

## Student Textbook Information

### Source Federal Regulation

HEOA Sec. 112 amended HEA Title I, Part C: added HEA Sec. 133 (20 U.S.C. 1015b) HEOA amendment effective July 1, 2010

To the maximum extent practicable, and in a manner of the institution's choosing, each institution must disclose on the institution's Internet course schedule used for preregistration and registration purposes, the International Standard Book Number (ISBN) and retail price information of required and recommended textbooks and supplemental materials for each course listed. If the ISBN is not available, the institution must include in the Internet course schedule the author, title, publisher, and copyright date for the textbook or supplemental material.

### Residential (Marion campus) Students

Tree of Life Bookstores, the company that contracts with IWU as the official campus bookstore, is in the process of updating to a new software system that will allow students to readily view textbook information within the online registration environment. This new system is approximately 12 to 18 months from being ready.

Until then, Marion campus students can still access all their textbook information (including ISBN number) electronically. Within the online course schedule/registration screens there is a link that will take you to the IWU Bookstore. Click the link which takes you to <http://indwes.textbookstop.com/home>.

At the bookstore website, select a term from the drop down menu.

The screenshot shows the IWU Bookstore website. At the top, there is a navigation bar with links for 'NEW SEARCH', 'SEARCH BY COURSE', 'CREATE ACCOUNT', and 'MY ACCOUNT'. Below this is a search bar with a dropdown menu for 'Select a Term'. The main content area features a large banner for 'NEW & USED TEXTBOOKS' with the tagline 'think different, think rental, think savings'. Below the banner, there is a note about book availability for immediate pickup. To the right of the banner, there is a 'Need Help?' section with contact information for email, call, and visit. At the bottom, there is a promotional banner for 'WE BUY TEXTBOOKS! AND PAY FOR YOUR SHIPPING!' with the Tree of Life Bookstores logo and the website URL 'TreeOfLifeBooks.com'.

Select the department, course, and section and the book or books will appear on the page

The screenshot shows the IWU Bookstore website interface. At the top, there is a navigation bar with links for 'NEW SEARCH', 'SEARCH BY COURSE', 'CREATE ACCOUNT', and 'MY ACCOUNT'. A search bar is present with a dropdown menu set to 'Search By ISBN' and a search button. Below the navigation, the breadcrumb trail reads 'Home > New Search > 2014 FALL - IWU TRADITIONAL'. The main content area features a large heading 'Search ➔ Add ➔ Repeat' and a 'My Cart' button. A search filter box is displayed with the following selections: Department: BIL, Course: BIL-101, and Section: A. Below this, the search results for 'OLD TESTAMENT SPEAKS' are shown. The book cover is visible on the left. To the right of the cover, the book title 'OLD TESTAMENT SPEAKS' is listed along with its list price, ISBN (978002210749), edition (5), and author (SCHULTZ). A note states 'This course material is required'. Two pricing options are provided: 'Rent it for' and 'Buy it for'. The 'Rent it for' option shows a used price of \$21.99 and a new price of \$28.99, with a due date of 12/13/2014. The 'Buy it for' option shows a used price of \$22.99 and a new price of \$29.99. Below these options are 'RENT IT' and 'BUY IT' buttons. A small disclaimer at the bottom reads 'Please note that the information provided is subject to change.'

Occasionally, courses are open for registration but the textbooks and materials have not been chosen by the faculty. In these cases a message saying “to be determined” will show in the search. If you register for a course and the textbook information has not been posted, you will receive an automatic email update when the textbook information is available.

For any further help with textbook needs, contact:

IWU Bookstore  
765-677-2834 or 765-677-2941  
[www.iwubookstore.com](http://www.iwubookstore.com)

### Non-Residential (Adult and Graduate) Students

Indiana Wesleyan University’s non-residential (adult, graduate, and online) programming has been, in part, designed to serve the needs of busy, working, adult students. With this in mind, our normal processes within the majority of our programs include IWU procuring all of the required textbook and resource materials for our students and shipping them directly to the address most convenient for the student. This is a service we are happy to provide, and is one that we believe allows our students to focus more of their valuable time on their coursework and learning.

IWU is also unique in its relationship with major publishers. In an effort to assist our students in their move to digital forms of content, we have negotiated lower prices for books bundled with ebooks and directly embedded in our courses. Accordingly, this bundled price has its own unique ISBN, which we will deliver in both forms, paper and electronic. This companion book is not for resale because of the special pricing negotiated with the publisher.

For courses which do not have an ebook bundle, we do, however, understand the desire for individual students to seek to maximize their educational dollars in various ways. This need, along with compliance to the regulations referenced above, prompts IWU to allow students the opportunity to choose their own personal textbook and materials procurement option if desired. This choice will allow a student to opt out of Indiana Wesleyan University’s standard textbook and materials procurement and distribution processes and secure their required materials in whatever manner they so decide. More information about this option can be obtained by contacting IWU’s Textbook Distribution Department at [textbook.distribution@indwes.edu](mailto:textbook.distribution@indwes.edu) or 1-800-621-8667 extension 2854.

For the IWU inclusive textbook system, books and materials will be provided for each student, and will be delivered on or prior to the first class session. "Sharing of materials" is not an option and all books/materials must be purchased directly from IWU by each student. Students receive payment schedules during the registration process which indicate the estimated costs for books and materials.

Please note: Textbook changes are inevitable. Should it become necessary for a student to withdraw from a course, all books and materials should be returned immediately, if eligible, to avoid additional charges if/when the course is taken at a later date. If materials are not returned, and course materials change in the time between withdrawal and reentry, the student will be charged for new materials. Materials are eligible for return credit within 60 days from the date of withdrawal provided the student has not attended any of the class sessions, or posted any assignments for online classes, and the materials have not been used or damaged (writing, highlighting, physical damage, CD's & access codes intact in original sealed packaging, etc.) in any way.

Source Documentation:

IWU Catalog:

<http://www.indwes.edu/catalog/>

**Any questions regarding this document may be directed to:**

**Indiana Wesleyan University**  
**Office of Institutional Research**  
[institutional.research@indwes.edu](mailto:institutional.research@indwes.edu)  
765-677-1566