

Student Disability Services Information

Source Federal Regulation

HdEA Sec. 485(g) (20 U.S.C. 1092(g)); 34 CFR 668-41(a)-(b), 34 CFR 668.41(g), 34 CFR 668.47; (revised 34 CFR 668.41(g))

Each institution must make available to prospective and enrolled students information about facilities and services available to students with disabilities, including students with intellectual disabilities (as defined in 34 CFR 668.231).

IWU Policies on Disability Services

Equal Access

Indiana Wesleyan University is committed to inclusion and equal access of individuals with disabilities. Individuals will not be discriminated against on the basis of disability or be denied equal access and appropriate accommodation to the educational opportunities available at IWU.

“No otherwise qualified person with a disability in the United States shall, solely on the basis of disability, be denied access to, or the benefits of, or be subjected to discrimination under any program or activity in any institution receiving federal financial assistance.” –Section 504 of the Rehabilitation Act of 1973

Admissions

Admission decisions are made without regard to disabilities. All prospective students are expected to present academic credentials that meet or exceed the minimum requirements for admissions.

Prospective students with disabilities are not required to identify themselves to the Admissions Office or the Director of Disability Services. However, those requesting academic accommodations are required to meet with, or contact, the Director of Disability Services/Designated Disabilities Officer as early as possible to allow for a review of documentation and the formulation of an accommodation plan.

IWU Disability Services Offered

Indiana Wesleyan University works to make programs and facilities available in a non-arbitrary and beneficial manner. The Director of Disability Services (DDS) or Designated Disabilities Officer (DDO) is responsible for receiving a request for academic or physical accommodations. The DDS or DDO will work with the student to obtain and review the required documentation and will assign reasonable accommodations based on documentation that supports the student's request. Academic accommodations include, but are not limited to:

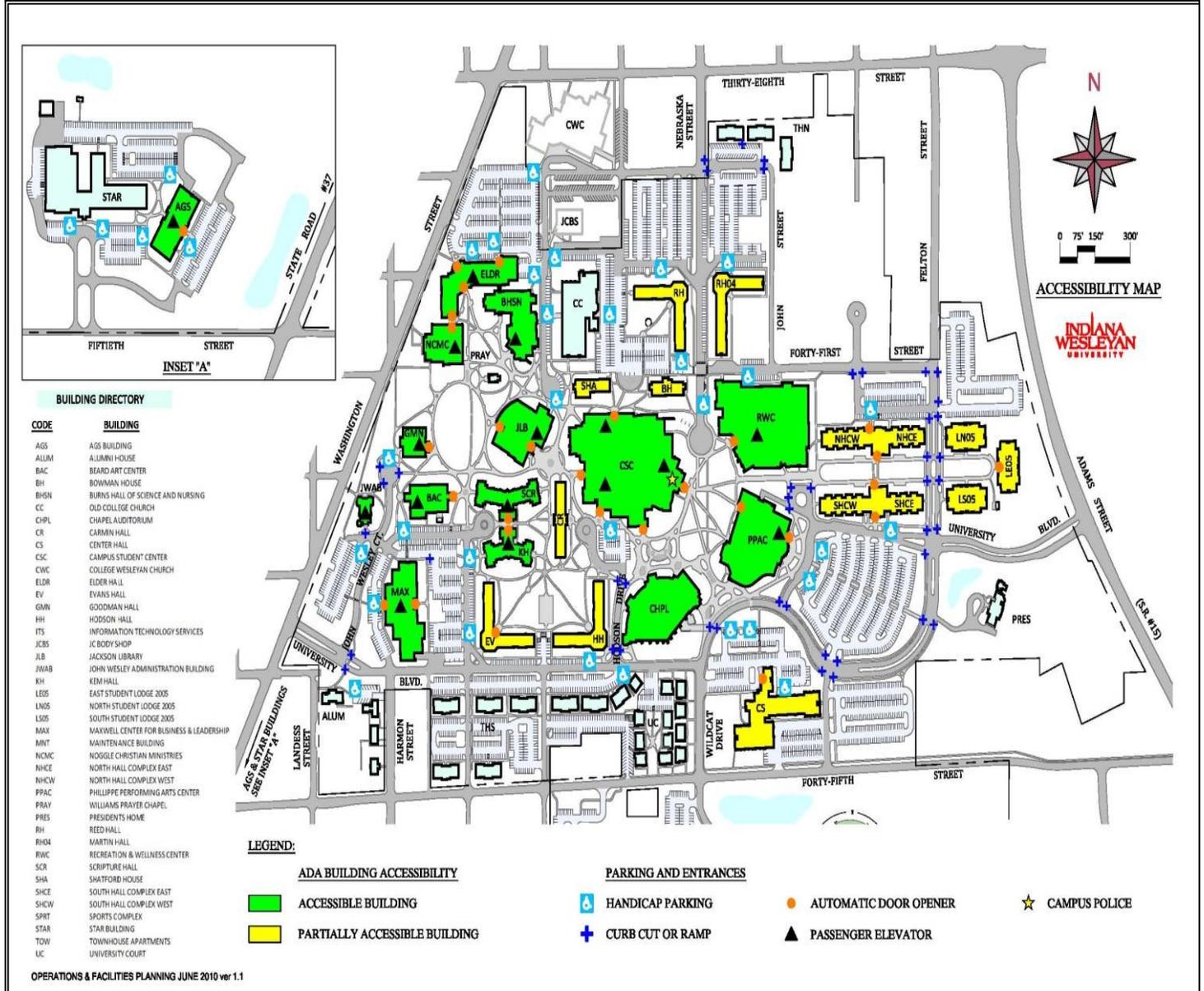
- alternative testing formats
- note-taking services
- recording lectures
- books in alternate format
- adaptive technology
- extended time for tests and assignments

The DDS/DDO may also provide advocacy with the faculty, academic pre-advising, and counseling related to disability issues.

Facilities

Most facilities at Indiana Wesleyan University's main campus in Marion, Indiana as well as all of the regional education centers throughout Indiana, Ohio, and Kentucky are fully accessible to students with physical disabilities by incorporating automatic doors, ramps, elevators, and wheelchair friendly restrooms. Furthermore, most interior signage has brail lettering for the visually impaired.

Accessibility Map: IWU Marion Campus



Use the contact information below to confirm accessibility and necessary arrangements at any of the Adult and Graduate Studies regional campuses.

Intellectual Disabilities

In addition to physical disabilities, IWU can provide reasonable services and accommodations for students with intellectual disabilities such as learning disorders, attention deficit disorder, psychological disorders, and neurological or medical disorders.

Requesting Accommodations and Services

Traditional Undergraduate (Marion Campus) Students
<p>Step 1: Notify the Center for Student Success</p> <p><i>Adequate Notice:</i> The Director of Disability Services requests sixty (60) days to complete the process of determining necessary educational assistance. The Director of Residence Life requests ninety (90) days to complete the process of determining necessary housing arrangements.</p> <p><i>Contact:</i></p> <p>Center for Student Success Student Center, Suite 220 4201 S. Washington Street Marion, IN 46953 Phone: 765-677-2257 Fax: 765-677-2140</p> <p>E-mail: center4success@indwes.edu</p> <p>Website: http://www.indwes.edu/CSS/Disability-Services/</p>
<p>Step 2: Complete the necessary forms.</p> <p>Request for Academic Accommodations Request for Housing Accommodations</p>
<p>Step 3: Provide Documentation</p> <p>In addition to completing the Request for Academic Accommodations or Request for Housing Accommodations form, students are required to provide appropriate documentation for their disabilities. The amount of required documentation will be based upon the nature of a disability and the nature and duration of the requested adjustments. Documentation must be sufficient enough to support the requests.</p> <p>Generally, documentation must be within three years of the first request to IWU. Older documentation will be evaluated on an individual basis. The purpose for current documentation is to determine current functional limitations. It is understood that the original diagnosis may not have changed, but the effects that it has had on major life areas may have changed over time through treatment and adaptation. Click on the link in each section below to print a copy of the documentation forms available in The Center for Student Success that can be provided to the professional providing the diagnosis and documentation.</p> <p>Any request for accommodations will be considered. In order for an accommodation to be granted, it must be supported by the documentation provided and it must be deemed as reasonable. Reasonable means that it meets the specific need of the student, does not present an undue financial burden to the university, and does not alter a core component of a class or academic curriculum of the university.</p>

Adult and Graduate Students

Step 1: Notify Student Services. Students who require special accommodation will be referred to the College's appointed coordinator of special needs requests. Students should contact:

AGS Student Services
1900 West 50th Street
Marion, IN 46953
800-621-8667
765-677-2359
Fax: 765-677-2380

Step 2: Complete the [Request for Accommodations](#) form.

Step 3: Complete the [Verification of Disability](#) form, and provide documentation. The student will be required to supply a physician's or other specialist's verification of his or her special need and a recommendation concerning the nature of special assistance required. Once this documentation is in hand, the Office of Student Services will consult with the university's designated disability officer (DDO) to ensure that the documentation is complete and in order. The disability officer will determine whether the university can reasonably accommodate the student's need. The Office of Student Services, in coordination with the DDO, will then recommend a plan of accommodation to the student.

Additional Resources

Students Rights and Responsibilities

<http://www.ed.gov/about/offices/list/ocr/transition.html>

Americans with Disabilities Act

[ADA Hot Links & Document Center](#)

[U.S. Department of Justice ADA Homepage](#)

Indiana Protection and Advocacy Services

www.state.in.us/jpas

Indiana Vocational Rehabilitation

<http://www.in.gov/fssa/2328.htm>

Office for Civil Rights

www.ed.gov/about/offices/list/ocr/index.html?src=mr

National Center of Accessibility

www.indiana.edu/~nca

Disability and Education

Source Documentation:

IWU Catalog:

<http://www.indwes.edu/catalog/>

Center for Student Success Disability Services [brochure](#).

Any questions regarding this document may be directed to:

Indiana Wesleyan University
Office of Institutional Research
institutional.research@indwes.edu
765-677-1566