**Survey Monkey Usage Request Form**

**Name Class year (Fr, So, etc.)**

**Email address**

**Major(s) Advisor(s)**

 ***Please respond to the following prompts:***

1. **Briefly describe the research project for which you are requesting use of the JWHC Survey Monkey account.**
2. **Attach a copy of your survey instrument.**

By signing this request, I indicate that:

* I will use the JWHC Survey Monkey account only for the purposes described here. Any future surveys will require me to submit additional request forms.
* I will not access any other student’s survey or survey data.
* I will maintain the confidentiality of those completing my survey. If needed, I will complete IWU’s Institutional Review Board (IRB) process.

Student Researcher Date

In addition, an IWU faculty member who is overseeing your project must approve your request. By signing here, he or she indicates approval for using this survey for your research project.

Faculty Date

**Please submit your form and attached survey to the JWHC office in Goodman 203.** Questions should be directed to the Honors College office at 765-677-1799. Allow two weeks for your request to be approved and access to be granted to the Survey Monkey account.

**Approvals:**

Senior Scholar for Undergraduate Research Date

JWHC Executive Director Date