminal Justice System, including law enforcement, corrections and courts.
- Apply theories, principles and practices of criminal justice, including constitutional principles, judicial and correctional processes, legal institutions, and law enforcement.
- Apply criminal law, juvenile law, constitutional law, and procedural law as it relates to a person’s involvement with the Criminal Justice System from first contact until sentence completion in a manner consistent with ethical and Biblical standards.
- Critique criminal justice research and use those findings to support arguments and decisions within the criminal justice context.
- Critically engage ethical issues in criminal justice, particularly questions of social responsibility, professional decision-making and the impact of cultural diversity on the Criminal Justice system.
- Integrate Biblical perspectives into the decision-making process as it relates to issues involving the Criminal Justice System.

Admission Requirements
The admission requirements for the associate degree programs are as follows:
- Proof of standard high school diploma or GED certification.

Graduation Requirements
To graduate with an associate degree the following requirements must be met:
- Completion of the core requirements.
- Cumulative GPA of 2.0 or higher.
- A minimum of “C” must be achieved in ENG-140, ENG-141, and MAT-109. Failure to achieve a “C” in any of these courses will require repeating the course until a “C” is achieved. (The “repeated courses” policy as found in the Academic Information section does not apply in this case.)
- Payment of all tuition and fees in order to receive a diploma.

Criminal Justice (AS) - Program of Study

Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-141</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>GEN-111</td>
<td>Foundations of Lifelong Learning</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-181</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-268</td>
<td>Crisis Intervention</td>
<td>3</td>
</tr>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-141</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>BIL-102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>MAT-109</td>
<td>Foundations of College Math</td>
<td>3</td>
</tr>
<tr>
<td>BIO-203</td>
<td>Environmental Conservation</td>
<td>3</td>
</tr>
<tr>
<td>MAT-116</td>
<td>Contemporary College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>HST-160</td>
<td>Western Civilization</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-202</td>
<td>Introduction to Corrections</td>
<td>3</td>
</tr>
<tr>
<td>ENG-242</td>
<td>Literature and Ideas</td>
<td>3</td>
</tr>
</tbody>
</table>
The Associate of Science degree with a major in Criminal Justice includes both criminal justice and liberal arts curricula. This degree is designed specifically to prepare working adults to enter or to advance in the fields of criminal justice and homeland security.

The courses in the program relate theory to practice. Each course is a required component of the program.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

The same courses offered in the classroom setting are also offered via the Internet. Details are available at Online-Delivery.

The Criminal Justice Program prepares students for an entry-level position or increased responsibility in law enforcement, court services, corrections, or private security. In addition, the program will prepare students wishing to pursue a bachelor degree in criminal justice.

Students graduating from Indiana Wesleyan University with an Associate of Science degree with a major in Criminal Justice degree should be able to:

• Apply appropriate communication skills across settings, purposes, and audiences of the American Criminal Justice System, including law enforcement, corrections and courts.

• Apply theories, principles and practices of criminal justice, including constitutional principles, judicial and correctional processes, legal institutions, and law enforcement.

• Apply criminal law, juvenile law, constitutional law, and procedural law as it relates to a person’s involvement with the Criminal Justice System from first contact until sentence completion in a manner consistent with ethical and Biblical standards.

• Critique criminal justice research and use those findings to support arguments and decisions within the criminal justice context.

• Critically engage ethical issues in criminal justice, particularly questions of social responsibility, professional decision-making and the impact of cultural diversity on the Criminal Justice system.

• Integrate Biblical perspectives into the decision-making process as it relates to issues involving the Criminal Justice System.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

• Proof of standard high school diploma or GED certification.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

• Completion of the core requirements.

• Cumulative GPA of 2.0 or higher.
• A minimum of “C” must be achieved in ENG-140, ENG-141, and MAT-109. Failure to achieve a “C” in any of these courses will require repeating the course until a “C” is achieved. (The “repeated courses” policy as found in the Academic Information section does not apply in this case.)

• Payment of all tuition and fees in order to receive a diploma.

**Criminal Justice (AS) - Program of Study**

**Core Courses - Ohio Onsite Students**

*ENG-140 and ENG-141 must be passed with "C" or higher.*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEN-111</td>
<td>Foundations of Lifelong Learning</td>
<td>3</td>
</tr>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-141</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-181</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>BIO-102</td>
<td>Human Biology</td>
<td>4</td>
</tr>
<tr>
<td>BIO-102L</td>
<td>Human Biology Laboratory</td>
<td></td>
</tr>
<tr>
<td>BIL-102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>MAT-100B</td>
<td>Statistics for Business Research and Data</td>
<td>3</td>
</tr>
<tr>
<td>COM-115</td>
<td>Introduction to Human Communication</td>
<td>3</td>
</tr>
<tr>
<td>HST-160</td>
<td>Western Civilization</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-202</td>
<td>Introduction to Corrections</td>
<td>3</td>
</tr>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>ENG-242</td>
<td>Literature and Ideas</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-246</td>
<td>Criminology</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-230</td>
<td>Introduction to Policing</td>
<td>3</td>
</tr>
<tr>
<td>FINA-180</td>
<td>Humanities Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>PHL-283</td>
<td>Philosophy and Christian Thought</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-268</td>
<td>Crisis Intervention</td>
<td>3</td>
</tr>
<tr>
<td>BIO-203</td>
<td>Environmental Conservation</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-270</td>
<td>Homeland Security</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-318</td>
<td>Criminal Procedures</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-290</td>
<td>Colloquium in Criminal Justice</td>
<td>3</td>
</tr>
</tbody>
</table>

**Bachelor Degree Programs**

**BS - Criminal Justice**

The Bachelor of Science degree with a major in Criminal Justice requires a student to earn 42 credits in 14 core courses and a total of 124 credits of coursework.

Graduates with criminal justice degrees enjoy a wide range of career choices with great opportunities for lifelong advancement. This program is designed to open opportunities and positions of leadership to those desiring to work within the field of security, law enforcement, criminal justice, and homeland security.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

The same courses offered in the classroom setting are also offered via the Internet. Details are available at Online-Delivery.

Students graduating from Indiana Wesleyan University with a Bachelor of Science degree with a major in Criminal Justice degree should be able to:

• Apply appropriate communication skills across settings, purposes, and audiences of the American Criminal Justice System, including law enforcement, corrections and courts.
• Apply theories, principles and practices of criminal justice, including constitutional principles, judicial and correctional processes, legal institutions, and law enforcement.

• Apply criminal law, juvenile law, constitutional law, and procedural law as it relates to a person’s involvement with the Criminal Justice System from first contact until sentence completion in a manner consistent with ethical and Biblical standards.

• Critique criminal justice research and use those findings to support arguments and decisions within the criminal justice context.

• Critically engage ethical issues in criminal justice, particularly questions of social responsibility, professional decision-making and the impact of cultural diversity on the Criminal Justice system.

• Integrate Biblical perspectives into the decision-making process as it relates to issues involving the Criminal Justice System.

**Admission Requirements**

The admission requirements for bachelor degree programs are as follows:

• Proof of high school graduation or GED certification.

• Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.

• Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program.

• A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

**Graduation Requirements**

To graduate with a baccalaureate degree with a major in Criminal Justice from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

• Completion of 124 semester hours.

• Cumulative GPA of 2.0 or higher.

• Completion of the required core courses with a GPA of 2.25 or higher.

• Completion of 30 hours of general education as specified (General Education Requirements (p. 266)).

• Payment of all tuition and fees is required to receive a diploma.

**Criminal Justice (BS) - Program of Study**

**Prerequisite Courses**

*(Take CRJ-181 or work experience alternative)*

CRJ-181 Introduction to Criminal Justice 3

**Core Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRJ-309</td>
<td>Youth and Crime</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-320</td>
<td>Diversity in Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-358</td>
<td>Criminal Law</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-472</td>
<td>Court Procedures</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-461</td>
<td>Ethics in Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-463</td>
<td>Forensics</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-465</td>
<td>Constitutional Law/Civil Liberties</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-467</td>
<td>Research Methods and Analysis in Criminal Justice</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-319</td>
<td>Probation and Parole</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-332</td>
<td>Victimology</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-346</td>
<td>Restorative Justice</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-464</td>
<td>Cybercrime</td>
<td>3</td>
</tr>
</tbody>
</table>
MPA Degree

MPA - Public Administration

The Master of Public Administration (MPA) is a 36 credit hour program consisting of a 24 credit hour common core plus a 12 credit hour specialization. (IWU reserves the right to move students to another date, location, or online if less than eight students are registered for any specialization.)

With a strong emphasis on social responsibility and civic engagement, the MPA program at Indiana Wesleyan University gives students the skills necessary to effectively and compassionately confront the challenges of today’s metropolitan environment and its diverse populations. It prepares students to assume leadership and management roles in local, state, and federal levels of government, and similar roles in community based non-profit organizations. The curriculum emphasizes the skills necessary for ethical and efficient public management – including planning, policy analysis, and decision-making – that best represents and promotes the public interest.

Credit may be transferred in from a regionally accredited institution (maximum of six hours) for any core or specialization course except for POL-587. The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

The same courses offered in the classroom setting are also offered via the Internet. Details are available at Online-Delivery.

Upon completion of the MPA program at Indiana Wesleyan University, students will be able to:
- Lead and manage in public governance
- Participate in and contribute to the policy process
- Analyze, synthesize, think critically, solve problems and make decisions
- Articulate and apply a public service perspective
- Communicate and interact productively with a diverse and changing workforce and citizenry
- Integrate biblical perspectives into the analysis of and decision-making process involved in today’s public sector organizations.

Admission Requirements

The admission requirements for the master’s degree program are as follows:
- A baccalaureate or graduate degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.5 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed. If an applicant’s GPA is below 2.5, the student may be admitted on a probationary basis, as established by the guidelines of the college.

Program Requirements

- Students must successfully complete POL-521 (minimum grade of “C”) in order to continue in the program.
- Students must successfully complete all other program core and specialization courses prior to taking the capstone course.

Graduation Requirements

To graduate with a master’s degree the following requirements must be met:
- All credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.
- Overall GPA of 3.0 in all IWU graduate work.
- Payment of all tuition and fees is required to receive a diploma.
## MPA - Program of Study

### Core Courses
- POL-521  Public Institutions and Values  3
- POL-523  Organizational Management and Behavior  3
- POL-531  Financing Public Services  3
- POL-533  Ethical Leadership in the Public Sector  3
- POL-535  Public Policy Processes and Strategies  3
- POL-541  Research Methods and Inquiry  3
- POL-543  Scholarly Research and Writing  3

### Specialization Courses - Non-Profit Leadership
- POL-525  Non-profit Management and Leadership  3
- MKTG-540  Non-Profit Development and Advancement  3
- POL-536  Non-profit Fundraising and Financial Management  3
- POL-555  Non-profit Strategic Planning  3

### Specialization Courses - Public Management
- POL-520  Introduction to Public Management  3
- POL-530  Quality and Productivity Improvement in Government  3
- POL-540  Human Resource Management in the Public Sector  3
- POL-550  Economic Development  3

### Specialization Courses - Criminal Justice
- CRJ-526  Criminal Justice Policy  3
- CRJ-534  Criminal Justice Administration  3
- CRJ-542  Economic Analysis of Crime  3
- CRJ-586  Criminal Justice Leadership  3

### Capstone Experience
- POL-587  Capstone in Public Affairs  3

## Department of Religion
The following programs are offered through the Department of Religion:

- Certificate in Religious Studies
- Certificate in Pastoral Care and Counseling
- Christian Ministries - Associate of Science Degree
- Theological Studies - Associate of Arts Degree
- Biblical Studies - Bachelor of Science Degree
- Theological Studies - Bachelor of Arts Degree
- Theological Studies - Master of Theological Studies Degree
Certificate Programs

Certificate - Pastoral Care and Counseling

In order to provide CAPS students opportunities to take electives that will allow them to focus on specific career-oriented areas, the College of Adult and Professional Studies offers Certificates in several broad career areas. For a current listing of courses and information, please see http://www.indwes.edu/Academics/CAPS/School-of-Liberal-Arts/.

Certificates are available to students in the baccalaureate and associate programs, and to students who are registered as unclassified students.

Certificate - Pastoral Care and Counseling

The Indiana Wesleyan University’s Pastoral Care and Counseling Certificate program affords students the opportunity to acquire theoretical and practical application of the practice of pastoral care and counseling. The certificate itself serves as documentation of this accomplishment, as does the transcript notation. This program provides valuable, personal spiritual growth as well as professional development for those in church or para-church ministries and careers. Students completing the Pastoral Care and Counseling Certificate acquire added knowledge and skills for more effective ministry.

Admission Requirements

• Accepted as a regular degree seeking student or as an unclassified student
• Unclassified student requires proof of high school graduation
• Currently enrolled in or a graduate of the Bachelor of Science with a major in Biblical Studies program; OR
• Licensed or ordained minister (copy of current credentials required)

Completion Requirements

• 16 credit hours from the selected courses in the specific certificate area
• Nine of the credits must be earned at IWU for degree seeking students; all credits must be earned at IWU for unclassified students
• Minimum grade of "C" in each course

Pastoral Care - Program of Study

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>REL-469</td>
<td>Pastoral Care and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>REL-469P</td>
<td>Pastoral Care Practicum</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>In addition, students choose four courses from among the following:</td>
<td></td>
</tr>
<tr>
<td>CNS-310</td>
<td>Counseling Theories for the Faith Community</td>
<td>3</td>
</tr>
<tr>
<td>CNS-312</td>
<td>Counseling Interventions for the Faith Community</td>
<td>3</td>
</tr>
<tr>
<td>REL-355</td>
<td>Theological Issues in Health, Healing and Care Ministry</td>
<td>3</td>
</tr>
<tr>
<td>REL-455</td>
<td>The Practice of Spiritual Care Across the Lifespan</td>
<td>3</td>
</tr>
<tr>
<td>CRJ-268</td>
<td>Crisis Intervention</td>
<td>3</td>
</tr>
</tbody>
</table>

Certificate - Religious Studies

In order to provide CAPS students opportunities to take electives that will allow them to focus on specific career-oriented areas, the College of Adult and Professional Studies offers Certificates in several broad career areas. For a current listing of courses and information, please see http://www.indwes.edu/Academics/CAPS/School-of-Liberal-Arts/.

Certificates are available to students in the baccalaureate and associate programs, and to students who are registered as unclassified students.
Students seeking degrees in Christian Ministry or Biblical Studies are not eligible for the Religious Studies Certificate.

**Certificate - Religious Studies**

**Admission Requirements**
- Accepted as a regular degree seeking student or as an unclassified student
- Unclassified student requires proof of high school graduation

**Completion Requirements**
- 15 credit hours from the selected courses in the specific certificate area
- Nine of the credits must be earned at IWU for degree seeking students; all credits must be earned at IWU for unclassified students
- Minimum grade of "C" in each course

**Religious Studies - Program of Study**

**Religious Studies**
Choose 15 credits from the following:
- Any Biblical Literature (BIL) Course, 15
- Religion (REL) Course, or
- Philosophy (PHL) Course

**Associate Degree Programs**

**AA - Theological Studies**

This program is currently only offered in Spanish.

The Associate of Arts degree with a major in Theological Studies (ATS) program is 63 semester hours.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Students who graduate with this degree will demonstrate a basic knowledge of Theology, the Bible, principles of biblical interpretation, and ministry. They will also be able to demonstrate application of the biblical truth in their lives and work or ministry. Students will develop a biblical, Christian worldview based upon a foundation of biblical and general studies, form a global vision of the mission of the church, and strengthen their commitment to take the Gospel to this needy world and contribute to the edification of believers in Jesus Christ. (This degree is equivalent to the Associate of Arts degree in the nomenclature of the United States).

**Admission Requirements**

The admission requirements for the associate degree programs are as follows:
- Proof of standard high school diploma, GED certification, or their international equivalent.
- Official transcripts from all previous college or university studies at regionally accredited colleges or universities or at an institution accredited by the Association for Biblical Higher Education or their international equivalent.
- A letter of recommendation from the student’s pastor or a Christian leader who gives testimony to a solid commitment to Jesus Christ as personal Lord and Savior.
- A copy of official photo ID.
- A three-to-four page autobiography and statement of ministry purpose demonstrating written language proficiency appropriate to the program’s language.
Graduation Requirements

To graduate with an associate degree the following requirements must be met:

• Completion of the core requirements.
• Cumulative GPA of 2.0 or higher.
• A minimum of 30 graded credits must be earned from Indiana Wesleyan University.
• A minimum of "C" (2.0) must be achieved in SPA-140 and SPA-141. Failure to achieve a "C" in either any of these courses will require repeating the course until a "C" or better is achieved. (The "repeated courses" policy as found in the Academic Information section does not apply in this case.)
• Payment of all tuition and fees are required in order to receive a diploma.

Theological Studies (AA) - Program of Study

Required Courses

SPA-140, SPA-141, and MAT-109 must be passed with "C" or higher.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-140</td>
<td>Spanish Grammar and Composition I</td>
<td>3</td>
</tr>
<tr>
<td>SPA-141</td>
<td>Spanish Grammar and Composition II</td>
<td>3</td>
</tr>
<tr>
<td>HST-186</td>
<td>History of the Reformation</td>
<td>3</td>
</tr>
<tr>
<td>PSY-151</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PHL-181</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>GRE-201</td>
<td>Beginning Greek I</td>
<td>3</td>
</tr>
<tr>
<td>BIL-112</td>
<td>Introduction to New Testament</td>
<td>3</td>
</tr>
<tr>
<td>MAT-109</td>
<td>Foundations of College Math</td>
<td>3</td>
</tr>
<tr>
<td>LIT-242</td>
<td>Literature and Ideas</td>
<td>3</td>
</tr>
<tr>
<td>BIO-203</td>
<td>Environmental Conservation</td>
<td>3</td>
</tr>
<tr>
<td>BIL-109</td>
<td>Introduction to the Bible</td>
<td>3</td>
</tr>
<tr>
<td>BIL-111</td>
<td>Introduction to Old Testament</td>
<td>3</td>
</tr>
<tr>
<td>BIL-200</td>
<td>Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>THE-201</td>
<td>Survey of Biblical Doctrine</td>
<td>3</td>
</tr>
<tr>
<td>THE-231</td>
<td>Doctrine of Scripture and Doctrine of God</td>
<td>3</td>
</tr>
<tr>
<td>THE-235</td>
<td>Doctrine of Man and Doctrine of Christ</td>
<td>3</td>
</tr>
<tr>
<td>THE-238</td>
<td>Doctrine of Salvation: Soteriology</td>
<td>3</td>
</tr>
<tr>
<td>MIN-111</td>
<td>Principles of Teaching the Bible</td>
<td>3</td>
</tr>
<tr>
<td>MIN-268</td>
<td>Introduction to Church Leadership and Administration</td>
<td>3</td>
</tr>
<tr>
<td>MIN-270</td>
<td>Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>PHL-286</td>
<td>Ethics and Morality</td>
<td>3</td>
</tr>
</tbody>
</table>

AS - Christian Ministries

The Associate of Science degree with a major in Christian Ministries (ASM) prepares students for service in Christian churches and para-church organizations. This degree meets many academic and practicum requirements for licensing and/or ordination in many churches. Particularly, this degree fulfills four of six academic requirements for District License in The Wesleyan Church. Additionally, it prepares the student for bachelor-level work in Ministry or Biblical Studies. Over half of the academic requirements for ordination in The Wesleyan Church are satisfied within this program.

The same courses offered in the classroom setting are also offered online. Details are available at Online-Delivery.

Upon completion of the Associate of Science degree with a major in Christian Ministries, students will be able to:

• Understand and be able to communicate a Christian worldview and biblical morality from a Wesleyan-Arminian perspective.
• Be prepared to undertake entry-level ministry positions in Christian churches and para-church organizations.
Admission Requirements
The admission requirements for the associate degree programs are as follows:

• Proof of standard high school diploma or GED certification.

Transfer Credit Policy
Transfer credit for core curriculum requirements for undergraduate programs within the College of Adult and Professional Studies may be granted as follows:

• Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."

• Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements
To graduate with an associate degree the following requirements must be met:

• Completion of the core requirements.

• Cumulative GPA of 2.0 or higher.

• A minimum of "C" (2.0) must be achieved in ENG-140, ENG-141, and MAT-109. Failure to achieve a "C" in either any of these courses will require repeating the course until a "C" is achieved. (The “repeated courses” policy as found in the Academic Information section does not apply in this case.)

• Payment of all tuition and fees in order to receive a diploma.

Christian Ministries - Program of Study

Required Courses

ENG-140, ENG-141, and MAT-109 must be passed with "C" or higher.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEN-111</td>
<td>Foundations of Lifelong Learning</td>
<td>3</td>
</tr>
<tr>
<td>BIL-101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>BIL-102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>ENG-141</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>BIO-203</td>
<td>Environmental Conservation</td>
<td>3</td>
</tr>
<tr>
<td>REL-232</td>
<td>Basic Christian Doctrine</td>
<td>3</td>
</tr>
<tr>
<td>HST-160</td>
<td>Western Civilization</td>
<td>3</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>REL-280</td>
<td>Preaching and Teaching the Bible</td>
<td>3</td>
</tr>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>ENG-242</td>
<td>Literature and Ideas</td>
<td>3</td>
</tr>
<tr>
<td>BIL-235</td>
<td>Life and Letters of Paul</td>
<td>3</td>
</tr>
<tr>
<td>FINA-180</td>
<td>Humanities Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>MAT-109</td>
<td>Foundations of College Math</td>
<td>3</td>
</tr>
<tr>
<td>PHL-283</td>
<td>Philosophy and Christian Thought</td>
<td>3</td>
</tr>
<tr>
<td>MAT-116</td>
<td>Contemporary College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>REL-236</td>
<td>Worship in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>REL-265</td>
<td>Pastoral Ministry in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>CED-256</td>
<td>Christian Education in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>REL-277</td>
<td>Evangelism and Global Outreach of the Local Church</td>
<td>3</td>
</tr>
</tbody>
</table>
AS - Christian Ministries (Ohio)

The Associate of Science degree with a major in Christian Ministries prepares students for service in Christian churches and para-church organizations. This degree meets many academic and practicum requirements for licensing and/or ordination in many churches. Particularly, this degree fulfills four of six academic requirements for District License in The Wesleyan Church. Additionally, it prepares the student for bachelor-level work in Ministry or Biblical Studies. Over half of the academic requirements for ordination in The Wesleyan Church are satisfied within this program.

The same courses offered in the classroom setting are also offered online. Details are available at Online-Delivery.

Upon completion of the Associate of Science degree with a major in Christian Ministries, students will be able to:

- Understand and be able to communicate a Christian worldview and biblical morality from a Wesleyan-Arminian perspective.
- Be prepared to undertake entry-level ministry positions in Christian churches and para-church organizations.

Admission Requirements

The admission requirements for the associate degree programs are as follows:

- Proof of standard high school diploma or GED certification.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the College of Adult and Professional Studies may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with an associate degree the following requirements must be met:

- Completion of the core requirements.
- Cumulative GPA of 2.0 or higher.
- A minimum of "C" (2.0) must be achieved in ENG-140, ENG-141, and MAT-109. Failure to achieve a "C" in either any of these courses will require repeating the course until a "C" is achieved. (The "repeated courses" policy as found in the Academic Information section does not apply in this case.)
- Payment of all tuition and fees in order to receive a diploma.

Christian Ministries (Ohio) - Program of Study

Required Courses - Ohio Onsite Students

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEN-111</td>
<td>Foundations of Lifelong Learning</td>
<td>3</td>
</tr>
<tr>
<td>BIL-101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIL-102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>ENG-140</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>ENG-141</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>BIO-203</td>
<td>Environmental Conservation</td>
<td>3</td>
</tr>
<tr>
<td>REL-232</td>
<td>Basic Christian Doctrine</td>
<td>3</td>
</tr>
<tr>
<td>HST-160</td>
<td>Western Civilization</td>
<td>3</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>REL-280</td>
<td>Preaching and Teaching the Bible</td>
<td>3</td>
</tr>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>ENG-242</td>
<td>Literature and Ideas</td>
<td>3</td>
</tr>
<tr>
<td>BIL-235</td>
<td>Life and Letters of Paul</td>
<td>3</td>
</tr>
<tr>
<td>FINA-180</td>
<td>Humanities Fine Arts</td>
<td>3</td>
</tr>
</tbody>
</table>
Bachelor Degree Programs

BA - Theological Studies

This program is currently only offered in Spanish.

The Bachelor of Arts program with a major in Theological Studies is 124 semester hours.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Students who graduate with this degree will demonstrate a basic knowledge of Theology, the Bible, principles of biblical interpretation, practical theology, and ministry. They will also be able to demonstrate application of the biblical truth in their lives and ministry. Students will develop a biblical, Christian worldview based upon a foundation of biblical and general studies, form a global vision of the mission of the church, and strengthen their commitment to take the Gospel to this needy world and contribute to the edification of believers in Jesus Christ.

Admission Requirements

• Proof of high school graduation, GED certification, or their international equivalent.
• Official transcripts from all previous college or university studies at regionally accredited colleges or universities or at an institution accredited by the Association for Biblical Higher Education or their international equivalent.
• A letter of recommendation from the student’s pastor or a Christian leader who gives testimony to a solid commitment to Jesus Christ as personal Lord and Savior.
• A copy of official photo ID.
• A three-to-four page autobiography and statement of ministry purpose demonstrating written language proficiency appropriate to the program’s language.

Graduation Requirements

To graduate with a baccalaureate degree from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

• Completion of 124 semester hours.
• Completion of the required core courses with a GPA of 2.25 or higher.
• Cumulative GPA of 2.0 or higher.
• Completion of 30 hours of general education as specified (General Education Requirements (p. 266)).
• A minimum of 30 graded credits must be earned from Indiana Wesleyan University.
• Payment of all tuition and fees is required to receive a diploma.
Theological Studies (BA) - Program of Study

<table>
<thead>
<tr>
<th>Core Courses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-109 Introduction to the Bible</td>
<td>3</td>
</tr>
<tr>
<td>BIL-111 Introduction to Old Testament</td>
<td>3</td>
</tr>
<tr>
<td>BIL-200 Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>BIL-409 The Four Gospels</td>
<td>3</td>
</tr>
<tr>
<td>THE-201 Survey of Biblical Doctrine</td>
<td>3</td>
</tr>
<tr>
<td>THE-231 Doctrine of Scripture and Doctrine of God</td>
<td>3</td>
</tr>
<tr>
<td>THE-235 Doctrine of Man and Doctrine of Christ</td>
<td>3</td>
</tr>
<tr>
<td>THE-238 Doctrine of Salvation: Soteriology</td>
<td>3</td>
</tr>
<tr>
<td>THE-313 Pneumatology</td>
<td>3</td>
</tr>
<tr>
<td>THE-311 Ecclesiology</td>
<td>3</td>
</tr>
<tr>
<td>MIN-111 Principles of Teaching the Bible</td>
<td>3</td>
</tr>
<tr>
<td>MIN-268 Introduction to Church Leadership and Administration</td>
<td>3</td>
</tr>
<tr>
<td>MIN-270 Evangelism and Discipleship</td>
<td>3</td>
</tr>
<tr>
<td>MIN-378 Missions</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>Biblical Studies Specialization</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose 15 hours from the following:</td>
<td></td>
</tr>
<tr>
<td>BIL-404 Acts of the Apostles</td>
<td>3</td>
</tr>
<tr>
<td>BIL-310 Book of Genesis</td>
<td>3</td>
</tr>
<tr>
<td>BIL-415 Pastoral Epistles</td>
<td>3</td>
</tr>
<tr>
<td>GRE-101 Greek As Exegetical Tool</td>
<td>3</td>
</tr>
<tr>
<td>GRE-202 Beginning Greek II</td>
<td>3</td>
</tr>
<tr>
<td>GRE-422 Greek Bible</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Pastoral Ministry Specialization</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose 15 hours from the following:</td>
<td></td>
</tr>
<tr>
<td>BIL-415 Pastoral Epistles</td>
<td>3</td>
</tr>
<tr>
<td>MIN-215 Principles of Biblical Exposition</td>
<td>3</td>
</tr>
<tr>
<td>MIN-310 Introduction to Biblical Counseling</td>
<td>3</td>
</tr>
<tr>
<td>MIN-460 Church Growth</td>
<td>3</td>
</tr>
<tr>
<td>MIN-464 Expository Preaching</td>
<td>3</td>
</tr>
<tr>
<td>MIN-468 Leadership and Management in the Local Church</td>
<td>3</td>
</tr>
<tr>
<td>MIN-480 Church Planting</td>
<td>3</td>
</tr>
<tr>
<td>REL-224 Spiritual Formation in Christ</td>
<td>3</td>
</tr>
<tr>
<td>THE-311 Ecclesiology</td>
<td>3</td>
</tr>
<tr>
<td>THE-328 Christian Worldview</td>
<td>3</td>
</tr>
<tr>
<td>THE-338 Apologetics</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Pastoral Counseling Specialization</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose 15 hours from the following:</td>
<td></td>
</tr>
<tr>
<td>MIN-310 Introduction to Biblical Counseling</td>
<td>3</td>
</tr>
<tr>
<td>MIN-365 Intimacy and Sexuality in Marriage</td>
<td>3</td>
</tr>
<tr>
<td>MIN-410 Pastoral Care and Inner Healing</td>
<td>3</td>
</tr>
<tr>
<td>MIN-458 Crisis Counseling</td>
<td>3</td>
</tr>
<tr>
<td>MIN-470 Pastoral Counseling of Sexual Addiction</td>
<td>3</td>
</tr>
<tr>
<td>PHL-286 Ethics and Morality</td>
<td>3</td>
</tr>
<tr>
<td>REL-224 Spiritual Formation in Christ</td>
<td>3</td>
</tr>
<tr>
<td>SOC-155 Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SOC-200 Marriage and Family</td>
<td>3</td>
</tr>
</tbody>
</table>
BS - Biblical Studies

The Bachelor of Science degree with a major in Biblical Studies provides an in-depth education from a Wesleyan-Arminian perspective for persons who desire to understand the Christian faith and its foundational issues. Graduates will be prepared to undertake more advanced ministry positions in Christian churches and para-church organizations, or to proceed on to master's level work in Divinity or Ministry. The program meets many academic requirements for licensing and/or ordination in many denominations including The Wesleyan Church.

The same courses offered in the classroom setting are also offered via the Internet. Details are available at Online-Delivery. Biblical Studies graduates will:

- Understand and be able to communicate a Christian worldview and biblical morality.
- Have a solid grasp of the biblical principles associated with the Wesleyan-Arminian tradition.
- Develop significant understanding of major segments and books of the Bible.
- Be able to compare and contrast the various schools of biblical interpretation and assess the strengths and weaknesses of each school.
- Apply principles and techniques for fruitful biblical study and biblical communication.

Admission Requirements

The admission requirements for bachelor degree programs offered through the College of Adult and Professional Studies are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program.
  - A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.

Transfer Credit Policy

Transfer credit for core curriculum requirements for undergraduate programs within the School of Service and Leadership may be granted as follows:

- Credit must have been earned at a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education with a minimum grade of "C."
- Courses must be approved by the School of Service and Leadership.
- Students must complete at least 30 hours of the core curriculum at Indiana Wesleyan University.

Graduation Requirements

To graduate with a baccalaureate degree from the College of Adult and Professional Studies at Indiana Wesleyan University, the following requirements must be met:

- Completion of 120 semester hours.
- Completion of the required core courses with a GPA of 2.50 or higher.
- Cumulative GPA of 2.0 or higher.
- Completion of 30 hours of general education as specified (General Education Requirements (p. 266)).
- Payment of all tuition and fees is required to receive a diploma.
Biblical Studies - Program of Study

Prerequisite Courses
(Must be completed before starting the core program; for students lacking the prerequisites required for entrance into the Biblical Studies major, these courses are offered at the inception of the program and qualify for financial aid for eligible students)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIL-102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>REL-232</td>
<td>Basic Christian Doctrine</td>
<td>3</td>
</tr>
<tr>
<td>BIL-202</td>
<td>Inductive Bible Study</td>
<td>3</td>
</tr>
</tbody>
</table>

Core Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNV-181</td>
<td>Leading Change in the World</td>
<td>3</td>
</tr>
<tr>
<td>BIL-203</td>
<td>Advanced Inductive Bible Study</td>
<td>3</td>
</tr>
<tr>
<td>BIL-303</td>
<td>Synoptic Gospels</td>
<td>3</td>
</tr>
<tr>
<td>BIL-301</td>
<td>Pentateuch</td>
<td>3</td>
</tr>
<tr>
<td>BIL-302</td>
<td>Historical Books</td>
<td>3</td>
</tr>
<tr>
<td>BIL-304</td>
<td>Johannine Literature</td>
<td>3</td>
</tr>
<tr>
<td>REL-424</td>
<td>Christian Theology II: Salvation / Holiness</td>
<td>3</td>
</tr>
<tr>
<td>BIL-410</td>
<td>Wisdom Literature</td>
<td>3</td>
</tr>
<tr>
<td>BIL-404</td>
<td>Acts of the Apostles</td>
<td>3</td>
</tr>
<tr>
<td>BIL-402</td>
<td>Major Prophets</td>
<td>3</td>
</tr>
<tr>
<td>REL-241</td>
<td>Survey of Church History</td>
<td>3</td>
</tr>
<tr>
<td>BIL-412</td>
<td>Romans and Galatians</td>
<td>3</td>
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<tr>
<td>REL-410</td>
<td>World Faith Systems</td>
<td>3</td>
</tr>
<tr>
<td>REL-483</td>
<td>Biblical Studies Colloquium</td>
<td>3</td>
</tr>
</tbody>
</table>

MTS Degree

MTS - Theological Studies (International)

This program currently is offered online in Spanish in the Dominican Republic or in French in Haiti.

The Master of Theological Studies (MTS) program is designed for church and denominational leaders who wish to deepen and broaden their scope of academic and ministerial influence and effectiveness. The MTS includes 36 credit hours. The purpose of the MTS is to enable students to communicate with greater depth and efficacy the content and teaching of the Bible.

- Students in the MTS program will deepen their biblical and theological knowledge and critical thinking skills.
- Students will see doctrines in their original context with the purpose of relevantly explaining and applying them in their present context.
- The emphasis will be on the acquisition and application of biblical and doctrinal knowledge, the development of biblical and Christian thought, and the defense of the faith in the contemporary world.

Admission Requirements

- A baccalaureate degree from a regionally accredited college or university, or an institution accredited by the Association for Biblical Higher Education (ABHE) or their international equivalence
- A 2.5 minimum cumulative undergraduate grade-point average (GPA) on a 4.0 scale from the baccalaureate degree-granting institution at which a minimum of 30 credit hours was completed
- Official transcripts from the baccalaureate degree granting institution at which a minimum of 30 credit hours was completed
- Three references, including one from a pastor or denominational supervisor
- A Church Endorsement form, completed by the applicant’s local church board or appropriate church body
- A three-to-four page autobiography and statement of ministry purpose demonstrating written language proficiency appropriate to the program’s language.
Graduation Requirements

- Completion of the 36-credit-hour course of studies
- Minimum GPA of at least 3.0
- Minimum grade of "B-" or higher in each course. A grade of "C+" or below will require the course to be repeated.
- Payment of all tuition and fees is required to receive a diploma.

MTS - Program of Study

Prerequisite Courses

(Must be completed before starting the core program)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPA-141</td>
<td>Spanish Grammar and Composition II</td>
<td>3</td>
</tr>
<tr>
<td>BIL-111</td>
<td>Introduction to Old Testament</td>
<td>3</td>
</tr>
<tr>
<td>BIL-112</td>
<td>Introduction to New Testament</td>
<td>3</td>
</tr>
<tr>
<td>BIL-200</td>
<td>Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Upper Level Bible Course (300 level or higher)</td>
<td>3</td>
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</tbody>
</table>

Core Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIL-505</td>
<td>An Exegetical Analysis of the Gospels</td>
<td>3</td>
</tr>
<tr>
<td>GRE-505</td>
<td>Greek As an Exegetical Tool</td>
<td>3</td>
</tr>
<tr>
<td>THE-510</td>
<td>The Doctrine of Humanity and Christology</td>
<td>3</td>
</tr>
<tr>
<td>THE-605</td>
<td>Soteriology</td>
<td>3</td>
</tr>
<tr>
<td>PHL-610</td>
<td>Apologetics</td>
<td>3</td>
</tr>
<tr>
<td>CED-690</td>
<td>Philosophy of Christian Education</td>
<td>3</td>
</tr>
<tr>
<td>PTH-505</td>
<td>Biblical Exposition</td>
<td>3</td>
</tr>
<tr>
<td>PTH-605</td>
<td>Creative Bible Teaching Methods</td>
<td>3</td>
</tr>
<tr>
<td>PTH-610</td>
<td>The Evangelistic Mandate for the Church</td>
<td>3</td>
</tr>
<tr>
<td>PTH-510</td>
<td>Crisis Counseling</td>
<td>3</td>
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<tr>
<td>MOL-500</td>
<td>Leadership Theory</td>
<td>3</td>
</tr>
<tr>
<td>MOL-520</td>
<td>Ethical Challenges of Leadership</td>
<td>3</td>
</tr>
</tbody>
</table>

Department of Leadership Studies

The Department of Leadership Studies offers the following programs:

- Master of Arts Degree (MA) with a major in Organizational Leadership
- Doctor of Philosophy Degree (Ph.D.) with a major in Organizational Leadership

Organizational Leadership - MA

The Master of Arts degree with a major in Organizational Leadership will provide graduates with the fundamental knowledge of leadership theory and skills to practice leadership in organizations. The program is targeted at students from all organizations (including business), but the focus will be on recruiting individuals from nonprofit organizations, government, military, and ministries.

Upon completion of the program students should be able to:

- Describe leadership theories and explain how they guide the practice of organizational leadership.
- Understand and practice authenticity and integrity as a part of their character and leadership.
- Synthesize knowledge about the foundational concepts of wisdom, followership, and stewardship as it applies to leadership.
- Evaluate ethical dilemmas that face leaders and implement the appropriate response.
• Analyze organizational problems and determine how the behavior of leaders and followers within an organization will be impacted.

• Evaluate the change and learning needs of an organization and implement appropriate strategies for directing the organization toward its goals.

• Develop and implement a strategic plan for an organization that emphasizes governance and stewardship principles.

• Practice scholarship by identifying organizational problems, researching the problem, and reporting the results of the research.

**MA - Organizational Leadership**

**Admission Requirements**

• A baccalaureate degree from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education.

• A minimum GPA of 3.0 in all undergraduate work.

• A minimum of three years of significant experience in the workplace.

• Must currently be in a leadership position or demonstrate aspirations to attain a leadership position.

**Graduation Requirements**

• All 36 credits required in the curriculum sequence with a minimum GPA of 3.0 and a minimum grade of "C" in each course. A grade of "C-" or below will require the course to be repeated.

• Overall GPA of 3.0 in all IWU graduate work.

• Payment of all tuition and fees is required to receive a diploma.

**Organizational Leadership (MA) - Program of Study**

**Core Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MOL-500</td>
<td>Leadership Theory</td>
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<td>MOL-505</td>
<td>Wisdom and Leadership</td>
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<tr>
<td>MOL-510A</td>
<td>Leadership Praxis</td>
<td>1</td>
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<td>MOL-515</td>
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<td>MOL-520</td>
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<td>MOL-510B</td>
<td>Leadership Praxis</td>
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<td>MOL-530</td>
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<td>MOL-510C</td>
<td>Leadership Praxis</td>
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<td>MOL-535</td>
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<td>MOL-540</td>
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</tr>
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<td>MOL-510D</td>
<td>Leadership Praxis</td>
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<tr>
<td>MOL-565</td>
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<td>MOL-511</td>
<td>Leadership Praxis Seminar</td>
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</tbody>
</table>

**Organizational Leadership - Ph.D.**

The Doctor of Philosophy degree with a major in Organizational Leadership (Ph.D.) provides an advanced graduate education for students seeking academic positions in research and teaching at leading universities, and for those seeking leadership opportunities in corporations, entrepreneurial businesses, health care, faith-based institutions, government, and non-profit organizations. This program is designed for working adults who have the intellectual capacity for advanced study, who thrive on the challenge of self-directed learning, and who desire to master the discipline of organizational leadership.
**Mission**

The mission of the program is to provide a Christ-centered, challenging, and field-based doctoral program enabling organizational leadership students to become accomplished in current knowledge, theory-in-use, research, self-directed learning, and as facilitators of organizational learning.

The curriculum is designed to contribute to a student’s development as a servant leader, who has demonstrated competence in seven domains of knowledge represented in the conceptual model that guides the program design. These domains include servant leadership, personal authenticity, governance and ethics, globalization and multiculturalism, change, innovation and entrepreneurship, organizational theory and research, and organizational learning. A foundational expertise integrated into each domain is the mastery of critical thinking, research, and problem solving.

The College of Adult and Professional Studies offers advanced graduate education for students seeking academic positions in research and teaching at leading universities, leadership opportunities in corporations, entrepreneurial businesses, health care institutions, higher education, faith-based institutions, government, and nonprofit organizations. The program is designed for working adults who have the intellectual capacity for advanced study, who thrive on the challenge of self-directed learning, who desire to master the discipline of organizational leadership, and those who purpose to contribute to Indiana Wesleyan University’s mission to raise up leaders as World Changers.

The College of Adult and Professional Studies offers the dynamic combination of an integrated and seamless lock-step curriculum and technologically advanced facilities. At the very heart of these resources are the faculty and coursework grounded in theory and practice and leading organizational learning, change, and innovation. Our advanced graduate faculty is committed to critical inquiry, excellent teaching, and responsiveness to students. The curriculum reflects current knowledge and best practice and enables the students to meet the rigorous challenges of doctoral studies in a Christ-centered culture.

The desire of the faculty and administration of the College of Adult and Professional Studies in general and the faculty of the Division of Graduate Studies in Leadership in particular is to present a Doctor of Philosophy (Ph.D.) degree program that prepares students to be Christian Leaders in their world, and from that perspective to initiate significant change for Christ. The faculty values the integration of Christian principles of faith and practice into both academic and work settings. We have developed our university mission statement to reflect this desire and this value, and the mission of the College of Adult and Professional Studies and that of the Ph.D. degree support and extend the broader university mission. For that reason, all classes include a component of faith integration, either through the basic nature of the course or via specific course objectives. It is our hope that this curricular exposure to faith integration will be the beginning of personal growth and spiritual development by each student in the program.

**Admission Requirements**

This is a selective program and there is no guaranteed admittance even though applicants meet all the admissions requirements. The requirements for admission to the program include:* 

- A master’s degree from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education verified on original transcripts sent by the institution directly to Indiana Wesleyan University.
- An undergraduate grade point average (GPA) of 2.75 or higher from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed.
- A graduate grade point average (GPA) of 3.0 or higher from the master’s degree granting institution at which at least a minimum of 24 hours was completed.
- A minimum of five years of leadership experience in the workplace, volunteer organizations, or the classroom.
- Submission of all documents required by the Admissions Selection Committee and approval by the committee for admission into the program.

*The Admissions Selection Committee retains the right to waive admission requirements for special circumstances.

**Application Process**

The goal is to admit highly qualified students, with clear career objectives, who choose to enter the doctoral program after obtaining a master’s degree. To apply for admission to the doctoral program, the applicant must complete the following steps:

- Submit a formal application with the non-refundable application fee of $50. Send all application process materials to the attention of Graduate Admissions.
• Send a current resume that includes a career objective, previous undergraduate and graduate work, work experience, and special recognition or awards. The resume should make clear the number of employees the applicant has supervised in all leadership positions.

• Send at least three recommendation forms from the applicant’s current manager (this may be the chairman of the board of directors or a peer at another organization for CEOs), an academic in higher education, and someone that can speak to the spiritual character of the applicant.

• Prepare and submit a five to six page scholarly essay according to the requirements and outline in the application packet.

• Arrange to have your undergraduate transcript and graduate transcript sent from the accredited institution granting the respective degree. Transcripts should be supplied from all institutions the applicant has attended subsequent to the completion of the bachelor’s degree.

**Formal Application Essay**

This essay is an essential aspect of the admission process and will be carefully assessed in order to make an informed decision regarding your acceptance into the Ph.D. program. Please follow the guidelines carefully addressing each question. The essay will be assessed in regard to:

• Typed, double-spaced, and numbered with a minimum of five pages and maximum of six pages.

• Clear and convincing response to the questions.

• Organization and presentation (i.e., readability and formatting).

• Evidence of critical thinking that is clearly expressed.

• It should be carefully proof read and use convincing language and phrasing.

• Evidence of scholarly (academic) writing skills that evidences an ability to analyze and integrate literature from the leadership field.

**Essay Questions**

All questions are to be answered in a manner that demonstrates the scholarship and critical thinking of the applicant. The questions to be addressed in the essay include:

• How will the attainment of the Ph.D. with a major in Organizational Leadership enhance your ability to fulfill your life purpose?

• How will your leadership experience prepare you to excel in a doctoral leadership program?

• How will your current leadership position enable you to put into practice the concepts and principles that you hope to learn in this program?

• What is your understanding of the concept of leadership and of the need for it in your professional field?

• What convincing evidence can you offer that you are prepared for the scholarship necessary to complete doctoral coursework and a dissertation?

• Do you have convincing evidence of sufficient computer skills to engage in online discussion forums, access online library resources, engage in online videoconferencing, word processing, spreadsheet, and presentation software?

**Admissions Selection Process**

The admissions selection process is as follows:

• Submit completed application and forms to Adult Enrollment Services.

• The completed Application Files will be reviewed and evaluated by the Admissions Selection Committee.

• The Admissions Selection Committee will recommend admissions approval to the Chair.

• A letter of approval will be sent to the student by the Chair.

• Students will then confirm their intent to commence the program and send a $200 deposit that can hold a position in the program for the student and be applied to the first tuition and fee statement.
Program Requirements

Transfer Credit Policy

Students may transfer up to nine hours of post-master’s credit from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education provided a grade of "B" or higher was earned in a post-masters course meeting the following criteria of the transcript audit:

• The course is clearly comparable to one of the Ph.D. program course offerings.
• The course is at the 600 or higher numbering system and was not part of the master’s degree requirements.
• The course has been completed within the past five years.
• The course reflects current knowledge-base and best practice.
• The course reflects higher order thinking, study, assessment requirements of the scholarship of discovery.

Advanced Degree Appeals for Transferring Additional Hours

Students who have obtained a professional graduate degree requiring 60 credit hours or more may petition to have appropriate coursework transferred into the doctoral program.

Graduate students having earned a doctoral degree or a professional degree requiring 90 or more credit hours (e.g., Educational Administration, Counseling, Psychology, and so forth) may appeal in writing, to the Chair, Division of Graduate Studies in Leadership, for a transcript audit to transfer up to nine additional hours (18 maximum). The letter of appeal, requesting more than nine hours of transfer credit, should clearly explain and justify the request. The letter of appeal should be supported with a dossier showing clear and convincing alignment with the course of studies and having met the criteria set forth in the policy and items one through five above.

Attendance Policy

All doctoral courses are a blend of live and interactive online discussions. Students are expected to attend all live sessions and substantively engage in all interactive online discussions, tests, quizzes, and prescribed learning activities.

• Synchronous Class Sessions - Synchronous classes are held on Saturdays from 9:00 am to 5:00 pm and meet on the first, fourth, and eighth Saturdays of the September, January, and April terms. Students are expected to be in attendance when class begins, and remain the entire session. A student may be allowed one absence per course. These are only to be used when absolutely necessary and require approval from the faculty member teaching the course. (Work, family emergencies, and illness are the primary reason for which students should reserve their option of missing one synchronous class sessions per term.) Students need to contact the faculty member regarding make-up work. The criteria for full participation attendance points will be determined by the faculty member.

• Online Attendance - Attendance is determined by participating in weekly discussions. Failure to participate in each weekly discussion forum will constitute an absence for that workshop. Participating in discussion does not guarantee full participation attendance points. The criteria for full participation attendance points will be determined by the course professor. A student may be allowed one participation absence per course. Students need to contact the faculty member regarding make-up work.

• Excessive Absences - If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the last class session, the professor is directed to issue the grade of "F."

• Students are expected to take courses in the predetermined sequence. Students who are unable to participate in a course due to unavoidable circumstances must arrange for a temporary leave of absence with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so with permission of the Division Chair and by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Residency

Residency for the doctoral program is satisfied by living on campus during three Summer Residency Institutes. These institutes begin on a Sunday and go through the following Friday. Students are expected to be in attendance every day of each institute and are not allowed an absence from required workshops, events, or class sessions that are scheduled during the Institute. The Summer Residency Institutes are normally attended during three consecutive years. However, in unusual circumstances a student may be given permission by the Division Chair to skip a year and attend the Institute another year. In no circumstances
will a student be allowed more than four years to complete their residency. Students are expected to follow the community lifestyle statement of the university while living on campus. This includes refraining from the use of alcohol and tobacco.

**Withdrawal from a Course**

A student that withdraws from a course will need to get permission from the Department Chair to continue in the program and will need to follow the plan of study prescribed by the Department Chair.

Students needing to officially withdraw from a course will be required to contact the Office of Student Services. Tuition will be reimbursed according to the following schedule:

- 100% of the tuition fee if withdrawing within the first seven days of attending the first live class session of the course,
- 90% of the tuition fee if withdrawing between the 8th and by the 14th day of the course,
- 50% of the tuition fee if withdrawing between the 15th and by the 21st day of the course, and
- No refund after the 21st day from the start date of the course.

Student withdrawing from the summer residency will be assessed a fee to cover the costs of room and meals.

**Academic Standing**

Students enrolled in the Ph.D. program are regarded as members of the academic community of Indiana Wesleyan University and are held responsible for conducting themselves in conformity with the standards of conduct for adult learners. Continued enrollment in the program is at all times subject to review of the student’s academic record and of the student’s actions with regard to observance of university rules and regulations.

Academic Probation - Students enrolled in the Ph.D. program will be placed on probation if their cumulative GPA at any time falls below the required 3.25 GPA for graduation. Students are given six months to satisfactorily raise their GPA. The GPA is reviewed after the six month probationary period, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student’s GPA is not successfully raised.

Academic Suspension - Academic suspension of six months will result if:

- A student fails to clear the academic probationary status within the six month probationary period.
- A student has taken a course twice and failed to achieve a satisfactory grade.

In all cases, the suspension will occur once the grades have been recorded in the Registrar’s Office. Students will be notified of the academic suspension in writing. A student will be eligible to reapply for admission on a provisional basis after six months, but only upon the recommendation of the Division Chair and with the approval of the Dean of the School of Service and Leadership.

Academic Dismissal - Upon a second academic suspension in the Ph.D. program, a student is not eligible to reapply to Indiana Wesleyan University.

Students who do not follow the courses in the designated sequence, or who withdraw from a course, must undergo advising before being allowed to register for another course. The student’s advisor will submit the reenrollment form to the Dean of the School of Service and Leadership for approval. The student may then be registered for another course by Student Services.

**Comprehensive Exam**

At the end of coursework, a comprehensive examination will be administered to each student in the Ph.D. program. This exam will be designed to:

- Determine the student’s grasp of leadership understanding across the curriculum;
- Assess the student’s ability to adapt and integrate leadership theory and current best practice across the curriculum, including the integration of faith and practice;
- Give the student the opportunity to demonstrate higher order thinking with reference to Organizational Leadership theory and practice.

The exam will be constructed to cover the major domains of the program and will be administered by a committee of full-time faculty in the Division of Graduate Studies in Leadership. The Comprehensive Examination Policy Guide is published annually
before Comprehensive Examinations. All policies and guidelines published annually in the Guide become official academic policy of the Division and take precedent over any policies published in the catalog.

The Dissertation

The dissertation will be a field-based, practice-centered inquiry that attests to the student's understanding of the field and ability to conduct scholarly inquiry about an issue related to leadership practices and performance in organizations from which other leaders can benefit. In addition, the research must provide a unique contribution to the understanding of organizational leadership.

Students may conduct qualitative or quantitative research, culture evaluation, needs assessment, or any other type of research which meets the approval of their Dissertation Committee. The dissertation is expected to meet the highest standards of scholarship and inquiry, and should demonstrate doctoral level composition and format. The writer should identify the problem and its significance, outline the background and literature that informs the problem, and collect and analyze data. This should result in a written document detailing findings, implications, and recommendations for future policy, governance, and/or practice.

Dissertation Requirements

The Organizational Leadership major is a 60 semester hour program. The dissertation courses include a minimum of 12 hours beyond the 48 hours of designated courses.

Every Organizational Leadership student will be required to write and defend a dissertation. The Organizational Leadership course of studies emphasizes the development of theory-in-use research and skills with a practitioner focus. A doctoral research study addresses a problem of practice, where the focus is upon the integration of knowledge or its application. A variety of research methods may be used, resulting in a number of alternative forms of scholarly study, such as an organizational improvement study, a culture evaluation study, a governance and policy analysis study, or a problem resolution study. A dissertation generates or confirms knowledge and expanded capacity while linking theory-in-use to current best practice. The process of scholarship, research, and leadership utilizes a variety of research methods, including empirical, interpretive, or critical. All doctoral research studies and dissertations will result in a substantial written document.

Three credit hours of a dissertation seminar are required. The seminar may be taken when the student successfully completes the courses offered during the term in which the student participates in their third summer residency. This enables the graduate students to integrate coursework, field-based action learning, and organizational improvement initiatives into the research design of their dissertation. Nine credit hours of dissertation credit are required during year three. Graduate students not defending their dissertation during the summer following the third year will be expected to maintain continuous enrollment and pay a dissertation continuation one hour tuition fee for each subsequent term until the dissertation is defended and approved.

A Dissertation Policy Manual will be issued by the Division of Graduate Studies in Leadership and published annually. Students are expected to follow all policies, procedures, and guidelines contained in the most recent manual. A student that is unable to complete their dissertation within one year must follow the guidelines issued for the following year. For example, a student that completes their 700 and 800 level coursework in 2010 will be given a Dissertation Policy Manual issued at the Summer Residency Institute in 2010, but if the student's dissertation is not completed by June 30, 2011, the student will then be expected to follow the guidelines and policies contained in the Dissertation Policy Manual issued in July, 2011.

Degree Completion Limits

The Ph.D. program is designed as a lock-step curriculum, which is to be completed in 27 months, plus the dissertation. The dissertation must be completed within six years from the point of completing the DOL-915 course. Any exceptions to this policy must be made via a written petition presented, approved, and filed by the Division Chair.

Dissertation Continuation

Doctoral students not completing the dissertation by the end of the July term of the fourth year will be required to maintain continuous enrollment. They will be required to enroll in a one-hour Dissertation Continuation course (DOL-922) with the university each successive term until the dissertation is successfully defended. Students will pay the one hour tuition fee and a $25 per term resource fee to maintain continuous enrollment.
Candidate Status
Doctoral students will attain candidacy status upon successful:
• Completion of all course work.
• Written and oral defense of the Comprehensive Exam.
• Completion and committee approval of the dissertation proposal (Chapters 1-3).

Graduation Requirements
• Minimum grade of "B-" in each course.
• Cumulative GPA of 3.25.
• Successful defense of dissertation.
• Payment of tuition and fees is required to receive a diploma.

PhD - Organizational Leadership

Organizational Leadership (Ph.D.) - Program of Study
A student is expected to take courses in a specified sequence and this sequence can only be changed with the permission of the Division Chair for Graduate Studies in Leadership. Permission is normally granted for students that want to pursue a four-year as opposed to the normal three-year course of study. The three-year course of study is detailed below.

Year One
July Term
DOL-715 Leadership and Personal Development 3
DOL-720 Critical Inquiry 3

September Term
DOL-735 Advanced Leadership Theory 3
DOL-760A Seminars and Praxis in Organizational Leadership-A 1

January Term
DOL-740 Organization Theory and Design 3
DOL-760B Seminars and Praxis in Organizational Leadership-B 1

April Term
DOL-810 Statistical Research Design 3
DOL-760C Seminars and Praxis in Organizational Leadership-C 1

Year Two
July Term
DOL-750 Change, Innovation, and Entrepreneurship 3
DOL-800 Organizational and Adult Learning 3

September Term
DOL-830 Global Perspectives on Leadership 3
DOL-860A Advanced Seminars and Praxis in Organizational Leadership-A 1
January Term
DOL-840 Ethics and Leadership 3
DOL-860B Advanced Seminars and Praxis in Organizational Leadership-B 1

April Term
DOL-855 Stewardship 3
DOL-860C Advanced Seminars and Praxis in Organizational Leadership-C 1

Year Three
July Term
DOL-820 Advanced Research Design Learning 3
DOL-875 Advanced Global Leadership 3

September Term
DOL-880 Application of Research Methods 3
DOL-885 Qualitative Research Methods and Analysis 3

January Term
DOL-915 Dissertation Seminar 3

April Term
DOL-920 Dissertation 3

Year Four
July Term
DOL-920 Dissertation 3

September Term
DOL-920 Dissertation 3

Students will continue to register for DOL-922 Dissertation Continuation all subsequent terms until dissertation is completed.
The IWU School of Nursing has a great history in nursing education, graduating the first class in 1975. All of the programs are accredited by the Commission on Collegiate Nursing Education. Membership is held in the American Association of Colleges of Nursing. Eta Chi Chapter of Sigma Theta Tau International (Honor Society of Nursing) is chartered at Indiana Wesleyan University. The School of Nursing has three divisions.

Division of Pre-licensure Nursing which offers:

- **BSN degree for post-high school students.** The Pre-licensure BSN (undergraduate program) is focused on the discipline of nursing and is supported by courses from the humanities and the natural and social sciences. Post high school students are admitted to the university and apply for admission to the nursing major during the second semester of their freshman year. Students are admitted to the nursing major as first semester sophomores. It is a traditional four-year program of study.

- **BSN degree for students with a previous bachelor's degree in an area other than nursing.** The Transition to Nursing program, a Pre-licensure program, is designed as a 14-month accelerated, second-degree program. It was developed to provide an expedited method for second career seekers to become nurses.

Upon graduation, Pre-licensure students are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

Division of Post-licensure Nursing which offers:

- **BSN degree for registered nurses.** The Post-licensure (RNBSN) program is for the practicing Registered Nurse. The program operates year round and classes are offered in either the day or evening, online, on-site, or blended, to permit enrollment of working students. The Pre-licensure and Post-licensure programs are aligned in mission, philosophy, outcomes, and curriculum.

Division of Graduate Nursing which offers:

- **MSN degree:** The Graduate nursing division was initiated in 1982 and offers majors in Nursing Administration, Nursing Education, Primary Care Nursing, and Psychiatric Mental Health Nursing to prepare nurse practitioners. Nursing Administration and Nursing Education programs are also available to students with an ASN through the ASN-MSN program. A dual degree program is also offered in which the student earns a Master of Science degree with a major in Nursing Administration as well as an MBA degree with a major in Business Administration. The graduate program operates year around. Classes are offered online to accommodate working professionals. Primary Care students will have one onsite evening course.

- **DNP (Doctor of Nursing Practice).** The Doctor of Nursing Practice program offers the doctoral student an extensive focus on developing leadership skills within healthcare systems and includes a two-week global academic experience. The 71-week program is delivered using the cohort model, offering the convenience of online learning and the cultivation of genuine relationship building through week-long residencies at three intervals during the program of study.

**School of Nursing Programs of Study**

**Mission of the School of Nursing**

Nursing education at IWU prepares each student to become a world-changing nurse. This is accomplished by drawing students into an integrated experience of intellectual challenge, professional growth, and leadership development.

Therefore we will:

- Call students to Christian character.
- Expect academic excellence.
- Equip students for success in the profession.
- Mentor students in leadership.
- Prepare students for service.
Communication with the School of Nursing

Address
Indiana Wesleyan University
School of Nursing
Ott Hall of Sciences and Nursing
4201 South Washington St
Marion IN 46953-4974
http://indwes.edu/nursing
http://myIWU.indwes.edu

School of Nursing, Vice-President of Academic Affairs
765-677-1578

School of Nursing, Associate Vice President
765-677-1960

Division of Pre-licensure Nursing
765-677-2812

Division of Post-licensure Nursing
765-677-2898

Division of Graduate Nursing
765-677-2148

Registrar's Office
765-677-2131

Office of Student Services
765-677-2359

Financial Aid Office - Division of Pre-licensure Nursing
765-677-2116

Financial Aid Office - Divisions of Post-licensure Nursing and Graduate Nursing
765-677-2516

Accounting - Division of Pre-licensure Programs
765-677-2411

Accounting - Divisions of Post-licensure Nursing and Graduate Nursing
765-677-3265 or 765-677-2878

Resources - Divisions of Post-licensure Nursing and Graduate Nursing
765-677-2854

College of Arts and Sciences - for Non-nursing residential courses
765-677-2147

Petitions, Appeals, and Grievances - School of Nursing

During a student’s academic career, there may be occasion to file a petition, an appeal or a grievance.

- A petition is a request for an exception to an academic policy. A petition must be submitted in writing to the appropriate academic leader.

- A student may appeal an academic policy decision or for a grade change.

- An academic grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic policy decision or a request for a grade change or the student believes the policies and/or actions of School of Nursing personnel are unjust. Students taking courses outside of the School of Nursing are expected to follow the guidelines established by the Principal Academic Unit (School of Nursing, College of Arts and Sciences, College of Adult and Professional Studies, School of Health Sciences, Wesley Seminary) from which the course is taken for matters pertaining to courses/classes/policies.

Indiana Wesleyan University follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. The university allows its instructors independence in following generally accepted practices. A student who wishes to submit an appeal or grievance must abide by the procedures listed below.

Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances. Depending on the situation, the timeline may be expedited. Because the appeal and grievance process is a private university administrative process, if legal council is retained, IWU must be notified immediately and the process will be turned over to the Office of Risk Management and Compliance.

Issues related to discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504 are handled according to university policy.
Grade Appeal

A grade appeal involves only those situations in which a student believes an instructor (a) has not followed fair grading practice or (b) has not followed his or her published grading policy in didactic or clinical courses.

Informal Process

Level 1

• The student should request the rationale from the professor for the grade given and discuss the key learning points within 10 university business days of the posting of the grade.

• The informal process may be ended at any time and the student may begin the formal procedure by submitting a written grade appeal form within 20 university business days of the posting of the grade. Grade appeal forms are available from the Office of the Associate Dean.

Formal Process

Level 2

• If there is no resolution during the informal process, the student may file a grade appeal request form, which can be obtained from the Office of the Associate Dean (Grade Appeal Request Form). If a properly completed grade appeal request form is not received by the university within 20 university business days of the date the student's grade was posted, then the student will forfeit any further right to appeal.

• If the matter involves the Associate Dean as faculty, the student may request that the Associate Vice President (AVP) for the School of Nursing (or designee) review the matter.

• After the university receives the grade appeal request form, it will be forwarded to the instructor along with a faculty grade appeal response form. The Associate Dean will notify the faculty member of the appeal and its nature and seek to mediate the dispute through the following steps.

  • Discussion of the facts of the case seeking resolution within 10 university business days.

  • If the faculty member's stated policy for calculating the grade has not been followed, the Associate-Dean or AVP will insist that it be followed. The role of the administrator is not to re-grade the assignment(s).

• If the instructor agrees, the grade will be changed, and the student academic record will be updated.

Level 3

• If the instructor does not agree that the grade should be changed, the Associate Dean will request a second grading of the specific assignment or examination by two faculty members with knowledge in the academic discipline. They will submit their completed rubrics or evaluations to the Associate Dean within 10 university business days.

• The grade appeal form, faculty response form, and the evaluation of the specific assignment or examination will be submitted to the School of Nursing Student Life Council.

• Upon receipt of the request for council review from the student, the matter will be brought to the next regularly scheduled School of Nursing Student Life Council meeting. (NOTE: The Council reserves the right to seek clarification from the student, additional graders, or the instructor). If the matter involves a member of the council, the Student Life Council Chair will require the individual to recuse himself/herself from the appeal process.

• A formal notification of the decision will be provided to the student by the council chair. This will complete the appeals process. The decision made at the Student Life Council is final for the appeal process.

• All documents related to the appeal will be filed electronically. Printed documents will be shredded.

• The student will be notified of results at each step of the grade appeal process.

Appeal of Academic Policy Decision

An academic policy appeal involves only those situations in which a student is seeking recourse from a university academic policy decision.

Examples of academic policies include but are not limited to admission criteria, readmission criteria, etc.
Informal Process

Level 1

- The student must first contact the person or the department responsible for the policy decision to resolve the question informally. Such contact must occur within 10 university business days of the incident that generates the request for exception.
- The informal process may be ended at any time and the student may begin the formal procedure by submitting an appeal form within 20 university business days of the decision. Appeal forms are available from the Office of the Associate Dean.

Formal Process

Level 2

- If the matter is not satisfactorily resolved at level one, the student may submit a written request within 20 university business days of the date of the decision that prompted the appeal to the Associate Dean for a review. The student should include thorough documentation supporting the student's claims.
- If the matter involves the Associate Dean as faculty, the student may request that the Associate Vice President (AVP) for the School of Nursing (or designee) review the matter.
- If the published policy was not followed, the Associate Dean or AVP will insist that it be followed.

Level 3

- If there is no resolution at level two, the Associate Dean will forward the documentation for a review by the Student Life Council.
- Upon receipt of the request for council review from the student, the matter will be brought to the next regularly scheduled School of Nursing Student Life Council meeting. (NOTE: The Council reserves the right to seek clarification from the student and those involved in the policy decision.) If the matter involves a member of the Council, the Student Life Council Chair will require the individual to recuse himself/herself from the appeal process.
- A formal notification of the decision will be provided to the student by the Associate Dean. This will complete the appeals process. The decision made at the Student Life Council is final for the appeal process.
- All documents related to the appeal will be filed electronically. Printed documents will be shredded.

Academic Grievance

An academic grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic decision or a request for a grade change or the student believes the policies and/or actions of School of Nursing personnel are unjust.

Informal Process

Level 1

- If the student believes the published policies were not followed or he/she believes the policies and/or actions of School of Nursing personnel were not just, the student must first contact the Associate Dean within 10 university business days for a full explanation of the policy and how the policy was followed. This is not a second hearing of an appeal.
- Due to the implications of a grievance, the student must submit a written grievance form at this step of the process. The grievance form may be obtained from the Office of the Associate Dean. If a properly completed form is not received by the university within 10 university business days of the date on which the event that gave rise to the complaint occurred, the student will forfeit any further right to grieve.
- If the complaint involves the Associate Dean, the student may request that the AVP for the School of Nursing (or designee) review the matter.
- The informal process may be ended at any time and the student may begin the formal procedure.
Formal Process

Level 2

• If the matter is not satisfactorily resolved at level one, the student may request that the AVP review the matter by requesting such a review.
• If the complaint involves the AVP, the student may request that the Vice President for Academic Affairs (VPAA) for the School of Nursing (or designee) review the matter.
• A formal notification of the decision will be provided to the student by the AVP.

Level 3

• If the matter is not satisfactorily resolved at level two, the student may request a review of the matter by the VPAA by forwarding the grievance form. If the university does not receive a request for a level three review within 10 university business days of the level two decision, the student will forfeit any further right to grieve.
• A formal notification of the decision will be provided to the student by the VPAA. This will complete the grievance process.
• All documents related to the grievance will be filed electronically. Printed documents will be shredded.

Division of Pre-licensure Nursing

Pre-licensure Nursing programs lead to a Bachelor of Science Nursing (B.S.N.) degree. There are two programs of study available to students: nursing traditional format (four year) and Transition to Nursing (accelerated second degree). The undergraduate program prepares men and women for professional nursing practice and provides a foundation for advanced study in nursing. Following successful completion of the curriculum, students are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN) in Indiana or other states subject to that state’s guidelines and regulations.

The Pre-licensure Nursing programs are accredited by the Indiana State Board of Nursing and the Commission on Collegiate Nursing Education (CCNE).

The Pre-licensure Nursing programs are committed to educating professional nurses prepared to change their world of influence through nursing practices grounded in the Christian ethos. The mission of the division is to provide quality nursing education within a Christian liberal arts university that equips professional nurse generalists for practice in diverse environments.

The nurse is perceived as a purposeful, self-directed individual who assumes responsibility and accountability to God, society, self, and clients who, made in the image of God, have intrinsic worth and value. Modeling the example of Jesus Christ, nurses are to protect and promote health, especially for people lacking access to health care, through the just allocation of health resources and services throughout the world.

General Education Competencies

Students in this major meet the general education competencies by taking the approved courses.

Outcomes of the Pre-licensure Nursing Program

The outcomes of the Pre-licensure Nursing program are to:

1. Call students to Christian character.
2. Expect students to develop academic excellence.
3. Equip students for success in the profession.
4. Mentor students in leadership.
5. Prepare students for service.

Pre-licensure Nursing Entrance Requirements

High school courses that provide a foundation for nursing are biology, chemistry, English, mathematics, speech, algebra, social studies, and writing. Students should submit the university application to the director of admissions at Indiana Wesleyan
University. Acceptance will be in accordance with the established admission policies. Students are advised to declare pre-nursing as the choice of major when applying for admission.

**Admission and Progression in the Pre-licensure Nursing Major**

The Admission and Progression Committee approves admission to the Pre-licensure Nursing major. The following criteria must be met for admission to the major at the sophomore level:

1. Completion of 29 credits.
2. Minimum GPA of 2.75.
4. Completion of health clearance form.
5. CPR certification.
6. Certified criminal background check.
7. Completion of math requirement - MAT-107 or higher (prefer MAT113).
8. Test of Essential Academic Skills with a score of 65% or higher.

Application forms for admission to the nursing major may be obtained from the office of the Division of Pre-licensure Nursing. All admission requirements must be completed by May 31 for September admission into the nursing major or December 22 for January admission.

Once a student is admitted to the nursing program, he or she must complete all coursework within 4 1/2 years (9 semesters). Progression through the major requires a minimum cumulative and major GPA of 2.75, a minimum grade of “C” in all nursing courses, health clearance, and current CPR certification. Progression is monitored by the Admission and Progression Committee.

**Fees**

There is a one-time assessment testing fees and program fee. Clinical and lab fees will be assessed every semester.

**Probation**

Probation in the Division of Pre-licensure Nursing applies to students having a cumulative and/or major GPA less than 2.75 and/or who are repeating a nursing course. See details in the Pre-licensure Nursing Student Handbook.

**Advanced Standing in Nursing**

**Transfer Students**

Admission with prior credit is granted to those who meet the university requirements and who have a cumulative GPA of 2.75 on a 4.0 scale from the transferring institution. It is recommended that transfer into the program be made no later than the first semester of the sophomore year. Students contemplating transfer into the program from another college or university must contact the School of Nursing for the transfer policy and:

1. Be admitted to the university.
2. Must have their nursing course syllabi and science course syllabi approved by the School of Nursing and the Division of Natural Sciences and Mathematics (wet labs required).
3. To be considered for full admission into the nursing major, all admission criteria and credit transfers must be completed by May 31 for September admission, or December 22 for January admission.
4. Must complete three semesters of clinical nursing courses in the IWU School of Nursing program (minimum of 1 1/2 years residency requirement).
5. Transfer of clinical courses requires successful completion of appropriate skills proficiency exams. See Orientation, Registration and Credit Options (p. 36).
6. For students accepted into the Pre-licensure Nursing Program (traditional track) at IWU, previously completed college nursing courses (C or higher from regionally accredited colleges/universities) will be evaluated for IWU course equivalency as long as they are no more than five years old from the time of completion to the time of starting the nursing program at IWU. If the time limit criterion is met, course syllabi and course calendar from the transfer institution will be evaluated for IWU course equivalency.
All criteria for acceptance will be successfully completed before any nursing coursework is attempted.

**College of Arts and Sciences (p. 34)**

Students pursuing majors in Pre-licensure Nursing are also subject to all the pertinent policies and procedures as defined in the College of Arts and Sciences. Below are links to the academic policies and procedures for the College of Arts and Sciences:

- Orientation, Registration and Credit Options (p. 36)
- Schedule Changes and Withdraws (p. 37)
- Study Abroad (p. 51)
- Academic Policies (p. 44)
- Academic Requirements (p. 51)
- Competency and Proficiency Requirements - Bachelor's Degree (p. 58)
- General Education Requirements - Bachelor's Degree (p. 58)
- Graduation Requirements and Procedures (p. 58)
- Student Development (p. 61)
- Financial Information (p. 67)

**Communication with the College of Arts and Sciences and Pre-licensure Nursing**

**Address:**

4201 South Washington Street  
Marion, Indiana 46953-4974

**General Information:**

Switchboard: 765-674-6901; 866-GO-TO-IWU; geninfo@indwes.edu

**Administration:**

CAS - Academic Affairs: 765-677-2493  
SON - Academic Affairs 765-677-1578

**Admissions:**

Undergraduate: 866-GO-TO-IWU; 765-677-2138; admissions@indwes.edu  
Graduate Counseling: 866-IWU-4-YOU; graduate@indwes.edu

**Student Account Services, CAS:**

Billing: 765-677-2122  
Cashier: 765-677-2411  
Student Account Services, CAS: howtopay@indwes.edu

**Center for Life Calling and Leadership:**

765-677-2520; Career Guidance: ccl@indwes.edu

**Financial Aid:**

765-677-2116; Scholarships and Financial Assistance: finaid@indwes.edu

**Residential Academic Services:**

765-677-2131; Registration, Course Information: ResAcadServ@indwes.edu

**Registrar's Office:**

765-677-2131; Transcripts and Academic Information: registrar@indwes.edu

**Student Development:**

765-677-2201; Housing, Student Organizations and Activities: studev@indwes.edu

**The Center for Student Success:**

765-677-2257; Counseling, Disability Services, Tutoring: center4success@indwes.edu

**School of Nursing:**

765-677-2812  
Pre-licensure Nursing - contact information (p. 398)

**School of Health Sciences:**

765-677-2035  
School of Health Sciences - contact information (p. 461)
Petitions, Appeals, and Grievances
See the Petitions, Appeals, and Grievances (p. 398) section in the School of Nursing for Pre-licensure Nursing Division policies.

Honesty, Cheating, Plagiarism, and Forgery
Academic dishonesty is inconsistent with scholarship and the pursuit of knowledge and Christian character. Thus, Indiana Wesleyan University expects students to be honest in all academic work.

Coursework
Students are expected to exhibit honesty in the classroom, in homework and on quizzes and tests. Each instructor should define what constitutes honest work in a specific course. Any deviation from ordinary standards, such as the permitted use of notes for an examination or an “open book” test, should be stated clearly by the instructor.

Cheating is defined as the use or attempted use of unauthorized materials or receiving unauthorized assistance or communication during any academic exercise. Examples of cheating include:
1. Submitting work for academic evaluation that is not the student’s own.
2. Copying answers from another student during an examination.
3. Using prepared notes or materials during an examination.
4. Permitting another student to copy one’s work.
5. Plagiarism.
6. Falsification.
7. Other misrepresentations of academic achievement submitted for evaluation or a grade.
8. The submission of papers or other work that one has submitted in a previous class or classes without appropriate citation and/or permission of the instructor.

Plagiarism is defined as "the false assumption of authorship; the wrongful act of taking the product of another person's mind and presenting it as one's own" (A. Lindey, 2006, Plagiarism and Originality). The Prentice Hall Reference Guide (2006) indicates, “To plagiarize is to include someone else's writing, information, or idea in a paper and fail to acknowledge what you took by indicating whose work it is” (p. 292). In other words, it is not giving credit where credit is due. Plagiarism is both a moral and ethical offense and sometimes a legal one.

Examples of plagiarism include:
1. Copying another person's actual words without the use of quotation marks, source citation, or footnotes.
2. Presenting another person's ideas or theories in your own words without citing the source.
3. Failing to acknowledge contribution and collaboration from others.
4. Using information that is not common knowledge without citing the source.
5. Submitting downloaded papers or parts of papers, "cutting and pasting," or paraphrasing or copying information from Internet sources without proper acknowledgment of a source.

Sanctions
It is the responsibility of each student to be aware of policies regulating academic conduct including definitions of academic dishonesty, the possible sanctions, and the appeals process.

Any undergraduate student apprehended and charged with cheating, including plagiarism, during his or her college matriculation, shall receive the following discipline:
1. First incident of cheating: no credit (i.e., no points given) in paper, assignment, or exam.
2. Second incident of cheating: failure in the course involved.
3. Third incident of cheating: dismissal from the university.
In addition to the above, a graduate student is expected to understand clearly the nature of cheating and is subject to dismissal from the university for any egregious act of academic dishonesty or cheating, without the need to follow the steps listed above. Incidents of cheating and/or plagiarism will be investigated and judged by the appropriate academic leader.

Because the matter of cheating cumulatively leads to dismissal, faculty are required to report each case to the appropriate university administrators who in turn report the case to the academic leader of the specific college/school. Unquestionable evidence must be in hand before any action will be taken to confront and accuse a student of cheating.

A student who is not satisfied with the disciplinary action may follow the grievance and appeal policies of the appropriate academic unit.

**Falsification of Academic Records or University Documents:** Falsification of academic records or documents includes but is not limited to altering any documents affecting academic records; forging signatures; or falsifying information of an official document such as a grade report, ID card, financial receipt, or any other official university letter or communication. This includes information downloaded (printed) from student information available via Web (online) services.

**Unauthorized Access to Computerized Academic or Administrative Records or Systems:** Unauthorized access to computerized academic or administrative records or systems means viewing or altering the university's computer records without authorization; copying or modifying the university's computer programs or systems without authorization; releasing or dispensing information gained through unauthorized access; or interfering with the use or availability of computer systems information.

Students who are found to have falsified university documents or participated in unauthorized access to computerized academic or administrative records or systems are subject to dismissal from the university for a single incident. The university may consider legal action for any individual found to have participated in these actions.

### Pre-licensure Nursing Programs

**Nursing - B.S.N.**

The minimum requirements for the Bachelor of Science in Nursing are 124 credit hours. The required nursing courses include the following.

**Nursing - B.S.N. – Program of Study**

<table>
<thead>
<tr>
<th>Required Courses (61 hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR-145 Foundations of Nursing</td>
</tr>
<tr>
<td>NUR-221 Principles of Intervention</td>
</tr>
<tr>
<td>NUR-221L Principles of Intervention - Lab</td>
</tr>
<tr>
<td>NUR-232 Advanced Principles of Intervention</td>
</tr>
<tr>
<td>NUR-232L Advanced Principles of Intervention Lab</td>
</tr>
<tr>
<td>NUR-242 Nutrition</td>
</tr>
<tr>
<td>NUR-245 Adult Health I</td>
</tr>
<tr>
<td>NUR-250 Pharmacology</td>
</tr>
<tr>
<td>NUR-253 Maternal/Newborn Nursing</td>
</tr>
<tr>
<td>NUR-257 Nursing Care of Children</td>
</tr>
<tr>
<td>NUR-260 Physical Assessment</td>
</tr>
<tr>
<td>NUR-260L Physical Assessment Lab</td>
</tr>
<tr>
<td>NUR-330 Gerontological Nursing</td>
</tr>
<tr>
<td>NUR-337 Pathophysiology</td>
</tr>
<tr>
<td>NUR-345 Adult Health II</td>
</tr>
<tr>
<td>NUR-371 Mental Health Nursing</td>
</tr>
<tr>
<td>NUR-400 Transcultural Nursing</td>
</tr>
<tr>
<td>NUR-400L Transcultural Nursing-Practicum</td>
</tr>
<tr>
<td>NUR-436 Research</td>
</tr>
<tr>
<td>NUR-445 Adult Nursing III</td>
</tr>
<tr>
<td>NUR-470 Community Health Nursing</td>
</tr>
<tr>
<td>NUR-473 Nursing Leadership and Management</td>
</tr>
</tbody>
</table>
Required Supporting Courses (21 hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO-111</td>
<td>Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>BIO-112</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>BIO-113</td>
<td>Introductory Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>CHE-120</td>
<td>Introduction to Organic and Biological Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>PSY-150</td>
<td>General Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

Transition to Nursing - B.S.N.

If you currently hold a bachelor's degree in another field from any accredited institution of higher learning and are interested in becoming a nurse, this is the program for you. Transition to Nursing offers you the opportunity to become a nurse in 14 months. This full time program requires 63 credit hours of nursing coursework and leads to a BSN degree in nursing. The coursework is designed to provide a sound foundation in nursing skills and dispositions, and includes leadership and nursing research in the clinical setting. Following successful completion of the curriculum, students are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN) in Indiana or other states subject to that state's guidelines and regulations. This program also provides the foundation for the pursuit of graduate education.

The Transition to Nursing program takes advantage of your academic track record and builds upon your past experiences. It provides a realistic transition to the nursing profession in an expedited manner. Due to the rigorous nature of the program, students are strongly encouraged not to have outside employment during the program.

For students accepted into the Transition to Nursing (TTN) program, previously completed college courses (C or higher from regionally accredited colleges/universities) in Nutrition, Pharmacology, Pathophysiology, and/or Research will be evaluated for IWU course equivalency as long as they are no more than five years old from the time of starting the TTN program. If the time limit criterion is met, course syllabi and course calendar from the transfer institution will be evaluated for IWU courses equivalency.

Fees

There is a one-time assessment testing fees and program fee. Clinical and lab fees will be assessed every semester.

Prerequisites

1. Previous baccalaureate degree with GPA of 2.75 or above.
2. Anatomy and Physiology I.
3. Anatomy and Physiology II.
4. Microbiology.
5. Chemistry.
6. CPR Certification.
8. Certified criminal background check.
9. University math requirement met - MAT-107 or higher (prefer MAT113).
10. Test of Essential Academic Skills with a score of 65% or higher.

Transition to Nursing - B.S.N. – Program of Study

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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<td>Principles of Intervention</td>
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<td>NUR-221L</td>
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<td>2</td>
</tr>
<tr>
<td>NUR-232</td>
<td>Advanced Principles of Intervention</td>
<td>2</td>
</tr>
<tr>
<td>NUR-232L</td>
<td>Advanced Principles of Intervention Lab</td>
<td></td>
</tr>
<tr>
<td>NUR-242</td>
<td>Nutrition</td>
<td>2</td>
</tr>
</tbody>
</table>
Division of Post-licensure Nursing

The School of Nursing offers a Post-licensure (RNBSN) Program leading to a Bachelor of Science in Nursing (B.S.N.). The undergraduate program prepares men and women for professional nursing practice and provides a foundation for advanced study in nursing.

Policies and General Information - Post-licensure (RNBSN)

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and to impose or increase fees similarly is reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

Academic Information - Post-licensure (RNBSN)

Academic Calendar - Courses in non-residential programs are offered under the semester hour system but in a non-traditional academic calendar. Each program consists of specific courses that are taught in a modular format and taken sequentially. Onsite core groups meet on the same day for the duration of the program. Online core groups meet in an asynchronous environment through the university’s learning management system. Certain programs require students to complete project team assignments.

Catalog Governing Graduation - Students must meet the graduation requirements as stated in the university catalog under which they enrolled. Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within a maximum of six years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled. Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment. Students changing majors or programs must meet requirements as stated in the catalog that is current at the time they make such changes. The same holds true for students moving between schools and colleges. Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Core Requirements - The integrity of the non-residential programs requires that the core courses be met at Indiana Wesleyan University. Due to the nature of the programs, students can only be enrolled in one program at a time. Students are required to complete the first course of the core program with a passing grade in order to maintain enrollment with their original cohort. In general, no waivers are allowed for courses taken at other colleges/universities.

RNBSN students may not overlap more than two Post-licensure (RNBSN) core courses at the same time without administrative approval by the Associate Dean, Division of Post-licensure Nursing, and only then in the case of extenuating circumstances such as military deployment.
Academic Advising

The purpose of academic advising is to support students from enrollment to completion of degree requirements. Advisors help students understand all degree requirements and options to meet those requirements. Advisors also assist students in understanding policies and procedures, and communicating with departments such as Financial Aid and Accounting.

An academic advisor is assigned to each individual student and advises that student throughout the duration of his or her academic program. Advisors are available to meet one-on-one with students face to face, through email, or by phone.

It is important that students maintain contact with their academic advisor in order to ensure timely progression toward degree completion as well as appropriate scheduling for maximum financial aid benefit.

Academic Standing - Post-licensure (RNBSN)

Placement on Probation - Students enrolled in a Post-licensure program will be placed on probation if their core GPA or their cumulative GPA at any time falls below 2.75.

Students are given two consecutive courses to satisfactorily raise their GPA. The GPA is reviewed after the second course, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

• A student fails to clear the academic probationary status within the probationary period of two consecutive courses.
• A student has taken a course twice and failed to achieve a satisfactory grade. When this occurs, the student is ineligible to reapply for admission into the program in which the course was repeated.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the AVP for the School of Nursing.

Academic Dismissal - Upon a second academic suspension in the same program, a student is not eligible to reapply to Indiana Wesleyan University.

Admission and Registration - Post-licensure (RNBSN)

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex. Students are admitted in one of the following categories:

• Regular - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.
• Probation - Students whose entering grade point average (GPA) falls below the minimum required by the program may be accepted on probation. Probationary status will be removed after the student has completed the first three courses of the core with a satisfactory GPA (2.75). In case of extended probation, the number of courses to be completed in order to change status will be determined by the VPAA for the School of Nursing. Any student failing to remove the probationary status will be academically suspended from the program.
• Provisional - Students whose files are incomplete may be accepted provisionally at the discretion of the Associate Vice President for Student Services if it appears from the available documentation that eligibility for the program has been met. The student is given until the end of the first course to submit the required materials. Failure to meet the required deadline will result in the student being dropped from the roster and not being allowed to continue.
• Unclassified - Students not pursuing a university degree who want to take certain courses for special reasons may be accepted for a maximum of 18 hours. Students receiving an unclassified status must reapply for regular admission if they desire later to pursue a degree program. Unclassified students are not eligible for financial aid.

International/Non-English Speaking Students - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:

• Test of English as a Foreign Language (TOEFL). For undergraduate students, a score of at least 550 (paper-based), 213 (computer-based), or 79 (Internet-based) is required for regular academic admission.
• International English Language Testing System (IELTS). For undergraduate students a score of at least 6.0 is required for regular academic admission.
Student visas (I-20's) are not issued for students wanting to enter the United States to enroll in programs offered for non-residential students.

**Registration** - Registration occurs at the beginning of the student's core program. At this point, students are registered for all courses within the major. Therefore, if a student needs to miss an individual course, official withdrawal must be made through the Office of Student Services. Staff will work with the student to make arrangements to retake this class with another core group at a time that will minimize the impact on the student's financial aid. Students need to be aware that temporary withdrawals could impact their eligibility to receive financial aid based on the standards outlined in IWU’s Satisfactory Academic Progress.

Students in programs that require additional credits outside the major are responsible to meet with their advisor to facilitate registration in these courses.

A student who has failed to make arrangements for the payment of tuition for a course will have registration in that course cancelled.

**Attendance Policy - Post-licensure (RNBSN)**

Because of the delivery method of non-residential programs, attendance is required and monitored. Students are expected to be present for onsite class sessions and participate in online activity. Absences are allowed as follows:

- Under emergency circumstances, a student may be allowed one absence in courses that are five class sessions or fewer in length. Students need to contact the faculty member regarding make up work.
- Under emergency circumstances, a student may be allowed two absences in courses that are six or more class sessions in length. Students need to contact the faculty member regarding make up work.

If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the last class session, the instructor is directed to issue the grade of "F." Students who never attend a class and do not withdraw will be administratively withdrawn from the course and from all subsequent courses. Students must then go through the normal readmittance process.

Students who must miss a course due to unavoidable circumstances must arrange for a withdrawal with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student’s grade, as long as it is addressed in the syllabus.

**Onsite Attendance Policy** – The nature of the non-residential programs requires students to attend all class sessions. Class attendance records are maintained by the faculty member and submitted to the Office of Student Services.

- **Class Attendance Policy** – Students are expected to be present when class begins, and remain the entire workshop. To be counted present, a student must attend a total of three hours or more of a class that is four hours in length or six hours or more of classes that are eight hours in length.
- **Project Team Policy** – Students are expected to participate in their project team activities.

**Online Attendance Policy:** Attendance is determined by activity during a workshop, either through discussions or submission of assignments. A student is reported absent for a workshop if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during that workshop.

**Audit of Courses**

A student who has been accepted into an Indiana Wesleyan University degree program or as an unclassified student may choose to audit specified courses within a core program or electives as follows:

- Audit registration is allowed on a space available basis.
- The current audit fee ($25 per credit hour) must accompany the registration.
- Auditing a course gives one the right to attend the course. No credit or letter grade is given. The course will be indicated as an "AU" on the student's IWU transcript.
- The student auditing the course is not expected to participate in classroom or study group assignments, or to complete homework, quizzes, or tests.
• The faculty member is under no obligation to grade any work an auditing student chooses to submit or to give feedback on progress.

• The materials required for the course are optional for auditing students. If one wishes to purchase materials, the fees must accompany the registration.

• The student must meet course pre-requisites or be approved by the appropriate administrator of the specific college/school.

• No change may be made from audit to credit, or credit to audit, after registration closes.

**Computer Requirements - Post-licensure (RNBSN)**

Students are expected to possess a computer throughout the duration of their program. Student computers must be able to run a supported browser and handle additional plug-ins as identified by the Learning Management System (LMS) Company. Students should be able to produce, send, and receive documents that are compatible within the two most recent offerings of Microsoft Office to complete most of their assignments. IWU will offer support to students on only these two offerings of Microsoft Office software. Computer and Internet connection may need to be fast enough in some courses to watch streaming videos, participate in live meetings, upload large files, install software, and listen to audio lectures.

**Former Student Re-Enrollment**

Students who have previously withdrawn from a program and have not attended classes for six months or more must complete an application for readmission from the Office of Student Services. Receipt of the application will initiate a review of the student's academic file to determine remaining requirements. A student who was academically suspended from a non-residential program may make application for readmission after six months. All students returning after six months or more will meet the graduation requirements as stated in the catalog under which they resume enrollment.

Former Indiana Wesleyan University students from the traditional programs who wish to apply to a program must go through the regular adult program admission procedure. Students who were academically suspended from the traditional campus and wish to apply to an adult program must meet the following criteria:

• All other program admission criteria met.

• At least two years have passed since the suspension OR the student has successfully completed 12 hours elsewhere.

• There are no other holds on the student's record.

**Readmission After More Than Six Years by Portfolio**

Students who began Post-licensure (RNBSN) program more than six years prior to a request for readmission will be required to demonstrate competency under the current Essentials of Baccalaureate Education and BSN program outcomes.

• Reentering students will be required to demonstrate competency by completing those portions of a portfolio addressing the course they have already taken. Upon satisfactory review of the portfolio these students will be allowed to reenter the program to complete the BSN degree. (Portions to be completed will be selected by Post-licensure leadership.)

• Substitutions are available for nearly all of the old curriculum. If the student needs more than two substitutions or a course for which a substitution is not available, they are counseled to reenter and complete under the current catalog.

• If no substitution is available, or the student needs to substitute more than two courses, they are counseled to reenter and complete under the current catalog.

**General Education Requirements and Student Learning Outcomes**

**General Education Requirements** - In addition to the regular core curriculum (major), a 30-credit general education core is required of all undergraduate students enrolled in an adult program. This 30-credit general education core includes:

• Three semester credits in Biblical Literature.

• Three semester credits in Philosophy/Religion/Biblical Literature.

• Nine semester credits in English/Composition/Speech/Literature.

• Six semester credits in Social Sciences.

• Three semester credits in Math.
• Three semester credits in Science.
• Three semester credits in Fine Arts/Foreign Language.

Bachelor core courses that fall into general education categories may not be used to fulfill both the core requirement and the general education requirement.

**General Education Learning Outcomes**

• Christian knowledge and integration: Students can utilize a Christ-centered, biblical worldview to inform their vision for and mission in life.

• Global Awareness: Students can relate the diversity and universality in global history, culture, and society to God’s divine design.

• Critical Thinking: Students can think creatively and effectively as part of making informed solutions.

• Quantitative skills: Students can apply theoretical frameworks to real world applications.

• Communication: Students can convey ideas and facts in ways that demonstrate their development as leaders and world changers.

• Information Literacy: Students can apply proficiencies needed by citizens of an information abundant society.

**Grading and Evaluation**

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points per Credit</th>
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<tbody>
<tr>
<td>A</td>
<td>4.0</td>
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<tr>
<td>A-</td>
<td>3.7</td>
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<tr>
<td>B+</td>
<td>3.3</td>
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<td>B</td>
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<td>D+</td>
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<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
</tr>
</tbody>
</table>

The following grades are not figured into the GPA:

W
I
CR
NC
AU

**Repeated Courses** - A student may repeat once any course in which a grade below “C” (“C-,” “D+,” “D,” or “F”) was previously earned.

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student’s grade point average (GPA). All entries, however, remain a part of the student’s permanent academic record. Duplicate credit hours
are not given for two or more passing efforts. A course taken in a classroom format may not be repeated for a grade through independent learning.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

**Incomplete Grades** - Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. However, the issuance of an incomplete cannot be given if the student fails to meet the attendance requirements. In these rare situations, a grade of “I” (incomplete) may be issued but only after completing the following process:

- The student must request an “I” from the instructor.
- The instructor must obtain approval from the appropriate Academic Leader.

Because “incompletes” are granted only for extenuating circumstances, the student’s grade will not be penalized.

A student who receives an “incomplete” has 10 weeks from the final meeting date of the course to complete course requirements and turn them in to the instructor. If, at the end of the 10-week extension, the student has failed to complete the course requirements in order to receive a passing grade, the “incomplete” will become an “F.” A student with more than one incomplete on record is subject to academic suspension.

**Grade Reports** - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

**Transcripts** - The student’s official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student owes anything to the university or if he or she is delinquent on any loan received through Indiana Wesleyan University. A $3 fee is charged for each transcript and must be enclosed, along with a complete address to which the transcript is to be mailed. Please provide a current address if request is to be sent to student’s home. Students requesting a transcript should write to the Indiana Wesleyan University Registrar's Office, 4201 South Washington Street, Marion, IN 46953. For more information, call 1-765-677-2966 or http://www.indwes.edu/Academics/Registrar/Transcript

**Graduation**

**Graduation Ceremonies** - IWU graduation ceremonies are held three times a year. Degrees are conferred and posted to the student’s transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student’s transcript should all requirements be completed.

Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an “Application for Graduation” provided by the Office of Student Services. This application indicates the student’s intent to graduate and initiates the final evaluation of the student’s academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

**Graduation Requirements** - All requirements must be met and transcribed by the date established by the Office of Student Services prior to the degree conferral date. Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcribed by the deadline date.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the six conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.
Academic Honors (Baccalaureate Candidates) - Graduation Honors is a recognition given to baccalaureate students at commencement to acknowledge outstanding grade point averages earned. Eligibility for Honors is determined as follows:

- A minimum of 80 graded hours from a college or university accredited by a regional accrediting body or the Association for Biblical Higher Education. (NOTE: credit from ITT, International Business College, RETS College School of Nursing, hospital schools of nursing, foreign institutions, CLEP/DANTES, military, and assessed learning does not count toward this requirement.)
- A minimum of 40 graded hours must be from Indiana Wesleyan University.
- For transfer students, all graded hours transferred and transcripted are counted.
- For students with transfer work, the Indiana Wesleyan University GPA will appear on the transcript and in the shaded portion of the Grade Report Mailer; the Honors GPA, which will include grades from transferred courses, will appear below the shaded portion on the Grade Report Mailer.

Baccalaureate degree candidates will be awarded Honors as follows:

- GPA of 3.5 or higher - “cum laude” (with honors).
- GPA of 3.7 or higher - “magna cum laude” (with high honors).
- GPA of 3.9 or higher - “summa cum laude” (with highest honors).

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned, date of degree, major, and honors. A student’s financial account must be settled to receive a diploma.

Leave of Absence Policy

Indiana Wesleyan University understands there are life events that may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students flexibility in their program enrollment to adjust to these life events. The leave of absence policy also extends to students the ability to make up any courses missed during the approved leave.

A student on an approved leave of absence will be considered enrolled at IWU and eligible for an in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied. This impacts students who receive Title IV federal financial aid (Federal Pell Grants, Federal Supplemental Grants, Federal Stafford Subsidized or Unsubsidized Loans, Federal Parent Loans) or who want to have a federal student loan deferred from payment while in school.

Students who will be out of attendance for a period of 29 days or more should request a leave of absence. Students out of class for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done. Students who are not on federal financial aid programs or who do not have a federal loan in deferment are not required to request a leave of absence.

Students needing to make a change in their schedule need to contact the Office of Student Services to process the registration change. At that time, the leave of absence request form will be emailed to the student. The Leave of Absence Application can be downloaded by going to the following link: https://myiwu.indwes.edu/directory/studentservices/registrationchanges/pages/default.aspx. Students must request the leave within 21 days of initiating the registration change. The request for a leave of absence should be made prior to the date the leave is to start. The start date of the leave is the first date of the class or, if the class has already started, the date the registration change is initiated.

An approved leave of absence must meet the following criteria: in the academic year the student has to be in attendance 2 weeks prior to applying for a leave, the request must be received within 21 days of the registration change; the request must be made prior to the start of the leave (first day of class); the reason for the request must be one approved by IWU’s Leave of Absence Committee (military, medical, jury duty, loss of job, family emergency, employment emergency, transfer of coursework, passing pre-requisite requirement, transfer of core groups, changing programs, administrative cancelation of core classes, or other reasons as approved by the Leave of Absence Committee).

The leave of absence together with any additional leaves of absence must not exceed a total of 180 days in any 12-month period. Time in excess of 180 days will not be approved. A student may request an extension to a leave providing the request is made before the end of the leave, there are unforeseen circumstances which prevent the return from the leave, and the total number of days of approved leave do not exceed 180 in a 12-month period. A maximum of two leaves of absence are allowed during a 12-month period. Documentation is required for an extension on a leave. Documentation for each circumstance will
vary; the student is required to provide whatever paperwork from a third party will attest to the circumstance outlined on the application form. Examples would include physicians’ statements, letters from employers, letters from pastors or counselors, court documents, etc. Documentation is also required if a request is submitted after the 21 day deadline, and needs to address the reason for the delay in the submission of the request.

Failure to return from an approved leave of absence nullifies the approved leave and may have an impact on student loan repayment terms as well as the grace period. The first day of the leave will be reported as the beginning of the grace period for loan deferment. Students may return early from an approved leave of absence prior to the leave end date. The leave will be shortened according to the student’s return date.

Students will not receive disbursements of Title IV student loan financial aid funds during the leave. Students are not deferred from making regularly scheduled payments to the Accounting Office for normal fees incurred. Any change in registration can impact current financial aid regardless of approval or denial of the leave of absence request. Questions about impact on current financial aid should be directed to the Financial Aid Office at 800-621-8667 ext. 2516. Students on an approved leave of absence will be reported as such and will be eligible for in-school deferment of previous loans. Students whose request for a leave of absence is denied will be reported as withdrawn and the grace period for loan repayment will go into effect.

**Military Leave of Absence Policy**

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

**Academic:**

- Students are not required to reapply and are not charged a readmission fee upon return.
- Students are readmitted at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Students may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.
- Leave time does not count toward the total time required to earn the degree.
- Students will be promptly readmitted in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

**Financial:**

Students are required to complete a Military Leave of Absence Request. When the request is approved, students’ accounts will be adjusted as necessary.

**Financial Aid**

Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversation with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

**Project Teams**

Global competition and accelerating change have challenged traditional notions of the corporate pyramid. Organizations seeking to improve quality and agility have replaced entire levels of management with self-managing work teams. For this reason, the skills needed for teamwork are at a premium in the workplace.

A team is essentially a small number of people with complementary skills, who are committed to a common purpose, a set of performance goals, and an approach to solving problems for which they hold themselves mutually accountable. But a team is more than just a collection of individuals. A true team develops an almost organic quality. The synergy produced through interaction involving a common goal should exceed what a group of individuals might achieve working independently. Thus, there is a significant difference between the product of a well-functioning team and the product of a work group where a piece of the problem is assigned to each individual.
Indiana Wesleyan University utilizes project teams and team projects in the curriculum because team process can enhance learning, especially in adult professionals. Students working in project teams are able to take on larger projects than they would be able to individually. This enables the university to present courses in a compressed format. Not only is learning enhanced through this method, but students also have the opportunity to develop teamwork skills. We believe project teams are a vital component to the education our students receive.

Project teams are typically comprised of self-selected teams of three to five individuals who meet as needed for class assignment preparation, team projects, and team presentations.

Individuals who work effectively in teams are characterized by the following abilities:

- Able to take responsibility for the success of the entire team and not just their own success.
- Able to hold both themselves and the team accountable for mutually agreed-upon goals.
- Able to negotiate goals and ideas in a team setting.
- Skilled at listening.
- Skilled at building on the ideas of others in a creative fashion.
- Able to give constructive feedback and express emotions to others without damaging relationships.
- Able to trust others and foster trusted relationships.
- Value team process.
- Understand the dynamics of team process and team product in pursuit of collective goals.

**Transfer of Credit Policy - Post-licensure (RNBSN)**

Credit is granted for work with a satisfactory grade ("C" or above) taken at an approved college or university accredited at the same level, provided the courses are applicable to the curriculum the student wishes to pursue at Indiana Wesleyan University. An "approved college or university" generally refers to those institutions that are accredited by a regional accrediting body or the Association for Biblical Higher Education. The following are exceptions to the transfer policy:

1. Credits from International Business College and ITT Technical Institute are transferable only through evaluation of each individual course. Students are responsible to supply course syllabi for this evaluation. A maximum of 62 semester hours (of which no more than 40 may be in Nursing) may be accepted through this process from these two institutions. (Credit earned in this way is not counted toward the honors GPA.)

2. Indiana Wesleyan University accepts official transcripts from the American Council on Education (ACE) located in Washington, D.C. ACE evaluates and provides credit recommendations for educational offerings for a significant number of corporate universities and other extramural learning providers.

3. Courses from nonaccredited colleges and universities, and from schools/colleges/universities not accredited at the same level, such as proprietary business schools, vocational/technical schools, or other single purpose institutions may be presented through the evaluation of assessed learning process. A maximum of 40 hours may be accepted through assessed learning and/or ACE credit.

4. The following pertain to applicants to the Division of Post-licensure Nursing:

   - Applicants with a diploma from a State Board of Nursing accredited hospital school of nursing may be eligible to apply for credit through the diploma evaluation process. A maximum of 40 semester hours may be awarded through this process.
   - Applicants who have earned an A.S. in Nursing or equivalent degree at a proprietary school which holds a national accreditation are eligible to apply per the Indiana Wesleyan admission policy. Supporting science courses and core nursing courses may transfer up to a maximum of 40 semester hours.

The University Registrar is responsible for approving the transferability of all credits. Credit hours accepted in transfer are recorded, but quality points and grades are omitted and used only for the determination of graduating with honors. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.

Credit through examination (CLEP, DSST, AP, institutional examinations) or assessed learning is not accepted in transfer from another institution’s transcript. Credit through examination is awarded through Indiana Wesleyan University with official test scores from an official testing center. Credit from nontraditional learning by life experience is awarded through the IWU's
assessed learning process. The Associate Vice President of Student Services is responsible for the assessment of all nontraditional learning, and the University Registrar is responsible for approving the transcription of any credits that result.

**Transcripts from foreign institutions** - may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process. Applications for this service are available to the student through the university.

**Ways to Earn University Credit toward a Degree**

Students have several options for completing general education/elective requirements for a baccalaureate degree.

**CLEP/DSST Examinations**

Indiana Wesleyan University offers CLEP and DSST tests as an option for students needing to fulfill general education and elective credits for a baccalaureate degree. The CLEP (College Level Examination Program) examinations are offered by The College Board, a nonprofit membership organization that provides tests and other educational services for students, schools, and colleges. CLEP is the most widely accepted credit-by-examination program in the country. The DSST (DANTES Subject Standardized Tests) examinations, originally developed for military personnel, are offered by Prometric.

Students may take both CLEP and DSST examinations at Indiana Wesleyan University at all regional education centers. Upon receipt of the official test scores, Indiana Wesleyan University will award credit based on The American Council on Education recommendations.

Students desiring to take an examination will pay a registration fee to IWU and test fee to the company sponsoring the test. In addition, students who choose to take CLEP or DSST tests are assessed an IWU transcription fee of $25 per credit hour satisfactorily completed. This applies to all CLEP/DSST credits which are placed on Indiana Wesleyan University records whether taken at Indiana Wesleyan University or accepted in transfer. Credit is not placed on the academic record until payment for the credits and the official transcript are received. Before taking a CLEP/DSST test, students should check with an academic advisor to ensure the test will apply toward degree completion plans.

**Prior Learning Assessment Portfolio**

Indiana Wesleyan University assesses students’ non-credited learning for academic credit toward an undergraduate degree. Non-credited learning is that which has taken place outside the traditional college classroom. The Council for Adult and Experiential Learning (CAEL), an educational association founded in 1974 to promote the acceptance of the awarding of university credit for experiential learning, has led the way in developing and implementing assessment techniques. Indiana Wesleyan University uses the guidelines developed by CAEL.

The student-prepared Prior Learning Assessment portfolio is the most commonly accepted method used to evaluate non-credited learning. These portfolios are collections of narratives and documentation which articulate a student’s academically relevant, non-university learning. Portfolios can vary greatly in form and content, but in their preparation all students assume the responsibility for self-analysis, preparation, and presentation. The preparation itself is a learning experience.

At Indiana Wesleyan University the purpose of the portfolio is twofold:

- The portfolio enables Indiana Wesleyan University to evaluate and assign university credit for a student’s university-level learning. No grades are assigned; only credit awarded.
- The portfolio represents a learning plan which helps integrate prior learning experience with the student’s educational and professional objectives.

The student is responsible to develop the portfolio independently, following guidelines provided by the Coordinator of Prior Learning Assessment. The PLA Portfolio Instructions include all information necessary to prepare and submit material for evaluation. All assessment of items submitted is performed by faculty assessors whose knowledge and expertise qualify them to evaluate learning gained through experience.

The portfolio will be viewed only by those who have an official reason for doing so: the assessment staff, faculty evaluators, and accrediting association members. Any data from portfolios that may be made public will be generalized and will in no way be attributed to an individual unless the individual student has given a signed authorization. Students are also advised not to include any materials in the portfolio that will violate the legal and moral rights to privacy of other individuals.

In preparing the portfolio, the student must pause and recollect a history of learning and growth in order to develop a meaningful "learning autobiography." The student describes and analyzes learning experiences and then provides
documentation that clarifies and validates the learning, e.g., letters, statements, products of work according to the PLA Portfolio Instructions.

The Indiana Wesleyan University Student Honesty policy also applies to the Prior Learning Assessment Portfolio.

Undergraduate students accepted to or enrolled in any of the CAPS associate or baccalaureate degree programs are eligible to complete Prior Learning Assessment (PLA). Graduate students may apply for PLA credits in approved graduate programs. Credit hours awarded may be counted toward general education, elective, or select core requirements as applicable to the undergraduate degree or as specified for approved graduate programs. Baccalaureate students may earn a maximum of 40 hours of credit through PLA. Associate degree students may earn a maximum of 18 hours through PLA. Undergraduate students may use PLA credit to accrue toward the 60 hours of credit required for admission to the bachelor’s core curriculum and/or to meet degree requirements while in the core and/or after the core has been completed.

The student must be in good standing at the university, both financially and academically, when a portfolio is submitted. Applicants denied entry into a degree program are not eligible to complete the portfolio process. In addition, students who are suspended from the program may not complete the portfolio process.

Credit by Transfer

Students may transfer credit from another university to fulfill general education and elective requirements for applicable degrees. Credit can only be transferred from an institution accredited by a regional accrediting body or by the Association for Biblical Higher Education and for courses in which a grade of “C” or higher was earned. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio. Students should check with an academic advisor before planning to fulfill requirements in this way. See “Transfer of Credit Policy” for limitations on transfer work.

Undergraduate Elective Offerings

The undergraduate elective program enables students to complete the credit requirements they may need for graduation. These electives include classes that satisfy general education requirements as well as elective credit. The elective classes are offered in key locations and in an online format and are scheduled to match the credit needs of our students. Most elective classes are “enrollment driven,” which means there must be at least six students registered for the class to meet.

A complete listing of undergraduate electives is published twice yearly (normally in November and May). See the Undergraduate Electives listing for additional information or http://www.indwes.edu/Adult-Grauduate/Undergraduate-Electives/.

Withdrawal/Change in Status - Post-Licensure (RNBSN)

A student who finds it necessary to withdraw from the program or to take a temporary leave of absence is required to contact the Registration Change Counselor in the Office of Student Services to complete this process (registration.change@indwes.edu). Students in an onsite course must request the withdrawal from the Registration Change Counselor before the last class workshop. Students in an online course must request the withdrawal prior to the first day (Day One) of the last workshop. Failure to initiate an official withdrawal will result in a "No Credit" or an "F" grade for the student in those related courses.

A student who is temporarily withdrawing may request an individual leave of absence up to 180 days in a 12 month period. A student cannot request more than two leaves during a 12 month period, and the total number of days on leave may not exceed 180 days within a 12 month period. All leaves must be requested through the Office of Student Services.

If a student officially withdraws after a course has started, a grade of "W" will be assigned. A student who violates the attendance policy with the last workshop of a course will receive an “F” for the course.

Administrative withdrawals assigning a grade of “W” will also happen as follows:

• A student who does not attend the first two workshops of a course will be administratively withdrawn from the course.
• A student who violates the attendance policy prior to the last workshop of a course will be administratively withdrawn from the course.
• A student who never attends a course will be administratively withdrawn from not only that course but all subsequent courses when this notification comes at the time the grades are submitted.

Students withdrawing from the first course of a core program must withdraw from the entire program and re-enter with another core group.
If, at a later time the student wishes to re-enter the program, a re-entry form must be submitted to the Office of Student Services. Students sitting out of a core program for more than 90 days are subject to a tuition increase upon returning. Students re-entering a core program after six months or more are subject to any changes in curriculum upon returning. Students who take longer than six years to complete the program must petition to continue in the program.

Any change in registration may have an impact on the student's financial aid. Students should always check with the financial aid office before initiating a registration change.

**Financial Information - Post-licensure (RNBSN)**

**Fee Structure - Degree Programs**

Students are advised of financial obligations for their degree seeking (core) program during the registration process. A schedule of payments and analysis of fee structures, along with due dates, is outlined. Students are expected to meet these obligations according to the schedule. Any questions regarding payments or problems associated with making those payments should be directed to the Accounting Office.

Students who have applied for financial aid are responsible for all tuition and fees in the event it is determined they are ineligible for financial aid, decline the financial aid, or withdraw from the program prior to completing the academic award period. Students receiving military or corporate assistance who have received prior approval from the university for direct billing are required to pay their share of tuition and fees and submit appropriate assistance documents by the assigned due date. The deferral program in no way relieves the student of the financial obligation to the university and the student retains full responsibility for ensuring that all tuition and fees are paid in full and in a timely manner.

Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations.

Indiana Wesleyan University reserves the right to change the tuition and fee schedule at any time. Students who remain registered in their initial core group making satisfactory academic progress shall have their tuition and fees guaranteed. Book fees are subject to change throughout a student’s program. A $50 late fee is charged each time a payment is received after the due date. There will be a fee charged for any check returned due to non-sufficient funds. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

**Refund Policy - Degree Programs**

1. Any student withdrawing after attending only the first class session of the program or orientation will be assessed a $100 fee. All other tuition will be refunded. Book charges and educational resource fees are nonrefundable.

2. After a student has attended two class sessions of the program, tuition, application fees, technology fees, and educational resource fees are not refundable.

3. Tuition is refunded according to the following policy for all subsequent courses:
   - Withdrawal prior to the first class session of a course (no attendance) - full tuition refund.
   - Withdrawal prior to the second class session of a course (attendance in only the first week) - 90% tuition refund.
   - Withdrawal after second class session (attendance in the second or subsequent weeks) - no refund.

4. In compliance with federal regulations for the student who has received financial aid, the refund will be returned to the appropriate aid sources.

5. Book fees are not refundable once the student has attended one class session or if the books have been marred in any way prior to that time.

6. Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor. Tuition and fees will be charged for repeating the course.

7. Decisions regarding refunds are made by the appropriate Accounting Office, and in isolated cases, by the Financial Appeals Committee.

8. Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit [http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies](http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies)
Fee Structure - Elective Courses

Students are advised of financial obligations during the registration process. The breakdown of fees and due dates is included in the Electives Schedule. Students are expected to meet these obligations according to the schedule. Any questions regarding payments should be directed to the Accounting Office.

All outstanding balances must be cleared before future registrations will be approved. Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations. There will be a fee charged for any check returned due to non-sufficient funds, as specified in the Electives Schedule. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

Refund Policy - Elective Courses

If a student withdraws before the course begins, all tuition payments may be refunded.

Students who withdraw after the first class session will be assessed 10% of the course tuition, technology, and the book fee. All outstanding balances must be cleared before future registrations will be approved.

Students who attend two or more sessions of a course will not be eligible for a refund. Withdrawal from an elective course may affect a student’s financial aid. Call the Financial Aid Office for information.

Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies.

Student Account Appeals

A written appeal may be submitted to the accounting office that assessed the charge. If the disputed charge cannot be reconciled with the accounting office, a written appeal can be submitted to studentaccountappeals@indwes.edu with all supporting documentation.

- All pertinent information will be obtained and compiled by the Appeals Committee.
- The disputed charge will be reviewed by the Appeals Committee.
- If necessary, an appeal may be reviewed by the Program Director.
- Appeals must be submitted within 6 months of the last date of attendance for the course in question. All appeals will receive a response within 15 days after the written appeal has been received.

Financial Aid - Non-Residential

Types of Student Financial Aid Available

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid.

Federal Pell Grant – is a federal need-based grant that does not require repayment. The Pell Grant is available only to undergraduate students who have not earned a bachelor’s or professional degree and who have not met their maximum lifetime eligibility, which is the equivalent of six school years. Recipients must complete the Free Application for Federal Student Aid (FAFSA) and show financial need. Students enrolled in either core or elective courses are eligible for Pell Grant consideration if all other criteria are met. The award amount is based on the Expected Family Contribution found on the Student Aid Report, a student’s enrollment status, the cost of attendance, and the number of credit hours a student will complete during the particular Pell award period. The maximum award amount for the 2015-2016 award year is $5,775.

Federal Supplemental Educational Opportunity Grant (FSEOG) – is a federal grant that does not require repayment and is available to undergraduate students who have not earned a bachelor’s or professional degree. Eligibility is determined by answers provided on the FAFSA form with priority to Federal Pell Grant recipients. The maximum award amount for the 2015-2016 award year is $400. Awards are made to eligible recipients until all funds have been exhausted.
Indiana State Grant Aid – consists of the Frank O’Bannon Award and the 21st Century Scholars Award. For the Frank O’Bannon Award, eligible students must be Indiana residents in an undergraduate program and attending full-time, eligible for federal student financial aid, whose FAFSA was received by the federal processor on or before the March 10 state filing deadline, and who demonstrate financial need as defined by the Indiana Commission for Higher Education, Division of Student Financial Aid. Any required corrections to the student’s FAFSA must be received by the federal processor by May 15. Students may take courses that meet at a site located within Indiana or online. The Frank O’Bannon award is a tuition only grant. Tuition reimbursement that a student receives may affect the amount of the state grant award. Please refer to the state website at http://in.gov/21centuryscholars for eligibility requirements for the 21st Century Scholars Award.

Students who first received an Indiana State Grant award in the 2013-2014 academic year (7/1/13 and after) and beyond are required to meet certain completion requirements to renew state awards in subsequent years. Students must complete at least 30 credit hours during their first year of college to remain eligible for the maximum award. Students who complete at least 24 credit hours during their first year will remain eligible for state aid but will receive an amount less than a student who completes 30 credit hours. Students who first received an Indiana State Grant award prior to 7/1/13 must be enrolled in 12 credit hours between July 1 and December 31 (fall term) and/or July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term) to receive an award but are not subject to completion requirements.

Kentucky State Grant Aid – consists of the Kentucky Tuition Grant (KTG) and the College Access Program (CAP) Grant. Students must be Kentucky residents in an undergraduate program and eligible for federal student financial aid. Students whose FAFSA was received by the federal processor on or before the March 15 state filing deadline are given priority consideration for the KTG. Eligible students must be enrolled in 12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). Students whose FAFSA was received by the federal processor on or before the March 15 state filing deadline and who demonstrate financial need as defined by the Commonwealth of Kentucky are given priority consideration for the CAP Grant. Eligible students must be enrolled in 6-12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). Students must be enrolled in at least 6 credit hours of courses for the term taken at a site located within Kentucky in order for online courses to count toward the credit hour requirement. Tuition reimbursement that a student receives may affect the amount of the state grant award.

Ohio State Aid – is the Ohio College Opportunity Grant Program (OCOG). This program provides need-based tuition assistance to Ohio students from low to moderate-income families. Students must be Ohio residents in an undergraduate program, eligible for federal student financial aid, and whose FAFSA was received by the federal processor on or before the October 1 state filing deadline. Eligible students must be enrolled in 12 credit hours between July 1 and December 31 (fall term) and/or January 1 and June 30 (spring term). Only courses taken at a site located within Ohio may count toward the credit hour requirement. Online classes are not considered when determining Ohio state grant eligibility. The OCOG is a tuition only grant. Tuition reimbursement that a student receives may affect the amount of the state grant award.

William D. Ford Federal Direct Loan – is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amounts for dependent students are $5500 for freshmen, $6500 for sophomores and $7500 for juniors and seniors. The maximum annual loan amounts for independent students are $9500 for freshmen, $10,500 for sophomores, and $12,500 for juniors and seniors. Lifetime maximum borrowing limits are $57,500 for undergraduate programs. For undergraduate students who demonstrate financial need and who have not met their aggregate borrowing of lifetime usage limit, the federal government subsidizes loan interest for a portion of the total annual loan amount while the student is enrolled in school. Interest rates are set on July 1 each year and are fixed rates. For July 1, 2015, through June 30, 2016, the interest rate is 4.29% for subsidized and unsubsidized Direct Loans for undergraduate students.

A student’s total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon graduation or termination of studies, the student is given a six-month grace period during which no interest or principal payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum monthly payment is $50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

Undergraduate PLUS Federal Direct Loan – is a federal loan with a fixed 6.84% interest rate available to parents of dependent undergraduate students who have remaining cost of attendance not met by unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

Active Duty Military Discount – is a tuition discount to all active duty military personnel and their spouses, including members of the Reserves and National Guard. Students must submit an Active Duty Military Discount application, available by calling Student Account Services at 800-621-8667 ext. 2878.
**Yellow Ribbon Award** – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to fully cover the tuition costs.

**General Eligibility Requirements**

In order to receive federal and/or state student financial aid, students must meet the following criteria:

- Must have completed the Free Application for Federal Student Aid (FAFSA) including signing the certifying statements that the student is not in default on a federal student loan and does not owe a refund on a federal grant and that the student will use federal student financial aid for educational purposes only.
- Must be a U.S. citizen or eligible noncitizen.
- Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
- Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.
- Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU’s SAP Policy.
- Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.
- Must maintain enrollment in classes.
  - No longer than 180 days may elapse between classes in any 12 month period, and a leave of absence must be requested through the Office of Student Services. In the case there is an approved break between classes 180 days or less, a leave of absence will be reported to the lender, but no loan repayment will be required. For a break between classes of more than 180 days, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information). If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options.
  - Any changes in registration, such as withdrawals or cancelled courses, may result in cancellation or reduction of any or all student financial aid. In such cases, the student is responsible for any remaining balance on the student account. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

*Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.*

**Loan Repayment Chart**

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<thead>
<tr>
<th>Interest Rate</th>
<th>Amount Borrowed</th>
<th>5% Monthly Payment Amount</th>
<th>6.5% Monthly Payment Amount</th>
<th>8% Monthly Payment Amount</th>
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</thead>
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</table>
How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Federal Student Aid (FAFSA). Links to the application process online are provided at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid:

- When completing the FAFSA (direct link www.fafsa.gov) you must list IWU’s Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.
- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the IWU Financial Aid Request Form under the Additional Aid Source(s) section.
- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link: https://studentloans.gov/). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter “Indiana” in the School State field even if you attend classes in another state or online.
  - Entrance Counseling Session: Select Complete Counseling from the menu, and on the next page click on the Start Entrance Counseling button beneath the Entrance Counseling heading (not to be confused with Financial Awareness Counseling, PLUS Counseling, or Exit Counseling). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).
  - Master Promissory Note: Click on Complete a Master Promissory Note from the menu and select Subsidized/Unsubsidized from the next page.

Once the above steps have been completed, be certain to:

- Respond to requests for additional information from the Financial Aid Office. You may be asked to complete a verification worksheet and to provide a copy of your Federal Income Tax Return Transcript (and your spouse’s or parents’ as appropriate) as required by federal regulations.
- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could delay your student financial aid award.

How and When Student Financial Aid is Disbursed

Federal Pell Grant is disbursed as a credit to the IWU student account in one payment per award period.

Federal SEOG is disbursed as a credit to the IWU student account in one payment per award period.

Federal Direct Loans are originated shortly after classes have begun. The funds are applied as a credit to the IWU student account, typically in two disbursements per academic year. For new undergraduate students, or students entering a new undergraduate program, the first disbursement funds will be placed on the IWU student account 30 days after the start of the first course. Disbursements for subsequent award periods typically occur 14-21 days after the start of the new award period and successful completion of the prior award period has been confirmed.

Indiana State Grant Aid is disbursed as a credit to the IWU student account in one payment per term. Indiana state grants can only be applied toward tuition costs.

Kentucky State Grant Aid is disbursed as a credit to the IWU student account in one payment per term.

Ohio State Grant Aid is disbursed as a credit to the IWU student account in one payment per term. Ohio state grants can only be applied toward tuition costs.

All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

All financial aid forms and information submitted online must be received at least three weeks before a planned class start.

Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.
How Eligibility is Determined and Student Financial Aid is Awarded

• All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student’s Expected Family Contribution found on the Student Aid Report, a student’s enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing.

• Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled for the term for financial aid to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.

• The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at https://myiwu.indwes.edu. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the student must submit a written request to the Financial Aid Office via email from the IWU student email account, fax, or US mail; otherwise, all awarded aid will disburse to the IWU student account, as appropriate. The student does not need to contact the Financial Aid Office to accept an awards package.

Satisfactory Academic Progress (SAP)

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

• Enrolling in and attending class as well as completing assignments and projects.

• Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program. Students on academic probation will be allowed to receive student financial aid on SAP Warning. Such students must improve their academic measurements to meet the required standards by the designated time frame or eligibility will be terminated.

• Earning passing grades in a minimum of 67% of all credit hours attempted.

• Completing the program within 150% of the credit hours normally required to complete the course of study (i.e. if the program requires 124 credit hours to complete, then the student may attempt no more than 186 credit hours) or by the designated time frame.

Academic progress is reviewed after the end of each payment period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources/.

Withdrawals and Refunds

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or to take leaves of absence that exceed 180 days in a twelve month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

• The student begins class on June 28 and the payment period runs until January 17.

• The student withdraws from the program on October 4.

• The payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.

• The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.
The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. A letter will be sent to the student indicating the results of the return of funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the payment period if the return of funds calculation shows the student completed 60% or more of the payment period.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

Student’s Rights and Responsibilities

A student has the right to know:

- What financial assistance is available, including information on all federal and state programs.
- The deadlines for submitting application for each of the student financial aid programs available.
- The cost of attending the school’s programs and the school’s refund policy.
- The criteria used by the institution to select financial aid recipients.
- How the school determines your financial need. This process includes how costs for tuition and fees, books, and living expenses are considered in your budget.
- What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the institution, has been met.
- An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
- What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

A student’s responsibilities:

- Review and consider all information about the school’s program before you enroll.
- Complete all required forms accurately and submit them in a timely manner to the correct address.
- Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
- Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.
- Accept responsibility for all agreements you sign.
- If you have a loan, notify the lender of changes in your name, address, or school status.
- Know and comply with the deadline for application or reapplication for aid.
- Know and comply with the school’s leave of absence or withdrawal policy/procedures.
- Repay student loans in agreement with the loan promissory note.
Further Information

The Financial Aid staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, Non-Residential, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email apsfinaid@indwes.edu.

General Information - Post-licensure (RNBSN)

Alcohol, Illegal Drugs and Firearms

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Books and Materials

Indiana Wesleyan University’s Non-Residential programming has been, in part, designed to serve the needs of busy, working, adult students. With this in mind, the required resource materials for our students are included with the program and are supplied by Indiana Wesleyan University. Many of these required resources are in digital form and can be accessed directly in the learning management system upon individual student registrations. Any non-digital resources will be shipped directly to students prior to each course. For any non-customized print materials that are not part of the first course of a program, students wishing to obtain these specific materials on their own, may contact the Textbook and Resource Distribution Department for further information.

Please note: For any printed/hard copy resource materials that may be required for a course, return for credit will be accepted only if the materials are returned within 60 days from the date of withdrawal from the specific course provided the student has not attended any of the class sessions, or posted any assignments for online classes, and the materials have not been used or damaged (writing, highlighting, physical damage, CD’s/DVD’s and access codes intact in original sealed packaging, etc.) in any way. For any digital resource materials that may be required for a course, reimbursement credit will only be accepted if course sessions were not attended.

Should it become necessary for a student to withdraw from a course, any course not completed before the specified time remaining on their access to the digital materials, additional charges will be applied. Hard copy resource materials should be returned immediately, if eligible, to avoid additional charges if/when the course is taken at a later date. If materials are not returned, and/or course is not completed, and course materials change in the time between withdrawal and re-entry, the student will be charged for new materials.

More information can be obtained by contacting IWU’s Textbook and Resource Distribution Department at textbook.distribution@indwes.edu or 1-800-621-8667 extension 2854.

Chaplaincy Program

Spiritcare, the Chaplaincy Program, is a ministry that seeks to care for the spiritual needs of adult students by introducing them to the person, teachings, and community of Jesus Christ. This is done primarily through online and onsite classroom visits, outside contacts, multi-media presentations, and structured devotionals. The goal is to provide supportive opportunities for the growth of the complete person. On-site and online students have direct contact with a caring pastor shepherd. Spiritcare desires to change the world by changing the heart. Chaplains can provide the following:

• Confidential and caring support for student and family members as requested.
• Spiritual guidance and prayer support.
• Intervention and support during life crises and emergencies.
• Referrals to Biblical, private counsel and support groups for special needs.
• An opportunity to be referred to a local pastor and a local church congregation for students seeking to grow in their faith.

Students may obtain additional information about the Spiritcare Chaplaincy Program through the student portal at myiwu.indwes.edu/Chaplaincy or by contacting the Office of Student Services at 800-621-8667 ext. 2359.
Expectations for Personal and Professional Conduct

Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

Inclement Weather Procedures

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes when needed. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student's geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements for make-up work. Decisions to postpone or cancel classes will be announced by the university. Regional locations will be judged by the Regional Deans. In the event it becomes necessary for a Regional Dean to recommend to the Executive Vice President/CEO a weather related or emergency closing or postponement for an onsite cohort, the appropriate Program Director will work with affected faculty and students to make up the missed class session through an online alternative class session by observing the following guidelines:

Instructors will contact students on the date class is cancelled with written requirements for making up the cancelled class session through an online alternative.

In the event an onsite class session is cancelled that is deemed significant to the cohort (e.g., program orientation, the first class session of a program, the last class session of a program, etc.), the Regional Dean will petition the appropriate academic leaders to arrange a new date to make up the cancelled class session prior to the next scheduled class session.

To satisfy attendance requirements and earn participation points (if applicable), all assignments associated with the cancelled class session must be submitted prior to the start of the next scheduled class session.

Postponement decisions for evening classes will be made by approximately 3:00 p.m. on the day of class. Decisions about Saturday classes will be made the evening before, when possible, but may be made during the early morning hours on the Saturday of class if necessary. Postponement decisions will be announced through a variety of methods. In most cases the core group has a designated class representative who will be notified by the university. The representative should then activate the telephone calling tree to disseminate the information to the class. In cases where there is no class representative or calling tree, someone from IWU and/or the instructor will call the students. No notification will be made unless classes are postponed or cancelled. Information about postponements and/or cancellations will be announced on the university’s Web site at http://www.indwes.edu. Announcements will also be posted on the student portal at http://myIWU.indwes.edu and on the class information phone line at 1-800-621-8667 ext. 2022.

Library Services

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has 488,400+ titles, including 306,000+ e-books; 38,440+ audiovisual titles, 30,400+ streaming media titles; 1,500+ print/e-print journal subscriptions and access to 347,900+ online journals via searchable databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Fort Wayne, Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based periodical indexes. Remote access to the catalog and computerized general and subject specific indexes are available via the library’s Web page http://www.indwes.edu/ocls for any students with Internet access and a student log in credentials. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses.
The distance student can contact OCLS via e-mail, Web page form, 800 telephone or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction to the services and databases of OCLS or APA is available by special appointment.

The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian will tell you about opportunities in your area.

Low Enrollment in Onsite Cohorts

Should the total number of students enrolled in a cohort fall below six students for any reason, the University will seek alternative options for the remaining students to complete their degree. To ensure high academic quality, the possibility of combining cohorts or offering the option of completing the program online will be investigated.

In general, students will be given an opportunity to recruit students to join the cohort. If a cohort is nearing completion, this fact will be taken into consideration before any decision is made.

Services for Disabled Students

IWU Disability Services

The goal of disability services at Indiana Wesleyan University is to work cooperatively with students to help them reach their maximum academic, social, and personal potential. This is accomplished by integrating legal expectations, Indiana Wesleyan’s standards of service, and Christ-like principles. The Director of Academic Success is a trained professional, responsible for determining accommodation eligibility and for coordinating office services for students with disabilities. The director works with the students, faculty, and staff to design and implement a plan of reasonable accommodations that allows for equal access to all areas of university life.

Equal Access

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

“No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance.” –Section 504 of the Rehabilitation Act of 1973.

Admissions

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Academic Success. However, those interested in receiving academic accommodations are encouraged to meet with, or contact, the Director of Academic Success as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.

Division of Post-licensure Nursing

The School of Nursing offers a Post-licensure (RNBSN) Program leading to a Bachelor of Science in Nursing (B.S.N.). The undergraduate program prepares men and women for professional nursing practice and provides a foundation for advanced study in nursing.
The School of Nursing Post-licensure (RNBSN) Program is accredited by The Higher Learning Commission (http://www.ncahighерlearningcommission.org/) and Indiana Wesleyan University is a member of the North Central Association of Colleges and Schools. The program is also accredited by the Commission on Collegiate Nursing Education (CCNE) (202-887-6791). Memberships include the American Association of Colleges of Nursing and the Council for Christian Colleges and Universities.

Throughout the Post-licensure (RNBSN) Program, the nurse is a purposeful, self-directed individual who assumes responsibility and accountability to God, society, self, and clients who, made in the image of God, have intrinsic worth and value. Modeling the example of Jesus Christ, nurses are to protect and promote health, especially for people lacking access to health care, through the just allocation of health resources and services throughout the world.

The Post-licensure (RNBSN) Program is planned within the philosophy and conceptual framework of the baccalaureate program. (Adult learners want to take charge of their own learning and can be mutually responsible for the education process in partnership with faculty.) Small project teams and other strategies appropriate for adult education contribute to mastery of learning outcomes.

The curriculum will be completed in the order established by Indiana Wesleyan University. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

The same courses offered in the classroom setting are also offered via the Internet. Details are available at Online-Delivery.

**Outcomes of the Baccalaureate Nursing Programs**

At the completion of the baccalaureate nursing program at Indiana Wesleyan University the graduate will be prepared to:

- Apply leadership skills to professional nursing practice.
- Integrate nursing knowledge and evidence-based practice while providing culturally competent care.
- Employ effective communication and interprofessional collaboration for the improvement of client outcomes.
- Demonstrate spiritual values and professional ethics from a Christian worldview when providing nursing care.

**Admission Requirements**

The admission requirements for the Bachelor of Science in Nursing degree offered through the School of Nursing's Division of Post-licensure Nursing are as follows:

- Proof of high school graduation or GED certification.
- Original transcripts from all previous college or university study at regionally accredited colleges or universities or an institution accredited by the Association for Biblical Higher Education.
- Prior completion of at least 60 transferable credit hours from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education is required before the student is eligible to start a bachelor core program.
  - A maximum of 40 hours of credit may be earned through the assessed learning process toward the required 60.
  - Applicants with a diploma from a State Board of Nursing accredited hospital school of nursing may be eligible to apply for credit through the diploma evaluation process. A maximum of 40 credit hours awarded may be counted toward the required 60. This applies only to students applying to the Nursing program.
  - Applicants who have earned an A.S. in Nursing or equivalent degree at a proprietary school which holds a national accreditation are eligible to receive credit in transfer. A maximum of 40 credit hours of supporting science and nursing courses may be counted toward the required 60. This applies only to students applying to the Nursing program.
- Proof of current unencumbered RN licensure;
- An overall grade point average (GPA) of 2.0 from all previous study. If an applicant's GPA is below 2.0, the student may be admitted on a probationary basis, as established by the guidelines of the college.
Graduation Requirements
To graduate with a baccalaureate degree in Nursing from the School of Nursing at Indiana Wesleyan University, the following requirements must be met:

• Completion of 120 semester hours.
• Completion of the required core courses with a GPA of 2.75 or higher.
• Cumulative GPA of 2.75 or higher.
• All individual core courses must be completed with a grade of "C" or better.
• Completion of 30 hours of general education as specified (General Education Requirements).
• Payment of all tuition and fees is required to receive a diploma.

Program Requirements
• Students must complete each individual core course with a grade of "C" or higher.
• To progress in the major, RNBSN students must have obtained a core GPA of 2.75 by the end of the third course.
• Students must have an RN license that is active and unencumbered at all times during enrollment in the program. Students must have a valid unencumbered RN license in the state(s) of the practicum sites. If students have multi-state licenses, all must be unencumbered. Students may be administratively withdrawn from the program at any point if this status in not maintained.
• A criminal history background check, drug testing, and immunization tracking will be conducted at the student’s expense. Practice sites may have additional requirements, e.g., health physical, which will be conducted at the student's expense. Instructions for the criminal background check, drug screening, and immunization tracking will be sent to students by the Division of Post-licensure Nursing. Progression in the program will depend on compliance with and/or the results of these checks.
• RNBSN students may not overlap more than two Post-licensure (RNBSN) core courses at the same time without administrative approval by the Associate Dean, Post-licensure (RNBSN) Program and only then in the case of extenuating circumstances such as military deployment.
• Students who take longer than six years to complete the program must petition to continue in the program.
• Students must complete all core courses before taking NUR-495.

BSN - Post-licensure (RNBSN)

Post-licensure (RNBSN) - Program of Study

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR-320 Introduction to Baccalaureate Nursing</td>
<td>5</td>
</tr>
<tr>
<td>NUR-335 Foundations for Professional Practice</td>
<td>5</td>
</tr>
<tr>
<td>NUR-415 Leadership and Management in Nursing</td>
<td>5</td>
</tr>
<tr>
<td>NUR-440 Nursing Research: Analysis and Implications for Evidence-Based Practice</td>
<td>5</td>
</tr>
<tr>
<td>NUR-385 Nursing Process: Health Indicators and Clinical Prevention Across the Lifespan Nursing Topics (2-2 credit hour courses)</td>
<td>5</td>
</tr>
<tr>
<td>NUR-465 Population Health: Local, National, and Global Approaches</td>
<td>5</td>
</tr>
<tr>
<td>NUR-495 Baccalaureate Capstone: Synthesis and Evaluation</td>
<td>5</td>
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</tbody>
</table>
Division of Graduate Nursing

Policies and General Information - Division of Graduate Nursing

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and to impose or increase fees similarly is reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

Academic Information - Division of Graduate Nursing

Academic Calendar - Graduate nursing courses are offered under the semester credit hour system but in a non-traditional academic calendar. Each major consists of required courses which are taught in an accelerated, modular format, and taken sequentially. Each major has an online component. The Nursing Administration and Nursing Education majors are 100 percent online. The Primary Care major has a significant online component, but also includes on-site classes in specified courses. On-site classes meet for four hours on a weeknight. All online classes meet in an asynchronous environment.

Catalog Governing Graduation - Students must meet the graduation requirements as stated in the university catalog under which they enrolled. Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the maximum number of years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled. Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment. Students changing majors or programs must meet requirements as stated in the catalog that is current at the time they make such changes. The same holds true for students moving between schools and colleges. Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

Core Requirements - The integrity of the non-residential programs requires that the core courses be met at Indiana Wesleyan University. Students are required to complete the first course (or the first block of courses) in the core program with a passing grade in order to maintain enrollment with their cohort. In general, no waivers are allowed for courses taken at other colleges/universities.

Final class dates as established by the calendar will be the final date for completion of the core curriculum.

Academic Standing - Division of Graduate Nursing

Placement on Probation - Students enrolled in a graduate nursing program will be placed on probation if their GPA falls below 3.0. Students are given two consecutive courses to satisfactorily raise their GPA. The GPA is reviewed after the second course, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive courses.
- A student has taken a course twice and failed to achieve a satisfactory grade. When this occurs, the student is ineligible to reapply for admission into the program in which the course was repeated.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the VPAA for the School of Nursing.

Academic Dismissal - Upon a second academic suspension in the same program, a student is not eligible to reapply to Indiana Wesleyan University.

Admission and Registration - Division of Graduate Nursing

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex. Students are admitted in one of the following categories:
• Regular - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.

• Probation - Students with an entering grade point average (GPA) which falls below the minimum required by the program may be accepted on probation. Probationary status will be removed after the student has completed the first three courses of the core with a satisfactory GPA (3.0). In case of extended probation, the number of courses to be completed in order to change status will be determined jointly by the VPAA for the School of Nursing and the Student Life Council. Any student failing to remove the probationary status will be academically suspended from the program.

• Unclassified - Students not pursuing a university degree who want to take certain courses (e.g., elective) for special reasons may be accepted for a maximum of 12 hours. Students receiving an unclassified status must reapply for regular admission if they desire later to pursue a degree program. Unclassified students are not eligible for financial aid.

International/Non-English Speaking Students - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:

• Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.

• International English Language Testing System (IELTS). For graduate students a score of at least 6.5 is required for regular academic admission.

Student visas (I-20's) are not issued for students wanting to enter the United States to enroll in online programs offered for non-residential students however, a visa may be issued for residential graduate program students.

Registration - Registration occurs at the beginning of the student's core program. At this point, students are registered for all courses within the major. Therefore, if a student needs to miss an individual course, official withdrawal must be made through the Office of Student Services. Staff will work with the Division Associate Dean and the student to make arrangements to retake this class with another core group at a time that will minimize the impact on the student's financial aid. Students need to be aware that temporary withdrawals could impact their eligibility to receive financial aid based on the standards outlined in IWU's Satisfactory Academic Progress. Additionally, placement in a cohort may be delayed for a returning student due to enrollment limitations.

A student who has failed to arrange for the payment of tuition for a course will have registration in that course cancelled.

Attendance Policy - Division of Graduate Nursing

Because of the delivery method of non-residential programs, attendance is required and monitored. Students are expected to be present for onsite class sessions and participate in online activity. Absences are allowed as follows:

• Under emergency circumstances, a student may be allowed one absence in courses that are five class sessions or fewer in length. Students need to contact the faculty member regarding make up work. Documentation of such circumstances is required.

• Under emergency circumstances, a student may be allowed two absences in courses that are six or more class sessions in length. Students need to contact the faculty member regarding make up work. Documentation of such circumstances is required.

If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the last class session, the instructor is directed to issue the grade of “F”. Students who never attend a class and do not withdraw will be administratively withdrawn from the course and from all subsequent courses. Student must then go through the normal readmission process.

Students who must miss a course due to unavoidable circumstances must arrange for a withdrawal with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student’s grade, as long as it is addressed in the syllabus.

Onsite Attendance Policy – The nature of the non-residential programs requires students to attend all class sessions. Class attendance records are maintained by the faculty member and submitted to the Office of Student Services. Students are expected to be present when class begins, and remain the entire workshop. To be counted present, a student must attend a total of three hours or more of a class that is four hours in length. Only under proven emergency circumstances, a student may be allowed one absence in any practicum course.
Online Attendance Policy: Attendance is determined by activity during a workshop, either through discussions or submission of assignments. A student is reported absent for a workshop if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during that workshop.

Primary Care (PYC) Nurse Practitioner (NP) Practicum Courses Attendance Policy: The Primary Care (PYC) Nurse Practitioner (NP) Practicum courses combine onsite and online workshops within a single course. Students enrolled in these courses are held to a more stringent attendance standard due to the nature of the knowledge presented and its relevance to safe advanced nursing practice. Missing more than one onsite or online workshop during a practicum course will result in a grade of “F” for the course.

Grading and Evaluation

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points (per credit)</th>
</tr>
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<tbody>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
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<tr>
<td>C+</td>
<td>2.3</td>
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<tr>
<td>C</td>
<td>2.0</td>
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<tr>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>.0</td>
</tr>
</tbody>
</table>

The following grades are not figured into the GPA:

W
I
CR
NC
AU

Repeated Courses - A student may repeat once any course in which a grade below “C” (‘C-,” “D+,” “D,” or “F”) was previously earned. Some specific graduate level courses are identified as repeatable and can be repeated if a student earns a grade higher than “C” but below the level required for that specific course. The course may be repeated once.

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student’s grade point average (GPA). All entries, however, remain a part of the student’s permanent academic record. Duplicate credit hours are not given for two or more passing efforts. A course taken in a classroom format may not be repeated for a grade through independent learning/study.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - Students are expected to complete the course requirements by the last class session. There may be instances when a crisis prevents the student from completing the course requirements in a timely manner. However, the issuance of an incomplete cannot be given if the student fails to meet the attendance requirements. In these rare situations, a grade of “I” (incomplete) may be issued but only after completing the following process:
• The student must request an “I” from the instructor via email.
• The instructor must obtain approval from the appropriate Academic Leader.

Because “incompletes” are granted only for extenuating circumstances, the student’s grade will not be penalized.

A student who receives an “incomplete” has 10 weeks from the final meeting date of the course to complete course requirements and turn them in to the instructor. If, at the end of the 10-week extension, the student has failed to complete the course requirements in order to receive a passing grade, the “incomplete” will become an “F.” A student with more than one incomplete on record is subject to academic suspension. A student cannot progress into a subsequent course until the grade of “incomplete” has been resolved and a grade posted.

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student’s official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

Audit of Courses
A student accepted into an Indiana Wesleyan University degree program or as an unclassified student may choose to audit specified courses within a core program or electives as follows:
• Audit registration is allowed on a space available basis.
• The current audit fee ($25 per credit hour) must accompany the registration.
• Auditing a course gives one the right to attend the course. No credit or letter grade is given. The course will be indicated as an "AU" on the student's IWU transcript.
• The student auditing the course is not expected to participate in classroom or study group assignments, or to complete homework, quizzes, or tests.
• The faculty member is under no obligation to grade any work an auditing student chooses to submit or to give feedback on progress.
• The materials required for the course are optional for auditing students. If one wishes to purchase materials, the fees must accompany the registration.
• The student must meet course pre-requisites or be approved by the appropriate administrator of the specific college/school.
• No change may be made from audit to credit, or credit to audit, after registration closes.

Graduation - Graduate Degree Programs

Graduation Ceremonies - IWU graduation ceremonies are held three times a year. Degrees are conferred and posted to the student’s transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student’s transcript should all requirements be completed. Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an “Application for Graduation” provided by the Office of Student Services. This application indicates the student’s intent to graduate and initiates the final evaluation of the student’s academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.
Graduation Requirements - All requirements must be met and transcribed by the date established by the Office of Student Services prior to the degree conferral date. Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcribed by the deadline date.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the three conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned, date of degree, major, and honors. A student’s financial account must be settled to receive a diploma.

Leave of Absence Policy

Indiana Wesleyan University understands there are life events that may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students flexibility in their program enrollment to adjust to these life events. The leave of absence policy also extends to students the ability to make up any courses missed during the approved leave.

A student on an approved leave of absence will be considered enrolled at IWU and eligible for an in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied. This impacts students who receive Title IV federal financial aid (Federal Pell Grants, Federal Supplemental Grants, Federal Stafford Subsidized or Unsubsidized Loans, Federal Parent Loans) or who want to have a federal student loan deferred from payment while in school.

Students who will be out of attendance for a period of 29 days or more should request a leave of absence. Students out of class for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done. Students who are not on federal financial aid programs or who do not have a federal loan in deferment are not required to request a leave of absence.

Students needing to make a change in their schedule need to contact the Office of Student Services to process the registration change. At that time, the leave of absence request form will be emailed to the student. The Leave of Absence Application can be downloaded by going to the following link: https://myiwu.indwes.edu/directory/studentservices/registrationchanges/pages/default.aspx. Students must request the leave within 21 days of initiating the registration change. The request for a leave of absence should be made prior to the date the leave is to start. The start date of the leave is the first date of the class or, if the class has already started, the date the registration change is initiated.

An approved leave of absence must meet the following criteria: in the academic year the student has to be in attendance 2 weeks prior to applying for a leave, the request must be received within 21 days of the registration change; the request must be made prior to the start of the leave (first day of class); the reason for the request must be one approved by IWU’s Leave of Absence Committee (military, medical, jury duty, loss of job, family emergency, employment emergency, transfer of coursework, passing pre-requisite requirement, transfer of core groups, changing programs, administrative cancelation of core classes, or other reasons as approved by the Leave of Absence Committee).

The leave of absence together with any additional leaves of absence must not exceed a total of 180 days in any 12-month period. Time in excess of 180 days will not be approved. A student may request an extension to a leave providing the request is made before the end of the leave, there are unforeseen circumstances which prevent the return from the leave, and the total number of days of approved leave do not exceed 180 in a 12-month period. A maximum of two leaves of absence are allowed during a 12-month period. Documentation is required for an extension on a leave. Documentation for each circumstance will vary; the student is required to provide whatever paperwork from a third party will attest to the circumstance outlined on the application form. Examples would include physicians’ statements, letters from employers, letters from pastors or counselors, court documents, etc. Documentation is also required if a request is submitted after the 21 day deadline, and needs to address the reason for the delay in the submission of the request.

Failure to return from an approved leave of absence nullifies the approved leave and may have an impact on student loan repayment terms as well as the grace period. The first day of the leave will be reported as the beginning of the grace period for loan deferment. Students may return early from an approved leave of absence prior to the leave end date. The leave will be shortened according to the student’s return date.
Students will not receive disbursements of Title IV student loan financial aid funds during the leave. Students are not deferred from making regularly scheduled payments to the Accounting Office for normal fees incurred. Any change in registration can impact current financial aid regardless of approval or denial of the leave of absence request. Questions about impact on current financial aid should be directed to the Financial Aid Office at 800-621-8667 ext. 2516. Students on an approved leave of absence will be reported as such and will be eligible for in-school deferment of previous loans. Students whose request for a leave of absence is denied will be reported as withdrawn and the grace period for loan repayment will go into effect.

Military Leave of Absence Policy

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

Academic:

• Students are not required to reapply and are not charged a readmission fee upon return.
• Students are readmitted at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Student may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.
• Leave time does not count toward the total time required to earn the degree.
• Students will be promptly readmitted in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

Financial:

Students are required to complete a Military Leave of Absence Request. When the request is approved, students’ accounts will be adjusted as necessary.

Financial Aid

Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversation with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

Transfer between Majors - Division of Graduate Nursing

It is assumed that students applying for/enrolling in graduate level programs have a higher level of maturity and decision-making ability. The selection of a graduate major should be approached with prayerful deliberation after acquiring the knowledge necessary to make the decision.

The graduate nursing majors are designed around an accelerated cohort model, intended to foster a group dynamic and support system conducive for adult learning. Continued disruption of this model – as well as the curriculum schedule – inhibits the effectiveness of this design. In addition, the amount of time necessary to create a tailored plan of study for each transfer student adds an excessive amount of work to current faculty and staff.

Students who wish to change majors must submit a change of program request and meet all admission requirements for the requested major. Transfer approval will be subject to review of the student’s academic progress, catalog requirements, and availability of space in the requested major. The university cannot guarantee transfer requests will be approved.

Please be advised that any transfer/change in program may impact financial aid. Students will not be eligible for deferment or the ‘scheduled break’ option under this policy, and may have to begin loan payments until they are re-enrolled in their newly-selected major. In addition, the change may lead to a significant delay in the time it takes to complete MSN degree requirements.
Transfer of Credit Policy - Division of Graduate Nursing

The university may allow a maximum of nine credits in transfer to the graduate nursing programs. Transfer of credit will be determined by the Associate Dean of the Division of Graduate Nursing or designee.

Credit is granted for work with a satisfactory grade (“C” or above) taken at an approved college or university accredited at the same level, provided the courses are applicable to the curriculum the student wishes to pursue at Indiana Wesleyan University. An “approved college or university” generally refers to those institutions that are accredited by a regional or national accrediting body or the Association for Biblical Higher Education.

The University Registrar is responsible for approving the transferability of all credits. Credit hours accepted in transfer are recorded, but quality points and grades are omitted. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.

Transcripts from foreign institutions - are sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. Students are responsible for the initiation of this evaluation and for any fees incurred during the process. Applications for this service are available to the student through the university.

Withdrawal/Change in Status - Division of Graduate Nursing

A student who finds it necessary to withdraw from the program or to take a temporary leave of absence is required to contact the Registration Change Counselor in the Office of Student Services to complete this process (registration.change@indwes.edu). Students in an onsite course must request the withdrawal from the Registration Change Counselor before the last class workshop. Students in an online course must request the withdrawal prior to the beginning of the last workshop. Failure to initiate an official withdrawal will result in a “No Credit” or an “F” grade for the student in those related courses.

A student who is temporarily withdrawing may request an individual leave of absence up to 180 days in a 12 month period. A student cannot request more than two leaves during a 12 month period, and the total number of days on leave may not exceed 180 days within a 12 month period. All leaves must be requested through the Office of Student Services.

If a student officially withdraws after a course has started, a grade of "W" will be assigned. A student who violates the attendance policy with the last workshop of a course will receive an “F” for the course.

Administrative withdrawals assigning a grade of “W” will also happen as follows:

• A student who does not attend the first two workshops of a course will be administratively withdrawn from the course.

• A student who violates the attendance policy prior to the last workshop of a course will be administratively withdrawn from the course.

• A student who never attends a course will be administratively withdrawn from not only that course but all subsequent courses when this notification comes at the time the grades are submitted.

Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor and the Division of Graduate Studies in Nursing. Tuition and fees will be charged for repeating the course.

Students withdrawing from the first course of a core program must withdraw from the entire program and re-enter with another core group.

If, at a later time the student wishes to re-enter the program, a re-entry form must be submitted to the Office of Student Services. Receipt of the signed application will initiate a review of the student's academic file to determine remaining requirements. A student who was academically suspended from the graduate nursing program may request by email to the Vice President of Academic Affairs for the School of Nursing for readmission after six months. Students sitting out of a core program for more than 90 days are subject to a tuition increase upon returning. Students re-entering a core program after six months are subject to any changes in curriculum upon returning.

A student may re-enroll in the Division of Graduate Nursing a maximum of two times without an appeal. A request for a third re-enrollment must be accompanied by a petition to the Associate Dean of the Division of Graduate Nursing. Re-enrollment will be dependent upon the decision of the Division Associate Dean or the SON Student Life Council if the Chair determines a higher level of appeal is required.

Any change in registration may have an impact on the student's financial aid. Students should always check with the financial aid office before initiating a registration change.
Financial Information - Division of Graduate Nursing

Fee Structure - Degree Programs

Students are advised of financial obligations for their degree seeking (core) program during the registration process. A schedule of payments and analysis of fee structures, along with due dates, is outlined. Students are expected to meet these obligations according to the schedule. Any questions regarding payments or problems associated with making those payments should be directed to the Accounting Office.

Students who have applied for financial aid are responsible for all tuition and fees in the event it is determined they are ineligible for financial aid, decline the financial aid, or withdraw from the program prior to completing the academic award period. Students receiving military or corporate assistance who have received prior approval from the university for direct billing are required to pay their share of tuition and fees and submit appropriate assistance documents by the assigned due date. The deferral program in no way relieves the student of the financial obligation to the university and the student retains full responsibility for ensuring that all tuition and fees are paid in full and in a timely manner.

Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations.

Indiana Wesleyan University reserves the right to change the tuition and fee schedule at any time. Students who remain registered in their initial core group making satisfactory academic progress shall have their tuition and fees guaranteed. Book fees are subject to change throughout a student’s program. A $50 late fee is charged each time a payment is received after the due date. There will be a fee charged for any check returned due to non-sufficient funds. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

Refund Policy - Degree Programs

1. Any student withdrawing after attending only the first class session of the program or orientation will be assessed a $100 fee. All other tuition will be refunded. Book charges and educational resource fees are nonrefundable.

2. After a student has attended two class sessions of the program, tuition, application fees, technology fees, and educational resource fees are not refundable.

3. Tuition is refunded according to the following policy for all subsequent courses:
   - Withdrawal prior to the first class session of a course (no attendance) - full tuition refund.
   - Withdrawal prior to the second class session of a course (attendance in only the first week) - 90% tuition refund.
   - Withdrawal after second class session (attendance in the second or subsequent weeks) - no refund.

4. In compliance with federal regulations for the student who has received financial aid, the refund will be returned to the appropriate aid sources.

5. Book fees are not refundable once the student has attended one class session or if the books have been marred in any way prior to that time.

6. Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor. Tuition and fees will be charged for repeating the course.

7. Decisions regarding refunds are made by the appropriate Accounting Office, and in isolated cases, by the Financial Appeals Committee.

8. Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies

Student Account Appeals

A written appeal may be submitted to the accounting office that assessed the charge. If the disputed charge cannot be reconciled with the accounting office, a written appeal can be submitted to studentaccountappeals@indwes.edu with all supporting documentation.

- All pertinent information will be obtained and compiled by the Appeals Committee.
• The disputed charge will be reviewed by the Appeals Committee.
• If necessary, an appeal may be reviewed by the Program Director.
• Appeals must be submitted within 6 months of the last date of attendance for the course in question.

All appeals will receive a response within 15 days after the written appeal has been received.

Financial Aid - Non-Residential

Types of Student Financial Aid Available

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid.

William D. Ford Federal Direct Loan –is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amount is $20,500 for graduate students. Lifetime maximum borrowing limit for graduate programs is $138,500 (including undergraduate borrowing). Interest rates are set on July 1 each year and are fixed rates. For July 1, 2014, through June 30, 2016, the interest rate is 5.84% for unsubsidized Federal Direct Loans for graduate students.

A student’s total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon graduation or termination of studies, the student is given a six-month grace period during which no interest or principal payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum monthly payment is $50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

Graduate PLUS Federal Direct Loan – is a federal loan with a fixed 6.84% interest rate available to parents of dependent undergraduate students who have remaining cost of attendance not met by unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

Active Duty Military Discount – is a tuition discount to all active duty military personnel and their spouses, including members of the Reserves and National Guard. Students must submit an Active Duty Military Discount application, available by calling Student Account Services at 800-621-8667 ext. 2878.

Yellow Ribbon Award – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to fully cover the tuition costs.

General Eligibility Requirements

In order to receive federal and/or state student financial aid, students must meet the following criteria:

• Must have completed the Free Application for Federal Student Aid (FAFSA) including signing the certifying statements that the student is not in default on a federal student loan and does not owe a refund on a federal grant and that the student will use federal student financial aid for educational purposes only.
• Must be a U.S. citizen or eligible noncitizen.
• Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
• Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.
• Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU’s SAP Policy.
• Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.
• Must maintain enrollment in classes.
  • No longer than 180 days may elapse between classes in any 12 month period, and a leave of absence must be requested through the Office of Student Services. In the case there is an approved break between classes 180 days or less, a leave
of absence will be reported to the lender, but no loan repayment will be required. For a break between classes of more than 180 days, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information). If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options.

- Any changes in registration, such as withdrawals or cancelled courses, may result in cancellation or reduction of any or all student financial aid. In such cases, the student is responsible for any remaining balance on the student account. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.

### Loan Repayment Chart

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<tr>
<th>Interest Rate</th>
<th>Amount Borrowed</th>
<th>Monthly Payment Amount</th>
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</tbody>
</table>

### How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Federal Student Aid (FAFSA). Links to the application process online are provided at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid:

- When completing the FAFSA (direct link www.fafsa.gov) you must list IWU’s Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.
- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the IWU Financial Aid Request Form under the Additional Aid Source(s) section.
- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link: https://studentloans.gov/). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter “Indiana” in the School State field even if you attend classes in another state or online.
- Entrance Counseling Session: Select Complete Counseling from the menu, and on the next page click on the Start Entrance Counseling button beneath the Entrance Counseling heading (not to be confused with Financial Awareness Counseling, PLUS Counseling, or Exit Counseling). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).
- Master Promissory Note: Click on Complete a Master Promissory Note from the menu and select Subsidized/Unsubsidized from the next page.
Once the above steps have been completed, be certain to:

- Respond to requests for additional information from the Financial Aid Office. You may be asked to complete a verification worksheet and to provide a copy of your Federal Income Tax Return Transcript (and your spouse’s or parents’ as appropriate) as required by federal regulations.
- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could delay your student financial aid award.

How and When Student Financial Aid is Disbursed

**Federal Pell Grant** is disbursed as a credit to the IWU student account in one payment per award period.

**Federal SEOG** is disbursed as a credit to the IWU student account in one payment per award period.

**Federal Direct Loans** are originated shortly after classes have begun. The funds are applied as a credit to the IWU student account, typically in two disbursements per academic year. For new undergraduate students, or students entering a new undergraduate program, the first disbursement funds will be placed on the IWU student account 30 days after the start of the first course. Disbursements for subsequent award periods typically occur 14-21 days after the start of the new award period and successful completion of the prior award period has been confirmed.

**Indiana State Grant Aid** is disbursed as a credit to the IWU student account in one payment per term. Indiana state grants can only be applied toward tuition costs.

**Kentucky State Grant Aid** is disbursed as a credit to the IWU student account in one payment per term.

**Ohio State Grant Aid** is disbursed as a credit to the IWU student account in one payment per term. Ohio state grants can only be applied toward tuition costs.

All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

*All financial aid forms and information submitted online must be received at least three weeks before a planned class start. Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.*

How Eligibility is Determined and Student Financial Aid is Awarded

- All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student’s Expected Family Contribution found on the Student Aid Report, a student’s enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing.
- Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled for the term for financial aid to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.
- The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at https://myiwu.indwes.edu. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the student must submit a written request to the Financial Aid Office via email from the IWU student email account, fax, or US mail; otherwise, all awarded aid will disburse to the IWU student account, as appropriate. The student does not need to contact the Financial Aid Office to accept an awards package.

Satisfactory Academic Progress (SAP)

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

- Enrolling in and attending class as well as completing assignments and projects.
- Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program. Students on academic probation will be allowed to receive student financial aid on SAP Warning. Such
students must improve their academic measurements to meet the required standards by the designated time frame or eligibility will be terminated.

- Earning passing grades in a minimum of 67% of all credit hours attempted.
- Completing the program within 150% of the credit hours normally required to complete the course of study (i.e. if the program requires 124 credit hours to complete, then the student may attempt no more than 186 credit hours) or by the designated time frame.

Academic progress is reviewed after the end of each payment period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources/.

Withdrawals and Refunds

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or to take leaves of absence that exceed 180 days in a twelve month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

- The student begins class on June 28 and the payment period runs until January 17.
- The student withdraws from the program on October 4.
- The payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.
- The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.

The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. A letter will be sent to the student indicating the results of the return of funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the payment period if the return of funds calculation shows the student completed 60% or more of the payment period.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

Student's Rights and Responsibilities

A student has the right to know:

- What financial assistance is available, including information on all federal and state programs.
- The deadlines for submitting application for each of the student financial aid programs available.
- The cost of attending the school's programs and the school’s refund policy.
- The criteria used by the institution to select financial aid recipients.
- How the school determines your financial need. This process includes how costs for tuition and fees, books, and living expenses are considered in your budget.
- What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the institution, has been met.
• An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.

• What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

A student’s responsibilities:

• Review and consider all information about the school’s program before you enroll.

• Complete all required forms accurately and submit them in a timely manner to the correct address.

• Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.

• Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.

• Accept responsibility for all agreements you sign.

• If you have a loan, notify the lender of changes in your name, address, or school status.

• Know and comply with the deadline for application or reapplication for aid.

• Know and comply with the school’s leave of absence or withdrawal policy/procedures.

• Repay student loans in agreement with the loan promissory note.

Further Information

The Financial Aid staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, Non-Residential, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email apsfinaid@indwes.edu.

General Information - Division of Graduate Nursing

Alcohol, Illegal Drugs and Firearms

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Books and Materials

Indiana Wesleyan University’s Non-Residential programming has been, in part, designed to serve the needs of busy, working, adult students. With this in mind, the required resource materials for our students are included with the program and are supplied by Indiana Wesleyan University. Many of these required resources are in digital form and can be accessed directly in the learning management system upon individual student registrations. Any non-digital resources will be shipped directly to students prior to each course. For any non-customized print materials that are not part of the first course of a program, students wishing to obtain these specific materials on their own, may contact the Textbook and Resource Distribution Department for further information.

Please note: For any printed/hard copy resource materials that may be required for a course, return for credit will be accepted only if the materials are returned within 60 days from the date of withdrawal from the specific course provided the student has not attended any of the class sessions, or posted any assignments for online classes, and the materials have not been used or damaged (writing, highlighting, physical damage, CD’s/DVD’s and access codes intact in original sealed packaging, etc.) in any way. For any digital resource materials that may be required for a course, reimbursement credit will only be accepted if course sessions were not attended.

Should it become necessary for a student to withdraw from a course, any course not completed before the specified time remaining on their access to the digital materials, additional charges will be applied. Hard copy resource materials should be returned immediately, if eligible, to avoid additional charges if/when the course is taken at a later date. If materials are not
returned, and/or course is not completed, and course materials change in the time between withdrawal and re-entry, the student will be charged for new materials.

More information can be obtained by contacting IWU’s Textbook and Resource Distribution Department at textbook.distribution@indwes.edu or 1-800-621-8667 extension 2854.

**Chaplaincy Program**

Spiritcare, the Chaplaincy Program, is a ministry that seeks to care for the spiritual needs of adult students by introducing them to the person, teachings, and community of Jesus Christ. This is done primarily through online and onsite classroom visits, outside contacts, multi-media presentations, and structured devotionals. The goal is to provide supportive opportunities for the growth of the complete person. On-site and online students have direct contact with a caring pastor shepherd. Spiritcare desires to change the world by changing the heart. Chaplains can provide the following:

- Confidential and caring support for student and family members as requested.
- Spiritual guidance and prayer support.
- Intervention and support during life crises and emergencies.
- Referrals to Biblical, private counsel and support groups for special needs.
- An opportunity to be referred to a local pastor and a local church congregation for students seeking to grow in their faith.

Students may obtain additional information about the Spiritcare Chaplaincy Program through the student portal at myiwu.indwes.edu/Chaplaincy or by contacting the Office of Student Services at 800-621-8667 ext. 2359.

**Expectations for Personal and Professional Conduct**

Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

**Inclement Weather Procedures**

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes when needed. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student's geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements for make-up work. Decisions to postpone or cancel classes will be announced by the university. Regional locations will be judged by the Regional Deans. In the event it becomes necessary for a Regional Dean to recommend to the Executive Vice President/CEO a weather related or emergency closing or postponement for an onsite cohort, the appropriate Program Director will work with affected faculty and students to make up the missed class session through an online alternative class session by observing the following guidelines:

Instructors will contact students on the date class is cancelled with written requirements for making up the cancelled class session through an online alternative.

In the event an onsite class session is cancelled that is deemed significant to the cohort (e.g., program orientation, the first class session of a program, the last class session of a program, etc.), the Regional Dean will petition the appropriate academic leaders to arrange a new date to make up the cancelled class session prior to the next scheduled class session.

To satisfy attendance requirements and earn participation points (if applicable), all assignments associated with the cancelled class session must be submitted prior to the start of the next scheduled class session.
Postponement decisions for evening classes will be made by approximately 3:00 p.m. on the day of class. Decisions about Saturday classes will be made the evening before, when possible, but may be made during the early morning hours on the Saturday of class if necessary. Postponement decisions will be announced through a variety of methods. In most cases the core group has a designated class representative who will be notified by the university. The representative should then activate the telephone calling tree to disseminate the information to the class. In cases where there is no class representative or calling tree, someone from IWU and/or the instructor will call the students. No notification will be made unless classes are postponed or cancelled. Information about postponements and/or cancellations will be announced on the university’s Web site at http://www.indwes.edu. Announcements will also be posted on the student portal at http://myIWU.indwes.edu and on the class information phone line at 1-800-621-8667 ext. 2022.

Library Services

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has 488,400+ titles, including 306,000+ e-books; 38,440+ audiovisual titles, 30,400+ streaming media titles; 1,500+ print/e-print journal subscriptions and access to 347,900+ online journals via searchable databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Fort Wayne, Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based periodical indexes. Remote access to the catalog and computerized general and subject specific indexes are available via the library’s Web page http://www.indwes.edu/ocls for any students with Internet access and a student log in credentials. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses.

The distance student can contact OCLS via e-mail, Web page form, 800 telephone or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction to the services and databases of OCLS or APA is available by special appointment.

The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian will tell you about opportunities in your area.

Low Enrollment in Onsite Cohorts

Should the total number of students enrolled in a cohort fall below six students for any reason, the University will seek alternative options for the remaining students to complete their degree. To ensure high academic quality, the possibility of combining cohorts or offering the option of completing the program online will be investigated.

In general, students will be given an opportunity to recruit students to join the cohort. If a cohort is nearing completion, this fact will be taken into consideration before any decision is made.

Services for Disabled Students

IWU Disability Services

The goal of disability services at Indiana Wesleyan University is to work cooperatively with students to help them reach their maximum academic, social, and personal potential. This is accomplished by integrating legal expectations, Indiana Wesleyan’s standards of service, and Christ-like principles. The Director of Academic Success is a trained professional, responsible for determining accommodation eligibility and for coordinating office services for students with disabilities. The director works with the students, faculty, and staff to design and implement a plan of reasonable accommodations that allows for equal access to all areas of university life.

Equal Access

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

“No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance.” –Section 504 of the Rehabilitation Act of 1973.
Admissions

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Academic Success. However, those interested in receiving academic accommodations are encouraged to meet with, or contact, the Director of Academic Success as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.

Programs in the Division of Graduate Nursing

MSN Degree Programs

The Division of Graduate Nursing offers the Master of Science in Nursing degree with majors in Nursing Administration, Nursing Education, and Primary Care Nursing. (Nursing Education and Nursing Administration programs are also available to students with an Associate of Science in Nursing through the ASN-MSN program). Also offered is a dual degree/major of MSN/MBA Nursing Administration/Business Administration and an abbreviated MSN in Nursing Administration for registered nurses who have already earned an MBA.

Admission Requirements

Admission to all graduate nursing majors begins with submission of required application forms, letters of recommendation, and official transcripts of previous college and university studies. Acceptance into any graduate nursing program will remain valid for a period of 18 months.

To assist in the decision-making process, the Division of Graduate Nursing reserves the right to require the applicant to:

• Interview; and/or
• Take the GRE.

Admission and Registration

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex. Students are admitted in one of the following categories:

• Regular Admission Status - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.
• Probationary Admission Status - Students with an entering grade point average (GPA) which falls below the minimum required by the program may be accepted on probation. Probationary status will be removed after the student has completed the first three courses of the core with a satisfactory GPA (3.0). Any student failing to remove the probationary status will be academically suspended from the program.
• International/Non-English Speaking Students - A student who is living in the United States but is not a United States citizen must submit a copy of a visa or permanent resident status during the process of application. Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:
  • Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
• International English Language Testing System (IELTS). For graduate students a score of at least 6.5 is required for regular academic admission.

• Student visas (I-20s) are not issued for students wanting to enter the United States to enroll in programs offered for adult and graduate students. Registration - Registration occurs at the beginning of the student's core program. At this point, students are registered for all courses within the major. Therefore, if a student needs to miss an individual course, official withdrawal must be made through the Office of Student Services. Students will work with their Advisor to re-enter. Students need to be aware that withdrawals could impact their eligibility to receive financial aid based on the standards outlined in IWU's Satisfactory Academic Progress.

• A student who has failed to make arrangements for the payment of tuition for a course will have registration in that course cancelled.

Criteria for regular admission are:

• B.S.N. or B.S. degree with a major in nursing from an accredited program. Registered Nurse applicants who have a non-nursing bachelor's degree and a minimum of ten years of recent experience in nursing practice may also be considered for admission by Portfolio. These candidates may submit a Portfolio which includes a current CV/resume including evidence of accomplishments in nursing based on The Essentials of Baccalaureate Education for Professional Nursing Practice.

• Undergraduate grade-point average of 3.0 on a 4.0 scale from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed.

• Proof that all nursing licenses – whether current or inactive – are unencumbered. Potential students with encumbered nursing licenses will not be considered eligible for enrollment at Indiana Wesleyan University.

• Three letters of recommendation which must include references from: a former instructor, a pastor or someone with whom the applicant has worked in the past year who can attest to the applicant’s service record or character, and a direct supervisor.

• Original transcript from the degree granting institution.

• At least one year of professional practice. Students applying for admission to the Primary Care Program must have 500 hours of direct contact and/or care for patients within the year prior to admission. Students applying for admission to the Nursing Administration or Nursing Education majors must have 1000 hours of nursing practice within the three years prior to admission.

• A criminal history background check (at the student's expense) must be completed before registration for any track of the graduate nursing program. Letters of acceptance from the Division of Graduate Nursing will include instructions for completing the criminal background check. The criminal background check must be completed no earlier than two weeks before the beginning of the first course. A second criminal background check and drug screen (at the student's expense) will be required for Primary Care students no earlier than two weeks before the first practicum course begins. Instructions for the second criminal background check and drug screen will be sent to students by the Division of Graduate Nursing. Progression in the program may depend on the results of these checks.

Additional information for ASN/MSN applicants:

• Associate Degree in Nursing from a regionally accredited college or university or a proprietary school which holds a national accreditation

• A grade point average of 3.0 on a 4.0 from the Associate Degree granting college or university.

Additional information for Post-Master's degree Certificate applicants:

• Master’s Degree in Nursing.

Graduation Requirements

To graduate, students must meet the following requirements:

• Satisfactory completion of all core, major, and clinical requirements for the specific program.

• Minimum grade of "C" in each core (GNUR prefix, expect for GNUR-513B & 590) course and "B" in each major (NRA, NRE, PYC/NP, and GNUR-513B & 590) course.

• Cumulative GPA of 3.00
• The MSN and DNP degree programs must be completed within a maximum of four years from the date of enrollment; the dual MSN/MBA degree program must be completed within a maximum of five years from the date of enrollment.

• Payment of all tuition and fees is required to receive a diploma.

Program Requirements

• All courses must be successfully completed in the sequence prescribed by the program's requirements. Failure to successfully complete a course will result in an administrative withdrawal from the program.

• If GNUR-590 is required for a major, all courses must be successfully completed before beginning this course.

• A grade of "I" in GNUR-590 will require the student to register for GNUR-595 for up to two times. Failure to remove the "I" in GNUR-590 after two registrations in GNUR-595 will result in the grade of "I" being changed to an "F."

• Any student found to have falsified clinical/practicum hours will be immediately dismissed and not allowed to re-enter any graduate nursing program at IWU.

• Primary Care students must have health clearance and documentation of two-step TB, Rubella, and Hepatitis B and meet any other requirements of the practicum site before beginning any other client contact.

• Nursing Education and Nursing Administration students may be required to provide health clearance and proof of immunization.

• Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the major program's maximum time from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.

• Practicum Continuation Courses - Students who have satisfactorily completed the didactic portion of a practicum course and have completed all practicum hours but whose practice skills are not commensurate with faculty/preceptor expectations will be required to register for a Practicum Continuation course. The course will be 10 weeks, and the number of credit hours will be based on the number of practicum hours the student needs to improve skill proficiency based on faculty/Coordinator recommendation (1 credit = 70 practicum hours). Students who fall into this category will receive a grade of "I" for the original course. If the Practicum Continuation course is not completed satisfactorily within 10 weeks, a grade of "NC" will be awarded for the continuation course, and the grade of "I" for the original course will be changed to an "F."

Re-enrollment policy for Primary Care Majors

Any student who withdraws from one or more courses in the graduate nursing Primary Care program must meet the following criteria to progress or re-enroll in the program:

• If more than 6 months have passed since the completion of PYC-612, the student must achieve an 87% on the IWU Pharmacology competency exam.

• If more than 6 months have passed since the completion of PYC-614, the student must achieve an 87% on the IWU Pathophysiology competency exam.

• If more than 6 months have passed since the completion of PYC-652, the student must achieve an 87% on the Advanced Physical Assessment competency exam.

• Health Assessment Courses require an onsite component. The student will be required to conduct a complete history and physical on a client of IWU’s choosing, which must include written documentation.

• If the student does not pass the appropriate competency exam(s) at 87%, s/he will be required to audit the pertinent course(s) and satisfactorily pass the appropriate competency exam(s) before being allowed to re-enroll and continue on in the graduate nursing program. A fee will be charged to audit a class.

• The fee for each competency exam is $100.
**ASN-MSN**

**Program Requirements**

**Progression Policy:**

• Successful completion of all undergraduate courses with a minimum grade of "C" and a cumulative GPA of at least 3.0

• Successful completion of all MSN core courses with a minimum grade of "C" and a cumulative GPA of at least 3.0.

• Successful completion of all major specific courses, with a minimum grade of "B" and cumulative GPA of at least 3.0.

• All courses must be completed in lock-step progressions. Failure to do so will result in immediate administrative withdraw.

• Proof of 1000 hours of nursing practice within the three years prior to admission to the MSN core.

• Nursing Administration majors must successfully complete all courses prior to beginning GNUR-590.

• A grade of "I" in GNUR-590 will require the student to register for GNUR-595 for up to two times. Failure to remove the "I" in GNUR-590 after two registrations in GNUR-595 will result in the grade of "I" being changed to an "F."

• Any student found to have falsified clinical/practicum hours will be immediately dismissed and not allowed to re-enter any nursing program at IWU.

• Students must fulfill all requirements as stipulated by practicum sites. Students must be licensed in the state in which they are completing practicum course experiences.

• Students who maintain continuous enrollment, make normal progress toward a degree, and earn their degree within a maximum of five years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled.

• Please refer to the ASN-MSN Student Handbook for a full description of progression policies.

**Graduation Requirements**

Completion of this program awards the MSN degree. A BSN is not awarded.

To graduate, students must have completed the following:

• Completion of all undergraduate and MSN requirements for the specific program major

• Met the minimum grade requirement for each course

• Cumulative GPA of 3.00 or higher

• Program must be completed within a maximum of five years from the date of enrollment.

• All financial obligations must be settled in order to receive a diploma.

**ASN-MSN - Program of Study**

All courses must be completed with a satisfactory grade in order to continue in the program.

**Undergraduate Courses**

All undergraduate courses must be completed with a grade of "C" or higher.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR-320</td>
<td>Introduction to Baccalaureate Nursing</td>
<td>5</td>
</tr>
<tr>
<td>NUR-335</td>
<td>Foundations for Professional Practice</td>
<td>5</td>
</tr>
<tr>
<td>NUR-401</td>
<td>Transcultural Healthcare</td>
<td>2</td>
</tr>
<tr>
<td>NUR-450</td>
<td>Nursing From a Christian Worldview</td>
<td>2</td>
</tr>
<tr>
<td>NUR-415</td>
<td>Leadership and Management in Nursing</td>
<td>5</td>
</tr>
<tr>
<td>NUR-465</td>
<td>Population Health: Local, National, and Global Approaches</td>
<td>5</td>
</tr>
</tbody>
</table>
Core Courses

All core courses must be completed with a grade of "C" or higher.

- GNUR-501 Evidence Based Communication 3
- GNUR-510 Theoretical Foundations for Advanced Nursing Practice 2
- GNUR-525 Ethics and Health Policy 3
- GNUR-528 Biostatistics and Epidemiology 3
- GNUR-530 Utilization of Research for Evidence Based Practice 3

Major Courses - Nursing Administration

All major courses must be completed with a grade of "B" or higher.

- NRA-513 Introduction to Professional Development for Advanced Practice in Nursing Administration 1
- NRA-671 Professional Role Development for the Nurse Administrator 3
- NRA-672 Management of Healthcare Delivery Systems 3
- NRA-673 Nursing Leadership and Human Resources 3
- NRA-674 Organizational Behavior 3
- NRA-676 Organization and Finance of Healthcare 3
- NRA-693 Integration of Theory Into Nursing Administration Practice 1
- GNUR-590 Nursing Investigation 5

Major Courses - Nursing Education

All major courses must be completed with a grade of "B" or higher.

- NRE-513 Introduction to Professional Development for Advanced Practice in Nursing Education 1
- NRE-660 Health Assessment for the Nurse Educator 2
- PYC-614 Advanced Pathophysiology 4
- PYC-612 Advanced Pharmacology 4
- NRE-661 Leadership in Nursing Education 3
- NRE-663 Course Design and Development 3
- NRE-665 Innovative Teaching Strategies 3
- NRE-667 Program Evaluation and Assessment 3
- NRE-669 The Art of Teaching 3
- NRE-693 Integration of Theory Into Nursing Education Practice 1

MSN - Nursing Administration

The Master of Science in Nursing Degree - Administration Major provides a Christian academic environment to prepare students to be world changers. It is designed to develop transformational leaders who are effective stewards of health care resources. This is accomplished by developing students through an integrated experience of advanced intellectual challenge, evidence-based professional growth, and maturation of servant leadership. Graduates will be prepared to assume leadership roles within a variety of health care settings.

Please see Admission and Graduation Requirements for MSN degrees
Nursing Administration - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

**Core Courses**

*All core courses must be completed with a grade of "C" or higher.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GNUR-501</td>
<td>Evidence Based Communication</td>
<td>3</td>
</tr>
<tr>
<td>GNUR-510</td>
<td>Theoretical Foundations for Advanced Nursing Practice</td>
<td>2</td>
</tr>
<tr>
<td>GNUR-525</td>
<td>Ethics and Health Policy</td>
<td>3</td>
</tr>
<tr>
<td>GNUR-528</td>
<td>Biostatistics and Epidemiology</td>
<td>3</td>
</tr>
<tr>
<td>GNUR-530</td>
<td>Utilization of Research for Evidence Based Practice</td>
<td>3</td>
</tr>
</tbody>
</table>

**Major Courses**

*All major courses must be completed with a grade of "B" or higher.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NRA-513</td>
<td>Introduction to Professional Development for Advanced Practice in Nursing Administration</td>
<td>1</td>
</tr>
<tr>
<td>NRA-671</td>
<td>Professional Role Development for the Nurse Administrator</td>
<td>3</td>
</tr>
<tr>
<td>NRA-672</td>
<td>Management of Healthcare Delivery Systems</td>
<td>3</td>
</tr>
<tr>
<td>NRA-673</td>
<td>Nursing Leadership and Human Resources</td>
<td>3</td>
</tr>
<tr>
<td>NRA-674</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>NRA-676</td>
<td>Organization and Finance of Healthcare</td>
<td>3</td>
</tr>
<tr>
<td>NRA-678</td>
<td>Advanced Nursing Management</td>
<td>5</td>
</tr>
<tr>
<td>NRA-693</td>
<td>Integration of Theory Into Nursing Administration</td>
<td>1</td>
</tr>
<tr>
<td>GNUR-590</td>
<td>Nursing Investigation</td>
<td>5</td>
</tr>
</tbody>
</table>

Nursing Administration (Post-MBA) - Program of Study

Students who have met all Graduate Nursing admission requirements and have received an MBA from a regionally accredited college or university are eligible for the post-MBA Nursing Administration program.

All courses must be completed with a satisfactory grade in order to continue in the program.

**Major Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GNUR-501</td>
<td>Evidence Based Communication</td>
<td>3</td>
</tr>
<tr>
<td>NRA-513</td>
<td>Introduction to Professional Development for Advanced Practice in Nursing Administration</td>
<td>1</td>
</tr>
<tr>
<td>GNUR-510</td>
<td>Theoretical Foundations for Advanced Nursing Practice</td>
<td>2</td>
</tr>
<tr>
<td>GNUR-530</td>
<td>Utilization of Research for Evidence Based Practice</td>
<td>3</td>
</tr>
<tr>
<td>NRA-640</td>
<td>Introduction to Interprofessional Collaboration</td>
<td>1</td>
</tr>
<tr>
<td>NRA-672</td>
<td>Management of Healthcare Delivery Systems</td>
<td>3</td>
</tr>
<tr>
<td>NRA-673</td>
<td>Nursing Leadership and Human Resources</td>
<td>3</td>
</tr>
<tr>
<td>NRA-678</td>
<td>Advanced Nursing Management</td>
<td>5</td>
</tr>
<tr>
<td>NRA-693</td>
<td>Integration of Theory Into Nursing Administration</td>
<td>1</td>
</tr>
</tbody>
</table>
SCHOOL OF NURSING

GNUR-590    Nursing Investigation*  5
Graduate Nursing Elective*  3

*Students must have a 3-credit hour Health Policy Course. If such a course was taken in the MBA, then an approved graduate nursing elective (non practicum) may be substituted. If such a course was not taken, then students must take GNUR-525.

MSN - Psychiatric Mental Health Nursing

The Master of Science in Nursing (MSN) Psychiatric Mental Health Nursing (MHNP) track at Indiana Wesleyan University, School of Nursing prepares students for independent and interprofessional clinical practice to treat psychiatric mental health conditions of people across the lifespan. Students learn decision making and direct accountability for diagnosing and treating individuals with psychiatric mental health and co-occurring medical conditions. Students accrue a minimum of 525 practicum hours, and attend an onsite course in advanced health assessment and two intensives. Those who earn this MSN degree are eligible to test for certification as a Psychiatric Mental Health Nurse Practitioner through the American Nurses Credentialing Center (ANCC).

Please see Admission and Graduation Requirements for MSN degrees

Psychiatric Mental Health Nursing - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

Core Courses

All core courses must be completed with a grade of “C” or higher.
GNUR-501    Evidence Based Communication  3
GNUR-510    Theoretical Foundations for Advanced Nursing Practice  2
GNUR-525    Ethics and Health Policy  3
GNUR-528    Biostatistics and Epidemiology  3
GNUR-530    Utilization of Research for Evidence Based Practice  3

Major Courses

All major courses must be completed with a grade of "B" or higher.
PMHN-513    Introduction to Interprofessional Development for the Psychiatric Mental Health Nurse Practitioner  1
PYC-602    Professional Role Development for the Advanced Practice Nurse  2
PYC-614    Advanced Pathophysiology  4
PYC-612    Advanced Pharmacology  4
PMHN-622    Diagnostic Reasoning  2
PMHN-652    Advanced Health Status Assessment for the Psychiatric Mental Health Nurse Practitioner  4
PMHN-620    Neuro-Psychopharmacology  2
PMHN-630    Psychotherapeutic Modalities Across the Lifespan I  5
PMHN-640    Psychotherapeutic Modalities Across the Lifespan II  5

MSN - Nursing Education

The Nursing Education major is designed to provide a solid theoretical foundation in the art and principles of effective education. It includes a student teaching component as well as courses in curriculum design, adult education and program evaluation. Graduates will become part of the solution to the current nursing shortage as they take jobs in schools and divisions of nursing. However, they will also be prepared to take on educational leadership positions within hospitals, communities and other areas where their skills are needed. Please see Admission and Graduation Requirements for MSN degrees.
Nursing Education - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

Core Courses

All core courses must be completed with a grade of “C” or higher.

- GNUR-501 Evidence Based Communication: 3
- GNUR-510 Theoretical Foundations for Advanced Nursing Practice: 2
- GNUR-525 Ethics and Health Policy: 3
- GNUR-528 Biostatistics and Epidemiology: 3
- GNUR-530 Utilization of Research for Evidence Based Practice: 3

Major Courses

All major courses must be completed with a grade of “B” or higher.

- NRE-513 Introduction to Professional Development for Advanced Practice in Nursing Education: 1
- NRE-660 Health Assessment for the Nurse Educator: 2
- PYC-614 Advanced Pathophysiology: 4
- PYC-612 Advanced Pharmacology: 4
- NRE-661 Leadership in Nursing Education: 3
- NRE-663 Course Design and Development: 3
- NRE-665 Innovative Teaching Strategies: 3
- NRE-667 Program Evaluation and Assessment: 3
- NRE-669 The Art of Teaching: 3
- NRE-693 Integration of Theory Into Nursing Education Practice: 1

MSN - Primary Care Nursing (Family Nurse Practitioner)

The Master of Science in Nursing degree with a major in Primary Care Nursing prepares registered nurses as Family Nurse Practitioners (FNP). The focus of Primary Care is the interrelationship of theory, research, and evidence-based practice. Opportunities for development of critical thinking and clinical problem-solving skills are provided throughout the program. Graduates of the program are eligible to apply for nurse practitioner certification by the appropriate credentialing body.

Please see Admission and Graduation Requirements for MSN degrees.

Primary Care Nursing - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

Core Courses

All core courses must be completed with a grade of “C” or higher.

- GNUR-501 Evidence Based Communication: 3
- GNUR-513A Professional Development for Advanced Practice - A: 1
- GNUR-510 Theoretical Foundations for Advanced Nursing Practice: 2
- GNUR-525 Ethics and Health Policy: 3
- GNUR-528 Biostatistics and Epidemiology: 3
- GNUR-530 Utilization of Research for Evidence Based Practice: 3
Major Courses

All major courses must be completed with a grade of "B" or higher.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PYC-602</td>
<td>Professional Role Development for the Advanced Practice Nurse</td>
<td>2</td>
</tr>
<tr>
<td>PYC-614</td>
<td>Advanced Pathophysiology</td>
<td>4</td>
</tr>
<tr>
<td>PYC-612</td>
<td>Advanced Pharmacology</td>
<td>4</td>
</tr>
<tr>
<td>PYC-622</td>
<td>Essentials of Primary Care</td>
<td>2</td>
</tr>
<tr>
<td>PYC-652</td>
<td>Advanced Health Status Assessment</td>
<td>3</td>
</tr>
<tr>
<td>PYC-681</td>
<td>Primary Care Across the Lifespan I</td>
<td>6</td>
</tr>
<tr>
<td>PYC-682</td>
<td>Primary Care Across the Lifespan II</td>
<td>6</td>
</tr>
<tr>
<td>PYC-683</td>
<td>Primary Care Across the Lifespan III</td>
<td>6</td>
</tr>
<tr>
<td>GNUR-513B</td>
<td>Professional Development for Advanced Practice - B</td>
<td>1</td>
</tr>
</tbody>
</table>

MSN/MBA - Dual Degree (Nursing Administration/Business Administration)

The MSN/MBA is a dual degree resulting in Master of Science in Nursing (with a major in Nursing Administration) and a Master of Business Administration. This degree is designed to meet the worldwide need for principle centered nursing leaders with strong fiscal knowledge and skill. The 60-credit hours include 30 credits from Nursing and 30 credits coming from Business.

Graduates will be prepared to assume leadership/administrative roles within a variety of health care settings.

Mission

This major is designed to develop transformational leaders with strong fiscal knowledge and skill who are effective stewards of health care resources. This is accomplished by developing students through an integrated experience of advanced intellectual challenge, evidence-based professional growth, and maturation of servant leadership. Graduates will be prepared to assume leadership roles within a variety of health care settings.

Progression Policy:

• All Business courses must be completed with a grade of "C" or higher.
• GNUR-510, and GNUR-530 must be completed with a grade of “C” or higher.
• NRA-513, NRA-670, NRA-671, NRA-672, NRA-673, NRA-676, NRA-678, and NRA-693 must be completed with a grade of "B" or higher.
• Failure to successfully complete any Nursing course will result in immediate withdrawal from the program until the course is repeated and a satisfactory grade is earned.
• Students must complete the MSN/MBA Program within five years of matriculation.

Dual Degree (MSN/MBA) - Program of Study

All courses must be completed with a satisfactory grade in order to continue in the program.

Nursing Administration Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GNUR-501</td>
<td>Evidence Based Communication</td>
<td>3</td>
</tr>
<tr>
<td>NRA-513</td>
<td>Introduction to Professional Development for Advanced Practice</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>in Nursing Administration</td>
<td></td>
</tr>
<tr>
<td>NRA-670</td>
<td>Interdisciplinary Professional Development</td>
<td>3</td>
</tr>
<tr>
<td>GNUR-510</td>
<td>Theoretical Foundations for Advanced Nursing Practice</td>
<td>2</td>
</tr>
<tr>
<td>GNUR-530</td>
<td>Utilization of Research for Evidence Based Practice</td>
<td>3</td>
</tr>
<tr>
<td>NRA-671</td>
<td>Professional Role Development for the Nurse Administrator</td>
<td>3</td>
</tr>
</tbody>
</table>
NRA-672  Management of Healthcare Delivery Systems  3
NRA-673  Nursing Leadership and Human Resources  3
NRA-676  Organization and Finance of Healthcare  3
NRA-678  Advanced Nursing Management  5
NRA-693  Integration of Theory Into Nursing Administration Practice  1

**Business Administration Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT-500</td>
<td>Applied Management Theory</td>
<td>3</td>
</tr>
<tr>
<td>STAT-535</td>
<td>Statistics for Business Decision-Making</td>
<td>3</td>
</tr>
<tr>
<td>HCAD-513</td>
<td>Healthcare Principles and Policies</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-512</td>
<td>Ethical and Legal Aspects of Management</td>
<td>3</td>
</tr>
<tr>
<td>COMM-515</td>
<td>Decision-Making and Essential Business Communication</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-532</td>
<td>Leadership and Organizational Change</td>
<td>3</td>
</tr>
<tr>
<td>FINC-525</td>
<td>Accounting and Finance for Managers</td>
<td>3</td>
</tr>
<tr>
<td>ECON-511</td>
<td>Business Economics</td>
<td>3</td>
</tr>
<tr>
<td>ACCT-510</td>
<td>Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>MGMT-522</td>
<td>Business Strategy and Policy</td>
<td>3</td>
</tr>
</tbody>
</table>

**Post Master's Degree Certificate Programs**

**Post Master's Degree Certificate**

An individual with a Master's degree in Nursing from a regionally accredited nursing program may apply to complete a post master's degree certificate in any of the graduate nursing majors.

Students applying for a post master's certificate as a Family Nurse Practitioner must have 500 hours of advanced practice direct care for patients in the year prior to admission. Students applying for a post master's certificate in Nursing Education or Nursing Administration must have 1000 hours of nursing practice within the three years prior to admission.

The following plans of study apply only if a student fits one of the following categories:

- Is not a Nurse Practitioner but has a master's degree in nursing
- Is an Adult Nurse Practitioner
- Is a Family Nurse Practitioner
- Is a Gerontological Nurse Practitioner

To be admitted to a post master's degree certificate program, the student must have a Master's degree in Nursing, and meet all graduate nursing admission requirements.

**Post Master's Degree Certificate - Program of Study**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PYC-602</td>
<td>Professional Role Development for the Advanced Practice Nurse</td>
<td>2</td>
</tr>
<tr>
<td>PYC-614</td>
<td>Advanced Pathophysiology</td>
<td>4</td>
</tr>
<tr>
<td>PYC-612</td>
<td>Advanced Pharmacology</td>
<td>4</td>
</tr>
<tr>
<td>PYC-622</td>
<td>Essentials of Primary Care</td>
<td>2</td>
</tr>
<tr>
<td>PYC-652</td>
<td>Advanced Health Status Assessment</td>
<td>3</td>
</tr>
</tbody>
</table>
PYC-681 Primary Care Across the Lifespan I 6
PYC-682 Primary Care Across the Lifespan II 6
PYC-683 Primary Care Across the Lifespan III 6

Plan of Study for Nursing Administration Post Master's Certificate
NRA-671 Professional Role Development for the Nurse Administrator 3
NRA-672 Management of Healthcare Delivery Systems 3
NRA-673 Nursing Leadership and Human Resources 3
NRA-674 Organizational Behavior 3
NRA-676 Organization and Finance of Healthcare 3
NRA-678 Advanced Nursing Management 5

Plan of Study for Nursing Education Post Master's Certificate
GNUR-562 Professional Role Development for the Nurse Educator 3
GNUR-564 Curriculum Design and Evaluation 4
GNUR-568 Teaching and Learning Strategies 5
GNUR-566 Program Evaluation and Assessment 3
GNUR-569 Advanced Nursing Instruction 5

Doctoral Degree

The Doctor of Nursing Practice (DNP) program prepares nurses at the highest level of leadership, scholarship, and character to be world changers in global healthcare systems. The program is based on the understanding that nurses provides services, which include the direct care of individual clients, management of care for populations, administration of nursing systems, and development and implementation of health policy.

The Doctor of Nursing Practice program will prepare graduates to:

• Lead healthcare delivery teams to meet the needs of diverse populations.
• Synthesize principles of leadership in the evaluation and resolution of ethical and legal issues within healthcare systems.
• Apply creative and culturally sensitive approaches in the comprehensive assessment of healthcare systems.
• Integrate character, scholarship, and leadership in advanced nursing practice.
• Develop innovative practice approaches based on theories from nursing and other disciplines.
• Influence healthcare policy from an interprofessional perspective to improve health outcomes.

Admission Requirements

Applicants are required to meet the following criteria in order to be considered for admission:

Application:

• Submission of the Indiana Wesleyan University (IWU) Division of Graduate Nursing application for the DNP program.
• $100 application fee. (Applicants will not be charged the application fee if they have previously paid the fee for enrollment at IWU.)
• Criminal background check.

International/Non-English Speaking Students - A student who is living in the United States but is not a United States citizen must submit a copy of a visa or permanent resident status during the process of application. Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:

• Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
International English Language Testing System (IELTS). For graduate students a score of at least 6.5 is required for regular academic admission. Student visas (I-20’s) are not issued for students wanting to enter the United States to enroll in programs offered for adult and graduate students.

**Academic Requirements:**
- Submission of transcript for a completed master’s degree in nursing from an accredited (CCNE/NLNAC) school of nursing.
- Official transcripts from all post-high school educational experiences.
- Satisfactory completion of a graduate level course in statistics (grade of B or higher).
- Earned graduate GPA of 3.25 based on a 4.0 scale or the equivalent.

**Professional Requirements:**
- Submission of current unencumbered RN license.
- Submission of current unencumbered APN license (if applicable).
- Submission of resume/curriculum vitae.
- Submission of three professional references—a minimum of one reference should be from faculty in a graduate nursing program.
- Submission of a 2-3 page narrative describing practice experience and professional goals.
- Submission of a 1-2 page summary of a practice related issue that will serve as the focus of the Translating Evidence Into Practice Project; include the significance and impact of the project to nursing and health care.

**General Information Regarding Admission:**
- The Division of Graduate Nursing may request an interview with an applicant once all the admission criteria listed above have been met.
- The number of applicants admitted to the DNP program will be limited. Meeting the minimum admission criteria does not ensure that an applicant will be admitted to the program.
- Proficiency in Microsoft Word, Excel and Power Point is expected.
- International travel is required.
- Once an application for the DNP program has been submitted, it was remain valid for 12 months.

**Graduation Requirements**
To fulfill graduation requirements students must have completed all of the following:
- All credits required in the program with a minimum GPA of 3.25.
- No grade less than a "B" in any given course.
- Fulfillment of at least 1000 practicum hours.
- Successful completion, defense, and submission of the Translating Evidence into Nursing Practice Project (TENPP).
- Degree requirements must be completed within four years of matriculation.
- All financial obligations must be settled in order to receive a diploma.

**Program Requirements**

**Transfer Credits**
Students may transfer up to three hours of post-masters credit from a regionally accredited college or university provided:
- The course is clearly comparable to one of the DNP course offerings based on course description and learning outcomes.
- The course is at the 600 or higher numbering system and was not part of the master’s degree requirements.
- A grade of “B” or higher was earned in the course.
• The course has been completed within the past five years.
• The course reflects current knowledge and best practice.
• The course reflects higher order thinking, study, and assessment requirements of the scholarship of discovery.
• Courses containing clinical content may not be met by transfer course (Advanced Healthcare Policy, Global Healthcare and all TENP I-V courses).
• All work must be original and accomplished exclusively during IWU DNP enrollment.

**Attendance Policy**

The doctoral program is a blend of onsite residencies and interactive online workshops. Students are required to attend all onsite residencies and substantively engage in all interactive, online and prescribed learning activities.

• Residency Attendance - Three, four-day residencies are held on the Marion campus during the program. Residency dates will be posted in advance. Attendance at all residency sessions is mandatory. Transportation to and from campus, lodging and meals are at the student’s expense.

• Online Attendance - Attendance is determined by activity during a workshop, either through discussions or assignments. A student is reported absent for a workshop if there is not at least one submission (or posting of an assignment or in a discussion forum assigned during that workshop). A student may be allowed one online absence per course.

• Excessive Absences - If a student exceeds the allowed absences and does not contact the Office of Student Services to officially withdraw before the first day of the last workshop, the professor is directed to issue the grade of "F" and the student will be withdrawn from the program.

• Leave of Absence - Students are expected to take courses in the predetermined sequence. Students who are unable to participate in a course due to unavoidable circumstances must arrange for a temporary leave of absence with the Office of Student Services prior to the beginning of the course and/or block. Students who withdraw while in a course may do so with permission of the DNP Coordinator and by arrangement with the Office of Student Services prior to the start of the first day of the last workshop of the course, but the regular refund and academic withdrawal policies apply.

**Residency**

Residency for the doctoral program is satisfied by attending three onsite residencies in Marion. These residencies are four days in length. Students are expected to be in attendance throughout the residency and are not allowed an absence from required workshops, events, or class sessions that are scheduled during the residency. If a student does need to withdraw from a residency, and the withdrawal date is less than 10 days from the start date of the residency (DNP-801, DNP-803, and DNP-805), residency fees are non-refundable. Business casual is the expected attire. Students are expected to follow the community lifestyle statement of the university while on campus. This includes refraining from the use of alcohol, tobacco, illegal drugs, use of firearms, and unethical or illegal activities.

• Residency I – Orientation to the DNP Program and TENPP requirements
• Residency II – TENPP proposal presentation
• Residency III – TENPP presentation

**Reenrollment**

A student who wishes to re-enroll in the DNP program must first contact the appropriate advisor to complete a Request for Re-enrollment form and forward to the DNP Coordinator for approval. Following approval, the student may re-enroll in the program through the Office of Student Services and will agree to follow the prescribed plan of study. Students sitting out of a core program for more than 90 days are subject to current tuition rates upon returning. Students re-entering after six months are subject to any changes made in curriculum in the intervening time as well as current catalog policy.

**Satisfactory Academic Progress**

Students enrolled in the DNP program are regarded as members of the academic community of Indiana Wesleyan University. Students are responsible for conforming to the standards of conduct for adult learners. Continued enrollment in the program is subject at all times to review of the student’s academic record and actions with regard to observance of university policies and regulations. Policies and regulations can be found in the School of Nursing Student Handbook (located within each course).
Incomplete Grades - Students are expected to complete the course requirements by the last day of the final workshop. There may be instances when crisis circumstances or events prevent the student from completing requirements in a timely manner. In these rare situations, a grade of "I" (incomplete) may be issued after completing the following process:

- The student must request an "I" from the instructor via email.
- The instructor must obtain approval via email from the Division Associate Dean.

A grade of "incomplete" may be granted only for extenuating circumstances. A student who receives an "incomplete" has ten weeks from the final meeting date of the course to complete course requirements and turn them in to the instructor. If, at the end of the ten-week extension, the student has failed to complete the course requirements the "incomplete" will become an "F." An incomplete cannot be issued if the student fails to meet the attendance requirements.

Progression - Two courses are offered during each ten-week block of classes. Both courses must be satisfactorily completed with a grade of “B” or above before progressing into the subsequent block.

Probationary Status - Students enrolled in the DNP program will be placed on probation if their GPA falls below 3.25. Students are given two consecutive blocks to satisfactorily raise their GPA. The GPA is reviewed after the second block, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

Academic Suspension - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive blocks.
- A student with more than one incomplete on record is subject to academic suspension.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the Vice President of Academic Affairs for the School of Nursing.

Academic Dismissal

- Upon a second academic suspension in the same program, a student may not repeat the course a third time and thus is not eligible to reapply to Indiana Wesleyan University.
- When a student has taken a course twice and failed to achieve a satisfactory grade, the student is ineligible to reapply for admission into the program in which the course was repeated.
- Students dismissed due to academic dishonesty are ineligible for readmission to the program.
- Students who fail to complete the program within four years will be administratively withdrawn.

Practicum Hours

A minimum of 1000 graduate level clinical hours are required to be eligible for graduation. Clinical hours may be a culmination of practicum hours completed during the nursing master’s degree and the DNP. A maximum of 500 clinical hours may be transferred from a master’s level clinical experience. Applicants who cannot provide documentation of clinical hours completed at the MSN level may provide proof of APRN certification, which verifies having acquired a minimum of 500 clinical hours. In this circumstance, 500 clinical hours will be accepted. Other validated exceptions may be considered on an individual basis.

Clinical hours may be accrued by completion of work or projects as approved by the course faculty or the DNP Coordinator. Further explanation of clinical hours can be found in the TENPP Manual.

Degree Completion Limits

The DNP program is designed as a lock-step curriculum to be completed in less than two years. Program completion must be accomplished within four years. Students who do not maintain continuous enrollment with their original cohort and curriculum will be required to join a new cohort (as space is available), adapt to all subsequent curricular changes and TENPP manual changes, and incur any changes in program charge or cost. Any exceptions to this policy must be requested in writing to the DNP Coordinator with the final decision resting with the Student Life Council.

TENPP Continuation

Doctoral students not completing the TENPP by the end of the second year will be required to maintain continuous enrollment. Students will enroll in a one-hour TENPP Continuation course (DNP-900) continuously until the TENPP is successfully
defended. Students will pay the one-credit-hour course tuition and any required fees to maintain continuous enrollment. Each continuation course will be ten weeks in length. The maximum number of continuation courses will be seven.

**DNP - Doctor of Nursing Practice**

**DNP - Program of Study**

**Core Courses**

*All courses must be completed with a satisfactory grade in order to continue in the program.*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DNP-801</td>
<td>Translating Evidence Into Nursing Practice (TENP) I</td>
<td>1</td>
</tr>
<tr>
<td>DNP-710</td>
<td>Science of Nursing</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>DNP Residency I (Marion Campus - 4 days)</td>
<td></td>
</tr>
<tr>
<td>DNP-802</td>
<td>Translating Evidence into Nursing Practice (TENP) II</td>
<td>1</td>
</tr>
<tr>
<td>DNP-870</td>
<td>Critical Inquiry and Data Management</td>
<td>3</td>
</tr>
<tr>
<td>DNP-715</td>
<td>Systems and Organizational Leadership</td>
<td>3</td>
</tr>
<tr>
<td>DNP-803</td>
<td>Translating Evidence Into Nursing Practice (TENP) III</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>DNP Residency II (Marion Campus - 4 days)</td>
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<tr>
<td>DNP-750</td>
<td>Information Management</td>
<td>3</td>
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<tr>
<td>DNP-804</td>
<td>Translating Evidence Into Nursing Practice (TENP) IV</td>
<td>2</td>
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<tr>
<td>DNP-730</td>
<td>Applied Population Health</td>
<td>3</td>
</tr>
<tr>
<td>DNP-820</td>
<td>Advanced Healthcare Policy</td>
<td>3</td>
</tr>
<tr>
<td>DNP-830</td>
<td>Global Healthcare</td>
<td>4</td>
</tr>
<tr>
<td>DNP-840</td>
<td>Resource Management in Healthcare</td>
<td>3</td>
</tr>
<tr>
<td>DNP-805</td>
<td>Translating Evidence Into Nursing Practice (TENP) V</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>DNP Residency III (Marion Campus - 4 days)</td>
<td></td>
</tr>
</tbody>
</table>
School of Health Sciences

The Indiana Wesleyan University School of Health Sciences is committed to creating, disseminating, preserving, and applying knowledge in graduate health professions to include public health, athletic training, occupational therapy, and physical therapy. The School of Health Sciences is devoted to teaching, scholarship, research, and clinical practice. We seek to improve health and quality of life for people through a Christ-centered ministry of healing by providing learner-centered education, clinical care, and community engagement for underrepresented communities. With a commitment to excellence, the school serves local, state, national, and international citizens.

Mission

The IWU School of Health Sciences is committed to developing compassionate graduates that are clinically, professionally, and culturally competent for careers in public health, athletic training, occupational therapy, physical therapy, and related health professions.

Vision

The Indiana Wesleyan University School of Health Sciences seeks to become an influential provider of clinical, interprofessional, and culturally competent health and human service professionals at the local, state, national, and global levels for the Christian community.

Communication with the School of Health Sciences

Address: Indiana Wesleyan University
School of Health Sciences
Ott Hall of Sciences and Nursing
4201 South Washington St
Marion IN 46953-4974

General Information: 765-674-6901; 866-GO-TO-IWU;
geninfo@indwes.edu

School of Health Sciences Administration: 765-677-2035

Admissions: 800-468-6498, ext. 2860; 765-677-2860

Student Account Services: 765-677-2878; SASCustomerService@indwes.edu

Financial Aid: 765-677-2516; apsfinaid@indwes.edu

Office of Student Services: Registration, Course Information:
765-677-2359
student.services@indwes.edu

Registrar’s Office: Transcripts
765-677-2131
registrar@indwes.edu

Policies and General Information - School of Health Sciences

Academic Information

Academic Calendar - Graduate courses are offered under the semester hour system. Each major consists of required courses taught in various formats, including but not limited to onsite, online, and blended learning modalities, taken sequentially within a non-traditional academic calendar.

Catalog Governing Graduation - Students must meet the graduation requirements as stated in the university catalog under which they enrolled. Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within the time frame established by the School of Health Sciences must meet the graduation requirements as
stated in the catalog under which they enrolled. **Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment.**

**Core Requirements** - The integrity of the graduate programs requires that the core courses be met at Indiana Wesleyan University. Students are required to complete all core program courses with a passing grade in order to maintain enrollment with their cohort. In general, no waivers are allowed for courses taken at other colleges/universities.

Final class dates as established by the calendar will be the final date for completion of the core curriculum.

**Academic Advising**

Every student is personally responsible to meet all requirements, including but not limited to stated competencies, grade-point indexes, specified courses, total numbers of credits in each stated area of study, and total number of credits for the degree program identified in the catalog at the time of enrollment.

An advisor is assigned to each student and is available to discuss academic program requirements and other program information. Each student has access to their academic record and degree/major requirements via the Internet and portal.

**Academic Standing**

Students enrolled in the programs in the School of Health Sciences are regarded as members of the academic community of Indiana Wesleyan University and are responsible for conforming to the standards of conduct for graduate students. Continued enrollment in these program is at all times subject to review of the student's academic record and of the student's actions with regard to observance of university policies and regulations. Policies and regulations can be found in the School of Health Sciences Handbook (located within each course) and/or IWU Catalog.

**Placement on Probation** - Students enrolled in a School of Health Sciences graduate program will be placed on probation if their GPA falls below 3.0.

Students are given two consecutive terms to satisfactorily raise their GPA. The GPA is reviewed after the second term and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

**Academic Suspension** - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive terms.
- A student has taken a course twice and failed to achieve a satisfactory grade. When this occurs, the student is ineligible to reapply for admission into the program in which the course was repeated.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months; however, re-enrollment will depend on the course offerings and could be up to twelve months following the suspension. The application must be made in writing to the Dean of the School of Health Sciences.

**Academic Dismissal** - Upon a second academic suspension in the same program, a student is not eligible to reapply to Indiana Wesleyan University.

**Admission and Registration**

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex. Students are admitted in one of the following categories:

- **Regular** - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.
- **Probation** - Students with an entering grade point average (GPA) which falls below the minimum required by the program may be accepted on probation. Probationary status will be removed after the student has completed the first term of the core with a satisfactory GPA (3.0). In case of extended probation, the number of courses to be completed in order to change status will be determined by the Dean of the School of Health Sciences. Any student failing to remove the probationary status will be academically suspended from the program.
International/Non-English Speaking Students - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:

- Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
- International English Language Testing System (IELTS). For graduate students, a score of at least 6.5 is required for regular academic admission.

Student visas (I-20's) are not issued for students wanting to enter the United States to enroll in programs offered for adult and graduate students.

Registration - Registration occurs at the beginning of the student's program. When students submit their intent to enroll form, they are registered for all courses within the program. Therefore, if a student needs to miss an individual course, official withdrawal must be made through the Office of Student Services. Staff will work with the Program Director/Academic Coordinator and the student to make arrangements to retake this class with another cohort at a time that will minimize the impact on the student's financial aid. Students need to be aware that temporary withdrawals could impact their eligibility to receive financial aid based on the standards outlined in IWU's Satisfactory Academic Progress.

A student who has failed to make arrangements for the payment of tuition for a course will have registration in that course cancelled.

Attendance Policy

Because of the delivery method of the graduate programs, attendance is required and monitored. Students are expected to be present for onsite class sessions and participate in online activity. Absences are allowed as follows:

- Under emergency circumstances, a student may be allowed one absence in courses that are five class sessions or fewer in length. Students need to contact the faculty member regarding make up work.
- Under emergency circumstances, a student may be allowed two absences in courses that are six or more class sessions in length. Students need to contact the faculty member regarding make up work.

Students who must miss a course due to unavoidable circumstances must arrange for a withdrawal with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student's grade, as long as it is addressed in the syllabus.

Onsite Attendance Policy – The nature of the graduate programs requires students to attend all class sessions. Class attendance records are maintained by the faculty member and submitted to the Office of Student Services. Students are expected to be present when class begins and remain the entire class. Only under emergency circumstances, a student may be allowed one absence in any class.

Online Attendance Policy – Attendance is determined by activity during a class, either through discussions or submission of assignments. A student is reported absent for a class if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during a grading period. This will be further clarified in a faculty’s syllabus.

School of Health Science students are expected to attend all sessions of classes for which they are registered. Official excuses may be given by the Dean of the School of Health Sciences for absences due to university-sponsored activities, for illness requiring hospitalization, death of a first-degree relative, or other emergencies. Faculty may not give a penalty for a university-approved absence. The student is responsible directly to the instructor for all classes missed and to see that all work is made up. A student failing to attend classes and not withdrawing officially will receive a grade of "F."

Students may be administratively withdrawn from any registered class that is not attended by the last day to drop a class in any term.

Grading and Evaluation

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.
<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points (per credit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>

The following grades are not figured into the GPA:

W
I
CR
NC
AU

Repeated Courses - A student may repeat once any course in which a grade below "C" ("C-", "D+", "D", or "F") was previously earned. Some specific graduate level courses are identified as repeatable and can be repeated if a student earns a grade higher than "C" but below the level required for that specific course. The course may be repeated once.

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student's grade point average (GPA). All entries, however, remain a part of the student's permanent academic record. Duplicate credit hours are not given for two or more passing efforts. A course taken in a classroom format may not be repeated for a grade through independent learning.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. However, the issuance of an incomplete cannot be given if the student fails to meet the attendance requirements. In these rare situations, a grade of "I" (incomplete) may be issued but only after completing the following process:

• The student must request an "I" from the instructor.
• The instructor must obtain approval from the appropriate Program Director.

Because "incompletes" are granted only for extenuating circumstances, the student's grade will not be penalized.

A student who receives an "incomplete" has 10 weeks from the final meeting date of the course to complete course requirements and turn them in to the instructor. If, at the end of the 10-week extension, the student has failed to complete the course requirements in order to receive a passing grade, the "incomplete" will become an "F." A student with more than one incomplete on record is subject to academic suspension.

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student's official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work
with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student owes anything to the university or if he or she is delinquent on any loan received through Indiana Wesleyan University. A $3 fee is charged for each transcript and must be enclosed, along with a complete address to which the transcript is to be mailed. Please provide a current address if request is to be sent to student's home. Students requesting a transcript should write to the Indiana Wesleyan University Registrar's Office, 4201 South Washington Street, Marion, IN 46953. For more information, call 1-765-677-2966 or http://www.indwes.edu/Academics/Registrar/Transcript.

Graduation - Graduate Degree Programs

Graduation Ceremonies - IWU graduation ceremonies are held three times a year. Degrees are conferred and posted to the student's transcript on these dates. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student’s transcript should all requirements be completed.

Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an "Application for Graduation" provided by the Office of Student Services. This application indicates the student's intent to graduate and initiates the final evaluation of the student's academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

Graduation Requirements - All requirements must be met and transcribed by the date established by the Office of Student Services prior to the degree conferral date. Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcribed by the deadline date.

Students may receive one degree only per commencement. Students meeting requirements for more than one degree must apply for and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the three conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned, date of degree, major, and honors. A student's financial account must be settled to receive a diploma.

Leave of Absence Policy

Indiana Wesleyan University understands there are life events that may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students flexibility in their program enrollment to adjust to these life events. The leave of absence policy also extends to students the ability to make up any courses missed during the approved leave.

A student on an approved leave of absence will be considered enrolled at IWU and eligible for an in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied. This impacts students who receive Title IV federal financial aid (Federal Pell Grants, Federal Supplemental Grants, Federal Stafford Subsidized or Unsubsidized Loans, Federal Parent Loans) or who want to have a federal student loan deferred from payment while in school.

Students who will be out of attendance for a period of 29 days or more should request a leave of absence. Students out of class for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done. Students who are not on federal financial aid programs or who do not have a federal loan in deferment are not required to request a leave of absence.

Students needing to make a change in their schedule need to contact the Office of Student Services to process the registration change. At that time, the leave of absence request form will be emailed to the student. The Leave of Absence Application can be downloaded by going to the following link: https://myiwu.indwes.edu/directory/studentservices/registrationchanges/pages/default.aspx. Students must request the leave
within 21 days of initiating the registration change. The request for a leave of absence should be made prior to the date the leave is to start. The start date of the leave is the first date of the class or, if the class has already started, the date the registration change is initiated.

An approved leave of absence must meet the following criteria: in the academic year the student has to be in attendance 2 weeks prior to applying for a leave, the request must be received within 21 days of the registration change; the request must be made prior to the start of the leave (first day of class); the reason for the request must be one approved by IWU’s Leave of Absence Committee (military, medical, jury duty, loss of job, family emergency, employment emergency, transfer of coursework, passing pre-requisite requirement, transfer of core groups, changing programs, administrative cancelation of core classes, or other reasons as approved by the Leave of Absence Committee).

The leave of absence together with any additional leaves of absence must not exceed a total of 180 days in any 12-month period. Time in excess of 180 days will not be approved. A student may request an extension to a leave providing the request is made before the end of the leave, there are unforeseen circumstances which prevent the return from the leave, and the total number of days of approved leave do not exceed 180 in a 12-month period. A maximum of two leaves of absence are allowed during a 12-month period. Documentation is required for an extension on a leave. Documentation for each circumstance will vary; the student is required to provide whatever paperwork from a third party will attest to the circumstance outlined on the application form. Examples would include physicians’ statements, letters from employers, letters from pastors or counselors, court documents, etc. Documentation is also required if a request is submitted after the 21 day deadline, and needs to address the reason for the delay in the submission of the request.

Failure to return from an approved leave of absence nullifies the approved leave and may have an impact on student loan repayment terms as well as the grace period. The first day of the leave will be reported as the beginning of the grace period for loan deferment. Students may return early from an approved leave of absence prior to the leave end date. The leave will be shortened according to the student’s return date.

Students will not receive disbursements of Title IV student loan financial aid funds during the leave. Students are not deferred from making regularly scheduled payments to the Accounting Office for normal fees incurred. Any change in registration can impact current financial aid regardless of approval or denial of the leave of absence request. Questions about impact on current financial aid should be directed to the Financial Aid Office at 800-621-8667 ext. 2516. Students on an approved leave of absence will be reported as such and will be eligible for in-school deferment of previous loans. Students whose request for a leave of absence is denied will be reported as withdrawn and the grace period for loan repayment will go into effect.

**Military Leave of Absence Policy**

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

**Academic:**

- Students are not required to reapply and are not charged a readmission fee upon return.
- Students are readmitted at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Student may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.
- Leave time does not count toward the total time required to earn the degree.
- Students will be promptly readmitted in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

**Financial:**

Students are required to complete a Military Leave of Absence Request. When the request is approved, students’ accounts will be adjusted as necessary.
Financial Aid

Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversation with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

Petitions, Appeals, Grievances

During a student’s academic career, there may be occasion to file a petition, an appeal or a grievance.

- A petition is used to request an exception to an academic policy.
- An appeal is used either to request a change in grade or to appeal the decision of a petition.
- An academic policy and non-academic policy grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic or non-academic decision or discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504.

Students taking courses outside of the School of Health Sciences are expected to follow the guidelines established by the Principal Academic Unit (e.g., School of Nursing, College of Arts and Sciences, College of Adult and Professional Studies) from which the course is taken for matters pertaining to courses/classes/policies.

Grade Appeal - School of Health Sciences

Indiana Wesleyan University follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. The university allows its instructors independence in following generally accepted practices. A student who wishes to appeal a course grade must abide by the procedures that follow.

Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances. All grade appeals, with all documents, recommendations, and decisions, will be reported to the Dean of the School of Health Sciences. Because the appeal process is a private university administrative process, legal counsel or representation is inappropriate.

Grade Appeal

A grade appeal involves only those situations in which a student believes that an instructor (a) has not followed fair grading practice or (b) has not followed his or her published grading policy. A student who wishes to appeal a grade based on one or both of these reasons must follow these procedures:

Informal Process:

1. The student should contact the professor for a full explanation of the grade given and the basis for making the grade within 10 days of the posting of the grade.
2. The informal process may be ended at any time and the complainant may begin the formal procedure by submitting a written grade appeal form within 20 days of the posting of the grade. Grade appeal forms are available from the office of the School of Health Sciences.

Formal Process:

Step 1

1. If there is no resolution during the informal process, the student may file a grade appeal request form, which can be obtained from the office of the School of Health Sciences. If a properly completed grade appeal request form is not received by the university within 20 days of the date the student's grade was posted, then the student will forfeit any further right to appeal.
2. If the matter involves the Chairperson as faculty, the student may request that the Dean of the School of Health Sciences review the matter.
3. After the university receives the grade appeal request form, it will be forwarded to the instructor along with a faculty grade appeal response form. The chairperson will notify the faculty member of the appeal and its nature and seek to mediate the dispute through the following steps:
• Discussion of the facts of the case seeking resolution within 10 days.
• If the faculty member's stated policy for calculating the grade has not been followed, the chairperson will insist that it be followed. The role of the chairperson or dean is not to re-grade the assignment(s).

**Step 2**

1. If the instructor agrees that the grade should be changed, the faculty will be instructed to change the grade and the academic record will be updated.
2. If the instructor does not agree that the grade should be changed, the Chair will request a second reading of the specific paper or examination by two faculty members with knowledge in the academic discipline. They will submit their completed rubrics or evaluations to the Chair within 10 days.
3. The grade appeal form, faculty response form, and the evaluation of the specific paper or examination will be submitted to the School of Health Sciences Student Life Council.
4. Upon receipt of the request for council review from the student, the matter will be brought to the next regularly scheduled School of Health Sciences Student Life Council meeting. (NOTE: The Council reserves the right to seek clarification from the student, additional graders, or the instructor). If the matter involves a member of the council, then that individual will recuse himself/herself from deciding the appeal.
5. The Council will notify the student of its decision, which will be final.
6. The complainant will be notified of results at each step of the grade appeal process. All grade appeals, with all papers, recommendations, and decisions related to federal or state regulations, will be reported to the Dean of the School of Health Sciences.
7. Depending on the situation, the timeline may be expedited.

**Academic Policy Grievance - School of Health Sciences**

An academic policy grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic decision or discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504.

Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances.

All academic policy grievances will be reported to the Chair of the School of Health Sciences Student Life Council. Because the grievance process is a private university administrative process, legal counsel or representation is inappropriate.

A student who wishes to file an academic policy grievance must follow these procedures:

1. **Level 1** - The student must first contact the person whom the student believes did not follow published policies, within 10 days for a full explanation of the policy and how the policy was followed.
2. **Level 2** - If the policy was not followed or the student disputes the way in which the policy was applied, then the student may request that the Dean of the School of Health Sciences review the matter by filing a form requesting such a review. This form may be obtained from the office of the School of Health Sciences. If the complaint involves the Chair, the student may request that the Dean, School of Health Sciences, review the matter. If a properly completed form is not received by the university within 20 days of the date on which the event that gave rise to the complaint occurs, then the student will forfeit any further right to appeal. The Chair (or, if applicable, the Dean of the School of Health Sciences) will notify the student of the decision.
3. **Level 3** - If the matter is not satisfactorily resolved, then the student may request that the School of Health Sciences Student Life Council review the matter by filing a form requesting a committee review. This form may be obtained from the Office of the Dean, School of Health Sciences. If the university does not receive a properly completed form within 10 days of the date on which the decision notice in level two was sent, then the student will forfeit any further right to appeal. The School of Health Sciences Student Life Council will notify the student of its decision, which will be final.

**Academic Policy Appeal - School of Health Sciences**

An academic policy appeal involves only those situations in which a student is seeking recourse from (a) a university academic petition decision; or (b) alleged discrimination on the basis of race, national origin, color, sex, disability, or age, including

Examples of academic policies include but are not limited to admission criteria, readmission criteria, etc. Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances.

Withdrawal/Change in Status

A student who finds it necessary to withdraw from the program or to take a temporary leave of absence is required to contact the Office of Student Services to complete this process. Students in an online course must request the withdrawal prior to the beginning of the last workshop. Failure to initiate an official withdrawal will result in a "No Credit" or an "F" grade for the student in those related courses.

A student who is temporarily withdrawing may request an individual leave of absence up to 180 days in a 12 month period. A student cannot request more than two leaves during a 12 month period, and the total number of days on leave may not exceed 180 days within a 12 month period. All leaves must be requested through the Office of Student Services.

If a student officially withdraws after a course has started, a grade of "W" will be assigned. An "F" will be assigned to a student who stops attending but does not officially withdraw. Students who never attend a class and do not withdraw will be administratively withdrawn from the course and from all subsequent courses. Students must then go through the normal readmittance process to return to class.

Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Office of Student Services and the School of Health Sciences. Tuition and fees will be charged for repeating the course.

Students withdrawing from the first term of a core program must withdraw from the entire program and re-enter with another core group.

If, at a later time the student wishes to re-enter the program, a re-entry form must be submitted to the Office of Student Services. Receipt of the signed application will initiate a review of the student's academic file to determine remaining requirements. A student who was academically suspended from any of the School of Health Sciences programs may make application to the Dean of the School of Health Sciences for readmission after six months. Students re-entering a core program after six months or more are subject to any changes in curriculum upon returning.

Any change in registration may have an impact on the student's financial aid. Students should always check with the financial aid office before initiating a registration change.

Financial Information

Tuition and Fees

The total cost of the program, including tuition and any fees, will be determined prior to the student's enrollment.

Financial Aid - Non-Residential

Types of Student Financial Aid Available

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid.

William D. Ford Federal Direct Loan – is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amount is $20,500 for graduate students. Lifetime maximum borrowing limit for graduate programs is $138,500 (including undergraduate borrowing). Interest rates are set on July 1 each year and are fixed rates. For July 1, 2015, through June 30, 2016, the interest rate is 5.84% for unsubsidized Federal Direct Loans for graduate students.

A student’s total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon graduation or termination of studies, the student is given a six-month grace period during which no interest or principal
payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum monthly payment is $50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

**Graduate PLUS Federal Direct Loan** – is a federal loan with a fixed 6.84% interest rate available to parents of dependent undergraduate students who have remaining cost of attendance not met by unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

**Active Duty Military Discount** – is a tuition discount to all active duty military personnel and their spouses, including members of the Reserves and National Guard. Students must submit an Active Duty Military Discount application, available by calling Student Account Services at 800-621-8667 ext. 2878.

**Yellow Ribbon Award** – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to fully cover the tuition costs.

**General Eligibility Requirements**

In order to receive federal and/or state student financial aid, students must meet the following criteria:

- Must have completed the Free Application for Federal Student Aid (FAFSA) including signing the certifying statements that the student is not in default on a federal student loan and does not owe a refund on a federal grant and that the student will use federal student financial aid for educational purposes only.
- Must be a U.S. citizen or eligible noncitizen.
- Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).
- Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.
- Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU’s SAP Policy.
- Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.
- Must maintain enrollment in classes.
  - No longer than 180 days may elapse between classes in any 12 month period, and a leave of absence must be requested through the Office of Student Services. In the case there is an approved break between classes 180 days or less, a leave of absence will be reported to the lender, but no loan repayment will be required. For a break between classes of more than 180 days, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information). If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options.
  - Any changes in registration, such as withdrawals or cancelled courses, may result in cancellation or reduction of any or all student financial aid. In such cases, the student is responsible for any remaining balance on the student account. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

*Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.*

**Loan Repayment Chart**

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How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Federal Student Aid (FAFSA). Links to the application process online are provided at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid:

- When completing the FAFSA (direct link www.fafsa.gov) you must list IWU’s Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.

- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the IWU Financial Aid Request Form under the Additional Aid Source(s) section.

- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link: https://studentloans.gov/). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter “Indiana” in the School State field even if you attend classes in another state or online.

  - Entrance Counseling Session: Select Complete Counseling from the menu, and on the next page click on the Start Entrance Counseling button beneath the Entrance Counseling heading (not to be confused with Financial Awareness Counseling, PLUS Counseling, or Exit Counseling). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).

  - Master Promissory Note: Click on Complete a Master Promissory Note from the menu and select Subsidized/Unsubsidized from the next page.

Once the above steps have been completed, be certain to:

- Respond to requests for additional information from the Financial Aid Office. You may be asked to complete a verification worksheet and to provide a copy of your Federal Income Tax Return Transcript (and your spouse’s or parents’ as appropriate) as required by federal regulations.

- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could delay your student financial aid award.

How and When Student Financial Aid is Disbursed

Federal Direct Loans are originated shortly before classes have begun. The funds are awarded typically in two disbursements per academic year and are applied as a credit on the IWU student account approximately 10 days before the start of each term.

All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

All financial aid forms and information submitted online must be received at least three weeks before a planned class start.

Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.

How Eligibility is Determined and Student Financial Aid is Awarded

- All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student’s Expected Family Contribution found on the Student Aid Report, a student’s enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing.
• Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled for the term for financial aid to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.

• The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at https://myiwu.indwes.edu. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the student must submit a written request to the Financial Aid Office via email from the IWU student email account, fax, or US mail; otherwise, all awarded aid will disburse to the IWU student account, as appropriate. The student does not need to contact the Financial Aid Office to accept an awards package.

**Satisfactory Academic Progress (SAP)**

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

• Enrolling in and attending class as well as completing assignments and projects.

• Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program. Students on academic probation will be allowed to receive student financial aid on SAP Warning. Such students must improve their academic measurements to meet the required standards by the designated time frame or eligibility will be terminated.

• Earning passing grades in a minimum of 67% of all credit hours attempted.

• Completing the program within 150% of the credit hours normally required to complete the course of study (i.e. if the program requires 124 credit hours to complete, then the student may attempt no more than 186 credit hours) or by the designated time frame.

Academic progress is reviewed after the end of each payment period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources/.

**Withdrawals and Refunds**

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or to take leaves of absence that exceed 180 days in a twelve month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

• The student begins class on June 28 and the payment period runs until January 17.

• The student withdraws from the program on October 4.

• The payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.

• The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.

The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. A letter will be sent to the student indicating the results of the return of funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the payment period if the return of funds calculation shows the student completed 60% or more of the payment period.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make
arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

**Student's Rights and Responsibilities**

A student has the right to know:

- What financial assistance is available, including information on all federal and state programs.
- The deadlines for submitting application for each of the student financial aid programs available.
- The cost of attending the school's programs and the school’s refund policy.
- The criteria used by the institution to select financial aid recipients.
- How the school determines your financial need. This process includes how costs for tuition and fees, books, and living expenses are considered in your budget.
- What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.
- How much of your financial need, as determined by the institution, has been met.
- An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
- What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

A student’s responsibilities:

- Review and consider all information about the school’s program before you enroll.
- Complete all required forms accurately and submit them in a timely manner to the correct address.
- Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
- Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.
- Accept responsibility for all agreements you sign.
- If you have a loan, notify the lender of changes in your name, address, or school status.
- Know and comply with the deadline for application or reapplication for aid.
- Know and comply with the school’s leave of absence or withdrawal policy/procedures.
- Repay student loans in agreement with the loan promissory note.

**Further Information**

The Financial Aid staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, Non-Residential, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email apsfinaid@indwes.edu.

**General Information**

**Alcohol, Illegal Drugs and Firearms**

Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.
Athletics
The Indiana Wesleyan University athletic program is an integral part of the institution’s total education program, subject to the same aims, policies, and objectives as other institutional programs. The four core values of the Department of Intercollegiate Athletics are Spiritual Growth, Academic Excellence, Leadership Development, and Athletic Excellence.

The Wildcat men compete in intercollegiate soccer, tennis, cross-country, basketball, baseball, golf, and track and field. Memberships are held in the NAIA (National Association of Intercollegiate Athletics), the NCCAA (National Christian College Athletic Association), and the MCC (Mid-Central Conference).

The Wildcat women compete in intercollegiate soccer, tennis, golf, cross-country, volleyball, basketball, softball, and track and field. Memberships are held in the NAIA (National Association of Intercollegiate Athletics), the NCCAA (National Christian College Athletic Association), and the MCC (Mid-Central Conference). Our co-ed competitive cheer team competes in NCA National Competitions as well as cheering at all home basketball games.

The physical education and intramural sports departments provide vital programs to the students as well. Lifetime sport participation is emphasized in the physical education instruction program, while the intramural sports program allows students to pursue leisure time needs and interests in an organized and competitive manner.

Community Standards
Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

Drug Abuse Prevention
Drug abuse in the United States has become a major problem, and students at Indiana Wesleyan University are not immune. If you need assistance with a drug abuse problem, we encourage you to seek help at your local community drug abuse prevention center. To talk to someone in a strictly confidential atmosphere, please feel free to contact The Center for Student Success (800-332-6901) at our Marion campus. All conversations are private and will not affect your attendance at the university.

If you would like to talk to someone outside Indiana Wesleyan University, please feel free to call one of the following numbers, or a hospital or treatment center in your area:
1. The National Cocaine Hotline, 800-COCAINE, 800-262-2463.

Food
Within the Barnes Student Center there are a variety of campus dining options. The food service contractor provides well-balanced meals at reasonable cost.

A standard meal plan is automatically part of a resident student’s room and board contract. Residents dine in the Baldwin dining room for all their meals but have conversion meal options in the Wildcat Express (food court) as well. Due to cleanliness and health reasons, students are not allowed to cook in their residence hall rooms. During holiday vacations, between semesters, and during spring recess, food service is not available.

Commuter students are encouraged to eat their meals in the Baldwin dining room or the Wildcat Express. Commuter students may purchase points that are applied to their ID card and used on a declining balance system.
Health Services

Students must submit a health history with required immunizations and insurance information as part of the admissions process to Indiana Wesleyan University. The university Health Center is staffed by registered nurses, a nurse practitioner, and a part-time physician and serves students as well as faculty/staff. Students may be seen on a walk-in basis by a registered nurse or by appointment with the nurse practitioner and the physician. There is a fee to see the nurse practitioner and the physician, which can be billed to the student’s insurance or paid by students. The Health Center has some prescription medications, including antibiotics, for a fee.

IMPORTANT: All students need to provide for their own health insurance. Health insurance is strongly encouraged for all students. The university has available a student health insurance plan for students that are not covered through parents, guardian, or employee. For information regarding student health insurance, contact the Health Center at healthcenter@indwes.edu.

Inclement Weather Procedures

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student's geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements for make-up work. Decisions to postpone or cancel classes will be announced by the university.

Cancellation of Classes

Announcements are made over radio stations WBAT-1400 AM, WCJC-99.3 FM, WGOM-860 AM, WMRI-106.9 FM, and WWKI-100.5 FM - Kokomo.

Information Desk - Marion Campus

The Information Desk, located on the first floor of the Barnes Student Center, is the best location on campus to find details regarding phone numbers, campus events, and campus offices. Phone 765-677-4636 for more information.

Intercultural Student Services

The ISS Office approaches diversity from a biblical perspective affirming that diversity is an expression of God's image, love, and boundless creativity. We believe that all people, without exception, bear the image of God. Our pursuit of diversity involves fulfilling Christ's command to love our neighbors as ourselves. We support a diverse university as an expression of our submission to the Lordship of Christ. To that end, we submit to Christ and love one another as we appreciate individual uniqueness while pursuing the unity for which Jesus prayed. We demonstrate our commitment to the ministry of reconciliation by creating the space where we celebrate diversity, increase intercultural competence, and build community. Intercultural Student Services seeks to enhance the effect of our co-curricular programming and become a resource to all community members by providing cutting edge and impactful leadership and sensitivity training concerning matters of diversity, inclusion, and intercultural competence at IWU.

Library Services

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has 488,400+ titles, including 306,000+ e-books; 38,440+ audiovisual titles, 30,400+ streaming media titles; 1,500+ print/e-print journal subscriptions and access to 347,900+ online journals via searchable databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Fort Wayne, Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based periodical indexes. Remote access to the catalog and computerized general and subject specific indexes are available via the library’s Web page http://www.indwes.edu/ocls for any students with Internet access and a student log in credentials. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses.

The distance student can contact OCLS via e-mail, Web page form, 800 telephone or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction to the services and databases of OCLS or APA is available by special appointment.
The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian will tell you about opportunities in your area.

Performing Arts
The Phillippe Performing Arts Center hosts performances by the IWU Music Division and IWU Theatre Guild. Performances are open to the campus community and the public.

This mission remains focused on a higher goal: to experience the limitless, wondrous creativity of how God is revealed to us through ministry in the arts.

Publications
Staff positions on the Sojourn (the student newspaper) are available for students interested in writing, photography, layout, and editing for print media. Paid positions are available for students.

The Sojourn is usually published every other week and made available to students. The newspaper covers many aspects of campus life through accurate and investigative reporting.

The Caesura is a literary magazine published each spring that features the creative writing and visual art of students.

Recreation
The mission of the Department of Campus Recreation is to provide a wide variety of quality recreation, sports, fitness, and leisure activities that will increase the overall wellness of the campus community and to provide dynamic programming that enhances leadership and social development in an environment that is fair, safe, and Christ-centered.

All enrolled students (resident and commuters) as well as faculty, staff, administrators, and their spouses are eligible to participate in activities sponsored by the Department of Campus Recreation.

Activities include, but are not limited to: intramural sand volleyball, flag football, softball, racquetball, tennis, wallyball, soccer, volleyball, basketball, golf, ultimate Frisbee, bowling, table tennis, and billiards.

Students, faculty, staff and administrators also have access to a state-of-the-art recreation and wellness facility.

Safety Policies and Campus Crime Statistics
IWU Safety Policies can be accessed at http://www.indwes.edu/safety and include crime statistics on certain reportable crimes, as well as policies concerning alcohol and drug use, crime reporting and prevention, sexual assault and other related matters. Anyone wishing a paper copy of the policies may contact the Office of Institutional Research at 765-677-1566.

Student Center
The Barnes Student Center is the community center of the university for all members of the university family — students, faculty, administration, alumni and guests. It represents a well-considered plan for the community life of the university.

The Barnes Student Center provides for the services, conveniences, and amenities that the members of the university family need in their daily life on campus and for getting to know and understand one another through informal association outside the classroom.

The Barnes Student Center is part of the university educational process. It provides a social and recreational program, aiming to make free time activity a cooperative factor with study in education. Its goal is the development of persons as well as intellects.

Student Address/Email Information
Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student email account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.
Academic Programs

The School of Health Sciences currently has three active graduate programs including a Post Professional Master of Science with a major in Athletic Training (MS AT), a Master of Public Health (MPH), and an Occupational Therapy doctoral degree (OTD). The School of Health Sciences is also planning to offer a doctoral degree in Physical Therapy in the near future. All of the programs in the School are committed to continuing and building upon the strong foundation of interprofessional education that is present at Indiana Wesleyan University.

Post-Professional Master of Science with a Major in Athletic Training

The Post Professional Master of Science degree with a major in Athletic Training (MS AT) is a 33-credit program which provides graduate students with the knowledge, values, skills, and clinical education to enhance their practice as certified athletic trainers. The program is designed for students who have completed an undergraduate degree in Athletic Training accredited by the Commission on Accreditation of Athletic Training Education (CAATE) standards.

Upon successful completion of the MS AT program students should be able to:

• Constructively self-evaluate regarding your strengths and weaknesses as an athletic training clinician.
• Critique prior learning experiences and develop a personal clinical philosophy.
• Effectively implement advanced clinical skills into your clinical practice.
• Make clinical decisions based on current evidence.
• Constructively evaluate scientific literature using critical thinking skills.
• Produce concise, accurately referenced, scientific writing.
• Demonstrate personal and professional growth, service, and leadership qualities.
• Organize and disseminate information for adult learners using active and effective pedagogical methods.
• Articulate a Christian worldview through health care practice with various patients.

Mission

The mission of the MS AT program is to provide high quality evidence-based educational opportunities for students to achieve intellectual, professional, and personal growth in the field of athletic training to service the healthcare needs of Indiana and beyond.

In achieving the mission of Indiana Wesleyan University and that of the MS AT program we will provide:

• A Christ-centered learning culture that promotes and assists in developing professional behaviors that incorporate the values and attitudes of excellence, caring, honesty, and respect that are consistent with the Code of Ethics by the National Athletic Trainers’ Association and Standards of Professional Practice from the Board of Certification, Inc.
• A student-centered curriculum that critically studies the scope and practice of athletic training and builds upon the students’ Post Professional athletic training foundational knowledge, increases their understanding of issues related to athletic health care through an evidence based curriculum, and prepares them to better engage and serve a diverse patient population.
• Didactic, laboratory, and online experiences that provide exposure to a broad range of traditional and emerging healthcare and human service delivery models.

Admission Requirements

A carefully completed application for admission should be submitted to the IWU School of Health Sciences MS AT program. Admission to the MS AT program is based on qualifications and space availability. This is a competitive program and application alone does not guarantee admittance. Admission is awarded without regard to sex, race, color, age, religion, national origin, or handicap.

Applicants are required to meet the following criteria for consideration for admission:

• Applicants to the MS AT degree program must have a baccalaureate degree in Athletic Training from a regionally accredited college or university. The minimum grade point average (GPA) is 3.0 on a 4.0 scale.
• Applicants must be currently certified by the Board of Certification (BOC).

• A GRE score on the new revised GRE of 146 on the verbal and 146 on the quantitative sections is recommended. GRE exams taken prior to August 1, 2011, a minimum score of 1000 on the combined verbal and quantitative sections, with a verbal score of at least 400 and a quantitative score of at least 550.

• **Application Form and Fee:** Submit a completed School of Health Sciences graduate application form with a $50.00 non-refundable application fee. Checks should be made out to Indiana Wesleyan University.

• **Official Transcripts:** Submit official transcripts from all universities and/or colleges attended. Official transcripts from all post-high school educational experiences are to be included. Transfer students from a college or university abroad are also responsible for having their transcripts evaluated by a credential evaluation service such as World Education Services (WES) or Educational Credential Evaluators (ECE) for an official course-by-course credential evaluation (document-by-document evaluations will not suffice). Transcripts from international programs will be individually reviewed.

• **Criminal History:**背景检查将由申请人的费用。临床站点可能会有额外要求，如免疫接种，二次背景检查和/或对学生的药物筛选。入学和/或在项目中的进步可能会根据这些检查的遵守情况和/或结果来决定。

• **International/Non-English Speaking Students** - Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:
  - Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
  - International English Language Testing System (IELTS). For graduate students a score of at least 6.5 is required for regular academic admission.
  - Student visas (I-20s) are not issued for students wanting to enter the United States to enroll in programs offered for adult and graduate students.

• **References:** Three references are required. At least one of the references must be from an athletic training practitioner and another from a previous faculty member who can speak to the applicant's capacity to do graduate level work.

• **Writing Sample:** In a double-spaced typed essay of 500 to 750 words, applicants should explain their interest in the program, what they hope to achieve by completing the program, and how their personal or professional background relates to their interests or goals. The essay’s content and the clarity of writing will be assessed as part of the admissions process.

• **Curriculum Vitae:** Other aspects of an applicant’s record, such as educational achievement, professional experience, and clarity of career goals should be reflected in a curriculum vitae in determining admissibility. Generally, admission decisions are based on an overall assessment of the adequacy of an applicant’s preparation and desire for the successful completion of a graduate course of study in Athletic Training.

• **Deadline for Application:** IWU has an early decision deadline of November 1/April 1 for all application materials including the interview with the faculty. Those applying after November 1/April 1 will be considered on a seat available basis. Decisions regarding the acceptability of applicants for the MS AT program will be made by the admissions committee after evaluation of all pertinent application materials. Applications cannot be accurately reviewed until all application materials are received and requirements have been met. New applications are required for those who defer a year or miss the cutoff date for admissions.

**General Information Regarding Admission**

An interview may be requested of the applicant to the program.

• The number of applicants admitted to the MS AT program will be limited. Meeting the minimum admission criteria does not ensure that an applicant will be admitted to the program.

• Students are expected to possess a computer throughout the duration of their program. Student computers must be able to run a supported browser for IWU’s learning management system.

• In order to complete assignments, students should be able to produce, send, and receive documents that are compatible within the two most recent versions of Microsoft Office, as only the two most recent versions are supported by IWU technology. Computer and Internet connection may need to be fast enough in some courses to watch streaming videos, participate in live meetings, upload large files, install software, and listen to audio lectures.
**Transfer Credits**

Students may have graduate courses from a regionally accredited college or university considered for transfer into the MS AT provided. No more than six credits may be accepted as transfer credit. The MS AT Program Director will make the final decision as to the compatibility of the course to meet curricular standards. The following are minimal standards for review:

- The course is clearly comparable to one of the MS AT course offerings based on course description and learning outcomes.
- The course is at the 500 or higher numbering system.
- A grade of "B" or higher was earned in the course.
- The course has been completed within the past five years.
- The course reflects current knowledge-base and best practice.
- The course reflects higher order thinking, study, and assessment requirements of the scholarship of discovery.

**Graduation Requirements**

To fulfill graduation requirements students must have completed all of the following:

- All credits required in the course of studies with a minimum overall GPA of 3.00.
- Minimum grade of "B-" required for all courses within the MS AT program.
- Payment of tuition and fees is required to receive a diploma.

**MS - Athletic Training**

**MSAT - Program of Study**

**Core Courses**

*Students are expected to attend a two week intensive training session on IWU campus at the beginning of their program.*

- ATR-560 Advanced Prevention and Emergency Management Techniques 3
- ATR-575 Athletic Training Clinical Anatomy 3
- ATR-585 Advanced Psychosocial Issues in Athletic Training 3
- IPE-528 Biostatistics and Epidemiology 3
- ATR-565 Advanced Evidence Based Medicine 3
- ATR-595 Nutritional and Pharmacological Aspects of Sport Performance 3
- ATR-570 Leadership and Management in Athletic Training 3
- ATR-580 Athletic Training Research I 3
- ATR-590 Athletic Training Research II 3
- ATR-555 Health Infromation Technology and Informatics in Athletic Training 3
- ATR-599 Research Capstone Seminar 3

**Master of Public Health**

The Indiana Wesleyan University Master of Public Health (MPH) is a 46-credit-hour generalist degree designed to provide students with a thorough understanding of each of the five core areas of public health including Biostatistics, Epidemiology, Environmental Health, Health Services Administration, and Social and Behavioral Health. The MPH program is designed to prepare students for a career where they can influence public health on a local, state, national and/or global level. Provided from a distinctly faith-based foundation through an online learning model, students will value, understand, and apply the interrelated social-behavioral theories and contextual factors needed to address the complex health problems of 21st-century households, communities, and organizations.
Upon satisfactory completion of the Master of Public Health program, students should be able to:

- Apply evidence-based knowledge of social, biological, and environmental determinants to disease and health conditions.
- Employ appropriate methods of design, analysis, and synthesis to address population-based health problems in urban, rural and global environments.
- Synthesize the interrelationships among the organization, delivery, and financing of health services.
- Communicate public health principles and concepts through various strategies across multiple sectors of the community.
- Promote diversity and cultural understanding in public health education, research, and practice.
- Demonstrate public health knowledge and skills in practice settings.
- Demonstrate effective leadership competencies for building partnerships in advocating for public health programs and policies.
- Articulate a Christian worldview toward various public health issues.

**Accreditation**

This degree program offered through Indiana Wesleyan University is seeking national accreditation with the Council on Education in Public Health (CEPH). Candidacy awarded on September 2014.

**Mission**

We are committed to prepare students to improve the health of populations locally and globally through strengthening health systems, building stronger communities, and facilitating healthy behavior from a faith-based foundation.

*The Master of Public Health courses are offered in an online learning model. All courses are eight weeks in length.*

**Admission Requirements**

Admission to this degree program is based on qualifications and space availability. This is a competitive program and application alone does not guarantee admittance. Admission is awarded without regard to sex, race, color, age, religion, national origin, or handicap.

- Applicants to the Master of Public Health (MPH) degree program must have a baccalaureate degree or higher from a regionally accredited college or university. The minimum grade point average (GPA) is 3.0 on a 4.0 scale. If the minimum GPA is less than 3.0, the GRE is required.
- If required, a Graduate Record Exam (GRE) score of 146 on the verbal and 146 on the quantitative sections is the minimum standard. For GRE exams taken prior to August 1, 2011, a minimum score of 1000 on the combined verbal and quantitative sections, with a verbal score of at least 400 and a quantitative score of at least 550. Exception to the GRE minimum score may be granted under extenuating circumstances.
- Application Form and Fee: Submit a completed School of Health Sciences graduate application form with a $50.00 non-refundable application fee. Checks should be made out to Indiana Wesleyan University.
- Official Transcript: Submit official transcripts from all universities and/or colleges attended. Official transcripts from all post-high school educational experiences are to be included. Transfer students from a college or university abroad are also responsible for having their transcripts evaluated by a credential evaluation service such as World Education Services (WES) or Educational Credential Evaluators (ECE) for an official course-by-course credential evaluation (document-by-document evaluations will not suffice). Transcripts from international programs will be individually reviewed.
- Criminal History: A company certified criminal history background check will be conducted at the applicant’s expense. Clinical sites may have additional requirements, e.g., immunizations, a second background check and/or drug screen at progression in the program may depend on your compliance and/or the results of these checks.
- International/Non-English Speaking Students: A student who is living in the United States but is not a United States citizen must submit a copy of a visa or permanent resident status during the process of application. Students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:
  - Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
• International English Language Testing System (IELTS). For graduate students, a score of at least 6.5 is required for regular academic admission.

• **References**: Using the recommendation form, have three references submitted. At least one of the references should be from a health care provider and one from a previous faculty member who can speak to your capacity to do graduate-level work.

• **Writing Sample**: In a double-spaced typed essay of 500 to 750 words, explain your interest in the program, what you hope to achieve by completing the program, and how your personal or professional background relates to your interests or goals. The essay’s content and the clarity of writing will be assessed as part of the admissions process.

• **Prerequisite Courses**: Students are required to have a grade of "B" or better in a course in mathematics of at least three semester credits or the equivalent, at the college level, as a foundation for success in professional-level graduate work in the MPH program.

• **Resume**: Other aspects of an applicant’s record, such as educational achievement, professional experience and clarity of career goals should be reflected in a resume. Admissions decisions are based on an overall assessment of the adequacy of an applicant’s preparation and desire for the successful completion of a graduate course of study in Public Health.

• **Deadline for Application**: We have decision deadlines of November 1 and July 1 for all application materials including the interview with the faculty. Those applying after November 1 or July 1 will be considered on a seat available basis. Decisions regarding the acceptability of applicants for the MPH program will be made by the admissions committee after evaluation of all pertinent application materials. Applications cannot be accurately reviewed until all application materials are received and requirements have been met. New or updated applications are required for those who defer a year or re-apply after refusal.

**Graduation Requirements**
To fulfill graduation requirements students must have completed all of the following:

• All credits required in the course of studies with a minimum overall GPA of 3.0.

• Minimum grade of "B-" or higher in each core course (MPH 510, MPH 530, MPH 570, MPH 620, and IPE 545) and minimum grade of "C" in all other courses. No more than two "C" grades will be allowed.

• Completion of supervised Public Health Practicum at a public health department or related agency approved by the program.

• Completion and successful written and oral presentation of the Capstone Project.

• Payment of tuition and fees is required to receive a diploma.

**MPH - Public Health**

**MPH - Program of Study**

**Core Courses**

*Minimum grade of "B-" is required for MPH-510, MPH-530, IPE-545, MPH-570, and MPH-620. All other courses require a minimum grade of "C." No more than two "C's" made be earned.*

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tr>
<td>MPH-100</td>
<td>MPH Student Orientation</td>
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<tr>
<td>MPH-510</td>
<td>Social and Behavioral Aspects of Health</td>
<td>3</td>
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<tr>
<td>MPH-530</td>
<td>Introduction to Epidemiology</td>
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<tr>
<td>IPE-545</td>
<td>Biostatistics</td>
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<td>IPE-565</td>
<td>Research Methods I</td>
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<td>MPH-570</td>
<td>Environmental Health</td>
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<td>IPE-605</td>
<td>Research Methods II</td>
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<td>MPH-520</td>
<td>Global Health</td>
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<td>Public Health Practicum</td>
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<td>IPE-555</td>
<td>Bioethics: Theory, Application, and Decision-Making</td>
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<td>IPE-615</td>
<td>Health Policy</td>
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<td>MPH-630</td>
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<td>MPH-640</td>
<td>Rural Health</td>
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<td>MPH-620</td>
<td>Health Systems Administration and Management</td>
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<td>MPH-650</td>
<td>Health Program Planning, Implementation, And Evaluation</td>
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<td>IPE-625</td>
<td>Organizational Leadership in Health Care</td>
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<tr>
<td>MPH-690</td>
<td>Master of Public Health Capstone</td>
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### Occupational Therapy Doctorate

The entry-level Doctor of Occupational Therapy Degree (OTD) is a comprehensive 105 credit-hour program designed to prepare graduates with the requisite knowledge and skills for practice as professional occupational therapists. The program is designed for students who have successfully earned a baccalaureate degree (or higher) in any field of study, and have also completed the required ten prerequisite courses necessary to prepare them for the OTD program’s curricular content. The OTD program is designed with a significant number of interprofessional education courses (IPE) included in the curriculum model. The conscious inclusion of interprofessional courses is a direct response to both ACOTE accreditation recommendations and the movement within health professions education to better prepare healthcare practitioners for teamwork and successful collaboration in their eventual employment settings.

The OTD program will utilize the Person-Environment-Occupation-Performance (PEOP) framework as a primary guiding model, while also incorporating concepts and language from the Occupational Therapy Practice Framework (OTPF). The PEOP model was selected for several reasons. First, the model is attractive for its focus on "occupation" as the core construct of the occupational therapy profession. The centrality of occupation in the model naturally leads to interventions based upon purposeful engagement in occupations that are necessary and meaningful to the client. Another feature of the PEOP model which makes it attractive to our program is the importance placed on client-centered care, including the definition of "client," which encompasses individuals, organizations, and communities. The focus of the model on occupational performance and participation helps students to see the link between the curricular design and the OTPF, which also stresses occupational performance and participation. Another important construct of the PEOP model which fits well into the curricular design at IWU is the emphasis on interprofessional teamwork in healthcare. And finally, the PEOP is appealing to Indiana Wesleyan University and our OTD program as it validates the importance of spirituality in the everyday lives of occupational therapy clients.

### Vision and Mission

The vision of the Indiana Wesleyan University Occupational Therapy Program is to glorify God by changing the world of healthcare through the preparation of students who fully embrace the art and science of the occupational therapy, thus enabling graduates to provide compassionate, creative, ethical, and evidence-based services in an increasingly diverse and technologically advanced world.

The mission of the Occupational Therapy Program is to provide a Christ-centered curriculum to educate practitioners who will collaborate interprofessionally to promote client-centered, occupation-based practice and provide servant leadership within their communities. We value an active learning environment that fosters the holistic personal and professional development of students, faculty, and community members.

### OTD Program Learning Outcomes

The learning outcomes of the proposed program mirror outcomes developed by the Accreditation Council for Occupational Therapy Education (ACOTE), and the desired outcomes of Indiana Wesleyan University (IWU) graduate education. Upon completion of the OTD program, graduates are expected to demonstrate competence in the following areas:

- **SERVANT LEADERSHIP:** Graduates of the Indiana Wesleyan OTD program will change the world through the demonstration of servant leadership skills. This leadership will be evident through their active involvement in, and service to local, state, and national occupational therapy and related health professions organizations.

- **MORAL CHARACTER:** Graduates of the Indiana Wesleyan OTD program will work to change the world by addressing individual, institutional, and societal issues of marginalized communities and populations in order to promote occupational justice. They will consistently articulate and demonstrate ethical, Christ-like attitudes, values, and worldview in their professional behaviors.
• SCHOLARSHIP/RESEARCH: Graduates of the Indiana Wesleyan OTD program will change the world by increasing the body of knowledge in occupational therapy practice. They will conduct scholarly research guided by their personal conviction for critical thinking and lifelong learning. They will disseminate their scholarship through interdisciplinary professional presentations and/or publications that will further the profession of occupational therapy and the health and well-being of the communities in which they practice.

• GLOBAL PERSPECTIVE: Graduates of the Indiana Wesleyan University OTD program will have unique exposure to the occupational issues faced by diverse populations and communities through practical experience gained in a transcultural trip which is an integral part of the curriculum model. They will be better prepared to address the occupational needs of culturally and socioeconomically diverse communities as a result of this experience.

• EVIDENCE-BASED PRACTICE: Graduates of the Indiana Wesleyan OTD program will correctly evaluate, synthesize, and apply occupational therapy scientific knowledge in such a way as to create effective intervention programs and/or protocols that are culturally inclusive and client-centered.

• OCCUPATIONAL THERAPY THEORY: Graduates of the Indiana Wesleyan OTD program will successfully utilize theoretical models and practice frameworks when developing systems for the delivery of occupational therapy services. Graduates will successfully integrate theoretical principles of the profession into programs that meet the occupational needs of the communities and populations in which they practice.

• ADVOCACY: Graduates of the Indiana Wesleyan OTD program will passionately and effectively influence the world of occupational therapy in a positive manner by advocating on behalf of rehabilitation consumers and professional organizations dedicated to the provision of occupational therapy. They will further serve the profession by engaging in meaningful educational programs to promote occupational therapy and the needs of consumers before healthcare policy makers.

• RESIDENCY PROJECT: Graduates of the Indiana Wesleyan OTD program will successfully complete an "Advanced Experiential Component" project as part of their residency course. Each student project will demonstrate advanced-practice competency in the student’s chosen specialty area of occupational therapy practice.

Admission Requirements

The requirements for admission to the program include:

• Baccalaureate degree or higher in any field from a regionally accredited college or university. Degree may be pending completion at time of application.

• Baccalaureate overall GPA of 3.0 or better.

• GPA of 3.0 or better in prerequisite courses (listed below).

• Completed documentation of volunteer/paid experience showing at least 10 hours of volunteer, work, or shadowing experience in at least two (2) OT practice environments.

• A competitive Graduate Record Exam (GRE) taken within the last five years, including the analytical writing component. Preferred candidates will score 145 or higher on both verbal and quantitative sections of the GRE, and a 4 or higher on analytical writing. (waived for applicants with graduate degrees)

• Interview (arranged by invitation when all other application materials have been received and reviewed).

• The following prerequisite courses or the equivalent must be completed with a grade of "B" or better. Students may complete up to two prerequisites in the summer session after acceptance into the program but before beginning the graduate level of study:
  • Human anatomy & physiology I (with lab)
  • Human anatomy & physiology II (with lab)
  • Any abnormal psychology or psychopathology course
  • Any lifespan human development course (covering the entire lifespan, birth through aging)
  • Research methods course with health professions or behavioral research focus
  • Any introductory (or higher) physics course
  • Any general psychology course
• Any statistics course (math or psychology)
• Any sociology or anthropology course with a multicultural theme
• Any medical terminology course

Progression Requirements
Academic advisors will review students’ progression in the OTD program at the end of each term, as needed. A student is progressed to the next term of the OTD program upon earning a minimum grade of "B-" or "CR" (pass) in all courses taken within a term while maintaining a cumulative GPA of 3.0 or higher. If a grade of "C+" or lower is earned, the student will be placed on Departmental Academic Probation and must repeat that course.

Due to the cohort nature of the curriculum, students who do not pass all courses in a given term will be required to withdraw from the program and petition for enrollment into the next cohort of students. If a student falls below the required 3.0 cumulative GPA or earns a grade of "C+" or lower, the student may be dismissed from the program. In such cases, students will not be automatically re-enrolled in the course the following year, but may re-apply for admission into the next class cohort. Students who fail to earn a passing grade on more than two courses (including the same course, repeated) will not be eligible to continue in the program and will be permanently dismissed from the program.

Graduation Requirements
To fulfill graduation requirements students must have completed all of the following:
• All credits required in the course of study with a minimum cumulative GPA of 3.25.
• Minimum grade of "B-" or higher in each course
• The successful completion of all Fieldwork assignments to include site assessment documentation.
• Payment of all program tuition and fees is required to receive a diploma.

OTD - Occupational Therapy Doctorate

OTD - Program of Study

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>OTD-700 Theory, History, and Foundations of</td>
<td>3</td>
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<tr>
<td>Occupational Therapy</td>
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<tr>
<td>OTD-705 Occupational Development and</td>
<td>3</td>
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<tr>
<td>Assessment</td>
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<tr>
<td>IPE-715 Biostatistics</td>
<td>3</td>
</tr>
<tr>
<td>IPE-722 Health Sciences Research I</td>
<td>2</td>
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<tr>
<td>IPE-718 Clinical Anatomy</td>
<td>3</td>
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<td>OTD-720 Human Motion</td>
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<td>IPE-730 Neuroscience</td>
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<td>IPE-723 Health Sciences Research II</td>
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<td>OTD-706 Occupational Development and</td>
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<td>Assessment II</td>
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<td>IPE-737 Pharmacology</td>
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<td>IPE-739 Diagnostic Imaging</td>
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<td>Cardiopulmonary Intervention</td>
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<td>OTD-743 Culminating Project Planning Seminar I</td>
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<td>OTD-749 Level I Fieldwork and Seminar I</td>
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<tr>
<td>OTD-735 Behavioral Health and Group Process</td>
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<td>IPE-741 Therapeutic Modalities</td>
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<td>IPE-745 Health Systems</td>
<td>3</td>
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<td>Administration/Management</td>
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<tr>
<td>OTD-760</td>
<td>Disability Studies and Community Practice</td>
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<tr>
<td>OTD-770</td>
<td>Culture and Spirituality in Healthcare</td>
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<tr>
<td>OTD-765</td>
<td>Pediatric and School-Based Occupational Performance</td>
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<td>OTD-775</td>
<td>Occupational Patterns in Aging</td>
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<td>OTD-753</td>
<td>Culminating Project Planning Seminar II</td>
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<td>IPE-763</td>
<td>Interprofessional Education Colloquium I</td>
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<td>Research Project I</td>
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<td>Cognition and Perception</td>
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<td>Educational and Instructional Strategies</td>
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<td>Global Health Initiative</td>
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<td>OTD-802</td>
<td>Residency/Experiential Component</td>
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<td>IPE-820</td>
<td>Philosophy of Health and Wellness</td>
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<td>OTD-830</td>
<td>Culminating Project Seminar III</td>
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Wesley Seminary at Indiana Wesleyan University

Over the years a number of task forces had convened to explore the possibility of a Wesleyan seminary as part of Indiana Wesleyan University. Each time the vision was to focus on the practice of ministry and to do so as innovatively as possible. Finally, under the direction of President Henry Smith and a newly formed seminary task force, IWU approved in 2008 the offering of a Master of Divinity degree. The degree then passed through an accreditation process with the Higher Learning Commission, allowing Indiana Wesleyan University to offer professional degrees for the first time in its history. Finally, the Board of Trustees approved the formation of Wesley Seminary at Indiana Wesleyan University (hereafter, Wesley Seminary) in the Spring of 2009, incorporating the already existing MA with a major in Ministry program under its umbrella. The first MDiv classes commenced in August, 2009.

Mission of Wesley Seminary

Wesley Seminary at Indiana Wesleyan University is a Christ-centered academic and ministry community committed to changing the world by equipping pastors and church leaders to minister more effectively for the Kingdom of God in the church and the world, to embody the Good News of Jesus Christ, and to cultivate personal, spiritual transformation.

It is our commitment to participate in the missio Dei with accessible and economical delivery systems and courses that are spiritually formative and content-rich, emphasizing the practice of ministry in dialog with solid theory and the foundational disciplines of the Bible, Christian theology, and church history.

Communication with Wesley Seminary

| Address | Wesley Seminary at Indiana Wesleyan University  
4201 South Washington St  
Marion IN 46953-4974  
http://seminary.indwes.edu/  
http://myIWU.indwes.edu |
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Dean of Wesley Seminary</td>
<td>765-677-2258</td>
</tr>
<tr>
<td>Registrar’s Office</td>
<td>765-677-2131</td>
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<tr>
<td>Office of Student Services</td>
<td>765-677-2359</td>
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<tr>
<td>Financial Aid Office</td>
<td>765-677-2516</td>
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<tr>
<td>Accounting</td>
<td>765-677-2878</td>
</tr>
<tr>
<td>Resources</td>
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</table>

Policies and General Information - Wesley Seminary at Indiana Wesleyan University

The right is reserved to change any of the rules and regulations of the university at any time, including those relating to admission, instruction, and graduation. The right to withdraw curricula and specific courses, alter course content, change the calendar, and to impose or increase fees similarly is reserved. All such changes are effective at such times as the proper authorities determine and may apply not only to prospective students but also to those already enrolled in the university.

Academic Information - Wesley Seminary

Academic Calendar - Courses in the non-residential programs are offered under the semester hour system but in a non-traditional academic calendar. Each program consists of specific courses that are taught in a modular format and taken
sequentially. Onsite core groups meet on the same day for the duration of the program. Online core groups meet in an asynchronous environment through IWU's learning management system. Certain programs require students to complete project team assignments.

**Catalog Governing Graduation** - Students must meet the graduation requirements as stated in the university catalog under which they enrolled. Students who maintain continuous enrollment, who make normal progress toward a degree, and who earn their degree within a maximum of six years from the date of enrollment may meet the graduation requirements as stated in the catalog under which they enrolled. **Students who withdraw from Indiana Wesleyan University for more than six months will meet the graduation requirements as stated in the catalog under which they resume enrollment.** Students changing majors or programs must meet requirements as stated in the catalog that is current at the time they make such changes. The same holds true for students moving between schools and colleges. Students may at any time change from an earlier catalog to a subsequent current catalog, but must meet all requirements for graduation of that catalog. Indiana Wesleyan University reserves the right to modify the curriculum as necessary.

**Core Requirements** - Due to the nature of the programs, students can only be enrolled in one program at a time. Students are required to complete the first course of the core program with a passing grade in order to maintain enrollment with their original cohort.

Final class dates as established by the calendar will be the final date for completion of the core curriculum.

**Academic Standing - Wesley Seminary**

**Academic Probation** - Students enrolled a seminary program will be placed on probation if their grade point average (GPA) falls below 2.5.

Students are given two consecutive courses to satisfactorily raise their GPA. The GPA is reviewed after the second course, and if it has been successfully raised, the probationary status is removed. Academic suspension will result if the student's GPA is not successfully raised.

**Academic Suspension** - Academic suspension will result if:

- A student fails to clear the academic probationary status within the probationary period of two consecutive courses.
- A student has taken a course twice and failed to achieve a satisfactory grade. When this occurs, the student is ineligible to reapply for admission into the program in which the course was repeated.

In all cases, the suspension will occur once the grades have been recorded in the Registrar's Office. Students will be notified of the academic suspension in writing. Application for readmission may be made after six months. The application must be made in writing to the Dean of Wesley Seminary.

**Academic Dismissal** - Upon a second academic suspension in the same program, a student is not eligible to reapply to Indiana Wesleyan University.

**Admission and Registration - Wesley Seminary**

Indiana Wesleyan University welcomes applications for admission from any academically qualified person whose motivation is in keeping with the university's purposes. Admission is based on the careful review of all credentials presented by an applicant, but in no case is admission denied due to race, color, national origin, disability, religion, or sex. Students are admitted in one of the following categories:

1. **Regular** - Students who satisfactorily meet all requirements will be granted standard admission with no restrictions.

2. **Probation** - Students whose entering grade point average (GPA) falls below the minimum required by the program may be accepted on probation. Probationary status will be removed after the student has completed the first three courses of the core with a satisfactory GPA (2.50). In case of extended probation, the number of courses to be completed in order to change status will be determined by the Dean of the Seminary. Any student failing to remove the probationary status will be academically suspended from the program.

3. **Provisional** - Students whose files are incomplete may be accepted provisionally at the discretion of the Associate Vice President for Student Services if it appears from the available documentation that eligibility for the program has been met. The student is given until the end of the first course to submit the required materials. Failure to meet the required deadline will result in the student being dropped from the roster and not being allowed to continue.
4. **Unclassified** - Students not pursuing a university degree who want to take certain courses for special reasons may be accepted for a maximum of 12 hours. Students receiving an unclassified status must reapply for regular admission if they desire later to pursue a degree program. Unclassified students are not eligible for financial aid.

**International/Non-English Speaking Students** - Except for those in the Spanish M.Div. program, students who do not speak English as their first and primary language must submit satisfactory scores from one of the following prior to admission to the university:

- Test of English as a Foreign Language (TOEFL). For graduate students, a score of at least 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required for regular academic admission.
- International English Language Testing System (IELTS). For graduate students a score of at least 6.5 is required for regular academic admission.

Student visas (I-20's) are not issued for students wanting to enter the United States to enroll in programs offered for non-residential students.

**Registration** - Registration occurs at the beginning of the student's core program. At this point, students are registered for all courses within the major. Therefore, if a student needs to miss an individual course, official withdrawal must be made through the Office of Student Services. Staff will work with the student to make arrangements to retake this class with another core group at a time that will minimize the impact on the student's financial aid. Students need to be aware that temporary withdrawals could impact their eligibility to receive financial aid based on the standards outlined in IWU's Satisfactory Academic Progress.

Students in programs that require additional credits outside the major are responsible to meet with their advisor to facilitate registration in these courses.

A student who has failed to make arrangements for the payment of tuition for a course will have registration in that course cancelled.

**Attendance Policy - Wesley Seminary**

Students are expected to attend all sessions of classes for which they are registered, except in cases of prearranged official assignments by the university and absences because of emergencies which may be considered excusable by the instructor. A student is responsible directly to his/her instructor for all classes missed and for all make-up work. Each instructor or program administrator determines the extent to which absences affect course grades and grades are assigned on the basis of work accomplished. Any absence from two or three consecutive lectures concerning which the teacher has no definite information should be reported to the Office of Student Services.

Students are expected to be present for on-site class sessions and participate in online activity.

Absences are allowed as follows: Under emergency circumstances, a student may be allowed up to one day of absence from a one week intensive, up to two weeks of absence for an eight week class, and up to four weeks of absence for a 16 week class. Absence beyond this point constitutes failure to complete the course. Students need to contact the faculty member regarding make up work.

If a student exceeds the allowed absences and does not contact the Office of Student Services to withdraw officially before the last class session, the instructor is directed to issue the grade of “F”.

Students who must miss a course due to unavoidable circumstances must arrange for a temporary leave of absence with the Office of Student Services prior to the beginning of the course. Students needing to withdraw while in a course may do so by arrangement with the Office of Student Services prior to the end of the course, but the regular refund and academic withdrawal policies apply.

Faculty members reserve the right to factor lateness, early departures, and class attendance into a student’s grade, as long as it is addressed in the syllabus.

Online attendance is determined by activity during a workshop, either through discussions or submission of assignments. A student is reported absent for a workshop if there is not at least one submission (or posting) of an assignment or in a discussion forum assigned during the designated dates for that workshop.

Students are expected to be present when class begins, and remain the entire session. To be counted present, a student must attend a total of three hours or more of a class that is four hours in length, four-and-a-half hours or more of classes that are six
Audit of Courses - Wesley Seminary

A student who has been accepted into an Indiana Wesleyan University degree program or as an unclassified student may choose to audit specified courses within a core program or electives as follows:

- Audit registration is allowed on a space available basis as determined by the professor.
- The current audit fee ($25 per credit hour) must accompany the registration.
- Auditing a course gives one the right to attend the course. No credit or letter grade is given. The course will be indicated as an "AU" on the student's IWU transcript.
- The student auditing the course is not expected to participate in classroom or study group assignments, or to complete homework, quizzes, or tests.
- The professor is under no obligation to grade any work an auditing student chooses to submit or to give feedback on progress.
- The student must meet course pre-requisites or be approved by the Dean of the Seminary.
- No change may be made from audit to credit, or credit to audit, after registration closes.

Former Student Re-Enrollment - Wesley Seminary

Students who have previously withdrawn from a program and have not attended classes for six months or more must complete an application for readmission from the Office of Student Services. Receipt of the signed application will initiate a review of the student's academic file to determine remaining requirements. A student who was academically suspended from an adult and graduate program may make application for readmission after six months. All students returning after six months or more will meet the graduation requirements as stated in the catalog under which they resume enrollment.

Grade Appeal and Academic Policy Grievance - Wesley Seminary

Indiana Wesleyan University follows generally accepted college and university practice in the development of academic policies, the operation of classrooms, and use of grading techniques. The university allows its instructors independence in following generally accepted practices. A student who wishes to appeal a course grade or an academic policy decision (including one believed to be discriminatory based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504), must abide by the procedures that follow.

Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances. All grievances, with all documents, recommendations, and decisions, will be reported to the Dean of Wesley Seminary at Indiana Wesleyan University. Because the appeal process is a private university administrative process, legal counsel or representation is inappropriate.

Grade Appeal

A grade appeal involves only those situations in which a student believes that an instructor (a) has not followed fair grading practice or (b) has not followed his/her published grading policy. A student who wishes to appeal a grade based on one or both of these reasons must follow these procedures:

1. The student must first contact the instructor for a full explanation of the grade given and the basis for making the grade.
2. If there is no resolution, then the student may file a grade appeal request form, which can be obtained from the administrative office of Wesley Seminary. If a properly completed grade appeal request form is not received by the university within 30 days of the date the student’s grade was sent, then the student will forfeit any further right to appeal.
3. After the university receives the grade appeal request form, it will be forwarded to the instructor along with a faculty grade appeal response form.
4. If the instructor agrees that the grade should be changed, the university will change the grade and notify the student.
5. If the instructor does not agree that the grade should be changed, the university will notify the student and send a form that may be used by the student to request a review by the Wesley Seminary Academic Appeals Committee. If the university
does not receive the form from the student within 15 days of the date the form was sent, then the student will forfeit any further right to appeal.

6. Upon receipt of the request for committee review from the student, the matter will be brought to the next regularly scheduled Wesley Seminary Academic Appeals Committee meeting. (NOTE: The committee reserves the right to seek clarification from the student or the instructor). If the matter involves a member of the committee, then that individual will recuse himself/herself from deciding the appeal. The committee will notify the student of its decision, which will be final.

**Academic Policy Grievance**

An academic policy grievance involves those situations in which a student believes that the university has not followed published policies regarding an academic decision or discrimination based on race, national origin, color, sex, disability, or age, including Title VI, Title IX, and Section 504. A student who wishes to file an academic policy grievance must follow these procedures:

1. Level 1 - The student must first contact the person who has made the decision for a full explanation of the policy and how the policy was followed. If the policy has been followed, then the student has no further recourse.

2. Level 2 - If the policy was not followed or the student disputes the way in which the policy was applied, then the student may request that the matter be reviewed by the Dean of Wesley Seminary by filing a form requesting such a review. This form may be obtained from the Dean. If a properly completed form is not received by the university within 30 days of the date on which the event that gave rise to the complaint occurs, then the student will forfeit any further right to appeal. The Dean will notify the student of the decision.

3. Level 3 - If the matter is not satisfactorily resolved or if the Dean is the individual responsible for the policy decision, then the student may request that Wesley Seminary Academic Appeals Committee review the matter by filing a form requesting a committee review. This form may be obtained from the Dean of Wesley Seminary. If the university does not receive a properly completed form within 15 days of the date on which the decision notice in level 2 was sent, then the student will forfeit any further right to appeal. Wesley Seminary Academic Appeals Committee will notify the student of its decision, which will be final.

Indiana Wesleyan University will comply with any state mandated grievance policy that governs grievance process for students matriculating within the state in question. For a detailed listing of state-specific grievance policies, please visit the state-specific grievance policies.

A student may seek recourse from any university nonacademic program or employment-related dispute, alleged discrimination on the basis of race, national origin, color, sex, disability, or age, including alleged violation of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Acts of 1972, Section 504 of the Rehabilitation Act of 1973, or other state or federal legislation. Further direction for this process can be found at State-Specific Academic Grievance Policy.

**Grading and Evaluation**

A letter grade is used in evaluating the work for a course. For the purpose of determining scholastic standing and awarding honors, grade points are granted according to the letter grades and semester hours of credit. The grade point average (GPA) is the number of quality points earned at IWU divided by the number of credit hours attempted at IWU.

<table>
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<tr>
<td>A</td>
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<tr>
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<td>3.7</td>
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<tr>
<td>B+</td>
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<tr>
<td>C-</td>
<td>1.7</td>
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</tbody>
</table>
The following grades are not figured into the GPA:

- W
- I
- CR
- NC
- AU

Repeated Courses - A student may repeat once any course in which a grade below “C” (“C-,” “D+,” “D,” or “F”) was previously earned. Some specific graduate level courses are identified as repeatable and can be repeated if a student earns a grade higher than “C” but below the level required for that specific course. The course may be repeated once.

Whenever a course is repeated, the last grade and credits earned replace the previous grade in computing the student’s grade point average (GPA). All entries, however, remain a part of the student’s permanent academic record. Duplicate credit hours are not given for two or more passing efforts. A course taken in a classroom format may not be repeated for a grade through independent learning.

Since a course may be repeated once, failure to achieve a satisfactory grade in a course after two attempts will result in academic suspension and ineligibility to complete the major in which the course was repeated.

Incomplete Grades - Students are expected to complete the course requirements by the last class session. There may be instances when crisis circumstances or events prevent the student from completing the course requirements in a timely manner. However, the issuance of an incomplete cannot be given if the student fails to meet the attendance requirements. In these rare situations, a grade of “I” (incomplete) may be issued but only after completing the following process:

- At least 65% of the work must be completed at the time of the request.
- The student must request an “I” from the instructor at least one week prior to the end date of the course.
- The instructor must obtain approval from the Dean of Wesley Seminary.

Because “incompletes” are granted only for extenuating circumstances, the student’s grade will not be penalized.

A student who receives an “incomplete” has 10 weeks from the final meeting date of the course to complete course requirements and turn them in to the instructor. If, at the end of the 10-week extension, the student has failed to complete the course requirements in order to receive a passing grade, the “incomplete” will become an “F.” A student with more than one incomplete on record is subject to academic suspension.

Grade Reports - At the end of each course, the instructor submits grades for each student. Grade reports are available online to the student and indicate courses taken, credits received, and grades assigned.

Transcripts - The student’s official transcript is prepared by the Indiana Wesleyan University Registrar's Office and will show the course, grade, credit, and dates of instruction for each course. Transcripts will include undergraduate and graduate work with the GPA divided into undergraduate and graduate calculations. Requests for transcripts of coursework at Indiana Wesleyan University must conform with the Privacy Act of 1974, which requires that all transcript requests be submitted in writing and signed by the student, for protection of the student's confidentiality. A transcript is official only when it bears the university seal.

It is university policy not to release a transcript if the student owes anything to the university or if he or she is delinquent on any loan received through Indiana Wesleyan University. A $3 fee is charged for each transcript and must be enclosed, along with a complete address to which the transcript is to be mailed. Please provide a current address if request is to be sent to student's home. Students requesting a transcript should write to the Indiana Wesleyan University Registrar's Office, 4201 South Washington Street, Marion, IN 46953. For more information, call 1-765-677-2966 or http://www.indwes.edu/Academics/Registrar/Transcript
Graduation - Graduate Degree Programs

Graduation Ceremonies - IWU graduation ceremonies are held three times a year. Three additional conferral dates are available in between the graduation ceremonies in which degrees may be conferred and posted to the student’s transcript should all requirements be completed.

Eligible students are notified by the Office of Student Services of procedures and requirements concerning graduation.

Each student must complete an “Application for Graduation” provided by the Office of Student Services. This application indicates the student’s intent to graduate and initiates the final evaluation of the student’s academic record.

Students are also asked to inform the university as to whether they will be attending the ceremony. This allows the university to determine the number of tickets available for students who are attending. If a student cannot attend graduation due to unforeseen circumstances, the degree is still conferred; however, attendance at a future graduation is not an option.

Graduation Requirements - All requirements must be met and transcripted by the date established by the Office of Student Services prior to the degree conferral date. Students taking internal or external coursework need to make sure that transcripts, grades, and scores can be received and transcripted by the deadline date.

Students may receive one degree only per conferral date. Students meeting requirements for more than one degree must apply for two different conferral dates and participate in two different ceremonies. Any university-approved dual degree program is an exception to this policy.

Students who have received a degree from IWU and have returned to meet requirements for an additional major at the same degree level will have the second major posted to their existing degree. The second major can only be posted at one of the three conferral dates, and students receiving the second major are not eligible to participate in another graduation ceremony.

Diplomas - Diplomas are mailed after the conferment of degrees. Diplomas indicate degree earned, date of degree, major, and honors. A student’s financial account must be settled to receive a diploma.

Leave of Absence Policy

Indiana Wesleyan University understands there are life events that may require a student to modify class enrollment and schedules. The leave of absence policy is designed to allow students flexibility in their program enrollment to adjust to these life events. The leave of absence policy also extends to students the ability to make up any courses missed during the approved leave.

A student on an approved leave of absence will be considered enrolled at IWU and eligible for an in-school deferment for student aid loans. Federal financial aid and in-school deferment may be negatively impacted if a student fails to apply for the leave of absence or if the application is denied. **This impacts students who receive Title IV federal financial aid (Federal Pell Grants, Federal Supplemental Grants, Federal Stafford Subsidized or Unsubsidized Loans, Federal Parent Loans) or who want to have a federal student loan deferred from payment while in school.**

Students who will be out of attendance for a period of 29 days or more should request a leave of absence. Students out of class for less than 29 days are not eligible for a leave of absence, and a recalculation on current financial aid will be done. Students who are not on federal financial aid programs or who do not have a federal loan in deferment are not required to request a leave of absence.

Students requiring a change in their schedule need to contact the Office of Student Services to process the registration change. At that time, the leave of absence request form will be emailed to the student. The Leave of Absence Application can be downloaded by going to the following link: https://myiwu.indwes.edu/directory/studentservices/registrationchanges/pages/default.aspx. Students must request the leave within 21 days of initiating the registration change. The request for a leave of absence should be made prior to the date the leave is to start. The start date of the leave is the first date of the class or, if the class has already started, the date the registration change is initiated.

An approved leave of absence must meet the following criteria: in the academic year the student has to be in attendance 2 weeks prior to applying for a leave, the request must be received within 21 days of the registration change; the request must be made prior to the start of the leave (first day of class); the reason for the request must be one approved by IWU’s Leave of Absence Committee (military, medical, jury duty, loss of job, family emergency, employment emergency, transfer of coursework, passing pre-requisite requirement, transfer of core groups, changing programs, administrative cancelation of core classes, or other reasons as approved by the Leave of Absence Committee).
The leave of absence together with any additional leaves of absence must not exceed a total of 180 days in any 12-month period. Time in excess of 180 days will not be approved. A student may request an extension to a leave providing the request is made before the end of the leave, there are unforeseen circumstances which prevent the return from the leave, and the total number of days of approved leave do not exceed 180 in a 12-month period. A maximum of two leaves of absence are allowed during a 12-month period. Documentation is required for an extension on a leave. Documentation for each circumstance will vary; the student is required to provide whatever paperwork from a third party will attest to the circumstance outlined on the application form. Examples would include physicians’ statements, letters from employers, letters from pastors or counselors, court documents, etc. Documentation is also required if a request is submitted after the 21 day deadline, and needs to address the reason for the delay in the submission of the request.

Failure to return from an approved leave of absence nullifies the approved leave and may have an impact on student loan repayment terms as well as the grace period. The first day of the leave will be reported as the beginning of the grace period for loan deferment. Students may return early from an approved leave of absence prior to the leave end date. The leave will be shortened according to the student’s return date.

Students will not receive disbursements of Title IV student loan financial aid funds during the leave. Students are not deferred from making regularly scheduled payments to the Accounting Office for normal fees incurred. Any change in registration can impact current financial aid regardless of approval or denial of the leave of absence request. Questions about impact on current financial aid should be directed to the Financial Aid Office at 800-621-8667 ext. 2516. Students on an approved leave of absence will be reported as such and will be eligible for in-school deferment of previous loans. Students whose request for a leave of absence is denied will be reported as withdrawn and the grace period for loan repayment will go into effect.

Military Leave of Absence Policy

The Higher Education Opportunity Act enacted on August 13, 2008, states that a university may not deny admission or readmission to a service member for reasons relating to that service. The service member qualifies if the school is given notice of absence for service, the cumulative length of absence does not exceed five years, and the student gives notice of his or her intent to return.

Indiana Wesleyan University complies with this act with the following:

Academic:

• Students are not required to reapply and are not charged a readmission fee upon return.

• Students are readmitted at the same academic status (program enrollment status, number of completed credit hours, academic standing) before deployment. Students may return under the catalog that was in effect before deployment. Student may find differences in their programs or the catalog if the programs are no longer offered, or changes have occurred due to external accrediting bodies, licensing board or other external agencies.

• Leave time does not count toward the total time required to earn the degree.

• Students will be promptly readmitted in the next class or classes in a program, will qualify for priority/early registration, and may not be denied re-enrollment in a class based on class size.

Financial:

Students are required to complete a Military Leave of Absence Request. When the request is approved, students’ accounts will be adjusted as necessary.

Financial Aid

Indiana Wesleyan University is committed to assisting military students in navigating the impact that active duty will have on financial aid. It is important that each student have conversation with the Financial Aid office to ensure proper paperwork and processes are covered as it relates to a leave of absence.

Students with federal financial aid, federal loan obligations, or military tuition assistance must contact their lenders and/or the military education office to ascertain their loan repayment status or repayment of tuition assistance during the leave of absence.

Transfer of Credit Policy - Wesley Seminary

The university may allow a maximum of nine credits in transfer to the Master of Arts programs and a maximum of 27 hours into the Master of Divinity program provided the transfer work falls within seven years prior to admission. Transfer of credit will be determined by the Dean of Wesley Seminary.
Credit is granted for work with a satisfactory grade ("C" or above) taken at an approved college or university accredited at the same level, provided the courses are applicable to the curriculum the student wishes to pursue at Indiana Wesleyan University. An "approved college or university" generally refers to those institutions that are accredited by a regional accrediting body or the Association for Biblical Higher Education.

The University Registrar is responsible for approving the transferability of all credits. Credit hours accepted in transfer are recorded, but quality points and grades are omitted. All credits are accepted as semester credits. Quarter credits are converted to semester credits using the two-thirds conversion ratio.

**Transcripts from foreign institutions** - may need to be sent to an outside agency for evaluation and determination of transferable credits, degrees, and GPA. If this outside review is necessary, students are responsible for the initiation of this evaluation and for any fees incurred during the process. Applications for this service are available to the student through the university.

Previous IWU coursework - Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for the MDiv or MA degrees.

**Withdrawal/Change in Status**

A student who finds it necessary to withdraw from the program or to take a temporary leave of absence is required to contact the Registration Change Counselor in the Office of Student Services to complete this process (registration.change@indwes.edu). Students must request the withdrawal from the Registration Change Counselor before the last class workshop. Failure to initiate an official withdrawal will result in a "No Credit" or an "F" grade for the student in those related courses.

A student who is temporarily withdrawing may request an individual leave of absence up to 180 days in a 12 month period. A student cannot request more than two leaves during a 12 month period, and the total number of days on leave may not exceed 180 days within a 12 month period. All leaves must be requested through the Office of Student Services.

If a student officially withdraws after a course has started, a grade of "W" will be assigned. A student who violates the attendance policy with the last workshop of a course will receive an “F” for the course.

Administrative withdrawals assigning a grade of “W” will also happen as follows:

- A student who does not attend the first two workshops of a course will be administratively withdrawn from the course.
- A student who violates the attendance policy prior to the last workshop of a course will be administratively withdrawn from the course.
- A student who never attends a course will be administratively withdrawn from not only that course but all subsequent courses when this notification comes at the time the grades are submitted.

Students withdrawing from the first course of a core program must withdraw from the entire program and re-enter with another core group.

If, at a later time the student wishes to re-enter the program, a re-entry form must be submitted to the Office of Student Services. Students sitting out of a core program for more than 90 days are subject to a tuition increase upon returning. Students re-entering a core program after six months or more are subject to any changes in curriculum upon returning.

Any change in registration may have an impact on the student's financial aid. Students should always check with the financial aid office before initiating a registration change.

**Financial Information - Wesley Seminary**

**Fee Structure - Degree Programs**

Students are advised of financial obligations for their degree seeking (core) program during the registration process. A schedule of payments and analysis of fee structures, along with due dates, is outlined. Students are expected to meet these obligations according to the schedule. Any questions regarding payments or problems associated with making those payments should be directed to the Accounting Office.

Students who have applied for financial aid are responsible for all tuition and fees in the event it is determined they are ineligible for financial aid, decline the financial aid, or withdraw from the program prior to completing the academic award period. Students receiving military or corporate assistance who have received prior approval from the university for direct
billing are required to pay their share of tuition and fees and submit appropriate assistance documents by the assigned due date. The deferral program in no way relieves the student of the financial obligation to the university and the student retains full responsibility for ensuring that all tuition and fees are paid in full and in a timely manner. 

Indiana Wesleyan University reserves the right to suspend students from class attendance for failure to meet financial obligations.

Indiana Wesleyan University reserves the right to change the tuition and fee schedule at any time. Students who remain registered in their initial core group making satisfactory academic progress shall have their tuition and fees guaranteed. Book fees are subject to change throughout a student's program. A $50 late fee is charged each time a payment is received after the due date. There will be a fee charged for any check returned due to non-sufficient funds. If collection of tuition, book charges, and/or fees becomes necessary, all percentage-based costs of collection, court costs, and attorney fees are the responsibility of the student.

**Refund Policy**

1. Any student withdrawing after attending only the first class session of the program or orientation will be assessed a $100 fee. All other tuition will be refunded. Book charges and educational resource fees are nonrefundable.

2. After a student has attended two class sessions of the program, tuition, application fees, technology fees, and educational resource fees are not refundable.

3. Tuition is refunded according to the following policy for all subsequent courses:
   - Withdrawal prior to the first class session of a course (no attendance) - full tuition refund.
   - Withdrawal prior to the second class session of a course (attendance in only the first week) - 90% tuition refund.
   - Withdrawal after second class session (attendance in the second or subsequent weeks) - no refund.

4. For courses in the MDIV program that are longer than 8 weeks, tuition is refunded according to the following schedule:
   - Withdrawal prior to the second session of the course (no attendance or attendance within only the first seven days of the course) – full tuition refund
   - Withdrawal between the 8th and 14th days of the course (attendance in not more than the first two weeks) – 90% tuition refund.
   - Withdrawal between the 15th and 21st days of the course (attendance in not more than the first three weeks) – 50% tuition refund.
   - Withdrawal after the 21st day from the start date of the course – no tuition refund.

5. For courses in the MDIV program that are eight weeks or less in length, tuition is refunded according to the following schedule:
   - Withdrawal within the first day of the course – 100% tuition refund.
   - Withdrawal between the 2nd and the 7th days of the course – 90% tuition refund.

6. For courses in the MDIV program that are one week in length, tuition is refunded according to the following schedule:
   - Withdrawal within the first onsite day (2nd day on the course calendar) – 100% tuition refund
   - Withdrawal after the first onsite day – no tuition refund.

7. In compliance with federal regulations for the student who has received financial aid, the refund will be returned to the appropriate aid sources.

8. Students who are unable to complete a course or who receive an unsatisfactory grade for their specific program will be allowed to repeat that course with another group of students if arrangements are made with the Registration Change Counselor. Tuition and fees will be charged for repeating the course.

9. Decisions regarding refunds are made by the appropriate Accounting Office, and in isolated cases, by the Financial Appeals Committee.
10. Indiana Wesleyan University will comply with any state mandated refund policies that govern refunds for students matriculating within the state in question. For a detailed listing of state-specific refund policies, please visit [http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies](http://www.indwes.edu/About/Student-Consumer-Information/State-Specific-Refund-Policies)

**Student Account Appeals**

A written appeal may be submitted to the accounting office that assessed the charge. If the disputed charge cannot be reconciled with the accounting office, a written appeal can be submitted to studentaccountappeals@indwes.edu with all supporting documentation.

- All pertinent information will be obtained and compiled by the Appeals Committee.
- The disputed charge will be reviewed by the Appeals Committee.
- If necessary, an appeal may be reviewed by the Program Director.
- Appeals must be submitted within 6 months of the last date of attendance for the course in question.

All appeals will receive a response within 15 days after the written appeal has been received.

**Financial Aid - Non-Residential**

**Types of Student Financial Aid Available**

The following types of student financial aid are available to persons enrolled as degree-seeking students who meet the eligibility criteria for the aid type. Complete fund profiles may be found online at [www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid](http://www.indwes.edu/Financial-Aid/Adult-and-Graduate/Types-of-Aid).

**Ministerial Student Aid Program** – is a loan program administered by The Wesleyan Church through the Department of Education & Clergy Development and is available to undergraduate and graduate students in an approved ministry program. The loan only becomes a grant as the recipient serves The Wesleyan Church under a qualifying appointment. Applicants should understand that in requesting aid from this program they are applying for a loan, which must be either repaid or cancelled through service. General eligibility requirements include, but are not limited to: local church membership, district approval, and enrollment form submission. For each year (September 1 through August 30) of full-time district appointment in The Wesleyan Church following studies, 20% of the loan is cancelled once the service is rendered and reported. Cancellation cannot be given in the same church year that one receives loan-grant funds.

**William D. Ford Federal Direct Loan** – is available to students who file the FAFSA and all other required student financial aid forms and who meet all federal criteria for eligibility. The maximum annual loan amount is $20,500 for graduate students. Lifetime maximum borrowing limit for graduate programs is $138,500 (including undergraduate borrowing). Interest rates are set on July 1 each year and are fixed rates. For July 1, 2015, through June 30, 2016, the interest rate is 5.84% for unsubsidized Federal Direct Loans for graduate students.

A student’s total financial assistance, including loans, may not exceed the calculated cost of attendance for the program. Students with unsubsidized loans may elect to make monthly interest payments to the lender or allow the accumulated interest to accrue until repayment, which begins six months after the student ceases to be enrolled as at least a half-time student. Upon graduation or termination of studies, the student is given a six-month grace period during which no interest or principal payments are due on subsidized loans and during which only interest accrues on the unsubsidized loans. The standard minimum monthly payment is $50, but the amount varies based on the total amount of the outstanding loans upon which the student is paying and the type of repayment plan the student has chosen.

**Graduate PLUS Federal Direct Loan** – is a federal loan with a fixed 6.84% interest rate available to graduate students who have remaining cost of attendance not met by subsidized/unsubsidized William D. Ford Federal Direct Loans. This is a credit-based federal loan.

**Active Duty Military Discount** – is a tuition discount to all active duty military personnel, including members of the Reserves and National Guard, and spouses of the aforementioned military personnel. Students must submit an Active Duty Military Discount application, available by calling Student Account Services at 800-621-8667 ext. 2878.

**Yellow Ribbon Award** – is an award that does not have to be repaid and is available to eligible students who receive Chapter 33 GI Bill benefits. The amount eligible students receive reflects 50% of the tuition expenses that exceed the highest public in-state undergraduate tuition rate. The VA matches that contribution to fully cover the tuition costs.
General Eligibility Requirements

In order to receive federal and/or state student financial aid, students must meet the following criteria:

- Must have completed the Free Application for Federal Student Aid (FAFSA) including signing the certifying statements that the student is not in default on a federal student loan and does not owe a refund on a federal grant and that the student will use federal student financial aid for educational purposes only.

- Must be a U.S. citizen or eligible noncitizen.

- Must have a valid Social Security number (with the exception of students from the Republic of the Marshall Islands, Federated States of Micronesia, or the Republic of Palau).

- Must be enrolled as a regular student (cannot be unclassified) in an eligible degree or certificate program.

- Must maintain Satisfactory Academic Progress (SAP) as outlined in IWU’s SAP Policy.

- Must show qualification to obtain a college education by having a high school diploma, GED certificate, or a high school education in a homeschool setting approved under state law.

- Must maintain enrollment in classes.
  - No longer than 180 days may elapse between classes in any 12 month period, and a leave of absence must be requested through the Office of Student Services. In the case there is an approved break between classes 180 days or less, a leave of absence will be reported to the lender, but no loan repayment will be required. For a break between classes of more than 180 days, the university is required to report non-enrollment information to the lender, and the student will be required to begin repayment of any student loans (see your loan promissory note for further information). If additional circumstances arise that prohibit the student from returning to class as scheduled, the student should contact the Financial Aid Office to discuss options.
  - Any changes in registration, such as withdrawals or cancelled courses, may result in cancellation or reduction of any or all student financial aid. In such cases, the student is responsible for any remaining balance on the student account. A student who requests the credit balance from his or her IWU student account and then makes registration changes may be required to repay funds to the university and/or to the student financial aid programs.

Per federal regulations, incarcerated students are not eligible for federal student financial aid. Incarcerated students or students who become incarcerated after receiving federal student financial aid funds should contact the Financial Aid Office.

Loan Repayment Chart

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How to Apply for Student Financial Aid

Students who wish to be considered for federal and/or state student financial aid must complete the Federal Student Aid (FAFSA). Links to the application process online are provided at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Apply-For-Aid:

- When completing the FAFSA (direct link www.fafsa.gov) you must list IWU’s Title IV Code, 001822, or IWU will not receive your FAFSA information from the federal processor.
- You must disclose any additional funding you will receive from employer reimbursement, vocational rehabilitation, or private scholarships to help pay for your education. To facilitate this requirement, complete the IWU Financial Aid Request Form under the Additional Aid Source(s) section.
- If loans are desired, students must complete the Loan Entrance Counseling Session and William D. Ford Federal Direct Loan Master Promissory Note online (direct link: https://studentloans.gov/). You must have an established Federal Student Aid (FSA) ID and password in order to complete these items. It may be necessary to wait three days from the time you first create your FSA ID before trying to sign in to this website. For each item, you must enter "Indiana" in the School State field even if you attend classes in another state or online.
  - Entrance Counseling Session: Select Complete Counseling from the menu, and on the next page click on the Start Entrance Counseling button beneath the Entrance Counseling heading (not to be confused with Financial Awareness Counseling, PLUS Counseling, or Exit Counseling). Add IWU as a School to Notify and select the appropriate Student Type for your current degree pursuit (undergraduate or graduate).
  - Master Promissory Note: Click on Complete a Master Promissory Note from the menu and select Subsidized/Unsubsidized from the next page.

Once the above steps have been completed, be certain to:

- Respond to requests for additional information from the Financial Aid Office. You may be asked to complete a verification worksheet and to provide a copy of your Federal Income Tax Return Transcript (and your spouse’s or parents’ as appropriate) as required by federal regulations.
- Fully complete all forms. Forms filled out incorrectly or submitted to the wrong office or location could delay your student financial aid award.

How Eligibility is Determined and Student Financial Aid is Awarded

- All forms and information submitted online must be received in the Financial Aid Office before eligibility can be determined. In general, award amounts are based on a student’s Expected Family Contribution found on the Student Aid Report, a student’s enrollment status, the cost of attendance, and other estimated financial assistance. The Financial Aid Office will award a student for his or her maximum eligibility in scholarship, grant, and loan funds unless otherwise instructed in writing.
- Students in non-term programs must be scheduled for a full academic year, according to the academic year definition for the program in which the student is enrolled, or to degree completion for student financial aid to be awarded. Students in term-based program must be enrolled for the term for financial aid to be disbursed. Any changes to planned enrollment may affect the amount and/or disbursement date(s) of aid for which the student may qualify.
- The Financial Aid Office will email notification to the IWU student email account that student financial aid has been awarded and is available for review online via the student portal at https://myiwu.indwes.edu. This secure website will indicate the types and amounts of aid for which the student qualifies. To decline all or a portion of the awarded aid, the student must submit a written request to the Financial Aid Office via email from the IWU student email account, fax, or US mail; otherwise, all awarded aid will disburse to the IWU student account, as appropriate. The student does not need to contact the Financial Aid Office to accept an awards package.

How and When Student Financial Aid is Disbursed

Federal Direct Loans are originated shortly after classes have begun. The funds are applied as a credit to the IWU student account, typically in two disbursements per academic year. For new undergraduate students, or students entering a new undergraduate program, the first disbursement funds will be placed on the IWU student account 30 days after the start of the first course. Disbursements for subsequent award periods typically occur 14-21 days after the start of the new award period and successful completion of the prior award period has been confirmed.
All other types of aid are awarded and disbursement dates set as the necessary paperwork is received.

All financial aid forms and information submitted online must be received at least three weeks before a planned class start.

Applying for student financial aid does not remove responsibility for payment. If the funding is not received, the student must pay all outstanding balances immediately.

**Satisfactory Academic Progress (SAP)**

Students are expected to maintain Satisfactory Academic Progress toward the completion of their course of study. This includes:

- Enrolling in and attending class as well as completing assignments and projects.
- Earning at least the minimum GPA required to maintain good academic standing in the student's primary degree or certificate program. Students on academic probation will be allowed to receive student financial aid on SAP Warning. Such students must improve their academic measurements to meet the required standards by the designated time frame or eligibility will be terminated.
- Earning passing grades in a minimum of 67% of all credit hours attempted.
- Completing the program within 150% of the credit hours normally required to complete the course of study (i.e. if the program requires 124 credit hours to complete, then the student may attempt no more than 186 credit hours) or by the designated time frame.

Academic progress is reviewed after the end of each payment period. Students who fail to make satisfactory academic progress will be placed onto SAP Warning or Suspension, as appropriate, per the policy requirements. Students with mitigating circumstances (which may include, but is not limited to, death in the family or grave illness of the student or close family member) may appeal termination of federal student financial aid eligibility due to failure to make academic progress by submitting a SAP Appeal Form, written explanation, and supporting documentation to the SAP Appeals Committee through the Financial Aid Office. The entire SAP Policy is available for review online at www.indwes.edu/Financial-Aid/Adult-and-Graduate/Resources/.

**Withdrawals and Refunds**

If a student finds it necessary to withdraw from the program, withdraw from a course or courses without an approved leave of absence, or to take leaves of absence that exceed 180 days in a twelve month period, a federal student financial aid Return of Funds calculation will be performed. This calculation determines how much federal student financial aid has been earned and is based on the number of days attended during the payment period when the student withdraws. The amount of federal student financial aid funds to be returned by IWU to the funding source is based on the amount of those funds that the Return of Funds calculation determined were not earned by the student. The following is an example of the Return of Funds calculation:

- The student begins class on June 28 and the payment period runs until January 17.
- The student withdraws from the program on October 4.
- The payment period has 152 calendar days in it (not including break periods) and the student completed 86 days which is 56.6% of the payment period.
- The amount of the funds to be returned will be 43.4% of the federal student financial aid funds received.

The Financial Aid Office will determine the amount of the return of funds that is owed by IWU and the amount, if any, that is owed by the student. A letter will be sent to the student indicating the results of the return of funds calculation and the amount of the return of funds, if any. The student will earn 100% of the federal student financial aid funds received for the payment period if the return of funds calculation shows the student completed 60% or more of the payment period.

Funds will be returned to the federal student financial aid programs in the following order: unsubsidized Federal Direct Loan, subsidized Federal Direct Loan, Federal Perkins Loan, Federal Direct PLUS Loans, Federal Pell Grant, Federal SEOG, Federal TEACH Grant and other Title IV grants. The student will have 45 days to contact the Financial Aid Office to make arrangements to repay any federal grants that are owed by the student. Failure to make arrangements or to pay back the federal grants will mean the student is no longer eligible to receive federal student financial aid at any institution until full repayment.

**Student's Rights and Responsibilities**

A student has the right to know:

- What financial assistance is available, including information on all federal and state programs.
• The deadlines for submitting application for each of the student financial aid programs available.
• The cost of attending the school's programs and the school’s refund policy.
• The criteria used by the institution to select financial aid recipients.
• How the school determines your financial need. This process includes how costs for tuition and fees, books, and living expenses are considered in your budget.
• What resources (such as employer reimbursement, other financial aid, etc.) are considered in the calculation of your need.
• How much of your financial need, as determined by the institution, has been met.
• An explanation of the various programs in your student financial aid package. If you believe you have been treated unfairly, you may request reconsideration of the award that was made to you.
• What portion of the student financial aid you received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know the loan interest rate, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when the repayment is to begin.

A student’s responsibilities:
• Review and consider all information about the school's program before you enroll.
• Complete all required forms accurately and submit them in a timely manner to the correct address.
• Pay special attention to, and accurately complete, your FAFSA. Errors can result in delay of receipt of your student financial aid funds. Intentional misreporting of information on application forms for federal student financial aid is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal Code.
• Return all additional information, verification, corrections, and/or new information requested by either the Financial Aid Office or the FAFSA central processor.
• Accept responsibility for all agreements you sign.
• If you have a loan, notify the lender of changes in your name, address, or school status.
• Know and comply with the deadline for application or reapplication for aid.
• Know and comply with the school’s leave of absence or withdrawal policy/procedures.
• Repay student loans in agreement with the loan promissory note.

Further Information
The Financial Aid staff is here to assist in any way possible. If you have questions about any information pertaining to student financial aid, please contact: Financial Aid Office, Non-Residential, Indiana Wesleyan University, 1900 West 50th Street, Marion, IN 46953-9393. Voice 800-621-8667 option 4, 765-677-2516, Fax 765-677-2030, Email apsfinaid@indwes.edu.

General Information - Wesley Seminary

Alcohol, Illegal Drugs and Firearms
Alcoholic beverages, illegal drugs, and firearms are not permitted on Indiana Wesleyan University premises, including rented classrooms and any building or parts of buildings owned or operated by Indiana Wesleyan University. Refusal to comply may result in dismissal from the university.

Expectations for Personal and Professional Conduct
Indiana Wesleyan University is a Christian university of higher education that upholds high standards of personal and professional conduct. Such standards include a classroom environment that promotes a positive learning environment and a professional instructional climate.

Students are expected to conduct themselves in a professional manner with respect for the rights of both students and faculty. The university or its representatives reserve the right to act in situations where student behavior violates established policy or detracts from the ability of students or faculty to function effectively in the classroom. Such action may include disciplinary
procedures issued by the faculty or suspension from the program. (NOTE: All discussion room and live chat postings for online courses are recorded and can be reviewed at the discretion of the university.)

Only regularly enrolled students may attend class unless granted permission by an administrator and arrangements are made with the instructor.

Inclement Weather Procedures

The university is reluctant to postpone or cancel classes because the schedule is already very compressed and it is difficult to schedule make-up classes when needed. In order to make the most informed decisions possible, the university gathers information from the National Weather Service, State Police agencies, and site managers and personnel (when appropriate). Unfortunately, the university cannot make the decision based on an individual student's geographical situation and the driving distance to and from class. Students should be aware, however, that they are expected to use discretion and not to take unreasonable risks. If students choose not to attend class, they must notify their instructor and make appropriate arrangements for make-up work. Decisions to postpone or cancel classes will be announced by the university. Regional locations will be judged by the Regional Deans. In the event it becomes necessary for a Regional Dean to recommend to the Executive Vice President/CEO a weather related or emergency closing or postponement for an onsite cohort, the appropriate Program Director will work with affected faculty and students to make up the missed class session through an online alternative class session by observing the following guidelines:

Instructors will contact students on the date class is cancelled with written requirements for making up the cancelled class session through an online alternative.

In the event an onsite class session is cancelled that is deemed significant to the cohort (e.g., program orientation, the first class session of a program, the last class session of a program, etc.), the Regional Dean will petition the appropriate academic leaders to arrange a new date to make up the cancelled class session prior to the next scheduled class session.

To satisfy attendance requirements and earn participation points (if applicable), all assignments associated with the cancelled class session must be submitted prior to the start of the next scheduled class session.

Postponement decisions for evening classes will be made by approximately 3:00 p.m. on the day of class. Decisions about Saturday classes will be made the evening before, when possible, but may be made during the early morning hours on the Saturday of class if necessary. Postponement decisions will be announced through a variety of methods. In most cases the core group has a designated class representative who will be notified by the university. The representative should then activate the telephone calling tree to disseminate the information to the class. In cases where there is no class representative or calling tree, someone from IWU and/or the instructor will call the students. No notification will be made unless classes are postponed or cancelled. Information about postponements and/or cancellations will be announced on the university's Web site at http://www.indwes.edu. Announcements will also be posted on the student portal at http://myIWU.indwes.edu and on the class information phone line at 1-800-621-8667 ext. 2022.

Library Services

Off Campus Library Services provides both mediated and direct access to resources and services designed specifically for the adult student. The Jackson Library in Marion has 488,400+ titles, including 306,000+ e-books; 38,440+ audiovisual titles, 30,400+ streaming media titles; 1,500+ print/e-print journal subscriptions and access to 347,900+ online journals via searchable databases. Small library collections are available at the Louisville campus, Ohio campuses at Cincinnati, Cleveland, Columbus, and Dayton, as well as the Indiana campuses at Fort Wayne, Greenwood, Indianapolis (two locations), and Merrillville, and include some reference books and full access to the library catalog and subscription-based periodical indexes. Remote access to the catalog and computerized general and subject specific indexes are available via the library’s Web page http://www.indwes.edu/ocls for any students with Internet access and a student log in credentials. Students can get personalized assistance from OCLS librarians at Cincinnati, Cleveland, Indianapolis, Louisville, Marion, and Merrillville campuses.

The distance student can contact OCLS via e-mail, Web page form, 800 telephone or chat service. Online access to the Library Resource Guide is available from the OCLS Web page; OCLS Tools. All provided services are further described in this document. One on one or group instruction to the services and databases of OCLS or APA is available by special appointment.

The library is part of a consortium, Academic Libraries of Indiana, which includes access to most library collections of Indiana higher education institutions. If attending classes in Kentucky or Ohio, the regional OCLS librarian will tell you about opportunities in your area.
Non-Academic Appeal - Wesley Seminary
A non-academic appeal involves only those situations in which a student is seeking recourse from (a) a university non-academic program, policy, or decision; or (b) alleged discrimination on the basis of race, national origin, color, sex, disability, or age, including alleged violation of Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments Acts of 1972, Section 504 of the Rehabilitation Act of 1973, the American with Disabilities Act of 1990, or other state or federal legislation.

Each stated time frame will be the ordinary process. More time may be necessary in the event of a lengthy investigation, hearing, illness, or other unforeseen circumstances.

All non-academic appeals will be reported to the Dean of the Seminary. Because the appeal process is a private university administrative process, legal counsel or representation is inappropriate.

A student who wishes to file such an appeal must abide by the procedures that follow:

1. **Level 1** - The student must first contact the person or the seminary individual concerned to resolve the dispute informally. Such contact must occur within 30 days of the incident that generates the dispute.

2. **Level 2** - If the matter is not satisfactorily resolved at level one, the student may submit a written request within 30 days of the level one decision to the Seminary Appeals Committee. The request from the student should include thorough documentation supporting the student’s claims. The Dean will communicate the committee’s findings and decision to the student.

3. **Level 3** - If the complaint is not satisfactorily resolved at level two, the student may submit a written request within 30 days of the level two decision to the Dean for a review by the EVP and CEO of Non-residential Education. Appeals at this level will be considered only to ensure that University procedures were followed in levels one and two. The request from the student should include thorough documentation supporting the student’s claim and reference why the decision at level two is deemed unsatisfactory. The EVP will consider the situation and will inform the student of the decision, which will be final.

Services for Disabled Students

**IWU Disability Services**

The goal of disability services at Indiana Wesleyan University is to work cooperatively with students to help them reach their maximum academic, social, and personal potential. This is accomplished by integrating legal expectations, Indiana Wesleyan’s standards of service, and Christ-like principles. The Director of Academic Success is a trained professional, responsible for determining accommodation eligibility and for coordinating office services for students with disabilities. The director works with the students, faculty, and staff to design and implement a plan of reasonable accommodations that allows for equal access to all areas of university life.

**Equal Access**

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

“No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance.” –Section 504 of the Rehabilitation Act of 1973.

**Admissions**

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Academic Success. However, those interested in receiving academic accommodations are encouraged to meet with, or contact, the Director of Academic Success as early as possible to allow for a review of documentation and the formulation of an accommodation plan.
Student Address/Email Information

Students should notify the Office of Student Services of any change of address, telephone number, or name so that proper records can be maintained. Name change requests require submission of appropriate documentation.

IWU Student Email Accounts - Upon acceptance, students are given an IWU student e-mail account. This is the only account used by IWU for communication with the student. It is extremely important that the student checks this account on a regular basis as important academic and financial information as well as university announcements will be shared in this way.

Wesley Seminary Degrees

Wesley Seminary offers the following programs:

• Master of Arts degree with a major in Ministry
  • Specializations are available in Children, Youth, and Family, Church Health and Revitalization, Church Planting and Multiplication, Leadership, Pastoral Care, Worship Arts, and Pastoral Ministry (fulfills Wesleyan ordination requirements)
• Master of Practical Theology
• Master of Divinity
  • Specializations are available in Children, Youth, and Family, Church Health and Revitalization, Church Planting and Multiplication, Leadership, Pastoral Care, and Worship Arts

Admission Requirements

See each program listing for its specific admission requirements.

Admission of Students Without a Baccalaureate Degree

Students without an undergraduate degree may apply for admission if they meet the following conditions:

• A minimum of at least 15 years of extensive life, ministry, and/or business experience, or a bachelor's degree from an unaccredited institution.
• A high school diploma or equivalent.
• Completion of a college-level composition or writing course with a minimum grade of 3.0 or equivalent. If not completed at time of application, s/he must take such a writing course and submit the score prior to final committee review.
• At least 60 credit hours of undergraduate academic work (in the semester system or equivalent in another system) or an associate degree, with a cumulative GPA average of 2.5 or equivalent.

In addition to the admission requirements listed above, students without an undergraduate degree must submit a two-four page essay indicating the student's educational experiences, goals, and experiences, an extensive portfolio detailing ministry, life, and work experience, artifacts demonstrating this experience, and a five page writing sample. Applications from students without an undergraduate degree will be reviewed by the Seminary Admissions Committee.

Admission of Students Without an Accredited Degree

Students whose undergraduate degree is from an unaccredited institution may apply for admission if they meet the following conditions:

• Completion of the equivalent of a bachelor-level college degree with a cumulative GPA average of 2.5 or equivalent.
• A high school diploma or equivalent.
• Completion of a college-level composition or writing course with a minimum grade of 3.0 or equivalent. If not completed at time of application, s/he must take such a writing course and submit score prior to final committee review.

Optional Qualifications

• GRE: The Admissions Committee may at any point in the process require the applicant to complete the GRE. Minimum scores are 400 Verbal, 400 Quantitative, and 4 in Analytical Writing.
To apply for this form of admission, a student must:

- Write a 2-4 page essay in which you:
  - Describe the academic strengths of the institution you attended for your undergraduate education.
  - Indicate why you have decided to pursue a seminary education at this stage in your life.
  - Indicate your long term goals after the degree and how you think the degree will help equip you to achieve them.

- Provide a 5 page sample of your writing ability:
  - Take a current debate in contemporary society over an ethical or political issue.
  - Demonstrate that you can write an organized presentation of an issue, represent the viewpoints of others fairly, do research, and defend a position with good grammar, spelling, and some standard format for referencing sources.

Applications will be reviewed by the Seminary Admissions Committee which will include appropriate faculty representation. The Seminary Admissions Committee may request additional information and/or documentation as part of the review process. All “Accredited Degree Exemption” students will be accepted on probation.

**Unclassified Admission**

Unclassified admission may be granted to students who do not wish or plan to become candidates for the master’s degree from Indiana Wesleyan University, or who do not meet the above requirements. Such students must complete the unclassified application form (contact a Program Representative) and submit a copy of a transcript showing the conferred undergraduate baccalaureate degree. A maximum of 15 credit hours can be earned as an unclassified student. Students wishing to change from unclassified to regular status must follow normal admission procedures and meet all stated admission requirements.

**Dual Undergraduate/Graduate Enrollment**

A senior who is currently enrolled at Indiana Wesleyan University and who is within the last semester of completing course requirements for the baccalaureate degree may, with the approval of the Dean, register for a maximum of two graduate courses per semester. Such students who desire to take additional graduate courses after earning the baccalaureate degree must follow the regular admission procedure.

Graduate courses may not be counted both for graduate and undergraduate requirements.

**Previous IWU Credit**

Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for either the MA or M.Div. degree.

**Advanced Standing with Credit**

Graduates of undergraduate programs with relevant theological courses in Bible, theology, church history, and cultural contexts, and who enroll in the Seminary may receive advanced standing with credit on the basis of competence achieved in certain undergraduate courses. Advanced standing with credit (up to twelve semester hours toward the MDiv degree and up to six semester hours toward the MA degree) may be granted for the courses listed below under the following conditions:

- The courses were taken at a regionally accredited or ABHE accredited institution. The Seminary reserves the right to determine whether or not courses are equivalent.
- A student has received at least a "B" in the specific courses as indicated with at least one course on the 300 level and no course below the 200 level, and
- The student successfully demonstrates competency of the required graduate course outcomes through either an oral or written assessment performed by a designated academic representative of the seminary.
  - BIBL-500 The Bible as Christian Scripture - credit may be granted for this course if the student has successfully completed a hermeneutics/exegetical method course and at least one upper level Bible course.
  - THEO-500 Introduction to Christian Theology - credit may be granted for this course if the student has successfully completed at least two theology courses that together cover the primary topics of systematic theology.
  - CHST-500 Global Christian History - credit may be granted for this course if the student has successfully completed at least two church history courses that together cover Christian history from the early church to the present.
• MISS-500 Cultural Contexts of Ministry - credit may be granted for this course if the student has successfully completed at least two courses that cover at least two of the following topics: cultural anthropology, urban ministry, cross-cultural ministry, or denominational history.

A student wishing to receive advanced standing with credit for BIBL-500, THEO-500, and CHST-500 must submit the application three months prior to the first day of the month in which the course is offered in the student's cohort schedule. The student will be notified of the designated faculty member's decision by the first day of the following month. Students who do not submit by this deadline will not be eligible for advanced standing with credit.

MA - Ministry

Wesley Seminary offers the Master of Arts degree as follows:

• A 36 hour program that provides graduate-level training for working ministry practitioners with specializations available in several areas.

• A 45 hour program that provides graduate-level training for working ministry practitioners with a specialization in Pastoral Ministry. This program will enable the student to be able to apply a specialized set of ministry skills required by The Wesleyan Church for ordination. Costs are among the lowest charged by accredited programs and courses take place in convenient formats including online classes, one week intensives, and eight week classes that meet one night a week. A flexible curriculum allows students to choose courses based on their interest from a wide range of options. Top faculty members from IWU and across the country provide relevant and stimulating learning experiences. The program has a strong practical emphasis, making it ideal for persons currently engaged in ministry.

Wesley Seminary at Indiana Wesleyan University strives to promote the following key learning outcomes in the MA program. A student who has completed the MA degree with a major in Ministry should, with graduate-level competency, be able to:

• Implement life-long reflective learning skills to study and apply the disciplines required for faithful and fruitful ministry in various contexts.

• Demonstrate a deepening spiritual character and commitment to integrity in ministry.

• Operate from a solid biblical, theological, historical and cultural understanding that informs ministerial vocation.

• Apply a core set of ministry skills in order to participate effectively in God’s advancing mission in the world.

The Master of Arts with a major in Ministry is offered through cohort groups which meet weekly online or on-site or through week-long intensive classes.

MA - Ministry (36 Hours)

Admission Requirements

Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master’s degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

• A baccalaureate degree from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education.

• An undergraduate grade-point average of at least 2.5 from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed.

• Ability to pursue graduate work successfully. (The transcripts and certificate of recommendation from former professors and supervisors will be considered evidence of such ability.)

• Three recommendations including:
  • An academic recommendation.
  • A recommendation from someone who can comment on the applicant's pastoral skills.
  • A general recommendation.
• Moral character consistent with the principles and policies of Christian conduct at Indiana Wesleyan University. (The student’s certificates of recommendation are considered sufficient evidence in this matter.)

• Submission of a written statement identifying the student’s philosophy of ministry and personal goals in undertaking the graduate program.

Program Requirements

• Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

• Students must have completed all core and concentration courses before enrolling in MIN-591. Registration in MIN-591 will be cancelled for any students who fail to satisfactorily complete all core and concentration courses.

• Students who are unable to complete MIN-591 within the allotted eight weeks will automatically be enrolled in MIN-595 Thesis/Project Continuation for a ten week continuation. A student may be enrolled in a maximum of two continuations. Failure to complete the course at the end of the second continuation will result in the student receiving a "No Credit" for MIN-591, and the student will be required to repeat MIN-591. A continuation fee applies.

Transfer Credit

• A maximum of nine hours may be transferred from another accredited master’s program, provided it falls within seven years prior to admission.

• Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute and advanced Bible, theology, or church history elective.

Graduation Requirements

• Completion of core requirements.

• Minimum grade of "C" in each core and elective course.

• Cumulative grade point average of 2.5.

• All requirements for the degree must be completed within six years of enrollment.

• Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (36 Hours)

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MISS-500 Cultural Contexts of Ministry</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-500 The Bible as Christian Scripture</td>
<td>3</td>
</tr>
<tr>
<td>THEO-500 Introduction to Christian Theology</td>
<td>3</td>
</tr>
<tr>
<td>CHST-500 Global Christian History</td>
<td>3</td>
</tr>
<tr>
<td>SPIR-550 Spiritual Life and Leadership</td>
<td>3</td>
</tr>
<tr>
<td>MIN-561 Research Methodology</td>
<td>1</td>
</tr>
<tr>
<td>MIN-591 Project</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electives</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electives</td>
<td>6</td>
</tr>
</tbody>
</table>

Specialization in Children, Youth, and Family Ministry

Graduates of this program should be able to apply a core set of skills in ministry to children, youth, and family in order to participate effectively in God’s advancing mission in the world.

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONG-530 Family Ministry for 21st Century Families</td>
<td>3</td>
</tr>
<tr>
<td>PROC-525 Effective Communication With Children And Youth</td>
<td>3</td>
</tr>
<tr>
<td>CONG-550 Child and Adolescent Development</td>
<td>3</td>
</tr>
<tr>
<td>CONG-540 Programming and Management in Family Ministry</td>
<td>3</td>
</tr>
</tbody>
</table>
Specialization in Church Health and Revitalization

Graduates of this program should be able to apply a core set of skills in church health, growth, and revitalization in order to participate effectively in God’s advancing mission in the world.

- **CONG-555** Diagnosis and Prescription for a Healthy Church 3
- **MIN-563** Power, Change, and Conflict Management 3
- **CONG-525** Newcomer Integration 3
- **CONG-560** Church Revitalization Field Study 3

Specialization in Church Planting and Multiplication

Graduates of this program should be able to apply a core set of skills in church planting and multiplication in order to participate effectively in God’s advancing mission in the world.

- **MISS-550** Multiply: Foundations of Church Planting and Multiplication 3
- **MISS-552** Core: the Calling, Character, and Competency of a Church Multiplier 3
- **MISS-553** Launch: Initiating Effective New Churches, Sites, and Venues 3
- **MISS-554** Thrive: Maximizing the Post-Launch Phase 3

Specialization in Leadership

Graduates of this program should be able to apply a core set of leadership, management, and communication skills in order to participate effectively in God’s advancing mission in the world.

- **LEAD-545** Strategic Leadership and Management 3
- **LEAD-520** Communication and Leadership 3
- **LEAD-560** Power, Change, and Conflict Management 3
- **LEAD-550** Intergenerational Leadership 3

Specialization in Pastoral Care

Graduates of this program should be able to apply a core set of skills in pastoral care in order to participate effectively in God’s advancing mission in the world.

Electives from Graduate Counseling Courses 12

Specialization in Worship Arts

Graduates of this program should be able to apply a core set of skills in worship in order to participate effectively in God’s advancing mission in the world.

- **WSHP-520** Time and Space in Worship 3
- **WSHP-540** Music and Arts in Worship 3
- **WSHP-560** Media and Technology in Worship 3
- **WSHP-580** Emerging Trends in Worship 3

No Specialization

Electives from Graduate Ministry Courses 18

**MA - Ministry (45 Hours)**

This program will enable the student to be able to apply a specialized set of ministry skills required by The Wesleyan Church for ordination.
Admission Requirements
Admission to the Ministry major begins with completing application forms and submitting them with official transcripts and two personal recommendations. The Office of Student Services shall determine admission status from the completed forms and student file and notify the applicant in writing of the admission status granted. Regular admission to the seminary constitutes admission to candidacy for the master’s degree. The basic criteria for regular admission to the MA program within the seminary are as follows:

- A baccalaureate degree from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education.
- An undergraduate grade-point average of at least 2.5 from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed.
- Ability to pursue graduate work successfully. (The transcripts and certificate of recommendation from former professors and supervisors will be considered evidence of such ability.)
- Three recommendations including:
  - An academic recommendation.
  - A recommendation from someone who can comment on the applicant's pastoral skills.
  - A general recommendation.
- Moral character consistent with the principles and policies of Christian conduct at Indiana Wesleyan University. (The student’s certificates of recommendation are considered sufficient evidence in this matter.)
- Submission of a written statement identifying the student’s philosophy of ministry and personal goals in undertaking the graduate program.

Program Requirements
- Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
- Students must have completed all core and concentration courses before enrolling in MIN-591. Registration in MIN-591 will be cancelled for any students who fail to satisfactorily complete all core and concentration courses.
- Students who are unable to complete MIN-591 within the allotted eight weeks will automatically be enrolled in MIN-595 Thesis/Project Continuation for a ten week continuation. A student may be enrolled in a maximum of two continuations. Failure to complete the course at the end of the second continuation will result in the student receiving a "No Credit" for MIN-591, and the student will be required to repeat MIN-591. A continuation fee applies.

Transfer Credit
- A maximum of nine hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.
- Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute and advanced Bible, theology, or church history elective.

Graduation Requirements
- Completion of core requirements.
- Minimum grade of "C" in each core and elective course.
- Cumulative grade point average of 2.5.
- All requirements for the degree must be completed within six years of enrollment.
- Payment of all tuition and fees is required to receive a diploma.

MA Program of Study (45 Hours)
This 45 hour program with a specialization in Pastoral Ministry will enable the student to apply a specialized set of ministry skills required by The Wesleyan Church for ordination in order to participate in the mission of God in the world.
Core Courses

BIBL-500  The Bible as Christian Scripture  3
THEO-500  Introduction to Christian Theology  3
CHST-500  Global Christian History  3
MISS-500  Cultural Contexts of Ministry  3
SPIR-550  Spiritual Life and Leadership  3

Specialization in Pastoral Ministry

MDIV-500  Pastor, Church & World  3
LEAD-545  Strategic Leadership and Management  3
WSHP-520  Time and Space in Worship  3
PROC-520  Transformational Communication  3
CONG-530  Family Ministry for 21st Century Families  3
CNS-503  Theory and Techniques in the Helping Relationship  3
CHST-536  Wesleyan Church History and Polity  3
THEO-543  Theology of Holiness  3

MPTH - Practical Theology

The Master of Practical Theology (MPTH) is a 36 hour (2 year) master's degree that can be taken subsequent to a student's completion of at least 30 graduate level credit hours (such as a completed MA). This MPTH would create "Master of Divinity (MDiv) equivalence" for students who have completed another master's degree or part of another master's degree. Upon completion of the MPTH, a student would be eligible to apply to a Doctor of Ministry program.

Students completing the MPTH should be able to:

• Demonstrate a solid biblical, theological, historical, and contextual foundation for ministry.
• Integrate the Bible, Christian theology, and church history with selected areas of the practice of ministry.
• Effectively apply a theoretical knowledge to the practice of ministry in selected areas of the practice of ministry.

MPTH - Practical Theology

This program is offered in English and Spanish.

Admission Requirements

• A baccalaureate degree and at least 30 hours of relevant graduate credit from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education.
• A minimum cumulative undergraduate grade-point average (GPA) of at least 2.5 from the baccalaureate degree granting institution at which at least a minimum of 30 hours was completed as well as a minimum cumulative graduate level GPA of 2.5 in the previous master's level courses taken.
• Official transcripts from the baccalaureate degree granting institution at which a minimum of 30 credit hours was completed, as well as the institution(s) where the required 30 graduate hours were taken.
• Three references, including
  a. One from a pastor or denominational supervisor.
  b. An endorsement from their local church board or appropriate church body.
  c. Two additional references of the applicant’s choosing.
• A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one’s sense of God’s direction in relation to Christian ministry or service.

• Applicants must currently be involved in an appropriate ministry or be willing to be placed in such a ministry throughout the program (see application for details).

**Program Requirements**

• Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.

• Students are required annually in August to submit an updated Church Endorsement Form in order to continue in the MPTh degree program.

**Graduation Requirements**

• Completion of core requirements.

• Minimum grade of "C" in each core and elective course.

• Cumulative grade point average of 2.5.

• The MPTh degree must be completed in no less than two years and within six years.

• Payment of all tuition and fees is required to receive a diploma.

**MPTh Program of Study**

**Praxis Courses**

Take three of the following praxis courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MISS-600</td>
<td>The Missional Church</td>
<td>6</td>
</tr>
<tr>
<td>LEAD-600</td>
<td>Congregational Leadership</td>
<td>6</td>
</tr>
<tr>
<td>WSHP-600</td>
<td>Christian Worship</td>
<td>6</td>
</tr>
<tr>
<td>PROC-600</td>
<td>Christian Proclamation</td>
<td>6</td>
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<tr>
<td>CONG-600</td>
<td>Congregational Spiritual Formation</td>
<td>6</td>
</tr>
<tr>
<td>PCRE-600</td>
<td>Congregational Relationships</td>
<td>6</td>
</tr>
</tbody>
</table>

**Core Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MDIV-500</td>
<td>Pastor, Church &amp; World</td>
<td>3</td>
</tr>
<tr>
<td>MISS-500</td>
<td>Cultural Contexts of Ministry</td>
<td>3</td>
</tr>
<tr>
<td>BIBL-500</td>
<td>The Bible as Christian Scripture</td>
<td>3</td>
</tr>
<tr>
<td>THEO-500</td>
<td>Introduction to Christian Theology</td>
<td>3</td>
</tr>
<tr>
<td>CHST-500</td>
<td>Global Christian History</td>
<td>3</td>
</tr>
<tr>
<td>MIN-695</td>
<td>Practical Theology Capstone</td>
<td>3</td>
</tr>
</tbody>
</table>

**MDIV - Ministry**

The MDiv is a 75 hour program that provides high quality, accessible, and economical ministerial training for pastors involved in local church ministry. Courses take place in online, blended, and on-site formats. To enroll in the degree, a person must have earned a bachelor’s degree, be officially engaged in ministry with a local church, and have an appropriate ministry context including access to a local body of Christian believers with whom they can successfully complete the required "in-ministry" assignments of the program. Students take required courses (60 hours) in a carefully sequenced cohort format, but also have 15 hours of elective work. Professors include not only a core seminary faculty, but also draw on the strength of undergraduate faculty from IWU’s School of Theology and Ministry, as well as on a cadre of prominent adjunct, affiliate, and visiting faculty who teach various courses each year.

Wesley Seminary at Indiana Wesleyan University strives to promote the following key learning outcomes in the MDiv program. A student who has completed the MDiv should, with graduate-level competency, be able to:

• Relate an informed understanding of relevant theories to a lifelong practice of ministry.

• Faithfully and fruitfully participate in the mission of God, lead a local congregation, facilitate worship, proclaim the word of God, spiritually form a people, and foster healthy interpersonal relationships.
• Delineate and implement a process of positive change and transformation into a holy person in one's personal, spiritual, vocational, congregational, and community life.

• Soundly integrate the Bible, Christian theology, and church history with each other and into the practice of ministry.

**MDiv - Ministry**

The required courses (60 hours) of the Master of Divinity degree are offered in cohort groups that meet weekly online or onsite, in addition to intensive and blended classes, which are often electives (15 hours). Cohort programs take students through a sequence of courses as a group. The core of the MDiv curriculum consists of six, six-hour praxis courses of 16 weeks each, offered in the Fall and Spring. Each praxis course is further accompanied by a one-hour spiritual formation course. In addition, students take three-hour foundational courses in Bible, theology, church history, and ministry context in an intensive, one week format, along with a three-hour orientation and then capstone intensive courses. An additional 15 hours of elective credits are then needed to complete the 75 hour degree requirement.

Students who have taken equivalent courses in their undergraduate program to BIBL-500 The Bible as Christian Scripture, THEO-500 Introduction to Christian Theology, and CHST-500 Global Christian History will be allowed/encouraged to substitute an advanced Bible, theology, or church history elective, or may apply for Advanced Standing with credit.

MDiv students who wish to take the online versions of BIBL-500, THEO-500, or CHST-500 must have permission from the Dean of Wesley Seminary.

**Admission Requirements**

• A baccalaureate degree from a regionally accredited college or university or an institution accredited by the Association for Biblical Higher Education.

• A minimum cumulative undergraduate grade-point average (GPA) of 2.5 from the baccalaureate degree granting institution at which a minimum of 30 credit hours was completed.

• An official transcript from the baccalaureate degree granting institution at which a minimum of 30 credit hours was completed.

• Three references, including
  a. One from a pastor or denominational supervisor.
  b. An endorsement from their local church board or appropriate church body.
  c. Two additional references of the applicant’s choosing.

• A three to four page autobiography and statement of ministry purpose. The statement of purpose should reflect one’s sense of God’s direction in relation to Christian ministry or service.

• Applicants must currently be involved in an appropriate ministry or be willing to be placed in such a ministry throughout the program (see application for details).

• Students may transfer up to 27 hours of prior graduate work from an accredited institution in an appropriate area of study. Credit for up to half the hours of a completed master’s degree may also count toward the M.Div. if the courses are relevant to ministry.

• In circumstances when the Seminary has an articulation agreement with a particular undergraduate institution, the total number of M.Div. hours required may be shortened up to 12 hours in lieu of established course relationships.

**Transfer Credit**

A maximum of 27 hours may be transferred from another accredited master's program, provided it falls within seven years prior to admission.

**Program Requirements**

• Courses taken at IWU more than seven years prior to admission or readmission to the Seminary cannot be used to fulfill the requirements for this degree.
• Students are required annually in August to submit an updated Church Endorsement Form in order to continue in the MPTh degree program.

• Students must have completed all core courses before enrolling in MDIV-695. Registration in MDIV-695 will be cancelled for any students who fail to satisfactorily complete all core courses. All requirements for the degree must be completed within ten years of enrollment.

• The default expectation of the MDiv program is to take at least 24 credit hours of the degree in a face-to-face setting. The student can then take the remainder of the program either online or onsite. Intensive courses are often offered around a weekend of yearly convocation, during which most students and faculty in the program come to campus.

• Students in the MDiv program must pass the Bible Content exam with a 70% or higher prior to taking SPIR-540 Goal Setting and Accountability. Students who fail to achieve a sufficient score on the exam will be automatically withdrawn from future courses until such time as they pass the exam.

• Students may choose specific electives to complete the MDiv with a specialization in Church Planting and Multiplication, Church Health and Revitalization, Children, Youth, and Family Ministry, Leadership, Pastoral Care, and Worship Arts.

Graduation Requirements

• Completion of core requirements.

• Minimum grade of "C" in each core and elective course.

• Cumulative grade point average of 2.5.

• All requirements for the degree must be completed within ten years.

• Payment of all tuition and fees is required to receive a diploma.

M.Div. Program of Study

<table>
<thead>
<tr>
<th>Foundational Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>MDIV-500  Pastor, Church &amp; World</td>
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<tr>
<td>MISS-500  Cultural Contexts of Ministry</td>
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<tr>
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<td>THEO-500  Introduction to Christian Theology</td>
</tr>
<tr>
<td>CHST-500  Global Christian History</td>
</tr>
<tr>
<td>MDIV-695  Integration Capstone</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Praxis Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>MISS-600  The Missional Church</td>
</tr>
<tr>
<td>LEAD-600  Congregational Leadership</td>
</tr>
<tr>
<td>WSHP-600  Christian Worship</td>
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<tr>
<td>PROC-600  Christian Proclamation</td>
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<td>CONG-600  Congregational Spiritual Formation</td>
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<tr>
<th>Spiritual Formation</th>
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<tbody>
<tr>
<td>SPIR-500  Spiritual Formation: Change &amp; Transformation</td>
</tr>
<tr>
<td>SPIR-520  Spiritual Formation: Self Awareness &amp; Appraisal</td>
</tr>
<tr>
<td>SPIR-540  Spiritual Formation: Goal Setting &amp; Accountability</td>
</tr>
<tr>
<td>SPIR-560  Spiritual Formation: Mentoring &amp; Spiritual Direction</td>
</tr>
<tr>
<td>SPIR-570  Spiritual Formation: Personal &amp; Corporate Disciplines</td>
</tr>
<tr>
<td>SPIR-590  Spiritual Formation: Recovery &amp; Deliverance</td>
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### Electives

<table>
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<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>CONG-530</td>
<td>Family Ministry for 21st Century Families</td>
</tr>
<tr>
<td>PROC-525</td>
<td>Effective Communication With Children And Youth</td>
</tr>
<tr>
<td>CONG-550</td>
<td>Child and Adolescent Development</td>
</tr>
<tr>
<td>CONG-540</td>
<td>Programming and Management in Family Ministry</td>
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### Specialization in Children, Youth, and Family Ministry

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>CONG-530</td>
<td>Family Ministry for 21st Century Families</td>
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<tr>
<td>PROC-525</td>
<td>Effective Communication With Children And Youth</td>
</tr>
<tr>
<td>CONG-550</td>
<td>Child and Adolescent Development</td>
</tr>
<tr>
<td>CONG-540</td>
<td>Programming and Management in Family Ministry</td>
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</table>

### Specialization in Church Health and Revitalization

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>CONG-555</td>
<td>Diagnosis and Prescription for a Healthy Church</td>
</tr>
<tr>
<td>MIN-563</td>
<td>Power, Change, and Conflict Management</td>
</tr>
<tr>
<td>CONG-525</td>
<td>Newcomer Integration</td>
</tr>
<tr>
<td>CONG-560</td>
<td>Church Revitalization Field Study</td>
</tr>
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</table>

### Specialization in Church Planting and Multiplication

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>MISS-550</td>
<td>Multiply: Foundations of Church Planting and Multiplication</td>
</tr>
<tr>
<td>MISS-552</td>
<td>Core: the Calling, Character, and Competency of a Church Multiplier</td>
</tr>
<tr>
<td>MISS-553</td>
<td>Launch: Initiating Effective New Churches, Sites, and Venues</td>
</tr>
<tr>
<td>MISS-554</td>
<td>Thrive: Maximizing the Post-Launch Phase</td>
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</tbody>
</table>

### Specialization in Leadership

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>LEAD-545</td>
<td>Strategic Leadership and Management</td>
</tr>
<tr>
<td>LEAD-520</td>
<td>Communication and Leadership</td>
</tr>
<tr>
<td>LEAD-560</td>
<td>Power, Change, and Conflict Management</td>
</tr>
<tr>
<td>LEAD-550</td>
<td>Intergenerational Leadership</td>
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</tbody>
</table>

### Specialization in Pastoral Care

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electives from Graduate Counseling Courses</td>
<td></td>
</tr>
</tbody>
</table>

### Specialization in Worship Arts

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>WSHP-520</td>
<td>Time and Space in Worship</td>
</tr>
<tr>
<td>WSHP-540</td>
<td>Music and Arts in Worship</td>
</tr>
<tr>
<td>WSHP-560</td>
<td>Media and Technology in Worship</td>
</tr>
<tr>
<td>WSHP-580</td>
<td>Emerging Trends in Worship</td>
</tr>
</tbody>
</table>
The Graduate School

The Graduate School is charged with the supervision of graduate level education across the university. This includes the development and implementation of new graduate programs and degrees as well as the maintenance of existing programs and degrees. The current graduate degrees offered are the Master of Arts, Master of Science, Master of Science in Nursing, Master of Business Administration, Master of Public Administration, Master of Theological Studies, Master of Public Health, Master of Practical Theology, Master of Divinity, Master of Education, Education Specialist, Doctor of Nursing Practice, Doctor of Philosophy, and Occupational Therapy Doctorate. In addition, a number of post-baccalaureate certificates and specialized training programs are offered through the various departments in the University. These degrees, certificates, and training programs are described in the respective departmental sections of the catalog.

The Dean of the Graduate School (Graduate Dean) is the chief academic officer for the Graduate School. The Dean is responsible for the development, evaluation, and administration of all graduate programs within the University. The Dean is also involved with issues involving graduate students including policies regarding admissions, retention, and progress toward graduation.

Mission of the Graduate School

Indiana Wesleyan University's Graduate School will provide a high quality, Christ-centered, graduate education in preparing advanced students to lead change in their world.

We seek to accomplish our mission by challenging students to pursue their leadership potential within a context of academic excellence, professionalism, and ethical behavior.

Communication with the Graduate School

Address
Indiana Wesleyan University
4201 S Washington St
Marion IN 46953-5279
http://graduate.indwes.edu
http://myIWU.indwes.edu

Dean of The Graduate School 
765-677-1138

Office of Student Services
765-677-2359

Financial Aid Office
765-677-2516 or 765-677-2116

Accounting
765-677-2878

Resources
765-677-2854

Registrar's Office
765-677-2131

IWU Graduate Programs

In the College of Arts and Sciences:

The Graduate Counseling Division in the School of Social and Behavioral and Business offers the Master of Arts degree with majors in:

• Clinical Mental Health Counseling (p. 162)
• Community Counseling (p. 162)
• Marriage and Family Counseling/Therapy (p. 162)
• School Counseling (p. 162)
• Addictions Counseling (p. 162)
• Student Development Administration (p. 162)
  Certificate Programs
• Addictions Counseling Certificate (p. 170)
• Graduate Counseling Post-Master's Certificate (p. 170)

The School of Theology and Ministry offers the Bachelor of Science to Master of Arts degree in Christian Ministries in the:
• Kern Ministry Program (p. 234)
• Master of Arts in Christian Ministries (p. 234)

In the College of Adult and Professional Studies:
The DeVoe School of Business offers the following programs:
• Master of Business Administration with majors in:
  • Business Administration (p. 310)
  • Healthcare Administration (p. 310)
  • Personal Financial Planning (p. 310)
  • School Administration (p. 310)
  • Executive Management (Virtual MBA) (p. 310)
  • International Business (Virtual MBA) (p. 310)
  • Nursing Administration/Business Administration (dual MSN/MBA degree with the School of Nursing) (p. 310)
• Master of Science degree with majors in:
  • Accounting (p. 306)
  • Human Resource Management (p. 306)
  • Management (p. 306)
• Graduate Certificates in the areas of:
  • Accounting
  • Human Resource Management
  • Healthcare Administration

The School of Service and Leadership offers the following programs:
• Master of Theological Studies (p. 387)
• Master of Public Administration (p. 377)
• Master of Arts degree with a major in Organizational Leadership (p. 388)
• Doctor of Philosophy degree with a major in Organizational Leadership (p. 389)

The School of Education Leadership offers the following programs:
• Transition to Teaching Initial Licensure Program (p. 343)
• Teaching Certificate Programs (p. 351)
• ACSI Credentialing Program (p. 353)
• Master of Education with majors in:
  • Christian Education (p. 332)
  • Curriculum and Instruction (p. 332)
- Online Learning (K-12) (p. 332)
- Reading (p. 332)
- School Administration (p. 332)
- Special Education (p. 332)
- Teacher Leadership with specializations in: (p. 332)
  - Elementary Education
  - Secondary Education
- Master of Education (International) (p. 332)
- Principal Licensure Certificate Program (p. 347)
- Education Specialist (p. 349)

**In the School of Nursing:**
Graduate Studies in Nursing offers the following degrees:
- Master of Science in Nursing with majors in:
  - Primary Care (p. 445)
  - Nursing Education (p. 445)
  - Nursing Administration (p. 445)
  - Nursing Administration/Business Administration (dual MSN/MBA degree with the School of Business and Leadership) (p. 445)
  - Psychiatric Mental Health Nursing (p. 451)
- Doctor of Nursing Practice (p. 455)

**In the School of Health Sciences:**
The School of Health Sciences offers the following degrees:
- Master of Public Health (p. 479)
- Master of Science with a post-professional major in Athletic Training (p. 477)
- Occupational Therapy Doctorate (p. 482)

**In Wesley Seminary at Indiana Wesleyan University:**
Wesley Seminary offers the following degrees:
- Master of Arts with a major in Ministry (p. 506)
- Master of Practical Theology (p. 510)
- Master of Divinity (p. 512)
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Mary Brown, Ph.D., Professor of English, School of Arts & Humanities; 1985-2015
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Carolyn Kindley, D.A., Professor of Music, 1967-2005
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Caitlyn Finch, M.A., Assistant Director of Career Development, School of Life Calling & Integrated Leadership
Adam Farmer, Director, Admissions
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John Foss, Head Coach, Men’s and Women’s Track and Field and Cross Country
Nate Foster, Ph.D., Academic Coordinator of Clinical Education, School of Health Sciences
Charlotte Franck, M.B.A., Associate Director of Faculty Support, School of Business and Leadership, College of Adult and Professional Studies
Brian Gardner, Ph.D., Vice President of University Advancement
Bradley Garner, Ph.D., Director, Faculty Enrichment, Center for Learning and Innovation, College of Adult and Professional Studies
Paul Garverick, Ed.D., Director, Department of Religion, School of Service and Leadership, College of Adult and Professional Studies
Philip Gelatt, M.A., Director, HS Life Calling Initiative
Mark Gerig, Ph.D., Chair, Graduate Studies in Counseling Division, College of Arts and Sciences
Gary Green, M.S.M., Assistant Vice President, Information Technology
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Lisa Hayes, M.L.S., Reference Librarian, Off Campus Library Services, Cincinnati Education Center
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Karen Hoffman, D.N.P., Associate Dean, School of Nursing
Dana Howlett, M.S., Assistant Director, Operations & Finance
Tyler Huston, B.S., Director of Adventure Learning, Student Development
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Randall King, Ph.D., Director, Broadcast Media
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Mark Labutis, M.S., Assistant Director of Admissions, Adult Enrollment Services
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Laura Lederer, J.D., Senior Research Scholar/Professor of International Law Bastian Center
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Candace Moats, *Head Coach, Volleyball*

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Lance Percy, M.A., *Associate Vice President, Advancement and Alumni Relations*

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Terry Porter, *Coach, Women's Tennis*

Thomas Ratliff, M.B.A., *Associate Vice President, Financial Aid*

Brock Reiman, Ph.D., *Vice President of Academic Affairs, College of Adult and Professional Studies*

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Peter Roeth, M.A., Associate Dean Mentoring & Residence Life, Student Development

Karen Roorbach, M.S., Senior Counsel to the President & University Ombudsman

Keith Roorbach, Director, Transportation, Facility Services

David Rose, M.B.A., Vice President, Adult Enrollment Services

Don Rowley, M.S.M., Assistant Vice President, Operations and Facilities

Neil Rush, M.S.M., SPHR, Director, Risk Management and Compliance

Kenneth Schenck, Ph.D., Dean, Wesley Seminary

Kyle Schmidt, B.S., Director, Sports Information

Wayne Schmidt, D.Min., Vice President, Wesley Seminary

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Tim Sharp, Director, Custodial Services, Facility Services

Jerry Shepherd, M.A., Associate Vice President, Adult Enrollment Services

Edward Shigley, Ph.D., Director, Kern Ministry Education Program

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David Slabaugh, B.S., Assistant Director of Admissions, Enrollment Management

Thomas Sloan, Associate Director of Admissions, Enrollment Management

Katherine Smith, B.S., Assistant Director Call Center, Enrollment Management

Henry Smith, Ph.D., Chancellor, President's Office

Daniel Solms, M.S., Director, Financial Aid, Marion

Angela Spangler, M.S.M., Director, Financial Aid, Enrollment Management

Melissa Sprock, M.Div., Associate Dean for Housing Operations

Donald Sprowl, Ph.D., Executive Vice President of Academic Affairs

Jacqueline Stancil, M.A., Director of Life Coaching, School of Life Calling & Integrated Learning

Timothy Strader, M.S., Head Women's Soccer Coach, Athletics

David Stefan, Ph.D., Director, Department of Behavioral and Social Sciences, School of Liberal Arts, College of Adult and Professional Studies

David Stevens, Associate Director, Admissions

Bruce Stuard, J.D., Director, Department of Public Services and Applied Sciences, School of Liberal Arts, College of Adult and Professional Studies

Kurt Thompson, M.Ed., Director, Instructional Design, Center for Learning and Innovation, College of Adult and Professional Studies

Matthew Thompson, M.A., Director of Student Engagement, School of Life Calling and Integrative Learning
Scott Todd, Director of Marketing, University Relations
Gregory Tonagel, Head Coach, Men's Basketball
Lonnie Vandeventer, B.S., Director, Annual Fund
James Vermilya, Ph.D., Director, World Impact
Janelle Vernon, M.A., Vice President for Residential Enrollment Management & Marketing
Debra Walters, M.S., Associate Director, Recruiting, Admissions
Dave Ward, Ph.D., Associate Dean, School of Theology and Ministry
Everette Webber, M.S.M., Director, Systems Administration, Information Technology
Elvin Weinmann, M.B.A., Senior Advisor, Planned Giving
Gail Whitenack, B.A., Associate Vice President, Business Affairs
Zachary Whitesel, C.P.A., Assistant Controller, Business Affairs
Konrad Willmert, Assistant Director, Software Administration, Information Technology
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David Wright, Ph.D., University President
John Wrightsman, M.A., Director, Chaplain Ministries/Spiritcare, Student Services, College of Adult and Professional Studies
SuYeon Yoon, Ph.D., Director, Department of General Education, School of Liberal Arts
Leslie Zolman, M.A., Director, Admissions, Student Services, College of Adult and Professional Studies
Rick Zwirn, B.S., Assistant Director of Admissions, Adult Enrollment Services
Faculty

*Format Key*

Name, Appointment Date, Title(s), Principal Academic Unit
Principal Academic Unit
Degrees, Attainment Year, College

David Wright, 1994-2005; 2008, President of the University
B.A., 1977, Marion College (Currently Indiana Wesleyan University); M.A., 1980, George Fox University
Ph.D., 1990, University of Kentucky

Bridget Aitchison, 2009, Dean for International Programs
B.A., (Hons), 1992, University of New South Wales; D.C.A., 2002, University of Wollongong

Charles Alcock, 2003, Assistant Professor of Youth Ministries and Chaplain, School of Theology and Ministry
College of Arts and Sciences
B.S., 1989, Indiana Wesleyan University; M.A., 2003, Azusa Pacific University

Mark Alexander, 2002, Regional Dean, East Central Indiana/Online IN
Non-Residential Education

Paul Allison, 1993, Professor of English, School of Arts and Humanities
College of Arts and Sciences
A.B., 1986, Marion College (Currently Indiana Wesleyan University); M.F.A., 1990, University of Pittsburgh
Ph.D., 1995, State University of New York at Binghamton

Amy Anderson, 2014, Assistant Professor of Nursing
School of Nursing
B.S.N., 1994, Abilene Christian University; M.S.N., 2001, Abilene Christian University
D.N.P., 2013, Texas Tech University Health Sciences Center

W. Charles Arn, 2009, Visiting Professor of Christian Ministry and Outreach, Wesley Seminary at Indiana Wesleyan University
Wesley Seminary at Indiana Wesleyan University
B.A., 1972, Seattle Pacific University; M.S., 1973, University of Southern California
Ed.D., 1976, University of Southern California

Dave Arnold, 2003, Associate Professor, Division of Liberal Arts
College of Adult and Professional Studies
A.B., 1971, Southern Nazarene University; M.A., 1973, Southern Nazarene University
Ed.D., 1999, University of La Verne

Christian Askeland, 2014, Assistant Professor of Research, Scholar in Residence Central Region, Director of Green Scholars Initiative John Wesley Honors, John Wesley Honors College
College of Arts and Sciences
2004, Trinity Evangelical Divinity School; M.Th., 2007, University of Aberdeen
Ph.D., 2011, University of Cambridge

Mark Asnicar, 2007, Assistant Professor of Biology, School of the Physical and Applied Sciences
College of Arts and Sciences
B.A., 1983, Anderson University; M.S., 1995, IUPUI; Ph.D., 1998, IUPUI

Robert Atchinson, 2014, Assistant Professor, Clinic Coordinator, Graduate Counseling, School of Social and Behavior Sciences and Business
College of Arts and Sciences
B.S., 2007, Indiana Wesleyan University; M.A., 2009, Indiana Wesleyan University
Ph.D., In progress, Walden University
<table>
<thead>
<tr>
<th>Name</th>
<th>Title and Department</th>
<th>School/College</th>
<th>Years</th>
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<tbody>
<tr>
<td>Angela Bailey</td>
<td>Assistant Professor of Nursing School of Nursing</td>
<td>B.S.N., 190, Indiana University; M.S.N., 2008, University of Indianapolis</td>
<td></td>
</tr>
<tr>
<td>Marcie Baird</td>
<td>Assistant Professor of Nursing School of Nursing</td>
<td>B.S., 1996, Indiana Wesleyan University; M.A., 2009, Ball State University D.N.P., 2014, Ball State University</td>
<td></td>
</tr>
<tr>
<td>Margaret Barnes</td>
<td>Assistant Professor of Nursing School of Nursing</td>
<td>B.S.N., 1990, D'Youville College; M.S.N., 1993, D'Youville College</td>
<td></td>
</tr>
<tr>
<td>David Bartley</td>
<td>Professor of History; Chairperson, Division of Social Sciences, School of Social and Behavioral Sciences and Business College of Arts and Sciences</td>
<td>A.A., 1977, Montgomery Junior College; B.S., 1979, Marion College (Currently Indiana Wesleyan University) M.A., 1982, Butler University; Ph.D., 1989, Ball State University</td>
<td></td>
</tr>
<tr>
<td>Theodore Batson</td>
<td>Professor, Division of Advanced Studies for Teacher Leaders, School of Educational Leadership College of Adult and Professional Studies</td>
<td>B.S., 1965, Livingston State University; M.A., 1972, University of South Alabama Ph.D., 1975, University of Southern Mississippi</td>
<td></td>
</tr>
<tr>
<td>Brian Bernius</td>
<td>Associate Professor of Biblical Studies, Chairperson, Division of Religious &amp; Ministerial studies, School of Theology and Ministry College of Arts and Sciences</td>
<td>B.A., 1997, Asbury College; M.A., 1999, Asbury Theological Seminary M.Phil., 2004, Hebrew Union College-Jewish Institute of Religion Ph.D., 2013, Hebrew Union College-Jewish Institute of Religion</td>
<td></td>
</tr>
<tr>
<td>Elaine Bernius</td>
<td>Associate Professor of Biblical Studies, School of Theology and Ministry College of Arts and Sciences</td>
<td>B.A., 1998, Asbury College M.Phil., 2004, Hebrew Union College-Jewish Institute of Religion Ph.D., 2013, Hebrew Union College-Jewish Institute of Religion</td>
<td></td>
</tr>
<tr>
<td>Tim Beuthin</td>
<td>Professor, Graduate Studies in Leadership, School of Service &amp; Leadership College of Adult and Professional Studies</td>
<td>B.A., 1974, Spring Arbor College; M.Div., 1980, Asbury Theological Seminary Ph.D., 1989, Michigan State University</td>
<td></td>
</tr>
<tr>
<td>Barbara Bidwell</td>
<td>Assistant Professor of Nursing School of Nursing</td>
<td>B.S.N., 1996, Lutheran College; M.S.N., 2009, IUPUI</td>
<td></td>
</tr>
<tr>
<td>Ken Bielen</td>
<td>Director, Grants Management</td>
<td>B.A., 1971, Rutgers College; M.A., 1978, University of Rhode Island Ph.D., 1994, Bowling Green State University</td>
<td></td>
</tr>
<tr>
<td>John Birch</td>
<td>Assistant Professor of Science, Division of Liberal Arts College of Adult and Professional Studies</td>
<td>B.A., 1978, Miami University; M.S. 1981, Miami University; M.A., 2001, Xavier University</td>
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</tr>
</tbody>
</table>
Debra Bohlender, 2010, Assistant Professor of Nursing
School of Nursing
B.S.N., 1995, Southwestern Oklahoma State University; M.S.N., 2005, University of Phoenix
M.Ed., 2007, American Intercontinental University

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College of Arts and Sciences
A.B., 1988, Asbury College; M.Div., 1991, Asbury Theological Seminary
M.Phil., 1994, Drew University; Ph.D., 1997, Drew University

Susan Bowman, 1970, Associate Professor of Physical Education, School of the Physical and Applied Sciences
College of Arts and Sciences
B.A., 1967, Grace College; M.A., 1969, Ball State University

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B.S., 1979, Michigan Technological University; M.B.A., 1989, Ashland University
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B.S., 2000, Indiana Wesleyan University; M.S., 2005, Indiana Wesleyan University;
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College of Arts and Sciences
B.S., 1973, Hardin-Simmons University; M.Ed., 1981, University of North Texas
Ph.D., 2015, Capella University

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B.M., 1979, Grand Rapids Baptist College; M.M., 1982, Indiana University
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B.S., 1973, Geneva College; M.S., 1974, Wilkes University
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B.S., 1982, The Ohio State University; M.S.A., 1996, Central Michigan University  
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B.S., 1990, University of North Carolina at Greensboro; Ed.D., 1993, Indiana University  
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B.S., 1972, Taylor University; M.A., 1979, Wright State University  
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B.S., 1985, University of Rio Grande; M.A., 2000, Asbury Theological Seminary  
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  A.B., 1975, Huntington College; M.M., 1982, Bowling Green State University
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Ph.D., 2014, Baylor University

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A.B., 1983, Franklin College; M.A., 1987, Ball State University  
Psy.D., 1996, Indiana State University

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B.A., 1994, Anderson University; M.T.S., 2007, Anderson University School of Theology  
M.A., 2011, Ball State University; Ph.D., 2014, Ball State University

Lisa Dawson, 2005, Professor of Music, School of Arts and Humanities  
College of Arts and Sciences  
A.B., 1987, Anderson University; M.M., 1992, University of Kentucky  
D.A., 2008, Ball State University

Robert Dawson, 2004, Professor of Nursing; Associate Dean, Division of Pre-licensure Nursing  
School of Nursing  
B.S., 1995, Indiana Wesleyan University; M.S., 2004, Indiana Wesleyan University  
D.N.P., 2012, Ball State University

Anne Decker, 2003, Professor, School of Educational Leadership  
College of Adult and Professional Studies  
B.A., 1981, God's Bible College; Masters, 1999, Mid-American Nazarene University  
Ed.D., 2003, Regent University

Beth DeKoninck, 2012, Assistant Professor of Nursing  
School of Nursing  
B.S.N., 1994, Georgia Baptist College of Nursing; M.S.N., 1996, Emory University  
D.N.P., 2013, Vanderbilt University

Kimberly DeMichael, 1999, Assistant Professor of Education; Education Placement Advisor and Secondary Program Coordinator, School of Teacher Education  
College of Arts and Sciences  
B.S., 1985, Eastern Nazarene College; M.Ed., 1986, Eastern Nazarene College
J. Michael Dennis, 2012, Assistant Professor of Church Music, School of Arts and Humanities  
College of Arts and Sciences  
Ph.D., 2010, Robert E. Webber Institute of Worship Studies  

Colleen Derr, 2010, Associate Professor of Christian Ministry and Congregational Formation, Wesley Seminary at Indiana Wesleyan University  
Wesley Seminary at Indiana Wesleyan University  
B.S., 1983, United Wesleyan College; M.A., 2007 Indiana Wesleyan University  
Ed.D., 2013, Regent University  

Chris Devers, 2011, Director, Research, Center for Learning and Innovation  
Non-Residential Education  
B.S., 2000, Purdue University; M.S., 2003, Purdue University  
Ph.D., 2009, University of Illinois  

Erin Devers, 2011, Associate Professor of Social Psychology, School of Social and Behavioral Sciences and Business  
College of Arts and Sciences  
B.A., 2002, Huntington University; Ph.D., 2007, Indiana University Bloomington  

David Dial, 2003, Reference Librarian, Off Campus Library Services, Cleveland Education Center  
Non-Residential Education  

Karen Dowling, Director, Academic Programs, School of Educational Leadership  
College of Adult and Professional Studies  
B.S., 1997, Ball State University; M.A., 2004, Ball State University  
Ph.D., 2012, Ball State University  

Andrew Doyle, 2009, Assistant Professor of Athletic Training, School of the Physical and Applied Sciences  
College of Arts and Sciences  
B.S., 2005, Indiana Wesleyan University; M.A., 2007, West Michigan University  

Susan Draine, 2012, Professor, Associate Dean, Division of Graduate Studies in Nursing  
School of Nursing  
B.S., 1976, Olivet Nazarene University; M.S.N., 1983, University of Alabama-Birmingham  
M.B.A., 1990, Olivet Nazarene University; Ed.D., 2009, Nova Southeastern University  

Debra Drake, 1993, Professor of Nursing  
School of Nursing  
B.S.N., 1976, Olivet Nazarene University; M.S., 1992, Bradley University  
Ph.D., 2010, Walden University  

Amanda Drury, 2012, Assistant Professor of Youth Ministries, School of Theology and Ministry  
College of Arts and Sciences  
B.S., 2002, Indiana Wesleyan University; M.Div., 2005, Princeton Theological Seminary  
Ph.D., 2007, Princeton Theological Seminary  

John Drury, 2010, Associate Professor of Theology and Christian Ministry, Wesley Seminary at Indiana Wesleyan University  
Wesley Seminary at Indiana Wesleyan University  
B.A., 2001, Indiana Wesleyan University; M.Div., 2004 Princeton Theological Seminary  
Ph.D., 2010, Princeton Theological Seminary  

David Duecker, 2003, Associate Professor of Chemistry, School of the Physical and Applied Sciences  
College of Arts and Sciences  
B.S., 1975, Marion College (Currently Indiana Wesleyan University); M.S., 1983, University of Cincinnati  
Ph.D., 1988, University of Cincinnati
Patrick Eby, 2015, Assistant Professor of Church History and Christian Ministry, Wesley Seminary at Indiana Wesleyan University
Wesley Seminary at Indiana Wesleyan University
B.A., 1986, Marion College (Currently Indiana Wesleyan University)
M.Div., 1993, Asbury Theological Seminary; M.Phil., 2006, Drew University
Ph.D., 2010, Drew University

Ruth Eby, 2010, Assistant Professor of Nursing; Associate Dean, Division of Post-licensure Nursing
School of Nursing
B.S., 1986, Marion College (Currently Indiana Wesleyan University); M.S.N., 2010, Drexel University

Craig Edwards, 2010, Associate Professor of English, Division of Liberal Arts
College of Adult & Professional Studies
B.A., 1986, Evangel College; M.A., 1988, University of Wisconsin
Ph.D., 1998, Indiana University

James Elsberry, 1995, Professor of Education; Associate Dean, School of Teacher Education
College of Arts and Sciences
B.S., 1970, Marion College (Currently Indiana Wesleyan University); M.Ed., 1986, University of Texas at Austin
Ph.D., 1992, University of Texas at Austin

Timothy Esh, 2007, Assistant Professor of English, School of Arts and Humanities
College of Arts and Sciences

Kimberly Fairchild, 2013, Assistant Professor of Nursing
School of Nursing
B.S., 1994, William Carey University; M.S.N., 2013, Liberty University

Patricia Fasano, 2015, Assistant Professor of Spanish, Division of Liberal Arts
College of Adult and Professional Studies
B.A. & M.A., 1993, Ateneo Romano della Santa Croce - Vatican University - Italy
M.S., 1998, Università degli Studi di Napoli - Italy; M.A., 2010, Universidad de León - Spain;
Ed.D., 2012, Walden University

Gregory Fiebig, 2006, Professor of Communication and Theatre, Division Chair, School of Arts and Humanities
College of Arts and Sciences
B.A., 1977, Southwest Baptist College; M.A., 1982, Central Missouri State University
M.Div., 1985, Midwestern Baptist Theological Seminary
Ph.D., 2000, University of Missouri-Columbia

Caitlin Finch, 2012, Career Development Director, Life Calling & Integrative Learning
College of Arts and Sciences

Rebecca Findley, 2014, Assistant Professor of Music Therapy, School of Arts and Humanities
College of Arts and Humanities
B.M., 1979, Southwestern Oklahoma State University; M.M., 2011, Western Michigan University

Reginald Finger, 2013, Assistant Professor, School of Health Sciences
B.A., 1976, Northwest Nazarene University; Ph.D., 1981, University of Washington
MPH, 1983, University of Washington

Michael Flanagin, 2001, Assistant Professor of Music, School of Arts and Humanities
College of Arts and Sciences
B.M.E., 1994, Indiana University; M.A., 2002, Ball State University

Joseph Flowers, 1997, Professor, DeVoe School of Business
College of Adult and Professional Studies
M.A., 1985, Governors State University; Ph.D., 2003, Andrews University
Amy Forshey, 2005, Assistant Professor of Special Education; Coordinator, Special Education Program, School of Teacher Education
  College of Arts and Sciences
  Ed.D., 2013, Ball State University

R. Nathaniel Foster, 2006, Academic Coordinator Clinical Education, School of Health Sciences
  B.S., 2000, Indiana Wesleyan University; M.S.P.E., 2001, Ohio University
  Ph.D., 2012, Capella University

Safiyah Fosua, 2012, Associate Professor of Christian Worship and Christian Ministry, Wesley Seminary at Indiana Wesleyan University
  Wesley Seminary at Indiana Wesleyan University
  B.A., 1986, Northwestern University; M.Div., 1989, Oral Roberts University
  D.Min., 1994, United Theological Seminary

Betty Jane Fratzke, 1984, Professor of Psychology; Chairperson, Division of Behavioral Sciences, School of Social and Behavioral Sciences and Business
  College of Arts and Sciences
  B.S., 1969, Greenville College; M.S., 1970, University of Illinois
  Ed.D., 1988, Ball State University

Michael Fratzke, 1984, Professor of Physical Education; Chairperson, Division of Health and Human Performance, School of the Physical and Applied Sciences
  College of Arts and Sciences
  B.A., 1972, LeTourneau University; M.Ed., 1973, Stephen F. Austin State University
  Ed.D., 1978, Texas A&M University - Commerce

James Freemyer, 2008, Professor, Graduate Studies in Leadership, School of Service & Leadership
  College of Adult and Professional Studies
  B.S., 1973, Northwest Missouri State University; M.S., 1980, Central Missouri State University
  M.A., 1985, Grace Theological Seminary; Ed.D., 1999, University-North Carolina at Charlotte

Rosemary Fromer, 2014, Assistant Professor of Nursing
  School of Nursing
  B.S.N., 1986, Fairleigh Dickinson University; M.S.N., 1993, Seton Hall University
  Ph.D., 2013, Capella University

Brian Fry, 2004, Professor of Sociology, School of Social and Behavioral Sciences and Business
  College of Arts and Sciences
  A.B., 1992, Spring Arbor University; M.A., 1994, Michigan State University
  Ph.D., 1998, Michigan State University

James O. Fuller, 1996, Professor of Graduate Counseling, School of Social & Behavioral Sciences
  College of Arts & Sciences
  B.A., 1971, Asbury College; M.Div., 1977, Asbury Theological Seminary
  Ph.D., 1994, University of North Carolina-Greensboro

Misty Fultz, 2012, Assistant Professor of Nursing
  School of Nursing
  B.S.N., 2006, University of Phoenix; M.S.N., 2008, University of Phoenix

Brian Gardner, 2014, Vice President for University Advancement
  B.S., 1989, George Fox University; M.B.A., 1997, Seattle Pacific University
  Ph.D., 2010, Loyola University Chicago

J. Bradley Garner, 2002, Director, Faculty Enrichment, Center for Learning and Innovation
  Non-Residential Education
  B.S.Ed., 1971, University of Akron; M.S.Ed., 1974, University of Akron
  Ph.D., 1993, Kent State University
Paul Garverick, 2007, *Director, Department of Religion, School of Service & Leadership*
*College of Adult and Professional Studies*
B.A., 1986, Asbury College; M.Div., 1990, Asbury Theological Seminary
Ed.D., 2013, Indiana Wesleyan University

Mark Gerig, 2007, *Professor of Graduate Counseling, Chair, Division of Graduate Counseling, School of Social and Behavioral Sciences and Business*
*College of Arts and Sciences*
B.A., 1980, Purdue University; M.A., 1983, Trinity Evangelical Divinity School
Ph.D., 1991, University of Toledo

Lori Goss-Reaves, 2014, *Associate Professor of Social Work, School of Social and Behavioral Sciences and Business College of Arts and Sciences*
B.A., 1988, Ball State University, M.A., 1990, IUPUI; Ph.D., 2013, Capella University

Darla Gowan, 2009, *Assistant Professor of Nursing*
*Schoo of Nursing*
B.S., 1986, Marion College (Currently Indiana Wesleyan University); M.N., 1992, UCLA
D.N.P., 2013, University of Southern Indiana

Anne Greeley, 2012, *Assistant Professor of Art History, School of Arts and Humanities College of Arts and Sciences*
B.A., 2004 Westmont College; M.St., 2005 University of Oxford

Brad Grubb, 1988, *Regional Dean, Central Indiana Non-Residential Education*
B.S., 1975, Cincinnati Bible College; M.A., 1981, Ball State University
M.S., 2004, Indiana Wesleyan University

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B.A., 1980, Olivet Nazarene University; M.Div., 1985, Nazarene Theological Seminary
Ed.D., 2007, Nova Southeastern University

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*Schoo of Nursing*
B.S., 1985, Marion College (Currently Indiana Wesleyan University); M.S.N., 2008, Indiana Wesleyan University

Todd Guy, 1986-2000; 2001, *Professor of Music; Chairperson, Division of Music, School of Arts and Humanities College of Arts and Sciences*
B.S., 1984, Marion College (Currently Indiana Wesleyan University); M.M., 1986, Northwestern University
D.A., 1998, Ball State University

Audrey Hahn, 1991, *CEO for Non-Residential Education & Executive Vice President*
B.S., 1976, Manchester College; M.S., 1983, St. Francis College

Daniel Hall, 2000, *Assistant Professor of Art, School of Arts and Humanities College of Arts and Sciences*
A.B., 1983, Drake University; M.A., 1991, University of Northern Iowa

Harry Hall, 2001, *Director, Office of Academic Planning and Evaluation College of Adult and Professional Studies*
Ed.D., 1999, University of North Carolina, Charlotte

Stacy Hammons, 2011, *Professor of Sociology, Dean of Arts, Humanities, and Professional Studies College of Arts and Sciences*
B.S., 1984, University of Missouri; M.A., 1997, Washington State University
Ph.D., 2000, Washington State University
Brannon Hancock, 2014, Assistant Professor of Practical Theology and Christian Ministry, Wesley Seminary at Indiana Wesleyan University
  Wesley Seminary at Indiana Wesleyan University
  B.A., 2002, Trevecca Nazarene University; M.Th., 2005, University of Glasgow
  Ph.D., 2010, University of Glasgow

Russell Harney, 2011, Assistant Professor of Criminal Justice, School of Service & Leadership
  College of Adult and Professional Studies
  B.S., 1991, Eastern Kentucky University; M.S., 2009, University of Louisville

Pamela Harrison, 1989, Professor of Nursing
  School of Nursing
  B.S., 1977, George Mason University; M.S., 1992, Ball State University
  Ed.D., 2004, Ball State University

Patricia (Lynn) Hartley, 2006, Assistant Professor of Nursing
  School of Nursing
  B.S., 1999, Indiana Wesleyan University; M.S.N., 2003, Xavier University

Wendy Hassett, 2013, Professor, School of Service & Leadership
  College of Adult and Professional Studies
  B.S., 1991, Auburn University; M.P.A., 1993, Auburn University
  Ph.D., 2003, Auburn University

J. Russell Hawkins, 2009, Associate Professor of Humanities and History, John Wesley Honors College
  College of Arts and Sciences

Lee Ann Hawkins, 2013, Assistant Professor of Nursing
  School of Nursing
  B.S., 1996, Azusa Pacific University; M.S.N., 1998, Azusa Pacific University
  Ph.D., 2013, University of San Diego

Martha Hawkins, 2012, Assistant Professor of Nursing
  School of Nursing
  B.S.N., 2002, University of Kentucky; M.S.N., 2002, University of Kentucky
  D.N.P., 2010, Vanderbilt University

Lisa Hayes, 2008, Reference Librarian, Off Campus Library Services, Cincinnati Education Center
  Non-Residential Education

Sylvia Heinz, 2013, Assistant Professor of Nursing
  School of Nursing
  B.S.N., 1974, Olivet Nazarene University, M.S., 1981, University of Illinois;
  Ph.D., 2012, University of Kansas

Simon C. Henry, 2013, Assistant Professor, Transfer Advisor
  College of Arts and Sciences

Roberta Henson, 1992, Professor of English; Director of the Writing Center, School of Arts and Humanities
  College of Arts and Sciences
  A.B., 1989, Indiana Wesleyan University; M.A., 1990, Ball State University
  Ph.D., 1995, Ball State University

Brandon Hill, 2010, Associate Professor of Graduate Counseling, Vice President, Life Calling and Integrative Learning
  College of Arts and Sciences
  B.S., 1993, Greenville College; M.A., 2002, Azusa Pacific University
  Ph.D., 2005, St. Louis University
Patricia Hodges, 2008, Assistant Professor of Nursing  
School of Nursing  
B.S., 1979, Arlington Baptist College; B.S.N., 1999, Andrews University  
M.S.N., 2007, Walden University  

Joe Hoffert, 2013, Assistant Professor of Computer Information Systems, School of the Physical and Applied Sciences  
College of Arts and Sciences  
B.A., 1986, Mount Vernon Nazarene College; M.S., 1990, University of Cincinnati  
Ph.D., 2011, Vanderbilt University  

Karen Hoffman, 1996, Associate Professor of Nursing, Vice President of School of Nursing  
School of Nursing  
B.S., 1977, Grace College; M.S., 1995, Ball State University  
D.N.P., 2006, Rush University Medical Center  

Becky Hoffpaur, 2006, Assistant Professor of Nursing  
School of Nursing  
B.S.N., 1980, McNeese State University; M.S., 2006, University of Phoenix  
Ph.D., 2013, Capella University  

Richard Hooker, 2010, Professor of Addictions Counseling, School of Social and Behavioral Sciences and Business  
College of Arts and Sciences  
M.A., 1994, Cincinnati Christian University; Ed.D., 2001, University of Cincinnati  

Stephen Horst, 1999, Professor of Religion and Philosophy, School of Theology and Ministry  
College of Arts and Sciences  
Ph.D., 2010, University of Wales Lampeter  

George Howell, 2011, Associate Professor, DeVoe School of Business  
College of Adult and Professional Studies  
D.B.A., 2008, Anderson University  

Barbara Hulsman, 2011, Associate Professor of Nursing  
School of Nursing  
B.S.N., 1973, Baylor University; M.S.N., 1988, University of South Carolina  
Ph.D., 2011, University of Tennessee  

Tammie Huntington, 2007, Associate Professor of Music, School of Arts and Humanities  
College of Arts and Sciences  
B.S., 1991, Grace College; M.M., 2004, Ball State University  
D.A., 2008 Ball State University  

Barbara Ihrke, 1994, Vice President for Academic Affairs  
School of Nursing  
B.S., 1977, Crown College; M.S., 1993, Indiana Wesleyan University  
Ph.D., 2002, Purdue University  

Sally Ingles, 2014, Dean, School of Educational Leadership  
College of Adult & Professional Studies  
B.A., 1994, Spring Arbor College; M.A.T., 2000, Marygrove College  
Ph.D., 2010, Capella University  

Mary Jacobs, 2004, Assistant Professor of Athletic Training; Head Athletic Trainer, School of the Physical and Applied Sciences  
College of Arts and Sciences  
B.S., 1995, Indiana University; M.A., 1996, Western Michigan University
Alison Johnson, 2009, Assistant Library Director; Assistant Professor
College of Arts and Sciences
B.S., 2005, Indiana Wesleyan University; M.A., 2009, Indiana University

Patricia Johnson, 2013, Associate Professor, Graduate Studies in Leadership, DeVoe School of Business
College of Adult and Professional Studies
J.D., 1985, Howard University; Ph.D., 2008, Regent University

R. Boyd Johnson, 1998, Professor, Chair, Graduate Studies in Leadership, School of Service & Leadership
College of Adult and Professional Studies
B.A., 1974, University of California; M.A., 1976, California State University

Daniel Jones, 2002, Professor of Biology, School of the Physical and Applied Sciences
College of Arts and Sciences
B.S., 1984, Purdue University; D.D.S., 1987, Indiana University
Ph.D., 1997, Wright State University

Kevin Jones, 2005, Associate Director, Instructional Support, Online Region
Non-Residential Education
M.A., 2009, Indiana Wesleyan University

Sarah Jones, 2007, Assistant Professor of Special Education, School of Teacher Education
College of Arts and Sciences
B.S., 2002, Indiana Wesleyan University; M.Ed., 2007, Indiana Wesleyan University

Abson Joseph, 2011, Associate Professor of Biblical Studies, School of Theology and Ministry
College of Arts and Sciences
Diploma in Theology, 2001, Caribbean Wesleyan College
M.Div., 2005, Asbury Theological Seminary
Ph.D., 2009, Brunel University/London School of Theology

Judith Justice, 2005, Associate Professor of Graduate Counseling, School of Social and Behavioral Sciences and Business
College of Arts and Sciences
B.S., 1991, Indiana University; M.A., 1994, Indiana University
Ed.D., 2003, Nova Southeastern University

Katrina Karnehm, 2008, Associate Professor of English, School of Arts and Humanities
College of Arts and Sciences
A.B., 2002, Indiana Wesleyan University; M.Litt., 2004, University of St. Andrews
Ph.D., 2009, University of St. Andrews, Scotland

Dutch Kendall, 2013, Assistant Professor, DeVoe School of Business
College of Adult and Professional Studies
B.S., 1994, Rose-Hulman Institute of Technology; M.A., 2000, Webster University
M.B.A., 2003, Webster University; Ph.D., 2012, Capella University
Eric Kern, 2005, Assistant Professor of Chemistry, School of the Physical and Applied Sciences
College of Arts and Sciences
B.S., 2002, Ball State University; M.S., 2005, Ball State University

Patricia Kershaw, 2013, Associate Professor of Nursing
School of Nursing
B.S.N., 1994, Olivet Nazarene University; M.S.N., 2001, Lewis University
D.N.P., 2012, Governors State University

Melissa Khosla, 2013, Academic Fieldwork Coordinator, School of Health Sciences
B.S., 2000, Indiana Wesleyan University; M.S., 2004, Erikson Institute
OTD, 2010, University of Illinois-Chicago

Duane Kilty, 2014, Associate Professor of Business, DeVoe School of Business
College of Adult & Professional Studies
B.S., 1981, Indiana University; M.B.A., 1992, Ball State University
Ph.D., 2002, University of Tennessee-Knoxville

Pil-Woo Kim, 2014, Assistant Professor, School of Health Sciences
B.S., 1996, Sangji University; D.C., 2003, Life University; M.S., 2005, Life University

Jule Kind, 1993, Director, Off-Campus Library Services
Non-Residential Education
B.S., 1972, Ball State University; M.S.L.S., 1989, University of Kentucky

Randall King, 2005, Professor of Communication; Director, Broadcast Media, School of Arts and Humanities
College of Arts and Sciences
A.B., 1984, Olivet Nazarene University; M.A., 1991, Southwestern Baptist Theological Seminary
Ph.D., 1998, University of Tennessee-Knoxville

Daniel Kiteck, 2008, Associate Professor of Mathematics, School of the Physical and Applied Sciences
College of Arts and Sciences
A.B., 2001, Asbury College; M.A., 2003, University of Kentucky
Ph.D., 2008, University of Kentucky

James Kraai, 2008, Associate Professor, DeVoe School of Business
College of Adult and Professional Studies
A.B., 1968, Calvin College; M.A., 1970, Western Michigan University
Ed.D., 1973, Western Michigan University; M.B.A., 1983, University of Chicago

Matthew Kreitzer, 2003, Professor of Biology, Division Chair of Natural Sciences, School of the Physical and Applied Sciences
College of Arts and Sciences
B.S., 1999, Olivet Nazarene University; Ph.D., 2003, University of Illinois at Chicago

R.B. Kuhn, 2001, Associate Professor of General Studies, Division of Liberal Arts
College of Adult and Professional Studies

Faith Labus, 2013, Assistant Professor of Nursing
School of Nursing
B.S., 1996, Indiana Wesleyan University; M.S.N., 2010, Indiana Wesleyan University

John Lakanen, 1995, Associate Professor of Chemistry, Dean of Physical and Applied Sciences
College of Arts and Sciences
B.S., 1987, Hope College; M.S., 1988, University of Michigan
Ph.D., 1994, University of Michigan

Christopher Langebartels, 2013, Assistant Professor of Athletic Training, School of the Physical and Applied Sciences
College of Arts and Sciences
B.S., 2006, Indiana Wesleyan University; M.S., 2012, Concordia University, Wisconsin
Soyoung Lee, 2013, Assistant Professor of Economics, School of Social and Behavioral Sciences and Business
College of Arts and Sciences
B.A., 2003, Sogang University, Seoul, South Korea
M.A., 2006, University of Virginia; Ph.D., 2010, University of Virginia

Twyla Lee, 2015, Associate Professor of Social Work, School of Service and Leadership
College of Adult and Professional Studies
B.A., 1974, Bethel University; M.S.W., 1976, Washington University

Angela Lefler, 2008, Assistant Professor of Education, School of Teacher Education
College of Arts and Sciences
B.S., 1991, Ball State University; M.A., 2010, Ball State University

Thomas Lehman, 1997, Professor of Economics, School of Social and Behavioral Sciences and Business
College of Arts and Sciences
B.S., 1992, Indiana Wesleyan University; M.A., 1994, Ball State University
Ph.D., 2004, University of Louisville

Renee Lehrian, 2013, Assistant Professor of Nursing
School of Nursing
B.S., 1993, Indiana Wesleyan University; M.S.N., 2013, Indiana Wesleyan University

Sheila Leis, 2014, Assistant Professor of Nursing
School of Nursing
B.S.N., 1991, College of Mount St. Joseph; M.S., 2002, Wright State University

Dave Leitzel, 2000, Instructional Designer, Center for Learning and Innovation
Non-Residential Education
B.S., 1973, Marion College (Currently Indiana Wesleyan University)

Jolie Leonard, 2014, Assistant Professor of Biology, School of the Physical and Applied Sciences
College of Arts and Sciences
B.S., 2005, Indiana Wesleyan University; Ph.D., 2011, University of Michigan, Ann Arbor

Stephen Leonard, 2014, Assistant Professor of Chemistry, School of the Physical and Applied Sciences
College of Arts and Sciences
B.S., 2006, Indiana Wesleyan University; Ph.D., 2014, University of Michigan, Ann Arbor

Pamela Leslie, 2005, Assistant Professor of Nursing
School of Nursing
B.S., 1977, Marshall University-West Virginia
M.S., 1987, Marion College (Currently Indiana Wesleyan University)

Chris Lessly, 1993, Professor of Music, School of Arts and Humanities
College of Arts and Sciences
B.M.E., 1980, Central Missouri State University; M.M.Ed., 1987, University of Kansas
Ph.D., 1996, University of Kansas

Wanda Lewis, 2006, Director of Fortune Simulation Lab
School of Nursing
B.S.N., 1987, Indiana Wesleyan University; M.S.N., 2013, Indiana Wesleyan University

Amy Liakopoulous, 2015, Assistant Professor of Spanish, School of Arts and Humanities
College of Arts and Sciences
B.A., 2010, Valparaiso University; M.A., 2011, University of Zaragoza
Ph.D., 2015, University of Zaragoza

Jennifer Light, 2009, Assistant Professor of English, School of Arts and Humanities
College of Arts and Sciences
B.A., 1991, Indiana Wesleyan University; M.A., 1997, Ball State University

Larry Lindsay, 1995, Executive Director for Centers and Institutes
B.S., 1961, Ball State University; M.A., 1966, Ball State University
Ed.D., 1977, Ball State University
Melissa Lindsey, 2011, Assistant Professor of Mathematics, School of the Physical and Applied Sciences
College of Arts and Sciences
B.S., 2004, California Polytechnic State University; Ph.D., 2011, Purdue University

Benjamin Linger, 2010, Associate Professor of Chemistry, School of the Physical and Applied Sciences
College of Arts and Sciences
B.S., 1999, Mt. Vernon Nazarene University; Ph.D., 2005, Purdue University

Mike Linville, 2013, Assistant Professor, Graduate Studies in Leadership, School of Service & Leadership
College of Adult and Professional Studies
B.A., 1983, The Ohio State University; M.A., 2006, Indiana Wesleyan University

James Lo, 1996-2006; 2007, Campus Pastor, Professor of Intercultural Studies, School of Theology & Ministry
College of Arts and Sciences
A.B., 1978, Oklahoma Wesleyan University; M.A., 1982, Marion College (Currently Indiana Wesleyan University)
M.A., 1992, Wheaton College; D.Th., 1998, University of South Africa

Amy Lorson, 2003, Reference Librarian, Off Campus Library Services, Louisville Education Center
Non-Residential Education
B.A., 1993, University of Kentucky; M.S.L.S., 2000, University of Kentucky

Lenny Luchetti, 2010, Associate Professor of Christian Ministry and Proclamation, Wesley Seminary at Indiana Wesleyan University
Wesley Seminary at Indiana Wesleyan University
D.Min., 2010, Asbury Theological Seminary

Rebecca Luckey, 1993, Assistant Director, Curriculum Development, School of Service & Leadership
College of Adult and Professional Studies
B.S., 2000, Indiana Wesleyan University; M.S., 2003, Indiana Wesleyan University

Vern Ludden, 2005, Professor, Graduate Studies in Leadership, School of Service & Leadership
College of Adult and Professional Studies
Ed.D., 1985, Ball State University

James Luttrull, Jr., 1984, Associate Professor of Criminal Justice, School of Social and Behavioral Sciences and Business
College of Arts and Sciences
A.B., 1978, Marion College (Currently Indiana Wesleyan University); J.D., 1981, Indiana University

Petros Malakyan, 2010, Associate Professor of Leadership Studies, Life Coach, Life Calling and Integrative Learning
College of Arts and Sciences
B.A., 1989, Yerevan Polytechnic University
M.A., 1994, School of Intercultural Studies, Fuller Theological Seminary
M.A., 1996, School of Theology, Fuller Theological Seminary
Ph.D., 1998, School of Intercultural Studies, Fuller Theological Seminary

Robert Mallison, 2004, Associate Professor of Mathematics, School of the Physical and Applied Sciences
College of Arts and Sciences
B.S., 1979, Marion College (Currently Indiana Wesleyan University); M.S., 1981, Purdue University
M.S., 1983, Purdue University; Ph.D., 2007, IUPUI

Ryan Mallo, 2014, Assistant Professor of Nursing
School of Nursing
B.S.N. 2008, Ferris State University; M.S.N., 2011, Indiana Wesleyan University;
D.N.P., 2012, Concordia University - Wisconsin

James Mike Manning, 2002, Dean, School of Service & Leadership
College of Adult and Professional Studies
B.S., 1988, Sterling College; M.S., 1996, Arkansas State University
Anita Manwell, 2008, Associate Professor of Education; Coordinator, Elementary Education, School of Teacher Education
College of Arts and Sciences
B.S., 1992, Indiana Wesleyan University; M.S., 2000, Indiana University-Kokomo
Ed.D., 2012, Ball State University

Ronald Mazellan, 1993, Professor of Art, School of Arts and Humanities
College of Arts and Sciences
M.F.A., 2008, University of Hartford

John McCracken, 2000, Professor of Education, School of Teacher Education
College of Arts and Sciences
Ph.D., 2001, The Ohio State University

Scott McCullough, 2014, Associate Professor of Mathematics and Physics, School of the Physical and Applied Sciences
College of Arts and Sciences
B.A., 1981, Emporia State University; M.Sc., 1985, Purdue University
M.Div., In progress, Reformed Presbyterian Theological Seminary; Ph.D., 1988, Purdue University

Jenny McGill, 2014, Regional Dean, Northern Indiana
Non-Residential Education
B.S., 1996, Austin University; M.A./C.M., 2002, Dallas Theological Seminary
Ph.D. candidate, 2010-present, King's College London

Sue Melton, 1978, Associate Vice President of Student Services
Non-Residential Education
B.S., 1978, Marion College (Currently Indiana Wesleyan University)

Mike Mendenhall, 1999, Assistant Director for Faculty Development, School of Service & Leadership
College of Adult and Professional Studies
B.A., 1978, Loma Linda University; M.S.M., 1997, Indiana Wesleyan University

Aaron Metzcar, 2011, Director, Office of Adjunct Faculty Development
College of Adult and Professional Studies
B.S.E., 1999, Wright State; M.Ed., 2002, Indiana Wesleyan University
Ed.D., 2008, Indiana Wesleyan University

J. Michael Metzcar, 1995, Assistant Professor, DeVoe School of Business
College of Adult and Professional Studies
B.A., 1970, Ball State University; M.A., 1976, Ball State University
M.B.A., 1983, Ball State University

Kim Mierau, 2006, Instructional Designer, Center for Learning and Innovation
Non-Residential Education
B.A., 2006, Indiana Wesleyan University

Alban Willis Millard, 1999, Professor of Leadership Studies; Terry T. Munday Endowed Chair of Life Calling, Life Calling and Integrative Learning
College of Arts and Sciences
A.B., 1970, Atlantic Union College; M.A., 1976, Loma Linda University
M.S., 1982, Brigham Young University; Ed.D., 1991, Pepperdine University

Grace Ju Miller, 2009, Professor of Biology, School of the Physical and Applied Sciences
College of Arts and Sciences
B.A., 1980, Duke University; M.S., 1984, University of California-Davis
Ph.D., 1990, Purdue University

Jodi Mills, 2010, Assistant Professor of Mathematics, Division of Liberal Arts
College of Adult and Professional Studies
B.S., 1998, Olivet Nazarene; M.A., 2001, University of Findlay
Matthew Mize, 2009, Associate Professor of Business, School of Social and Behavioral Sciences and Business
College of Arts and Sciences
B.S., 1993, Manchester College; M.A., 1994, Manchester College
C.P.A., 1997; J.D., 2000, Indiana University

Douglas Morris, 2013, Program Director, School of Health Sciences
B.S., 1993, Duquesne University; MOT, 1994, Duquesne University
DPHS, 2007, Trident University International

Isai Jess Munoz, 2012, Associate Professor of Music, School of Arts and Humanities
College of Arts and Sciences
B.M., 2001, University of Cincinnati College - Conservatory of Music
M.M., 2003, The Manhattan School of Music
D.M.A., 2011, The State University of New York at Stony Brook

Nancy Murray, 2008, Professor of Nursing
School of Nursing
B.S., 1990, Indiana Wesleyan University; M.S., 1991, Indiana Wesleyan University
Ed.D., 1999, Ball State University

Marcus Myers, 2003, Assistant Professor, DeVoe School of Business
College of Adult and Professional Studies
B.A., 1972, Evangel College; M.B.A., 1993, University of Akron
Ph.D., 2008, Capella University

Terry Neal, 1997, Associate Professor of Nursing, DNP Coordinator
School of Nursing
B.S., 1993, Indiana Wesleyan University; M.S., 1996, Indiana Wesleyan University
Ed.D., 2008, Ball State University

Blake Neff, 2006, Lecturer in Communication, School of Arts and Humanities
College of Arts and Sciences
B.A., 1975, Kettering University; M.Div., 1980, Asbury Theological Seminary
Ph.D., 1982, Bowling Green State University

Daniel Neumann, 2008, Assistant Professor of Computer and Information Sciences, School of the Physical and Applied Sciences
College of Arts and Sciences
B.A., 1979, Augsburg College; M.A., 1986, Webster University
Ph.D., 2009, Capella University

Shirlene Newbanks, 2011, Assistant Professor of Nursing; Coordinator, Post-licensure Division
School of Nursing
B.S., 2007, Indiana Wesleyan University; M.S.N., 2010 Indiana Wesleyan University

Keith Newman, 2009, Chief Executive Officer for Residential Education/Executive Vice President
B.A., 1986, Houston Baptist University; M.M., 1994, Southern Nazarene University
Ed.D., 2007, Spalding University

Kimberly Nicholson, 2008, University Registrar
B.S., 1999, Indiana Wesleyan University; M.A., 2005, Indiana Wesleyan University

Lisa Nieman, 2007, Associate Professor of Business, School of Social and Behavioral Sciences and Business
College of Arts and Sciences
B.S., 2000, Central Michigan University; M.B.A., 2002, Anderson University
D.B.A., 2010, Anderson University

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College of Arts and Sciences
B.S., 1989, Virginia State University; M.S., 1992, Virginia State University
Ed.S., 2003, The University of Georgia; Ph.D., 2011, The University of Georgia
Lorne Oke, 2007, Executive Director, Center for Learning and Innovation
Non-Residential Education
Ed.D., 2003, Indiana University

Rhonda Oldham, 2010, Assistant Professor of Nursing
School of Nursing
B.S.N., 1990, Murray State University; M.S.N., 2009, Walden University
D.N.P., 2013, Union University

Joseph Oloyede, 2008, Assistant Professor, DeVoe School of Business
College of Adult and Professional Studies
H.N.D. (B.S. equivalent), 1986, The Polytechnic
M.B.A., 1997, Enugu State University of Technology
M.B.A., 1999, University of Sarasota (now Argosy University, Sarasota)
D.B.A., 2011, Argosy University

Oladele Omosegbon, 2001, Professor of Economics, DeVoe School of Business
College of Adult and Professional Studies
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